

CITY OF WOODLAND

ADOPTED BUDGET

FISCAL YEAR 2022-2023



CITY OF WOODLAND

FISCAL YEAR 2022-2023 ADOPTED BUDGET

MEMBERS OF THE CITY COUNCIL

Mayra Vega, Mayor
Victoria Fernandez, Mayor Pro Tempore
Tania Garcia-Cadena, Council Member
Richard Lansburgh, Council Member
Tom Stallard, Council Member



STAFF

Ken Hiatt, City Manager
Brent Meyer, Community Development Director
Kim McKinney, Director of Administrative Services
Ana Gonzalez, City Clerk
Ethan Walsh, City Attorney
Derrek Kaff, Police Chief
Eric Zane, Fire Chief
Craig Locke, Public Works Director
Christine Engel, Community Services Director
Greta Galindo, Library Services Director

PREPARED BY

Kim McKinney, Director of Administrative Services
Evis Morales, Finance Officer
Karie Farnham, Management Analyst II

The Mission of Woodland is.....

The City of Woodland will create and sustain community vitality by:

- Providing quality services, programs and facilities
- Safeguarding our community
- Promoting community involvement
- Planning for our City's future

RESOLUTION NO: 7944

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
ADOPTING THE FISCAL YEAR 2022-2023 ANNUAL BUDGET**

WHEREAS, a balanced annual budget for the City of Woodland has been prepared for fiscal year 2022-2023 and presented to the City Council and reviewed at a public meeting on April 5, 2022, June 7, 2022; and

WHEREAS, the proposed budget also includes the fiscal year 2022-2023 budgets for the Woodland Finance Authority and the Successor Agency to the former Woodland Redevelopment Agency; and

WHEREAS, the budget for Capital Improvement Plan for fiscal year 2022-2023 has been prepared; and

WHEREAS, all appropriations for the prior fiscal year shall lapse at the end of fiscal year 2022-2023 and any remaining amounts shall be credited against their respective fund balances, except for:

- a. Any unexpended but encumbered amounts for specific orders outstanding at the end of the Fiscal Year, and
- b. Any appropriations for incomplete capital projects at the end of fiscal year 2022-2023; and

WHEREAS, for these exceptions, such carry-overs may be made without further City Council action,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND HEREBY RESOLVES:

Section 1. The 2022-2023 Annual Budget is hereby adopted for the following funds (detail shown as Exhibit A):

General Fund	\$69,873,220
Enterprise Funds	63,147,650
Special Revenue Funds	15,149,440
Internal Service Funds	20,888,470
Capital Funds	17,265,100
Spring Lake Funds	16,713,403
Debt Service Funds	8,437,075
Successor Agency	2,390,978
Total	\$213,865,336

Section 2. The one-time and ongoing funding recommendations outlined in the proposed budget are hereby approved.

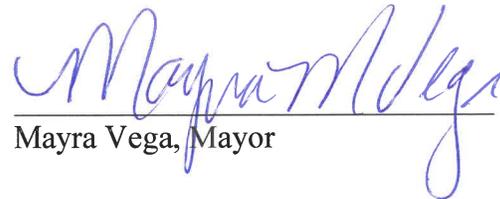
Section 3. Full-time Equivalent positions are hereby approved, by classification, as detailed in Exhibit B.

Section 4. Appropriations are hereby made at the individual fund level. The City Manager and Finance Officer are authorized to make budgetary transfers within an individual fund, so long as total appropriations for such fund remain unchanged. Interfund loans and/or transfers necessary to support fund level appropriations are hereby approved and authorized. Any changes to total fund level appropriations require further Council action.

Section 7. The City Manager and Finance Officer are hereby authorized to implement this resolution, including issuing the 2022-2023 Budget, together with any non-substantive corrections to the proposed budget adopted by this Council.

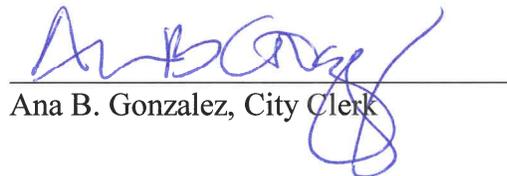
PASSED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 21st day of June, 2022, by the following vote:

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None
ABSENT: None
ABSTAIN: None



Mayra Vega, Mayor

ATTEST:



Ana B. Gonzalez, City Clerk

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July 1, 2022

Honorable Mayor and Members of the City Council:

Reflecting on the past two years with health orders and large segments of the economy that were shut-down, the City has generated Sales and Property Taxes higher than the downgraded revenues originally projected. This has provided the City more flexibility in planning the Adopted FY2022/23 Budget and addressing priority needs. It will continue to be a challenge to anticipate how the economy will perform in light of the effects of the COVID-19 pandemic and inflation that is affecting all households throughout the United States. However, the City will continue to work through these looming challenges and will work with the City Council to address any budgetary issues that may arise as the local economy continues to gain or lose momentum. With the City's prudent financial practices, including long-term financial planning and a conservative budget approach, reserve balances have been built and maintained, which allows the City to address projected General Fund annual operating deficits in a thoughtful and strategic manner while continuing to address priority needs.

The adopted budget totals \$213.9 million, supporting city operating funds (\$160.9 million), capital funds (\$25.3 million) and debt service obligations (\$27.7 million) and represents an increase of 4% from the FY2021/22 adopted budget. Consistent with previous years, costs associated with the City's investment management function (\$450,000) are not shown as expenditure appropriations, but instead are netted against total investment income for the fiscal year.

The overall FY2022/23 Budget has been carefully developed with critical one-time funding recommendations necessary to address specific priority needs and limited recurring additions to the baseline budget. These additions (one-time and recurring costs) are aligned with City Council priorities. The budget includes anticipated revenues developed in coordination with the City's tax revenue consultants based on economic indicators and includes continued financial impacts of the COVID-19 pandemic and inflation. Tax revenue impacts, along with other impacted revenues, are reflected in the five-year General Fund forecast.

The budget includes a set of specific funding recommendations totaling \$10.6 million, including \$10.0 million in one-time funding allocations and \$902,897 in ongoing budget augmentations. Funding recommendations include items previously discussed and approved in the American Rescue Plan, Measure F, Measure R, and Measure J spending plans. The Adopted Budget includes funding

City Manager's Transmittal

recommendations to support six (6) new full-time positions including a Building Inspector I/II for Community Development, a Community Services Officer for Police, an Administrative Clerk I/II for Fire, a Librarian I/II and Library Assistant I/II for the Library, and a Treatment Plant Operator III for Public Works. The adopted FY2022/23 full-time equivalent staffing level of 323 positions remains 29.5 positions (8%) fewer than the pre-recession staffing levels of FY2008/09.

The General Fund budget, totaling \$69.9 million, as adopted, represents an increase of \$8.7 million (12%) over the prior year, including \$1.8 million of one-time funding allocations from available excess General Fund reserves and \$417,526 in ongoing budget augmentations. The increased budget in the General Fund can also be attributed, in part, to use of \$2.8 million in one-time use of Measure J fund balance, and \$1.5 million in allocation of funds to ARP projects. The overall adopted budget, which includes specific funding recommendations to meet select priority needs will result in an anticipated year-end fund balance in the General Fund of \$15.4 million (28.8%), or \$4.7 million above the Council's adopted reserve policy level of 20%.

The adopted FY2022/23 Capital Improvement Program (CIP) budget includes funding recommendations totaling \$25.3 million, of which \$8.5 million is allocated for investment in transportation infrastructure, \$9.5 million to advance capital projects within the water, sewer, and storm drain utilities, \$7.1 million for park facilities, and \$85,000 supports the Library. The CIP includes funding of \$2.6 million from Measure J and \$5.1 million from Measure F, consistent with the FY2022/23 funding allocations presented to the Council via the respective spending plans.

The overall adopted budget remains consistent with the city's framework for advancing the Council's goal of fiscal stability. The adopted FY2022/23 budget uses a modest amount of budget flexibility to address priority needs. As the city continues to make progress in tackling its long-term structural budget deficit, focus remains on efforts to manage personnel costs and address unfunded liabilities. Specifically, while the adopted budget shows a surplus of \$537,766 for FY2022/23, the updated General Fund forecast reflects a projected operating deficit of \$736,307 for FY2023/24, growing to \$1.3 million by the end of the five-year forecast's planning horizon. This ongoing budget gap is attributable to expenditures outpacing revenues and mostly associated with projected increases in CalPERS retirement contribution rates resulting from lower interest earnings assumptions adopted by the CalPERS Board, and underperforming investment returns.

Budget Recommendations: Overall, the Adopted Budget is consistent with the budget framework developed over the past several fiscal years as well as feedback provided by the City Council through its regular quarterly budget updates and the Spring Budget Workshop held in May.

As has been the case in recent years, the budget necessarily incorporates fairly conservative revenue estimates, which contribute to limited discretionary budget flexibility. Nonetheless, the ability of the City to maintain, and increase, reserve levels has provided an opportunity to exercise diligence in implementing long-term, sustainable structural budget changes, while also providing the ability to utilize a prudent amount of one-time funding to address priority needs, above what can be supported by the

City Manager’s Transmittal

baseline budget.

Several baseline General Fund budget adjustments are recommended in order to support priority unmet needs.

The following summarizes the specific General Fund one-time and recurring funding recommendations included as part of the FY2022/23 Adopted Budget:

One-Time

City Hall Building Security Improvements	\$	100,000
Southeast Area Pool Project	\$	1,000,000
Public Safety Radio Replacement Project - Part 1	\$	350,000
Contract Services: Building Inspection - Plan Check & Inspection	\$	75,000
Temporary Staff - Building Inspection/Code Enforcement - \$25K per program	\$	50,000
Storm Drainage Trash Capture Project	\$	50,000
Rental of equipment "Skip Loader" for stump grindings	\$	5,000
Traffic Community Services Officer Vehicle	\$	60,087
Part-Time Sworn Annuitant (Police Officer)	\$	46,628
Police Emergency Vehicle Operator Course Training (bi-annual)	\$	27,000
Total General Fund One-Time Funding Recommendations	\$	1,763,715

Recurring

Human Resources: Upgrade HR Clerk position to HR Tech	\$	9,005
Community Development: Building Inspector I/II	\$	131,733
Police: Traffic Community Services Officer	\$	155,788
Fire: Administrative Clerk II	\$	96,000
Pool Chemicals (cost increase)	\$	15,000
Regional Pond Maintenance	\$	10,000
Total General Fund Recurring Funding Recommendations	\$	417,526

The adopted budget also recommends \$776,923 one-time and \$260,886 in recurring costs in Other Funds (not including items in the approved spending plans):

One-Time

Information Technology: Cybersecurity	\$	90,640
Junior/Assistant Engineer - Limited Term Position	\$	143,783
North Canal Pump Station Project	\$	170,000
Public Works Sewer: Ford F150 for Crew (Initial Purchase)	\$	52,500
Public Works Utilities: Crane Truck Replacement (Initial Purchase)	\$	135,000
Public Works Signs and Markings: Aerial Truck Purchase (Initial Purchase)	\$	185,000
Total Other Funds One-Time Funding Recommendations	\$	776,923

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Recurring

Human Resources: Upgrade HR Clerk position to HR Tech	\$	7,986
Public Works: Treatment Plant Operator III (Water Pollution Control Facility)	\$	157,904
Information Technology: Cybersecurity	\$	35,000
Regional Pond Maintenance	\$	13,000
Public Works Vehicle Maintenance & Replacement	\$	46,996
Total Other Funds Recurring Funding Recommendations	\$	260,886

The adopted budget also includes funding recommendations that have been previously approved by the City Council in the American Rescue Plan, Measure F Spending Plan, Measure J Spending Plan, and Measure R Spending Plan. These include the following One-time and Recurring costs:

Measures F/J/R & ARP Spending Plans	One-time	Recurring
Fire Grant Match	\$ 52,000	
Fire Staffing Software		\$ 5,000
PD Equipment	\$ 52,589	\$ 1,000
K9 Replacement	\$ 22,930	
Southeast Area Pool Project	\$ 6,116,905	
Campbell Park Play Structure	\$ 375,000	
Library Door Security (Initial Purchase/Install)	\$ 98,000	\$ 5,160
Library Facility Improvements	\$ 49,000	
Woodland Girls Fast Pitch (Field Rental)	\$ 8,000	
Library: Librarian I/II (Measure R)		\$ 131,500
Library: Library Assistant I/II (Measure R)		\$ 81,825
Traffic Calming	\$ 100,000	
Sidewalk, Gutter, Pothole Repair	\$ 50,000	
Cybersecurity/Network Resiliency	\$ 130,000	
On-line Permitting / Permit Streamlining	\$ 225,000	
NPPS and EMPS Generator and Electrical Evaluation	\$ 50,000	
North Canal Pump Station Pipe Rehab Project	\$ 180,000	
	\$ 7,509,424	\$ 224,485

Measure F

Measure F (MSF) revenues are estimated to total \$94.1 million through the 12-year life of the sales tax measure. Fiscal year 2022/23 revenues are estimated at approximately \$7.6 million, which is consistent with the assumption used for the sales tax forecast in the FY2022/23 preliminary Operations and Maintenance budget. Recommended appropriations for FY2022/23 total \$8,803,767, which includes \$3,002,530 in one-time funding recommendations above the baseline budget and \$6,000 in recurring expenses.

Measure J

The Measure J (MSJ) revenues are estimated to total \$23.1 million through the 8-year life of the sales tax measure. Actual appropriation of MSJ, which includes staffing and programming, occurs annually with the adoption of the City's budget. Included in the spending plan for fiscal year 2022/23 is an anticipated \$1.0 million in revenue, with recommended appropriations of \$3.7 million, which includes \$2.8 million in one-time recommendations above the baseline budget. These appropriations are included in the total General Fund budget, and contribute, in part, to the increased overall budget for

City Manager's Transmittal

FY2022/23. FY2022/23 is the final year of Measure J, which means that the City will receive only one quarter of revenue. Measure J will transition to Measure R, which will receive the remaining three quarters of revenue for FY2022/23.

Measure R

The Measure R (MSR) revenues are estimated to total \$33.6 million through the 8-year life of the sales tax measure. Actual appropriation of MSR, which includes staffing and programming, occurs annually with the adoption of the City's budget. Included in the spending plan for fiscal year 2022/23 is an anticipated \$2.7 million in revenues, with recommended appropriations of \$2.4 million, which includes \$8,000 in one-time and \$218,485 in recurring funding recommendations above the baseline budget.

American Rescue Plan (ARP)

In March 2022, the City Council approved a spending plan for the use of ARP funds. The City has received \$11.1 million that has been programmed across various eligible categories and will be appropriated/spent over the next three fiscal years. In FY2021/22 the City projected \$5.9 million in expenses, while in FY2022/23 the City is planning for \$3.7 million in expenses. The adopted budget for FY2022/23 will include some of the planned expenses while other items funded via ARP will come back to the City Council as deemed necessary.

Capital Budget Overview

A major component of the city's annual budget process is the update to the five-year Capital Improvement Program (CIP). For FY2022/23, the CIP budget adopts funding projects totaling \$25.3 million, allocated to various categories as follows:

Project Category	2021/22	2022/23	2023/24	2024/25	2025/26
Fire	\$0	\$0	\$0	\$0	\$0
General	\$1,178,066	\$0	\$0	\$0	\$0
Library	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
Park Facilities	\$1,885,000	\$7,131,905	\$15,000	\$15,000	\$15,000
Sewer	\$3,585,000	\$4,900,000	\$2,110,000	\$3,470,000	\$3,200,000
SLIF Infrastructure	\$25,000	\$0	\$0	\$0	\$0
Storm Drain	\$3,915,000	\$220,000	\$0	\$0	\$0
Transportation	\$15,079,102	\$8,550,532	\$4,078,450	\$4,030,000	\$1,730,000
Water	\$6,680,000	\$4,400,000	\$3,800,000	\$600,000	\$200,000
Grand Total	\$32,432,168	\$25,287,437	\$10,088,450	\$8,200,000	\$5,230,000

Major Capital Improvement Projects proposed for new or additional FY2022/23 funding include:

Water/Sewer/Storm Drain:

- 2023 Water & Sewer Replacement Project
- Large Diameter Wastewater Pipeline Repair, Replacement & Lining
- Water Pollution Asset Replacement Project
- Annual Sewer Repair & Replacement

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- Spring Lake Lift Station Pump Replacement
- Replacement of Orangeberg Sewer Laterals

Transportation:

- SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)
- East Gibson Road/Harry Lorenzo Ave./Bourn Drive Traffic Signal
- 2022 Road Maintenance/Rehabilitation
- Annual In-House Road Program Support

Park Facilities:

- Southeast Area Pool Project

Looking Ahead

As we prepare to transition to a new fiscal year, there are a number of issues on the horizon that will have a direct impact on the City's ability to sustain our current and proposed service levels and/or provide additional budget flexibility to advance specific priority needs not provided for in this adopted budget.

Property and Sales Tax Revenue Updates

The City's fiscal outlook continues to improve since the impact of the COVID-19 pandemic, in large part due to the protracted economic recovery which has yielded modest but consistent growth in our major tax revenues. The FY2022/23 budget assumes ongoing modest growth in property and sales tax revenues. Projected growth in sales tax is mostly attributable to a rebound from the COVID-19 pandemic revenue losses and bringing the City to pre-pandemic economic activity. The updated five-year forecast assumes a modest revenue growth rates in both property and sales tax throughout the remaining five-year forecast and is consistent with most economic forecasts. The City will receive its official assessed valuation of the property tax rolls in early July, soon after adoption of the FY2022/23 budget, and will continue to receive quarterly updates of sales tax receipts and projections. In the short-run, actual property and sales tax receipts are likely to be within the range of assumptions used in the development of the FY2022/23 budget, and in the medium-term, the budget plan provides for a level of general fund reserves sufficient to absorb any economic correction that negatively impacts tax revenues. Staff will continue to monitor revenue receipts and other factors that could very well inform updated financial forecast assumptions over the five-year planning horizon.

Ongoing Labor Negotiations

The City has eight employee bargaining groups with contracts that expire at various times. Management has been in negotiations with bargaining groups whose labor agreements expire on June 30, 2022 and will initiate discussions over the course of the next year with other bargaining groups that expire on June 30, 2023. While certain assumptions have been incorporated into the Adopted Budget relative to personnel costs for employees represented by these bargaining groups, the terms of successor agreements may have direct short-term and long-term budget implications.

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CalPERS Pension Costs

The Adopted Budget for FY2022/23 and the five-year forecast reflect the City's costs associated with employer contributions toward CalPERS pension obligations, as set by CalPERS. City pension costs for FY2022/23, as well as the updated five-year projections, include estimated savings resulting from the City's one-time extra payment made to reduce the unfunded liability in FY2021/22. The one-time payment of \$6.1 million will save the City \$521,883 in FY2022/23 and \$8.9 million through FY2037/38 across all City funds. The General Fund in particular will save \$369,374 in FY2022/23 and \$3.0 million through FY2037/38.

In late July or early August, updated CalPERS valuation reports are provided that will establish the pension contribution levels for FY2023/24 as well as updated five-year projections. The upcoming valuation reports (and those to follow) are expected to continue to have a significant impact on the city budget, particularly in light of actual and projected shortfalls in investment performance.

Conclusion

Staff continues to look for ways to leverage local funding to enhance programs and services consistent with City Council and community priorities. Through ongoing partnerships and collaborations with public and private sector partners, we are seeing the fruits of key initiatives undertaken over the past few years. With Measure F and Measure J (which will be Measure R in FY2022/23), the City has more resources and certainty to be able to carry out existing efforts and future Council priorities. It is the overall goal of the Adopted Budget and long-term financial plan of the City to ensure that the City of Woodland can continue to deliver quality programs and services, invest in the future of the community, while sustaining a fiscally prudent budgetary framework.

Respectfully submitted,



Ken Hiatt

City Manager

CITY COUNCIL PRIORITY GOALS 2020-2023



City Council Priority Goals

QUALITY OF LIFE
<i>Maintain and enhance Woodland's quality of life by promoting a wide range of parks and recreational facilities and activities, and provision of exceptional public services, consistent with community expectations.</i>
SUSTAINABILITY
<i>Foster a sustainable community for the next generation and protect and improve the quality of the natural environment and human well-being through stewardship of land, water, air and energy resources and by providing all residents with opportunities to live active and healthy lifestyles.</i>
STRENGTHEN DOWNTOWN
<i>Revitalize the Downtown district as the Heart of the City, and center of civic activity, by enhancing a mix of residential and commercial activity, while preserving its historic and cultural resources and small-town character.</i>
ECONOMIC DEVELOPMENT / JOB CREATION
<i>Provide for a diversified economic base with a range of employment opportunities by supporting growth of existing businesses, and providing expanded opportunities for new businesses through targeted infrastructure investments and leveraging existing community and regional assets.</i>
PUBLIC SAFETY
<i>Maintain and enhance Woodland's quality of life by ensuring the highest level of public safety.</i>
INFRASTRUCTURE
<i>Ensure that the City's physical infrastructure is planned, funded and maintained to provide for current and future community needs, in support of commercial, recreational and environmental requirements and standards, while managing the overall cost consistent with available resources.</i>
FISCAL RESPONSIBILITY
<i>Maintain structurally-balanced budget where current services can be sustained with ongoing, recurring revenues, while maintaining prudent reserves, adequately funding infrastructure maintenance and replacement needs, and addressing long-term unfunded liabilities and debt obligations.</i>
GOVERNANCE / ORGANIZATIONAL EFFECTIVENESS
<i>Promote a local government and city organization that is committed to meeting the needs of the community, encourages collaboration, civic participation, and promotes accountability and transparency in the effective delivery of services.</i>

CITY COUNCIL PRIORITY GOALS

Strategic Actions

QUALITY OF LIFE

Strategies

- Identify funding opportunities to further expand recreation programs and library services, to include focus on facility needs
- Ensure adequate funding to maintain parks, streetscapes, and other community amenities
- Update Bike Master Plan and implement projects to enhance bicycle and pedestrian friendly infrastructure and promote safe routes to school
- Implement traffic calming strategies to improve neighborhood livability
- Work collaboratively with WJUSD and WCC to embrace our youth and support enhanced educational opportunities and academic achievement goals
- Assess park utilization and work to promote expanded programming and community events in neighborhood parks
- Promote new development and re-investment that continues to enhance Woodland's unique sense of place as a desirable place to live, learn, work and recreate
- Improve public outreach to all segments of the community related to city programming and services
- Implement programs and strategies to engage community around healthy active lifestyles
- Continue to implement programming consistent with the Measure J Spending Plan to expand recreational opportunities and increase Library hours of operation

SUSTAINABILITY

Strategies

- Implement the City's 2035 Climate Action Plan by supporting projects and programs that:
 - Reduce non-renewable energy demand and increase renewable energy supply
 - Reduce private motor vehicle dependency
 - Maintain, enhance, and improve the City's tree canopy
 - Reduce, reuse, and recycle solid waste
- Protect and enhance the natural quantity and qualities of surface water and groundwater resources, and expanded use of recycled water
- Support projects and programs that protect and enhance sensitive natural habitats
- Implement and support programs that promote the well-being of Woodland residents

STRENGTHEN DOWNTOWN

Strategies

- Update Downtown Specific Plan and project review procedures to streamline development consistent with General Plan Goals and Policies
- Improve Live/Work Balance in the Downtown district

City Council Priority Goals

- Seek to leverage remaining financing tools and tax credit programs to encourage reinvestment
- Continue efforts to enhance flexibility with regard to Code interpretations and fee structures for renovations of older downtown structures
- Continue to promote Special Events and Community Activities throughout the downtown
- Expand Arts & Entertainment Activities/Venues in Downtown
- Continue to make investments to enhance walkability and “Sense of Place”
- Effectively manage and allocate parking resources to maximize utilization of existing space

ECONOMIC DEVELOPMENT / JOB CREATION

Strategies

- Implement General Plan Policies that support diversification of economy
- Complete the Comprehensive Review of City Codes and Regulations to encourage new uses that increase jobs and fiscal benefits to the community
- Ensure the City has ample supply of “shovel ready” sites to attract new industry and retail services
- Develop Plan to Mitigate Flood Issues in City's Industrial Area
- Continue to Improve Business-Friendly Culture and Practices make City processes and procedures more “user friendly”
- Partner with existing food and agriculture Industry via the Food Front initiative to continue to reinforce Woodland's reputation as the region's epicenter of food and agriculture
- Support efforts to develop effective workforce readiness program(s) that provide the necessary skills and training to support the growth and evolution of our economy
- Market and promote targeted business opportunities in collaboration with local and regional agencies/organizations
- Ensure Woodland's development fees and processes are regionally competitive

PUBLIC SAFETY

Strategies

- Ensure appropriate staffing and resource support of public safety departments to meet the current and future needs of our developing and growing community
- Expand Crime Prevention and Neighborhood Watch
- Implement Prevention and Intervention program for at-risk youth
- Review and update Fire Department Master Plan
- Explore opportunities for shared services and resources with neighboring agencies
- Enhance public education and outreach to all populations in support of public safety objectives
- Increase planning, preparedness, and technology to reduce community safety risks
- Increase transparency and trust by educating the community through the use of social media and special programs
- Improve traffic safety citywide

INFRASTRUCTURE

Strategies

- Sustainably manage City's overall water supply to ensure long-term reliability, resilient to changes to climate and environmental regulations
- Manage existing infrastructure to reduce long-term cost of maintenance and replacement needs
- Seek support for securing Federal/State, regional and local funding for major infrastructure projects
- Actively manage continuous process improvements at Wastewater Treatment Facility to facilitate expanded use of recycled water
- Explore regional opportunities for sharing of infrastructure facilities, reduce environmental impacts and costs
- Complete Lower Cache Creek Flood Control Plan
- Update Facilities Mater Plan to include energy efficiency

FISCAL RESPONSIBILITY

Strategies

- Ensure ongoing expenditures are supported by ongoing revenues; one-time sources applied to one-time needs
- Maintain prudent reserves across all major operating funds
- Explore opportunities to expand and diversify citywide revenue sources
- Achieve agreement on fair and sustainable labor contracts
- Implement measures to address long-term unfunded liabilities
- Reduce burden of existing debt obligations

GOVERNANCE / ORGANIZATIONAL EFFECTIVENESS

Strategies

- Expand and strengthen collaborations with Yolo County and its cities
- Actively engage in advocacy at State/Federal level to support City interests
- Partner with community-based organizations to leverage community assets towards common objectives
- Empower city employees and work groups
- Enable appropriate alternative service-delivery models
- Increase transparency and public trust through effective community outreach, public information and constituent services
- Expand opportunities for increased community engagement and public participation in civic affairs

QUALITY OF LIFE

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Maintain and enhance Woodland’s quality of life by promoting a wide range of parks and recreational facilities and activities, provision of exceptional public services, consistent with community expectations.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Identify funding opportunities to further expand recreation programs and library services, to include focus on facility needs
- B. Ensure adequate funding to maintain parks, streetscapes, and other community amenities
- C. Update Bike Master Plan and implement projects to enhance bicycle and pedestrian friendly infrastructure and promote safe routes to school
- D. Implement traffic calming strategies to improve neighborhood livability
- E. Work collaboratively with WJUSD and WCC to embrace our youth and support enhanced educational opportunities and academic achievement goals
- F. Assess park utilization and work to promote expanded programming and community events in neighborhood parks
- G. Promote new development and re-investment that continues to enhance Woodland’s unique sense of place as a desirable place to live, learn, work and recreate
- H. Improve public outreach to all segments of the community related to city programming and services
- I. Implement programs and strategies to engage community around healthy active lifestyles
- J. Continue to implement programming consistent with the Measure J Spending Plan to expand recreational opportunities and increase Library hours of operation

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Pursue No Place Like Home Program funding to advance City’s Housing First Model addressing homelessness and expand collaboration with local and regional partners to expand housing options
- Develop funding options for a second community aquatics complex at Pioneer High School
- Complete improvements at the Woodland Regional Park to provide access to outdoor environmental resources as well as passive and active recreational opportunities
- Continue to work with user groups and the Woodland Recreation Foundation to advance new recreation facilities at the Sports Park
- Develop funding plan for continued work on short-term priority projects identified through the Library Master Plan
- Monitor impacts of legalized cannabis and review/update city and county’s regulatory provisions for commercial cannabis uses

City Council Priority Goals

- Update criteria for neighborhood traffic calming program and implement traffic calming strategies to improve neighborhood livability
- Expand citywide Volunteer Program in support of community projects, events and programs

PENDING INITIATIVES

- Update Joint Use Agreement between the City and the WJUSD
- Identify means to increase funding for maintenance of parks and urban forest
- Establish Summer Internship Program matching students with local businesses
- Explore collaboration with WJUSD on community-wide Youth Master Plan
- Assess feasibility of an on-demand micro-transit pilot project, as an alternative to fixed-route transit.

SUSTAINABILITY

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Foster a sustainable community for the next generation and protect and improve the quality of the natural environment and human well-being through stewardship of land, water, air, and energy resources and by providing all residents with opportunities to live active and healthy lifestyles.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Implement the City's 2035 Climate Action Plan by supporting projects and programs that:
 - Reduce non-renewable energy demand and increase renewable energy supply
 - Reduce private motor vehicle dependency
 - Maintain, enhance, and improve the city's tree canopy
 - Reduce, reuse, and recycle solid waste
- B. Protect and enhance the natural quantity and qualities of surface water and groundwater resources, and expanded use of recycled water
- C. Support projects and programs that protect and enhance sensitive natural habitats
- D. Implement and support programs that promote improving the well-being of Woodland residents

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Update City's Agricultural Mitigation Ordinance consistent with General Plan policy objectives
- Update of Urban Forest Master Plan
- Revise Tree Ordinance related to development projects as well as add new requirements related to protecting certain trees on residential property
- Expand the City's use of recycled water (Phase II/III)
- Update the City's Bike Master Plan / Active Transportation Plan
- Continue to maintain and improve the city's pedestrian and bikeway network
- Complete a habitat conservation easement on the Woodland Regional Park (WRP) site
- Secure grant funding and construct 20 acres permanent and seasonal wetland at the WRP
- Partner with Tuleyome and Yolo Explorit on planning, design and grant-funding to develop Environmental Education Center at the WRP
- Review and update Municipal Code sections related to sustainability
- Expand communitywide health and wellness programs for youth, adults, and seniors
- Continue to implement youth and adult sport programs to promote physical fitness and improved well-being
- Improve energy efficiency of municipal facilities, vehicles and processes through integration of hybrid and electric vehicles

City Council Priority Goals

- Increase electric vehicle charging opportunities for City vehicles and the public
- Formalize and expand role of Sustainability Committee to assist with implementation of City's Climate Action Plan

STRENGTHEN DOWNTOWN

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Revitalize the Downtown district as the Heart of the City and center of civic activity, by enhancing mix of residential, commercial & entertainment activity, while preserving its historic and cultural resources and small-town character.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Update Downtown Specific Plan and project review procedures to streamline development consistent with General Plan goals and policies
- B. Improve Live/Work Balance in the Downtown district
- C. Seek to leverage available financing tools and tax credit programs to encourage reinvestment
- D. Continue efforts to enhance flexibility with regard to Code interpretations and fee structures for renovations of older downtown structures
- E. Continue to promote Special Events and Community Activities throughout the downtown
- F. Expand Art & Entertainment Activities/Venues in Downtown
- G. Continue to make investments to enhance the walkability and “Sense of Place”
- H. Effectively manage and allocate parking resources to maximize utilization of existing space

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Update Downtown Specific Plan
- Complete Downtown Hotel Project
- Complete Wayfinding and Signage Upgrade
- Complete comprehensive downtown parking and access plan
- Develop strategies for advancing infill housing development on opportunity sites
- Establish development impact fees that encourage construction of new development downtown
- Identify deficiencies and develop plan to upgrade infrastructure in support of downtown revitalization and infill development.
- Evaluate establishment of Mills Act Program to provide tax incentives for renovation of historic structures
- Continue to make improvements to lighting, landscaping, and outdoor dining

City Council Priority Goals

PENDING INITIATIVES

- Targeted improvements/upgrades to alleys for circulation and activity
- Relocate and expand homeless services provided at Fourth and Hope to new facility
- Improve broadband service throughout downtown (1GB Service Goal)
- Complete the Tree House Music Venue
- Support establishment of a Property Based Business Improvement District
- Improve Heritage Plaza to support community events and function as community's central civic space

ECONOMIC DEVELOPMENT/JOBS

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Provide for a diversified economic base with a range of employment opportunities by supporting growth of existing businesses, and providing expanded opportunities for new business through targeted infrastructure investments and leveraging existing community and regional assets.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Implement General Plan Policies that support diversification of economy
- B. Complete the Comprehensive Review of City Codes and Regulations to encourage new uses that increase jobs and fiscal benefits to the community
- C. Ensure the City has ample supply of “shovel ready” sites to attract new industry and retail services
- D. Develop Plan to Mitigate Flood Issues in City's Industrial Area
- E. Continue to Improve Business-Friendly Culture and Practices make City processes and procedures more “user friendly”
- F. Partner with existing food and agriculture Industry via the Food Front initiative to continue to reinforce Woodland’s reputation as the regional epicenter of food and agriculture
- G. Support efforts to develop effective workforce readiness program(s) that provide the necessary skills and training to support the growth and evolution of our economy
- H. Market and promote targeted business opportunities in collaboration with local and regional agencies/organizations
- I. Ensure Woodland’s development fees and processes are regionally competitive

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Complete Entitlement Process and annex Woodland Research and Technology Park and Woodland Commerce Center
- Continue collaboration with hoteliers and YCVB to develop new strategies to promote Woodland as a destination
- Establish a robust local workforce development program that aligns educational/training programs with evolving industry needs
- Partner with local and regional workforce development organizations to develop coordinated and dynamic strategic plan to train workforce
- Complete Lower-Cache Creek Flood Study and Implementation Plan
- Develop economic development strategies to leverage Woodland’s proximity to UCD
- Support growth of AgStart as the region’s premier Ag Technology incubator/accelerator.
- Evaluate Development Impact Fee Program (MPFP) and set fees/establish programs to encourage job-generating development and expansion of existing companies

City Council Priority Goals

- Seek to leverage Federally-designated Opportunity Zones for redevelopment in targeted commercial corridors, including East Street Corridor
- Develop incentive program to support expansion and/or relocation of auto dealerships

PENDING INITIATIVES

- Improve Infrastructure / Industrial Area
 - Industrial Area Capital Infrastructure and Financing Plan
 - Broadband Service
 - Aesthetics / Brand of Industrial District(s)

PUBLIC SAFETY

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Maintain and enhance Woodland’s quality of life by ensuring the highest level of public safety.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Ensure appropriate staffing and resource support of public safety departments, programs and initiatives
- B. Expand Crime Prevention and Neighborhood Watch
- C. Implement prevention and intervention programs for at-risk youth
- D. Review and Update Fire Department Master Plan
- E. Explore opportunities for shared services with neighboring agencies
- F. Enhance public education and outreach to all populations in support of public safety objectives
- G. Increase planning, preparedness, and technology to reduce community safety risks
- H. Increase transparency and trust by educating the community through the use of social media and special programs
- I. Improve traffic safety citywide

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Complete Standard of Cover (SOC) and staffing review to assess the Fire Department capacity and needs in relation to community risks and service levels
- Staffing Plan:
 - Review, update, and support Police and Fire management succession plans
 - Seek means to enhance staffing resources in priority public safety areas
 - Expand and enhance cultural diversity in hiring and practices
- Finalize plans for new fire station to serve Southeast Area (Spring Lake) and identify funding sources for relocation of Fire Station 3 on acquired site
- Initiate youth and public outreach to include Juvenile Fire Setters Program, Fire Internship Program, and Community CPR programs
- Continue to strengthen and support the Police Volunteer Program Integrated technology to reduce staff workload to include Fire Tele-staff upgrade
- Initiate Lexipol for development of Fire Department standard operating procedures.
- Continue to advance cooperative Rescue Task Force and iMCI training and programs with Fire, Police and regional partners
- Continue to support and expand YGRIP Program;
 - Implement next phase of GREAT program
 - Consider restoring Youth Diversion Program

City Council Priority Goals

- Support and integrate Police Activities League (PAL)
- Continue to implement at-risk youth mentoring programs

NEW INITIATIVES

- Evaluate expanding pilot Joint Fire Academy with partner fire agencies
- Prepare for and complete Insurance Services Office (ISO) review
- Migrate Fire Prevention program to Community Risk Reduction model
- Evaluate development of Community Emergency Response Team (CERT) program
- Explore increased communication capabilities and interoperability to include broadening YECA partnerships and 800mgh migration for P25 compliancy

INFRASTRUCTURE

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Ensure that the City's physical infrastructure is planned to be efficient and sustainable, funded and maintained to provide for current and future community needs, in support of commercial, recreational and environmental requirements and standards, while managing the overall cost consistent with available resources.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Sustainably manage City's overall water supply to ensure long-term reliability, resilient to changes to climate and environmental regulations
- B. Manage existing infrastructure to reduce long-term cost of maintenance and replacement needs
- C. Seek support for securing Federal/State, regional and local funding for major infrastructure projects
- D. Actively manage continuous process improvements at Wastewater Treatment Facility to facilitate expanded use of recycled water
- E. Explore regional opportunities for sharing of infrastructure facilities, reduce environmental impacts and costs
- F. Complete Lower Cache Creek Flood Control Plan
- G. Update Facilities Mater Plan to include energy efficiency
- H. Enhance coordination with private utilities to support safe and reliable utility infrastructure
- I. Promote community engagement and public information related to priority infrastructure projects

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

Flood Control / Storm water Management

- Complete LCC Feasibility Study to advance comprehensive flood solution(s) and funding plan to address flood risk from Lower Cache Creek and West Levee of the Yolo Bypass to protect the Industrial Area
- Develop a funding source that will sufficiently fund the requirements of current and future NPDES MS4 Storm Drain Permit requirements.
- Construct the south urban growth area drainage project including the North Gibson Pond detention basin and East Main Street pump station
- Revise the north area storm drainage master plan in order to facilitate development in the industrial area
- Perform preliminary design for the Outfall Channel Outlet Structure Project

City Council Priority Goals

Facilities

- Develop listing of facilities assets with lifecycle maintenance and replacement costs as a basis for prioritizing and funding building repairs and accruing an adequate reserve fund

Transportation

- Ensure regional transportation plans prioritize I-5/113 Interchange Project
- Complete Kentucky Avenue (East to West Streets) reconstruction project
- Complete/Advance major road projects:
 - West Woodland Safe Routes to School (2018 construction season)
 - West Main Street Road Rehabilitation (2019 construction season)
 - I-5/CR 102 landscaping project (2019 construction season)
 - East Main Street (2020 construction season)
 - Gibson Road Complete Streets Improvements (2021 construction season)
 - Matmor Road/Gum Avenue Road Rehabilitation
- Complete environmental document, right of way acquisition and pre-design and finalize funding plan for the Sports Park Drive Pedestrian Overcrossing Project
- Develop plan for downtown Transit Center and evaluate use of micro-transit services(s)
- Update the City's Bike Master Plan / Active Transportation Plan
- Pursue grant funding for complete street improvements and roadway maintenance
- Continue to evaluate opportunities for Rail Relocation project
- Adequately maintain the City's existing infrastructure to extend service life maximizing return on investment and ensure no reduction in service level which would require replacement
- Investigate new technologies for improved infrastructure performance and longevity including new marking methods, wheel rolled concrete pothole repair and other potential advances.

Parks

- Identify means to increase funding for maintenance of parks and urban forest
- Update Park/Facilities Joint Use Agreement with WJUSD

Utilities

- Continue annual projects to replace undersized 2" back of walk water mains, Orangeburg Sewer laterals and other infrastructure that is either undersized or beyond its useful life
- Develop ways of improving out-treatment processes for storm water and sewer discharges to keep abreast of ever more stringent requirements
- Further integrate ASR wells into the City's infrastructure and adapt the distribution system to larger point source supplies from diffuse neighborhood wells
- Develop and educate staff to operate increasingly complex processes and equipment to meet state and national objectives
- Continue to expand our recycled water program capabilities by installing purple pipe in all of our new developments
- Explore new technologies to increase efficiency and longevity of the City's infrastructure investment

FISCAL RESPONSIBILITY

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Maintain structurally-balanced budget where current services can be sustained with ongoing, recurring revenues, while maintaining prudent reserves, adequately funding infrastructure maintenance and replacement needs, and addressing long-term unfunded liabilities and debt obligations.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Ensure ongoing expenditures are supported by ongoing revenues; one-time sources applied to one-time needs
- B. Maintain prudent reserves across all major operating funds
- C. Achieve agreement on fair and sustainable labor contracts
- D. Implement measures to address long-term unfunded liabilities
- E. Reduce burden of existing debt obligations
- F. Explore opportunities to expand and diversify citywide revenue sources

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Implement a multi-year budget model to improve financial planning, enhance organizational stability, and align with Council two-year goals and initiatives
- Develop plan to manage impact of increasing CalPERS pension costs
- Continue to work with labor groups to address ongoing burden of unfunded liabilities while ensuring adequate benefits for active employees and retirees
- Review and update City User Fees to ensure that they are commensurate with actual costs of providing services
- Continue to pursue opportunities for restructuring existing debt obligations to minimize overall burden on existing community
- Review Development Impact Fee Program (MPFP) to ensure that current fees are consistent with long-term infrastructure requirements and development projections

PENDING INITIATIVES

- Establish groundwork for renewal of ¼-cent Sales Tax (Measure J) via November 2020 ballot
- Review and update comprehensive budget and fiscal management policies

GOVERNANCE/ORGANIZATIONAL EFFECTIVENESS

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Promote local government and city organization that is committed to meeting the needs of the community: encourages collaboration, civic participation, and promotes accountability and transparency in the effective delivery of services.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Expand and strengthen collaborations with Yolo County and its cities
- B. Actively engage in advocacy at State/Federal level to support City interests
- C. Partner with community-based organizations to leverage community assets towards common objectives
- D. Empower city employees and work groups
- E. Enable appropriate alternative service models
- F. Increase transparency and public trust through effective community outreach, public information and constituent services
- G. Expand opportunities for increased community engagement and public participation in civic affairs

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Improve and enhance access to public information and constituent services
- Evaluate city's recruitment and retention of essential staff across all city departments
- Review and updates to city's electronic information and social media platforms
- Improve collaboration with partner agencies and community organizations to leverage resources toward evidenced-based programs
- Continue to engage and collaboration with employee bargaining groups
- Expand volunteer programs

PENDING INITIATIVES

- Transition City's Document Management System to digital format
- Implement transition to annual Board and Commission recruitment and appointment process

BUDGET PREPARATION PROCESS

The budget itself is the process of allocating limited resources to attain specific goals and objectives as defined by the City Council. The process is dynamic and constantly changing in tune with the public interest and needs.

All departments become extensively involved in a detailed review of their current operating budgets, and their goals and objectives. From this cogent analysis, the need for financial resources is quantified. Through this deliberative process, guided by the City Manager and monitored by Finance, a proposed budget is produced.

The initial phase of the budget preparation begins with the formulation of the budget calendar. The calendar is prepared by Finance with input from the City Manager. Soon after the formulation of the calendar, the City Manager, Finance Officer and the Financial Services Manager meet to discuss the budget preparation process and associated policies.

During the following several months, all departments become involved in a detailed review of the current operating budgets, goals and objectives. From this analysis, appropriations for new and additional services, positions, capital acquisitions and capital improvement projects are prioritized. Finally, in early May a final review of the budget requests are made by the City Manager, the Finance Officer and the Financial Services Manager. As soon as the City Manager approves the final details, a proposed budget document is printed.

Fiscal Policies

The City's Financial Policies provide a summary of the City's policies addressing the operating

budget; revenues and expenditures; utility rates and fees; capital improvement program; long and short-term debt; reserves; investments; and, accounting/auditing reporting.

Once the budget is adopted by the City Council, the responsibility of implementing each department's budget lies with each Department Director, with the ultimate responsibility resting with the City Manager. Department Directors are responsible for ensuring those expenditures are within departmental budget categories of salaries & benefits; materials, supplies and services; and capital outlay do not exceed appropriations. Budget appropriations are made at the line-item level; however, the level of control (level at which expenditures may not exceed appropriations) will be total departmental appropriations for each of these budget categories.

The City also operates under a set of investment policies required by the California Government Code (Section 53646) and the City's financial Policy XII.

Budget Summaries

The Budget Summaries provide a multi-year overview of the City's revenues and expenditures / expenses.

Summary of Revenues:

This section provides a more detailed overview of each fund's estimated revenue. Appropriations, in turn, are based on these assumed revenue increases.

Summary of Expenditures:

This section provides a more detailed overview of each fund's estimated expenditures. Appropriations, in turn, are based on these assumed expenditure increases.

Budget Preparation Process

Department Budgets

The department sections represent the main body of the budget document. Each section has the following:

- Service Description
- Department Accomplishments & Goals
- Budget appropriations for the year

The City has numerous funds that it is accountable for, however, the one's listed below comprise the majority of the day-to-day operating activities for the City. The remaining fund types are more specialized funds, and typically account for one-time and/or specific activities rather than ongoing and recurring services.

Internal Service Funds

Internal Service Funds allow for the accumulation of resources for equipment replacement, ease in costing and pricing of services, and the ability to accumulate the total cost of each activity. This section contains the City's seven internal service funds:

- Vehicle Maintenance Fund
- Vehicle Replacement Fund
- Vehicle-Equipment Leases Fund
- Facilities Replacement Fund
- Information Systems Fund
- Employee Benefits Fund
- Self-Insurance Fund

General Fund

The General Fund is the primary revenue source and operating fund for most services cities typically offer. These include public safety (police and fire), recreation and community services, etc. In addition, the City Council, the City Manager's Office, Finance, Human Resources, and the City Attorney budgets are

predominantly funded by the General Fund. These activities are financed through general tax dollars from sales and property taxes, motor vehicle-in-lieu fees, and by revenues generated by permits, fees, and investment earnings.

Enterprise Funds

These funds account for city activities, which operate as public enterprises. Revenues come from fees charged to programs and/ or customers. Enterprise funds provide for water, sewer, storm drain, etc. and represent separate business activities of the city.

Special Revenue Funds

This section contains funds that provide Special Revenue activities. In most cases, these funds represent activities that are provided by specific user fees, charges, taxes or grants. These revenues are usually legally restricted to expenditures for specific purposes. Special Revenue funds contained within this budget include:

- Transportation Development Act (TDA)
- Gas Tax Fund
- Landscaping and Lighting District Funds
- Community Development Block Grant (CDBG) Fund
- HOME Grant Fund
- Supportive Housing Grant Fund
- Supplemental Law Enforcement Fund
- Proposition 172 Fund

Capital Funds

These are the Capital Improvement Program (CIP) funds. They are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds) i.e. the development of a new road or a neighborhood park. The majority of the revenues in these funds are derived from

Budget Preparation Process

impact fees levied on new development, or from the City's ½ cent sales tax (Measure E).

Debt Service

These are monies set aside to meet current and future debt service obligations on general government debt. Monies are then used to meet subsequent payment of the City's general long-term debt principal and interest.

Glossary

These are budget terms provided to better familiarize the reader with some of the budgetary and financial vocabulary found throughout this document. It also contains a description of all fund types and a brief explanation of accounts used.

City Overview

The City of Woodland is located in what continues to be one of the most prosperous and fastest growing areas of the State. The City is eighty-five miles northeast of San Francisco, and, thus, feels the impact of growth in suburban areas of the Greater Bay Area.

Even more importantly, Woodland is only eighteen miles northwest of Sacramento and shares in the economic trends of the Sacramento Valley Region. A pleasant, mild climate coupled with excellent access to rail and highway transportation continue to make Woodland a leading location for residential, commercial and industrial development.

The City's diversified economic basis includes agriculture, manufacturing, warehousing and retail. Such businesses as Walgreen's and Target have located large distribution centers in the City.

Governance

The City of Woodland, first incorporated in 1871, is a general law City under the provisions

of the State of California. A directly elected five-member City Council represents citizens in determining services and regulations to be provided by the City. The Council appoints a full time City Manager whose job is to carry out the Council's policy directives and to coordinate, control and direct City operations, functions and projects. In making its policy determinations, the Council works with advisory committees and receives other citizen input from the public at its regular and special meetings. The Council's business meetings are scheduled for the first and third Tuesday of each month in the Council Chambers of City Hall. Other special or study session meetings are scheduled as needed and are open to the public. The public is always invited and is encouraged to attend.

City Management

City Manager – Under the Council/Manager form of government, the City Manager is appointed by and responsible to the City Council to serve as the administrative head of the municipal organization and to direct the overall performance and coordination of all City services and programs. Pursuant to the City Code, the City Manager is responsible for the enforcement of all City ordinances and the implementation of City policies. The City Manager prepares and administers the City's budgets, appoints and evaluates department directors, and keeps the City Council advised as to the needs of the City. This division contains the expenditures for the City Manager's Office. This City Manager's Office is comprised of the City Manager, City Clerk, City Attorney, Information Technology (IT), and Human Resources.

Human Resources – This is a support division to the six departments in the City organization and is primarily responsible for recruitment, testing and selection of employees; records management, classification and compensation, benefit and retirement administration, employee and labor relations, centralized

Budget Preparation Process

training; development and monitoring of the City's personnel rules and policies; enforcement of labor related federal/state laws and regulations, monitoring City-wide performance evaluations; coordinating worker's compensation claims; and promotion of safety in the workplace.

Finance – This is a support division and reports to the City Manager. Its operations include responsibility for overall department management, budget preparation and monitoring, annual audit compliance, debt and assessment district management, development of financial reports and analyses, and special projects related to City financial issues. Finance provides oversight for all City fiscal operations, including the Successor Agency (former Redevelopment Agency). Also included in is the City Treasurer function, which is responsible for administration of the City's investment program.

Police Department – This department is responsible for law enforcement services in the community. Police is committed to maintaining a safe and healthy environment for all Woodland residents, businesses and guests, which is free from violence, property damage or loss, and injuries resulting from criminal acts.

Fire Department – This department provides emergency responses for fires, medical emergencies, rescue services and hazardous material releases. Fire also provides non-emergency services including – plan checking, inspections, hazard abatement and fire safety education programs.

Community Services – This department through its volunteer, donated and fiscal resources provides facilities, programs and services to meet the recreational needs of the community through planning, plan implementation, effective and efficient use of resources, and the collaborative efforts of public-private, non-profit and joint intergovernmental partnerships.

Community Development Department - This department is composed of six divisions; Administration, Planning, Building Inspection, Engineering, Economic Development, and Environmental Services. This department is responsible for the overall management and coordination of all activities concerning environmental review, building inspections within the City and focuses on specific actions that are under the control of the city government and that provide the engine to stimulate private business and industry retention, expansion and development.

Public Works Department – This department plans, programs, designs, constructs and maintains the public works facility and utility infrastructure in Woodland. Public Works facility and utility infrastructure includes the transportation system (pavements, parking, traffic signals/signage, street lighting), utility systems (water supply and treatment, sanitary sewer treatment and disposal, storm drainage/flood protection), and City Buildings. Public Works also manages the City's vehicle and equipment fleet.

**CITY OF WOODLAND
FISCAL YEAR 2022/23
TOTAL REVENUES BY FUND**

Fund	Title	Actual FY 2018/19	Actual FY 2019/20	Actual FY 2020/21	Unaudited Actual FY 2021/22	Adopted FY 2022/23
010	EQUIP SERVICES	2,343,137	1,989,340	2,077,774	2,132,401	2,292,961
011	FACILITIES REPLACEMENT	257,048	1,236,880	122,852	1,557,274	161,880
012	EQUIPMENT REPLACEMENT	1,327,510	1,486,725	2,779,561	1,640,702	1,646,117
013	BENEFITS FUND	8,555,120	8,974,331	8,600,375	9,133,700	9,902,147
014	VEHICLE-EQUIPMENT LEASES	0	811,101	922,015	934,511	1,089,090
015	INFORMATION SYSTEMS FUND	2,196,632	1,917,214	3,475,120	2,065,415	2,561,005
091	SELF INSURANCE	1,982,846	1,771,153	2,001,837	2,321,912	3,305,957
099	DISBURSE FUND-PR	0	0	250,000	0	0
101	GENERAL FUND	56,175,114	57,121,720	63,291,677	77,365,640	63,843,801
102	TRANS DEBT SVC	6,320	0	150	124	2,940,531
103	INVESTMENT FUND	1,490,163	0	(856,123)	(9,683,528)	0
210	WATER ENTERPRISE FUND	26,440,171	25,844,623	29,511,584	29,932,820	28,812,768
220	SEWER ENTERPRISE FUND	20,150,377	20,870,694	21,302,976	21,173,860	21,265,036
221	STRM DR ENTERPRISE FUND	561,015	465,000	693,423	3,598,408	695,000
222	WASTEWATER PRE-TREATMENT	631,295	617,500	648,040	652,902	617,500
240	CEMETERY	300,063	304,000	337,546	358,707	311,000
250	RECYCLING	255,751	290,150	270,670	263,038	295,766
252	CONST/DEMO DEBRIS RECYCLE	119,008	42,900	113,576	70,151	50,000
253	RECREATION ENTERPRISE	381,248	431,000	234,177	338,038	468,000
260	FIRE GRANTS	971	0	691	571	0
280	TRANSIT SYSTEM	0	1,807,838	0	6,171,400	2,484,694
301	LITERACY GRANT	95,447	95,500	67,645	79,664	99,000
320	COMMUNITY DEV. BLOCK GRNT	513,692	509,452	501,452	969,653	472,166
321	OFF-SITE AFFORD HOUSING	404,243	0	101,550	286,899	0
322	SUPPORT HOUSING PROGR	265,694	265,016	0	0	354,973
323	HOME GRANT	147,306	675,250	143,319	209,093	0
324	HOUSING ASSISTANCE GRANTS	43,482	210,000	39,629	237,694	0
325	WORFORCE HOUSING GRANT	145,140	507,438	(6,903)	535,801	203,000
326	HOUSING ASSISTANCE	415,992	14,188	(11,904)	158,542	15,056
327	AFFORDABLE HOUSING IN-LIEU	1,090,189	0	1,630,978	898,207	863,976
328	CDBG - ARRA FUNDS	266	0	189	156	0
330	OTHER FEDERAL GRANTS	174,172	196,401	1,068,501	320,117	71,000

Fund	Title	Actual FY 2018/19	Actual FY 2019/20	Actual FY 2020/21	Unaudited Actual FY 2021/22	Adopted FY 2022/23
331	HOMELESS HOUSING	0	1,655,060	3,627,557	883,665	0
332	AMERICAN RESCUE PLAN	0	0	57,245	10,009,877	0
333	HOMEKEY GRANT			0	15,170,467	0
340	POLICE GRANTS	416,519	0	967	538,003	125,000
351	TRANSPORTATION GRANT	6,466,857	1,756,000	4,368,055	6,316,017	158,450
352	SLESF	150,195	117,642	157,580	161,867	154,331
353	PROPISTION 172	537,749	553,100	587,193	728,334	662,600
354	TRANS DVLP (SB325)	508,448	2,419,189	501,758	4,150,025	2,438,722
355	GAS TAX-2106 (SELECT)	1,242,017	1,614,120	1,352,358	1,951,135	2,300,666
356	CEMETERY ENDOWMENT FUND	19,441	12,000	30,117	33,766	20,000
357	ASSET FORFEITURE FUND	520	12,000	629	517	12,000
358	HOUSING MONITORING FUND	6,886	11,382	22,866	12,280	11,857
359	FIRE SUPPRESSION DISTRICT	179,936	140,000	0	0	0
360	FIRE SAFER GRANT	312	492,000	358,958	636,331	376,220
361	ROAD MAINT AND REHAB ACCOUNT	1,106,929	993,094	1,170,998	1,244,650	1,208,186
365	ENVIRONMENTAL COMPLIANCE	329,180	322,677	306,165	372,763	304,000
379	HISTORIC WALKING TOUR	801	1,898	589	576	500
381	GIBSON RANCH L&L	754,816	790,673	809,263	821,418	804,369
383	N PARK L&L DISTRICT	27,340	26,710	27,008	26,675	26,710
384	SP ASSESS STRENG PD LAND	38,132	34,064	36,917	36,825	34,064
386	USED OIL RECYCLING GRANT	5	99,170	45,927	168,449	15,000
387	WOODLAND WEST L&L	26,217	25,275	27,323	27,558	25,275
389	SPRINGLAKE L&L	1,917,627	2,263,265	2,350,158	2,493,753	2,363,747
391	SPORTS PARK O&M CFD	492,664	513,829	540,256	606,001	513,829
392	GATEWAY L&L	179,643	195,603	207,836	216,710	193,348
501	CAPITAL PROJECTS	416,850	122,777	157,927	1,730,649	2,172,777
502	STATE BOND ACT - PARKS PRJS	0	0	398,693	0	0
506	MEASURE E	1,521,130	209,518	2,350,000	1,731,282	0
507	MEASURE F	4,053,546	5,508,100	6,935,312	7,917,290	7,675,570
510	GENERAL CITY DEVELOPMENT	368,874	142,295	282,587	251,383	142,800
522	RECOGNIZED OBLIGATION RETIREMENT FUND	3,072,671	900,000	607,530	857,200	900,000
540	PARK & RECREATION DVLP	1,465,315	1,661,886	1,459,159	1,414,622	1,736,850
541	PARK IN-LIEU FEES	78,136	209,500	37,074	6,839	102,500
550	POLICE DEVELOPMENT FUND	447,351	187,718	218,408	191,132	116,850
560	FIRE DEVELOPMENT	578,975	219,390	902,363	781,896	483,750
570	LIBRARY DEVELOPMENT FUND	40,116	8,652	166,702	118,341	89,250

Fund	Title	Actual FY 2018/19	Actual FY 2019/20	Actual FY 2020/21	Unaudited Actual FY 2021/22	Adopted FY 2022/23
580	SURFACE WATER DEVELOPMENT	1,127,779	491,465	43,057	35,590	757,939
581	STORM DRAIN DEVELOPMENT	5,112	10,000	240,177	491,804	1,814,200
582	ROAD DEVELOPMENT	2,397,554	948,785	2,632,255	2,198,169	1,408,350
583	TREE RESERVE	101	0	49	270	0
584	WATER DEVELOPMENT FUND	367,859	93,442	1,632,276	1,023,385	859,050
585	SEWER DEVELOPMENT FUND	2,635,355	1,029,434	2,008,840	1,849,158	1,068,750
590	SOUTHEAST AREA CONSTRUCT	1,593	0	1,133	937	0
593	GIBSON RANCH INFRA-STRUC	21,473	0	8,473	1,584	0
594	SPRING LAKE CAPITAL	20,472,149	0	4,595,932	24,193,436	0
601	SPRINGLAKE ADMINISTRATION	554,428	234,750	462,102	179,146	234,750
640	SLIF PARKS & RECREATION	2,931,120	1,283,100	2,438,799	911,477	2,765,980
660	SLIF FIRE	297,383	0	252,088	96,672	145,050
681	SLIF STORM DRAIN FUND	3,816,045	1,616,250	2,409,358	963,329	1,679,902
682	SLIF STREET IMPROVEMENT	7,377,572	3,118,050	4,818,618	2,018,116	3,480,600
684	SLIF WATER FUND	962,394	346,050	535,582	226,149	394,500
685	SLIF SEWER FUND	1,057,863	445,950	688,200	311,310	508,350
830	SOUTHEAST AREA DEBT SERV	1,281,914	1,239,954	1,323,266	1,270,058	1,243,733
831	SOUTHEAST AREA-RES FUND	864,685	0	0	0	0
840	BEAMER/KENTUCKY ASSESMENT	96,997	0	0	0	0
841	BEAMER/KENTUCKY ASSESS-R	0	0	0	0	0
870	CFD#2 SPRINGLAKE DEBT SRV	7,218,997	3,947,210	10,463,194	7,308,997	4,379,422
882	2012 LEASE REFUNDING	9	0	6	5	0
883	2014 REFUNDING LEASE REV BONDS	1,543,071	1,545,364	1,548,071	1,548,054	1,547,854
917	LIBRARY TRUST FUND	42,351	5,000	140,008	238,767	15,000
		\$207,988,415	\$168,028,805	\$205,657,338	\$260,198,583	\$192,295,075

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL		UNAUDITED		ADOPTED
	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	BUDGET FY 2022-2023
PROPERTY TAXES					
PROPERTY TAX CY SECURED	\$ 11,406,500	\$ 12,187,845	\$ 12,668,052	\$ 13,312,456	\$ 13,780,811
SUPPLEMENTAL TAX ROLL	280,361	288,772	256,255	471,183	235,181
PROPERTY TAX CY UNSECURED	476,750	535,868	596,715	581,448	590,648
PROPERTY TAX PY UNSECURED	4,180	4,305	21,288	9,583	5,379
SPECIAL ASSMNT COLLECTION	146,663	169,474	178,092	207,282	212,002
Sub-Total Property Taxes	12,314,454	13,186,264	13,720,402	14,581,952	14,824,021
SALES/OTHER TAXES					
SALES & USE TAX	15,100,757	14,989,555	17,376,290	19,193,159	18,374,021
SPEC DIST SALES TAX (MEASURE E)	1,518,175	0	0	0	0
SPEC DIST SALES TAX (MEASURE F)	4,053,546	6,210,152	6,846,066	7,656,557	7,625,570
SPEC DIST SALES TAX (MEASURE R)	0	0	0	0	2,740,531
MEASURE J	2,772,407	3,085,612	3,398,450	3,796,727	934,315
HOTEL/MOTEL TAX	2,067,849	2,109,206	1,265,879	1,973,914	2,067,849
TOT PASS THRU	-413,570	-421,841	-179,342	-417,974	-413,570
WVAD ASSESSMENT	413,570	421,842	257,726	424,749	270,952
WVAD PASS THRU	-413,570	-421,842	-179,343	-500,999	-270,952
DOCUMENT STAMP TAX	308,059	314,220	468,851	333,833	306,000
Sub-Total Other Taxes	25,407,224	26,286,904	29,254,576	32,459,968	31,634,716
STATE SUBVENTIONS					
STATE MOTOR VEHICLE IN LIEU	5,214,541	5,571,736	5,891,099	6,323,099	6,429,497
STATE MANDATED COST REIMB	0	0	0	0	0
STATE HOME OWNER PROPERTY TAX	119,375	121,762	119,785	120,088	120,088
Sub-Total State Subventions	5,333,916	5,693,498	6,010,884	6,443,187	6,549,585

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2018-2019	FY 2019-2020	FY 2020-2021	ACTUAL FY 2021-2022	BUDGET FY 2022-2023
PERMITS, FEES & CHARGES					
BUSINESS LICENSE	409,943	416,000	415,632	494,711	437,000
VARIANCE FEE & USE PERMIT	52,246	60,465	50,570	52,263	47,000
LIABILITY ACCOUNT REVENUES	66,169	65,040	86,412	71,972	40,000
"ZONE CHG,GEN PLAN AMMEND"	788	6,652	3,162	3,870	8,100
TENTATIVE MAPS	2,807	6,957	4,916	7,653	7,350
SUS GREEN BLDG STANDARDS	1,553	0	800	818	0
PLAN CHECK FEE	276,674	150,000	269,324	298,186	100,000
DISABILITY ACCESS & EDUC REVOLVING	11,677	6,308	11,581	12,953	6,000
BUILDING PERMITS	1,096,529	780,220	1,043,313	1,029,793	720,000
PLUMBING PERMITS	171,380	118,000	160,903	93,822	120,000
ELECTRICAL PERMITS	282,117	245,000	341,320	257,064	200,000
MECHANICAL PERMITS	83,766	82,000	75,878	53,529	75,000
INSPECTION FEE	104,152	200,000	154,140	51,301	30,300
PLAN CHECK FEE	10,165	26,350	351,310	182,341	150,000
ENCROACHMENT PERMIT	29,423	28,650	51,069	35,008	29,223
TRANSPORTATION PERMIT	14,868	15,000	12,836	14,148	10,000
PLANNING FEE	11,449	2,600	6,991	13,630	2,652
LIABILITY ACCOUNT REVENUES	131,583	100,000	172,884	212,397	75,000
ENG MAP CHK FEES	40,231	3,200	68,957	6,815	5,000
SUBDIVISION INSPECTIONS	-16,470	0	0	0	0
Sub-Total Community Development	2,781,050	2,312,442	3,281,998	2,892,275	2,062,625
PLAN CHECK FEE	0	0	0	0	0
RED CROSS COURSE FEE	0	0	0	0	0
Sub-Total Community Services	0	0	0	0	0

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2018-2019	FY 2019-2020	FY 2020-2021	ACTUAL FY 2021-2022	BUDGET FY 2022-2023
BUSINESS LICENSE	5,627	9,267	7,961	5,786	6,683
PLANNING FEE	1,297	1,415	276	988	887
BICYCLE LICENSE	0	0	0	0	0
MASSAGE PERMITS	2,000	2,184	940	2,000	1,567
TAXI CAB PERMITS	295	300	0	0	148
FIRE ALARM RECOVERY	4,961	3,140	5,495	3,925	3,500
FIRE RECOVERY USA	0	0	0	0	0
LIABILITY ACCOUNT REVENUES	0	0	0	0	0
INSPECTION FEE	70,167	75,000	66,803	67,229	75,000
PLAN CHECK FEE	224,099	200,000	197,993	156,861	150,000
BUSINESS LICENSE	840	1,200	1,230	910	1,000
PLANNING FEE	1,304	500	276	996	500
FIRE PERMITS	69,353	75,000	57,772	125,088	75,000
FIRE - COUNTY SERVICES	6,529	0	1,773	118	0
Sub-Total Public Safety	386,472	368,006	340,519	363,901	314,285
STRONG MOTION INSPEC FEE	-532.76	0	0	0	0
CANNABIS PERMIT FEES	185,120	0	140,301	96,489	52,863
APPEAL FEE	0	251	0	0	0
FRANCHISE FEE	2,455,487	2,529,416	2,725,395	2,796,805	2,779,903
HABITAT EDUCATION	20,272	4,144	4,704	21,297	4,144
SL FIRE SUPPRESSION FEE	100,230	0	64,764	480,454	0
MISC LICENSES & PERMITS	0	0	0	0	0
Sub-Total Permits, Fees & Charges	2,760,577	2,533,811	2,935,164	3,395,044	2,836,910
FINES & FORFEITURES					
NUISANCE ABATEMENT FINES	1,200	240	1800	600	240
BAIL FORFEITURE FINES	27,605	0	0	0	0
BOOKING FINES	6,086	5,000	3,480	3,940	4,773

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2018-2019	FY 2019-2020	FY 2020-2021	ACTUAL FY 2021-2022	BUDGET FY 2022-2023
VEHICLE STORAGE FEE	1,799	2,600	2,301	2,124	2,311
FINGERPRINT FEE	0	56	0	0	16
VEHICLE CODE FINES	95,252	105,000	110,543	152,236	92,951
PARKING VIOLATION FINES	124,521	165,000	87,922	102,990	105,269
LIBRARY FINES	19,649	15,000	1,040	5,525	10,000
DMV SURCHARGE	0	0	0	0	0
OTHER FINES	5,082	0	0	0	0
MISC PENALTY INCOME	125	104	125	101	110
Sub-Total Fines & Forfeitures	281,318	293,000	207,210	267,515	215,670
SERVICE CHARGES					
COPY MACHINE REVENUE	0	0	0	0	0
PARK REVENUE	60,572	60,000	46,673	84,691	63,000
COMMUNITY SENIOR CENTER MISCEL	0	0	0	0	0
ADULT PARTICIPNT NON RESIDENT	1665.25	0	972	1400	0
C BROOKS SWIM CTR REV	162,582	150,000	141,511	197,371	155,000
SENIOR CENTER PROGRAMS REVENU	0	0	0	0	0
COMMUNITY SENIOR CENTER MISCEL	85,439	85,000	1,703	63,043	40,000
GENERAL RECREATION (MEASURE J)	43,552	25,000	42,698	18,147	30,000
ADULT REC & LEAGUE PROGRAMS	0	0	0	0	0
PARK RESERVE FEE	996	0	260	408	0
COMMUNITY FITNESS CENTER	35,342	35,000	7,221	17,321	18,000
COMMUNITY SPORTS PARK	268,389	220,000	70,583	228,397	225,000
MHFPC FEE FOR SERVICE	9,720	0	9,690	9,690	9,690
SPEC POLICE SERVICES	10,874	10,576	10,308	13,574	10,668
ALARM PROGRAM	127,947	98,000	91,150	84,387	104,895
EVIDENCE & PROPERTY REVENUE	3,026	5,000	5,066	6,102	4,580
EXTRADITION REIMBURSEMENT	4,196	6,027	4,687	7,332	4,659
FIRE SERVICES CHARGE	0	2,900	0	0	0
HAZ MAT RESPONSE REVENUE	0	0	0	0	0

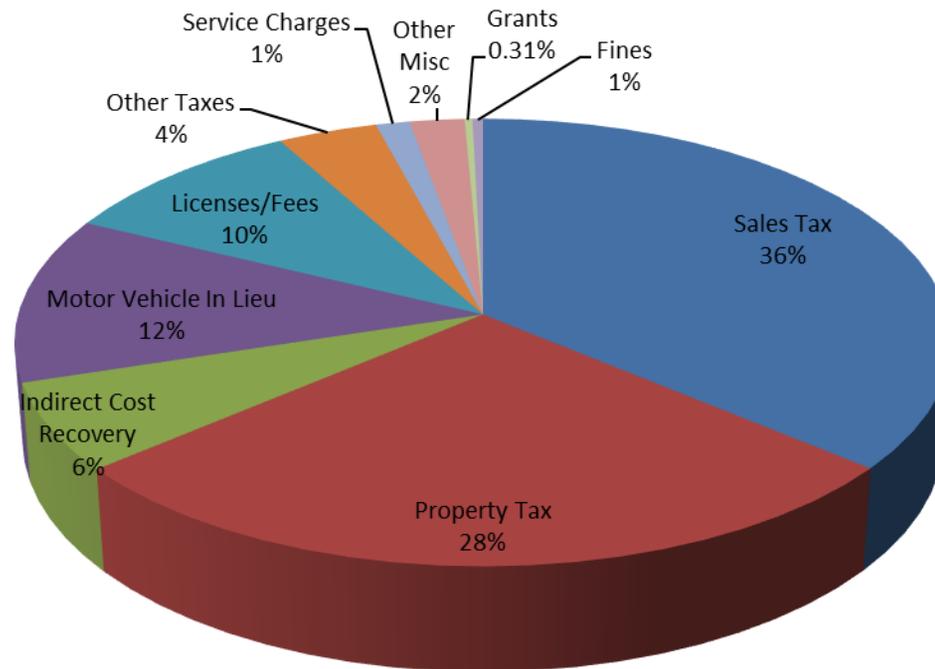
GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2018-2019	FY 2019-2020	FY 2020-2021	ACTUAL FY 2021-2022	BUDGET FY 2022-2023
WEED & LOT CLEANING	0	0	6,466	0	4,650
FIRE MISCELLANEOUS SERVICES	0	0	0	1,000	0
REFUSE DELINQUENT COLLECTIONS	32,665	20,531	39,865	30,781	35,700
<i>Sub-Total Service Charges</i>	846,965	718,034	478,853	763,644	705,842
GRANTS/REIMBURSEMENTS					
OTHER COUNTY GRANTS	0	0	140,000	0	0
YGRIP CONTRIBUTION	0	0	0	0	0
TRUANCY~SCHOOL SRO REIMB.	118,722	129,356	94,861	156,872	164,715
OTS STEP GRANT	12,218	56,000	35,341	11,980	0
OTHER STATE GRANTS	0	0	749,990	0	0
OTHER FEDERAL GRANTS	0	0	235,707	0	0
AB109 REIMBURSEMENT	0	0	0	0	0
<i>Sub-Total Grants/Reimbursements</i>	130,940	185,356	1,255,899	168,851	164,715
OTHER MISCELLANEOUS					
COMMISSION ON POST REIMB.	8,647	22,684	22,538	12,662	24,669
CELL TOWER LEASE REVENUE	56,622	56,622	61,014	70,749	74,689
RENTAL INCOME	219,080	219,080	232,651	252,258	257,058
OTHER MISCELLANEOUS REVENUE	24,443	2,897	13,548	0	8,286
DONATIONS	0	450	0	40	700
STRIKE TEAM REIMBURSEMENT	576,130	190,347	890,872	897,015	15,000
ECONOMIC DEVELOPMENT REVENUE	54,000	0	43,670	48,430	36,000
SPRINGLAKE PERSONNEL REIMBURSEMENT	245,083	200,000	229,691	188,213	225,000
SPRINGLAKE APPARATUS REIMBURSEMENT	40,984	30,000	38,943	123,454	30,000
LOAN REPAYMENTS	0	534,658	0	0	0
MISCELLANEOUS SALES	680	550	-964	-8	550
MISCELLANEOUS SALES	521	760	0	999	760
VARIABLE FLEET COST RECOVERY	0	0	0	0	0
CASH SHORT/OVER	71	0	164	-272	0

GENERAL FUND REVENUE DETAIL BY CATEGORY

	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
REVENUE SOURCE	FY 2018-2019	FY 2019-2020	FY 2020-2021	ACTUAL	BUDGET
				FY 2021-2022	FY 2022-2023
REIMBURSMENTS	57,473	58,001	63,352	197,073	17,386
CANNABIS OPERATING REVENUE	0	36,000	239,862	299,652	240,000
OTHER MISCELLANEOUS REVENUE	28,248	10,000	-6,685	93,309	10,000
INTEREST INCOME	298,849	225,000	301,217	14,962	200,000
CHARGES TO OTHER DEPARTMENTS	4,255,780	3,957,356	3,676,298	3,475,499	3,395,334
TRANSFER FROM ENTER/OTHER FUND	65,589	0	0	10,000,000	0
<i>Subtotal Other Miscellaneous</i>	<i>5,932,199</i>	<i>5,544,405</i>	<i>5,806,171</i>	<i>15,674,033</i>	<i>4,535,432</i>
TOTAL GENERAL FUND REVENUE	\$56,175,114	\$57,121,720	\$63,291,677	\$77,010,371	\$63,843,801

ADOPTED BUDGET FY2022-2023 GENERAL FUND REVENUE BY CATEGORY

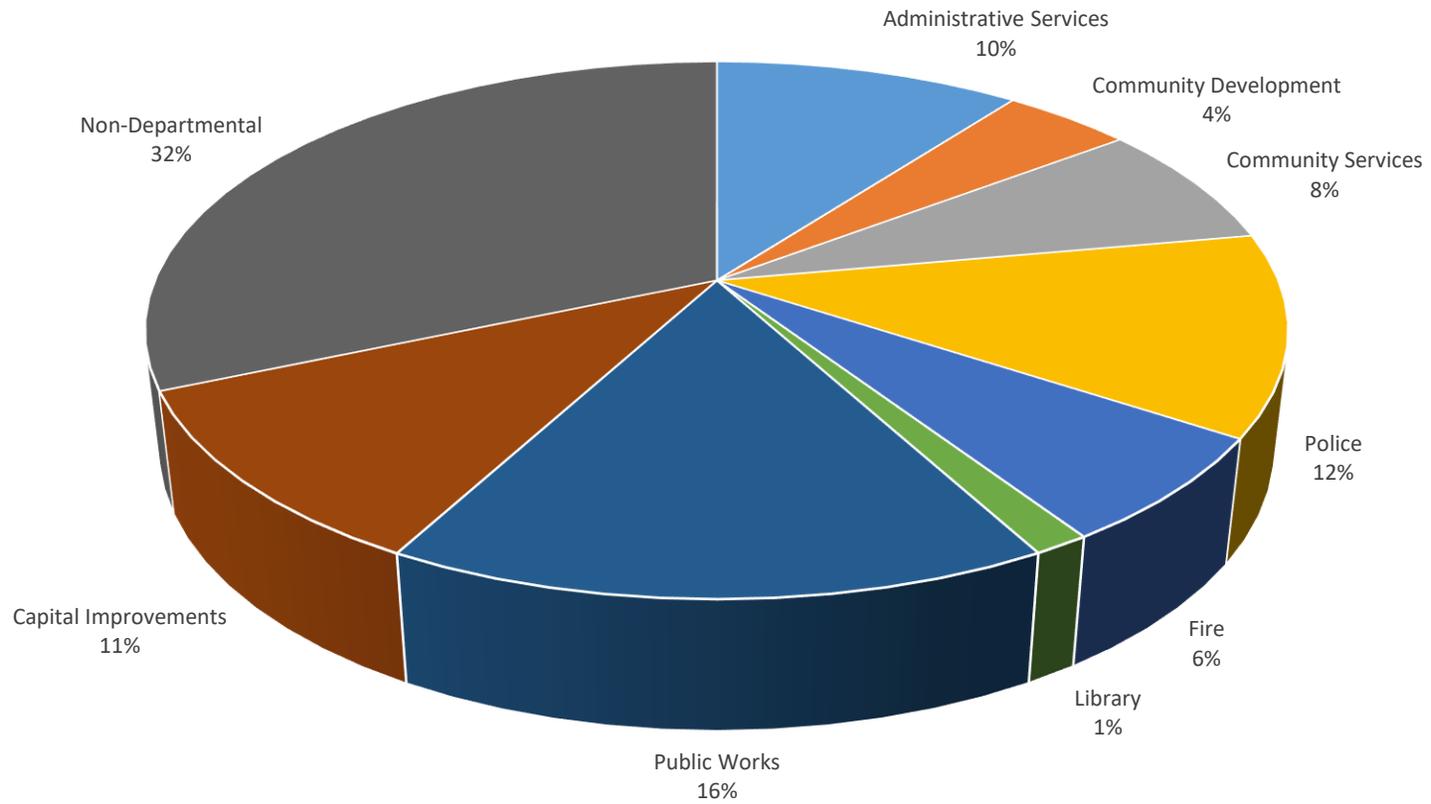


ADOPTED BUDGET FY2022-2023

SUMMARY OF EXPENDITURES BY DEPARTMENT ALL FUNDS

	Actual	Actual	Actual	Unaudited Actual	Adopted
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23
Administrative Services	\$ 15,769,448	\$ 16,445,726	\$ 17,848,653	\$ 18,693,670	\$ 22,067,665
Community Development	6,267,210	6,713,726	7,067,677	7,859,180	9,342,772
Community Services	11,961,700	12,967,878	10,567,889	13,001,644	15,966,237
Police	20,435,452	21,777,485	22,543,018	24,306,653	25,860,600
Fire	11,436,131	11,773,852	13,846,962	14,102,214	13,821,961
Library	1,928,349	2,100,916	1,974,588	2,231,109	2,909,437
Public Works	29,697,180	20,768,864	20,331,961	21,010,170	33,851,958
Capital Improvements	28,972,032	31,135,299	27,952,930	34,840,154	22,730,427
Non-Departmental	55,534,962	45,167,971	65,133,857	75,065,834	67,314,279
Total Expenditures	\$ 182,002,463	\$ 168,851,717	\$ 187,267,535	\$ 211,110,629	\$ 213,865,336

ADOPTED BUDGET FY2022-2023 SUMMARY OF EXPENDITURES BY DEPARTMENT – ALL FUNDS

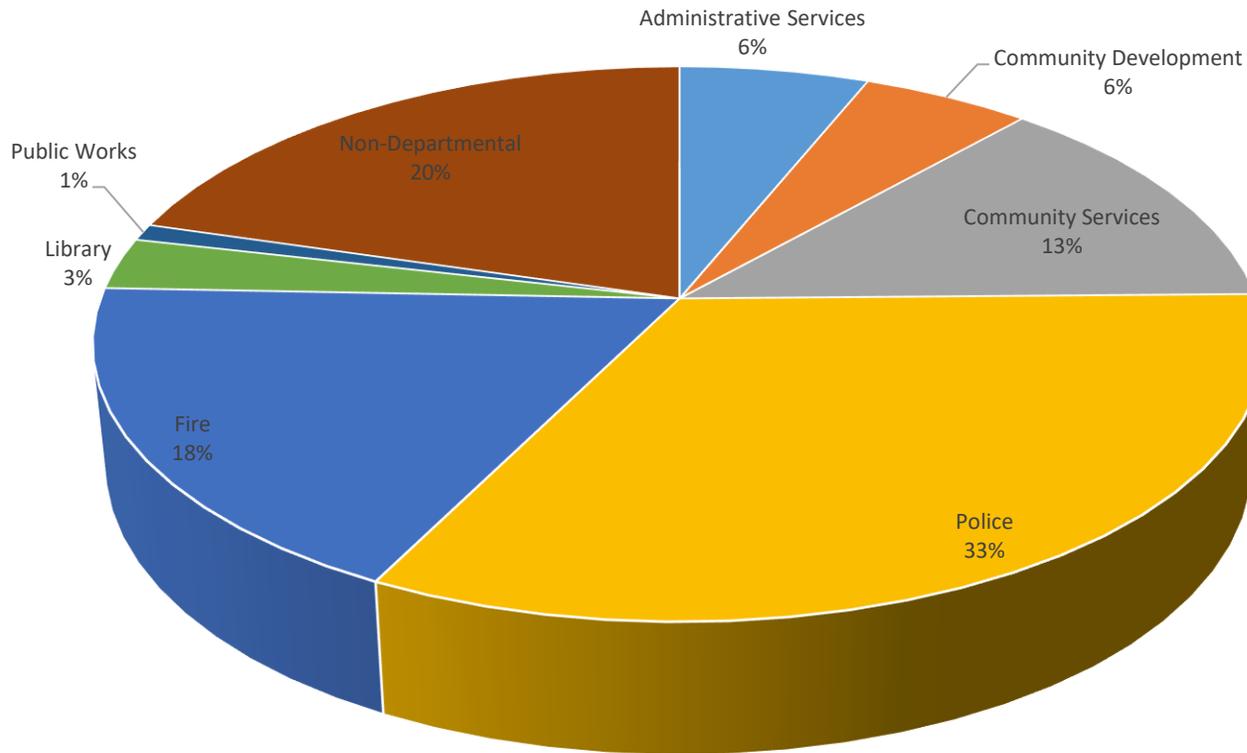


ADOPTED BUDGET FY2022-2023

SUMMARY OF EXPENDITURES BY DEPARTMENT GENERAL FUND

	Actual		Actual		Unaudited	
	Actual	Actual	Actual	Actual	Adopted	
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	
Administrative Services	\$ 2,739,928	\$ 3,183,381	\$ 2,881,522	\$ 3,264,334	\$ 4,269,844	
Community Development	2,879,884	3,227,292	3,521,265	3,380,581	3,808,818	
Community Services	6,092,185	5,852,367	6,024,734	6,606,100	9,206,261	
Police	19,053,326	20,594,862	20,840,899	22,566,973	22,816,244	
Fire	10,623,517	10,751,380	11,664,942	12,739,489	12,733,786	
Library	1,819,005	1,982,107	1,933,575	2,111,822	2,101,569	
Public Works	632,807	651,450	593,016	624,461	678,040	
Non-Departmental	7,465,263	7,663,546	8,548,527	18,447,244	14,258,658	
Total Expenditures	\$ 52,451,250	\$ 53,906,385	\$ 56,008,480	\$ 69,741,004	\$ 69,873,220	

ADOPTED BUDGET FY2022-2023 SUMMARY OF EXPENDITURES BY DEPARTMENT – GENERAL FUND



CITY OF WOODLAND
FISCAL YEAR 2022/23
TOTAL APPROPRIATIONS BY FUND

Fund	Title	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Actual FY 2019/20	Actual FY2020/21	Unaudited Actual FY2021/22	Adopted FY2022/23
010	EQUIP SERVICES	3,478,204	2,536,285	2,559,518	2,079,611	2,339,054	1,803,505	2,629,355
011	FACILITIES REPLACEMENT	136,303	425,074	183,066	272,322	219,542	117,437	109,104
012	EQUIPMENT REPLACEMENT	1,327,998	1,301,781	806,857	2,427,001	954,498	983,905	2,256,732
013	BENEFITS FUND	8,195,565	8,333,963	8,552,127	8,974,331	9,842,969	9,349,670	9,902,146
014	VEHICLE-EQUIPMENT LEASES	0	0	0	697,384	191,818	61,781	855,508
015	INFORMATION SYSTEMS FUND	1,755,230	1,922,503	1,780,227	2,355,667	2,036,476	1,252,979	3,960,754
091	SELF INSURANCE	1,625,833	1,434,694	1,876,963	1,915,708	3,045,464	3,180,916	3,377,412
099	DISBURSE FUND-PR	93,223	70	(1)	0	236,713	248,945	0
101	GENERAL FUND	47,959,418	53,285,886	52,451,250	57,744,683	56,008,480	69,741,004	79,427,081
102	TRANS DEBT SVC		0	0	0	421,790	0	2,716,029
103	INVESTMENT FUND	0	0	0	175,000	0	151,002	450,000
210	WATER ENTERPRISE FUND	32,870,062	30,828,512	35,265,543	45,338,994	20,912,191	19,919,652	49,417,341
220	SEWER ENTERPRISE FUND	16,139,582	16,962,013	18,060,058	27,653,057	14,124,455	11,801,268	30,582,623
221	STRM DR ENTERPRISE FUND	1,347,103	1,324,366	1,420,047	1,433,373	1,347,781	1,018,559	5,224,684
222	WASTEWATER PRE-TREATMENT	514,775	552,869	496,963	588,064	650,848	419,759	589,294
240	CEMETERY	379,366	416,610	411,829	528,749	517,354	441,330	546,226
250	RECYCLING	243,898	208,042	231,411	331,212	222,320	297,187	530,904
252	CONST/DEMO DEBRIS RECYCLE	40,696	68,814	71,725	73,359	25,729	29,433	28,490
253	RECREATION ENTERPRISE	327,152	335,822	317,226	436,668	142,712	261,335	409,547
260	FIRE GRANTS	0	3,243	40,584	0	0	0	0
280	TRANSIT SYSTEM	1,579,634	1,572,148	1,691,029	1,807,838	1,203,735	2,023,981	2,484,694
301	LITERACY GRANT	80,424	91,150	90,624	94,967	32,207	68,649	95,922
320	COMMUNITY DEV. BLOCK GRNT	523,464	599,468	512,586	917,637	530,067	940,361	1,060,009
321	OFF-SITE AFFORD HOUSING	0	0	0	260,000	0	0	0
322	SUPPORT HOUSING PROGR	222,876	112,398	256,866	521,381	201,340	225,329	443,370
323	HOME GRANT	0	0	0	675,250	0	0	675,250
324	HOUSING ASSISTANCE GRANTS	66,448	0	0	210,000	0	0	210,000
325	STATE GRANTS	173,033	324,039	107,778	550,295	469,776	488,503	988,425
326	HOUSING ASSISTANCE	139,427	127,004	1,828,853	198,640	29,512	22,822	46,139
327	AFFORDABLE HOUSING IN-LIEU	0	140,000	0	640,000	39,469	582,000	0
330	OTHER FEDERAL GRANTS	0	0	245,626	138,022	1,108,206	144,784	120,370
331	HOMELESS HOUSING	0	0	0	817,795	2,964,913	3,472,680	343,957
332	AMERICAN RESCUE PLAN	139,427	127,004	1,828,853	198,640	0	10,000,000	1,120,148
333	HOMEKEY GRANT	0	0	0	0	0	8,483,416	7,287,051
334	OPIOD FUNDS	0	0	0	0	0	0	2,170
340	POLICE GRANTS	403,995	413,485	462,316	0	0	282,000	510,398
349	LOCAL LAW ENFORCEMENT BL	0	0	0	0	0	0	0
350	COPS MORE TECH GRANT	0	0	0	0	0	0	0
351	TRANSPORTATION GRANT	1,914,661	3,904,761	8,701,021	10,505,288	2,655,019	5,041,769	8,496,418
352	SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS	105,134	129,949	142,451	157,701	179,696	174,742	222,448
353	PROPOSTION 172	491,453	550,317	501,357	520,666	537,142	473,794	570,574
354	TRANS DVLP (SB325)	1,527,542	1,121,320	1,147,122	1,299,400	1,020,213	1,191,526	1,581,808
355	GAS TAX-2106 (SELECT)	1,335,850	1,719,383	1,706,123	1,982,714	1,767,251	2,032,811	2,189,847
357	ASSET FORFEITURE FUND	0	45,480	11,517	10,104	209	313	37,813
358	HOUSING MONITORING FUND	87	87	87	100	113	10,126	10,126
359	FIRE SUPPRESSION DISTRICT	6,199	6,861	7,232	3,500	8,988	9,314	3,500

Fund	Title	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Actual FY 2019/20	Actual FY2020/21	Unaudited Actual FY2021/22	Adopted FY2022/23
360	FIRE SAFER GRANT	0	0	0	492,000	393,281	472,763	0
361	ROAD MAINT AND REHAB ACCOUNT	0	2,185	521	1,279,994	504,670	1,146,848	3,971,333
365	ENVIRONMENTAL COMPLIANCE	1,109,061	169,236	199,914	343,726	224,082	319,736	345,190
381	GIBSON RANCH L&L	710,294	698,438	666,939	1,194,818	765,768	817,995	1,086,641
383	N PARK L&L DISTRICT	25,340	30,721	27,386	61,509	39,119	49,141	48,895
384	SP ASSESS STRENG PD LAND	28,508	31,786	23,495	72,736	31,816	40,088	50,303
386	USED OIL RECYCLING GRANT	16,963	15,979	32,855	182,290	54,917	23,032	15,000
387	WOODLAND WEST L&L	11,077	19,125	12,239	45,721	17,470	18,736	32,322
389	SPRINGLAKE L&L	979,541	1,057,860	1,373,523	2,350,172	2,026,404	2,232,126	2,844,164
391	SPORTS PARK O&M CFD	351,772	460,722	440,435	543,905	409,217	496,779	536,967
392	GATEWAY L&L	103,057	93,492	106,010	192,029	145,554	178,847	232,483
501	CAPITAL PROJECTS	161,747	177,191	121,205	526,145	148,440	1,836,981	4,241,217
502	STATE BOND ACT - PARKS PRJS	0	0	0	616,500	105,850	41,775	95,164
506	MEASURE E	4,837,926	4,771,336	2,859,786	6,422,912	4,079,706	1,352,047	3,552,288
507	MEASURE F	0	0	1,536,552	6,799,330	3,415,192	5,096,005	14,022,116
508	CAPITAL PROJECT MGMT	0	0	0	0	0	0	1,055
510	GENERAL CITY DEVELOPMENT	427,314	33,005	104,208	5,086	20,708	127,740	377,733
522	RECOGNIZED OBLIGATION RETIREMENT FUND	1,128,407	952,531	1,532,970	1,318,570	292,555	161,412	3,694,659
523	RDA 07 TAB BOND PROCEEDS	0	0	0	0	0	0	0
540	PARK & RECREATION DVLP	1,865,226	1,579,884	1,465,315	1,446,901	1,433,036	1,414,622	1,414,622
541	PARK IN-LIEU FEES	0	0	0	11	21	32	0
550	POLICE DEVELOPMENT FUND	69,210	69,141	69,069	69,154	66,498	65,208	66,735
560	FIRE DEVELOPMENT	181,572	181,534	191,388	167,518	149,635	133,256	190,277
570	LIBRARY DEVELOPMENT FUND	91,008	93,400	87,530	87,282	104,279	88,379	86,672
580	SURFACE WATER DEVELOPMENT	0	0	0	77	153	230	3,000,230
581	STORM DRAIN DEVELOPMENT	211,529	211,310	210,484	2,112,954	442,645	130,777	122,404
582	ROAD DEVELOPMENT	620,460	418,725	525,718	1,869,779	2,651,897	1,789,792	6,319,939
583	TREE RESERVE	728	1,559	816	2,500	375	(27,290)	5,000
584	WATER DEVELOPMENT FUND	69,799	69,799	69,799	46,542	23,284	27	0
585	SEWER DEVELOPMENT FUND	67,441	5,200,513	1,983,823	2,576,835	2,161,490	1,919,127	1,919,127
590	SOUTHEAST AREA CONSTRUCTION	0	0	0	2	3	5	0
593	GIBSON RANCH INFRA-STRUC	5,669	115,898	59,453	637,142	494,648	643,130	0
594	SPRING LAKE CAPITAL	340,972	147,682	3,633,848	9,928,521	14,634,989	6,109,560	15,199,762
601	SPRINGLAKE ADMINISTRATION	227,633	169,727	141,837	129,582	98,888	93,833	148,269
640	SLIF PARKS & RECREATION	1,639,689	3,459,348	2,160,404	2,524,339	552,028	0	5,911,544
681	SLIF STORM DRAIN FUND	1,492,730	1,716,846	3,848,409	8,294,791	3,775,806	1,171,786	661,422
682	SLIF STREET IMPROVEMENT	1,895,722	1,949,241	5,039,552	8,028,809	5,225,550	2,072,858	4,251,122
684	SLIF WATER FUND	262,040	269,438	684,756	0	434,463	200,852	0
685	SLIF SEWER FUND	408,220	419,745	1,066,750	0	725,892	312,899	22,160
830	SOUTHEAST AREA DEBT SERV	1,216,348	1,216,827	2,077,596	1,239,954	1,237,316	1,226,676	1,242,219
841	BEAMER/KENTUCKY ASSESS-R	0	0	122,002	0	0	0	0
850	EAST MAIN ASSESS DIST 90	0	2,154	0	0	0	0	0
870	CFD#2 SPRINGLAKE DEBT SRV	4,298,281	3,337,629	3,754,605	3,947,210	4,719,486	9,010,100	5,644,512
880	2005 CAPITAL PROJECTS L/R	0	0	0	0	0	0	0
882	2012 LEASE REFUNDING	1,059,897	312,202	0	0	0	0	0
883	2014 REFUNDING LEASE REV BONDS	1,537,877	1,537,876	1,537,878	1,545,364	1,542,857	1,545,345	1,550,344
885	WWTP REVENUE BONDS 2005	0	0	0	0	0	0	0
917	LIBRARY TRUST FUND	104,865	29,211	18,721	53,693	8,806	50,638	424,335
		\$152,701,984	\$161,948,697	\$181,554,619	\$241,691,525	\$179,146,843	\$199,112,481	\$304,841,887

FINANCIAL FORECAST

Introduction

The Five-Year Financial Forecast provides a long-term view of City revenues and expenditures to assist in evaluating the impact of policy choices on the long-term fiscal health of the City. This section provides a detailed discussion of the General Fund Five-Year Forecast as well as a summary of projections for selected other major funds supported by special taxes, assessments and fees.

The Five-Year Forecast is useful in identifying potential issues that may arise in the future, which require fiscal planning affecting the current budget. Early planning for projected changes in baseline expenditures is critical to ensuring long-term fiscal stability for the organization. Furthermore, the restrictions imposed by the State limiting local governments' ability to raise revenues, adds to the importance of understanding the long-term fiscal impact of policy decisions.

The forecast should not only identify opportunities or challenges, but it should also serve to explain the underlying conditions contributing to the results. By understanding the specific factors impacting variances in the forecast, policy makers can target budgetary actions appropriate to the nature and scope of specific issues.

Over the course of the most recent City Council budget discussion there has been increased focus on the sensitivity of the budget forecast to the major underlying revenue and expenditure assumptions. The uncertainty that characterizes the current economic climate not only argues for prudent long-term financial planning, but also suggests that the City being prepared for a range of outcomes is perhaps more appropriate than focusing on any single predicted outcome. As such, the five-year budget model truly serves as a planning tool rather than a forecasting tool.

Summary of Five-Year Forecast

This section of the budget document presents an update of the General Fund Five-Year Forecast. Previous efforts to address the structural deficits in past forecasts have relied on decreasing levels of one-time resources and contributed to an increasingly improved forecast. However, the latest economic recession, triggered by the bursting of the housing market "bubble" has greatly eroded the two most significant local revenue sources.

Past long term forecasts have served as valuable tools in assessing the City's progress in meeting its goal of fiscal stability, ensuring that current revenues are sufficient to meet expenditure requirements for maintaining existing service levels and that the City can sustain this level of service without reliance on growth or increases in current tax rates.

The five-year budget forecast serves to highlight the variability of the City's budget outlook in the face of stagnant revenues and continued uncertainty. Through modeling alternative revenue and expenditure assumptions, the forecast provides not only a sense of the short-term measures that are required to maintain a balanced budget, but also informs the level of contingency plans that need to be in place, should alternative scenarios play out.

General Fund 5-Year Forecast

The following summarizes the results of the City's baseline General Fund forecast:

- General Fund revenues (excluding Measure F) are projected to grow in total revenue growth of \$5.5 million over five-year period FY2022/23 through FY2026/27.
- General Fund expenditures (excluding the transfer of Measure F) are projected to grow in total of \$6.3 million over five-year forecast period.
- Without corrective action, the General Fund reserve will decline from an estimated \$14.8 million (27.8% of revenues) at the end of the FY2022/23, falling below the 20% reserve policy level, to \$11.8 million (or 19%) by FY2026/27.
- The projected operating deficits shown over the five-year planning horizon remain highly sensitive to assumptions related to major city revenues and expenditure categories. Among the main areas of concern are property and sales tax revenues, and overall personnel costs (and specifically costs for health and retirement benefits).

Five-Year Forecast Assumptions

The Five-Year Forecast is based on a number of assumptions. Many factors which drive the forecast are beyond the control of the City, such as inflation, federal and state spending cuts, state wide initiatives, short-term economic cycles, and unforeseen emergencies. These assumptions impact revenue and expenditure projections and variations can cause wide swings in budget balancing strategies.

Inflation

Inflation is an important factor in any economic forecast, given its influence on both city revenues and expenditures. Inflation sensitive revenue, such as sales and business license taxes, make up a significant portion of the General Fund budget. Salary and benefit costs can also be influenced by annual cost-of-living increases.

The City of Woodland uses as its inflation index, the July-to-July All Urban Consumer Price Index for the San Francisco Bay Area. For the purposes of this forecast, a 2% annual inflation rate is generally used throughout the five-year planning timeframe.

Population

Based on data from the State Department of Finance, population is projected to be 59,881 for the 2023 year (a decrease of -0.69% over the prior year). Population impacts some state revenues (allocated on a per capita basis) as well as drives demands for a variety of city services.

Expenditure Baseline

The expenditure baseline for the Five-Year Forecast is the Adopted FY2021/22 Budget. The forecast projects expenditures as a result of anticipated changes in factors and assumptions highlighted in this section.

Current service/staffing levels - The baseline Five-Year forecast assumes an increase of six (6) FTEs to the FY2022/23 staffing levels.

General Fund 5-Year Forecast

Personnel Costs

Salary and benefit costs make up 65% of the General Fund budget. Every 1% increase in total compensation costs approximately \$579,620 on an all funds basis, and approximately \$363,884 to the General Fund.

The Five-Year Plan reflects total compensation (salaries and benefits) an increase of 8.8% for FY2022/23, and averaging 3.47% per year over the five-year forecast. This represents an increase of approximately \$5.4 million to the General Fund over the Five-Year Plan.

Insurance Premiums

Costs related to Health, Dental, Retiree Medical, Disability, Workers' Compensation, Life Insurance, Unemployment Insurance, and other related benefits are assumed to grow at an annual rate of 5.79% for FY 2022/23 and the forecast assumes annual average increases of 4.05% thereafter. The City is projected to pay out \$12.3 million in FY 2022/23, with \$7.0 million charged to the General Fund.

Other Post-Employment Benefits (OPEB)

GASB Pronouncement 75 requires public agencies to evaluate and report in its annual financial statements the fully-funding cost of any post-employment benefits (i.e. retiree healthcare). While GASB 75 does not require full-funding of post-employment benefits, it effectively sheds light in the gaps between the true cost of these benefits and the funds typically allocated on an annual basis for pay-as-you-go funding plans.

Beginning in FY2013/14, the City of Woodland began funding OPEB contributions over and above the historical pay-as-you-go levels previously included in the budgets. For FY2022/23, the OPEB contribution rate is approximately 13.0% of salaries, and includes an estimated \$1,007,786 in supplemental funding to be applied toward the amortization of the unfunded liability. Over the Five-Year Plan, the OPEB contribution rate is maintained at approximately 13% of salaries; this is steadily climbing toward the goal of fully funding the annually required contribution of \$4.5 million or 16% of salaries.

State Retirement System

Retirement rates are set annually by the California Public Employees' Retirement System (CalPERS). The rates established for FY2022/23 reflect an increase from current rates. Retirement contribution rates are primarily driven by investment earnings for the CalPERS' investment portfolio, as well as variations in other actuarial assumptions.

The following table summarizes the employer contribution rates used in the Proposed FY2022/23 Budget and Five-Year Forecast:

General Fund 5-Year Forecast

	PERS projection		PERS projection		PERS projection		PERS projection		PERS projection
PERS RATES	FY2022/23		FY2023/24		FY2024/25		FY2025/26		FY2026/27
SAFETY	51.097		52.683		53.461		53.505		53.736
Increase %	11.4%		3.1%		1.5%		0.1%		0.4%
MISC	39.473		40.330		41.109		41.121		41.220
Increase %	5.5%		2.2%		1.9%		0.029%		0.2%

On an all-funds basis, the City's cost for retirement benefits in FY2022/23 is \$12.2 million and General Fund cost for retirement contributions will grow to just over \$7.6 million for FY2022/23.

General Fund Reserve

The General Fund reserve is intended to buffer against downturns in the economy, reductions in State and Federal funding, and could be used to buffer the impacts of potential budget balancing measures. In spring of 2015, the City Council revised its Reserve Policy and established minimum levels of reserves. The minimum reserve level is now 20% (previously 13%) of revenues.

The General Fund currently shows a reserve in excess of the minimum 20% required by Council policy. During the course of the Five-Year Plan, the General Fund reserve is projected to fall below the 20% minimum level. As discussed with Council in the workshops, staff will continue to monitor the approximately \$689,215 to \$1.2 million (over the Five-Year Plan) structural imbalance in the General Fund. This structural imbalance will change on annual basis as revenues are received actual expenditures are recorded.

General Fund Revenues

The amount of money available to fund services and programs through the General Fund is determined by the dollars generated by the City's economic base and the City's revenue structure (i.e., the fees and rates applied such as business licenses). The General Fund provides the only fully discretionary revenue available to the Council and citizens to directly support changing local priorities. The General Fund provides funding for such services as police and fire protection, parks, recreation, community development, as well as most of the administrative and support functions of City government.

While there are numerous sources contributing to overall General Fund revenues, there are five primary sources that the City uses throughout the year as key indicators of the health of overall General Fund revenue: property tax, sales tax, motor vehicle in-lieu taxes, transient occupancy (hotel) tax, and fee revenues. In FY2022/23, these indicator revenues are expected to comprise an estimated 80% of the total General Fund revenue.

General Fund Major Revenue Sources

The City's ability to maintain General Fund revenue consistent with inflation and other increasing pressures has been severely limited by various voter initiatives over the last 20 years. This trend began in 1979 with Proposition 13, and continued with the State-wide Proposition 218. The effects these voter initiatives have had on the City's General Fund have been further compounded by the State's shift of local property tax revenues away from cities to school districts (ERAF) and the State General Fund.

General Fund 5-Year Forecast

The projection of revenues into the future is based on past performance and analysis of actual current private and public sector activity. This includes such private sector activities as housing trends, employment, property turnover and business growth; and public sector developments such as policy shifts at the local, state and federal levels.

Revenue projections are inherently dependent on a number of assumptions, which vary among revenue sources. The assumptions used to project the General Fund Revenues in the Five-Year Strategic Plan are as follows:

- **Property Tax** – The State Constitution sets the base property tax rate at 1% of assessed value. The City receives approximately 18% of the property tax generated in Woodland, with the majority of the revenue going to the State. Property tax receipts are projected to increase by 3.97% in FY2022/23 and grow at an average of 3.43% thereafter throughout the forecast.
- **Sales Tax** – Sales tax revenues are derived from the tax imposed on sales of goods and services transacted within the City. Sales tax revenues is not expected to increase in FY2022/23, however, the City does anticipate a slight increase at an average of 5.67% throughout the forecast. The City utilizes a third party consultant to monitor sales tax information and trends; this consultant provides detailed reports and projections to assist with budget forecasting. The assumptions used in the Five-Year Plan are based on the most conservative options provided by the consultant.

In addition to the regular sales tax mentioned above, the City also projects revenues related to the special sales taxes enacted within the City: Measure F (1/2 cent) and Measure J (1/4 cent).

- **Motor Vehicle In-Lieu** – This revenue source represents the City's allocated share of state-wide vehicle registrations, apportioned throughout the County on a per capita basis. Historically, this revenue source has provided a stable funding source to the General Fund, in excess of \$4.0 million per year. In FY2003/04, this source of revenue was targeted by the State as a means to address the state's budget dilemma. This resulted in the loss of 3 months, or one-quarter, of the anticipated annual revenue.

The FY2004/05 State Budget changed how VLF revenues are distributed, and lessened the reliance of this revenue source on the part of cities. In that year, roughly 90% of cities' VLF revenues were exchanged for an equal amount of Property Tax revenues from the State. In subsequent years, the amount of the property tax "in-lieu" payments increased in proportion to growth in each jurisdiction's assessed value. As noted with Property Taxes, these revenues are projected to increase by 4.0% in FY2022/23 and grow at 3.5% thereafter throughout the forecast.

- **Fee Revenues** – Several City programs are funded through fees charged to participants and users of city services. These range from fees for recreation programs to fees for building permits. Most fees are updated each July by an inflation factor; a comprehensive study of a majority of the City's fees has not been completed since 2004, with the exception of building fees and fire fees. For this five-year projection, fee revenues are assumed to remain flat over the Five-Year forecast.

General Fund 5-Year Forecast

- Franchise Fees - Franchise fees are a form of rent for use of City streets and roadways. Examples of businesses that pay franchise fees include trash collectors, cable television companies, electric utilities and oil and natural gas pipeline companies. Franchise fees are generally dependent upon the revenues of the companies that pay the fee to the City; for FY2022/23, and throughout the forecast, these revenues are assumed to increase at an average of 2% per year.

ADOPTED FUNDING RECOMMENDATIONS

The following summarizes the specific General Fund one-time and recurring funding recommendations included as part of the FY2022/23 Adopted Budget:

One-Time

City Hall Building Security Improvements	\$100,000
Southeast Area Pool Project	\$1,000,000
Public Safety Radio Replacement Project – Part 1	\$350,000
Contract Services: Building Inspection – Plan Check & Inspection	\$75,000
Temporary Staff – Building Inspection/Code Enforcement - \$25k per program	\$50,000
Storm Drainage Trash Capture Project	\$50,000
Rental of equipment “Skip Loader” for stump grindings	\$5,000
Traffic Community Services Officer Vehicle	\$60,087
Part-Time Sworn Annuitant (Police Officer)	\$46,628
Police Emergency Vehicle Operator Course Training (bi-annual)	\$27,000

Total General Fund One-Time Funding Recommendations **\$1,763,715**

Recurring

Human Resources: Upgrade HR Clerk position to HR Tech	\$9,005
Community Development: Building Inspector I/II	\$131,733
Police: Traffic Community Services Officer	\$155,788
Fire: Administrative Clerk II	\$96,000
Pool Chemicals (cost increase)	\$15,000
Regional Pond Maintenance	\$10,000

Total General Fund Recurring Funding Recommendations **\$417,526**

General Fund 5-Year Forecast

The adopted budget also recommends \$776,923 one-time and \$260,886 in recurring costs in Other Funds (not including items in the approved spending plans):

One-Time

Information Technology: Cybersecurity	\$90,640
Junior/Assistant Engineer – Limited Term Position	\$143,783
North Canal Pump Station Project	\$170,000
Public Works Sewer: Ford F150 for Crew (Initial Purchase)	\$52,500
Public Works Utilities: Crane Truck Replacement (Initial Purchase)	\$135,000
Public Works Signs and Markings: Aerial Truck Purchase (Initial Purchase)	\$185,000

Total Other Funds One-Time Funding Recommendations **\$776,923**

Recurring

Human Resources: Upgrade HR Clerk position to HR Tech	\$7,986
Public Works: Treatment Plant Operator III (Water Pollution Control Facility)	\$157,904
Information Technology: Cybersecurity	\$35,000
Regional Pond Maintenance	\$13,000
Public Works Vehicle Maintenance & Replacement	\$46,996

Total Other Funds Recurring Funding Recommendations **\$260,886**

The adopted budget also includes funding recommendations that have been previously approved by the City Council in the American Rescue Plan, Measure F Spending Plan, Measure J Spending Plan, and Measure R Spending Plan. These include the following One-time and Recurring costs:

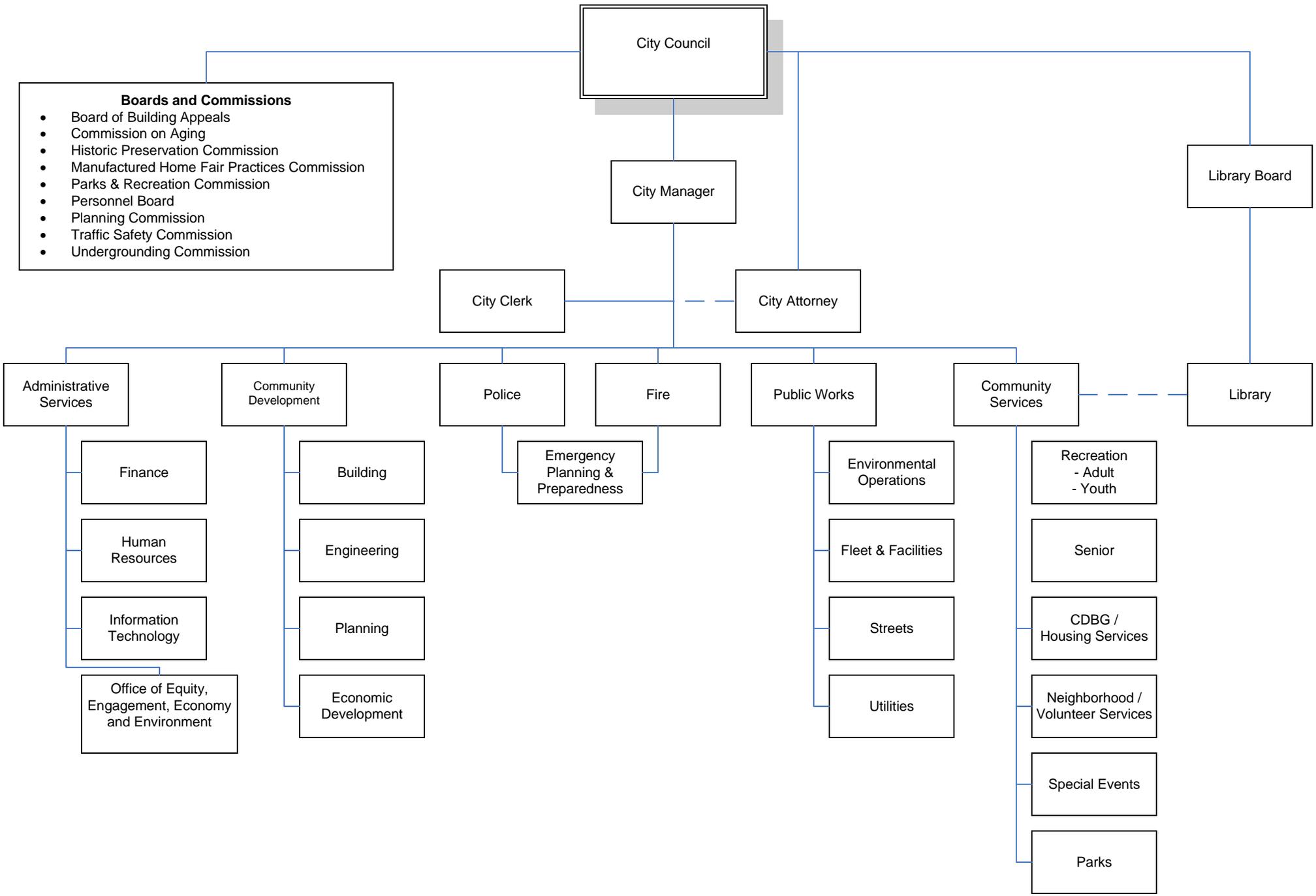
<i>Measures F/J/R & ARP Spending Plans</i>	<i>One-Time</i>	<i>Recurring</i>
Fire Grant Match	\$52,000	
Fire Staffing Software		\$5,000

General Fund 5-Year Forecast

PD Equipment	\$52,589	\$1,000
K9 Replacement	\$22,930	
Southeast Area Pool Project	\$6,116,905	
Campbell Park Play Structure	\$375,000	
Library Door Security (Initial Purchase/Install)	\$98,000	\$5,160
Library Facility Improvements	\$49,000	
Woodland Girls Fast Pitch (Field Rental)	\$8,000	
Library: Library I/II (Measure R)		\$131,500
Library: Library Assistance I/II (Measure R)		\$81,825
Traffic Calming	\$100,000	
Sidewalk, Gutter, Pothole Repair	\$50,000	
Cybersecurity/Network Resiliency	\$130,000	
On-line Permitting/Permit Streamlining	\$225,000	
NPPS and EMPS Generator and Electrical Evaluation	\$50,000	
North Canal Pump Station Pipe Rehab Project	\$180,000	
	<hr/>	
	\$7,509,424	\$224,485

ADOPTED BUDGET (INCLUDES FUNDING RECOMMENDATIONS)

General Fund	Year End Projections	Baseline	Forecast			
	FY2021/22	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27
Beginning Balances	\$ 22,487,239	\$ 16,643,155	\$ 14,882,641	\$ 14,193,426	\$ 13,580,981	\$ 12,591,400
Revenues	\$ 73,430,258	\$ 63,843,801	\$ 65,439,182	\$ 67,697,827	\$ 69,693,696	\$ 71,634,583
Expenditures (Includes Measure J)	\$ 62,548,157	\$ 66,186,979	\$ 65,689,995	\$ 67,849,950	\$ 70,199,939	\$ 72,351,454
Recurring Funding Recommendations		417,526	438,402	460,322	483,339	507,505
<i>Measure J Unspent Fund Balance</i>		\$ 2,763,905				
Annual Surplus/Deficit	10,882,101	3,201	(689,215)	(612,445)	(989,582)	(1,224,376)
General Fund One-Time One-time Funding (CALPERS Extra Payment)	(2,563,197) (4,162,988)	(1,763,715)				
American Rescue Plan (Revenue Recovery)						
Beginning Balance	10,000,000	5,250,000	3,745,000	2,790,000	2,135,000	
Expenditures	4,750,000	1,505,000	955,000	655,000	-	
Remaining	5,250,000	3,745,000	2,790,000	2,135,000	2,135,000	
Unreserved Fund Balance	\$ 16,643,155	\$ 14,882,641	\$ 14,193,426	\$ 13,580,981	\$ 12,591,400	\$ 11,367,023
Ending Unreserved Fund Balance	\$ 16,643,155	\$ 14,882,641	\$ 14,193,426	\$ 13,580,981	\$ 12,591,400	\$ 11,367,023
Percentage (E.U.F.B./Revenues)	29.7%	27.8%	26.2%	24.3%	21.9%	19.3%
Reserve Policy \$	\$ 11,196,058	\$ 10,695,540	\$ 10,814,876	\$ 11,172,005	\$ 11,483,899	\$ 11,791,997
Reserve Policy %	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%
"Excess" Fund Balance (over Reserve Target)	\$ 5,447,096	\$ 4,187,101	\$ 3,378,550	\$ 2,408,976	\$ 1,107,500	\$ (424,973)



CITY ORGANIZATION

Employee Summary - Citywide

Classification	Approved FY2021/22	Proposed Changes	Adopted FY2022/23
Administrative Services Director	1		1
Accountant I/II	1		1
Accounting Tech	0		0
Administrative Clerk I/II	3	1	4
Administrative Clerk III	1		1
Administrative Supervisor	2		2
Application Analyst, Sr.	1		1
Assistant Planner	1		1
Associate Engineer	3		3
Associate Planner	1		1
Assistant City Manager-Community & Economic Development	0		0
Building Inspector I/II	0	1	1
Chief Building Official	1		1
Chief Plant Operator	0		0
Chief Collection System Operator	1		1
Chief Water Systems Operator	1		1
City Clerk	1		1
City Manager	1		1
Code Compliance Officer I/II	1		1
Community Development Clerk I/II	2		2
Community Development Director	1		1
Community Development Technician I	2		2
Community Risk Reduction Specialist II	2		2
Communications Manager	1		1
Community Services Director	1		1
Community Services Officer	4	1	5
Community Services Program Manager	2		2
Conservation Coordinator	2		2
Crime & Intelligence Analyst	1		1
Crime Prevention Specialist	1		1
Deputy CDD Director	0		0
Electrical Supervisor	1		1
Electrician's Assistant	2		2
Engineering Assistant	3		3
Engineering Technician I/II	1		1
Engineering Technician III	3		3

City Organization

Employee Summary - Citywide

Classification	Approved FY2021/22	Proposed Changes	Adopted FY2022/23
Environmental Compliance Inspector II	1		1
Environmental Compliance Specialist	1		1
Environmental Resource Analyst	1		1
Env Sustainability Manager*	0		0
Equipment Services Clerk	1		1
Executive Assistant	1		1
Facilities Maintenance Worker I/II	2		2
Facilities Maintenance Worker III	2		2
Finance Clerk I	2		2
Finance Clerk II	0		0
Finance Officer	1		1
Finance Specialist	4		4
Finance Supervisor	0		0
Fire Battalion Chief	3		3
Fire Captain	12		12
Fire Chief	1		1
Fire Engineer	12		12
Fire Marshal	1		1
Firefighter	18		18
Fleet & Facilities Manager	1		1
GIS Analyst	1		1
GIS Technician I/II	1		1
Heavy Equipment Mechanic	1		1
Housing Analyst I/II	0	1	1
Human Resources Analyst II	0		0
Human Resources Clerk	1	-1	0
Human Resources Manager	1		1
Human Resources Tech	0	1	1
Ind Electrical Tech	2		2
Information Systems Technician I	1		1
Information Technology Analyst	2		2
Information Technology Manager	1		1
Infrastructure Administrator	1		1
Junior Engineer	1		1
Laboratory Supervisor	1		1
Laboratory Technician I/II	2		2
Librarian I	1		1
Librarian II	3	1	4

City Organization

Employee Summary - Citywide

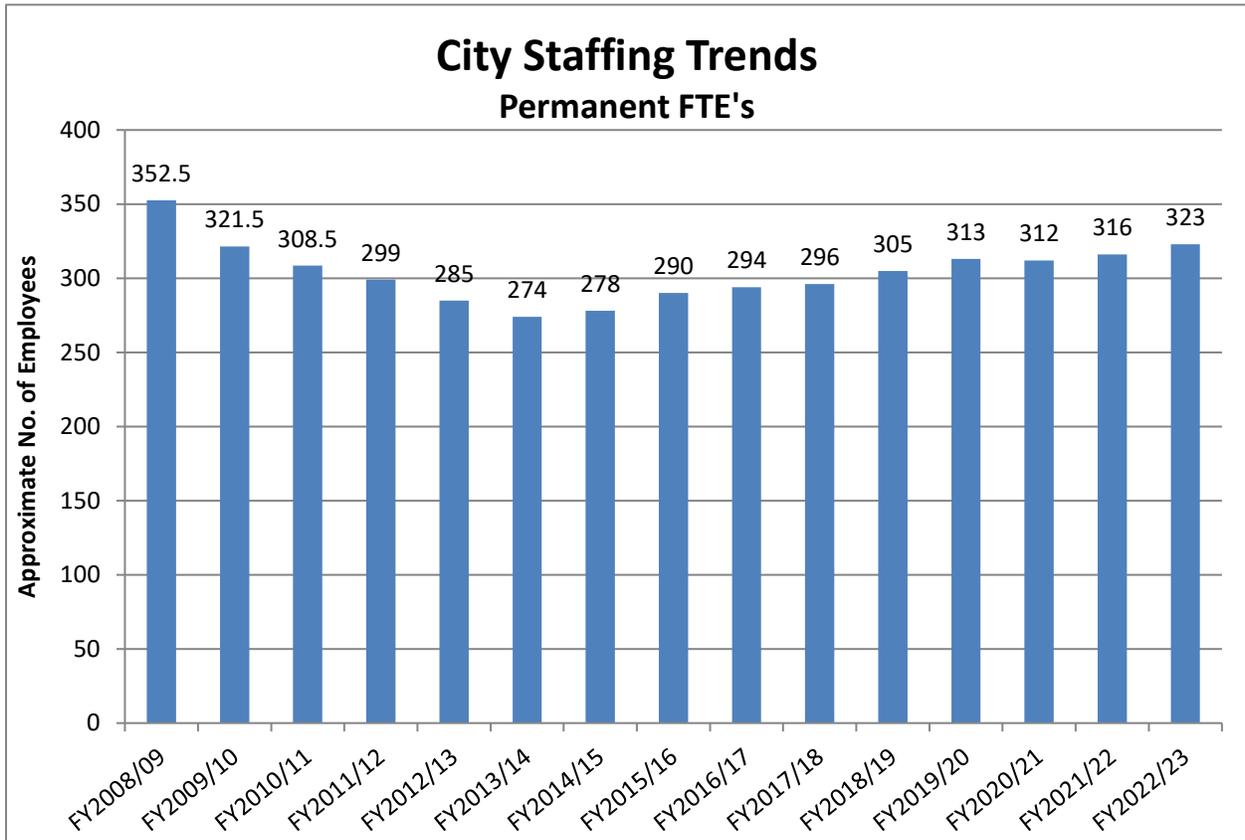
Classification	Approved FY2021/22	Proposed Changes	Adopted FY2022/23
Librarian III	1		1
Librarian Assistant I/II	0	1	1
Library Services Director	1		1
Library Technician Assistant II	1		1
Library Technician Assistant III	2		2
Light Equipment Mechanic	2		2
Literacy Coordinator	0		0
Maintenance Worker II	5		5
Maintenance Worker III	2		2
Management Analyst I/II	4		4
Marketing & Business Relations Specialist	1		1
Meter Services Technician	2		2
Park Maintenance Worker I	3		3
Park Maintenance Worker II	1		1
Park Superintendent	1		1
Park Supervisor	2	1	3
Police Captain	1		1
Police Chief	1		1
Police Lieutenant	3		3
Police Officer	56		56
Police Records Specialist	7		7
Police Records Supervisor	1		1
Police Sergeant	10		10
Pool Facilities Technician	1		1
Principal Civil Engineer	1		1
Principal Planner	2		2
Principal Utilities Civil Engineer	1		1
Public Works Director	1		1
Recreation Coordinator	3		3
Recreation Supervisor	4		4
Secretary to the City Manager	1		1
Senior Accountant	1		1
Senior Building Inspector	1		1
Senior Building Plans Examiner	1		1
Senior Associate Civil Engineer	2		2
Senior Civil Engineer	1		1
Senior HR Analyst	1		1
Senior Engineering Assistant	1		1

Employee Summary - Citywide

Classification	Approved FY2021/22	Proposed Changes	Adopted FY2022/23
Senior Equipment Mechanic	1		1
Senior Maintenance Worker	1		1
Senior Management Analyst	2		2
Senior Planner	1	-1	0
Senior Traffic Sig/Street Light Tech	1		1
Senior Water/Waste Instr Tech	1		1
Signs and Marking Tech II	1		1
Social Services Manager	1		1
Senior Construction Project Manager	1		1
Senior Police Records Specialist	2		2
Senior Tree Trimmer	1	-1	0
Senior Utilities Maint Wrk Sewer	1		1
Senior Water System Operator	1		1
Senior Water Pollution Control Operator	1		1
Senior Signs & Markings Technician	1		1
Systems Analyst, Senior	1		1
Treatment Plant Mechanic	1		1
Treatment Plant Superintendent	1		1
Tree Trimmer I/II	1		1
Underground Utility Service Locator	1		1
Utilities Administrator	1		1
Utilities Maintenance Worker I	10		10
Utilities Maintenance Worker II	11		11
Utilities Maintenance Worker III	4		4
Utilities Maintenance Worker IV	1		1
Water Pollution Control Operator I	1		1
Water Pollution Control Operator III	1	1	2
Water Pollution Control Operator IV	1		1
Water Systems Operator I/II	2		2
Water/Waste Inst Tech	1		1
Total Full-Time Equivalent Positions	317	6	323

City Organization

The citywide organizational chart below represents a 15-year personnel (permanent regular full-time employees) trend for the City.



ADMINISTRATIVE SERVICES

Administrative Services consists of the following: City Council, City Manager, City Clerk, and City Attorney. Additionally, the support functions of Human Resources, Finance and Information Technology (IT) are included under Administrative Services for management and budgeting purposes.

City Council

The City of Woodland, first incorporated in 1871, is a general law City under provisions of the State of California. A directly-elected five-member City Council serves as the policy-making body for the City. In 2016, the City Council transitioned from being elected “at-large” to being elected “by district.” Also, as part of this transition, the role of the Mayor shifted to one-year terms that rotate between districts.

The City Council establishes goals and priorities for the delivery of city services and approves the annual budget in support of planned activities. In performing this role, the City Council holds regular and special public meetings and investigates various matters pertaining to the health, safety and welfare of all Woodland citizens and businesses. This division contains the costs incurred by the City Council in the course of its work, including stipends, memberships, conferences and travel.

The City Council establishes priority goal areas for the City and has identified specific projects and initiatives within each. These goals, priorities and projects are reviewed and updated as necessary each year. The City Manager and staff are collectively responsible for implementing these priorities, which currently include the following:

- Fiscal Responsibility
- Public Safety
- Strengthening Downtown
- Economic Development/Jobs
- Quality of Life
- Infrastructure
- Governance/Organizational Effectiveness

City Manager

Under the Council/Manager form of government, the City Manager is appointed by and responsible to the City Council to serve as the administrative head of the organization and to direct the overall performance and coordination of all City services and programs. Pursuant to the City Code, the City Manager is responsible for the enforcement of all City ordinances and the implementation of City policies. The City Manager prepares and administers the City’s budgets, appoints and evaluates department heads, and keeps the City Council advised as to the needs of the City. Additionally, this division contains the costs for the City’s membership in various organizations and the City’s funding contributions to other agencies, such as the Local Agency Formation Commission (LAFCO), the County Office of Emergency Services, the Sacramento Area Council of Governments (SACOG), and costs for services from Yolo County Animal Services.

Department Summaries

FY2021-22 Accomplishments

- Presented balanced budget for FY2022-23 consistent with the City's framework for fiscal sustainability; budget structurally-balanced; maintained prudent reserves; limited budget flexibility (mostly one-time) for highest priority needs; continued to address unfunded OPEB liabilities.
- Successfully negotiated labor contracts with the Woodland Police Officer's Association, Woodland Police Supervisors' Association, and Mid-Management Professional's Association.
- Completed the Lower Cache Creek Feasibility Study with the Army Corp of Engineers, obtained initial federal funding to begin design of the project, and submitted letters to Congress requesting for authorization of the project in the 2022 Water Resources Development Act.
- Developed a spending plan for allocation of resources received in connection with the American Rescue Plan Act to achieve maximum benefit for the community in the areas of public health and safety, economic assistance/housing, childcare and youth services, infrastructure and sustainability.
- Reviewed and updated regulatory provisions to allow commercial cannabis uses in the City, and developed a proposed ballot measure to implement a cannabis tax throughout the City.

FY2022-23 Goals

- Continue prudent management of City fiscal resources through implementation of long-term budget framework.
- Begin negotiations for expiring labor agreements with the Woodland Professional Firefighters' Association, Fire Mid-Management Association, Woodland City Employees' Association and Confidential Unit Employees.
- Continue progress on meeting key milestones, securing funding and managing the local cost share component of the Lower Cache Creek flood control project.
- Continue exploring funding opportunities and strategies for relocation of Fire Station #3 and for a second community pool.
- Continue to explore alternative governance and service-delivery model(s) and potential formation of an Animal Services JPA.
- Adopt and implement an Equity Action Plan to ensure better access to City programs, services and facilities.
- Complete process for selection and implementation of a new City logo.
- Explore options for development and implementation of a workforce development program.
- Complete conservation easement and open Woodland Regional Park Preserve for public access and environmental education programming.

City Clerk

The City Clerk is primarily responsible for preparation of the City Council agendas and completes the necessary arrangements to ensure an effective meeting. The Clerk also assures that before and after the City Council takes action, those actions are in compliance with all federal, state and local statues and regulations and that all actions are properly executed, recorded and archived.

Other duties include posting of Council meeting minutes, codifying City ordinances, maintaining files in connection with City contracts and agreements, publishing all legal notices, serving as filing officer for

Department Summaries

various statements of economic interest and campaign statements, conducting municipal elections, Public Records Act, Political Reform Act and the Brown Act (open meeting laws).

In addition, the City Clerk oversees the preservation and protection of the public records by maintaining and indexing the Minutes, Ordinances, and Resolutions adopted by the City Council as well as ensures that other municipal records are readily accessible to the public.

The City Clerk also serves as liaison between staff, community and others with the Council and responds to requests from the public for information regarding City government, including responses to requests made under the Public Records Act.

FY2021-22 Accomplishments

- Assured Form 700, Statement of Economic Interests and Form 460, Campaign Statements were filed in a timely manner.
- Assured City Council agendas and supporting documents were posted within legal requirements on City website.
- Provided access to City public records, which included responding to Public Records Requests within legal timeline and maintained transparency in Government.
- Assured City Council minutes were completed accurately and in a timely manner and available on the City website.
- Assisted with efforts for a required evaluation of and possible changes to district maps in the City.

FY2022-23 Goals

- Assure Council candidates meet their legal responsibilities before, during and after the election from election orientation, pulling nomination papers, certification of election results and filing of final campaign disclosure documents.
- Conduct Mandatory Review of Conflict of Interest Code.
- Assure City Council minutes are completed accurately and in a timely manner and available on the City website.
- Work with Yolo County Elections Office and assist Council Candidates with the November 2022 elections for Districts 1 and 3, and any other proposed ballot measures.
- Review and update the City's records retention policy.
- Assist with recruitment processes to fill vacancies on the various City Boards and Commissions.

City Attorney

The City Attorney is appointed by the City Council and serves as the City's legal advisor. City Attorney services are currently performed under contract with the law firm of Best, Best and Krieger, LLP. The work involves preparation and review of contracts, agreements, ordinances, resolutions and other legal documents and providing legal advice to the City organization on a variety of matters. This division contains the expenses incurred by the City Attorney services retainer, reimbursable expenses and other related legal expenses.

Department Summaries

Human Resources

Human Resources is a support division to the six (6) departments in the City organization and is primarily responsible for recruitment, testing and selection; records management, position control, classification and compensation, benefit and retirement administration, employee and labor relations, development and monitoring of the City's personnel rules and policies; enforcement of labor related federal/state laws and regulations, monitoring city-wide performance evaluations; coordination of worker's compensation claims; labor negotiations; and promotion of safety in the workplace.

FY2021-22 Accomplishments

- Updated various policies such as FMLA, Hearing Conservation, and Smoking Policies.
- Utilized Target Solutions to provide training added to New Hire Orientation.
- Continued to review and update job descriptions as appropriate.
- Processed 36 terminations.
- Hired 38 new full-time employees.
- Hired over 100 part-time/seasonal employees.
- Promoted three (3) employees.
- Conducted 64 recruitments, which included full-time and seasonal positions.
- Processed backgrounds for over 20 volunteers.
- Participated in Youth Programs sponsored by the City (Parks and Recreation, and Library)
- Reviewed over 1,200 applications for various positions.
- Continued to work as part of the COVID team, and developed programs such as COVID Sick Leave, COVID IPP, etc.
- Worked as part of the transition team to migrate to a new ERP to ensure that the Human Resources functions can take advantage of technology.
- Continued to update the Onboarding Process of New Employees for ease and to reflect the City's image.
- Conducted four (4) Skelly hearings.
- Reviewed and delegated work and tasks of Human Resources Department to ensure that each position is tasked with appropriate roles/duties.
- Reviewed benefit plan rates and provided feedback to broker and marketed to obtained better rates.
- Conducted a Health Fair for all employees, which was also extended to retirees due to the health plan changes in CALPERS.
- Continued to review COVID-19 rules and regulations.
- Developed new interview procedures and guidelines for Zoom interviews.
- Conducted Salary Surveys for over 20 positions within the City.
- Participated in three (3) Association Negotiations.
- Trained new employees.
- Transferred STD/LTD and Life coverages to a new carrier.
- Worked with American Fidelity to conduct a Benefit Verification on Health Care members.

FY2022-23 Goals

- Review various processes and see if streamlining is appropriate, such as hiring, training, etc.
- Update various policies such as FMLA, Hearing Conservation, and Smoking Policies.
- Continue to review and update job descriptions as appropriate.
- Work on developing training programs for all employees.
- Review and delegate work and tasks of Human Resources Department to ensure that each position is tasked with appropriate roles/duties.
- Continue to review benefit plans rates and provide feedback to broker. Depending on results, benefits plans may be marketed to obtain better rates.
- Conduct a Health Fair for the upcoming year for all employees as well as retirees due to the ongoing health changes to CALPERS plans.
- Continue to work as part of the transition team to migrate to new ERP to ensure that the Human Resources function can take advantage of technology.
- Continue to complete salary surveys.
- Prepare for Association Negotiations for two (2) more Associations.
- Continue to develop various policies and procedures.
- Prepare for Presentations for Summer at City Hall.
- Develop and participate in Job Fairs.

Finance

The Finance Division is responsible for the oversight and management of the City's financial resources. The division provides service to citizens and others having financial dealings with the City, and is organized into two primary functions:

Administration

Finance Administration is responsible for overall management and direction of the Finance Division including budgeting, long-term financial planning, debt management, assessment district management, audits, treasury and cash management, and special projects related to City financial issues.

Expenditure budgets within this division also include payment of premiums for city-wide benefits in various internal service funds. These premiums include medical/prescription, vision services, dental services and life insurance. Additionally, premium payments for the City's insurance for worker's compensation, property and equipment, and liability to YCPARMIA are covered within this division.

Accounting

This division is responsible for the timely tracking and reporting of all City revenues and expenditures, ensuring payment for all City services and debts, maintenance of the accounting system, customer account maintenance for City furnished utility services, financial administration of grants and capital projects, and processing of the City's payroll.

Purchasing

This division assists with procurement of special order items, monitors the City's purchasing policies related to department purchases and administers the City's purchasing card program. Full-time staffing for these functions have been eliminated over the last several budget cycles, but the functions have been absorbed into the Accounting and Administration functions noted herein.

Department Summaries

FY2021-22 Accomplishments

- Completed and published the Comprehensive Annual Financial Report (CAFR) in conformity with GASB requirements in a timely manner.
- Continued to development and update of multi-year forecasts for other major City funds.
- Continued the implementation process for replacement of the current financial and permitting software.
- Monitored all outstanding debt for refunding/refinancing opportunities.
- Presented a budget for the FY2022-23 consistent with the City's framework for fiscal sustainability; budget structurally-balanced; maintained prudent reserves; limited budget flexibility (mostly one-time) for highest priority needs; continued to address unfunded OPEB liabilities.
- Hired two (2) full-time Finance Clerks, two (2) full-time Finance Specialists, and one (1) full-time Senior Accountant all filling vacant positions.

FY2022-23 Goals

- Complete and publish the Comprehensive Annual Financial Report (CAFR) in conformity with GASB requirements in a timely manner.
- Update and implement revised city-wide policies related to travel, Cal-Card usage and overall purchasing.
- Hire a full-time Finance Supervisor to fill a vacant position.
- Complete the transition and implementation of the City's new financial and permitting software system.
- Complete and implement all SB998 requirements with regards to Utility Billing.

Information Technology

The Information Technology (IT) Division operates and maintains the City's computer network, stand-alone systems, general-purpose and specialized software, messaging infrastructure, GIS environment, Council Chambers audio-visual equipment, and related multimedia and automated systems. A "help desk" function is also included to track and respond to problems reported on supported systems. The programs encompass the daily operation and ongoing maintenance of the City's computer systems. These systems provide general office automation support as well as specialized data processing capabilities for employees in all City offices. Expenditures cover repair and replacement programs, software licensing, hardware support, outsourced professional services, and other similar activities. The Information Technology Division also provides for Information Systems services needed to operate and maintain specialized decision support systems.

FY2021-22 Accomplishments

- Security – The constant threat of cyber security and software vulnerabilities has kept IT busy with constant patching and implementing latest counter measures. In this past year, IT has modernized baseline software and apply additional protocols such as multi-factor authentication to minimize attacker attempts. One of the largest software vulnerabilities was the "Log4J" event and IT was able to quickly patch all affected software as well as identify vendors that were not aware of the issue to push out software updates.

Department Summaries

- Organizational Effectiveness – Over the years, IT has been involved with installing hundreds of cameras around City facilities, parks and problem areas within City limits. However, access to each camera system required separate credentials. In this past year IT has upgraded both hardware and software that privileged users can use a single credential to access cameras across different sites. In addition, more detailed logging was implemented for better audit, should the need arise.
- Security – BYOD (Bring Your Own Device) is the practice of allowing employees to use their personal computers, smartphones, or other devices for work purposes. With increased number of “Bring your own device” (BYOD) equipment there is more potential for a rogue device to accidentally access our corporate network. In this past year IT has taken a two-prong approach to mitigate this risk – First, IT implemented 802.11x authentication method which requires not only valid credentials but as well as a certificate to access our networks and second, IT implemented additional firewall rules and software policies that segments BYOD devices from accessing our corporate network.

FY2022-23 Goals

- Business Process – IT is a constantly evolving field which means we must remain nimble to change and adopt new technology to help us stay efficient and cutting edge. The IT software landscape has changed over the years, and many of the new software are now cloud-based with subscription model instead of locally-hosted perpetual licensed. This provides new opportunity for IT to try new software as the entry subscription fees are low, however an on-going cost may cost more than the previous perpetual model. IT will be evaluating the feasibility various cost model in the upcoming year for our core software.
- Innovation – Geographic Information Systems (GIS) has been a key part of IT over the years. GIS has proven to be pivotal in terms of data presentation, data analytics, and of course data mapping. IT will once again leverage the capabilities of GIS to bring current third-party solutions to in-house. In the upcoming year, the GIS team will be working to bring these programs in house: cemetery-asset management and police crime-mapping. GIS will also explore more opportunities with data collection from drones.
- Security – While many data breaches we hear on the news are from hackers with sophisticated tools, one of the biggest threat is actually our internal employees making unintentional actions such as clicking on phishing emails, or providing credentials to fraudulent sources on the web. To combat this, IT will continue to train users on cyber security and implement additional credential management tools that will monitor unauthorized access to critical systems. In addition, IT is looking to secure additional resources to be ready for an unexpected data-loss and/or hack event. This will allow IT to have an emergency secondary environment to keep City’s critical infrastructure running.

ADMINISTRATIVE SERVICES

<u>Source of Funds</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
General Fund Support	\$ 2,514,200	\$ 2,603,362	\$ 2,644,735	\$ 3,303,950	\$ 2,960,495
General Fund Fees & Charges	-	31	-	-	-
Internal Service Funds	12,117,530	11,240,185	14,076,101	13,888,646	13,722,603
Investment Fund	(2,061)	(2,061)	(2,061)	447,939	432,663
Measure J	225,728	266,084	254,840	250,000	250,000
Enterprise Funds	837,525	851,313	797,091	1,166,531	1,054,926
Special Revenue	54,146	58,716	67,423	72,615	70,832
Measure F	-	-	-	-	-
Spring Lake	22,381	10,576	10,524	19,227	17,001
Total Funding Sources	\$ 15,769,448	\$ 15,028,205	\$ 17,848,653	\$ 19,148,908	\$ 18,508,520

<u>Division</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
11 City Council	\$ 146,775	\$ 129,118	\$ 131,665	\$ 128,740	\$ 26,350
12 City Clerk	224,094	210,715	282,590	253,580	257,590
14 City Attorney	451,182	311,781	217,191	450,200	450,200
15 City Manager	657,675	774,263	778,491	982,311	896,092
16 Human Resources	517,171	567,012	484,625	705,574	624,319
31 Finance Administration	8,840,521	7,986,513	9,895,120	9,877,998	9,771,604
32 General Accounting	1,137,641	1,139,050	1,117,991	1,600,648	1,484,286
33 Information Systems	1,784,238	1,982,596	1,761,256	2,107,595	1,986,070
34 General Services	1,780,737	1,659,131	2,924,467	2,788,093	2,757,840
35 Central Stores	3,684	1,943	417	4,169	4,169
38 Measure J	225,728	266,084	254,840	250,000	250,000
Total Expenditures	\$ 15,769,448	\$ 15,028,205	\$ 17,848,653	\$ 19,148,908	\$ 18,508,520

<u>Division</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
11 City Council	\$ 146,775	\$ 129,118	\$ 131,665	\$ 128,740	\$ 26,350
12 City Clerk	224,094	210,715	282,590	253,580	257,590
14 City Attorney	451,182	311,781	217,191	450,200	450,200
15 City Manager	657,675	774,263	749,157	882,383	803,885
16 Human Resources	485,677	522,015	476,373	653,343	586,353
31 Finance Administration	267,804	374,844	421,543	437,498	346,380
32 General Accounting	277,736	277,161	314,913	430,263	426,547
33 Information Systems	-	-	-	-	-
34 General Services	(428)	1,654	32,834	2,281	2,281
35 Central Stores	3,684	1,943	417	4,169	4,169
38 Measure J	225,728	266,084	254,840	250,000	250,000
Total Expenditures	\$ 2,739,928	\$ 2,869,577	\$ 2,881,522	\$ 3,492,457	\$ 3,153,755

Department Summaries

Expenses by Category	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
Expenditures					
Salaries and Benefits	\$ 3,207,739	\$ 3,675,179	\$ 3,603,898	\$ 4,298,995	\$ 3,739,562
Supplies & Services	9,687,888	10,054,380	10,757,932	11,936,017	11,859,196
Education & Meetings	91,467	87,274	71,669	105,109	105,109
Debt Service	-	-	-	-	-
Capital Expenses	24,963	(160,152)	1,749	125,000	110,000
Other Operating Expenditures	2,299,097	1,371,524	3,413,405	2,683,787	2,694,653
Transfers	458,293	-	-	-	-
Total Expenditures	\$ 15,769,448	\$ 15,028,205	\$ 17,848,653	\$ 19,148,908	\$ 18,508,520

General Fund Expenses by Category	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
Expenditures					
Salaries and Benefits	\$ 1,519,135	\$ 1,639,553	\$ 1,738,542	\$ 1,976,946	\$ 1,723,341
Supplies & Services	1,072,315	1,040,615	997,446	1,364,736	1,278,430
Education & Meetings	68,410	65,741	62,284	80,161	80,161
Debt Service	-	-	-	-	-
Capital Expenses	-	-	-	-	-
Other Operating Expenditures	80,069	123,668	83,250	70,614	71,823
Transfers	-	-	-	-	-
Total Expenditures	\$ 2,739,928	\$ 2,869,577	\$ 2,881,522	\$ 3,492,457	\$ 3,153,755

Expenses by Fund	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
Fund					
013 Benefits Fund	\$ 8,552,127	\$ 7,564,168	\$ 9,414,960	\$ 8,943,008	\$ 8,943,008
015 Information Systems Fund	1,784,238	1,982,596	1,761,256	2,107,595	1,986,070
091 Self Insurance Fund	1,781,165	1,693,421	2,899,885	2,838,043	2,793,525
101 General Fund	2,739,928	2,869,577	2,881,522	3,492,457	3,153,755
103 Investment Fund	(2,061)	(2,061)	(2,061)	447,939	432,663
210 Water Enterprise Fund	391,793	407,637	358,375	558,568	504,624
220 Sewer Enterprise Fund	359,331	361,293	353,139	510,873	460,242
221 Storm Drain Enterprise Fund	20,373	17,498	18,471	20,470	19,143
222 Wastewater Pre-Treatment Fund	66,028	64,885	67,106	76,620	70,917
250 Recycling Fund	-	-	2,269	7,687	7,094
252 Const/Demo Debris Recycle Fund	-	-	4,538	15,373	14,184
359 Fire Suppression District Fund	7,232	7,737	8,988	3,500	3,500
365 Environmental Compliance Fund	-	-	6,746	23,062	21,279
381 Gibson Ranch L&L	9,064	9,346	9,627	8,653	8,653
383 N Park L&L District	1,700	1,757	1,808	1,500	1,500
384 SP Assess Streng Pond Land	3,429	3,546	3,649	3,000	3,000
387 Woodland West L&L	1,389	1,437	1,479	1,300	1,300
389 Spring Lake L&L	14,394	16,267	19,929	13,550	13,550
391 Sports Parks O&M CFD	12,495	14,124	10,606	13,000	13,000
392 Gateway L&L	4,443	4,500	4,591	5,050	5,050
507 Measure F	-	-	11,244	38,433	35,462
601 Spring Lake Administration	22,381	10,576	10,524	19,227	17,001
Total Expenditures	\$ 15,769,448	\$ 15,028,306	\$ 17,848,651	\$ 19,148,908	\$ 18,508,520

EMPLOYEE SUMMARY BY DEPARTMENT - ADMINISTRATIVE SERVICES

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed	
				Additions	FY2022/23
Administrative Services					
Administrative Services Director	0	0	1		1
Accountant I/II	1	0	1		1
Accounting Technician	0	2	0		0
Applications, Analyst Sr.	1	1	1		1
City Clerk	1	1	1		1
City Manager	1	1	1		1
Communicatons Manager	0	0	1		1
Finance Clerk I	1	1	2		2
Finance Clerk II	1	1	0		0
Finance Officer	1	1	1		1
Finance Services Manager	0	1	0		0
Finance Specialist	3	3	4		4
Finance Supervisor	1	1	0		0
GIS Analyst	1	1	1		1
GIS Technician II	0	0	0		0
Human Resources Analyst II	0	0	0		0
Human Resources Clerk	1	1	1	-1	0
Human Resources Tech	0	0	0	1	1
Human Resources Manager	1	1	1		1
Information Systems Technician I	1	1	1		1
Information Systems Technician II	0	0	0		0
Information Technology Analyst	1	1	2		2
Information Technology Manager	1	1	1		1
Management Analyst I/II	0	0	1		1
Secretary to the City Manager	1	1	1		1
Senior Accountant	1	1	1		1
Senior HR Analyst	1	1	1		1
Senior Management Analyst	1	0	0		0
Systems Analyst, Sr.	1	1	1		1
Total Adminitrative Services	22	23	25		25

COMMUNITY DEVELOPMENT

The Community Development Department (CDD) is made up of six (6) divisions: Administration, Economic Development, Planning, Building Inspection, Environmental Services, and Engineering. CDD strives to provide efficient and effective economic development services, land use and environmental planning, development, transportation, capital and utility engineering, building inspections, code compliance and plan check services, and supports the City's stewardship of land, water, energy, and air resources.

The department supports the City Council Priority Goals and Strategic Plan, primarily in the areas of Economic Development/Downtown, Public Safety & Infrastructure, and Improving Quality of Life. Additional initiatives such as neighborhood traffic calming, strengthening of code enforcement efforts, development of the Woodland Regional Park, and the advancement of the East Beamer Way Campus Project are also priority projects for the department.

Administration

This division is responsible for the overall management and oversight of the department budget preparation and monitoring, the development of the Capital Improvement Program, and administrative support services for the various department divisions it oversees. The division's employees serve as a central resource for the department providing important information to both the public and staff in a timely manner including serving as a liaison for permitting and often code enforcement. Additionally, this division administers the Business Registration program and strives to provide superior customer service to the public.

FY2021-22 Accomplishments

- Coordinated all fee estimates as requested for potential new development projects.
- Processed both short-term and longer-term fee deferral agreements to help incentivize development, including preparation and processing of lien release documents upon home sale.
- Developed and monitored the FY2021/22 Capital Improvement Budget including processing all budget adjustments, contracts and contract amendments.
- Supported staff, those performing essential services and those teleworking, throughout the COVID-19 pandemic to promote maximum efficiency and customer service.
- Managed two (2) State Parks Grants supporting the development of the ADA Nature Trail and educational programming at the Woodland Regional Park.
- Updated Public Facilities Fee Program Administrative Guidelines (still in-progress).

FY2022-23 Goals

- Attract, train and retain administrative staff to provide quality customer service for the department and the community.
- Continue to evaluate ways to improve administrative efficiencies while increasing service delivery with limited staff.
- Create and maintain quality up-to-date information on department and division web pages through better utilization of the City-wide website platform.

Department Summaries

- Continue to monitor City-wide property leases and license agreements for overall compliance and prepare amendments as necessary.
- Begin migration to Tyler Munis and Energov enterprise platforms including the transition to new permitting, licensing, planning, inspection, project management and code enforcement modules.

Engineering Division

The engineering division is comprised of three (3) work groups: 1) Development Engineering works with property owners wanting to improve a site through new development or modification of existing site improvements. The Development Engineering team assists customers through the approval and development process while insuring that the City's Public infrastructure is not adversely impacted by developments. 2a) Transportation Engineering is responsible for transportation planning, engineering, grant funding application and expenditure coordination, pavement maintenance programming, traffic signal engineering and capital/development project review. Transportation engineering staff performs traffic studies that include accident analysis, traffic/signal operations, safety analysis, traffic calming and traffic projections. 2b) Capital Engineering is responsible for the design and construction of capital improvement projects, except for City owned utilities. This includes scheduling, cost management, environmental approval, right of way acquisition, grant funding application and management, design, construction award, construction management and inspection. Capital engineering staff is responsible for inspection of capital and development projects for all work within the City's right-of-way. 3) Utility Engineering plans for the future needs of the drinking water, recycled water, sewer collection, wastewater treatment, flood risk management, and storm drainage utilities. Utility Engineering staff identifies and corrects current deficiencies in the utility systems, maintains mandatory regulatory compliance with State and Federal Agencies, and executes capital projects to meet future compliance and city wide planning needs along with managing the overall water supply. Utility Engineering manages planning, design and construction projects for all work on City owned utilities. Utility Engineering also manages the City's flood risk management efforts.

Utilities Engineering FY2021-22 Accomplishments

Sanitary Sewer

- Completed a comprehensive review of necessary sewer repairs and flow rebalancing needs throughout the City.
- Completed construction of 2021 Water and Sewer Replacement Project.
- Completed design and commenced construction of the 2022 Water and Sewer Replacement Project – 8,000 lineal feet and 150 services included to address failing water and sewer pipelines.
- Completed design and commenced construction of a project to repair spot failures of sewer pipe at several locations.
- Commenced design of a project to replace failing sewer pipes on 5th and Clover Streets.
- Completed Phase I of the WPCF Master Plan.
- Completed WPCF groundwater salinity/nitrate study.
- Completed the WPCF North Pond #11 Biosolids removal project.
- Commenced the WPCF North Pond #10 Biosolids removal project.

Department Summaries

- Updated Engineering Standards for sewer utility.

Recycled Water

- Completed financing for the Spring Lake Recycled Water Project with the State Revolving Fund, which includes both a \$550,000 grant and low interest loan.
- Commenced design of the Spring Lake Recycled Water Project to extend recycled water to Spring Lake and the Tech Park.

Flood Control

- Completed the Lower Cache Creek Feasibility Study with Army Corps of Engineers with the Chief's Report.
- Submitted letters to Congress requesting Authorization of the Lower Cache Creek Project in the 2022 Water Resources Development Act.
- Obtained initial Federal funding to begin design of the Lower Cache Creek Project.
- Completed design of the Yolo Bypass West Levee Culvert Replacement Project to repair failing culverts and increase conveyance capacity.
- Completed Urban Flood Risk Reduction study for the Lower Cache Creek Flood Program.
- Completed update of north area Storm Drain Facilities Master Plan.

Water

- Completed Annual Water Quality Report and all SWRCB-Division of Drinking Water reporting, including over 1,500 water quality tests Citywide.
- Commenced supplemental water system enhanced monitoring and reporting related to WDCWA switching coagulants (due to shortage), including coordination with SWRCB Division of Drinking Water.
- Prepared a water supply plan to manage water supply from WDCWA, ASR wells, and blending wells due to drought exacerbated water rights curtailments on Sacramento River.
- Commenced design of 2023 Water Main Replacement Project to replace approximately 10,000 feet of aging and failing water mains.
- Commenced design of ASR monitoring wells.
- Updated Engineering Standards for water utility.

Utilities Engineering FY2022-23 Goals

- Complete construction of the 2022 Water and Sewer Replacement Project.
- Complete the WPCF North Pond #10 Biosolids removal project.
- Complete Phase II of the WPCF Master Plan.
- Commence construction of the WPCF minor maintenance projects (filtration system repairs, muffin monster, chemical storage tank).
- Complete design and construction of the project to replace failing sewer pipes on 5th and Clover Streets.
- Continue management and inspection of Utilities Projects.

Department Summaries

- Complete design and construction of East Gibson Road Sewer Rehabilitation Project.
- Complete finance plan for the Lower Cache Creek Project, including cost sharing agreements with State and Federal partners.
- Commence design of the 1st phase of the Lower Cache Creek Project, led by the Army Corps of Engineers.
- Complete Annual Water Quality Report and all SWRCB-Division of Drinking Water reporting, including conducting over 1,500 water quality tests City-wide.
- Complete construction of ASR monitoring wells.
- Complete the construction of the demolition of three (3) retired wells.
- Complete design and commence construction of the 2023 Water Main Replacement Project.
- Complete design and commence construction of the Spring Lake Recycled Water Project.
- Commence design of ASR Well #31.
- Continue coordination with Public Works on providing equal water quality to all City customers while using multiple water sources.

Development Engineering FY2021-22 Accomplishments

- Completed plan checking (civil improvements) necessary to support over 230 new residential lots and seven (7) commercial developments.
- Recorded seven (7) subdivision maps and three (3) parcel maps.
- Processed approximately 400 encroachment permits.
- Processed approximately 245 transportation permits.
- Processed approximately 37 hydrant permits.
- Supported the planning group in processing tentative maps, CUPs, and various other entitlements.
- Supported the planning group in new annexation efforts for Northeast Industrial Area and SP1A.

Development Engineering FY2022-23 Goals

- Prioritize resources to implement strategic economic development projects and revitalize the downtown area.
- Work with internal and external customers wanting to improve land through either new development or modification or redevelopment of existing sites.
- Implement new technologies and software to improve and expedite entitlement processing and customer available remote access.
- Coordinate with Building, Planning, Public Works, and other transportation groups to ensure quality, low maintenance infrastructure.
- Assist customers in getting through the development process while ensuring the City's public infrastructure will not be adversely impacted, by providing fair, consistent, and timely reviews of development projects.
- Provide assistance in the processing of land acquisition and relinquishment.
- Coordinate plans and future infrastructure needs for the General Plan, various Specific Plans, and annexations.
- Provide Spring Lake General Administration Services including: overseeing and coordinating inspection of the public infrastructure within Spring Lake to ensure new improvements are constructed with quality and economy; and preparing and adopting rules, policies, and ordinances

Department Summaries

to allow for the fair and equitable implementation of the 2nd and 3rd release of BUA's in Spring Lake.

- Process reimbursement requests for Spring Lake Development project eligible for reimbursement through the SLIF program.
- Complete buildout of the Spring Lake community by completing entitlement efforts and processing improvement plans and subdivision maps for the developable land remaining.
- Continue to support plan preparation and annexation efforts for the SP1A.
- Continue to support infrastructure studies, financial planning, and master planning efforts for the Woodland Research and Technology Park.

Transportation and Capital Engineering FY 2021-22 Accomplishments

- Coordinated with Public Works road crew to complete roadway maintenance throughout the City.
- Assisted staff in other Departments with multiple contracts for construction, maintenance and repairs for various City facilities.
- Provided significant and timely traffic engineering support to Planning, Development Engineering, Public Works and Public Safety.
- Responded to various documented and undocumented traffic related complaints from the public.
- Provided temporary signal timing to accommodate work performed by Capital Projects as well as O&M maintenance crews and other contractors.
- Provided updated permanent timing for traffic signal improvements associated with Capital and Development Projects.
- Coordinated with the Police Department for concentrated enforcement in identified problem areas.
- Continued to manage, design, and construct Capital Improvement Projects.
- CIP staff managed or were actively involved in many projects, with the most notable being:
 - Sports Park Drive Pedestrian Overcrossing
 - E. Main Street Bicycle Improvements
 - CR25A Extension Construction (Meikle to Promenade)
 - Gibson Road Bicycle/Pedestrian Mobility Project (East St to West St. Rehabilitation)
 - Gibson Road Safe Routes to School Project (West St to CR98 Rehabilitation)
 - Annual ADA Improvement Projects
 - ADA Transition Plan
 - Traffic Calming Projects
 - Gum Avenue and Matmor Road Reconstruction Project
 - Annual Pavement Maintenance Projects
 - Spring Lake Park Projects
- Continued to inspect all development civil infrastructure (multiple Spring Lake subdivisions, infill residential development, commercial development, and encroachment permits).
- Continued to develop and expand staff skills and abilities: one (1) Senior Associate Civil Engineer, one (1) Senior Construction Project Manager, one (1) Associate Engineer, one (1) Jr. Engineer, one (1) Engineering Assistant and two (2) Engineering Technicians.
- Continued to implement Capital Improvement Project (CIP) procedures and practices: modified policies and practices as needed based on previous experience and direction from upper management/City Attorney.
- Continued to assist and train staff from other divisions regarding CIP procedures and practices as well as Public Contract Law and associated requirements.

Department Summaries

- Updated standard documents, Consulting Services Agreement forms, and standard General Conditions & Bid forms based on project experiences and changes to laws and regulations.
- Monitored compliance with State/Federal Aid program requirements; communicated requirements to CDD project engineers.
- Maintained and updated the Federal Aid version of the General Conditions to streamline future updates.
- DBE and GFE review of consultant proposals and contractor bid proposals.
- Completed multiple Quality Based Selection (QBS) processes to select qualified design, construction management and inspection firms to provide services for City projects.
- Continued monitoring, updating and maintaining the City's pavement management system inventory.
- Provided review, oversight and coordination of establishment of temporary traffic control plans for City streets to prevent overlapping and conflicting traffic plans.
- Applied for and obtained funding from multiple grant funding sources.
- Executed multiple Capital Projects funded by millions of dollars in grant and local funding.

Transportation and Capital Engineering FY2022-23 Goals

- Continue to increase staff knowledge regarding:
 - Traffic engineering
 - Pavement management
 - ADA compliance regulations
 - Bike/pedestrian planning and design including newer concepts as proposed by the Association of Pedestrian and Bicycle Professionals (APBP) and regional advances
 - Complete streets design
 - Traffic Calming
- Continue coordinating with planning on implementation of the transportation section of the General Plan.
- Continue coordinating with Public Works staff to complete "special projects" like intersection restriping, major maintenance projects and planning for future work.
- Continue assisting, training and mentoring staff from other work groups in Capital procedures.
- Continue to work with staff to identify where efficiencies can be realized.
- Deliver the capital program including work on the following specific projects:
 - Design and construction of annual road maintenance projects (including bike lane and bike route striping and significant ADA upgrades required by FHWA/DOJ requirements)
 - Design and construction of annual ADA improvement projects to further improve ADA access throughout the City
 - Complete construction of the East Main Street project
 - Complete construction of the Pedestrian Overcrossing of SR113.
 - Complete construction of the two (2) grant funded Gibson Road Rehabilitation projects:
 - Gibson Road – East Street to West Street
 - Gibson Road – West Street to CR 98
 - Bid and begin construction on two (2) roadway rehabilitation projects:
 - Matmor Road – E. Main Street to E. Gibson Road
 - Gum Avenue – East Street to Kate Lane
- Continue implementation of the City's Traffic Calming Program.
- Continue management and inspection of Capital Projects and inspection of Development projects.

Planning Division

The Planning division provides services to enhance and preserve the physical, social and economic quality of the City and is responsible generally for 1) customer assistance to residents, contractors, and developers with information regarding property use and development, 2) review and process new development applications, 3) implementation of the California Environmental Quality Act, 4) advanced or long range planning including preparation, interpretation and implementation of the General Plan and Specific Plans including Spring Lake, implementation of legislative updates, coordination and participation on regional efforts, and 5) staff to the Historic Preservation Commission, Planning Commission, and other appointed commissions.

Planning provides public information, education, and technical assistance in the review of codes, standards, and policies so that customers may conduct necessary business and continue work within the community. The division provides professional planning review of applications and ultimately provides information and advice to the City Council, Planning Commission, Historic Preservation Commission and City Manager so that they can make recommendations and decisions. Planning ensures consistency with the General Plan, both internally and with other planning documents, such that all plans and policies developed by the City of Woodland, as well as by other responsible agencies, comply with State Mandated statutes including Planning and Zoning laws and the California Environmental Quality Act so that resulting actions preserve and enhance the built environment, preserve historic resources, facilitate resource conservation, sustainability and energy efficiency, and improve residential and economic vitality of the community. The division continues working with the community, elected officials, appointed representatives, and stakeholders to develop the long-term vision, goals and policies necessary to guide decisions. Critical to this is facilitating the availability of information through a transparent process and community involvement so that the resulting physical, social, and economic development of the city is reflective of community wide desires.

The goals and actions of the Planning Division through the implementing of the General Plan functions to facilitate many of the Council's Priority Goals and Strategic Plan for 2023. In particular, actions provided through the Planning process serve to meet Quality of Life, Economic Development/Downtown strategies. Actions, first and foremost, promote healthy and purposeful living and provide healthy options for residents and that address sustainability considerations. Ensuring an adequate supply of housing for all socioeconomic levels, jobs that pay a good wage, as well as land for open space and recreation purposes to provide a community that offers an exceptional place to live, learn, work, and play.

FY2021-22 Accomplishments

On-Going General Operations

- Provided customer support and information to residents, businesses, and development interests at the public counter (as allowed per COVID restriction), email, and over the phone regarding questions on all aspects use of property for development purposes. Inquiries included use, zoning and setback information, code compliance, as well as preparation of Zoning verification Letters for non-conforming structures.

Department Summaries

- Staff provided property history and researched inquiries (land use/building permit search).
- Staffed and assisted the Planning Commission.
- Staffed and assisted the Historical Preservation Commission. Held the annual Heritage Home Awards on April 8, 2022.
- Provided Planning support for City Manager and Economic Development efforts including site visits and meeting with prospective development interests.
- Continued to provide Zoning Clearance review for Business License and plan check to ensure compliance with the General Plan and Zoning.
- Reviewed annual Cannabis Business permit and Operating Agreement renewals.
- Continued to provide timely review of plan check submittals, including residential plot plans, commercial and industrial projects.
- Continued to use internet web access and other tools, to provide open communication and information to the public regarding public process.

Short Term Projects

- Processed an application for a small lot single-family tentative subdivision in Spring Lake – Heritage Remainder, (Ruby Estates).
- Processed subsequent plan check review of architectural master plans, subdivision grading, landscape, fencing, and architectural construction plan reviews:
 - Prudler single family
 - Beeghly small lot single family
 - Parkside small lot single family
- Processed subdivision design review for the Merritt Ranch Spring Lake Subdivision.
- Provided support for Code Enforcement to assist in resolving issues related to non-conforming uses, and property condition and use concerns. Key considerations included:
 - Illegal open storage and truck storage and repair in light industrial districts
 - Mobile Food vendor permit review
 - Properties with unmaintained landscaping
- Facilitated the review and approval of infill development projects including:
 - East Street Apartments
 - 310 W. Main Street
 - Cleveland Suites Design Review
- Assisted in review of projects for the continued buildout of Gateway I including:
 - Shop Building 2 (Under construction)
 - Proposed Marshalls (Under construction)
- Continued to assist businesses through Staff level Design Review including, but not limited to:
 - Delta Dental (2 Main St)
 - Compass Logistics Center (2,631,499 sf)
 - Home Depot expansion
 - Chrisp Woodland Expansion (1805 E. Beamer)
 - Conco – expansion of pre-existing use – 1420 E Kentucky
 - Costco tenant improvements
 - Barnard Mobile offices
 - Tractor Supply tenant improvements
 - Commercial fence (Knowllwood)
 - Auto Zone remodel

Department Summaries

- Palm Avenue fence design review
- Mountain Mikes Pizza remodel
- EV Charging Stations (367 West Main St)
- Processed conditional use permits for:
 - Matmor Microbrewery (55 Matmor)
 - 341 Industrial wireless tower review
 - 1244 Wilson Way office and storage lot
 - Woodland Depot; Proposed 7-11, gas station and master plan for 1680 E. Main Street
 - 207 4th Street – CUP Modification from homeless shelter to supportive housing
 - 814 Court Street – board and care housing
 - 25 Matmor Wireless cellular tower
- Processed Staff level Zoning Administrator Permits including:
 - Sprouts/Woodland Storage CUP MOD (1424 Main Street)
 - Woodland Food Closet 420 Grand
 - 341 Industrial Way, office expansion
 - Taco Bell remodel and second drive through
 - JDM Estate Tasting Room
 - 217 W. Kentucky – proposed expansion of a non-conforming use
 - Tattoo shops
 - MP Environmental
- Reviewed and approved 14 ADUs through March 25, 2022 (8 pending permits).
- Provided zoning clearance review for all accessory structures, patio covers and other similar structures.
- Reviewed pre-applications for various project types including housing proposals:
 - The Californian | New Parking Configuration
 - Holy Rosary | 301/315 Walnut | Proposed Mixed Use Development
 - 530 Community Lane | Proposed 10-Unit Residential Infill
 - 423 First Street | Proposed Tap Room
 - 630 Lincoln Avenue | Proposed Fencing and outdoor dining area
 - 414 Woodland Avenue | Proposed Residential Subdivision
 - 1268 E. Gibson Road | Proposed Event Hall
 - 1579 East Street | Proposed Wedding Venue
 - 35 Main Street | Proposed Vet Clinic and Café
 - 486 Thomas Street | Two proposed residential four-plex units
 - 1420 E. Kentucky | Expansion of Use and Fence Design Review
 - 1103/1107 Gum Avenue | Proposed Residential Subdivision
 - 2050 E. Beamer Street | Proposed 8,000 industrial building and three new truck bays
 - 1240 E. Gibson Road | Proposed Commercial Daycare Center
 - 945 ½ Sixth Street and 949 Sixth Street | Proposed multifamily development
 - 450 Cottonwood | Proposed 16-unit multifamily development
 - 445 Elm Street | MOSAIC Children’s museum
 - 547 Johnston Street | Proposed Residential Subdivision
 - 301 C Street | Proposed Multifamily Residential
 - 419 & 419 ½ Grand Avenue and 116 Main Street | Proposed multifamily residential development
- Reviewed sign permits for consistency with Zoning and Design Standards.
- Reviewed Alcohol License Zoning.

Department Summaries

- Reviewed Tentative Parcel Maps, Lot Mergers, and Lot line adjustments:
 - a. Rite Aid Distribution Center TPM
 - b. Staybridge TPM
 - c. 310 Main St TPM
 - d. 423 First St Lot Merger
 - e. Residential lot line adjustment – Spring Lake
- Completed a total of 85 new (non-city generated) Planning applications with some level of entitlement required were submitted from April, 2021 through April 4, 2022:

Note- planning permits are logged for one entitlement; however, multiple entitlements are often combined as part of one application.

Planning Applications	July 1, 2021 to April 4, 2022
Annexation	3
Appeals	0
Cannabis Permit/Renewals	3
Certificate of Compliance	0
Conditional Use Permit (CUP)	3
Conditional use Permit -Mod	1
Cannabis CUP (new)	0
Design Review (Minor)	18
Design Review Permit (ADU)**	1
Design Review (Commercial)	10
Design Review (Major)	3
Lot Line Adjustment	4
Lot Merger	0
New Single Family (Custom)	9
Sign Applications	18
Site Plan Review	2
Specific Plan/Annexation	0
Subdivision Design Review	1
Tentative Parcel Map	2
Tentative Subdivision Map/DA	1
Variance	0
Wireless Cell Tower (new or modification)	4
Zoning Administrator Permit	2
Zone/Specific Plan Amendment	0
TOTAL	85

*Several minor design review applications were incorporated into building permit review to minimize review times and were not logged in as separate Design Review permits.

**ADU Permits are only required for accessory dwelling units that are over 800 square feet. Otherwise, they just require a building permit.

Long-Range/ On-going Projects

- Managed grant applications, SB 2, LEAP, and REAP grants, to fund planning efforts to facilitate and accelerate housing development.

Department Summaries

- Updated The Comprehensive Zoning Code. This update incorporates the Downtown plan area, and is intended to utilize objective standards to provide greater certainty and streamline development for housing development.
- Updated the 6th Cycle Housing element including analysis of potential future housing development sites. Incorporation of new Affirmatively Furthering Fair Housing requirements. Includes a sites analysis to ensure that the City can meet its RHNA requirements.
- Approved new Zoning Code sections to add SB9 provisions to allow lot splits and additional units in single family districts.
- Amended the Downtown Specific Plan to allow tasting rooms.
- Continued support for the processing of the Woodland Research and Technology Park Specific Plan and EIR.
- Staff supported the SCAOG MTP/SCS update.
- Staff supported implementation of the HCP/NCCP Habitat Conservation Plan.
- Reviewed a proposed Zone Amendments to consider Retail Commercial.
- Reviewed the designation of landmark trees.
- NW Annexation. Facilitated the annexation of multiple private properties and projects in the within the City's Sphere of Influence to allow greater local control over land use and enforcement, including Barnard Court.
- NE Industrial Annexation. Initiated the review process to allow annexation of City-owned land within the County and Kamilos Industrial properties and Woodland Commerce Center (NWC Main St and CR 102).
- Gateway II Annexation. Reviewed the proposed annexation of the Gateway II area, south of Maxwell and east of CR 102.
- Staff supported and reviewed Yolo County Interagency requests including Barnard Court and East Street Truck Terminal.
- Continued implementation and completion of the Spring Lake Specific Plan.
- Prepared the annual MWELo report to the state on the number of projects that met state water conservation landscaping requirements.
- Staff continued to refine its file management and organization of long-term file storage in the basement and appropriate storage of archival materials to better facilitate file retrieval and management.

FY2022-23 Goals

- Adoption and Certifications of the 6th Cycle Housing Element.
- Completion of the Comprehensive Zoning Ordinance update including a public outreach program.
- Continue to support the build-out of the Spring Lake Plan development area.
- Continue to facilitate new housing development projects. To the extent possible facilitate the design and planning of innovative, infill housing.
- Completion of City led annexation process to incorporate city owned properties and to facilitate annexation of private industrial projects in order to provide greater control over land use choices and enforcement efforts within the City's sphere of influence.
- Continue the review and processing of the Gateway II annexation project.
- Continue the review and processing of the Commercial Cannabis Zone amendment request and then subsequent management of individual application reviews.

Department Summaries

- Continue staffing and support for the Historic Preservation Commission and Planning Commission.
- Facilitate the Heritage Home Awards program.
- Assist Code Enforcement.
- Provide support in the processing minor permits and reviews including signs, site and design review applications for new development proposals.
- Assist in the planning, entitlement, financing and development of innovative homeless/affordable and attainable housing that is not dependent on federal or state subsidies.
- Facilitate broad public engagement to capture broad, city-wide feedback on projects that require neighborhood input, and avoid special interest-only representation at public meetings and hearings. Staff has found a marked increase in the number of individuals participating in public meetings while using the Zoom format.
- Identify work flow efficiencies both internal to planning and between CDD divisions through file management, and project management strategies.
- Support staff in continuing education and personal career growth.
- Continue to use internet web access and other tools, to provide open communication and information to the public regarding public process.
- Provide staff support to the new software update to Energov project.

Building Division

Building Division includes all functions related to permit processing, plan review and inspections. These functions include plan checking, permit issuance and the conducting of inspections for all projects. This Division also includes the Code Compliance Program. The Building Division is responsible for the enforcement of the California Code of Regulations Title 24 which includes: Building, Plumbing, Mechanical, Electrical, Historic Code and the Green Code. Other codes enforced by the Division include the Housing Code and the Abatement of Dangerous Buildings Code. City Codes enforced include the Flood, Addressing and Nuisance Ordinances.

Building plan check and inspections insures *minimum* requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to fire fighters and emergency responders during emergency operations.

The general philosophy for code compliance in the City of Woodland is to provide a timely response to resident concerns about physical conditions in their neighborhoods. This means that staff functions as problem solvers by working with responsible parties to ensure compliance with City codes. This response and resulting compliance will be achieved through consistently applied processes. It is expected that all staff responsible for enforcing City codes will be responsive, exercise good judgment and common sense and use a reasonable approach.

Building FY2021-22 Accomplishments

- Remodeled commercial Pemberton Office at 312 WALNUT ST.

Department Summaries

- Completed new demising wall and power separation to create two suites for tenants at 1685 TIDE CT.
- Completed commercial tenant improvement for Jimmy Odusola at 210 MAIN ST.
- Installed dust collection system & food-processing system at 420 N PIONEER AVE.
- Completed security upgrades (interior and exterior) including main lobby at 1755 E BEAMER ST.
- Added demising wall along existing concrete shear wall & column line at 1400 CHURCHILL DOWNS AVE.
- Completed dental office; approximately 1,200 sq. ft., at 361 W MAIN ST, Suite 102.
- Completed framing, plumbing and electrical for Dreith Retail First Floor Tenant improvement project at 702 MAIN ST & 401 SECOND ST.
- Completed new hood and pizza oven for Mountain Mikes Pizza at 171 W MAIN ST.
- Completed commercial tenant Improvement interior expansion of existing open office space at 414 FOURTH ST.
- Completed tenant improvement for Valley Vista Eye Care medical offices at 433 COLLEGE ST.
- Completed commercial T/I - partial demolition of existing wall and construction of new demising wall at 2170 HANSON WAY.
- Installed color sorting equipment; make-up air unit & shed at 420 N PIONEER AVE.
- Completed interior tenant improvement; office space, showroom & production floor at 1400 CHURCHILL DOWNS AVE.
- Completed commercial interior T/I for 7-Eleven convenience store at 1670 E MAIN ST.
- Completed Interior remodel; floor finishes, fixtures, lighting, & ceiling feature at 2185 BRONZE STAR DR.
- Completed La Michoacana Ice cream shop TI at 64 W COURT ST.
- Performed fire damage repairs for owner improvements at 374 CALIFORNIA ST.
- Completed commercial water damage repair - T-bar ceiling, drywall and flooring at 1465 TANFORAN AVE.
- Repaired dry rot damage to 3 columns and 9 decks at Eaglewood Apts. - 1975 MAXWELL AVE.
- Finished Hoblit Motors TI at 1958 HAYS LN.
- Installed cool room for product storage at 1640 TIDE CT.
- Removed and added nonbearing walls, new door in the existing hallway & new awning at 501 MAIN ST.
- Completed fire-repair & rebuild at First-Rate-Storage - 1520 E MAIN ST.
- Remodeled warehouse to create new showroom & second-floor office area at 1222 COMMERCE AVE.
- Constructed 3158 sq. ft. of offices inside existing warehouse at 341 INDUSTRIAL WAY.
- AquaFil-Carpet-Recycling interior TI to provide code compliance for As-Built Remodel at 550 N PIONEER AVE.
- Completed TI at Yolo Inspire Telecare at 50 W MAIN ST.
- Finished work at Quest Diagnostics - 1837 E GIBSON RD.
- Installed new walk-up ATM at 1885 E GIBSON RD.
- Completed ACM frame, foundation and west metal shed at Western-Foods - 420 N PIONEER AVE.
- Completed T-Spa with new walls, enclosing rooms & installation of an ADA-Shower TI at 120 MAIN ST.
- Saw cut concrete walls & installed 14 dock levelers and 14 overhead roll-up doors at 2030 HANSON WAY.
- Completed AutoZone TI with new storefront at 441 PIONEER AVE.

Department Summaries

- Remodeled one bathroom on the first floor & created more entrances at 1579 EAST ST.
- Installed new bay door and oil change pit at Towne Pump & Smog - 208 MAIN ST.
- Completed tenant improvements to an existing sandwich shop with new use as a bakery at 709 MAIN ST.
- Installed mechanical ventilation system to balance exhaust air at 420 N PIONEER AVE.
- Remodeled Boys & Girls Club at 433 W CROSS ST.
- Completed interior remodel to provide new IDF relocation of existing IT equipment at 632 W GIBSON RD.
- Installed insulated metal panel wall at 420 N PIONEER AVE.
- Upgraded existing convenience store finishes, added a new restaurant at 2020 E MAIN ST.
- Built demising wall in warehouse & added new Service-Panel at 1401 CANNERY RD.
- Constructed new openings for ducts in existing concrete tilt up walls t 420 N PIONEER AVE.
- Completed AgSTART Food Lab expansion at 1100 MAIN ST.
- Converted existing Wine Bar to restaurant with kitchen remodel at 703 MAIN ST.
- Renovated restrooms; reconfigured offices, employee lounge, stockroom, and cafe walls at 2185 BRONZE STAR DR.
- Remodeled Tool Rental Center, maintenance room, and fenced materials yard at 1860 E MAIN ST.
- Changed retail space to restaurant at 1849 E GIBSON RD.
- Issued 144 Single Home Permits.
- Issued 12 ADU Home Permits.
- Issued 446 Residential Solar Permits.
- Issued 9 Commercial Solar Permits.
- Completed 2,879 inspections.
- The Building Division issued approximately 2,879 permits this fiscal year. There were over 100 major plan reviews completed by staff and consultants with an average of 10 days for the first set of comments (complex projects such as Assembly or Hazardous Occupancies require 15 days for the first set of plan check comments).
- Performed approximately 8,128 inspections for the fiscal year. Currently the Division averages over 35 inspections per day, with many days exceeding 50 inspections.
- Attended the California Association of Building Official (CALBO) annual Seminar for continuous training and certification.

Building FY2022-23 Goals

- Ensure effectiveness of the Division's programs by the continued use of resources through our consultant—maintaining a contract inspector and utilizing their expertise in plan checking.
- Streamline permit process by implementing electronic submission and plan review, and consider appropriate software application for Building permitting and review, coordinated with Engineering and Planning.
- Continue and maintain ICC certification and CALBO annual training and certifications.

Code Enforcement FY2021-22 Accomplishments

- Processed 311 complaints and closed 97.
- Successfully gained compliance at the properties below where the conditions of the premises were either substandard, unsanitary and/or unsafe:

Department Summaries

- 647 Matmor Rd
 - 121 First St
 - 23 Elm St
 - 23 Pershing
 - 13 Locust St
- Launched the Code Enforcement Abatement Program Voucher to assist property owners or their occupants with the financial burden of removing junk and debris from the properties. The program provides financial assistance when they take their junk to the landfill.
 - Worked productively with many divisions within the Public Works Department such as the Water, Sewer, Streets, Electrical and Trees where they needed Code Enforcement to address violations.
 - Collaborated and supported the Environmental Inspectors to encourage business owners to comply with regard to the health and safety of the operation of food related businesses.
 - Attended Women Leaders in Code Enforcement Symposium and served as a Panelist.
 - Provided support and followed up on enforcement to Environmental Division on Green Waste violations.

Code Enforcement FY2022-23 Goals

- Through voluntary compliance and by responding to complaints in a professional and timely manner, Code Compliance will maintain a positive working relationship and reputation with the community and other local agencies.
- Strive to educate the public regarding the benefits of code compliance within the community through social media and public outreach.
- Coordinate with other departments to develop a process for ensuring the collection of fines.
- Continue and Maintain CACEO Certification and CACEO annual training and certifications.

Economic Development Division

Economic Development focuses on specific actions of the City government that help to stimulate growth of the local economy and improve the City's fiscal condition. Economic Development staff focuses on the following goals outlined in the City's Economic Development Strategic Plan: 1) Enhance the quality of local economic base, 2) improve community infrastructure for economic development, 3) promote Woodland with a positive image, 4) develop leadership and cooperation for local economic development, 5) and create partnership opportunities for local economic efforts. Staff works directly with private enterprise and economic development partners to facilitate the creation of new jobs through business retention, expansion and attraction efforts.

Economic Development FY2021-22 Accomplishments

- Continued to strengthen the local food and agriculture economy via The Food Front initiative in partnership with local industry.
- Continued collaboration with hoteliers, Woodland Hoteliers Group, and YCVB/Visit Yolo to develop new strategies to promote Woodland as a destination to put more "heads in beds."

Department Summaries

- Continued partnership with Raley's for in-store end cap display of local food and beverage products.
- Kept online presence on Social Media through Facebook and Instagram.
- Released four (4) "shop local" video promos featuring Woodland businesses, within the scope of the #GoWoodlandLocal / "Eat Local. Shop Small" campaign to support small business during COVID. Collaborated with City Manager's office for development of four (4) "Celebrate Woodland" videos.
- Disseminated on an as needed basis of "Woodland Biz Updates" newsletter to share information on a variety of topics with over 800 local businesses.
- Increased communication with Food & Ag industry via Food Front specific emails and hosted "The Food Front Mixer" in summer 2021, attended by 80+ food and ag actors.
- Held a "Pollinator Appreciation Event" at City Hall's edible learning garden, attended by 30+ individuals to recognize efforts of local stakeholders that contributed towards various Bee City USA initiatives.
- Created and administered a Temporary Outdoor Dining Permit and Parklet Development in support of local restaurants impacted by COVID, and created Permanent Outdoor Use Permit and corresponding grant (pending launch).
- Advanced processing of the Woodland Research and Technology Park project.
- Reviewed Site Plan and Design for 2.6million square feet of new, state of the art industrial logistics center.
- Supported existing businesses looking to expand operations including Skyline Homes, Grow West, Sun Foods, Valley Truck and Tractor, and Hoblit.
- Executed three (3) Fee Deferral Agreements in support of three (3) new hotel projects, bringing over 300 new rooms to Woodland.
- Conducted 2021 Woodland Business Walk/Survey with an emphasis on recovery and future growth opportunities/challenges.
- Assisted Woodland Ford relocate dealership and showroom from Main Street to Quality Circle (pending groundbreaking Spring 2022).
- Continued communication about the Lab@AgStart to outside stakeholders, ongoing collaboration with AgStart businesses to provide resources and expansion opportunities, and reinforced partnerships with facility sponsors, including Raley's.
- Reinvigorated Downtown through re-introduction of FIRST FRIDAYS – secured \$6,000 in matching funds from Visit Yolo to compliment City contribution towards hiring local musicians; communication/outreach to community, including social media paid promotions; had routine engagement with Downtown business owners about FIRST FRIDAY event happenings.
- Increased face-to-face and email communication to Downtown business owners in regards to various events, street closures, resources, and invitations to an in-person Downtown Business Meeting in November (updated on parklets, holiday plans, etc.).
- Coordinated Downtown holiday happenings (secured \$10,000 in matching funds from Visit Yolo to compliment City contribution).
- Completed grant for the Woodland Regional Park Preserve (WRPP) that resulted in securing \$220,000+ in grant funding from Yolo Solano Air Quality Management District for bike racks, and CalRecycle for health and safety improvements to the site (fencing, landfill slope remediation, weed abatement, signage, etc.).
- Contributed towards CA State Parks Regional Parks Program \$3 Million Grant (response projected in Sept 2022).

Department Summaries

- Managed projects including improvements to the WRPP, stakeholder management of Leadership Team and volunteers, contribution to Conservation Easement / Site Management Plan, update to Master Plan, etc.
- Managed City art: “Celebrate Woodland” and “Bee City USA” mosaic planter by Victoria Lambert, “Celebrate Woodland” screen printed poster by Kent Smith, metal sunflower sculpture and information sign at City Hall by Kent Smith, “Celebrate Woodland” spray painted mural in Downtown by Jenn Ponci, “Ludy’s wall” collaboration and funding submission request for \$10,000 from Visit Yolo to restore and prep wall for a future mural.
- Contributed towards Downtown-wide pollinator planting plan and co-managed City Hall pollinator garden.
- Contributed to Woodland 150 “Celebrate Woodland” Event (business engagement, artist coordination, Committee participation).

Economic Development FY2022-23 Goals

- Complete the entitlement process for the Woodland Research and Technology Park project.
- Identify interim flood zone solutions for Woodland Commerce Center and Kamilos Industrial sites, entitle and annex combined 600+ acres to streamline future industrial development.
- Expand tax revenue base through support of new sales tax and TOT generating businesses.
- Support the phase 2 expansion of the Lab@AgStart, nearly doubling bench capacity.
- Establish a robust local workforce development program that aligns educational/training programs with evolving industry needs.
- Partnership with GSEC/Chamber to connect with existing Woodland companies in support of retention and expansion opportunities; identify hurdles to local retention/expansion.
- Continue to Advance Strategic Economic Development Initiatives focused on Food and Agricultural Industry growth and expanding Downtown as an Arts and Entertainment Destination.
- Partner with AgStart, UC Davis, UNANR and other technology based organizations to grow new food/ag/health technology sectors in Woodland.
- Implement additional streamlining measures to improve processing of planning entitlements, building permits and business licensing.
- Conduct city-wide Woodland Business Walk 2023 in partnership with the Woodland Chamber of Commerce.
- Expand business outreach and partnership to include Tech Startup and local entrepreneurs.
- Identify new business and project incentive opportunities and programs including implementation of Enhanced Infrastructure Financing District (EIFD) where appropriate.
- Continue to provide resources and adaptive programs/opportunities that support local and small businesses recovering from COVID related impacts/shutdowns.
- Continue to promote local food, ag and health related businesses through Raley’s partnership and growth of Honey Festival initiatives “beyond the festival.”
- Establish Permanent Outdoor Use Permit and corresponding grant.
- Contribute to the California Honey Festival by bringing three (3) new components to the festival: 30 mile CHF Cycling Ride in collaboration with Blue Note’s Cycling Team, demo pollinator garden at City Hall complete with plant ID tags, CHF-themed artwork designed by Jeremy Stanger.
- WRPP management/execution of awarded grants, grand opening of Woodland Regional Park, continued management of Leadership Team, recording of conservation easement and finalization of Site Management Plan.

Department Summaries

- Design, fundraise, and execute the first Yolo Growers and Farmworker Festival in collaboration with Dinner on Main.
- Tackle City art projects such as the “Ludy’s wall”, new water tower (231 W. Main Street), and initiate new art projects.

Environmental Services

The Environmental Services Division supports the City’s stewardship of land, water, energy, and air resources and oversees compliance with related environmental laws and regulations through the following programs: Environmental Compliance, Solid Waste and Recycling and Water Conservation.

Environmental Compliance

Leadership of community energy conservation and greenhouse gas reduction programs, Climate Action Plan implementation, community outreach regarding storm water quality, and coordination with the Center for Natural Lands Management on maintenance of preserve properties (mitigation land).

Solid Waste and Recycling

Management of city-wide solid waste and recycling services through the Waste Management franchise agreement, programs to comply with state mandates for waste diversion and proper hazardous waste disposal, long-term waste-reduction planning, and illegal dumping investigation and enforcement.

Water Conservation

Promotion of water conservation through education and outreach, rebate programs, water-leak location assistance, and water-waste response; monitoring and reporting compliance with state requirements for water use reduction.

FY2021-22 Accomplishments

- Continued extensive outreach in all program areas using multiple channels including radio and newspaper ads, the electronic billboard along I-5, press releases, utility bill inserts, brochures, Waste Management newsletters and mailers, social media, EnviroWoodland e-newsletters, Web site updates, posters and flyers, and direct mail.
- Sponsored EcoHero environmental performances through virtual assemblies for elementary schools.
- Developed and implemented SB 1383 compliance measures through the adoption of a new waste, recycling, and organics ordinance and food recovery program.
- Established an interdepartmental Environmental Taskforce to assist in implementing organics recycling in all facilities and other SB 1383 program requirements.
- Continued to update and promote the Waste Wizard & Collection Calendar, in which there were over 7,100 collection schedule views and over 2,600 Waste Wizard material searches.
- Closed out our regional Household Hazardous Waste grant for \$100,000 to promote HHW programs, for which Woodland was the lead.
- Constructed a demonstration rain garden at Crawford Park to exhibit natural stormwater retention and filtration, as well as drought tolerant landscapes.
- Continued promotion of the AquaHawk water-use portal which has exceeded 6,500 total users.

Department Summaries

- Continued our leak detection program efforts using AquaHawk to identify over 285 residential and commercial water leaks, and counting.
- Partnered with Rachio, a weather-based irrigation controller manufacturer, to provide discounted controllers to Woodland residents, in which 21 residents participated in the discount program.
- Provided 98 water conservation-related rebates for weather-based irrigation controllers, mulch, and rain barrels.
- Secured a \$150,000 grant fund through the Electrify Yolo Project to expand EV charging infrastructure and opportunities in Woodland.
- Secured a Clean Air Funds Grant from the Yolo Solano Air Quality Management District for the purchase of bike racks at the Woodland Regional Park to promote and facilitate alternative transportation use.
- Secured a \$203,000 CalRecycle grant for erosion control, weed abatement, and barrier installation at the Old City Landfill and Woodland Regional Park.
- Continued to provide administrative support and facilitation for Year Two of the City Sustainability Advisory Committee.
- Sustainability Advisory Committee adopted a Work Plan and formed ad hoc task groups to implement work plan elements in areas of Policy, Programs, and Public Outreach, and established priorities for each of these areas.
- Sustainability Advisory Committee met with Council at their annual retreat in March 2022 to discuss their goals, progress and concerns.

FY2022-23 Goals

- Continue to work towards providing the resources and outreach for Environmental Services programs to pre-COVID levels.
- Work towards participating or hosting outreach and education events throughout the year, including the fall and spring compost workshops, water-wise landscape tour, landscape design and irrigation workshops, and other local events.
- Continue working towards compliance of SB 1383 measures for organics collections, food recovery, and procurement.
- Provide necessary resources and assistance to Woodland water customers to reach the Stage 2 water contingency plan measures to align with the Governor's drought restrictions.
- Continue to coordinate with Woodland Tree Foundation to increase tree canopy, focusing on commercial properties and major bicycle and pedestrian routes.
- Increase efforts to reduce employee automobile use through partnerships to increase bicycling, walking, carpooling, and mass transit use.
- Continue to provide administrative support and facilitation for the Sustainability Advisory Committee.
- Continue to develop and finalize our system for assessing and reporting on progress toward Climate Action Plan goals, plan adjustments as needed, and establish and promote an implementation program in conjunction with Sustainability Advisory Committee efforts.

COMMUNITY DEVELOPMENT

<u>Source of Funds</u>	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
General Fund Support	\$ 42,955	\$ 526,921	\$ 651,915	\$ 1,444,167	\$ 993,221
General Fund Fees & Charges	2,836,929	2,700,371	2,869,350	2,083,734	2,099,415
Enterprise Funds	2,919,395	3,879,363	2,964,399	4,745,469	4,069,295
Special Revenue	105,467	207,872	283,221	342,435	303,483
Measure F	235,687	223,060	185,766	227,506	213,524
Development Funds/Capital	21,095	23,448	21,030	29,474	25,185
Redevelopment/Successor Agency	46,090	6,819	30,415	86,570	86,570
Spring Lake	59,593	62,361	60,255	79,357	70,724
Total Funding Sources	\$ 6,267,210	\$ 7,630,214	\$ 7,066,350	\$ 9,038,712	\$ 7,861,417

Expenses by Division					
<u>Division</u>	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
21 Administration	\$ 290,967	\$ 377,904	\$ 357,316	\$ 539,987	\$ 535,006
22 Planning	701,888	885,120	875,405	874,382	771,729
23 Building Inspection	1,129,664	1,954,664	1,168,564	1,161,424	916,643
24 Environmental Services	46,090	6,819	697,520	1,200,399	778,149
25 CDBG	953	99,807	-	-	-
26 Economic Development	351,095	373,734	590,260	390,660	301,249
27 Engineering	3,746,553	3,932,166	3,377,285	4,871,860	4,558,641
Total Expenditures	\$ 6,267,210	\$ 7,630,214	\$ 7,066,350	\$ 9,038,712	\$ 7,861,417

General Fund Expenses by Division					
<u>Division</u>	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
21 Administration	\$ 290,967	\$ 377,904	\$ 357,316	\$ 539,987	\$ 535,006
22 Planning	654,825	832,413	827,385	811,199	716,964
23 Building Inspection	1,037,253	1,069,854	1,067,878	1,045,895	811,212
24 Environmental Services	-	-	1,200	3,161	2,700
26 Economic Development	115,408	150,674	404,494	163,154	87,725
27 Engineering	781,432	796,446	862,992	964,505	939,029
Total Expenditures	\$ 2,879,884	\$ 3,227,292	\$ 3,521,265	\$ 3,527,901	\$ 3,092,636

Expenses by Category					
<u>Expenditures</u>	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
Salaries and Benefits	\$ 3,406,791	\$ 4,481,813	\$ 4,145,822	\$ 4,935,464	\$ 4,405,850
Supplies & Services	2,158,369	2,282,435	1,925,568	3,154,618	2,535,791
Education & Meetings	45,889	58,555	62,137	105,169	105,169
Debt Service	-	-	30,415	-	-
Capital Expenses	-	8,661	-	-	-
Other Operating Expenditures	656,161	798,750	880,814	843,461	814,607
Transfers	-	-	21,594	-	-
Total Expenditures	\$ 6,267,210	\$ 7,630,214	\$ 7,066,350	\$ 9,038,712	\$ 7,861,417

General Fund Expenses by Category				Unaudited	Amended	Baseline
	Actual	Actual	Actual	Budget	Budget	Budget
Expenditures	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2022-2023
Salaries and Benefits	\$ 1,925,989	\$ 2,192,081	\$ 2,238,654	\$ 2,393,156	\$ 2,254,377	\$ 2,254,377
Supplies & Services	452,220	463,567	590,546	465,629	185,883	185,883
Education & Meetings	29,111	49,315	47,817	82,120	82,120	82,120
Debt Service	-	-	-	-	-	-
Capital Expenses	-	8,661	-	-	-	-
Other Operating Expenditures	472,564	513,667	634,653	586,996	570,256	570,256
Transfers	-	-	9,594	-	-	-
Total Expenditures	\$ 2,879,884	\$ 3,227,292	\$ 3,521,264	\$ 3,527,901	\$ 3,092,636	\$ 3,092,636

Expenses by Fund				Unaudited	Amended	Baseline
	Actual	Actual	Actual	Budget	Budget	Budget
Fund	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2022-2023
101 General Fund	\$ 2,879,884	\$ 3,227,292	\$ 3,521,265	\$ 3,527,901	\$ 3,092,636	\$ 3,092,636
210 Water Enterprise Fund	621,696	1,440,337	902,055	1,192,604	1,017,085	1,017,085
220 Sewer Enterprise Fund	581,349	605,134	612,524	918,542	769,704	769,704
221 Storm Drain Enterprise Fund	-	-	420	534	452	452
222 Wastewater Pre-Treatment Fund	7,073	7,225	7,509	8,919	8,054	8,054
250 Recycling	18,248	15,133	215,917	593,013	247,663	247,663
252 Construction/Demolition Debris	-	-	22,239	16,786	11,266	11,266
280 Transit System	1,691,029	1,811,534	1,203,735	2,015,071	2,015,071	2,015,071
320 Community Develop. Block Grant	953	-	-	-	-	-
324 Housing Assistance Grants	-	99,807	-	-	-	-
354 Transportation Development	98,585	103,072	93,316	109,762	114,392	114,392
358 Housing Monitoring Fund	87	100	113	126	126	126
365 Environmental Compliance	5,842	4,893	173,879	202,547	158,965	158,965
386 Used Oil Recycling Grant	-	-	15,913	30,000	30,000	30,000
507 Measure F	235,687	223,060	185,766	227,506	213,524	213,524
522 Successor Agency	46,090	6,819	30,415	86,570	86,570	86,570
594 Spring Lake Capital	21,095	23,448	21,030	29,474	25,185	25,185
601 Spring Lake Administration	59,593	62,361	60,255	79,357	70,724	70,724
Total Expenditures	\$ 6,267,210	\$ 7,630,214	\$ 7,066,350	\$ 9,038,712	\$ 7,861,417	\$ 7,861,417

EMPLOYEE SUMMARY BY DEPARTMENT - COMMUNITY DEVELOPMENT

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed	
				Additions	FY2022/23
Community Development					
Administrative Clerk I	0	0	0		0
Administrative Clerk II	2	0	0		0
Administrative Secretary	1	0	0		0
Assistant Engineer	0	0	0		0
Administrative Supervisor	0	1	1		1
Assistant Planner	0	1	1		1
Associate Civil Engineer	1	0	0		0
Associate Engineer	1	2	3		3
Associate Planner	1	1	1		1
Assistant City Manager-Community & Eco	1	1	0		0
Building Inspector I/II	1	0	0	1	1
Chief Building Official	1	1	1		1
City Engineer	1	1	0		0
Code Compliance Officer I/II	1	1	1		1
Community Development Clerk II	0	2	2		2
Community Development Director	0	0	1		1
Community Development Technician I	2	2	0		0
Community Development Technician II	0	0	2		2
Conservation Coordinator	0	0	1		1
Construction Project Manager	0	0	0		0
Deputy CDD Director	1	1	0		0
Engineering Assistant	0	2	1		1
Engineering Technician I	0	0	1		1
Engineering Technician II	2	1	0		0
Engineering Technician III	4	3	2		2
Environmental Resource Analyst	0	0	1		1
Environmental Sustainability Manager	0	0	1		1
Junior Engineer	1	1	1		1
Junior Planner	1	0	0		0
Management Analyst II	0	0	0		0
Marketing & Business Relations Specialist	0	1	1		1
Principal Civil Engineer	1	1	1		1
Principal Utilities Civil Engineer	1	1	1		1
Principal Planner	1	2	2		2
Redevelopment Manager	1	0	0		0
Senior Building Inspector	0	1	1		1
Senior Building Plans Examiner	1	1	1		1
Senior Associate Civil Engineer	2	2	2		2

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed Additions	FY2022/23
Community Development (continued)					
Senior Construction Project Manager	1	1	1		1
Senior Civil Engineer	1	1	1		1
Senior Engineering Assistant	0	0	0		0
Senior Engineering Assistant	1	1	2		2
Senior Management Analyst	1	1	1		1
Senior Planner	1	0	0		0
Transportation Engineer	0	0			0
<i>Total Community Development</i>	34	34	35		36

COMMUNITY SERVICES DEPARTMENT

This department provides the community with a variety of life-enriching programs, special events, grant opportunities including the administration of the Community Development Block Grant (CDBG) entitlement program, recreation and senior programs, non-profit and community partner collaboration, affordable housing needs, cemetery services, parks maintenance services, and urban forestry services. The department is organized into five (5) separate divisions: Administration, Recreation, Parks Maintenance and two (2) internal services funds - Recreation Enterprise and Cemetery Enterprise.

Recreation and Human Services

FY2021-22 Accomplishments

- Achieved 110% of 2019-2020 Youth Basketball League participation.
- Achieved 125% of FY2020-21 Summertime Fun Club participation.
- Added an extended care option for the Summertime Fun Club program.
- Reestablished the Teens Helping Seniors program.
- Increased contract class revenue compared to FY2020-21.
- Resumed full operations of the Community & Senior Center.
- Resumed drop-in sports programs at the Community & Senior Center, including badminton, volleyball, basketball, and pickle ball.
- Facilitated multiple virtual senior programs, including: Rock Steady Boxing, Functional Fitness, Parkinson's Support Group, Prostate Cancer Support Group, and the Multiple Sclerosis Support Group.
- Offered over 1,400 hours of Adult Lap Swim that had over 26,000 participants.
- Provided free public swim opportunities (made possible with funding from Measure J) to over 7,100 visitors during the 10 weeks of summer.
- Provided swimming lessons to 801 participants.
- Resumed operation of the recreational swim team Woodland Wreckers and had 137 participants for the program.
- With funding from Measure J, distributed over \$12,000 in scholarships for income-qualified participants for the following programs: Summertime Fun Club, Summer Teen Pack, swim lessons, and Woodland Wreckers swim team.
- Enrolled youth in Summer Teen pack (made possible with funding from Measure J) during the 10 weeks of summer.
- Resumed operation of the after school programming at Douglass and Lee Middle Schools (made possible with funding from Measure J).
- Resumed operation of the Summer at City Hall program – a collaboration with WJUSD – (made possible with funding from Measure J).
- Resumed operation of adult sports leagues, including softball and volleyball.
- Implemented several unique and creative community engagements including a Halloween Floating Pumpkin Patch, a Polar Bear Plunge, Woodland Writes, the Shamrock Hunt, and You've Been Egged with funding from Measure J.
- Rec2Go, the mobile recreation program, had over 10,000 visitors with activities and games.

Department Summaries

- Continued to provide free city-wide activities to socially engage the community including activities for Dr. Martin Luther King Jr. Day (essay contest), as well as activities for César Chávez Day (essay contest).
- Continued to waive over \$49,000 in player fees (made possible with funding from Measure J) to Woodland resident participants from the following organizations: Woodland Soccer Club, Babe Ruth, Woodland Little League, Cal Ripken, Woodland Girls Fast Pitch, Woodland Swim Team, and YMCA.
- Collaborated with community partners to expand youth mentoring and childcare through Boys & Girls Club of America & Woodland Haven Child Care Center.
- Developed a partnership with Woodland Community College for providing last dollar funds to recent high school graduates living in Woodland, which made it possible for them to attend college.
- Engaged with key community stakeholders and collaborated with WJUSD to develop a Youth Master Plan.
- Processed a CDBG action plan amendment to allocate the City's second CARES Act CDBG allocation of \$422,821 for public services to prevent, prepare for, and respond to the Coronavirus (COVID-19). Services funded included but were not limited to a City utility assistance program, food distribution, and case management for homeless individuals.
- Assisted Friends of the Mission with a successful State Homekey grant in the amount of \$15,770,467 to support the 61-unit permanent supportive housing (PSH) project planned at the East Beamer Way development for homeless individuals.
- Completed the federal labor compliance with field wage interviews and review of certified payrolls for the City's ADA Accessibility project (construction funding from Fiscal Year 2019/20 and 2020/21 CDBG funding allocations).
- Obtained the final payment of \$200,000 from a Partnership HealthPlan of California grant for the 61-unit PSH project. The funds were used for the Phase 2 Infrastructure (final earthwork, utilities, lights, streets, and sidewalks).
- Coordinated a City loan of \$500,000 for the 310 West Main Street 72-unit affordable housing project and submitted a local reviewing agency evaluation to the State in support of awarding tax credits for the project.
- Served as the City's representative on the board of the directors of the Yolo County Homeless and Poverty Action Coalition (HPAC). Other responsibilities included participation in meetings of HPAC's Executive Committee and Technical Subcommittee.

FY2022-23 Goals

- Increase participation in Youth Basketball League compared to 2021 season.
- Increase participation in contract classes compared to FY2021-22.
- Introduce a Youth Flag Football Program.
- Establish new program offerings for the Senior Center.
- Achieve Adult Sports participation equal team registration in 2019 seasons.
- Achieve swim (summer) lessons participation equal to, or greater than, summer 2019 participation.
- Achieve After School Teen Pack participation equal to, or greater than, school year 2018-2019 participation.
- Reach 10,000 participants with Rec2Go (the mobile recreation program) and continue to offer recreation activities, engagements and opportunities.

Department Summaries

- Offer scholarships for income qualified participants for the following programs: swimming lessons, Summertime Fun Club, Summer Teen Pack, Woodland Wreckers, and Lifeguard Training (funding provided by Measure J) and make scholarships available for a wider range of recreational programs, such as the Youth Basketball League.
- Continue to build partnerships with community groups.
- Approve and implement strategies identified in the Youth Master Plan.
- Manage the disbursement of State Homekey grant funds for the 61-unit permanent supportive housing project at the East Beamer Way development.
- Facilitate the completion of at least four (4) CDBG-funded construction projects.
- Assist four families purchase homes with assistance from the City's first time homebuyer's loan assistance program.
- Coordinate City funding assistance for an affordable housing project.

Parks, Facilities, and Urban Forestry

The primary mission of this division is to provide well-maintained areas for families and recreational oriented citizens to enjoy leisure and sporting activities in a setting that is safe, accessible and diversified with amenities.

The City has nine (9) mini parks/plazas, 15 neighborhood parks, one (1) community sports park, and six (6) recreational facilities including the Woodland Community & Senior Center. The City's parks infrastructure consists of approximately 185 acres of developed land (including a cemetery and detention basins that are used for recreational purposes) and another 224 acres of undeveloped land (parks, greenbelts, Sports Park, and the "Regional Park"). This division also oversees the Urban Forestry Group, which is responsible for the maintenance and well-being of approximately 16,500 City owned trees. All of these amenities are funded from multiple sources, which include the general fund and various lighting and landscaping districts.

FY2021-22 Accomplishments

- Continued to perform wide range cyclical pruning in our older growth section of town.
- Assisted user groups in advancing new recreation facilities at the Sports Park for tennis, skate boarding, soccer, and girls Fast Pitch.
- Continued to work with the Tree Foundation on multiple tree planting projects to increase the City's overall tree canopy coverage.
- Installed an additional seven (7) irrigation controllers in Spring Lake.
- Planted 70 trees through the CIRCLE 4-AMPLIFY the Urban Forest project, a grant provided by the California Urban Forests Council.
- Completed play structure replacement projects at Traynham Park and Everman Park as part of a grant through the Parks and Water Bond Act of 2018 (Proposition 68) General per Capita Program.
- Completed restroom replacement projects at Harris Ball Field, Beamer Park, and Ferns Park.
- Upgraded the chemical controllers at Charles Brooks Community Swim Center and Jack Slaven Park.
- Hired a design consultant for the second community aquatics complex at Pioneer High School.

Department Summaries

FY2022-23 Goals

- Develop funding option for a second community aquatics complex at Pioneer High School.
- Update Park/Facilities Joint Use Agreement with WJUSD.
- Continue to identify ways to reduce water use at City Parks and landscaped areas.
- Implement a Tree Ordinance in order to enact regulations governing the planting, removal and preservation of street trees, other City trees, heritage trees, specimen trees, and landmark trees.
- Continue to work with the Tree Foundation on multiple tree planting projects to increase the City's overall tree canopy coverage.
- Update the Cemetery fee schedule to reflect the current needs and changes.
- Obtain society of Municipal Arboriculture accreditation for the Urban Forest Master Plan.
- Complete the expansion of Spring Lake Park, Jack Slaven Park, and Rick Gonzales, Sr. Park.
- Complete installation of new play structures at Campbell Park.
- Install last two (2) remaining irrigation controllers in Spring Lake. This will complete the upgrades to Central Control of irrigation in Spring Lake.
- Completion of the Woodland Community & Senior Center Audio/Visual Replacement Project.

COMMUNITY SERVICES

Source of Funds	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2021-2023
General Fund Support	\$ 4,143,963	\$ 4,637,780	\$ 4,725,674	\$ 5,561,584	\$ 4,759,417
General Fund Fees & Charges	692,640	355,905	328,156	287,076	541,450
Internal Service Funds	965	37,871	-	6,100	-
Measure J	1,255,582	894,443	970,904	1,965,976	1,657,944
Enterprise Funds	725,654	696,944	659,912	968,108	931,872
Special Revenue	5,031,189	6,055,297	3,788,264	5,467,735	4,206,866
Measure E	110,890	534,434	94,604	494,321	-
Measure F	-	-	-	1,006,830	52,061
Development Funds/Capital	816	1,712	375	-	-
Total Funding Sources	\$ 11,961,700	\$ 13,214,387	\$ 10,567,889	\$ 15,757,729	\$ 12,149,610

Expenses by Division					
Division	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2021-2023
41 Administration	\$ 1,441,642	\$ 1,489,696	\$ 1,445,720	\$ 1,856,342	\$ 1,616,341
42 Park Maintenance	5,234,589	6,370,568	6,184,871	8,816,379	6,880,220
43 Recreation	997,014	949,581	866,963	1,219,826	1,169,161
45 Housing/Grants	3,031,908	3,510,100	1,099,432	1,899,206	825,944
48 Measure J	1,256,547	894,443	970,904	1,965,976	1,657,944
Total Expenditures	\$ 11,961,700	\$ 13,214,387	\$ 10,567,889	\$ 15,757,729	\$ 12,149,610

General Fund Expenses by Division					
Division	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
41 Administration	\$ 1,441,642	\$ 1,480,725	\$ 1,445,720	\$ 1,856,342	\$ 1,616,341
42 Park Maintenance	2,512,247	2,610,089	2,827,769	3,031,822	2,883,543
43 Recreation	680,372	680,525	724,277	810,863	760,198
45 Housing/Grants	202,342	222,348	56,064	149,633	40,785
48 Measure J	1,255,582	894,443	970,904	1,965,976	1,657,944
Total Expenditures	\$ 6,092,185	\$ 5,888,128	\$ 6,024,734	\$ 7,814,636	\$ 6,958,811

Expenses by Category		Actual		Unaudited	Amended	Baseline
Expenditures		FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
Salaries and Benefits	\$ 3,765,356	\$ 3,788,970	\$ 3,814,064	\$ 4,652,015	\$ 4,278,795	
Supplies & Services	2,653,998	2,939,823	2,929,710	4,573,606	3,902,575	
Education & Meetings	23,544	24,265	16,915	43,718	43,718	
Capital Expenses	95,694	780,053	135,843	1,697,479	52,061	
Other Operating Expenditures	4,995,543	3,129,818	3,256,885	4,554,583	3,800,133	
Transfers	427,565	2,551,458	414,472	236,328	72,328	
Total Expenditures	\$ 11,961,700	\$ 13,214,387	\$ 10,567,889	\$ 15,757,729	\$ 12,149,610	

General Fund Expenses by Category		Actual		Unaudited	Amended	Baseline
Expenditures		FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
Salaries and Benefits	\$ 2,682,260	\$ 2,704,591	\$ 2,707,197	\$ 3,260,366	\$ 2,996,026	
Supplies & Services	1,336,642	1,393,587	1,535,159	2,397,246	2,004,401	
Education & Meetings	21,479	19,776	12,700	34,815	34,815	
Capital Expenses	29,406	13,553	39,895	20,880		
Other Operating Expenditures	1,625,509	1,646,578	1,707,455	1,865,000	1,851,241	
Transfers	396,889	110,043	22,328	236,328	72,328	
Total Expenditures	\$ 6,092,185	\$ 5,888,128	\$ 6,024,734	\$ 7,814,636	\$ 6,958,811	

Expenses by Fund		Actual		Unaudited	Amended	Baseline
Fund	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	
011 Facilities Replacement	\$ 965	\$ -	\$ -	\$ -	\$ -	
091 Self Insurance	-	37,871	-	6,100	-	
101 General Fund	6,092,185	5,888,128	6,024,734	7,814,636	6,958,811	
240 Cemetery	409,013	427,888	517,226	559,145	522,909	
253 Recreation Enterprise	316,642	269,056	142,686	408,963	408,963	
320 Community Develop. Block Grant	500,042	384,844	501,643	317,341	291,002	
321 Off-Site Afford Housing	-	409,000	-	-	-	
322 Supportive Housng Program	256,866	182,179	201,340	275,505	274,540	
323 Home Grant	85,769	74,730	-	675,250	-	
324 Housing Assistance Grants	50,258	29,398	-	210,000	-	
325 State Grants	107,778	126,127	271,403	392,840	197,028	
326 Housing Assistance	1,828,853	190,475	29,512	46,589	22,589	
327 Affordable Housing In-Lieu	-	1,891,000	39,469	-	-	
358 Housing Monitoring Fund	-	-	-	10,000	-	
381 Gibson Ranch L&L	589,331	862,677	678,270	868,319	864,265	
383 N Park L&L District	23,692	30,497	35,071	57,151	41,324	
384 SP Assess Streng Pond Land	20,066	51,067	28,167	44,114	45,568	
387 Woodland West L&L	10,032	26,465	15,023	26,336	27,204	
389 Spring Lake L&L	1,068,746	1,295,558	1,490,537	1,919,864	1,830,224	
391 Sports Parks O&M CFD	423,715	408,470	394,386	480,896	464,669	
392 Gateway L&L	66,042	92,811	103,443	143,530	148,453	
506 Measure E	110,890	534,434	94,604	494,321	-	
507 Measure F	-	-	-	1,006,830	52,061	

Department Summaries

583 Tree Reserve	816	1,712	375	-	-
Total Expenditures	\$ 11,961,700	\$ 13,214,387	\$ 10,567,889	\$ 15,757,729	\$ 12,149,610

EMPLOYEE SUMMARY BY DEPARTMENT - COMMUNITY SERVICES

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed	
				Additions	FY2022/23
Community Services (Recreation)					
Administrative Clerk II	1	1	1		1
Administrative Secretary	0	0	0		0
Administrative Secretary	0	0	0		0
Administrative Supervisor	1	1	1		1
Community Services Director	1	1	1		1
Community Services Program Manager	2	2	2		2
Facilities Maintenance Worker I	0	0	0		0
Facilities Maintenance Worker II	1	1	1		1
Facilities Maintenance Worker III	1	1	1		1
Housing Analyst I/II	0	0	0	1	1
Management Analyst I/II	1	1	1		1
Park Maintenance Worker I	1	2	2		2
Park Maintenance Worker II	3	2	2		2
Park Superintendent	1	1	1		1
Park Supervisor	2	2	2	1	3
Pool Facilities Technician	1	1	1		1
Recreation Coordinator	3	3	3		3
Recreation Supervisor	4	4	4		4
Senior Planner	1	1	1	-1	0
Senior Tree Trimmer	1	1	1	-1	0
Tree Trimmer I	1	0	1		1
Tree Trimmer II	0	1	0		0
Total Community Services	26	26	26		26

WOODLAND POLICE DEPARTMENT

The Police Department is responsible for law enforcement services in the community. The Department is committed to maintaining a safe and healthy environment for all Woodland residents, businesses and guests, free from violence, property damage or loss and injuries resulting from criminal acts. The Department consists of four Bureaus: Office of the Chief, Patrol, Community Relations, and Investigations.

OFFICE OF THE CHIEF

The Office of the Chief is responsible for overall management and direction of the Police Department and has direct oversight over the following: Budget, Training, Facility Management, Equipment Inventory, Taxi and Massage Permits and Burglar Alarm Permits. This bureau is also responsible for managing two (2) budget programs: Asset Forfeiture and Vehicle Theft Deterrent Fund.

Bureau personnel includes the Police Chief, Police Deputy Chief, Senior Management Analyst and the Executive Assistant to the Chief.

PATROL

This bureau has oversight from the Patrol Lieutenant. Patrol is responsible for 1) day-to-day community patrol activities and responding to citizen's calls for service; and 2) responding to and conducting preliminary criminal investigations and the necessary follow-up investigations for most incidents. The Bureau is responsible for the K-9 Unit, Field Training Program, Bike Team, Honor Guard, Reserve Officers, and Police Explorer Program.

Bureau personnel include six (6) Sergeants, six (6) Corporals, 29 Patrol Officers, two (2) K9 Officers, two (2) full-time Field Community Services Officers and one (1) part-time Field Community Service Officer. Another part time Community Services Officer completes administrative tasks associated with the commercial cannabis program, reviewing Racial and Identity Profiling Act data (RIPA) and tasks related to graffiti abatement.

Funding for patrol officers are supplemented by the State COPS 04/05 grant (1 officer), Proposition 172 (2 officers), and the 2020 COPS Grant (3 officers).

COMMUNITY RELATIONS

This bureau has four (4) divisions with oversight from the Community Relations Lieutenant:

Special Field Operations

This division includes Traffic, Parking, and School Resource Officers under one (1) Sergeant. Traffic is responsible for traffic enforcement in the community and investigations of major and serious/fatal traffic collisions and traffic education and outreach. Traffic personnel manage homeland security matters and special events city-wide that require police participation. This division includes the parking unit, which is responsible for enforcement of parking violations, and abandoned vehicle abatement. Division personnel include the three (3) Traffic (Motorcycle) Officers and two (2) part-time Parking Enforcement Officers.

There are three (3) School Resource Officers who are responsible for safety and outreach in the schools, all of which are also dedicated to the Gang Resistance Education and Training (G.R.E.A.T.) program.

Department Summaries

Community Relations

This division is headed by one (1) Sergeant who supervises the following programs: Homeless Outreach Street Team (HOST) and Crime Prevention.

HOST is responsible for 1) engaging in homeless outreach to include working with allied agencies to address the growing homeless issues in our community; and 2) taking an active role in outreach with our citizens, business community, and homeless population. There are three (3) officers assigned to HOST.

The Crime Prevention program is staffed with one (1) full-time and one (1) part-time Crime Prevention Specialists who coordinate Neighborhood Watch, Crime Free Multi-Housing Program, community events, Crime Prevention through Environmental Design (CPTED), our Nextdoor.com account and the Volunteers in Policing (ViPs), which includes the Chaplaincy Program.

This division sergeant is also responsible for department recruitment, internal affairs investigations, the social media team, and UNIDOS program.

Records

The Records division is responsible for maintaining Police Department records, data processing (including warrants and Public Records Act (PRA) requests), and coordinating the transport and extradition of suspects. The staff serves as the initial point of contact with the public. Division personnel include the Records Supervisor, two (2) full-time Senior Records Specialists, seven (7) full-time Records Specialist and one (1) part-time Records Specialist.

Tactical Operations

The Bureau Lieutenant oversees the Special Weapons and Tactics Team (SWAT) and Crisis Negotiation Team (CNT).

INVESTIGATIONS

This bureau has four (4) divisions with oversight from the Investigations Lieutenant:

Investigations

This division investigates criminal acts and supports Patrol when additional experience and investigative expertise or resources are required. This division provides video and computer forensic analysis, latent print analysis, and crime scene /evidence processing. The division also maintains databases in tracking sex offenders, gang members, and specific business licensing. Division personnel include the Investigations Sergeant, one (1) Senior Detective, five (5) Detectives, and one (1) Community Services Officer.

Crime Analysis Unit (CAU)

This division is responsible for collecting criminal intelligence, identifying crime trends, serving as a repository for gang member information, and distribution to assist officers in their activities. CAU is responsible for spearheading the department's Intelligence-Led Policing efforts. Personnel include one (1) full-time and one (1) part-time Crime Intelligence Analyst.

Gang Task Force (GTF)

This division is responsible for the investigation of criminal acts committed by gang members. They are also responsible for gathering intelligence on gang culture, trends, and members to enhance the

Department Summaries

department's response to gang activity. GTF is responsible for educating officers and the community on criminal street gangs. Division personnel include one (1) Sergeant, four (4) Woodland Police Detectives, and one (1) Yolo County Sheriff's Deputy. One of the detectives is a Special Investigations Detective with expanded duties to include the commercial cannabis program, extradition of suspects, and politically sensitive investigations. Another detective is also assigned to the FBI Safe Streets Task Force.

Property and Evidence

This division is responsible for maintaining property and evidence collected by department personnel, processing requests from the District Attorney's office, and the release of property to the rightful owners. Division personnel include one (1) Community Services Officer.

FY2021-22 Accomplishments

Department-wide:

- Participated in Read Across America with department staff volunteering to read at elementary schools throughout Woodland.
- Coordinated and hosted DEA Drug Take Back events.
- Hosted Books and Badges virtually on social media during the COVID restrictions.
- Advertised Woodland Police Department's open positions through social media and the digital billboard on Interstate 5.
- The Chief continued with the Community Conversations series and held an in person event in March.
- Continued the Police Explorer program open to high school students. Currently have 11 Explorers.
- Renewed contract with Yolo Conflict Resolution Center (YCRC) for the continuation of the Restorative Justice program.
- Continued monthly sergeant meetings in order to allow for stronger communication and internal training opportunities.
- Continued the Chief's Advisory Board with 10 community board members to include leaders in education, the business community and youth. Meetings are held for two (2) hours once a month.
- Provided department-wide advanced officer training at McClellan focusing on "high-risk vehicle stops."
- Provided eight (8) hour department-wide advanced officer training focusing on Use of Force case law and legal considerations. Use of Force expert/attorney presented to all staff.
- Two (2) officers attended a "Force Options/Use of Force and De-escalation Train the Trainer" program at Tenaya Lodge in Yosemite. These officers instructed all department staff on modern de-escalation tactics.
- Two (2) officers attended the Active Bystandership in Law Enforcement (ABLE) instructor program and instructor symposium. Georgetown University sponsored curriculum focusing on officer wellness, duty to intercede, and preventing misconduct. These certified instructors then delivered the same curriculum department-wide in May.
- Eight (8) officers and four (4) supervisors attended the FEMA Mobile Field Force training in West Sacramento.
- Promoted a new sergeant.
- Field Training Officers (FTOs) trained four (4) new police officers.
- Patrol filled a part-time Community Services Officer (CSO) vacancy and a full-time Field Community Services Officer (restored FTE after COVID).
- K9 Chase retired.

Department Summaries

- Selected a new K9 handler and purchased new police service dog.
- Hosted Woodland Police Department K9 Trial at Woodland Christian School August.
- Sponsored a sergeant to represent the department at Session 282 of the FBI National Academy in spring 2022.
- Selected a sergeant to attend the FBI Law Enforcement Executive Development (LEEDA) Command Leadership Institute in early summer.
- Selected a corporal to attend the FBI LEEDA Supervisor Leadership Institute in March.
- Selected six (6) officers to become Field Training Officers (FTOs).
- Filled the vacant full-time and part-time Crime Analyst position to create the Crime Analysis Unit (CAU).
- Coordinated efforts by the CAU and City I.T. to re-align the beat map.
- Completed the 2021 Annual Report. The 2021 Annual Report is dual language featuring English and Spanish throughout.
- Recruited and started a Youth Police Advisory Council (YPAC) to allow for the youth voice to be heard and to promote trust and understanding between local law enforcement and youth.
- Held the Youth Community Police Academy in the spring. The six (6) meeting session had eleven junior high aged participants.
- Launched Racial and Identity Profiling Act (RIPA) app and collected/reported data beginning January 2022.
- Launched Responder Health in the fall 2021 to support staff wellness efforts.
- Launched new recruitment website: JoinWoodlandPD.org.
- Renovated the Community Room with upgraded equipment to facilitate remote meetings.
- Implemented SB1383 throughout the building with use of organics waste bins.
- Increased water conservation and reduced plastics waste with installation of a water bottle filling station.
- Completion of InformRMS upgrade; achieved NIBRS certification.
- Successfully awarded BHJIS grant for \$60,000 to expand co-responder program.
- Hosted three 24-hour Crisis Intervention Training sessions in fall 2021.
- Instituted regular Youth Gang Reduction, Intervention and Prevention Program (YGRIP) Operational Team meetings.
- Expanded county-wide SWAT by interfacing with West Sacramento Police Department SWAT team.
- Developed a multi-generational talent acquisition team to provide recommendations on ways to source diverse candidates for sworn and civilian employment.
- Published a six (6) month update on the 2021-2023 Strategic Plan.

Patrol Bureau

- Successfully filled eight (8) Police Officer vacancies (resulting from retirements and resignations).
- Continued collaboration with the Yolo County District Attorney's Office in instituting Neighborhood Court.
- Successfully passed the annual holding cell inspections.

Community Relations Bureau

- Completed Office of Traffic Safety (OTS) Grant 2020-2021.
- Successfully completed and passed the Law Enforcement Support Program (LESO – formerly 1033 Program) audit.

Department Summaries

- Successfully appointed two (2) new officers to SWAT.
 - Completed a testing phase of the JAPA parking app and made suggestions for improvement before expanding the service throughout downtown.
 - Completed a traffic safety study regarding best schedules for Motor Officer Deployment.
 - Successful approval for an Office of Traffic Safety (OTS) Grant (October 2021-September 2022) which will fund the following operations:
 - ✓ One (1) Driving Under the Influence / California Driver's License Checkpoint
 - ✓ 11 Driving Under the Influence (DUI) saturation patrols
 - ✓ Eight (8) Primary Collision Factor (PCF) saturation patrols
 - ✓ Two (2) Distracted Driving Patrols
 - ✓ One (1) Bike / Pedestrian Patrol
- The first half year of the grant yielded the following results:
- ✓ Three (3) Driving Under the Influence (DUI) arrests
 - ✓ Two (2) suspended driver's license arrests
 - ✓ Two (2) street racing arrests with two vehicles impounded
 - ✓ 270 traffic stops
 - ✓ 196 citations for primary collision factors (unsafe speed, auto right away violations, improper turning and cell phone violations)
 - ✓ One (1) felony warrant arrest
 - ✓ One (1) car stop for speeding led to a driver being arrested for illegal firearm possession
- Social Media has the following followers: Facebook – 29,018; Instagram – 3,185; Twitter – 251.
 - The Department hosted the following outreach events:
 - ✓ Neighborhood Meeting at Schneider Park
 - ✓ In Person National Night Out with about 41 Neighborhoods participating
 - ✓ Neighborhood Meeting at Campbell Park
 - ✓ Drive Thru Trick or Treat
 - ✓ Fill the Trunk – Target
 - ✓ Fill the Trunk – Walmart
 - ✓ Neighborhood Santa (3 dates, 3 routes)
 - ✓ Fill the Trunk – Dutch Bros
 - ✓ Fill the Trunk – Costco
 - ✓ Toy Distribution Day partnering with Velocity Island Park
 - ✓ UNIDOES Egg-stravaganza Easter Egg Hunt
 - ✓ Etch and Catch Catalytic Converter theft deterrent event
 - ✓ Partnered with the Library to provide etchers to the community to engrave their property to deter theft
 - ✓ Coffee with a Cop events throughout the year
 - ✓ Chief Kaff attended several Rotary Club meetings presenting on drones and AB 481 - Military Use Policy
 - ✓ Chief Kaff co-presented the State of the Community address with Mayor Vega at the League of Women Voters' virtual event

Investigations Bureau

- Completed a wire operation in conjunction with Department of Justice (DOJ) Special Operations Unit.
- Streamlined and managed caseloads in Investigations; developed a process to intelligently reduce current caseloads.

Department Summaries

- Managed the new requirements related to the California Sex and Arson Registry (CSAR).
- Expanded the use and reach of SpidrTech; implemented citizen surveys.
- Two (2) Detectives attended the National Integrated Ballistics Information Network (NIBIN) training.
- Expanded the Department's Wellness Program.
- Continued implementation of the drone program (team training and certification; equipment purchase).
- Crime Scene Investigators (CSI) on-call schedule and policy was fully implemented.

FY2022-23 Goals

- Continue to expand the volunteer program, specifically to increase involvement in community outreach via crime prevention activities; complement the work of and assist in the front office so paid staff can be directed to other tasks; assist with extra patrol throughout the City specifically near schools and known problem areas; and expand the Neighborhood Watch program and include a Neighborhood Watch Newsletter on a quarterly basis.
- Continue the pursuit of critical collaboration and partnerships: Police will seek more collaborations and partnerships to increase participation in community outreach events and to enhance at-risk youth services.
- Increase officer uncommitted time: Police need to identify ways to increase officer uncommitted time from 22% to 40%.
- Continue increased collaboration with county regarding Homeless Outreach and HOST initiatives.
- Start a Volunteers in Policing reading to preschoolers' program.
- Run a third annual Citizen Police Academy in the fall.
- Continue to run a Youth Community Police Academy in the spring for 7th and 8th grade students.
- Increase crime free multi-housing efforts.
- Develop an ice cream social event.
- Increase neighborhood watch groups.
- Increase the success of National Night Out by increasing the number block parties.
- Increase recruiting results to fill upcoming police officer and professional staff vacancies.
- Implement the use of temporary detective assignments.
- Expand DNA and fingerprint collection inside the department.
- Complete the QueTel evidence management system implementation.
- Coordinate additional intervention efforts with other City departments and local partners to reduce gun violence and gang involvement.
- Increase UNIDOS events including collaboration with a wide variety of local partners.
- Fill the 6th Corporal assignment in Patrol to allow one (1) per shift.
- Conduct a multi-level learning/performance outcomes evaluation of the field-training program. Using data from the evaluation, expand & enhance employee on boarding and orientation training, establish consistent performance standards for all trainees, evaluate program and instructor effectiveness.
- Continue to train and grow county-wide SWAT with Yolo County Sheriff & the West Sacramento Police Department.
- Train additional personnel in National Integrated Ballistic Information Network (NIBIN); implement all AXON devices (i.e. body cameras and tasers).
- Complete a comprehensive review of detective assignment and duties.

Department Summaries

- Fill County spot on the Gang Task Force (GTF).
- Send Gang Task Force members to state gang update conferences.
- Implement the Asset tracking software for patrol rifles and department equipment.
- Develop plan to inspect and regulate retail cannabis businesses after the introduction of the Retail Cannabis Ordinance by the Woodland City Council.
- Conduct lieutenant and sergeant testing in anticipation of expected Command Staff member retirements.
- Implement 24/7 Records operation.
- Host 2nd annual K9 trial.
- Relaunch WATCH (Intelligence Led-Policing meetings).

POLICE

Source of Funds	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2021-2023
General Fund Support	\$ 18,121,005	\$ 19,566,460	\$ 19,913,332	\$ 22,322,113	\$ 20,429,173
General Fund Fees & Charges	587,822	689,400	528,444	520,675	537,777
Internal Service Funds	86,065	-	73,525	65,789	28,700
Measure J	344,499	339,002	399,123	534,551	472,627
Proposition 172 Funds	290,359	309,078	328,993	345,923	275,440
Grant Funds	673,300	199,319	360,127	859,772	604,241
Measure F	224,048	577,395	842,656	884,373	797,444
Development Funds/Capital	96,837	96,726	96,610	98,770	98,770
Asset Forfeiture	11,517	104	209	10,313	10,313
Total Funding Sources	\$ 20,435,452	\$ 21,777,485	\$ 22,543,018	\$ 25,642,278	\$ 23,254,485

Expenses by Division	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
51 Administration	\$ 3,631,511	\$ 3,909,880	\$ 4,222,036	\$ 5,129,375	\$ 5,009,029
52 Operations	8,956,828	9,805,046	10,107,133	11,299,808	10,022,419
53 Operations Support	1,981,472	2,184,045	2,215,188	2,228,414	2,119,864
54 Special Operation	2,216,831	2,401,159	3,298,651	3,657,663	3,305,547
55 Community Relations	2,260,141	2,534,013	1,643,598	1,542,037	1,330,235
56 Special Police Revenues	473,055	460,791	505,978	567,534	475,499
57 Police Grants	474,279	46,823	54,702	584,126	420,495
58 Measure J	344,499	339,002	399,123	534,551	472,627
59 YECA Project Contributions	96,837	96,726	96,610	98,770	98,770
Total Expenditures	\$ 20,435,452	\$ 21,777,485	\$ 22,543,018	\$ 25,642,278	\$ 23,254,485

General Fund Expenses by Division	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
51 Administration	\$ 3,560,057	\$ 3,908,774	\$ 4,222,036	\$ 5,059,027	\$ 5,009,029
52 Operations	8,679,307	9,462,905	9,329,009	10,589,175	9,415,867
53 Operations Support	1,950,689	2,160,624	2,168,255	2,206,722	2,098,172
54 Special Operation	2,215,022	2,189,326	3,078,879	3,439,826	3,107,647
55 Community Relations	2,260,141	2,534,013	1,643,598	1,542,037	1,330,235
56 Special Police Revenues	31,649	218	-	6,000	6,000
57 Police Grants	11,963	-	-	-	-
58 Measure J	344,499	339,002	399,123	534,551	472,627
59 YECA Project Contributions	-	-	-	-	-
Total Expenditures	\$ 19,053,326	\$ 20,594,862	\$ 20,840,899	\$ 23,377,338	\$ 21,439,577

Expenses by Category		Actual	Actual	Unaudited	Amended	Baseline
Expenditures	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	
Salaries and Benefits	\$ 14,623,420	\$ 15,585,433	\$ 15,927,289	\$ 18,076,574	\$ 16,062,704	
Supplies & Services	3,340,948	3,607,851	3,791,854	4,554,327	4,204,838	
Education & Meetings	61,728	71,919	107,376	75,012	72,012	
Capital Expenses	22,213	-	-	-	-	
Other Operating Expenditures	2,291,895	2,480,326	2,684,543	2,809,840	2,882,975	
Transfers	95,249	31,956	31,956	126,525	31,956	
Total Expenditures	\$ 20,435,452	\$ 21,777,485	\$ 22,543,018	\$ 25,642,278	\$ 23,254,485	

General Fund Expenses by Category		Actual	Actual	Unaudited	Amended	Baseline
Expenditures	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	
Salaries and Benefits	\$ 13,594,785	\$ 14,581,398	\$ 14,586,170	\$ 16,133,238	\$ 14,468,086	
Supplies & Services	3,136,847	3,571,217	3,603,345	4,390,144	4,159,718	
Education & Meetings	61,828	71,919	80,252	75,012	72,012	
Capital Expenses	22,213	-	-	-	-	
Other Operating Expenditures	2,142,405	2,338,372	2,539,176	2,652,420	2,707,805	
Transfers	95,249	31,956	31,956	126,525	31,956	
Total Expenditures	\$ 19,053,326	\$ 20,594,862	\$ 20,840,899	\$ 23,377,339	\$ 21,439,577	

Expenses by Fund		Actual	Actual	Unaudited	Amended	Baseline
Fund	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	
091 Self Insurance Fund	\$ 86,065	\$ -	\$ 73,525	\$ 65,789	\$ 28,700	
101 General Fund	19,053,326	20,594,862	20,840,899	23,377,339	21,439,577	
325 State Grants	-	46,823	54,702	67,000	-	
330 Other Federal Grants	71,454	1,106	128,649	70,348	-	
340 Police Grants	462,316	-	-	517,126	420,495	
352 Supplemental Law Enforce. Svcs Funds	139,531	151,391	176,776	205,298	183,746	
353 Proposition 172	290,359	309,078	328,993	345,923	275,440	
357 Asset Forfeiture Fund	11,517	104	209	10,313	10,313	
501 Capital Projects	31,956	32,239	31,881	32,594	32,594	
507 Measure F	224,048	577,395	842,656	884,373	797,444	
550 Police Development Fund	64,881	64,487	64,729	66,176	66,176	
Total Expenditures	\$ 20,435,452	\$ 21,777,485	\$ 22,543,018	\$ 25,642,278	\$ 23,254,485	

EMPLOYEE SUMMARY BY DEPARTMENT - POLICE

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed	
				Additions	FY2022/23
Police					
Administrative Clerk II	0	0	0		0
Administrative Clerk III	0	0	0		0
Administrative Secretary	0	0	0		0
Community Services Officer	4	4	4	1	5
Crime & Intelligence Analyst	1	2	1		1
Crime Prevention Specialist	1	1	1		1
Information Systems Specialist	0	0	0		0
Management Analyst II	0	0	0		0
Executive Assistant	1	1	1		1
Police Captain	1	1	1		1
Police Chief	1	1	1		1
Police Lieutenant	3	3	3		3
Police Officer	53	53	56		56
Police Records Specialist	1	1	7		7
Police Records Supervisor	1	1	1		1
Police Sergeant	10	10	10		10
Records Manager	0	0	0		0
Public Safety Chief	0	0	0		0
Senior Management Analyst	1	1	1		1
Senior Police Records Specialist	5	5	2		2
Social Services Manager	1	1	1		1
Total Police	84	85	90		91

FIRE DEPARTMENT

The City of Woodland Fire Department ensures that the City's emergency resources and fire prevention services are effectively and efficiently planned, delivered, and managed. Fire provides response to structural, vehicular and vegetation fires, emergency medical services, hazardous materials and specialty rescue response, public assistance and other emergencies. Additionally, Fire provides a wide variety of planning, mitigation, and outreach services.

The Fire Department is organized into four (4) major divisions: Administration, Operations, Training, and Community Risk Reduction (CRR). Each division should ideally be managed by dedicated administrative staff. However, due to elimination of mid-management administrative positions, these divisions are all managed by administration and/or have been pushed down to line level personnel to manage with the exception of CRR. For the sake of continuity, we will still refer to them as divisions.

Administration

This division serves two critical roles: 1) provide leadership and administrative support for all Fire services, and 2) coordinate city-wide Emergency Management efforts. This division is managed by the Fire Chief and a Management Analyst. Activities of this division include the following:

- Long-range organizational/succession planning
- Personnel management
- Contract and grant administration
- Records management
- Budget oversight and management
- Leadership development
- Policy development
- Risk management
- Disaster Planning and Emergency Preparedness

FY2021-22 Accomplishments

Long Term Planning

- Assisted in the writing of the Countywide LAFCo municipal service review of the Fire Protection Districts.
- Initiated Communications System needs assessment.
- Updated the Fire Department's Mission, Vision, and Values, while including a diversity and inclusion statement.
- Updated relevant data and maps for the current Standard of Cover.
- Continued involvement in the Countywide Fire Sustainability Adhoc committee.
- Participated in a Countywide EMS assessment, ahead of an RFP for ambulance services for Yolo County.

Department Summaries

Personnel

- Successfully certified one (1) Acting Battalion Chief.
- Supported continued succession planning through “Acting Assignments” at all levels.
- Recruited and hired four (4) new firefighters.
- Recruited and hired two (2) new Community Risk Reduction Specialist.
- Successfully completed a promotional exam for Company Officer.

Grant Funding

- Awarded HSGP for the purchase of additional self-contained breathing apparatus (SCBA) cylinders \$25,000.
- Received personal thermal imaging cameras for all members through the Urban Areas Security Initiative (UASI) \$35,000.
- Applied for Assistance to Firefighters Grant (AFG) for all-band radios to complete department transition from VHF to all-band radios \$500,000.
- Awarded HSGP for the purchase of additional all band radios \$16,000.

Emergency Planning and Preparedness

- Actively participated in County-level COVID Emergency Planning Meetings.
- Effectively coordinated with County to host a Mobile Point of Distribution (MPOD) for boosting all vaccinated fire department personnel within the County.

FY2022-23 Goals

Long Term Planning

- Finalize plans and identify funding sources for new fire station at E. Gibson and Borne Dr. to serve Southeast Area (Spring Lake).
- Identify location for a fire station near East Street and Kentucky Ave.
- Completion of a Strategic Plan, including a re-branding of the Fire Department.
- Initiate cost recovery and/or provide contracted service delivery to the Elkhorn Fire Protection District.
- Implement GPS enabled Opticom traffic light pre-emptive system to support a decrease in response times, and an increase in response safety.
- Host Fire/EMS youth career day to give local high school students the knowledge needed to gain employment in the fire service.
- Explore shared service agreements in the area of fleet maintenance and repairs.
- Transition to a new records management system, replacing our 25 year old system.
- Update job descriptions.
- Prepare for negotiations with Firefighters Association and Fire Mid-Management.

Personnel

- Continue to rebuild fire administration and command structure including the Deputy Chief and an Administrative Clerk.
- Complete a Battalion Chief and Fire Engineer promotional exam.
- Expand and enhance diversity in hiring practices.

Department Summaries

Grant Funding

- Seek grant funding where available to support Community Risk Reduction, public education, or operations efforts.

Emergency Planning and Preparedness

- Ensure adequate emergency public alerting in place and increase public participation (WEA, Yolo Alert, PulsePoint).
- Update HAZMAT JPA.
- Update Automatic and Mutual Aid agreements.
- Update and finalize Continuity of Operations Plan.
- Participate in five (5) county regional flood response exercise.
- Update 2022 Risk Assessment.
- Update city-wide Emergency Operations Plan (EOP).

Operations

This division is responsible for activities related to emergency response and is managed by a line Battalion Chief, as a collateral assignment. The division oversees four (4) program areas that support the emergency service activities provided by the Fire Department. These programs include:

- Emergency operations and deployment
- Facilities
- Fleet and Equipment
- Special Operations (Hazardous Material Response and Technical Rescue)

FY2021-22 Accomplishments

- Responded to 9,200 calls for service in 2021, a 15% increase over 2020.
- Deployed Strike Team and/or overhead personnel to 13 wildland fires throughout the State of California.
- Conducted in-house COVID-19 testing on fire, law enforcement, and dispatch personnel; performing over 500 tests.
- Took delivery of and placed into service a new Battalion Chief vehicle.
- Built and ordered a new Alternate Response Vehicle (ARV), and utility pickup.
- Implemented electronic Patient Care Reports (PCR's).
- First city in Yolo County to implement and utilize supraglottic airway devices (iGEL).
- Developed and enhanced Fire Department Safe and Enhanced Response Practices.
- Completed installation of dash cams in all front line apparatus.
- Upgraded station alerting systems to IP (Internet Protocol) alerting systems.

FY2022-23 Goals

- Complete Lexipol migration of Fire Department standard operating procedures (SOP), and standard operating guidelines (SOG).

Department Summaries

- Implement apparatus and vehicle replacement plan, including a reduction in fleet, and the building of two (2) new fire engines and a ladder truck.
- Begin implementation of GPS Traffic Pre-emption System.
- Complete transition to a more efficient Department directed and monitored apparatus maintenance system.
- Place Alternate Response Vehicle into service and begin testing Alternate Response model.

Training

In cooperation with the West Valley Regional Fire Training Consortium (WVRFTC), this division oversees Fire's Training Program managed by a line Battalion Chief, as a collateral assignment. It is responsible for the coordination, supervision, and development of all training activities. The division oversees five (5) program areas that support the emergency services activities provided by the Fire Department. These programs include:

- Training and instruction
- Firefighter Recruitment / Academy
- Promotional processes
- Certification Board
- Regional training coordination

FY2021-22 Accomplishments

- Completed over 7,500 hours of department and regional training in 2021.
- Sent four (4) recruits through the Sacramento Fire Academy.
- Participated in regional testing for Fire Captain.
- Hosted the entire State Fire Marshal, Fire Investigations series.
- Implemented Wellness App for all employees.
- Hosted International Association of Firefighters (IAFF) Peer Support class.
- Hosted a Public Safety Leadership Day, drawing more than 200 public safety professionals from around the region to the event.

FY2022-23 Goals

- Participate in regional testing for Fire Apparatus Engineer and Battalion Chief.
- Continue to advance cooperative Rescue Task Force and iMCI training and programs with Fire, Police and regional partners.
- Continue to enhance Fire Department Health and Wellness Program.

Community Risk Reduction (CRR)

Community Risk Reduction is responsible for activities related to reducing risk to the community, limiting the impact of disasters, and creating resiliency. That is, to predict and where possible, prevent fires and other disasters in order to mitigate their impact on vulnerable populations. The Fire Marshal and two (2)

Department Summaries

Community Risk Reduction Specialists manage the CRR division. This division oversees six (6) program areas:

- Community Risk Reduction/Fire Prevention
- Arson Investigation
- Inspections
- Enforcement
- Plan Review
- Public Education, Outreach, and Youth Programs

FY2021-22 Accomplishments

Community Risk Reduction

- Transitioned format of data analysis and program creation to a Community Risk Reduction model.
- Updated CRR standards, checklists, enforcement and inspection forms to improve customer and contractor coordination.

Outreach

- Obtained AARP Grant to assist with the printing of the Senior Safety Cookbook.
- Enhanced social media outreach, including improved outreach through Instagram and Nextdoor.
- Hosted a 1st Grade Program Virtual Fire Safety Poster Contest.
- Effectively created an interactive First Grade program educational video that was shared throughout all First Grade classrooms.
- Presented Risk Reduction strategies at the Center for Public Safety Excellence (CPSE) Annual 2022 Conference in Florida.
- Participated in outreach events (150th Anniversary, Honey Festival) as opportunities became available.

FY2022-23 Goals

Community Risk Reduction

- Continue to explore additional methods to integrate risk reduction efforts and programs into our Community Risk Reduction Division.
- Evaluate CRR staffing structure.
- Continue effective training program for CRR Specialists for Specialist I and II positions.
- Explore improved processes for plan review, weed abatement coordination, invoicing and inspection records.

Outreach

- Explore unique opportunities for community engagement
- Engage in in-person outreach opportunities as they become safe and available.
- Initiate “Sound Off” program in elementary schools, as 1 of 5 pilot cities in California for this new progressive fire safety program.
- Kick-off in person “First Grade Fire Safety Program” throughout elementary schools.
- Create and deliver public education programs based on Community Risk Assessment findings.

Department Summaries

- Initiate development of Community Emergency Response Team (CERT) program.
- Participate in Residential Sprinkler Week in May with sprinkler prop and social media outlets.

FIRE

<u>Source of Funds</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
General Fund Support	\$ 9,356,999	\$ 9,724,999	\$ 10,141,303	\$ 11,122,721	\$ 9,875,847
General Fund Fees & Charges	1,266,518	890,121	1,523,638	646,000	573,773
Special Revenue	174,172	66,512	979,557	-	-
Proposition 172	200,693	202,335	197,845	218,475	200,315
SAFER Grant	-	237,836	393,281	458,613	421,319
Measure F	437,748	515,788	611,338	639,297	524,920
Development Funds/Capital	-	-	-	-	-
Total Funding Sources	\$ 11,436,131	\$ 11,637,592	\$ 13,846,962	\$ 13,085,106	\$ 11,596,174

<u>Division</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
61 Administration	\$ 758,299	\$ 710,883	\$ 1,651,246	\$ 743,427	\$ 620,624
62 Operations	10,109,709	10,379,250	11,421,811	11,578,643	10,338,680
63 Training	82,744	(16,102)	186,453	88,031	88,031
64 Fire Prevention	485,378	563,560	587,451	660,005	548,839
68 Measure J	0	0	-	15,000	-
Total Expenditures	\$ 11,436,131	\$ 11,637,592	\$ 13,846,962	\$ 13,085,106	\$ 11,596,174

<u>Division</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
61 Administration	\$ 291,343	\$ 388,474	\$ 306,470	\$ 359,659	\$ 333,251
62 Operations	9,909,016	9,885,789	10,822,813	10,901,555	9,717,046
63 Training	82,744	120,159	186,453	88,031	88,031
64 Fire Prevention	340,415	356,959	349,205	404,476	311,292
68 Measure J				15,000	
Total Expenditures	\$ 10,623,517	\$ 10,751,380	\$ 11,664,942	\$ 11,768,721	\$ 10,449,620

Expenses by Category		Actual	Actual	Unaudited	Amended	Baseline
Expenditures	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	
Salaries and Benefits	\$ 9,080,970	\$ 9,285,023	\$ 10,535,870	\$ 10,585,469	\$ 9,200,570	
Supplies & Services	613,794	656,389	636,545	710,981	617,901	
Education & Meetings	47,913	49,664	40,229	53,989	53,989	
Capital Expenses	174,172	82,774	923,151	-	-	
Other Operating Expenditures	1,427,282	1,563,741	1,545,556	1,689,667	1,723,714	
Transfers	92,000	-	165,611	45,000	-	
	\$ 11,436,131	\$ 11,637,591	\$ 13,846,962	\$ 13,085,106	\$ 11,596,174	

General Fund Expenses by Category		Actual	Actual	Unaudited	Amended	Baseline
Expenditures	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	
Salaries and Benefits	\$ 8,510,734	\$ 8,545,417	\$ 9,487,061	\$ 9,405,110	\$ 8,145,371	
Supplies & Services	613,794	603,099	573,001	710,981	617,901	
Education & Meetings	47,913	49,664	40,229	53,989	53,989	
Capital Expenses	-	69,551	7,138	-	-	
Other Operating Expenditures	1,359,076	1,483,649	1,455,086	1,598,641	1,632,359	
Transfers	92,000	-	102,427	-	-	
	\$ 10,623,517	\$ 10,751,380	\$ 11,664,942	\$ 11,768,721	\$ 10,449,620	

Expenses by Fund		Actual	Actual	Unaudited	Amended	Baseline
Fund	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	
101 General Fund	\$ 10,623,517	\$ 10,751,380	\$ 11,664,942	\$ 11,768,721	\$ 10,449,620	
260 Fire Grants	-	(136,261)	-	-	-	
330 Other Federal Grants	174,172	66,512	979,557	-	-	
353 Proposition 172	200,693	202,335	197,845	218,475	200,315	
360 Fire SAFER Grant	-	237,836	393,281	458,613	421,319	
507 Measure F	437,748	515,788	611,338	639,297	524,920	
Total Expenditures	\$ 11,436,131	\$ 11,637,591	\$ 13,846,962	\$ 13,085,106	\$ 11,596,174	

EMPLOYEE SUMMARY BY DEPARTMENT - FIRE

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed	
				Additions	FY2022/23
Fire					
Administrative Clerk II	0	0	0		0
Administrative Clerk III	0	0	0		0
Deputy Fire Chief	0	0	0		0
Administrative Clerk I/II	0	0	0	1	1
Fire Battalion Chief	3	3	3		3
Fire Captain	12	12	12		12
Fire Chief	1	1	1		1
Fire Engineer	12	12	12		12
Fire Marshal	1	1	1		1
Community Risk Reduction Specialist II	2	2	2		2
Firefighter	15	18	18		18
Management Analyst I/II	1	1	1		1
Total Fire	47	50	50		51

LIBRARY

This department administers and conducts all local library activities along the lines established for American free public libraries as early as the mid-1800s, when society realized that the industrial revolution demanded an educated workforce. Since 1891, when the Woodland Public Library was established by the City of Woodland, the library has been the prime educational service of the City, providing aids to parents of pre-readers, early reader assistance, and supplemental books to help students, and a full range of books, other items, and services to assist all residents in their lifelong learning efforts.

The Library also provides recreational and cultural materials in print and non-print forms, and seeks to foster informed democratic involvement by collecting materials from many points of view on the important issues facing the electorate. Our local Library activities include the following: selection and ordering of materials, patron registration, checkout of items, patron assistance, readers advisory, electronic services (internet, online databases, public catalog, e-books), public programs, interlibrary borrowing and lending, cataloging, classification of materials, etc. Library programming focuses on early literacy, civic engagement, and lifelong learning. The Library also supports and operates “Square One.”

Square One is, a type of “makerspace” or a “community of makers,” offering a technology-based, mentor-led learning environment. Through hands-on education, makerspaces foster the development of 21st century skill sets: creativity, innovation, transmedia navigation, visual literacy, and computational thinking. Square One focuses on the development of hands-on learning opportunities through five (5) maker areas: Woodshop, Arts and Textiles, Prototyping, Electronics, and Digital Arts.

The Library oversees an Adult Literacy Program, which is a nearly self-supporting program with minor support from the General Fund. It provides one-on-one and group literacy tutoring for adults in Woodland, and supports a GED program at Monroe County Jail. Its partners and funding sources include the County's Sheriff Department, the Woodland Literacy Council, the California State Library, and other private funding sources.

FY2021-22 Accomplishments

RISING TO THE CHALLENGES IN THE PANDEMIC

- The Library fully reopened to the public in January 2021 and indoor programming resumed in September 2021. Since resuming full programming, the Library has continued growth towards pre-pandemic programming and attendance levels.

INVESTING IN OUR SPACES

- Working within a 115 year old Carnegie Building with various additions can prove challenging. Through work on the Library Facility Master Plan, a new shelving plan was developed for the Carnegie area of the Library; lowering the shelf height and improving lighting and accessibility. An expanded and remodeled teen area, designed by the Teen Advisory Board was built out in the Carnegie area of the Library. The public restrooms were updated for ADA compliance.

Department Summaries

FY2022-23 Goals

POST PANDEMIC FUTURE

- The Library will expand outreach and services to the community outside the Library through the development of a Bookmobile program.
- Development of a post pandemic strategic plan and guiding principles.

LIBRARY

<u>Source of Funds</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
General Fund Support	\$ 1,799,356	\$ 1,968,843	\$ 1,932,535	\$ 2,264,671	\$ 2,090,887
General Fund Fees & Charges	19,649	13,264	1,040	2,000	10,000
Literacy Funding	90,624	79,944	32,207	95,202	95,922
Library Trust Fund	18,721	38,865	8,806	38,500	38,500
Total Funding Sources	\$ 1,928,349	\$ 2,100,916	\$ 1,974,588	\$ 2,400,373	\$ 2,235,309

<u>Division</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
71 Administration	\$ 1,366,046	\$ 1,556,334	\$ 1,343,558	\$ 1,689,316	\$ 1,633,966
78 Measure J	\$ 562,303	\$ 544,582	\$ 631,030	\$ 711,057	\$ 601,343
Total Expenditures	\$ 1,928,349	\$ 2,100,916	\$ 1,974,588	\$ 2,400,373	\$ 2,235,309

<u>Division</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
71 Administration	\$ 1,256,702	\$ 1,437,525	\$ 1,302,545	\$ 1,555,614	\$ 1,499,544
78 Measure J	\$ 562,303	\$ 544,582	\$ 631,030	\$ 711,057	\$ 601,343
Total Expenditures	\$ 1,819,005	\$ 1,982,107	\$ 1,933,575	\$ 2,266,671	\$ 2,100,887

<u>Expenditures</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
Salaries and Benefits	\$ 1,134,452	\$ 1,201,073	\$ 1,155,733	\$ 1,407,574	\$ 1,325,406
Supplies & Services	365,537	487,008	432,612	560,868	473,398
Education & Meetings	10,074	20,315	8,252	22,958	22,958
Capital Expenses	-	-	-	-	-
Other Operating Expenditures	418,286	392,520	377,990	408,973	413,547
Transfers	-	-	-	-	-
Total Expenditures	\$ 1,928,349	\$ 2,100,916	\$ 1,974,588	\$ 2,400,373	\$ 2,235,309

General Fund Expenses by Category		Actual		Unaudited	Amended	Baseline
		FY2018-2019	FY2019-2020	Actual	Budget	Budget
Expenditures				FY2020-2021	FY2021-2022	FY2022-2023
Salaries and Benefits	\$	1,110,253	\$ 1,176,633	\$ 1,142,473	\$ 1,374,977	\$ 1,292,809
Supplies & Services		285,108	406,423	407,656	475,698	387,508
Education & Meetings		7,567	8,496	7,178	8,503	8,503
Capital Expenses		-	-	-	-	-
Other Operating Expenditures		416,078	390,555	376,267	407,493	412,067
Transfers		-	-	-	-	-
Total Expenditures	\$	1,819,005	\$ 1,982,107	\$ 1,933,575	\$ 2,266,671	\$ 2,100,887

Expenses by Fund		Actual		Unaudited	Amended	Baseline
		FY2018-2019	FY2019-2020	Actual	Budget	Budget
Fund				FY2020-2021	FY2021-2022	FY2022-2023
101 General Fund	\$	1,819,005	\$ 1,982,107	\$ 1,933,575	\$ 2,266,671	\$ 2,100,887
301 Literacy Grant		90,624	79,944	32,207	95,202	95,922
917 Library Trust Fund		18,721	38,865	8,806	38,500	38,500
Total Expenditures	\$	1,928,349	\$ 2,100,916	\$ 1,974,588	\$ 2,400,373	\$ 2,235,309

EMPLOYEE SUMMARY BY DEPARTMENT - LIBRARY

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed	
				Additions	FY2022/23
Library					
Librarian I	0	1	1		1
Librarian II	3	2	3	1	4
Librarian III	1	1	1		1
Library Assistant I/II	0	0	0	1	1
Library Services Director	1	1	1		1
Library Technician Assistant II	1	1	1		1
Library Technician Assistant III	2	2	2		2
Literacy Coordinator	1	1	0		0
Total Library	9	9	9		11

PUBLIC WORKS

Public Works consists of four (4) Divisions: Water Pollution Control Facility (WPCF), Infrastructure, Utilities, and Administration. Public Works is responsible for the maintenance and operation of the City's publicly owned transportation, utility, and facility infrastructure systems.

The Water Pollution Control Facility includes sanitary sewer treatment, industrial pretreatment and environmental compliance, and the treatment lab. The Infrastructure division includes pavements, parking and traffic signals/signage, street lighting, and sidewalks. This division is also maintains City-owned buildings including City Hall, Municipal Services Center, Library, Police and Fire Stations, and the Community/Senior Center in addition to managing the City's vehicle and equipment fleet. The Utility division includes water supply, sanitary sewer conveyance, recycled water distribution, and storm drainage/flood protection.

Water Pollution Control Facilities (WPCF) Division

The WPCF Division is responsible for wastewater treatment and disposal as well as maintenance of the City's sewer lift stations. It ensures compliance with strict State and Federal clean water regulations. Funding for the successful operation and maintenance of all equipment, systems, and processes needed to meet these requirements is included in this budget. The division is organized into three (3) functional groups: Plant Operations & Maintenance, Laboratory, and Industrial Pretreatment.

Plant Operations & Maintenance (O&M)

The O&M group is responsible for the Water Pollution Control Facility (WPCF) - the City's largest and most valuable piece of infrastructure. Wastewater treatment at the WPCF is accomplished via a Modified Ludzack-Ettinger process followed with cloth media filters and UV light disinfection. The facility's maximum daily permitted capacity is 10.4 million gallons per day with the current average daily flow of approximately 4.0 million gallons per day. The majority of the effluent is residential in origin with contributions from numerous commercial and a few industrial connections. The WPCF operates 24 hours per day, 365 days per year. The O&M group is also responsible for the City's sewer lift stations. Additionally, this group works with Utility Engineering for reporting to the Regional Board and United States Environmental Protection Agency (USEPA) and works closely with these agencies, and others, to keep the City's wastewater programs in compliance with regulatory requirements.

Laboratory

Treated wastewater must meet strict State and Federal clean water requirements prior to discharge back into the environment. In order to demonstrate compliance with water quality regulations, the laboratory group annually performs over 15,000 water quality tests on all phases of the treatment process. The laboratory group maintains to keep its ELAP Accreditation to show compliance with the State and only works with other contract labs that are ELAP or TNI accredited. The laboratory group also provides assistance to the City's Potable Water and Stormwater programs.

Industrial Pretreatment

The federally mandated National Pretreatment Program requires wastewater treatment plants designed to treat flows of more than 5 million gallons per day (such as the WPCF) to establish local pretreatment programs. These local programs must enforce all national pretreatment standards and requirements in addition to any local requirements necessary to protect site-specific conditions. In order to ensure the City's compliance with the National Pretreatment Program, the Industrial Pretreatment group works

Department Summaries

closely with commercial and industrial customers to help these users avoid discharging excess pollutants to the City's sewer system and to the WPCF.

FY2021-22 Accomplishments

- Laboratory staff completed the permitting required to maintain the City of Woodland ELAP certification and keep the City's Laboratory in compliance with State standards and continued working towards the TNI compliance requirement.
- City Pretreatment staff continued to conduct regular inspections of permitted customers and enforced compliance when applicable. They increased public outreach via social media platforms, in person communications, banners and through use of the City's electronic billboard on I-5. Staff also conducted various sampling events to ensure compliance with our National Pollution Discharge Elimination System (NPDES) permit.
- Treatment plant staff celebrated over 5,200 days without a lost-time accident.
- Replaced one (1) cloth media filter with 5-micron filter fabric, which improved filter effluent performance.
- Replaced two (2) banks of UV lights that were at the end of their 12,000-hour service life on the UV system.

FY2022-23 Goals

- Continue to collaborate with the Regional Water Quality Control Board on implementation of our National Pollution Discharge Elimination System (NPDES) permit.
- Continue to participate in several regional water quality initiatives, such as the Central Valley Clean Water Association (CVCWA) Delta Mercury Special Project, CVCWA Low-Level Toxicity Special Project, and the Delta Regional Monitoring Program. Participation in these efforts allows us to achieve regulatory compliance mandates via relatively modest monetary investments.
- The laboratory, pretreatment and Community Development Department plan to conduct sampling of the storm water discharge for the pesticide Pyrethroid. This originates from a variety of sources in the environment and is widely used commercially. The State is requiring utilities to sample and then submit a plan to reduce their discharge of Pyrethroids.
- Operations and Laboratory staff will continue to participate in the City's Recycled Water Program.
- Operations plan to replace up to two (2) additional banks of UV lights, two (2) banks of sleeves, two (2) banks of wiper assemblies and one (1) additional filter fabric.
- Operate and maintain the treatment plant to ensure permit compliance and recycled water delivery.
- Pretreatment staff will continue to identify opportunities to educate our community on preventing pollution of our storm water, preventing discharges to the sewer system of Fats, Oils & Grease (FOG), and avoiding sanitary sewer overflows caused by "non-flushables" like wipes, hygiene products and other items alike. Staff will also continue to monitor new commercial and industrial users to determine any compliance needs

R.O.W Infrastructure Division

The Infrastructure division includes pavements, parking and traffic signals/signage, street lighting, and sidewalks. This division is also maintains City-owned facilities in addition to managing the City's vehicle

Department Summaries

and equipment fleet. This Group's mission is to cost-effectively maintain City infrastructure, ensuring a high degree of reliability and safety to meet the needs of the community.

Management of the Right-of-Way includes the operation and maintenance of 228 miles of roadway, 304 miles of sidewalks, 71 signalized intersections (City owned), 4,042 street lights, city-wide Supervisory Control and Data Acquisition (SCADA) system, facility electrical (WPCF, water distribution, sewer and storm pumping stations, parks, and various City buildings), 9,791 traffic signs, 148 school crosswalks, 41 miles of yellow centerline, 26 miles of white centerline, 76.5 miles of bike lane, and approximately 10 miles of curb painting. All of these amenities are funded from multiple sources, which include the General Fund, Transportation Development Act (TDA), Measure F, Gas Tax, Enterprise Funds, and various Lighting and Landscaping Districts (L&L).

The Fleet & Facilities Group provides support to all City departments. Fleet Services provides full-service "cradle-to-grave" management of all City vehicles, trailers, and peripheral equipment including acquisition, disposition, maintenance, repair, commissioning, roadside response, accident resolution, compliance-related activities, motor pool coordination, and fuel procurement services. Facility Services provides full-service maintenance management of City buildings including subcontracted services such as pest control and janitorial services.

FY2021-22 Accomplishments

GIS

- Completed updates to sign and street markings map for Oyang development.
- Updated all parking lot striping south of Main St, between Second St and Third St (Paint to Thermoplastic).
- Completed all map changes of Speed Humps and Warning signs for 2021 Traffic Calming project.
- Updated all signs and street markings on W. Main St from CR 98 to West St.
- Completed map updates of Project # 20-02, Cottonwood St (W. Main St to W. El Dorado Dr) and Clover St (College St to Walnut St).
- Updated Roundabouts and Traffic Calming Circles Advanced Warning signs, Regulatory signs and Street Markings.
- Added all completed Skin Patch locations to map on Matmor Rd, N. College St, Cross St, Sixth St and El Dorado Dr.
- Updated map to reflect newly added cameras, camera antennas, camera switches and video surveillance signs in parking lot south of Dog Gone Alley, between Elm St and College St.
- GPS Springlake Central Phase 3 (Pioneer Ave and Galvin Way) – underground and above ground Storm, Sewer, Water and Electrical.
- GPS Prudler Phase 1 & 2 (East St and Sports Park Dr) – underground Storm, Sewer and Water.
- GPS Parkside Phase 3 (Matmor Rd and Sports Park Dr/Hadley Dr), E. Beamer St Shelter Extension (E. Beamer St and CR 102) – underground Storm, Sewer, Water and Electrical.
- GPS Pioneer Village Phase 1 (Patriot Way and Pioneer Ave)-underground Storm, Sewer and Water.
- GPS MP Environmental (Paddock Pl) – underground Storm.

Industrial Electrical

- Completed bi-monthly programmable logic controller (PLC) program maintenance.
- Installed Zoom conferencing equipment at Police Station.
- Performed annual maintenance of standby wells.

Department Summaries

- Continued support of the WPCF and Storm projects.
- Replaced level sensor in the WAS/SCUM wet well at the WPCF.
- Performed annual maintenance on transmission mains cathodic protection and corrosion systems.
- Completed annual storm maintenance.
- Installed EV charger in City Hall employee parking lot.
- Installed LEDs in selected City owned buildings to reduce energy cost.
- Performed electrical maintenance of Motor Control Centers at WPCF.
- Installed cameras at the WPCF and MSC.
- Collaborated with the IT Department to upgrade wireless network throughout the City.
- Decommission Well sites 5,6,12,21 and 22.
- Upgraded end of life SCADA servers.
- Implemented automatic transfer switch maintenance program.
- Upgraded WPCF Aeration basin Oxidation Reduction Potential (ORP) instrumentation.
- Completed Beamer underpass generator installation and security lighting.
- Completed phase 2 of LED Lighting project at WPCF Head Works.

Signs and Markings

- Installed new Historical Downtown street name signs for the Main St and Court St corridor.
- Installed new G7 signs (street name signs) in area 2.
- Replaced 100 "STOP" signs throughout the City.
- Updated "SCHOOL XING AHEAD" thermoplastic markings at 10 locations.
- Converted the painted striping at the parking lot behind City Hall to Thermoplastic lines and Handicap markings.
- Inspected development projects to insure they meet City standards (Parkland Ave and CR 25A and north side of Harry Lorenzo Ave).
- Installed new "No Parking 2 AM to 6 AM" signs around Harris Park (Imperial St, Buckeye St, and Ashley Ave).
- Installed new "No Truck Parking over 5 Ton" and "No Parking Anytime" signs on Douglas Ln and Hays Ln.

Streets

- Utilized Probation crews to keep up on Alley and Dead End maintenance; removed overgrowth, trash and debris.
- Completed GPS of Trip Hazards, in areas South of Gibson Rd, from College St to East St.
- Identified areas throughout the City that need base repair.
- Secured funding and purchased a crack seal/Mastic Machine.
- Continued to identify trip hazard locations from W. Gibson Rd to Kentucky Ave, CR 98 to West St.
- Reduced 300+ trip hazards throughout City.
- Continued sidewalk replacement project; replaced 4,985 sqft of flat sidewalk.
- Filled two (2) vacant FTE positions.
- Continued staff training for IMSA Work Zone and Flagger and Heavy Equipment operations.
- Assisted HOST with 114 Homeless camp clean ups.
- Skin Patched 35,641 sqft throughout the City Limits.
- Repaired 144 Utility Trenches.
- Filled 3,307 Pot Holes throughout City Limits.

Department Summaries

Right Of Way - Electrical

- Completed signal turn on at Pioneer Ave and Parkland Ave (New Parkland EB Direction).
- Completed infrared front detection for Beamer/102, West/Beamer and Pioneer/Gibson.
- Upgraded two (2) Signals (Gibson/West, Matmor/Main) with IR rear detection to assist the Community Development Department with intermediate projects.
- Upgraded street light from High Pressure Sodium (HPS) lamps to LED on Gibson Rd (Pioneer Ave to CR 102).
- Implemented new program to upgrade traffic signal controller software throughout the City as current software is becoming obsolete.
- Installed parking lot cameras at Salvation Army.

Fleet and Facility Services

- Completed extensive water damage repairs at the Police department, Library, and Fire Station 2 and established a Facility Assessment Plan for all facilities to mitigate future issues.
- Completed Arc Flash analysis for the MSC electrical infrastructure.
- Received delivery of the City's first all-electric Parks Mowing equipment. This Mower also was equipped with solar panels to assist in auxiliary equipment usage.
- Completed facility condition assessments for Fire Station #1.
- Replaced nine (9) vehicles and equipment, one (1) Vac-Con truck for Utilities, and one (1) new brush truck for Fire.
- Established a new leasing program with Enterprise and purchased 10 PD Vehicles through the process.
- Completed quarterly fire sprinkler testing at all City facilities.
- Increased Janitorial services for City facilities after heavy Covid restrictions lifted.
- Upgraded the two (2) facility HVAC controls for remote access to assist with monitoring system usage and performance.
- Established a new regulated waste area at MSC to assist with accurate report and documentation of regulated and nonregulated hazardous waste.
- Replaced HVAC Units at Fire Station 3, WPCF, and Police Department.
- Modified facility assets in GIS for better tracking of costs, work histories, and downtime reporting.

FY2022-23 Goals

- Continue adding all Monuments to the City map.
- Add all new camera locations at MSC to City map.
- Verify and update field information for 50% of all PG&E lights within the City.
- Update Status of all recently shaved trip hazards repaired by Precision Cutting once work is completed.
- GPS Pioneer Village Phase 1 – above ground, Phase 2 – underground and above ground.
- GPS Prudler Phase 1 & 2 – above ground.
- Complete bi-monthly programmable logic controller (PLC) program maintenance.
- Complete annual maintenance of standby wells.
- Continue support of the WPCF and Storm projects.
- Fulfill annual maintenance requirement on transmission mains cathodic protection and corrosion systems.
- Complete annual storm maintenance.

Department Summaries

- Install LEDs in selected City owned buildings to reduce energy cost.
- Complete electrical maintenance of Motor Control Centers at WPCF.
- Update site lighting at West Levee pump station.
- Upgrade radio communication at Storm 103 and West Levee.
- Install new MOV valves at Well 14 and 19.
- Change Well 26 to VFD operation.
- Install new switch gear, fencing and two (2) EV charging stations at Hotel Woodland.
- Install new G7 signs (street name signs) in two (2) areas.
- Convert the painted striping at the parking lot behind Steve's Place Pizza to Thermoplastic lines and Handicap markings.
- Replace 100 "STOP" signs throughout the City.
- Update "SCHOOL XING AHEAD" thermoplastic markings at 10 locations.
- Continue installation of "NO POSTING" signs at traffic signal intersections.
- Update "School Xing" signs at various Locations.
- Continue adding the radio frequency identification (RFID) tags to each regulatory sign.
- Upgrade "Warning" signs from high-intensity (HI) to high-intensity prismatic (HIP) grade signs.
- Inspect development projects to insure they meet City standards (Pioneer Ave and Parkland Ave).
- Continue adding the radio frequency identification (RFID) tags to each regulatory sign.
- Complete survey of all sidewalks throughout the City limits for known trip hazards.
- Complete skin patch W. Kentucky Ave from CR 98 to Mariposa St.
- Complete skin patch to known problem pothole locations.
- Continue to assist HOST with Homeless Clean-up.
- Replace 5,000 sqft of sidewalk.
- Acquire additional funding for Sidewalk Replacement Projects.
- Repair zones 7-8 with crack seal (excluding Matmor and E. Gum).
- Traffic signal upgrade of 3 controllers on E Main St to 2070E.
- Traffic signal upgrade of 4 controllers on Gibson Rd to 2070E.
- Traffic signal upgrade of 5 controllers on Pioneer to 2070E.
- Upgrade 3 pedestrian crosswalk signals to count downs.
- Continue GIS of electrical substructure, and above ground utilities.
- Complete road rehab project at Gum/Matmor.
- Install infrared vehicle detection for Beamer/102, West/Beamer and Pioneer/Gibson.
- Assist the Community Development Department and complete Highway 113 Pedestrian Overcrossing project as well as Pioneer Village Development project.
- Implement GPS Emergency Vehicle Preemption on Pioneer Ave adjacent to Fire Station 3.
- Replace the Municipal Services Center roof and flooring in the administrative offices and break rooms.
- Establish a facilities management policy that explains roles and responsibilities between Facilities Services and the Departments.
- Setup an annual inspection program on all Fire Station and MSC bay doors and then program repair/replacements based on condition levels.
- Hire temporary equipment services workers to improve Fleet Services service delivery and to assist with safety inspections of fire extinguishers and eye washing stations.
- Complete FY2023 facilities projects listed on the Facilities Master Plan.
- Complete facility condition assessments of the Library, City Hall, and Community Center with coordination from department coordinators and update the Facility Master Plan accordingly.

Department Summaries

- Continue conducting weekly meetings with staff to review performance metrics and discuss actions to improve overall performance.
- Establish a more robust prioritization model for facilities projects that is integrated with the GIS system.
- Collaborate with Finance on a sustainable financial strategy for facilities to address the City's future liabilities and explore the potential for setting up a chargeback system for each program.

Utilities Division

The Utility Maintenance Division is responsible for the proper and regulatory/legal operation of the City's potable water production and distribution system, recycled water distribution system, Sanitary Sewer Collection and conveyance infrastructure, and Storm water conveyance and pumping systems. Each of these systems are individually permitted and regulated by the State of California. The Utilities Division strives to comply with each permits' mandated public health and operational requirements.

Potable Water

The potable water system is primarily supplied by the recently completed 30 MGD surface water treatment plant augmented by three (3) blending wells and three (3) Aquifer Storage and Recovery (ASR) wells. The system retains three (3) back-up wells in stand-by mode. Potable water is delivered to residential, commercial and industrial users through an underground piping system consisting of about 300 miles of mainline pipe and nearly 17,000 service connections. In addition to the operation, maintenance, and repair of the conveyance piping system, Water Utility staff is responsible for approximately 26,000 ancillary appurtenances including meters, control valves and backflow assemblies.

Recycled Water

The City of Woodland also operates a Recycled Water Utility that was established in February 2017. This Utility consists of 3.5 miles of 12" C900 purple pipe, four (4) connections, two (2) pressure vessels, a chlorination station, and a backup well that provides water in the event of an emergency.

Sewage Collection

The Sewage Collection system is comprised of over 200 miles of underground gravity fed mainline pipe ranging from 5" to 48" in diameter that conveys approximately 1.15 billion gallons of sewage to the Water Pollution Control Facility (WPCF) on an annual basis. This group maintains all of the underground gravity and over 5 miles of force main pipe in addition to 17,273 lateral service connections and 2,988 maintenance entry/access holes.

Storm Water

The Storm water collection and conveyance system is comprised of 141 miles of Storm gravity mainline pipe; 15 miles of open channel; 207 acres of storage basins; 4,561 drain inlets; 1,688 maintenance entry/access holes; 81 inverted siphons; 8 pumping facilities; 65 covered gutters; and 14 Retention Basins.

FY2021-22 Accomplishments

Potable Water

- Completed Bow Project, which included E. Gum, Gum Ave, Marshall Ave and Third St – 6,000' of 8 C900 Pipe.
- 1919 Valves were exercised.

Department Summaries

- 626 fire hydrants were serviced.
- 230 Blow offs were flushed.
- 16 Wet Barrel fire hydrants were replaced.
- 82 Water main breaks were repaired.
- Installed a 6" C900 water main and services for 16 new townhomes for the Cleveland Suites Project.
- Installed approximately 5,500 ft of 6", 8", 10", & 12" C900 main with poly service laterals for the Gibson Rd Project - CIP 20-07 on Gibson from West to East.

Recycled Water

- Due to COVID and budgetary restraints, Recycled Water did not have any projects completed.

Sewage Collection

- Updated City Engineering Standards.
- High Velocity Vacuum Cleaning (HVVC) crew's cleaned 390,890 feet of sewer mains, exceeding the City's annual SSMP maintenance requirements.
- CCTV Crew televised 199,248 feet of sewer gravity main while marking out taps for GIS.
- CCTV inspected 19,102 feet of sewer service laterals & rodded out 1,718 feet of root intrusion.
- Responded to 191 Service Requests with an average response time of 17 minutes, including 22 Sanitary Sewer Overflow Events, of which six (6) were private events.
- Staff worked closely with the Community Development Department performing final and warranty inspections within the following subdivisions: Spring Lake Central Phase 3, Oyang North & South, Cal West Phase 3 & 4, CR-25A & Heritage Pkwy Crossing, Kentucky Widening Project, Country Oaks, Beeghly Ranch, Main St, W. Court St, E. Main St, Sports Park Pedestrian Overcrossing, Pioneer Village, Heritage Remainder Phase 2, and W. Gibson Rd.
- Staff worked closely with Utility Engineering on multiple Capital Improvement Projects (e.g. 2021 Water/Sewer project, 2020 lining project, Gibson Rd & East St., North Regional Pond and Pump Station, 2021 Engineering Standards, Storz Pond & East Regional, 102 & Gibson force main).
- Managed private contractor installation of service Lateral Liners to 78 houses to mitigate root intrusion within the City portion of the sewer service lateral.
- Replaced 608 feet of sewer gravity main and lateral pipe after preventive maintenance crews found defects during Closed Circuit TV (CCTV) inspection.
- Performed routine inspection and maintenance on City lift stations.
- Obtained a new CCTV inspection Van with Lateral Launcher capability to assist in CIP Projects & GIS Lateral location as well as establish a NASSCO LACP Certification process.

Storm Water

- Lined drain gravity main with Inflow & Infiltration (I&I) at the East Main Pump Station.
- Performed weed abatement and ditch maintenance throughout the City's 15 miles of open channel storm water conveyance ditches.
- Removed tulles and vegetation established in the conveyance channel flow line along the 103 ditch from E. Kentucky Avenue to the WPCF, continuing westbound along the open channel to the WPCF entrance at 102 and Gibson Road as well as Beamer outfall conveyance channel, flow line cleaning approximately 4 miles of open channel.
- Replaced 10hp pump motor at Beamer lift station.
- Replaced four (4) bubble up drain (inverted siphon) inlets.
- Replaced 60 feet of 48-inch Storm Pipe at 103 Lift Station.

Department Summaries

- HVVC cleaned 17,095 feet of gravity mains while CCTV captured 8,699 feet of storm gravity mains.
- Cleaned over 200 storm drain inlets, 177 'bubble ups' and 21,023 linear feet of covered gutter.
- Fabricated & installed three (3) debris grates at open channel ditch undercrossings.
- Finished North Regional Pond Pump Station CIP contract & handed over operation & maintenance to City Storm water division.
- Worked with Resource Conservation District on establishing native grasses and removing invasive weeds along the embankments of East Regional Pond and Storz Pond.
- Managed private contractor with removal of trees at East Regional Pond & Farmer Central Ditch.

FY2022-23 Goals

Potable Water

- Exercise 1880 Valves.
- Service 473 Fire hydrants.
- Replace 15 Dry Barrel fire hydrants with Wet Barrel.
- Flush 230 Blow offs.
- Complete BOW Project CIP 21-01 Pendegast St from McKinley to Fifth and including Fourth St approx. 6,000 ft of 8" C900.
- Implement Backflow Program.
- E. Main Street overlay project from East to Pioneer, which will include new service to PCP.
- Fire flow fee established and implemented.
- GPS all new installs and make all corrections to Cityworks that will reflect GPS field work.

Recycled Water

- Expand future projects for FY2023/24 with approved funding.

Sewage Collection

- Fill three (3) UMW I/II full-time vacancies to become fully staffed.
- Integrate a new sanitary sewer flow meter at PCP prior to discharging into collections system.
- Establish a NASSCO Certified LACP & MACP inspection process to assess future or current priorities.
- Purchase additional Smart Covers System units to monitor sewer gravity main "hot spots;" quarterly cleaning & difficult access locations to help prevent Sanitary Sewer Overflows (SSO) and free up staff for other duties.
- Reduce service lateral sewer overflows by means of root treatments, various repairs and replacements, high-pressure jet and vacuum cleanings, mechanical rodding, and lining contracts.
- Perform spot repairs, utilizing a noninvasive infrastructure repair systems spot repair line kit where feasible, resulting in reduced cost over open cut repairs.
- Work with Utility Engineering to repair multiple failures in the Gibson Rd Trunk sewer, particularly the construction/repairs needing to take place across Highway 113.
- Contract out deep sewer repairs located in high traffic areas like Pioneer/Main Streets and East Main Street east of Highway 113 as well as multiple locations in Spring Lake.
- High Velocity Vacuum Cleaning of more than 20% of the sewer system.
- Create manhole inspection process that meets the Sanitary Sewer Management Plan (SSMP) requirements.
- Collections Crew to reinstate rat bait & spraying manholes.

Department Summaries

Storm Water

- Meet the City's Municipal Separate Storm Sewer System (MS4) O&M MS4 annual requirements.
- Complete pipeline cleaning of 20% of the system.
- Work with Utility Engineering on the design and replacement of multiple bubble ups.
- Perform pump efficiency testing & maintenance on all storm water pumps at 103 Lift Station.
- Establish a City Standard detail for the replacement of multiple failing 'bubble-up' (inverted syphon) drain inlets.
- Meet National Pollution Discharge Elimination Systems (NPDES) requirements.
- Install new iron rod fencing, backup generator and cameras at Beamer underpass lift station.
- Clean debris from East Main Street Pump Station wet well.
- Purchase additional 10hp backup motor for Beamer underpass.
- Promote public outreach related to pollution prevention.
- Review and update collections and storm system operational policies (e.g., storm response, overflow procedures, illicit discharge response, City Standards and enforcement).

Administration

Staff ensures that all invoices are entered into Tyler Eden (the City's financial software) and paid in a timely manner and that purchase orders are requested as needed. Timecards are entered into Tyler Eden and temporary worker hours are tracked to ensure they are kept below their maximum threshold for the fiscal year. The annual budgets for 31 different programs are created and entered into Tyler Eden, as well as monitored throughout the fiscal year. Department Cal-Card purchases are reconciled and entered into Tyler Eden on a monthly basis.

Phone calls from both internal and external customers are answered and transferred to the correct work group/Division/Department, and the appropriate Service Requests are generated in Cityworks Server.

Files on professional licenses and certifications are maintained and reviewed in Target Solutions to ensure that Public Works staff complies with internal position requirements as well as those for State and other agencies. Reports are generated from Cityworks Server, Faster, Target Solutions, and Tyler Eden on a monthly basis and/or as needed. Staff prepares all Personnel Action Forms and tracks evaluations and open positions.

Staff monitors the backflow testing program where backflow devices are located throughout the City (both private and public – 1,473 in FY2022) and are tested annually by certified backflow testers with properly calibrated equipment. The results are then reported back to the office and tracked to ensure State required compliance.

Fleet's fixed and variable rates for all City vehicles and equipment are calculated by the Administration staff for collection by Finance. Vehicle fixed rate account balances are tracked per vehicle to ensure sufficient funding is available for vehicle replacement at the appropriate time. Fuel purchase information for all City vehicles and equipment is uploaded daily and staff reconciles it weekly. Administration staff maintains Department of Motor Vehicles (DMV) BIT (Basic Inspection of Terminals) program files and keeps up-to-date records for all Class A and B drivers' license holders. Public Works Administration is also responsible for tracking leased vehicles and reserves.

Department Summaries

Website information is updated in a timely manner, including vehicle bids. Communications from County Communications regarding road closures, flashing lights and out-of-service fire hydrants are forwarded to the correct personnel.

FY2021-22 Accomplishments

- Responded to Covid absences and remote working challenges while maintaining coverage, working from home and the office.
- Received over 7,000 phone calls processing them into Service Requests entered in CityWorks.
- Entered over 5, 000 invoices in Tyler Eden.

FY2022-23 Goals

- Update Public Works website.
- Continue to improve processes to increase customer service and efficiency.
- Fill two (2) vacant Administrative positions and train new Management Analyst.
- Work with Finance and IT on new Finance software adoption.
- Work with Utilities to implement new backflow program.
- Support transition to Enterprise Fleet Services.

PUBLIC WORKS

<u>Source of Funds</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
General Fund Support	\$ 632,807	\$ 671,242	\$ 592,956	\$ 738,407	\$ 615,005
General Fund Fees & Charges	-	-	60	-	-
Internal Service Funds	3,522,134	2,946,573	2,178,514	4,821,606	3,328,773
Enterprise Funds	22,229,160	22,718,976	14,238,655	24,514,978	23,243,347
Special Revenue	3,313,080	3,660,559	3,305,626	4,094,978	3,726,285
Measure F	-	-	-	-	-
Total Funding Sources	\$ 29,697,180	\$ 29,997,349	\$ 20,315,812	\$ 34,169,968	\$ 30,913,410

<u>Division</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
81 Admin	\$ 5,806,869	\$ 6,040,775	\$ 4,625,901	\$ 6,993,934	\$ 6,515,049
83 Infrastructure ROW	3,169,647	3,491,616	3,318,048	4,208,985	3,792,459
84 Fleet & Facilities	4,072,978	3,533,321	2,720,008	5,432,252	3,877,604
85 Environmental	726,741	798,338	53,737	13,753	-
86 Utilities	15,581,146	15,732,614	9,164,576	16,818,565	16,109,830
87 PW Operations Admin	339,704	400,685	433,446	702,479	618,468
88 PW Parks	95	-	95	-	-
Total Expenditures	\$ 29,697,180	\$ 29,997,349	\$ 20,315,812	\$ 34,169,968	\$ 30,913,410

<u>Division</u>	Actual	Actual	Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual FY2020-2021	Budget FY2021-2022	Budget FY2022-2023
81 Admin	\$ -	\$ -	\$ -	\$ -	\$ -
82 Engineering	-	-	-	-	-
83 Infrastructure ROW	79,786	81,986	51,426	77,760	66,174
84 Fleet & Facilities	550,845	586,748	541,494	610,647	548,831
85 Environmental	2,081	2,700	-	-	-
86 Utilities	-	-	-	-	-
87 PW Operations Admin	-	-	-	-	-
88 PW Parks	95	-	95	-	-
Total Expenditures	\$ 632,807	\$ 671,434	\$ 593,016	\$ 688,407	\$ 615,005

Expenses by Category	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual	Budget	Budget
Expenditures	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
Salaries and Benefits	\$ 9,355,873	\$ 9,918,711	\$ 9,650,603	\$ 11,821,277	\$ 10,385,956
Supplies & Services	3,962,842	4,066,156	4,195,421	5,410,537	4,704,393
Education & Meetings	149,231	149,748	92,465	191,644	192,594
Debt Service	69,028	16,620	16,093	69,245	69,245
Capital Expenses	700,984	18,251	35,780	1,659,138	341,870
Other Operating Expenditures	15,273,381	15,580,118	5,302,549	14,897,248	15,098,472
Transfers	185,841	247,938	1,022,900	120,880	120,880
Total Expenditures	\$ 29,697,180	\$ 29,997,542	\$ 20,315,812	\$ 34,169,968	\$ 30,913,410

General Fund Expenses by Category	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual	Budget	Budget
Expenditures	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
Salaries and Benefits	\$ 290,278	\$ 321,927	\$ 281,136	\$ 359,958	\$ 297,619
Supplies & Services	147,404	150,969	112,644	128,164	124,855
Education & Meetings	2,330	3,950	1,578	2,750	2,750
Debt Service	-	-	-	-	-
Capital Expenses	343	-	-	-	-
Other Operating Expenditures	187,452	194,588	197,657	197,535	189,781
Transfers	5,000	-	-	-	-
Total Expenditures	\$ 632,807	\$ 671,434	\$ 593,016	\$ 688,407	\$ 615,005

Expenses by Fund	Actual		Unaudited	Amended	Baseline
	FY2018-2019	FY2019-2020	Actual	Budget	Budget
Fund	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
010 Equipment Services	\$ 1,935,261	\$ 2,049,585	\$ 1,947,450	\$ 2,117,492	\$ 1,965,288
011 Facilities Replacement	\$ 83,685	107,703	\$ 238,037	\$ 131,826	\$ 103,067
012 Equipment Replacement	1,494,828	789,285	(6,973)	2,572,288	1,260,418
091 Self Insurance	8,360	-	-	-	-
101 General Fund	632,807	671,434	593,016	688,407	615,005
210 Water Enterprise Fund	11,183,375	11,467,364	5,798,398	11,707,673	11,245,117
220 Sewer Enterprise Fund	9,141,391	9,528,571	7,473,584	10,927,585	10,134,250
221 Storm Drain Enterprise Fund	1,302,588	1,283,220	579,292	1,438,205	1,445,885
222 Wastewater Pre-Treatment Fund	322,929	142,797	385,853	441,515	418,095
250 Recycling Fund	209,042	190,411	2,662	-	-
252 Construction/Demolition Debris	69,836	106,613	(1,134)	-	-
354 Transportation Development	1,016,630	1,071,573	894,990	1,240,054	1,055,581
355 Gas Tax Fund	1,690,770	1,778,885	1,751,898	2,061,115	1,945,853
365 Environmental Compliance	190,364	204,353	-	-	-
381 Gibson Ranch L&L	63,598	74,857	72,924	79,103	78,577
383 N Park L&L District	1,994	2,047	2,239	2,334	2,334
386 Used Oil Recycling Grant	32,855	46,383	39,004	13,753	-
387 Woodland West L&L	818	1,851	968	3,091	3,091
389 Spring Lake L&L	281,350	448,997	506,906	632,479	586,731
392 Gateway L&L	34,701	31,613	36,697	63,049	54,118
507 Measure F	-	-	-	50,000	-
Total Expenditures	\$ 29,697,180	\$ 29,997,542	\$ 20,315,812	\$ 34,169,968	\$ 30,913,410

EMPLOYEE SUMMARY BY DEPARTMENT - PUBLIC WORKS

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed	
				Additions	FY2022/23
Public Works					
Administrative Clerk I/II	1	1	2		2
Administrative Clerk II	0	0	0		0
Administrative Clerk III	2	2	1		1
Chief Collection System Operator	1	1	1		1
Chief Plant Operator	1	0	0		0
Chief Water System Operator	1	1	1		1
Code Compliance Officer II	0	0	0		0
Conservation Coordinator	2	2	0		0
Deputy PW Director - O&M	0	0	0		0
Deputy PW Director - Utilities	1	0	0		0
Electrical Supervisor	1	1	1		1
Electrical/Electronics Instrumentation Tec	0	0	0		0
Electrician's Assistant	2	2	2		2
Engineering Assistant	0	1	1		1
Engineering Tech III	0	1	1		1
Environmental Compliance Inspector I	1	0	0		0
Environmental Compliance Inspector II	1	1	1		1
Environmental Compliance Specialist	0	1	1		1
Environmental Resource Analyst	1	1	0		0
Environmental Sustainability Manager	1	1	0		0
Equipment Services Clerk	1	1	1		1
Equipment Services Worker	1	0	0		0
Facilities Maintenance Worker III	2	2	2		2
Fleet & Facilities Manager	1	1	1		1
GIS Technician I/II	0	1	1		1
Heavy Equipment Mechanic	2	1	1		1
Ind Electrical Tech	2	2	2		2
Infrastructure Administrator	0	1	1		1
Infrastructure O&M Superintendent	1	0	0		0
Lab & Env Comp Manager	1	0	0		0
Laboratory Supervisor	0	1	1		1
Laboratory Technician I	1	0	1		1
Laboratory Technician II	1	2	1		1
Laboratory Technician III	0	0	0		0
Light Equipment Mechanic	1	2	2		2
Maintenance Supervisor	1	1	0		0

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed	
				Additions	FY2022/23
Public Works (Continued)					
Maintenance Worker I	2	0	0		0
Maintenance Worker II	3	5	5		5
Maintenance Worker III	2	2	2		2
Management Analyst I/II	0	0	1		1
Meter Services Technician	2	2	2		2
Park Maintenance Worker II	0	0	0		0
Park Maintenance Worker III	0	0	0		0
Park Supervisor	0	0	0		0
Pool Facilities Technician	0	0	0		0
Public Works Director	1	1	1		1
Signs & Marking Tech II	1	1	1		1
Senior Equipment Mechanic	1	1	1		1
Senior Traffic Sig/Street Light Tech	0	1	1		1
Senior Maintenance Worker	0	0	1		1
Senior Management Analyst	1	1	0		0
Senior Tree Trimmer	0	0	0		0
Senior Utilities Maintenance Wkr Sewer	1	1	1		1
Senior Utilities Maintenance Wkr Water	0	0	0		0
Senior Water System Operator	1	1	1		1
Senior Water Pollution Control Operator	0	1	1		1
Senior Water/Waste Instr Tech	0	1	1		1
Senior Signs & Markings Technician	1	1	1		1
Storekeeper	0	0	0		0
Traffic Sig/Street Light Tech	1	0	0		0
Treatment Plant Mechanic	1	1	1		1
Treatment Plant Superintendent	0	1	1		1
Tree Trimmer II	0	0	0		0
Underground Utility Service Locator	1	1	1		1
Utilities Administrator	0	0	1		1
Utilities Maintenance Supervisor	0	0	0		0
Utilities Maintenance Worker I	7	10	10		10
Utilities Maintenance Worker II	10	10	11		11
Utilities Maintenance Worker III	6	4	4		4
Utilities Maintenance Worker IV	1	2	1		1
Wastewater System Admin	0	0	0		0
WPCF Superintendent	0	0	0		0
Water Pollution Control Operator I	1	1	1		1
Water Pollution Control Operator II	0	0	0		0
Water Pollution Control Operator III	1	1	1	1	2
Water Pollution Control Operator IV	2	1	1		1
Water Systems Administrator	1	1	0		0

Classification	FY2018/19	FY2019/20	FY2021/22	Proposed Additions	FY2022/23
Public Works (Continued)					
Water Systems Operator I/II	2	2	2		2
Water/Waste Inst Tech	2	1	1		1
Total Public Works	83	86	82		83

CAPITAL IMPROVEMENT PROGRAM

FY 2022/23 – 2025/26



Boring of sewer pipe under Union Pacific Railroad
– 2021 Water & Sewer Replacement



E. Main Street Improvements



2021 Water & Sewer Replacement

CIP

APPROVED BUDGET: JUNE 21, 2022



CAPITAL IMPROVEMENT PROGRAM (CIP): FY2022/23 – FY2025/26

The CIP represents the spending plan for major infrastructure improvements over the next four fiscal years. FY 2021/22 approved CIP projects are also included since many of the projects are still in the construction phase and will not reach completion until later this year or next.

A capital project is defined as a facility alteration, improvement, or new construction with a cost of \$30,000 or more, a repair project with a projected life of five or more years, a maintenance project with a cost of over \$30,000, a facility related engineering study of significant cost that will lead to a future capital project, or a project that is otherwise listed in the Major Projects Financing Plan (MPFP). Projects within the adopted CIP are consistent with respective master plans, the MPFP, Measure E, Measure F, and Measure J Spending Plans, and other Council adopted plans. Additionally, the CIP was found by the Planning Commission to be in conformance with the City's General Plan as required by Government code 65401.

The CIP presents the City's blueprint for funding capital projects based on available funding and prioritized infrastructure needs. Among the City Council Priority Goals; Enhancing Governance & Fiscal Responsibility, Strengthening Public Safety & Infrastructure, and Improving Quality of Life, are all addressed through the CIP.

The CIP budget is organized around nine categories:

- *Fire* – although there is no additional CIP funding for preliminary work related to design of a fire station to be located at E. Gibson Road and Bourn Drive, the project is still considered pending as a funding plan is developed.
- *General* – in addition to continued work on the City's Zoning Ordinance, permanent supportive housing, and the City Local Early Action Planning Grant (LEAP), the City is also replacing the Enterprise System used for Financial/Land Use/Permitting/Licensing/Code Enforcement management and beginning a neighborhood framework plan for the Armfield-Lemen area.
- *Library* – the projects in this category include expansion of the book and media collection to meet increased demand as our community grows.
- *Park Facilities* – the projects in this category include the design of the southeast area pool located near Pioneer High School as well as the second phase of the Spring Lake Parks (Spring Lake, Jack Slaven, and Rick Gonzales Sr.).
- *Sewer* – the projects in this category include major reconstruction of existing sewer mains and laterals, and various improvements to the Water Pollution Control Facility (WPCF). The largest of these projects include major repair of the E. Gibson Sewer Trunk and Spring Lake Lift Station Pump Replacement Project.

- *Spring Lake Infrastructure Fee (SLIF)* – projects in this category are funded by the developers building in the Spring Lake area and include the construction of various types of infrastructure necessary to support new residential development.
- *Storm Drainage* – the projects in this area maintain or improve existing storm drain infrastructure. Funding for the storm drain outfall channel outlet structure was funded in FY22 utilizing American Rescue Plan (ARP) funding. ARP funding is also planned for preliminary investigation of the E. Main Pump Station Emergency Generator Rehabilitation project and the North Canal Pump Station Pipe Rehabilitation Project.
- *Transportation* – the projects in this category provide for the study, design, maintenance, and construction of roadways, sidewalks, traffic signals, bikeways, street lighting, and general streetscape enhancements. The East Main Street Improvement project will continue in FY 2023 with additional funding. Design and construction of a new traffic signal at E. Gibson Road/Harry Lorenzo Ave/Bourn Drive is planned to accommodate current and future growth from the Technology Park. A new traffic signal at CR 102 and Kentucky Ave is also planned. Funding to study and install additional traffic calming measures in several neighborhoods has been approved utilizing ARP funding.
- *Water* – the projects in this category include water line repair and replacement in various locations throughout the community. Major water line repair will be done on Second, Third, Fourth and Fifth Streets in the vicinity between Pendegast Street and Lincoln Avenue. Additionally, the water meter replacement program will continue to incrementally replace the aging meters for accuracy and to prevent under reported water usage.

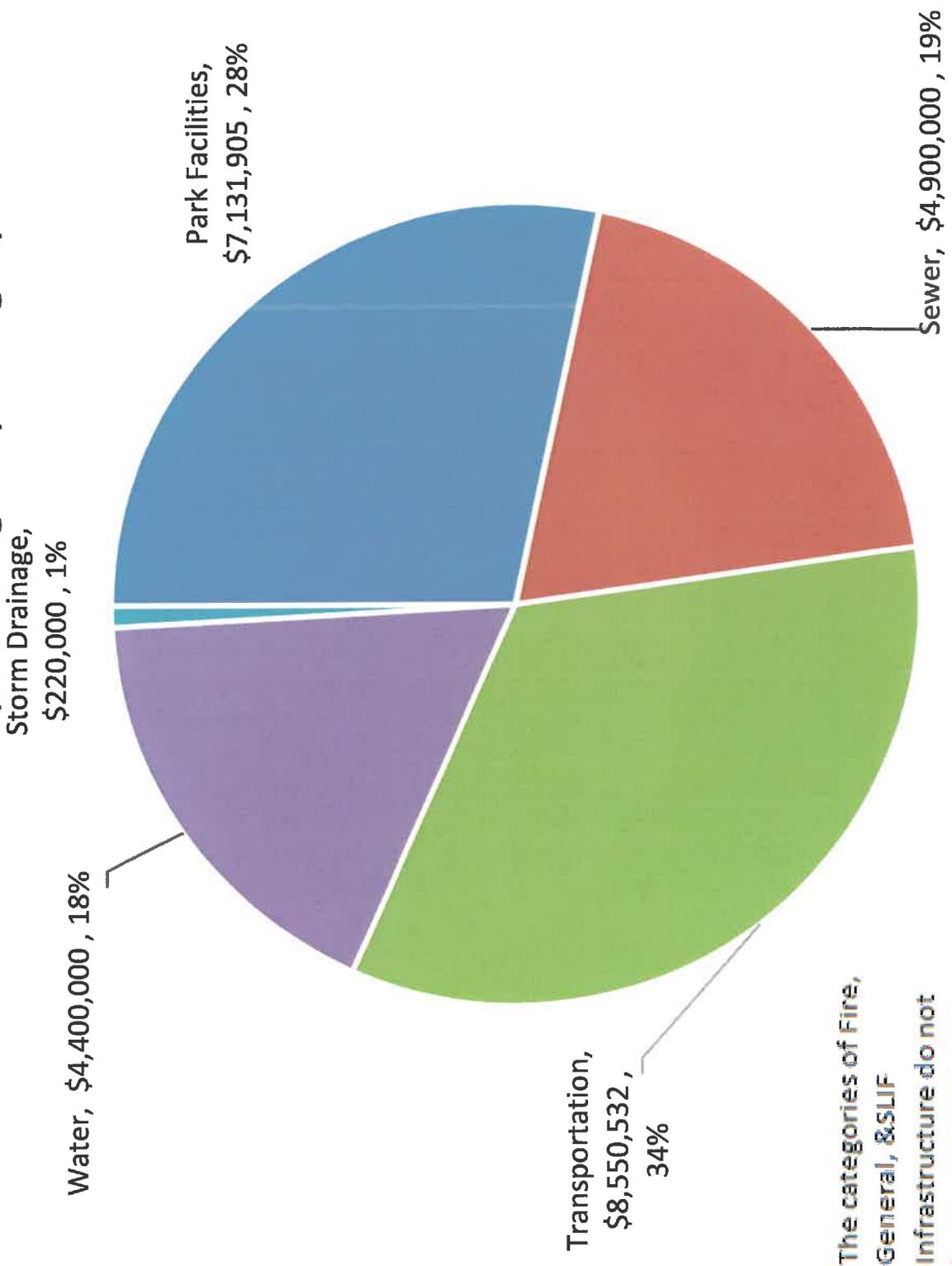
The majority of the City’s capital program is funded through a combination of utility user fees, Measure F, grants and development impact fees. Years of limited funding and deferred maintenance has resulted in an aging City infrastructure that needs repair and improvement. The CIP attempts to use our limited resources in a way that best preserves and maintains our existing infrastructure investments.

The City of Woodland has been successful in obtaining various types of grant funding for transportation projects including more than \$7.8 million for the reconstruction of Gibson Road between East Street and West Street. Our water and sewer projects are supported through revenue generated by utility user fees currently in place. The CIP projects are also consistent with the Measure E/F Spending Plans approved by Council on May 17, 2022.

The City’s development fee funds continue to be challenging. Consistent with previous years, annual debt service requirements have been programmed to receive the highest priority of available cash within the CIP. Park, police, storm drainage, and wastewater development fee funds continue to carry significant deficit balances. Only projects that have been deemed as critical have been programmed using development fee revenue.

As always, staff will continue to monitor the revenues and expenses closely. Any substantive deviation from our projections will be presented to Council with the quarterly budget update.

FY2022/23 Capital Budget by Category



The categories of Fire, General, & SLIF Infrastructure do not have new funding for FY23

**FY2022/23 - FY2025/26 Capital Improvement Program
by Category**

Project Category	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
Fire	\$1,214,000	\$0	\$0	\$0	\$0	\$0
General	\$6,217,446	\$1,178,066	\$0	\$0	\$0	\$0
Library	\$0	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
Park Facilities	\$2,422,917	\$1,885,000	\$7,131,905	\$15,000	\$15,000	\$15,000
Sewer	\$10,548,299	\$3,585,000	\$4,900,000	\$2,110,000	\$3,470,000	\$3,200,000
SLIF Infrastructure	\$3,721,000	\$25,000	\$0	\$0	\$0	\$0
Storm Drain	\$6,529,000	\$3,915,000	\$220,000	\$0	\$0	\$0
Transportation	\$24,951,638	\$15,064,383	\$8,550,532	\$4,078,450	\$4,030,000	\$1,730,000
Water	\$15,226,898	\$6,680,000	\$4,400,000	\$3,800,000	\$600,000	\$200,000
Grand Total	\$70,831,198	\$32,432,168	\$25,287,437	\$10,088,450	\$8,200,000	\$5,230,000

FY2022/23 - FY2025/26 Capital Improvement Program
by Category

Project Number	MPPF	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
16-10		Fire Station #3 Relocation	Fire	Fund 101 - General Fund	\$ 1,154,000	\$ -	\$ -	\$ -	\$ -	\$ -
16-10		Fire Station #3 Relocation	Fire	Fund 560 - Fire Development	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
07-07		Zoning Ordinance & CEQA	Fire Total		\$ 1,214,000	\$ -	\$ -	\$ -	\$ -	\$ -
07-07		Zoning Ordinance & CEQA	General	Fund 501 - Capital Projects	\$ 100,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
19-22		Permanent Supportive Housing	General	Fund 325 - State Grants	\$ 393,000	\$ 144,700	\$ -	\$ -	\$ -	\$ -
21-08		Local Early Action Planning (LEAP) Grant	General	Fund 331 - Homeless Housing	\$ 3,315,356	\$ 768,616	\$ -	\$ -	\$ -	\$ -
21-09		Enterprise System Replacement	General	Fund 325 - State Grants	\$ 157,300	\$ -	\$ -	\$ -	\$ -	\$ -
21-09		Enterprise System Replacement	General	Fund 510 - General City Development	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
22-12		Armfield-Lemen Ave REAP Grant	General	Fund 015 - Information Systems	\$ 1,751,790	\$ -	\$ -	\$ -	\$ -	\$ -
22-12		Armfield-Lemen Ave REAP Grant	General	Fund 325 - Work Force Housing Grant	\$ -	\$ 234,750	\$ -	\$ -	\$ -	\$ -
94-45		Library Material Collection	General Total		\$ 6,217,446	\$ 1,178,066	\$ -	\$ -	\$ -	\$ -
13-03		Clark Field	Library	Fund 570 - Library Development	\$ -	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
15-07		Camarena Ball Field - Grant Match	Park Facilities	Fund 507 - Measure "F"	\$ -	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
18-04		Park/Recreation Facility Planning	Park Facilities	Fund 506 - Measure "E"	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-11		Spring Lake Central Park	Park Facilities	Fund 506 - Measure "E"	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-17		Regional Park Site	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$ 510,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-17		Regional Park Site	Park Facilities	Fund 501 - Capital Projects	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-18		Southeast Area Pool Project	Park Facilities	Fund 502 - CA State Park Grants	\$ 616,500	\$ -	\$ -	\$ -	\$ -	\$ -
19-18		Southeast Area Pool Project	Park Facilities	Fund 501 - Capital Projects	\$ 15,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
19-18		Southeast Area Pool Project	Park Facilities	Fund 101 - General Fund	\$ 250,000	\$ 1,500,000	\$ 2,616,905	\$ -	\$ -	\$ -
19-23		Charles Brooks Pool Bleacher Project	Park Facilities	Fund 507 - Measure "F"	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 506 - Measure "E"	\$ 300,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$ 476,417	\$ -	\$ -	\$ -	\$ -	\$ -
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 594 - Spring Lake	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08-21		Annual Sewer Repair and Replacement	Park Facilities Total		\$ 2,422,917	\$ 1,885,000	\$ 7,131,905	\$ 15,000	\$ 15,000	\$ 15,000
08-22		Preliminary Odor Abatement	Sewer	Fund 220 - Sewer Enterprise	\$ 1,409,180	\$ 840,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
10-11		Treatment Plant Exp-Biosolids	Sewer	Fund 220 - Sewer Enterprise	\$ 384,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
14-02		Water Pollution Asset Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$ 4,490,000	\$ 500,000	\$ 200,000	\$ -	\$ -	\$ -
14-03		Replacement of Orangeberg Sewer Laterals	Sewer	Fund 220 - Sewer Enterprise	\$ 2,052,119	\$ 545,000	\$ 750,000	\$ 500,000	\$ 500,000	\$ 1,400,000
14-07		Sewer/Wastewater Treatment Master Plan	Sewer	Fund 220 - Sewer Enterprise	\$ 85,000	\$ 300,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
14-15		Large Diameter Wastewater Pipeline Repair, Replacement, & Lining	Sewer	Fund 220 - Sewer Enterprise	\$ 591,500	\$ 250,000	\$ -	\$ -	\$ -	\$ -
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 220 - Sewer Enterprise	\$ 646,000	\$ 400,000	\$ 1,050,000	\$ 400,000	\$ 500,000	\$ 600,000
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 220 - Sewer Enterprise	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-23		WPCF Pond #11 Biosolids Removal	Sewer	Fund 506 - Measure "E"	\$ 40,000	\$ 740,000	\$ -	\$ -	\$ -	\$ -
20-13		E. Gibson Trunk Sewer Repairs	Sewer	Fund 220 - Sewer Enterprise	\$ 790,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
22-05		Sewer System Hydraulic Model Update	Sewer	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -
23-03		Spring Lake Lift Station Pump Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -
23-04		Spring Lake Lift Station Pump Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -
06-12	SD-109	Spring Lake East Regional Pond Landscaping	SLIF Infrastructure	Fund 681 - SLIF Storm Drain	\$ 10,548,299	\$ 3,585,000	\$ 4,900,000	\$ 2,110,000	\$ 3,470,000	\$ 3,200,000
14-16		Pioneer Avenue High School Entrance to Farmer's Central Rd	SLIF Infrastructure	Fund 682 - SLIF Roads	\$ 484,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-01	SW-2	GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 682 - SLIF Roads	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-01	SW-2	Spring Lake 2019 CIP Update	SLIF Infrastructure	Fund 582 - Road Development	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-12		South Area Flowage Easement	SLIF Infrastructure	Fund 601 - Spring Lake Administration	\$ 57,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
19-14		Spring Lake Sewer Pump Station Improvements	SLIF Infrastructure	Fund 681 - SLIF Storm Drain	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-10		FloodSAFE Yolo/Cache Creek Feasibility Study	SLIF Infrastructure	Fund 685 - SLIF Sanitary Sewer	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
09-15		FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 220 - Sewer Enterprise	\$ 3,721,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
09-15		Stormwater Quality Design Manual Update & Hydromodification Exemption Efforts	Storm Drain	Fund 591 - Storm Drain Development	\$ 5,050,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
20-06	SD-229	Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 581 - Storm Drain Development	\$ 429,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 581 - Storm Drain Development	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 220 - Sewer Enterprise	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-07		Storm Drain Channel south of Woodland Christian School	Storm Drain	Fund 221 - Storm Drain Enterprise	\$ -	\$ 3,485,000	\$ -	\$ -	\$ -	\$ -
22-02		East Main Pump Station Emergency Generator Rehabilitation	Storm Drain	Fund 681 - SLIF Storm Drain	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$ 50,000	\$ 50,000	\$ 170,000	\$ -	\$ -	\$ -
22-08		Storm Drainage Trash Capture Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -
23-05		Traffic Engineering Services	Storm Drain Total		\$ 6,529,000	\$ 3,915,000	\$ 220,000	\$ -	\$ -	\$ -
06-06	TES-100	Measure E/Measure F - Planning-Management	Transportation	Fund 582 - Road Development	\$ -	\$ 30,000	\$ 25,000	\$ 40,000	\$ 40,000	\$ 40,000
06-14		Measure In-House Road Program Support	Transportation	Fund 507 - Measure "F"	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
00-06	IGS-100	I-5/SR113 Freeway to Freeway Connectors Phase 2	Transportation	Fund 507 - Measure "F"	\$ -	\$ 750,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
00-06			Transportation	Fund 582 - Road Development	\$ 483,000	\$ 6,000	\$ 15,000	\$ -	\$ -	\$ -

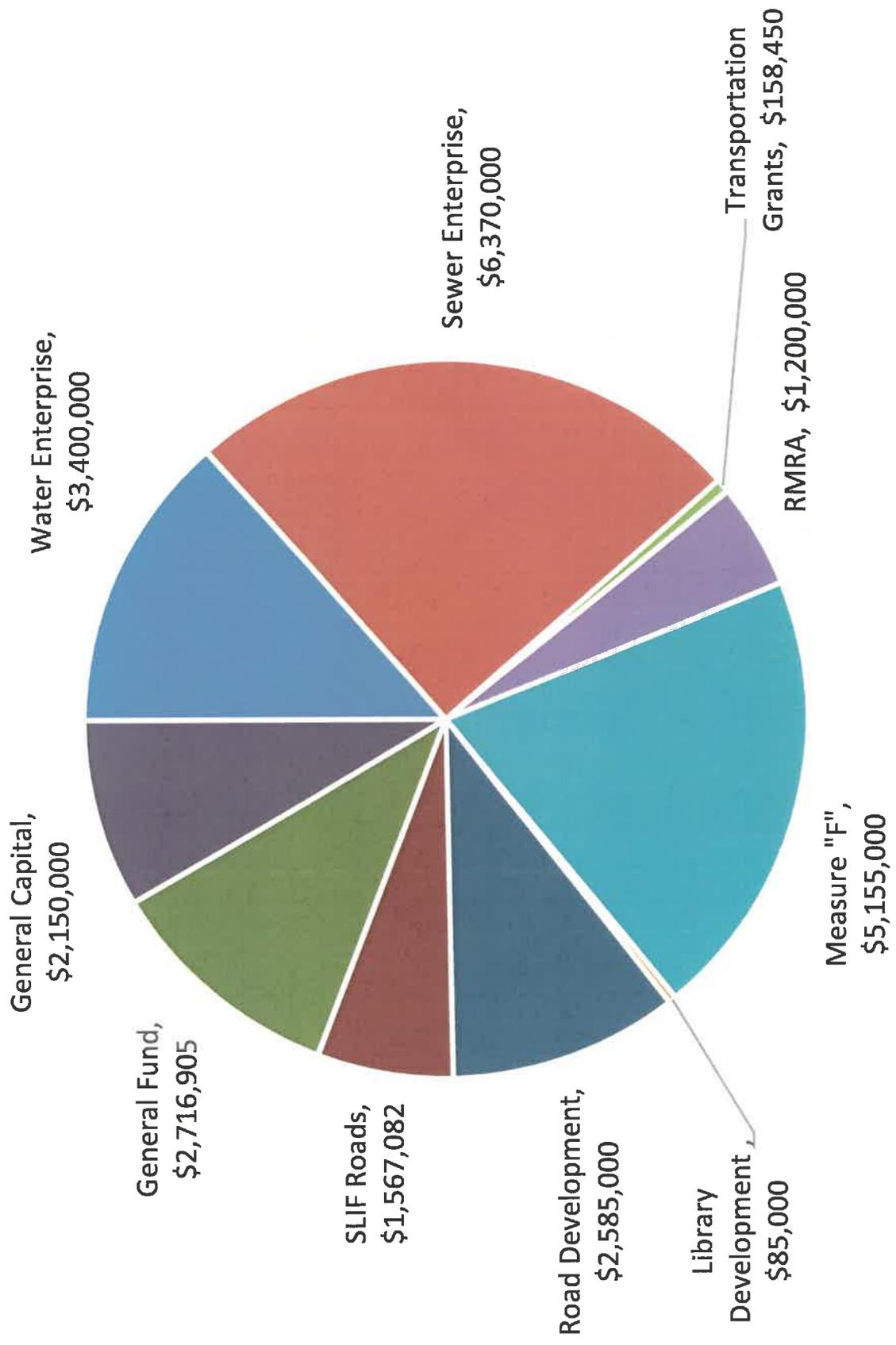
FY2022/23 - FY2025/26 Capital Improvement Program
by Category

Project Number	MPPP	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
00-06		I-5/SR113 Freeway to Freeway Connectors Phase 2	Transportation	Fund 506 - Measure "E"	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
13-05		East Main Street Improvement Project	Transportation	Fund 351 - Transportation Grants	\$ 2,956,000	\$ 3,046,000	\$ -	\$ -	\$ -	\$ -
13-05		East Main Street Improvement Project	Transportation	Fund 361 - RMRA	\$ -	\$ 1,369,000	\$ 300,000	\$ -	\$ -	\$ -
13-05		East Main Street Improvement Project	Transportation	Fund 210 - Water Enterprise	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
13-05		East Main Street Improvement Project	Transportation	Fund 506 - Measure "E"	\$ -	\$ 364,838	\$ -	\$ -	\$ -	\$ -
13-05		East Main Street Improvement Project	Transportation	Fund 220 - Sewer Enterprise	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
16-02	TBD	Install Traffic Signal at Kentucky/Cottonwood	Transportation	Fund 582 - Road Development	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-02	NTS-20	Install Traffic Signal at Freeway Drive & E. Main Street	Transportation	Fund 582 - Road Development	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 501 - Capital Projects	\$ 1,650,000	\$ 2,010,000	\$ -	\$ -	\$ -	\$ -
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 593 - Gibson Ranch Infrastructure	\$ 1,450,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 582 - Road Development	\$ -	\$ 210,000	\$ 225,000	\$ -	\$ -	\$ -
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 210 - Water Enterprise	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 361 - RMRA	\$ 736,000	\$ 700,000	\$ 260,000	\$ 1,300,000	\$ 1,400,000	\$ -
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 507 - Measure "F"	\$ 1,416,000	\$ -	\$ -	\$ 500,000	\$ 1,100,000	\$ -
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 506 - Measure "E"	\$ 2,453,000	\$ 300,443	\$ -	\$ -	\$ -	\$ -
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 210 - Water Enterprise	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 501 - Capital Projects	\$ 250,000	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ -
19-06		Traffic Calming Program	Transportation	Fund 351 - Transportation Grants	\$ 3,933,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 507 - Measure "F"	\$ 1,700,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 507 - Measure "F"	\$ 500,000	\$ -	\$ 640,000	\$ -	\$ -	\$ -
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 506 - Measure "E"	\$ -	\$ 1,053,617	\$ -	\$ -	\$ -	\$ -
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 210 - Water Enterprise	\$ 210,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 220 - Sewer Enterprise	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-02		2021 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$ 200,000	\$ 1,340,000	\$ -	\$ -	\$ -	\$ -
20-02		2021 Road Maintenance	Transportation	Fund 506 - Measure "E"	\$ 94,262	\$ -	\$ -	\$ -	\$ -	\$ -
20-02		2021 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$ 63,976	\$ -	\$ -	\$ -	\$ -	\$ -
20-02		2021 Road Maintenance	Transportation	Fund 582 - Road Development	\$ 100,000	\$ -	\$ 1,190,000	\$ -	\$ -	\$ -
20-08		E. Gibson Road/Harry Lorenzo Ave/Boum Drive Traffic Signal	Transportation	Fund 506 - Measure "E"	\$ -	\$ 210,000	\$ 550,000	\$ -	\$ -	\$ -
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 210 - Water Enterprise	\$ 108,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 220 - Sewer Enterprise	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 351 - Transportation Grants	\$ 3,816,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 507 - Measure "F"	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-13		Local Roadway Safety Plan Project	Transportation	Fund 361 - RMRA	\$ 1,277,700	\$ -	\$ -	\$ -	\$ -	\$ -
21-13		Local Roadway Safety Plan Project	Transportation	Fund 210 - Water Enterprise	\$ 108,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
21-13		Local Roadway Safety Plan Project	Transportation	Fund 220 - Sewer Enterprise	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-13		Local Roadway Safety Plan Project	Transportation	Fund 351 - Transportation Grants	\$ 56,700	\$ -	\$ -	\$ -	\$ -	\$ -
21-13		Local Roadway Safety Plan Project	Transportation	Fund 507 - Measure "F"	\$ 3,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -
21-14	IGS-103	SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 582 - Road Development	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
21-14	IGS-103	SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 682 - SUF Roads	\$ -	\$ -	\$ 1,567,082	\$ -	\$ -	\$ -
22-01		2022 ADA Improvements	Transportation	Fund 320 - CDBG	\$ -	\$ 196,645	\$ -	\$ -	\$ -	\$ -
22-01		2022 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
22-01		2022 ADA Improvements	Transportation	Fund 507 - Measure "F"	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 507 - Measure "F"	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 210 - Water Enterprise	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
22-13		Main Street Feasibility Project	Transportation	Fund 351 - Transportation Grants	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
22-13		Main Street Feasibility Project	Transportation	Fund 507 - Measure "F"	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
22-14		East and Main Street Signal Project	Transportation	Fund 351 - Transportation Grants	\$ -	\$ -	\$ 158,450	\$ -	\$ -	\$ -
22-14		East and Main Street Signal Project	Transportation	Fund 507 - Measure "F"	\$ -	\$ -	\$ 30,000	\$ 148,450	\$ -	\$ -
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 351 - Transportation Grants	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 582 - Road Development	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ -
22-17		Active Transportation Plan	Transportation	Fund 351 - Transportation Grants	\$ -	\$ 161,125	\$ -	\$ -	\$ -	\$ -
22-17		Active Transportation Plan	Transportation	Fund 582 - Road Development	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
23-01	TSM-201	2023 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
23-06		E. Gibson Road/Wattmor Road Signal Modification Project	Transportation	Fund 582 - Road Development	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ -
23-07		New Traffic Signal - CR102 and Kentucky Avenue	Transportation	Fund 582 - Road Development	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ -
24-01		2024 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$ -	\$ -	\$ -	\$ 400,000	\$ 600,000	\$ -
24-01		2024 Road Maintenance	Transportation	Fund 582 - Road Development	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -
95-24	TP-3	Planning Analysis Studies	Transportation	Fund 582 - Road Development	\$ -	\$ 40,000	\$ 8,550,532	\$ 4,078,450	\$ 4,030,000	\$ 1,730,000
99-23		Water System Leak Detection, Maintenance & Repairs	Water	Fund 210 - Water Enterprise	\$ 2,689,898	\$ -	\$ -	\$ -	\$ -	\$ -
15-04		Chromium 6 Investigations	Water	Fund 210 - Water Enterprise	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-05		ASR Wells #31	Water	Fund 210 - Water Enterprise	\$ 5,557,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-07		Recycled Water Master Plan	Water	Fund 210 - Water Enterprise	\$ 100,000	\$ 340,000	\$ -	\$ -	\$ -	\$ -
19-15		2019 Water Main Replacement Project	Water	Fund 210 - Water Enterprise	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-14		2021 Water & Sewer Repair & Replacement (Gum & Marshall)	Water	Fund 210 - Water Enterprise	\$ 2,900,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-14		2021 Water & Sewer Repair & Replacement (Gum & Marshall)	Water	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY2022/23 - FY2025/26 Capital Improvement Program
by Category

Project Number	MPEP	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 210 - Water Enterprise	\$ -	\$ 3,140,000	\$ -	\$ -	\$ -	\$ -
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 220 - Sewer Enterprise	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -
21-02		Groundwater Monitoring Wells	Water	Fund 210 - Water Enterprise	\$ 755,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -
21-05		Groundwater Wells Demolition Project	Water	Fund 210 - Water Enterprise	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
22-05		Water Meter Replacement	Water	Fund 210 - Water Enterprise	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
22-04		2023 Water & Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$ -	\$ 200,000	\$ 2,800,000	\$ -	\$ -	\$ -
22-04		2023 Water & Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -
23-02		2024 Water & Sewer Replacement	Water	Fund 210 - Water Enterprise	\$ -	\$ -	\$ 200,000	\$ 3,000,000	\$ -	\$ -
23-02		2024 Water & Sewer Replacement	Water	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 200,000	\$ 600,000	\$ -	\$ -
25-01		2026 Water and Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
25-01		2026 Water and Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
		Water Total	Water Total		\$ 15,226,898	\$ 6,680,000	\$ 4,400,000	\$ 3,800,000	\$ 600,000	\$ 200,000
		Grand Total	Grand Total		\$ 70,851,198	\$ 52,417,734	\$ 25,287,437	\$ 10,088,450	\$ 8,200,000	\$ 5,230,000

FY2022/23 Capital Budget by Fund



FY2022/23 - FY2025/26 Capital Improvement Program

Total by Fund

Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
Fund 015 - Information Systems Total	\$ 1,751,790	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 101 - General Fund Total	\$ 1,404,000	\$ 1,500,000	\$ 2,616,905	\$ -	\$ -	\$ -
Fund 210 - Water Enterprise Total	\$ 13,008,874	\$ 5,080,000	\$ 3,400,000	\$ 3,200,000	\$ 400,000	\$ 200,000
Fund 220 - Sewer Enterprise Total	\$ 18,658,299	\$ 5,785,000	\$ 6,370,000	\$ 2,710,000	\$ 3,670,000	\$ 3,200,000
Fund 221 - Storm Drain Enterprise Total	\$ -	\$ 3,715,000	\$ -	\$ -	\$ -	\$ -
Fund 320 - CDBG Total	\$ -	\$ 196,645	\$ -	\$ -	\$ -	\$ -
Fund 325 - State Grants Total	\$ 550,300	\$ 379,450	\$ -	\$ -	\$ -	\$ -
Fund 331 - Homeless Housing Total	\$ 3,315,356	\$ 768,616	\$ -	\$ -	\$ -	\$ -
Fund 351- Transportation Grants Total	\$ 10,761,700	\$ 3,557,125	\$ 158,450	\$ -	\$ -	\$ -
Fund 361 - RMRA Total	\$ 2,513,700	\$ 2,069,000	\$ 1,200,000	\$ 1,300,000	\$ 1,400,000	\$ -
Fund 501 - Capital Projects Total	\$ 2,115,000	\$ 2,090,000	\$ 2,150,000	\$ -	\$ -	\$ -
Fund 502 - CA State Park Grants Total	\$ 616,500	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 506 - Measure "E" Total	\$ 3,087,262	\$ 1,728,613	\$ -	\$ -	\$ -	\$ -
Fund 507 - Measure "F" Total	\$ 3,319,000	\$ 2,557,000	\$ 5,155,000	\$ 2,713,450	\$ 2,565,000	\$ 1,665,000
Fund 510 - General City Development	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 560 - Fire Development Total	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 570 - Library Development Total	\$ -	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
Fund 581 - Storm Drain Development	\$ 879,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 582 - Road Development Total	\$ 1,490,000	\$ 2,511,000	\$ 2,585,000	\$ 80,000	\$ 80,000	\$ 80,000
Fund 593 - Gibson Ranch Infrastructure	\$ 1,450,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 594 - Spring Lake Total	\$ 476,417	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 601 - Spring Lake Administration	\$ 130,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Fund 640 - SLIF Parks & Recreation Total	\$ 810,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -
Fund 681 - SLIF Storm Drain Total	\$ 1,184,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 682 - SLIF Roads Total	\$ 2,700,000	\$ -	\$ 1,567,082	\$ -	\$ -	\$ -
Fund 685 - SLIF Sanitary Sewer Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$ 70,831,198	\$ 32,432,168	\$ 25,287,437	\$ 10,088,450	\$ 8,200,000	\$ 5,230,000

FY2022/23 - FY2025/26 Capital Improvement Program
by Fund

Project Number	MPPP	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
21-09	City-101	Enterprise System Replacement	General	Fund 015 - Information Systems	\$ 1,751,790	\$ -	\$ -	\$ -	\$ -	\$ -
16-10		Fire Station #3 Relocation	Fire	Fund 015 - Information Systems Total	\$ 1,751,790	\$ -	\$ -	\$ -	\$ -	\$ -
19-18		Southeast Area Pool Project	Park Facilities	Fund 101 - General Fund	\$ 1,154,000	\$ -	\$ -	\$ -	\$ -	\$ -
				Fund 101 - General Fund	\$ 250,000	\$ 1,500,000	\$ 2,616,905	\$ -	\$ -	\$ -
				Fund 101 - General Fund Total	\$ 1,404,000	\$ 1,500,000	\$ 2,616,905	\$ -	\$ -	\$ -
				Fund 101 - General Fund Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-02		East Main Street Improvement Project	Transportation	Fund 210 - Water Enterprise	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -
19-05	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 210 - Water Enterprise	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
20-01		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 210 - Water Enterprise	\$ 210,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
20-02		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 210 - Water Enterprise	\$ 65,976	\$ -	\$ -	\$ -	\$ -	\$ -
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 210 - Water Enterprise	\$ 108,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
22-01		2022 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 210 - Water Enterprise	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
09-23		Water System Leak Detection, Maintenance & Repairs	Water	Fund 210 - Water Enterprise	\$ 2,689,898	\$ -	\$ -	\$ -	\$ -	\$ -
15-04		Chromium 6 Investigations	Water	Fund 210 - Water Enterprise	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-05		ASR Wells #31	Water	Fund 210 - Water Enterprise	\$ 5,557,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-15		Recycled Water Master Plan	Water	Fund 210 - Water Enterprise	\$ 100,000	\$ 340,000	\$ -	\$ -	\$ -	\$ -
20-14		2019 Water Main Replacement Project	Water	Fund 210 - Water Enterprise	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-01		2021 Water & Sewer Repair & Replacement (Gum & Marshall)	Water	Fund 210 - Water Enterprise	\$ 2,900,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-02		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 210 - Water Enterprise	\$ 755,000	\$ 3,140,000	\$ -	\$ -	\$ -	\$ -
21-05		Groundwater Monitoring Wells	Water	Fund 210 - Water Enterprise	\$ 300,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -
22-03		Groundwater Wells Demolition Project	Water	Fund 210 - Water Enterprise	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22-04		Water Meter Replacement	Water	Fund 210 - Water Enterprise	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
23-02		2024 Water & Sewer Replacement	Water	Fund 210 - Water Enterprise	\$ -	\$ 200,000	\$ 2,800,000	\$ -	\$ -	\$ -
25-01		2026 Water and Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$ -	\$ -	\$ 200,000	\$ 3,000,000	\$ -	\$ -
				Fund 210 - Water Enterprise Total	\$ 13,008,874	\$ 5,080,000	\$ 3,400,000	\$ 3,200,000	\$ 400,000	\$ 200,000
08-21		Annual Sewer Repair and Replacement	Sewer	Fund 220 - Sewer Enterprise	\$ 1,409,180	\$ 840,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
08-22		Preliminary Odor Abatement	Sewer	Fund 220 - Sewer Enterprise	\$ 384,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -
10-11		Treatment Plant Exp-Biosolids	Sewer	Fund 220 - Sewer Enterprise	\$ 4,490,000	\$ 500,000	\$ 200,000	\$ -	\$ 770,000	\$ -
14-02		Water Pollution Asset Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$ 2,052,119	\$ 545,000	\$ 750,000	\$ 500,000	\$ 1,000,000	\$ 1,400,000
14-03		Replacement of Orangeburg Sewer Laterals	Sewer	Fund 220 - Sewer Enterprise	\$ 85,000	\$ 300,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
14-07		Sewer/Wastewater Treatment Master Plan	Sewer	Fund 220 - Sewer Enterprise	\$ 591,500	\$ 250,000	\$ -	\$ -	\$ -	\$ -
14-15		Large Diameter Wastewater Pipeline Repair, Replacement, & Lining	Sewer	Fund 220 - Sewer Enterprise	\$ 646,000	\$ 400,000	\$ 1,050,000	\$ 400,000	\$ 500,000	\$ 600,000
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 220 - Sewer Enterprise	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-13		WPCF Pond #11 Biosolids Removal	Sewer	Fund 220 - Sewer Enterprise	\$ 790,000	\$ 740,000	\$ -	\$ -	\$ -	\$ -
22-05		E. Gibson Trunk Sewer Repairs	Sewer	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
23-03		Sewer System Hydraulic Model Update	Sewer	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -
25-04		Spring Lake Lift Station Pump Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -
09-15		FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 220 - Sewer Enterprise	\$ 5,050,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 220 - Sewer Enterprise	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
13-05		East Main Street Improvement Project	Transportation	Fund 220 - Sewer Enterprise	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 220 - Sewer Enterprise	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 220 - Sewer Enterprise	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-14		2021 Water & Sewer Repair & Replacement (Gum & Marshall)	Water	Fund 220 - Sewer Enterprise	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 220 - Sewer Enterprise	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -
22-04		2023 Water & Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -
22-08		North Canal Pump Station Pipe Rehabilitation Project	Water	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 170,000	\$ -	\$ -	\$ -
23-02		2024 Water & Sewer Replacement	Water	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ 200,000	\$ 600,000	\$ -	\$ -
25-01		2026 Water and Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
				Fund 220 - Sewer Enterprise Total	\$ 18,658,299	\$ 5,785,000	\$ 6,370,000	\$ 2,710,000	\$ 3,670,000	\$ 3,200,000
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 221 - Storm Drain Enterprise	\$ -	\$ 3,485,000	\$ -	\$ -	\$ -	\$ -
22-02		East Main Pump Station Emergency Generator Rehabilitation	Storm Drain	Fund 221 - Storm Drain Enterprise	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -
				Fund 221 - Storm Drain Enterprise Total	\$ -	\$ 3,715,000	\$ -	\$ -	\$ -	\$ -
22-01		2022 ADA Improvements	Transportation	Fund 320 - CDBG	\$ -	\$ 196,645	\$ -	\$ -	\$ -	\$ -
				Fund 320 - CDBG Total	\$ -	\$ 196,645	\$ -	\$ -	\$ -	\$ -
07-07		Zoning Ordinance & CEOA	General	Fund 325 - State Grants	\$ 393,000	\$ 144,700	\$ -	\$ -	\$ -	\$ -
21-08		Local Early Action Planning (LEAP) Grant	General	Fund 325 - State Grants	\$ 157,300	\$ -	\$ -	\$ -	\$ -	\$ -
22-12		Armfield-Leman Ave REAP Grant	General	Fund 325 - Work Force Housing Grant	\$ -	\$ 234,750	\$ -	\$ -	\$ -	\$ -
				Fund 325 - State Grants Total	\$ 550,300	\$ 379,450	\$ -	\$ -	\$ -	\$ -
19-22		Permanent Supportive Housing	General	Fund 331 - Homeless Housing	\$ 3,315,356	\$ 768,616	\$ -	\$ -	\$ -	\$ -
				Fund 331 - Homeless Housing Total	\$ 3,315,356	\$ 768,616	\$ -	\$ -	\$ -	\$ -

FY2022/23 - FY2025/26 Capital Improvement Program
by Fund

Project Number	MPPP	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
13-05		East Main Street Improvement Project	Transportation	Fund 351- Transportation Grants	\$	\$ 2,956,000	\$ 3,046,000	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 351- Transportation Grants	\$	\$ 3,933,000	\$	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 351- Transportation Grants	\$	\$ 3,816,000	\$	\$	\$	\$
21-13		Local Roadway Safety Plan Project	Transportation	Fund 351- Transportation Grants	\$	\$ 56,700	\$	\$	\$	\$
22-13		Main Street Feasibility Project	Transportation	Fund 351- Transportation Grants	\$	\$ 100,000	\$	\$	\$	\$
22-14		East and Main Street Signal Project	Transportation	Fund 351- Transportation Grants	\$	\$	\$ 158,450	\$	\$	\$
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 351- Transportation Grants	\$	\$ 250,000	\$	\$	\$	\$
22-17		Active Transportation Plan	Transportation	Fund 351- Transportation Grants	\$	\$ 161,125	\$	\$	\$	\$
13-05		East Main Street Improvement Project	Transportation	Fund 351- Transportation Grants Total	\$	\$ 10,761,700	\$ 3,557,125	\$ 158,450	\$	\$
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 361- RMRA	\$	\$ 1,369,000	\$ 300,000	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 361- RMRA	\$	\$ 736,000	\$ 700,000	\$ 1,300,000	\$ 1,400,000	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 361- RMRA	\$	\$ 500,000	\$ 640,000	\$	\$	\$
07-07		Zoning Ordinance & CEQA	General	Fund 361- RMRA Total	\$	\$ 2,513,700	\$ 2,069,000	\$ 1,200,000	\$ 1,300,000	\$ 1,400,000
19-17		Regional Park Site	Park Facilities	Fund 501- Capital Projects	\$	\$ 100,000	\$ 30,000	\$	\$	\$
19-18		Southeast Area Pool Project	Park Facilities	Fund 501- Capital Projects	\$	\$ 100,000	\$	\$	\$	\$
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 501- Capital Projects	\$	\$ 15,000	\$ 2,000,000	\$	\$	\$
19-06		Traffic Calming Program	Transportation	Fund 501- Capital Projects	\$	\$ 1,850,000	\$ 2,010,000	\$	\$	\$
23-05		Storm Drainage Trash Capture Project	Storm Drain	Fund 501- Capital Projects	\$	\$ 250,000	\$ 50,000	\$ 100,000	\$	\$
19-17		Regional Park Site	Park Facilities	Fund 501- Capital Projects Total	\$	\$ 2,115,000	\$ 2,090,000	\$ 2,150,000	\$	\$
15-07		Camarena Ball Field - Grant Match	Park Facilities	Fund 502- CA State Park Grants	\$	\$ 616,500	\$	\$	\$	\$
18-04		Park/Recreation Facility Planning	Park Facilities	Fund 506- Measure "E"	\$	\$ 50,000	\$	\$	\$	\$
19-23		Charles Brooks Pool Bleacher Project	Park Facilities	Fund 506- Measure "E"	\$	\$ 65,000	\$	\$	\$	\$
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 506- Measure "E"	\$	\$ 40,000	\$	\$	\$	\$
00-06	IGS-100	I-5/SR113 Freeway to Freeway Connectors Phase 2	Transportation	Fund 506- Measure "E"	\$	\$ 45,000	\$	\$	\$	\$
13-05		East Main Street Improvement Project	Transportation	Fund 506- Measure "E"	\$	\$ 364,838	\$	\$	\$	\$
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 506- Measure "E"	\$	\$ 2,453,000	\$ 300,443	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 506- Measure "E"	\$	\$	\$ 1,063,617	\$	\$	\$
20-02		2021 Road Maintenance	Transportation	Fund 506- Measure "E"	\$	\$ 94,262	\$	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 506- Measure "E"	\$	\$ 300,000	\$	\$	\$	\$
13-03		Clark Field	Park Facilities	Fund 506- Measure "E" Total	\$	\$ 3,087,262	\$ 1,728,898	\$	\$ 15,000	\$ 15,000
19-18		Southeast Area Pool Project	Park Facilities	Fund 507- Measure "F"	\$	\$	\$ 15,000	\$	\$	\$
06-14		Measure E/Measure F - Planning-Management	Transportation	Fund 507- Measure "F"	\$	\$	\$ 2,500,000	\$	\$	\$
06-06		Annual In-House Road Program Support	Transportation	Fund 507- Measure "F"	\$	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
19-05		Mattmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 507- Measure "F"	\$	\$ 1,416,000	\$	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 507- Measure "F"	\$	\$ 1,700,000	\$ 60,000	\$	\$	\$
20-02		2021 Road Maintenance	Transportation	Fund 507- Measure "F"	\$	\$ 200,000	\$ 1,340,000	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 507- Measure "F"	\$	\$	\$ 210,000	\$ 550,000	\$	\$
21-13		Local Roadway Safety Plan Project	Transportation	Fund 507- Measure "F"	\$	\$ 3,000	\$ 7,000	\$	\$	\$
22-01		2022 ADA Improvements	Transportation	Fund 507- Measure "F"	\$	\$	\$ 10,000	\$	\$	\$
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 507- Measure "F"	\$	\$ 100,000	\$ 1,000,000	\$	\$	\$
22-13		Main Street Feasibility Project	Transportation	Fund 507- Measure "F"	\$	\$	\$ 25,000	\$	\$	\$
22-14		East and Main Street Signal Project	Transportation	Fund 507- Measure "F"	\$	\$	\$ 30,000	\$ 148,450	\$	\$
23-01		2023 Road Maintenance	Transportation	Fund 507- Measure "F"	\$	\$	\$	\$ 1,000,000	\$	\$
24-01		2024 Road Maintenance	Transportation	Fund 507- Measure "F"	\$	\$	\$	\$	\$ 400,000	\$ 600,000
21-09	City-101	Enterprise System Replacement	General	Fund 507- Measure "F" Total	\$	\$ 3,319,000	\$ 2,557,000	\$ 5,155,000	\$ 2,713,450	\$ 2,565,000
16-10		Fire Station #3 Relocation	Fire	Fund 510- General City Development	\$	\$ 500,000	\$	\$	\$	\$
94-45	Lib-3	Library Material Collection	Library	Fund 560- Fire Development	\$	\$ 60,000	\$	\$	\$	\$
09-15	SD-229	FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 570- Library Development	\$	\$	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
16-03		Stormwater Quality Design Manual Update & Hydromodification Exemption Efforts	Storm Drain	Fund 581- Storm Drain Development	\$	\$ 429,000	\$	\$	\$	\$
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 581- Storm Drain Development	\$	\$ 150,000	\$	\$	\$	\$
19-01	SW-2	GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 581- Storm Drain Development	\$	\$ 879,000	\$	\$	\$	\$
02-28	IGS-100	Traffic Engineering Services	Transportation	Fund 582- Road Development	\$	\$ 57,000	\$	\$	\$	\$
00-06	IGS-100	I-5/SR113 Freeway to Freeway Connectors Phase 2	Transportation	Fund 582- Road Development	\$	\$ 30,000	\$ 25,000	\$ 40,000	\$ 40,000	\$ 40,000
16-02	TBD	Install traffic signal at Freeway Drive & E. Main Street	Transportation	Fund 582- Road Development	\$	\$ 493,000	\$ 6,000	\$ 15,000	\$	\$
			Transportation	Fund 582- Road Development	\$	\$ 450,000	\$	\$	\$	\$

FY2022/23 - FY2025/26 Capital Improvement Program
by Fund

Project Number	MPP	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
17-02	NTS-20	Install Traffic Signal at Kentucky/Cottonwood	Transportation	Fund 582 - Road Development	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 582 - Road Development	\$ -	\$ 2,100,000	\$ 225,000	\$ -	\$ -	\$ -
20-04	NTS-300	E. Gibson Road/Harry Lorenzo Ave/Bourm Drive Traffic Signal	Transportation	Fund 582 - Road Development	\$ 100,000	\$ -	\$ 1,190,000	\$ -	\$ -	\$ -
21-14	IGS-103	SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 582 - Road Development	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 582 - Road Development	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ -
22-17		Active Transportation Plan	Transportation	Fund 582 - Road Development	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
23-06	TSM-201	E. Gibson Road/Matmor Road Signal Modification Project	Transportation	Fund 582 - Road Development	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ -
23-07		New Traffic Signal - CR102 and Kentucky Avenue	Transportation	Fund 582 - Road Development	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ -
95-24	TP-3	Planning Analysis Studies	Transportation	Fund 582 - Road Development	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 582 - Road Development Total	\$ 1,490,000	\$ 2,511,000	\$ 2,585,000	\$ 80,000	\$ 80,000	\$ 80,000
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 593 - Gibson Ranch Infrastructure	\$ 1,450,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-12		Spring Lake 2019 CIP Update	SLIF Infrastructure	Fund 594 - Spring Lake	\$ 476,417	\$ -	\$ -	\$ -	\$ -	\$ -
19-11		Spring Lake Central Park	Park Facilities	Fund 601 - Spring Lake Administration	\$ 130,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$ 510,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
06-12	SD-109	Spring Lake East Regional Pond Landscaping	SLIF Infrastructure	Fund 640 - SLIF Parks & Recreation Total	\$ 300,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -
19-14		South Area Flowage Easement	SLIF Infrastructure	Fund 681 - SLIF Storm Drain	\$ 810,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -
21-07		Storm Drain Channel south of Woodland Christian School	Storm Drain	Fund 681 - SLIF Storm Drain	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
14-16		Pioneer Avenue High School Entrance to Farmer's Central Rd	SLIF Infrastructure	Fund 681 - SLIF Storm Drain Total	\$ 1,184,000	\$ -	\$ -	\$ -	\$ -	\$ -
19-01	SIW-2	GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 682 - SLIF Roads	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-14	IGS-103	SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 682 - SLIF Roads	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -
21-10		Spring Lake Sewer Pump Station Improvements	SLIF Infrastructure	Fund 682 - SLIF Roads Total	\$ 2,700,000	\$ -	\$ 1,567,082	\$ -	\$ -	\$ -
				Fund 685 - SLIF Sanitary Sewer	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
				Grand Total	\$ 70,831,198	\$ 32,417,734	\$ 25,287,437	\$ 10,088,450	\$ 8,200,000	\$ 5,230,000

FY2023/23 - FY 2025/26 Capital Improvement Program
by Project Number

Project Number	MIFP	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
00-06	IGS-100	I-5/SR113 Freeway to Freeway Connectors Phase 2	Transportation	Fund 582 - Road Development	\$	\$ 6,000	\$ 15,000	\$	\$	\$
00-06	IGS-100	I-5/SR113 Freeway to Freeway Connectors Phase 2	Transportation	Fund 506 - Measure "E"	\$	\$ 45,000	\$	\$	\$	\$
00-06 Total					\$	\$ 478,000	\$ 15,000	\$	\$	\$
02-28	TES-100	Traffic Engineering Services	Transportation	Fund 582 - Road Development	\$	\$ 30,000	\$ 25,000	\$ 40,000	\$ 40,000	\$ 40,000
02-28 Total					\$	\$ 30,000	\$ 25,000	\$ 40,000	\$ 40,000	\$ 40,000
06-06	Measure E/Measure F - Planning/Management		Transportation	Fund 507 - Measure "F"	\$	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
06-06 Total					\$	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
06-12	SD-109	Spring Lake East Regional Pond Landscaping	SLIF Infrastructure	Fund 681 - SLIF Storm Drain	\$	\$ 484,000	\$	\$	\$	\$
06-12 Total					\$	\$ 484,000	\$	\$	\$	\$
06-14	Annual In-House Road Program Support		Transportation	Fund 507 - Measure "F"	\$	\$ 750,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
06-14 Total					\$	\$ 750,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
07-07	Zoning Ordinance & CEQA		General	Fund 501 - Capital Projects	\$	\$ 100,000	\$ 30,000	\$	\$	\$
07-07	Zoning Ordinance & CEQA		General	Fund 325 - State Grants	\$	\$ 993,000	\$ 144,700	\$	\$	\$
07-07 Total					\$	\$ 1,093,000	\$ 174,700	\$	\$	\$
08-21	Annual Sewer Repair and Replacement		Sewer	Fund 220 - Sewer Enterprise	\$	\$ 1,409,180	\$ 840,000	\$ 700,000	\$ 700,000	\$ 700,000
08-21 Total					\$	\$ 1,409,180	\$ 840,000	\$ 700,000	\$ 700,000	\$ 700,000
08-22	Preliminary Odor Abatement		Sewer	Fund 220 - Sewer Enterprise	\$	\$ 384,500	\$ 10,000	\$ 10,000	\$ 10,000	\$
08-22 Total					\$	\$ 384,500	\$ 10,000	\$ 10,000	\$ 10,000	\$
09-15	FloodSAFE Yolo/Cache Creek Feasibility Study		Storm Drain	Fund 220 - Sewer Enterprise	\$	\$ 5,050,000	\$ 200,000	\$	\$	\$
09-15	FloodSAFE Yolo/Cache Creek Feasibility Study		Storm Drain	Fund 581 - Storm Drain Development	\$	\$ 429,000	\$	\$	\$	\$
09-15 Total					\$	\$ 5,479,000	\$ 200,000	\$	\$	\$
09-23	Water System Leak Detection, Maintenance & Repairs		Water	Fund 210 - Water Enterprise	\$	\$ 2,689,898	\$	\$	\$	\$
09-23 Total					\$	\$ 2,689,898	\$	\$	\$	\$
10-11	Treatment Plant Exp-Biosolids		Sewer	Fund 220 - Sewer Enterprise	\$	\$ 4,490,000	\$ 500,000	\$ 200,000	\$ 770,000	\$
10-11 Total					\$	\$ 4,490,000	\$ 500,000	\$ 200,000	\$ 770,000	\$
13-03	Clark Field		Park Facilities	Fund 507 - Measure "F"	\$	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
13-03 Total					\$	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
13-05	East Main Street Improvement Project		Transportation	Fund 351 - Transportation Grants	\$	\$ 2,956,000	\$ 3,046,000	\$	\$	\$
13-05	East Main Street Improvement Project		Transportation	Fund 361 - RMRA	\$	\$ 50,000	\$	\$	\$	\$
13-05	East Main Street Improvement Project		Transportation	Fund 210 - Water Enterprise	\$	\$ 50,000	\$	\$	\$	\$
13-05	East Main Street Improvement Project		Transportation	Fund 506 - Measure "E"	\$	\$ 364,838	\$	\$	\$	\$
13-05	East Main Street Improvement Project		Transportation	Fund 220 - Sewer Enterprise	\$	\$ 50,000	\$	\$	\$	\$
13-05 Total					\$	\$ 3,470,838	\$ 3,046,000	\$	\$	\$
14-02	Water Pollution Asset Replacement Project		Sewer	Fund 220 - Sewer Enterprise	\$	\$ 3,056,000	\$ 4,779,838	\$ 300,000	\$	\$
14-02 Total					\$	\$ 3,056,000	\$ 4,779,838	\$ 300,000	\$	\$
14-03	Replacement of Orangeberg Sewer Laterals		Sewer	Fund 220 - Sewer Enterprise	\$	\$ 2,052,119	\$ 545,000	\$ 750,000	\$ 500,000	\$ 1,400,000
14-03 Total					\$	\$ 2,052,119	\$ 545,000	\$ 750,000	\$ 500,000	\$ 1,400,000
14-07	Sewer/Wastewater Treatment Master Plan		Sewer	Fund 220 - Sewer Enterprise	\$	\$ 85,000	\$ 300,000	\$ 500,000	\$ 500,000	\$ 500,000
14-07 Total					\$	\$ 85,000	\$ 300,000	\$ 500,000	\$ 500,000	\$ 500,000
14-15	Large Diameter Wastewater Pipeline Repair, Replacement, & Lining		Sewer	Fund 220 - Sewer Enterprise	\$	\$ 591,500	\$ 250,000	\$	\$	\$
14-15 Total					\$	\$ 591,500	\$ 250,000	\$	\$	\$
14-16	Pioneer Avenue High School Entrance to Farmer's Central Rd		SLIF Infrastructure	Fund 220 - Sewer Enterprise	\$	\$ 646,000	\$ 400,000	\$ 1,050,000	\$ 400,000	\$ 600,000
14-16 Total					\$	\$ 646,000	\$ 400,000	\$ 1,050,000	\$ 400,000	\$ 600,000
15-04	Chromium 6 Investigations		Water	Fund 682 - SLIF Roads	\$	\$ 2,300,000	\$	\$	\$	\$
15-04 Total					\$	\$ 2,300,000	\$	\$	\$	\$
15-07	Camarena Ball Field - Grant Match		Park Facilities	Fund 210 - Water Enterprise	\$	\$ 75,000	\$	\$	\$	\$
15-07 Total					\$	\$ 75,000	\$	\$	\$	\$
16-02	Install traffic signal at Freeway Drive & E. Main Street		Transportation	Fund 506 - Measure "E"	\$	\$ 50,000	\$	\$	\$	\$
16-02 Total					\$	\$ 50,000	\$	\$	\$	\$
16-03	Stormwater Quality Design Manual Update & Hydromodification Exemption Efforts		Storm Drain	Fund 582 - Road Development	\$	\$ 450,000	\$	\$	\$	\$
16-03 Total					\$	\$ 450,000	\$	\$	\$	\$
16-10	Fire Station #3 Relocation		Fire	Fund 101 - General Fund	\$	\$ 150,000	\$	\$	\$	\$
16-10	Fire Station #3 Relocation		Fire	Fund 560 - Fire Development	\$	\$ 1,154,000	\$	\$	\$	\$
16-10 Total					\$	\$ 1,304,000	\$	\$	\$	\$
17-02	Install Traffic Signal at Kentucky/Cottonwood		Transportation	Fund 582 - Road Development	\$	\$ 1,214,000	\$	\$	\$	\$
17-02 Total					\$	\$ 1,214,000	\$	\$	\$	\$
17-05	ASR Wells #31		Water	Fund 210 - Water Enterprise	\$	\$ 450,000	\$	\$	\$	\$
17-05 Total					\$	\$ 450,000	\$	\$	\$	\$
17-07	Recycled Water Master Plan		Water	Fund 210 - Water Enterprise	\$	\$ 5,557,000	\$	\$	\$	\$
17-07 Total					\$	\$ 5,557,000	\$	\$	\$	\$
17-22	Sports Park Drive Pedestrian Overcrossing		Transportation	Fund 501 - Capital Projects	\$	\$ 100,000	\$ 340,000	\$	\$	\$
17-22	Sports Park Drive Pedestrian Overcrossing		Transportation	Fund 599 - Gibson Ranch Infrastructure	\$	\$ 1,650,000	\$ 2,010,000	\$	\$	\$
17-22	Sports Park Drive Pedestrian Overcrossing		Transportation	Fund 582 - Road Development	\$	\$ 1,450,000	\$	\$	\$	\$
17-22	Sports Park Drive Pedestrian Overcrossing		Transportation	Fund 210 - Water Enterprise	\$	\$ 2,100,000	\$ 225,000	\$	\$	\$
17-22 Total					\$	\$ 3,100,000	\$ 4,460,000	\$ 225,000	\$	\$

FY2022/23 - FY 2025/26 Capital Improvement Program
by Project Number

Project Number	MPPF	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 220 - Sewer Enterprise	\$ 60,000	\$	\$	\$	\$	\$
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 506 - Measure "E"	\$ 40,000	\$	\$	\$	\$	\$
17-23 Total					\$ 100,000	\$	\$	\$	\$	\$
18-04		Park/Recreation Facility Planning	Park Facilities	Fund 506 - Measure "E"	\$ 65,000	\$	\$	\$	\$	\$
18-04 Total					\$ 65,000	\$	\$	\$	\$	\$
19-01	SW-2	GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 682 - SLIF Roads	\$ 400,000	\$	\$	\$	\$	\$
19-01	SW-2	GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 582 - Road Development	\$ 57,000	\$	\$	\$	\$	\$
19-01 Total					\$ 457,000	\$	\$	\$	\$	\$
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 361 - RMRA	\$ 736,000	\$ 700,000	\$ 260,000	\$ 1,300,000	\$ 1,400,000	\$
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 220 - Sewer Enterprise	\$	\$	\$ 100,000	\$	\$	\$
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 507 - Measure "F"	\$ 1,416,000	\$	\$	\$ 500,000	\$ 1,100,000	\$
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 506 - Measure "E"	\$ 2,453,000	\$ 300,443	\$	\$	\$	\$
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 210 - Water Enterprise	\$	\$	\$ 100,000	\$	\$	\$
19-05 Total					\$ 4,605,000	\$ 1,000,443	\$ 460,000	\$ 1,800,000	\$ 2,500,000	\$
19-06		Traffic Calming Program	Transportation	Fund 501 - Capital Projects	\$ 250,000	\$ 50,000	\$ 100,000	\$	\$	\$
19-11		Spring Lake Central Park	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$ 250,000	\$ 50,000	\$ 100,000	\$	\$	\$
19-12		Spring Lake 2019 CIP Update	SLIF Infrastructure	Fund 601 - Spring Lake Administration	\$ 510,000	\$	\$	\$	\$	\$
19-12 Total					\$ 130,000	\$ 25,000	\$	\$	\$	\$
19-14		South Area Flowage Easement	SLIF Infrastructure	Fund 681 - SLIF Storm Drain	\$ 300,000	\$	\$	\$	\$	\$
19-14 Total					\$ 300,000	\$	\$	\$	\$	\$
19-15		2019 Water Main Replacement Project	Water	Fund 210 - Water Enterprise	\$ 200,000	\$	\$	\$	\$	\$
19-15 Total					\$ 200,000	\$	\$	\$	\$	\$
19-17		Regional Park Site	Park Facilities	Fund 501 - Capital Projects	\$ 100,000	\$	\$	\$	\$	\$
19-17		Regional Park Site	Park Facilities	Fund 502 - CA State Park Grants	\$ 616,500	\$	\$	\$	\$	\$
19-17 Total					\$ 716,500	\$	\$	\$	\$	\$
19-18		Southeast Area Pool Project	Park Facilities	Fund 501 - Capital Projects	\$ 15,000	\$	\$ 2,000,000	\$	\$	\$
19-18		Southeast Area Pool Project	Park Facilities	Fund 101 - General Fund	\$ 250,000	\$ 1,500,000	\$ 2,616,905	\$	\$	\$
19-18 Total					\$ 265,000	\$ 1,500,000	\$ 7,116,905	\$	\$	\$
19-22		Permanent Supportive Housing	General	Fund 331 - Homeless Housing	\$ 3,315,356	\$ 768,616	\$	\$	\$	\$
19-22 Total					\$ 3,315,356	\$ 768,616	\$	\$	\$	\$
19-23		Charles Brooks Pool Bleacher Project	Park Facilities	Fund 506 - Measure "E"	\$ 40,000	\$	\$	\$	\$	\$
19-23 Total					\$ 40,000	\$	\$	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 351 - Transportation Grants	\$ 3,993,000	\$ 60,000	\$	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 507 - Measure "F"	\$ 1,700,000	\$	\$	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 361 - RMRA	\$ 500,000	\$	\$ 640,000	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 506 - Measure "E"	\$	\$ 1,083,617	\$	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 210 - Water Enterprise	\$ 210,000	\$	\$ 50,000	\$	\$	\$
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 220 - Sewer Enterprise	\$ 100,000	\$	\$	\$	\$	\$
20-01 Total					\$ 6,443,000	\$ 1,123,617	\$ 690,000	\$	\$	\$
20-02		2021 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$ 200,000	\$ 1,340,000	\$	\$	\$	\$
20-02		2021 Road Maintenance	Transportation	Fund 506 - Measure "E"	\$ 94,262	\$	\$	\$	\$	\$
20-02		2021 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$ 63,976	\$	\$	\$	\$	\$
20-02 Total					\$ 358,238	\$ 1,340,000	\$	\$	\$	\$
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$ 300,000	\$ 370,000	\$	\$	\$	\$
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 594 - Spring Lake	\$ 476,417	\$	\$	\$	\$	\$
20-03 Total					\$ 776,417	\$ 370,000	\$	\$	\$	\$
20-04	NTS-300	E. Gibson Road/Harry Lorenzo Ave/Bourn Drive Traffic Signal	Transportation	Fund 582 - Road Development	\$ 100,000	\$	\$ 1,190,000	\$	\$	\$
20-04		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 581 - Storm Drain Development	\$ 100,000	\$	\$ 1,190,000	\$	\$	\$
20-04 Total					\$ 200,000	\$	\$ 2,380,000	\$	\$	\$
20-05		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 220 - Sewer Enterprise	\$ 200,000	\$	\$	\$	\$	\$
20-05		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 221 - Storm Drain Enterprise	\$ 500,000	\$ 3,485,000	\$	\$	\$	\$
20-05 Total					\$ 700,000	\$ 3,485,000	\$	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 351 - Transportation Grants	\$ 3,816,000	\$	\$	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 506 - Measure "E"	\$ 300,000	\$	\$	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 507 - Measure "F"	\$ 1,277,700	\$ 210,000	\$ 550,000	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 361 - RMRA	\$ 108,000	\$	\$	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 210 - Water Enterprise	\$ 100,000	\$	\$ 50,000	\$	\$	\$
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 220 - Sewer Enterprise	\$ 5,601,700	\$ 210,000	\$ 600,000	\$	\$	\$
20-08 Total					\$ 790,000	\$ 740,000	\$ 740,000	\$	\$	\$
20-13		WPFC Pond #11 Biosolids Removal	Sewer	Fund 220 - Sewer Enterprise	\$ 2,900,000	\$	\$	\$	\$	\$
20-13 Total					\$ 2,900,000	\$	\$	\$	\$	\$
20-14		2021 Water & Sewer Repair & Replacement (Gum & Marshall)	Water	Fund 210 - Water Enterprise	\$	\$	\$	\$	\$	\$

FY2022/23 - FY 2025/26 Capital Improvement Program
by Project Number

Project Number	MPPF	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
20-14		2021 Water & Sewer Repair & Replacement (Gum & Marshall)	Water	Fund 220 - Sewer Enterprise	\$	\$	\$	\$	\$	\$
20-14 Total					\$ 2,650,000	\$	\$	\$	\$	\$
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 210 - Water Enterprise	\$	\$ 3,140,000	\$	\$	\$	\$
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 220 - Sewer Enterprise	\$	\$ 1,800,000	\$	\$	\$	\$
21-01 Total					\$	\$ 4,940,000	\$	\$	\$	\$
21-02		Groundwater Monitoring Wells	Water	Fund 210 - Water Enterprise	\$	\$ 755,000	\$ 800,000	\$	\$	\$
21-02 Total					\$	\$ 755,000	\$ 800,000	\$	\$	\$
21-05		Groundwater Wells Demolition Project	Water	Fund 210 - Water Enterprise	\$	\$ 300,000	\$	\$	\$	\$
21-05 Total					\$	\$ 300,000	\$	\$	\$	\$
21-07		Storm Drain Channel south of Woodland Christian School	Storm Drain	Fund 681 - SUF Storm Drain	\$	\$ 400,000	\$	\$	\$	\$
21-07 Total					\$	\$ 400,000	\$	\$	\$	\$
21-08		Local Early Action Planning (LEAP) Grant	General	Fund 325 - State Grants	\$	\$ 157,300	\$	\$	\$	\$
21-08 Total					\$	\$ 157,300	\$	\$	\$	\$
21-09	City-101	Enterprise System Replacement	General	Fund 510 - General City Development	\$	\$ 500,000	\$	\$	\$	\$
21-09	City-101	Enterprise System Replacement	General	Fund 015 - Information Systems	\$	\$ 1,751,790	\$	\$	\$	\$
21-09 Total					\$	\$ 2,251,790	\$	\$	\$	\$
21-10		Spring Lake Sewer Pump Station Improvements	SUF Infrastructure	Fund 685 - SUF Sanitary Sewer	\$	\$ 50,000	\$	\$	\$	\$
21-10 Total					\$	\$ 50,000	\$	\$	\$	\$
21-13		Local Roadway Safety Plan Project	Transportation	Fund 351 - Transportation Grants	\$	\$ 56,700	\$	\$	\$	\$
21-13		Local Roadway Safety Plan Project	Transportation	Fund 507 - Measure "F"	\$	\$ 3,000	\$ 7,000	\$	\$	\$
21-13 Total					\$	\$ 59,700	\$ 7,000	\$	\$	\$
21-13 Total					\$	\$ 300,000	\$ 1,567,082	\$	\$	\$
21-14	IGS-103	SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 582 - Road Development	\$	\$	\$	\$	\$	\$
21-14	IGS-103	SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 682 - SUF Roads	\$	\$	\$ 1,567,082	\$	\$	\$
21-14 Total					\$	\$	\$ 1,567,082	\$	\$	\$
22-01		2022 ADA Improvements	Transportation	Fund 320 - CDBG	\$	\$ 196,645	\$	\$	\$	\$
22-01		2022 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$	\$ 25,000	\$	\$	\$	\$
22-01		2022 ADA Improvements	Transportation	Fund 507 - Measure "F"	\$	\$	\$ 10,000	\$	\$	\$
22-01 Total					\$	\$ 221,645	\$ 10,000	\$	\$	\$
22-02		East Main Pump Station Emergency Generator Rehabilitation	Storm Drain	Fund 221 - Storm Drain Enterprise	\$	\$ 50,000	\$	\$	\$	\$
22-02 Total					\$	\$ 50,000	\$	\$	\$	\$
22-03		Water Meter Replacement	Water	Fund 210 - Water Enterprise	\$	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
22-03 Total					\$	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
22-04		2023 Water & Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$	\$ 200,000	\$ 2,800,000	\$	\$	\$
22-04		2023 Water & Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$	\$ 200,000	\$ 1,000,000	\$	\$	\$
22-04 Total					\$	\$ 400,000	\$ 3,800,000	\$	\$	\$
22-05		E. Gibson Trunk Sewer Repairs	Sewer	Fund 220 - Sewer Enterprise	\$	\$	\$ 1,000,000	\$	\$	\$
22-05 Total					\$	\$	\$ 1,000,000	\$	\$	\$
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 507 - Measure "F"	\$	\$ 100,000	\$ 1,000,000	\$	\$	\$
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 210 - Water Enterprise	\$	\$ 25,000	\$	\$	\$	\$
22-06 Total					\$	\$ 125,000	\$ 1,000,000	\$	\$	\$
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$	\$ 180,000	\$	\$	\$	\$
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 220 - Sewer Enterprise	\$	\$	\$ 170,000	\$	\$	\$
22-08 Total					\$	\$ 180,000	\$ 170,000	\$	\$	\$
22-12		Armfield-Lemen Ave REAP Grant	General	Fund 325 - Work Force Housing Grant	\$	\$ 234,750	\$	\$	\$	\$
22-12 Total					\$	\$ 234,750	\$	\$	\$	\$
22-13		Main Street Feasibility Project	Transportation	Fund 351 - Transportation Grants	\$	\$ 100,000	\$	\$	\$	\$
22-13		Main Street Feasibility Project	Transportation	Fund 507 - Measure "F"	\$	\$ 25,000	\$	\$	\$	\$
22-13 Total					\$	\$ 125,000	\$	\$	\$	\$
22-14		East and Main Street Signal Project	Transportation	Fund 351 - Transportation Grants	\$	\$	\$ 158,450	\$	\$	\$
22-14		East and Main Street Signal Project	Transportation	Fund 507 - Measure "F"	\$	\$	\$ 30,000	\$ 148,450	\$	\$
22-14 Total					\$	\$	\$ 188,450	\$ 148,450	\$	\$
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 351 - Transportation Grants	\$	\$ 250,000	\$	\$	\$	\$
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 582 - Road Development	\$	\$ 10,000	\$ 15,000	\$	\$	\$
22-15 Total					\$	\$ 260,000	\$ 15,000	\$	\$	\$
22-17		Active Transportation Plan	Transportation	Fund 351 - Transportation Grants	\$	\$ 161,125	\$	\$	\$	\$
22-17		Active Transportation Plan	Transportation	Fund 582 - Road Development	\$	\$ 25,000	\$	\$	\$	\$
22-17 Total					\$	\$ 186,125	\$	\$	\$	\$
23-01		2023 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$	\$	\$	\$ 1,000,000	\$	\$
23-01 Total					\$	\$	\$	\$ 1,000,000	\$	\$
23-02		2024 Water & Sewer Replacement	Water	Fund 210 - Water Enterprise	\$	\$	\$ 200,000	\$ 9,000,000	\$	\$
23-02		2024 Water & Sewer Replacement	Water	Fund 220 - Sewer Enterprise	\$	\$	\$ 200,000	\$ 600,000	\$	\$
23-02 Total					\$	\$	\$ 400,000	\$ 3,600,000	\$	\$
23-03		Sewer System Hydraulic Model Update	Sewer	Fund 220 - Sewer Enterprise	\$	\$	\$ 90,000	\$	\$	\$
23-03 Total					\$	\$	\$ 90,000	\$	\$	\$
23-04		Spring Lake Lift Station Pump Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$	\$	\$ 600,000	\$	\$	\$
23-04 Total					\$	\$	\$ 600,000	\$	\$	\$

FY2022/23 - FY 2025/26 Capital Improvement Program
by Project Number

Project Number	MPPP	Project Name	Project Category	Funding Source	Prior Year Funding	2021/22	2022/23	2023/24	2024/25	2025/26
23-04 Total					\$	\$	\$ 600,000	\$	\$	\$
23-05		Storm Drainage Trash Capture Project	Storm Drain	Fund 501 - Capital Projects	\$	\$	\$ 50,000	\$	\$	\$
23-05 Total					\$	\$	\$ 50,000	\$	\$	\$
23-06	TSM-201	E. Gibson Road/Matmor Road Signal Modification Project	Transportation	Fund 582 - Road Development	\$	\$	\$ 550,000	\$	\$	\$
23-06 Total					\$	\$	\$ 550,000	\$	\$	\$
23-07		New Traffic Signal - CR102 and Kentucky Avenue	Transportation	Fund 582 - Road Development	\$	\$	\$ 525,000	\$	\$	\$
23-07 Total					\$	\$	\$ 525,000	\$	\$	\$
24-01		2024 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$	\$	\$	\$ 400,000	\$	\$ 600,000
24-01 Total					\$	\$	\$	\$ 400,000	\$	\$ 600,000
25-01		2026 Water and Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$	\$	\$	\$	\$ 200,000	\$
25-01		2026 Water and Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$	\$	\$	\$	\$ 200,000	\$
25-01 Total					\$	\$	\$	\$	\$ 400,000	\$
94-45	Lib-3	Library Material Collection	Library	Fund 570 - Library Development	\$	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
94-45 Total					\$	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
95-24	TP-3	Planning Analysis Studies	Transportation	Fund 582 - Road Development	\$	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
95-24 Total					\$	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Grand Total					\$	\$ 70,831,198	\$ 32,417,734	\$ 25,287,437	\$ 10,088,450	\$ 8,200,000
					\$	\$	\$	\$	\$	\$ 5,230,000

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Fire Station #3 Relocation
Project #: 16-10
MPPF:
Funding Source(s): Fund 101 - General Fund
Fund 560 - Fire Development

Project Proponent: Brent Meyer
Project Manager: Brent Meyer
User Department: Fire

Project Costs

	Fund 101 - General Fund	Fund 560 - Fire Development		
Prior Year Allocation	\$1,154,000	\$60,000	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,154,000</u>	<u>\$60,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,214,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$114,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$1,100,000</u>	

ABOUT THE PROJECT:

Project Description: The project will initiate study of the opportunities to relocate Fire Station #3 to the corner of Gibson Road and Bourne Drive.

Justification: This project is necessary to study the feasibility of locating a new fire station at Gibson and Bourne and then move forward with design and construction. The City bought the property at Gibson/Bourne (site of the former Willow Springs School) for the future Fire Station.

Pertinent Issue: A southeast area fire station associated with the Spring Lake Specific Plan build out is near being required.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Zoning Ordinance & CEQA	Project Proponent: Community Development
Project #: 07-07	Project Manager: Community Development
MPFP:	User Department: Community Development
Funding Source(s): Fund 501 - Capital Projects Fund 325 - State Grants	

Project Costs

	Fund 501 - Capital Projects	Fund 325 - State Grants		
Prior Year Allocation	\$100,000	\$393,000	\$0	\$0
Fiscal Year				
2021-22	\$30,000	\$144,700	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$130,000</u>	<u>\$537,700</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$667,700</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$667,700</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project involves the analysis and preparation of ordinance amendments to the Zoning Ordinance as well as any related General Plan Amendments and CEQA Analysis. The City will continue to use the services of Lisa Wise Consultants to complete the proposed project. Estimated completion September 2022.

Justification: The City of Woodland’s Zoning Ordinance implements the General Plan, sets land use regulation and implements process and procedures with regard to development review. There are areas of the code that are not internally consistent and an assessment and clarification of the development review process is required. Updates to meet state requirements, including streamlining review and approval and facilitating a variety of housing opportunities to increase overall housing supply in Woodland. Key objectives for the Zoning Code Update include: 1. Implement the 2035 General Plan and the 2021-2029 Housing Element. 2. Build upon the IZO, which served as a test for a hybrid form based approach. 3. Ensure that the code is clear, concise, intuitive, and easy to use. 4. Provide clear decision protocols and a streamlined review process. 5. Address citywide and special case situations that occur repeatedly. 6. Provide clear standards and requirements, but incorporate flexibility. 7. Allow increased intensity of development while retaining the character and scale of the community's neighborhoods. 8. Facilitate increased housing opportunities. 9. Add to economic vitality of Woodland. 10. Address previously created non-conforming conditions. 11. Address sustainability concerns including the heat island effect. 12. Respect the City fabric and groundwork that has occurred over time while reflecting current best practices in evaluation of uses, practices, and development patterns. 13. Allow change in development patterns and standards where appropriate in order to facilitate sustainability, transit, and increased housing options within the boundaries of limited land resources provided through the ULL. 14. Ensure compliance with State and Federal requirements.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Comply with State legislation to streamline review and approval of housing development. Complete a comprehensive update to the Zoning Code. Prepare any related General Plan Amendments. Conduct appropriate CEQA analysis that may be required.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Permanent Supportive Housing	Project Proponent:	Administrative Services
Project #:	19-22	Project Manager:	Stephen Coyle
MPFP:		User Department:	All Departments
Funding Source(s):	Fund 331 - Homeless Housing		

Project Costs

	Fund 331 - Homeless Housing			
Prior Year Allocation	\$3,315,356	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$768,616	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$4,083,972</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$4,083,972</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$0</u>	
By Category:	Design Costs:		<u>\$680,000</u>	
	Construction Costs:		<u>\$3,403,972</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Partnership HealthPlan of California awarded the City of Woodland a Local Innovation Grant on Housing to support the development of micro-houses for individuals who are Medi-Cal eligible and homeless.

Justification: The City has partnered with several non-profits to work towards long-term solutions for the homeless population. Housing first is the primary goal.

Pertinent Issue:

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Local Early Action Planning (LEAP) Grant	Project Proponent:	Community Development
Project #:	21-08	Project Manager:	Community Development
MPFP:		User Department:	Community Development
Funding Source(s):	Fund 325 - State Grants		

Project Costs

	Fund 325 - State Grants			
Prior Year Allocation	\$157,300	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$157,300</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$157,300</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$157,300</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Eligible activities may include: \$120,000 for the 6th Cycle Housing Element update including required workshops and stakeholder meetings; \$75,000 for an affordable housing nexus study; \$50,000 for planning documents related to re-use of the County property at 5th & Oak Streets; \$25,000 for possible site/architectural plan prototypes.

Justification: Since 1969, California has required that all local governments (cities and counties) adequately plan to meet the housing needs of everyone in the community. California's local governments meet this requirement by adopting housing plans as part of their "General Plan" (also required by the state). General plans serve as the local government's "blueprint" for how the city and/or county will grow and develop and include seven elements: land use, transportation, conservation, noise, open space, safety, and housing. The law mandating that housing be included as an element of each jurisdiction's general plan is known as the "housing-element law". The 6th Cycle Housing Element is a state mandated document that will cover the period from 2021 through 2029. In addition to the multiple requirements in state law, each community is responsible to provide adequate sites in order to meet the Regional Housing Need Assessment assigned to the City.

Pertinent Issue: The 6th Cycle Housing Element must be complete and adopted by the City Council by May 15, 2021.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Enterprise System Replacement	Project Proponent:	Administrative Services
Project #:	21-09	Project Manager:	Scott Sawin
MPFP:	City-101	User Department:	All Departments
Funding Source(s):	Fund 510 - General City Development Fund 015 - Information Systems		

Project Costs

	Fund 510 - General City Development	Fund 015 - Information Systems		
Prior Year Allocation	\$500,000	\$1,751,790	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$500,000</u>	<u>\$1,751,790</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$2,251,790</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$2,251,790</u>
By Category:	Design Costs:	<u>\$0</u>
	Construction Costs:	<u>\$0</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project will replace the City’s Enterprise system with another Enterprise System or replace with Financial /Land Use/Permitting/Licensing/Code Enforcement modules with the best of breed approach.

Justification: The current Enterprise system was acquired and implemented during the FY2009-FY2012 time frame. Tyler Technologies (current provider of services) has notified that City that in approximately five (5) years they will stop supporting Tyler Eden, the current Enterprise System used by City staff for all Financial Accounting, Permitting, and Licensing. Staff has experienced lower levels of product support in the last few years and response times to incidents in increased. In addition, Tyler Technologies will no longer be making product enhancements/improvements to Tyler Eden and has stopped marketing the product all together.

Pertinent Issue: 1) It is important that the City begin the process of replacing the existing system. Based on the last system purchase and implementation, the RFP process/implementation of a new system could take anywhere from two (2) to three (3) years. Staff is attempting to avoid a scenario where the City is forced or rushed into a new system due to lack of proper planning. 2) City will plan to take advantage of the RPF process to acquire newer technology to improve business practices and procure a document/records management system that can be used citywide.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Armfield-Lemen Ave REAP Grant **Project Proponent:** Community Development
Project #: 22-12 **Project Manager:** TBD
MPFP: **User Department:** Community Development
Funding Source(s): Fund 325 - Work Force Housing Grant

<u>Project Costs</u>				
<u>Prior Year Allocation</u>	<u>Fund 325 - Work Force Housing Grant</u>			
	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$234,750	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$234,750</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$234,750</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$234,750</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project is entirely funded by the SACOG REAP grant program. The City received these funds based on a competitive grant process.

Justification: This project will provide a neighborhood framework plan of the Armfield-Lemen REAP Grant. The plan includes public improvements, private development concepts that will be used to support neighborhood revitalization and the Yolo County Housing neighborhood development plan.

Pertinent Issue:

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Library Material Collection	Project Proponent:	Library
Project #:	94-45	Project Manager:	TBD
MPFP:	Lib-3	User Department:	Library
Funding Source(s):	Fund 570 - Library Development		

Project Costs				
Prior Year Allocation	Fund 570 - Library Development			
	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$85,000	\$0	\$0	\$0
2022-23	\$85,000	\$0	\$0	\$0
2023-24	\$85,000	\$0	\$0	\$0
2024-25	\$85,000	\$0	\$0	\$0
2025-26	\$85,000	\$0	\$0	\$0
Subtotal	<u>\$425,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$425,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$0</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Buy books and other materials such as CDs and DVDs to meet the expanding needs of the Library generated by new development.

Justification: As the population of Woodland grows, more materials are needed to meet the educational and entertainment needs of the citizens.

Pertinent Issue: The allocation is funded by new development.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Clark Field	Project Proponent: Community Services
Project #: 13-03	Project Manager: Parks & Recreation
MPFP:	User Department: Community Services
Funding Source(s): Fund 507 - Measure "F"	

Project Costs				
	Fund 507 - Measure "F"			
Prior Year Allocation		\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$15,000	\$0	\$0	\$0
2022-23	\$15,000	\$0	\$0	\$0
2023-24	\$15,000	\$0	\$0	\$0
2024-25	\$15,000	\$0	\$0	\$0
2025-26	\$15,000	\$0	\$0	\$0
Subtotal		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

TOTAL

Cost Estimate By Category: Pre-Design/Environmental/Studies:
Design Costs:
Construction Costs:
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: This is a \$15,000 per year contribution to the User Group that maintains the field every year.

Justification: Measure E funded the renovation of Clark Field and funded the annual maintenance to the User Group. Measure F now continues this practice.

Pertinent Issue: Baseball Field is used extensively and needs to be updated to provide an adequate, safe and accessible facility.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Camarena Ball Field - Grant Match	Project Proponent:	Public Works
Project #:	15-07	Project Manager:	TBD
MPFP:		User Department:	Community Services
Funding Source(s):	Fund 506 - Measure "E"		

Project Costs				
	Fund 506 - Measure "E"			
Prior Year Allocation	\$50,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$50,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$50,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$50,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Partial match for funds earmarked for improvements at Camarena Field. Woodland Little League (WLL) is currently working on appropriating funds from the Yocha Dehe Tribe to upgrade or replace the restrooms, ball field lighting, pathways, sanitary sewer and water lines at the facility. Although a cost is yet to be solidified, Woodland Little League estimates the project to be around \$150,000. This is considered a partnership with WLL and Yocha Dehe Tribe.

Justification: The restrooms have on-going plumbing issues that continue to be problematic. This, along with ADA issues, lighting, aging fixtures and general access issues make these improvements very important to the facility.

Pertinent Issue: These funds will not be used unless there is funding available from WLL and the Tribe.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Park/Recreation Facility Planning
Project #: 18-04
MPFP:
Funding Source(s): Fund 506 - Measure "E"

Project Proponent: Brent Meyer
Project Manager: Brent Meyer
User Department: Community Development

Project Costs				
	Fund 506 - Measure "E"			
Prior Year Allocation	\$65,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$65,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$65,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$65,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Preliminary Engineering and staff time related to cost estimates for future park and recreation facilities.

Justification: The planning of future park and recreation facilities requires specialized cost estimation to ensure that adequate budget is established and projects can be prioritized based on available funding.

Pertinent Issue: With future Measure F (1/2 cent sales tax) available, adequate advance planning needs to occur before projects can be prioritized, and then designed/constructed.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Regional Park Site	Project Proponent: Community Development
Project #: 19-17	Project Manager: TBD
MPFP:	User Department: Community Services
Funding Source(s): Fund 501 - Capital Projects Fund 502 - CA State Park Grants	

Project Costs				
	Fund 501 - Capital Projects	Fund 502 - CA State Park Grants		
Prior Year Allocation	\$100,000	\$616,500	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$100,000</u>	<u>\$616,500</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$716,500</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$146,500</u>	
By Category:	Design Costs:		<u>\$70,000</u>	
	Construction Costs:		<u>\$500,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The project will create a wetlands feature at the City's regional park that is surrounded by an ADA path and interactive kiosks. Grant funding coupled with In-kind work effort will provide a series of outdoor education programs and activities for elementary aged students, community-oriented wildlife activities, and docent training programs.

Justification: The City in conjunction with Explorit, Tulyome, and the Water Fowl Association have been successful in receiving almost \$1.2M in grant funding to make this project possible. \$500,000 of the grant funding went directly to the Water Fowl Association to create the wetlands. The remaining grant funding built the ADA accessible path around the wetlands and the educational programming at the park. The path was completed in February 2021 and the interpretive signage is being designed for installation this year.

Pertinent Issue:

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Southeast Area Pool Project	Project Proponent: Community Services
Project #: 19-18	Project Manager: Ed Wisniewski
MPFP:	
Funding Source(s): Fund 501 - Capital Projects Fund 101 - General Fund Fund 507 - Measure "F"	User Department: Community Services

	Project Costs			
	Fund 501 - Capital Projects	Fund 101 - General Fund	Fund 507 - Measure "F"	
Prior Year Allocation	\$15,000	\$250,000	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$1,500,000	\$0	\$0
2022-23	\$2,000,000	\$2,616,905	\$2,500,000	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$2,015,000</u>	<u>\$4,366,905</u>	<u>\$2,500,000</u>	<u>\$0</u>
TOTAL	<u>\$8,881,905</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$15,000</u>
By Category:	Design Costs:	<u>\$1,500,000</u>
	Construction Costs:	<u>\$7,116,905</u>
	Land Acquisition:	<u>\$250,000</u>

ABOUT THE PROJECT:

Project Description: The City has finished a pool feasibility study that has selected a pool site on Pioneer Avenue just south of Pioneer High School. The pool will use the parking in the existing high school parking lot. Current project scope includes a 25 Y x 25 M competition pool, a Rec/Activity Pool, a 4,500 sf building, and site improvements.

Justification: The pool is needed to meet demands for community pool use.

Pertinent Issue: The City has worked with the School District to come to come to agreement on a ground lease for the future pool site. This will allow the high school swim team to have convenient access to the pool for swim practices and swim meets. The City is evaluating funding options for the construction and operation of this pool facility. The General Fund includes Measure J funding. General Capital includes \$1M in ARA funding and an additional \$1M in General Fund contribution.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Charles Brooks Pool Bleacher Project	Project Proponent:	Community Services
Project #:	19-23	Project Manager:	TBD
MPFP:		User Department:	Community Services
Funding Source(s):	Fund 506 - Measure "E"		

Project Costs				
	Fund 506 - Measure "E"			
Prior Year Allocation	\$40,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$40,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$40,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$40,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The bleachers at the community pool do not meet current ADA requirements. The bleachers are essentially wood boards acting as a retaining wall up the slope of each hill. These boards need to continually be replaced and are also failing in their job to act as a retaining wall. Additionally, with the design/location of the bleachers and how swim meets are set up, access round the pool is limited. Replacing the bleachers will be a large capital project; however, the cost and design are unknowns.

Justification: Necessary to meet current ADA requirements.

Pertinent Issue: This project includes funding for design and staff charges to assist CSD with engineering decisions along the way.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	2022 Spring Lake Parks Project	Project Proponent:	Community Development
Project #:	20-03	Project Manager:	TBD
MPFP:		User Department:	Community Services
Funding Source(s):	Fund 640 - SLIF Parks & Recreation Fund 594 - Spring Lake		

Project Costs

	Fund 640 - SLIF Parks & Recreation	Fund 594 - Spring Lake		
Prior Year Allocation	\$300,000	\$476,417	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$370,000	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$670,000</u>	<u>\$476,417</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,146,417</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$0</u>
By Category:	Design Costs:	<u>\$683,000</u>
	Construction Costs:	<u>\$463,417</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: The first phase of Spring Lake (N1), Jack Slaven (N2) and Rick Gonzales Sr. (N3) were completed in 2010 and 2018. The second phase of N1 consists of approximately 6 acres, N2 consists of 1.3 acres and N3 of 3 acres of undeveloped land. A master plan concept for parks N1 and N3 were completed in 2015. The master plans will be revisited by the City and the neighborhood prior to moving forward with project design with this project.

Justification: The Spring Lake Specific Plan requires construction of Parks as SLIF Parks funding is available. It is anticipated that the City will have funding to construct the 2nd phase of Parks N1, N2, and N3 in the 2022 construction season.

Pertinent Issue: The Cal West development deposited \$476,000 for the construction of the greenbelt on the south side of the park. This project will design and construct Phase II of the three Spring Lake Parks (Jack Slaven, Rick Gonzales Sr. and Spring Lake). This project should complete construction for all three parks.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Annual Sewer Repair and Replacement **Project Proponent:** Utility Engineering
Project #: 08-21 **Project Manager:** Tim Busch
MPFP: **User Department:** Public Works
Funding Source(s): Fund 220 - Sewer Enterprise

Project Costs

	Fund 220 - Sewer Enterprise			
Prior Year Allocation	\$1,409,180	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$840,000	\$0	\$0	\$0
2022-23	\$700,000	\$0	\$0	\$0
2023-24	\$700,000	\$0	\$0	\$0
2024-25	\$700,000	\$0	\$0	\$0
2025-26	\$700,000	\$0	\$0	\$0
Subtotal	<u>\$5,049,180</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,049,180</u>			

Cost Estimate By Category:

Pre-Design/Environmental/Studies:	<u>\$0</u>
Design Costs:	<u>\$570,000</u>
Construction Costs:	<u>\$4,479,180</u>
Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project is used to prioritize, design, and develop a construction project for repair of ongoing management of the collection system. Large diameter pipelines are treated separately in a similar manner. These projects will be funded from this project after identification.

Justification: Repair and replacement of sewer lines based on information obtained from Asset Management System and annual CCTV evaluations of sewer lines. This work will be coordinated with street repair work when possible, but depending on the severity of the problem, could be done in advance of scheduled street work. There are several known problem examples: sewer lines constructed from concrete, inflow and infiltration into the Gibson Road, Beamer Street, etc. These projects and others will be scheduled along with other identified problems based on criticality and budget.

Pertinent Issue: Minimize SSO's throughout the City, per the City's SSMP and the City's WDR permit. The sewer model indicates the need to reallocate sewer capacity from Beamer to Gibson Trunk sewer.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Preliminary Odor Abatement
Project #: 08-22
MPFP:
Funding Source(s): Fund 220 - Sewer Enterprise

Project Proponent: Utility Engineering
Project Manager: Tim Busch
User Department: Public Works

Project Costs

	<u>Fund 220 - Sewer Enterprise</u>			
Prior Year Allocation	\$384,500	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$10,000	\$0	\$0	\$0
2022-23	\$10,000	\$0	\$0	\$0
2023-24	\$10,000	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$414,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$414,500</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$414,500</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Design odor facilities for the Wastewater Treatment Plant in order to reduce citizen complaints and facilitate business development.

Justification: Design odor facilities for the Wastewater Treatment Plant in order to reduce citizen complaints and facilitate business development.

Pertinent Issue: The present WDR for the Plant requires that nuisance complaints be kept to a minimum. Increasing density around the Plant will require that some action is taken to reduce the risk of odor complaints. Development fees for specific projects may pay all or part of the project costs.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Treatment Plant Exp-Biosolids	Project Proponent:	Utility Engineering
Project #:	10-11	Project Manager:	Tim Busch
MPFP:		User Department:	Public Works
Funding Source(s):	Fund 220 - Sewer Enterprise		

		Project Costs			
Prior Year Allocation	Fund 220 - Sewer Enterprise				
	\$4,490,000	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>					
2021-22	\$500,000	\$0	\$0	\$0	\$0
2022-23	\$200,000	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0	\$0
2024-25	\$770,000	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0	\$0
Subtotal	<u>\$5,960,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,960,000</u>				

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$0</u>
By Category:	Design Costs:	<u>\$129,000</u>
	Construction Costs:	<u>\$5,831,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project will consist of using a loader and trucks to move dried biosolids to either the landfill or other site for use as a soil amendment.

Justification: Exceptional Quality Composted Equivalent material. It is considered suitable as a soil amendment by EPA and the State Water Resources Control Board. In other areas this material would have been used by the farming community for this purpose. Unfortunately Yolo County rules preclude this use in Yolo County. The Plan is to work with Yolo County to change this but in the meantime the WPCF needs to make a good faith effort to begin to dispose of this material as part of its Waste Discharge Requirements (WDR) Permit. Biosolids in Ponds #8 need to stabilize before they can be removed to the landfill. Pond 11 is scheduled to dry and remove biosolids in year 2021 and pond 9 is scheduled for 2022. After this work is completed, the ponds will have biosolids removed at a rate of one pond every 3 years.

Pertinent Issue: The present waste discharge requirement (WDR) for the Plant required an assessment of the evaporative pond system on the groundwater resource. Ecologic was contracted to evaluate this impact and has shown that this process does impact the groundwater under the ponds.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Water Pollution Asset Replacement Project **Project Proponent:** Public Works
Project #: 14-02 **Project Manager:** Tim Busch
MPFP:
Funding Source(s): Fund 220 - Sewer Enterprise **User Department:** Public Works

		<u>Project Costs</u>			
		<u>Fund 220 - Sewer Enterprise</u>			
Prior Year Allocation		\$2,052,119	\$0	\$0	\$0
<u>Fiscal Year</u>					
2021-22		\$545,000	\$0	\$0	\$0
2022-23		\$750,000	\$0	\$0	\$0
2023-24		\$500,000	\$0	\$0	\$0
2024-25		\$1,000,000	\$0	\$0	\$0
2025-26		\$1,400,000	\$0	\$0	\$0
Subtotal		<u>\$6,247,119</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL		<u>\$6,247,119</u>			
Cost Estimate	Pre-Design/Environmental/Studies:			<u>\$0</u>	
By Category:	Design Costs:			<u>\$300,000</u>	
	Construction Costs:			<u>\$5,947,119</u>	
	Land Acquisition:			<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The Asset Replacement Project works to fund planned equipment replacement and balance the capital costs of equipment replacement over several years to minimize rate impacts. Projects typically include replacement of pumps, mechanical bar screen, aeration equipment, and the generator at the end of their useful life.

Justification: The City's Water Pollution Control Facility (WPCF) has numerous assets that allow the plant to work as designed. This project identifies the expected replacement of assets that will need to be replaced over the next several years. In FY20, two projects are underway under this program, the South Pond Pump Station Rehabilitation Project and the Clarifier #3 mechanism Replacement Project. The WPCF Master Plan will analyze the WPCF processes and equipment and provide recommendations on future projects. Several future projects have been identified including: replacement of standby generator, replacement of YBWL pumps, rehabilitation of RAS pump station, replacement of mechanical bar screen and certain aeration process equipment, etc.

Pertinent Issue: The WPCF has several processes and equipment and operates under an NPDES permit for wastewater effluent discharge. Equipment ages and is subject to corrosion and requires eventual rehabilitation or replacement. Additionally, regulatory requirements and population growth eventually require modifications or enhancements to the WPCF processes.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replacement of Orangeberg Sewer Laterals **Project Proponent:** Utility Engineering
Project #: 14-03 **Project Manager:** Tim Busch
MPFP: **User Department:** Public Works
Funding Source(s): Fund 220 - Sewer Enterprise

		Project Costs			
Prior Year Allocation	Fund 220 - Sewer Enterprise				
	\$85,000	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>					
2021-22	\$300,000	\$0	\$0	\$0	\$0
2022-23	\$500,000	\$0	\$0	\$0	\$0
2023-24	\$500,000	\$0	\$0	\$0	\$0
2024-25	\$500,000	\$0	\$0	\$0	\$0
2025-26	\$500,000	\$0	\$0	\$0	\$0
Subtotal	<u>\$2,385,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$2,385,000</u>				

Cost Estimate By Category: Pre-Design/Environmental/Studies:
Design Costs:
Construction Costs: \$2,385,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: This project will replace the factory "Y", the lateral, and the cleanout behind the walk. The plan is to use trenchless methods for the lateral using CIPP where possible. The project will offer the landowners a fixed price per foot to replace their connection if they choose.

Justification: Sewer lateral failures are the single largest cause of Sanitary Sewer overflows (SSO's) in the City. These failures can be private (non City Responsibility) or the responsibility of the City and need to be reported to the State. Orangeburg is a paper tar pipe product that is prone to failure with age, or root damage, or soil movement. It can also fail when hit by plumbing powered snakes. The City has an estimated 700 of these laterals in its inventory. Lateral work also includes rehabilitation or replacement of sewer laterals that experience failure due to cracking and root intrusion.

Pertinent Issue: Chronic failures of this material.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer/Wastewater Treatment Master Plan	Project Proponent: Mark Cocks
Project #: 14-07	Project Manager: Tim Busch
MPFP:	
Funding Source(s): Fund 220 - Sewer Enterprise	User Department: Community Development

		Project Costs			
	Fund 220 - Sewer Enterprise				
Prior Year Allocation	\$591,500	\$0	\$0	\$0	\$0
Fiscal Year					
2021-22	\$250,000	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0	\$0
Subtotal	<u>\$841,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$841,500</u>				
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$841,500</u>		
	Design Costs:		<u>\$0</u>		
	Construction Costs:		<u>\$0</u>		
	Land Acquisition:		<u>\$0</u>		

ABOUT THE PROJECT:

Project Description: Prepare a Waste Pollution Control Facility Master Plan (WPCF MP) that will identify the future direction, priorities and capital improvement projects for the City's wastewater treatment and discharge processes. The WPCF, originally constructed in 1988, has been expanded and upgraded over the past 32 years and subsequently utilizes assets and processes of varying ages. The WPCF is in need of a comprehensive evaluation in order to synchronize the most cost-effective wastewater treatment with evolving State and Federal regulations and treatment standards while preparing the WPCF to accommodate the future growth of the City.

Justification: The City is responsible for providing safe and reliable wastewater treatment and disposal services of sewage (wastewater) from homes and other facilities within the City. Continued investment in the utility system is a prerequisite for the health and safety of the community it serves as well as economic growth and prosperity in the future. City Engineering and Operations staff identify specific repair and replacement projects that keep the Facility running as designed, but a larger planning effort is necessary to predict large-scale improvements and replacements that are likely to rise in a Facility as old and as large as the WPCF.

Pertinent Issue: The City of Woodland General Plan 2035 identifies the Wastewater Facilities Master Plan (WPCF) as one of the several specific master plans to be retained and updated. The WFMP was originally drafted and adopted in 1986, before the WPCF was constructed. Currently, the WPCF is in full compliance with its NPDES discharge permit and preparation of the WPCF MP will help to ensure full compliance and cost-effective operation in the future.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Large Diameter Wastewater Pipeline Repair, Replacement, & Lining	Project Proponent: Utility Engineering
Project #: 14-15	Project Manager: Tim Busch
MPFP:	
Funding Source(s): Fund 220 - Sewer Enterprise	User Department: Public Works

Project Costs

	Fund 220 - Sewer Enterprise			
Prior Year Allocation	\$646,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$400,000	\$0	\$0	\$0
2022-23	\$1,050,000	\$0	\$0	\$0
2023-24	\$400,000	\$0	\$0	\$0
2024-25	\$500,000	\$0	\$0	\$0
2025-26	\$600,000	\$0	\$0	\$0
Subtotal	<u>\$3,596,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$3,596,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$0</u>
By Category:	Design Costs:	<u>\$160,000</u>
	Construction Costs:	<u>\$3,436,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Repair or replace sections of pipe as deemed necessary for structural integrity.

Justification: There are over 90,000 feet of large diameter pipelines in the City's wastewater system. Depending on the pipeline material, these pipelines are subject to failure from various mechanisms. For example, Beamer Trunk line has 3,900 feet of 30 inch diameter RCP that was installed in 1963. The downstream section was lined in 2007 due to hydrogen sulfide corrosion. This section of pipeline will be inspected in May of 2013. It is anticipated that this section will also need to be lined. This project will be installed at the end of Fy 16 and the beginning of Fy 17. There are other locations in the collection system that will be identified as deficient for various reasons. This project will identify these locations develop a repair plan and create a separate project for bidding and construction.

Pertinent Issue: Minimize SSO's throughout the City, per the City's SSMP and the City's WDR Permit.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Main Street Sanitary Sewer and Storm Repairs	Project Proponent:	Utility Engineering
Project #:	17-23	Project Manager:	Tim Busch
MPFP:		User Department:	Public Works
Funding Source(s):	Fund 220 - Sewer Enterprise Fund 506 - Measure "E"		

Project Costs

	Fund 220 - Sewer Enterprise	Fund 506 - Measure "E"		
Prior Year Allocation	\$60,000	\$40,000	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$60,000</u>	<u>\$40,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$100,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>	
	Design Costs:		<u>\$10,000</u>	
	Construction Costs:		<u>\$90,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: the project entails excavation at the two locations on Main Street to conduct spot repairs of the sewer and storm drain lines. The work included preparation of the bid package, bidding, and construction.

Justification: City staff is continually reviewing the status of the City's sanitary sewer and storm sewer collection system. Repair and replacement of these lines is based on information obtained from the Asset management System and annual CCTV evaluation of sewer and storm collection lines. Projects are identified based on criticality and budget. Through this process, staff has identified that urgent repairs are necessary at various locations. Two pipeline failures were identified on East main Street: a storm drain failure near Walmart and a sanitary sewer failure at Pioneer Street. Both failures are forming sinkholes affecting the pavement on Main Street.

Pertinent Issue: Repair failing sewer main on Main St at Pioneer and repair failing storm main on Main St at Walmart.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	WPCF Pond #11 Biosolids Removal	Project Proponent:	Utility Engineering
Project #:	20-13	Project Manager:	Tim Busch
MPFP:		User Department:	Community Development
Funding Source(s):	Fund 220 - Sewer Enterprise		

		Project Costs			
	Fund 220 - Sewer Enterprise				
Prior Year Allocation	\$790,000	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>					
2021-22	\$740,000	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,530,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,530,000</u>				
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>		
	Design Costs:		<u>\$0</u>		
	Construction Costs:		<u>\$1,530,000</u>		
	Land Acquisition:		<u>\$0</u>		

ABOUT THE PROJECT:

Project Description: The work in this project generally includes mechanically drying of the biosolids in Pond #11 and hauling to the Yolo County Landfill for use as daily cover. The Yolo County Landfill is the only authorized receiver of biosolids in Yolo County. The landfill charges a tipping fee of \$15.00/ton for biosolids. The quantity of biosolids stored in Pond #11 for drying and hauling is estimated at around 11,000 dry tons. The exact quantity cannot be determined until the drying work is completed.

Justification: The City's Water Treatment Control Facility (WPCF) generates biosolids as a result of the wastewater treatment process. The WPCF utilizes a series of ponds to accumulate and stabilize the biosolids over time. Over the past few decades, a significant quantity of biosolids has been accumulated. The WPCF Waste Discharge Permit requires the WPCF to make a good faith effort to begin disposal of this material. Previous work has included removal of biosolids from Ponds #7, #8, #9, and #10 and soil/cement lining of ponds #9 and #10 along with improvements to capping water distribution piping system.

Pertinent Issue: Pond #11 completes the removal of the legacy biosolids necessary to conduct solids handling on a rotational basis where one pond is addressed every 3 years.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	E. Gibson Trunk Sewer Repairs	Project Proponent:	Utility Engineering
Project #:	22-05	Project Manager:	Mark Miller
MPFP:		User Department:	Public Works
Funding Source(s):	Fund 220 - Sewer Enterprise		

Project Costs				
	Fund 220 - Sewer Enterprise			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$1,000,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,000,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies:		
By Category:	Design Costs:		\$0
	Construction Costs:		<u>\$1,000,000</u>
	Land Acquisition:		<u>\$0</u>

ABOUT THE PROJECT:

Project Description: The project generally includes 3,200 linear feet of cured-in-place pipe (CIPP) lining which will allow repairs to be made on the pipeline without open trenching down Gibson Road. The project would also reconstruct one manhole near the southbound SR-113 exit onto Gibson Road and one manhole near the northbound SR-113 on ramp. The work includes significant bypass pumping to keep the sewer system operational during the CIPP lining and manhole reconstruction, as well as significant traffic control to maintain traffic on Gibson Road while repairs are being made. The proposed schedule includes beginning design and permitting with CalTrans in FY22 and construction in late FY22 or early FY23.

Justification: The Gibson Trunk Sewer collects wastewater from the southern third of the City and conveys flows east to the City's Water Pollution Control Facility. The Gibson Trunk was constructed in 1960 using 24-inch diameter vitrified clay pipe (VCP) at depths between 10 feet and 17 feet below ground. VCP material is designed for a service life of 100 years, but significant cracks, fractures and even deformations are evident in the City's recent video assessment of a portion of the Gibson Trunk Sewer pipelines. These defects could be a result of differential ground settlement, poor installation technique, overloading due to the heavy clay soils above the pipe, or a combination. The Gibson Trunk carries a significant amount of sewage flow and these defects need to be addressed in order to maintain durability of the pipelines and reliability of the system to provide wastewater conveyance for the City. In addition to VCP repairs, there exists two manholes on either side of State Route 113 that are buried beneath the soil and are currently inaccessible. To make the necessary repairs on the Gibson Trunk, these manholes need to be exposed and raised to grade.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Rehabilitate the structural lining of the aging and defective Gibson Trunk Sewer pipeline and repair unaccessible manholes on either side of State Route 113.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer System Hydraulic Model Update **Project Proponent:** Utility Engineering
Project #: 23-03 **Project Manager:** Matt Cohen
MPFP: **User Department:** Public Works
Funding Source(s): Fund 220 - Sewer Enterprise

		<u>Project Costs</u>			
<u>Prior Year Allocation</u>	<u>Fund 220 - Sewer Enterprise</u>				
	\$0	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>					
2021-22	\$0	\$0	\$0	\$0	\$0
2022-23	\$90,000	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0	\$0
Subtotal	<u>\$90,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$90,000</u>				
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$90,000</u>		
	Design Costs:		<u>\$0</u>		
	Construction Costs:		<u>\$0</u>		
	Land Acquisition:		<u>\$0</u>		

ABOUT THE PROJECT:

Project Description: The City maintains a sewer collection system hydraulic model that analyzes both dry weather and peak wet weather sewer flows in the system. The model is updated every 3 years to include new sewers and connections to the system, to allow for a comparison between actual and predicted flows, to predict areas of the sewer system that have inadequate capacity to convey peak wet weather flows, and to prioritize replacements.

Justification: The City's Sewer System Management Plan (SSMP) requires that the City's sewer collection system undergo a hydraulic model update on a triennial basis. The purpose is the identification of sources of infiltration and inflow (I&I) and use this information to prioritize I&I repairs and to reduce the potential for sewer system overflows (SSO). The selected repairs would be the most cost effective for reducing the operating costs for the WPCF, preserve capacity for future homes and businesses, and potentially postpone the next WPCF expansion for capacity.

Pertinent Issue: Sewer system hydraulic modeling to comply with the SSMP and Regional Water Quality Control Board requirements for sewer systems and to assist with management of the sewer collection system.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Spring Lake Lift Station Pump Replacement Project

Project Proponent: Utility Engineering

Project #: 23-04

Project Manager: Matt Cohen

MPFP:

Funding Source(s): Fund 220 - Sewer Enterprise

User Department: Public Works

Project Costs

	<u>Project Costs</u>			
	Fund 220 - Sewer Enterprise			
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$600,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$600,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$600,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$0</u>
By Category:	Design Costs:	<u>\$50,000</u>
	Construction Costs:	<u>\$550,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Replacement of two existing 90-HP submersible pumps with two new/enhanced 90-HP pumps. The project would also include a new main PLC panel, a sump termination panel, instrumentation, and site electrical materials. This work is planned to be coordinated with the proposed addition of the 3rd pump in the SLPS.

Justification: The Spring Lake Pump Station (SLPS) is 15 years old and still has all original equipment. The existing 90-HP pumps are nearing their end of life. Submersible sewage pumps typically have a life span between 15 and 20 years. The pumps will be 20 years old in 2026. The project also includes replacement of several electrical replacement parts, such as the PLC panel, sump termination panel, instrumentation, and site electrical panels.

Pertinent Issue: The pumps are nearing the end of their useful life and need to be replaced.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Spring Lake East Regional Pond Landscaping	Project Proponent: Spring Lake Specific Plan
Project #: 06-12	Project Manager: Chris Fong
MPFP: SD-109	User Department: Community Development
Funding Source(s): Fund 681 - SLIF Storm Drain	

Project Costs				
Prior Year Allocation	Fund 681 - SLIF Storm Drain			
	\$484,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$484,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$484,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		\$0	
	Design Costs:		\$20,000	
	Construction Costs:		\$464,000	
	Land Acquisition:		\$0	

ABOUT THE PROJECT:

Project Description: This project will landscape the center island and western portions of the existing Spring Lake East Regional Pond. Native plants and grasses will be used to minimize future maintenance and create/maintain a natural habitat.

Justification: This is the final step in the Spring Lake East Regional Pond construction project. The landscaping consists of native plants with supplemental irrigation. The project was originally approved on July 11, 2006.

Pertinent Issue: Project delayed during reconsideration of Spring Lake financing and is ready for bidding. Planting must occur at the beginning of the rainy season since native plants need rain for establishment and growth. Operating costs will be paid for by the Spring Lake L&L, and are based on the estimated landscaping maintenance costs included in the L&L formation documents. \$484,000 budgeted in between FY09 and FY10. The project was not built. Project to terminate June 20, 2018. No additional purchase orders to be issued other than PO 00072468. The City has contract with Yolo Resource Conservation District to establish landscaping around the pond. Yolo RCD's work is to be complete by June 30, 2020 for hand-over to Public Works. Community Development and Public Works are still working to incorporate continued maintenance of the pond through the Spring Lake Landscape & Lighting District funding.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Pioneer Avenue High School Entrance to Farmer's Central Rd	Project Proponent:	Community Development
Project #:	14-16	Project Manager:	Community Development
MPFP:		User Department:	Community Development
Funding Source(s):	Fund 682 - SLIF Roads		

Project Costs

	Fund 682 - SLIF Roads			
Prior Year Allocation	\$2,300,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$2,300,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$2,300,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$0</u>
By Category:	Design Costs:	<u>\$0</u>
	Construction Costs:	<u>\$2,300,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Balance of widening Pioneer Avenue to 4 lanes after completion of 09-24; includes widening Pioneer Avenue to 4 lanes between HS entrance and Farmer's Central Road.

Justification: Necessary for the construction of houses in the Spring Lake Specific Plan Area and MPRA.

Pertinent Issue: Separate cost estimate not completed yet; used remaining balance of project money after completion of 09-24. Project most likely to be completed by development of Merrit Murphey property.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave **Project Proponent:** Community Development
Project #: 19-01 **Project Manager:** TBD
MPFP: SW-2
Funding Source(s): Fund 682 - SLIF Roads **User Department:** Public Works
Fund 582 - Road Development

Project Costs

	Fund 682 - SLIF Roads	Fund 582 - Road Development		
Prior Year Allocation	\$400,000	\$57,000	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$400,000</u>	<u>\$57,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$457,000</u>			
Cost Estimate By Category:				
Pre-Design/Environmental/Studies:			<u>\$0</u>	
Design Costs:			<u>\$45,700</u>	
Construction Costs:			<u>\$411,300</u>	
Land Acquisition:			<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: 2016 Draft SL CIP Update, Project 23.

Justification: Complete landscape/walk frontage.

Pertinent Issue: Length may vary depending on phasing with ramp.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Spring Lake 2019 CIP Update	Project Proponent:	Community Development
Project #:	19-12	Project Manager:	TBD
MPFP:		User Department:	Community Development
Funding Source(s):	Fund 601 - Spring Lake Administration		

Project Costs				
Prior Year Allocation	Fund 601 - Spring Lake Administration			
	\$130,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$25,000	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$155,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$155,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$155,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Update the Spring Lake CIP and associated Spring Lake Infrastructure and SLIF fee financial analysis documents as needed to justify Spring lake Infrastructure fees.

Justification: The City has an obligation to update this document based on the significant amount of construction that will be completed and accounted for over the next year.

Pertinent Issue: The City needs to keep the fee updated to make sure the correct fee is being collected.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	South Area Flowage Easement	Project Proponent:	Community Development
Project #:	19-14	Project Manager:	TBD
MPFP:		User Department:	Public Works
Funding Source(s):	Fund 681 - SLIF Storm Drain		

Project Costs				
Prior Year Allocation	Fund 681 - SLIF Storm Drain			
	\$300,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$300,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$300,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$300,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project includes the acquisition of storm flowage easement on the east and west sides of CR102 south of CR25A.

Justification: Overflow storm drainage from Willow Slough (at CR 102) has historically backup up into what is now the Spring Lake area. Due to the construction of CR 25A at a height that prevents these flows from spreading into Spring Lake, there is an increase in stormwater spread in the area south of CR25A.

Pertinent Issue: The funding set aside will be used to perform property appraisals and any engineering needed to support discussions with landowners. SLIF (Set Aside) funding availability will need to be verified with the finance department prior to expending any project funds.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Spring Lake Sewer Pump Station Improvements

Project Proponent: Brent Meyer

Project #: 21-10

Project Manager: TBD

MPFP:

Funding Source(s): Fund 685 - SLIF Sanitary Sewer

User Department: Community Development

Project Costs

Prior Year Allocation	Fund 685 - SLIF Sanitary Sewer			
	\$50,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0		\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$50,000</u>		<u>\$0</u>	<u>\$0</u>

TOTAL

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$50,000</u>
By Category:	Design Costs:	<u>\$0</u>
	Construction Costs:	
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: The project will place a 3rd pump at the Spring Lake Sewer Pump Station. This project may also upsize the existing pumps.

Justification: Replacement of two existing 90-HP submersible pumps with two new/enhanced 90-HP pumps. The project would also include a new main PLC panel, a sump termination panel, instrumentation, and site electrical materials. This work is planned to be coordinated with the proposed addition of the 3rd pump in the SLPS.

Pertinent Issue: The pumps are nearing the end of their useful life and need to be replaced.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: FloodSAFE Yolo/Cache Creek Feasibility Study **Project Proponent:** City Management
Project #: 09-15 **Project Manager:** Tim Busch
MPFP: **User Department:** Public Works
Funding Source(s): Fund 220 - Sewer Enterprise
Fund 581 - Storm Drain Development

Project Costs

	Fund 220 - Sewer Enterprise	Fund 581 - Storm Drain Development		
Prior Year Allocation	\$5,050,000	\$429,000	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$200,000	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$5,250,000</u>	<u>\$429,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,679,000</u>			

Cost Estimate By Category: Pre-Design/Environmental/Studies: \$5,679,000
Design Costs: \$0
Construction Costs: \$0
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: The project generally includes participation in the ongoing Lower Cache Creek Feasibility Study (LCCFS). The LCCFS is led by the Corps of Engineers and the City and DWR are non-federal sponsors. City and DWR are each responsible for 25% of study costs. The goal of LCCFS is to report a project that will provide 100-year flood protection to Woodland that also meets Federal NED requirements. The second effort is to work within the DWR Urban Flood Risk Reduction Program to evaluate a flood protection solution to flood risk from the YBWL. This effort is a partnership between the City and DWR, along with several other stakeholders to advance portions of a regional project with the goal of protecting Woodland from a 100-year event within the yolo Bypass. Portions of this effort are expected to be pass through costs funded by DWR and stakeholders.

Justification: This project builds on the earlier FloodSAFE Yolo work and includes a flood management plan to address flooding potential associated with both Lower Cache Creek and the Yolo Bypass.

Pertinent Issue: The Lower Cache Creeke levee system provides less than 100-year flood protection for Woodland. The levees have capacity to protect against a 30-year storm. The Yolo Bypass West Levee (YBWL) has been decertified and by definition does not provide 100-year protection to Woodland. Portions of Woodland are located in either or both the floodplains associated with these two levee systems. The intent of the project is to develop a solution to bring the City out of floodplain. A portion of the expenses for this project will be reimbursed to the City through the UFFR.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Stormwater Quality Design Manual Update & Hydromodification Exemption Efforts	Project Proponent:	Utility Engineering
Project #:	16-03	Project Manager:	Chris Fong
MPFP:	SD-229	User Department:	Community Development
Funding Source(s):	Fund 581 - Storm Drain Development		

Project Costs

	Fund 581 - Storm Drain Development			
Prior Year Allocation	\$150,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$150,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$150,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$150,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Update the City's Stormwater Quality Design Standards to incorporate Low Impact Development Design Standards and to Obtain Exemption from the MS4 Permit Required Hydromodification Requirements.

Justification: The City's Stormwater Quality Design Manual was last updated in April 2006 and needs to be updated to reflect the new MS4 permit and incorporate Low Impact Development (LID) design standards. In addition to staff and consultant efforts to update the manual, funding will be used to cover the cost of a consultant to engage RWQCB staff to obtain exemption from the MS4 Permit hydromodification requirements.

Pertinent Issue: The State Water Resources Control Board adopted the General Stormwater Phase II Small Municipal Separate Storm Sewer System (MS4) Program Permit in February 2013 and it became effective on July 1, 2013. The permit specifies that Woodland shall comply with the permit requirements pursuant to timeframes identified in the permit. By July 1, 2015, the City is to update our Stormwater Design Manual to incorporate Low Impact Design Standards. By July 1, 2016, the permit would require the City to either obtain a hydromodification exemption or require all development projects to not exceed pre-development storm runoff. Effectively this will require all development projects greater than 2,500 sf to develop on-site storage of their post-stormwater flows from the site so it does not exceed pre-development stormwater flows. Thus it is in the City's interest to obtain an exemption from the RWQCB as without an exemption, development will be harmed.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Storm Drainage Outfall Channel Outlet Structure
Project Proponent: Utility Engineering
Project #: 20-06
Project Manager: Tim Busch
MPFP:
Funding Source(s): Fund 581 - Storm Drain Development
Fund 220 - Sewer Enterprise
Fund 221 - Storm Drain Enterprise
User Department: Community Development

Project Costs

Prior Year Allocation	Fund 581 - Storm Drain Development	Fund 220 - Sewer Enterprise	Fund 221 - Storm Drain Enterprise	\$0
	\$300,000	\$200,000	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$3,485,000	
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$300,000</u>	<u>\$200,000</u>	<u>\$3,485,000</u>	

TOTAL

Cost Estimate By Category:
Pre-Design/Environmental/Studies: \$100,000
Design Costs: \$400,000
Construction Costs: \$3,585,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: The project generally includes excavation of the YBWL and removal of the 3 48-inch diameter CMPS's and installation of 5 72-inch diameter concrete culverts. The culvert work would include sluice gates and positive closure devices to protect lands west of the YBWL from high water in the Yolo Bypass (including the City of Woodland and Conaway Ranch). A separately funded project would relocate the WPCF sewer effluent pipe that exists above the existing culverts. The project would also reconstruct the YBWL at the culvert location. The work includes significant dewatering and environmental mitigation because the existing culverts are several feet underwater on both sides of the YBWL. Environmental permitting work is expected to take between 1 and 2 year with permits required from several agencies. The proposed schedule includes beginning design and environmental permitting work in FY20 and construction in FY23.

Justification: The entire City's storm drainage system outlets to the Yolo Bypass through the Outfall Channel and culverts through the Yolo Bypass West Levee (YBWL). The existing culverts were constructed around 1971 and consist of three 48-inch diameter corrugated metal pipes (CMP) with flap gates on the discharge end. Storm drainage flows have increased significantly since 1971 due to development within the City and as a result, additional capacity is needed through the culverts crossing the YBWL. Additionally, the existing CMP's have corroded and are needing to be replaced. Agreement No. 71-518, Section 2 (h) between Investment Operating Corporation, RD2035, City of Woodland, and Yolo County obligate the City and County to permit and fund replacement and expansion of the culverts.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Replace aging and failing storm drainage pipes and add additional capacity for storm drainage through the YBWL. Yolo County has agreed to fund 26% of this project (\$925K). The County will also pay 26% of any construction change orders which will be calculated at the end of the project. Remaining cost will be paid through the City'sf ARP funds.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Storm Drain Channel south of Woodland Christian School **Project Proponent:** Utility Engineering
Project #: 21-07 **Project Manager:** TBD
MPFP: **User Department:** Community Development
Funding Source(s): Fund 681 - SLIF Storm Drain

Project Costs				
	Fund 681 - SLIF Storm Drain			
Prior Year Allocation	\$400,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$400,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$400,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>	
	Design Costs:		<u>\$50,000</u>	
	Construction Costs:		<u>\$350,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The project will construct approximately 500' of 60" storm drain pipe.

Justification: The project is required to reduce storm drainage maintenance costs by connecting two segments of storm drainage pipe, thereby eliminating a segment of storm drainage ditch.

Pertinent Issue: This project is also needed to provide a connection from the current Woodland Christian School site to their parcel on the south side of the current Farmer's Central Ditch.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	North Canal Pump Station Emergency Generator Rehabilitation Project	Project Proponent:	Utility Engineering
Project #:	22-02	Project Manager:	Chris Fong
MPFP:		User Department:	Public Works
Funding Source(s):	Fund 221 - Storm Drain Enterprise		

Project Costs

	Fund 221 - Storm Drain Enterprise			
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$50,000	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$50,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$50,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$50,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The project generally includes evaluating both the NCPS and EMPS generators and electrical components to assess ongoing reliability and any needed rehabilitation. Given the age of the generators and electrical components, it is possible that the analysis would recommend replacement or rehabilitation of the generators and electrical components.

Justification: The North Canal Pump Station (NCPS) pumps storm water from the North Drainage Canal to the Outfall Channel. The NCPS is equipped with 2 pumps, and emergency generator, and 2-42 inch diameter discharge pipes. The emergency generators at both the North Canal Pump Station and the East Main Pump Station (EMPS) are the original generators. Together, the NCPS and EMPS provide drainage for approximately the northern 2/3 of the City. The emergency generators are essential for the operation of the storm drainage pump stations during storm events. Generators generally have a useful life of around 20-years, at which point the generators may require rehabilitation or replacement to ensure reliability.

Pertinent Issue: Maintenance of existing storm drainage infrastructure.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	North Canal Pump Station Pipe Rehabilitation Project	Project Proponent:	Utility Engineering
Project #:	22-08	Project Manager:	Chris Fong
MPFP:		User Department:	Public Works
Funding Source(s):	Fund 221 - Storm Drain Enterprise Fund 220 - Sewer Enterprise		

Project Costs

	Fund 221 - Storm Drain Enterprise	Fund 220 - Sewer Enterprise		
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$180,000	\$0	\$0	\$0
2022-23	\$0	\$170,000	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$180,000</u>	<u>\$170,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$350,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		\$0	
	Design Costs:		<u>\$30,000</u>	
	Construction Costs:		<u>\$320,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The project generally includes exposing the pipes to ascertain the extent of corrosion, including beneath the Cache Creek Settling Basin access road and then sandblasting and recoating the two discharge pipes. The new coating system would have an expected 20-year design life.

Justification: The North Canal Pump Station (NCPS) pumps storm water from the North Drainage Canal to the Outfall Channel. The NCPS provides drainage for approximately the northern 1/3 of the City. The NCPS is equipped with 2 pumps, an emergency generator, and 2-42 inch diameter discharge pipes. The two discharge pipes are welded steel and have experienced significant corrosion over time. The pipes cross the access to the Cache Creek Settling Basin and need to be maintained in the access to the Cache Creek Settling Basin and need to be maintained in accordance with various agreements between the City, County, and DWR. The pipes need to be recoated in order to extend the service life of the pipes. If the pipes are not recoated, the corrosion would continue until the pipes require replacement at a significantly higher cost.

Pertinent Issue: Maintenance of existing storm drainage infrastructure

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Storm Drainage Trash Capture Project **Project Proponent:** Utility Engineering
Project #: 23-05 **Project Manager:** Chris Fong
MPFP: **User Department:** Community Development
Funding Source(s): Fund 501 - Capital Projects

<u>Project Costs</u>				
Prior Year Allocation	Fund 501 - Capital Projects			
	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$50,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$50,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$50,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$50,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Since all storm drainage water in the City flows into one location, the Outfall Channel, Compliance Track 1 (full capture) is the best choice for compliance. Track 1 (full capture) means no particles 5 mm or less are allowed to leave the City's storm drain system. Track 2 would require capture at each of the drainage inlets or something similar. Track 2 would significantly increase O&M costs to maintain capture devices at several hundred drainage inlets. Under Track 1, a single capture device would be constructed in the Outfall Channel to capture solids greater than 5 mm. The project generally entails: preparation of preliminary design concepts and obtaining State approval before proceeding to final design, significant environmental permitting, and construction of the storm capture device.

Justification: The City is a Phase II MS4 Permittee who will need to comply with the State's Trash Amendments for stormwater. City implementation of either Compliance Track 1 or Compliance Track 2. City is in Track 1 in which full capture means no particles 5mm or less are allowed to leave the City's storm drain system. Prior to installation, the overall technical specifications of the full capture systems must be certified by the State Water Board. Permittees will need to submit a certification request letter, including supporting documentation. These full capture BMPs are also certified for future installations unless the State Water Board determines otherwise. The State Water Board will evaluate whether Treatment Controls in the CASQA New Development and Redevelopment BMPs Handbook meet the requirements for "full capture system." The State Water Board has committed to address permittee submittals in a timely manner and will post the initial list of certified designs.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: SWRCB has approved the Trash Amendments for the Inland Surface Waters, Enclosed Bays, and Estuaries Plan which requires that within 18 months from the effective date (December 2, 2015), the Water Boards must: 1) issue new or modified Phase I&II MS4 permits incorporating the trash provisions; or, 2) issue an order via Water Code 13267 or 13383 requesting a permittee decision on whether they will use Compliance Track 1 or Track 2.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: I-5/SR113 Freeway to Freeway Connectors Phase 2
Project Proponent: Brent Meyer
Project #: 00-06
Project Manager: Brent Meyer
MPFP: IGS-100
Funding Source(s): Fund 582 - Road Development
Fund 506 - Measure "E"
User Department: Community Development

Project Costs

	Fund 582 - Road Development	Fund 506 - Measure "E"		
Prior Year Allocation	\$433,000	\$45,000	\$0	\$0
Fiscal Year				
2021-22	\$6,000	\$0	\$0	\$0
2022-23	\$15,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$454,000</u>	<u>\$45,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$499,000</u>			

Cost Estimate By Category:
Pre-Design/Environmental/Studies: \$499,000
Design Costs: \$0
Construction Costs: \$0
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: This project includes the construction of the freeway to freeway connectors from northbound I-5 to southbound SR113.

Justification: Project is needed to serve regional traffic growth and to maintain adequate level of service on Main Street and other routes that are used until the connectors are built. The project is identified in the Streets Master Plan.

Pertinent Issue: Project funding/timing has been moved out into the 10-20 year time horizon. The City is working with Caltrans and SACOG to process a cooperative agreement to maintain parcels that have been acquired and to reallocate funding to the East Main Street project (CIP 13-05). The reallocated funding is already included in Fund 351 of the East Main Street Project. MSE funding was used for a lobbyist to assist with seeking federal project funding. Caltrans has informed the City that they no longer want to maintain the parcels. The City has processed an agreement so that the City can maintain the acquired parcels. Without this agreement, Caltrans would be required to sell the parcels. Funding has been added to maintain the parcels.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Traffic Engineering Services	Project Proponent: Katie Wurzel
Project #: 02-28	Project Manager: Katie Wurzel
MPFP: TES-100	
Funding Source(s): Fund 582 - Road Development	User Department: Community Development

Project Costs

	Fund 582 - Road Development			
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$30,000	\$0	\$0	\$0
2022-23	\$25,000	\$0	\$0	\$0
2023-24	\$40,000	\$0	\$0	\$0
2024-25	\$40,000	\$0	\$0	\$0
2025-26	\$40,000	\$0	\$0	\$0
Subtotal	<u>\$175,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$175,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$175,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Examples of this could include but are not limited to the following: Traffic Safety Commission support, speed zone studies, traffic counts, customer requests. The cost could include the traffic engineering analysis, design or construction of minor traffic improvements (i.e. signing/stripping or new stop signs)

Justification: New development increases traffic volume requiring more traffic engineering services to address requests for traffic calming, new traffic control devices, signal timing revision etc.

Pertinent Issue: This project is funded at \$40,000 each year, but previous years funding does not carry forward.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Measure E/Measure F - Planning-
Management

Project Proponent: Katie Wurzel

Project #: 06-06

Project Manager: Katie Wurzel

MPFP:

Funding Source(s): Fund 507 - Measure "F"

User Department: Community Development

Project Costs

	Fund 507 - Measure "F"			
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$50,000	\$0	\$0	\$0
2022-23	\$50,000	\$0	\$0	\$0
2023-24	\$50,000	\$0	\$0	\$0
2024-25	\$50,000	\$0	\$0	\$0
2025-26	\$50,000	\$0	\$0	\$0
Subtotal	<u>\$250,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$250,000</u>			

Cost Estimate Pre-Design/Environmental/Studies: \$250,000

By Category: Design Costs: \$0

Construction Costs: \$0

Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Funding to support the planning and management of the Measure E/F Road Program and the projects associated with the program. This funding is used to purchase pavement software, perform yearly road inspections, update Micropaver, scope future road rehabilitation projects and perform other program related needs.

Justification: This funding supports the program as a whole and allows the independent funding of required aspects that are not project specific

Pertinent Issue: MSF now continues the road work planning, management and maintenance that MSE was previously responsible for.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Annual In-House Road Program Support **Project Proponent:** Katie Wurzel
Project #: 06-14 **Project Manager:** Katie Wurzel
MPFP:
Funding Source(s): Fund 507 - Measure "F" **User Department:** Public Works

Project Costs				
	Fund 507 - Measure "F"			
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$750,000	\$0	\$0	\$0
2022-23	\$1,000,000	\$0	\$0	\$0
2023-24	\$1,000,000	\$0	\$0	\$0
2024-25	\$1,000,000	\$0	\$0	\$0
2025-26	\$1,000,000	\$0	\$0	\$0
Subtotal	<u>\$4,750,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$4,750,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$0</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:			
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Fund material and labor for work done by in-house road crews for road program support including preparatory work for the annual road maintenance and rehabilitation projects as well as maintenance work done throughout the City.

Justification: Council direction from meeting on 10-02-07. Help alleviate the funding shortfall from outside sources and to provide maintenance work at a lower overall cost.

Pertinent Issue: The Council approved this funding contingent upon City staff preparing yearly reporting as to the cost effectiveness of using in-house staff. The operational costs are included in the cost of ownership of maintaining the City's roadway system. Funding does not carry forward from year to year. For FY20-FY22, assuming \$500K to balance street maintenance funding and \$250K for materials. FY23 and forward assumes a need of \$1,000,000.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: East Main Street Improvement Project **Project Proponent:** Katie Wurzel
Project #: 13-05 **Project Manager:** Diana Ayon
MPFP:
Funding Source(s): Fund 351- Transportation Grants **User Department:** Community Development
Fund 361 - RMRA
Fund 210 - Water Enterprise

	<u>Project Costs</u>				
	Fund 351- Transportation Grants	Fund 361 - RMRA	Fund 210 - Water Enterprise	Fund 506 - Measure "E"	Fund 220 Sewer Enterprise
Prior Year Allocation	\$2,956,000	\$0	\$50,000	\$0	\$50,000
Fiscal Year					
2021-22	\$3,046,000	\$1,369,000	\$0	\$364,838	
2022-23	\$0	\$300,000	\$0	\$0	
2023-24	\$0	\$0	\$0	\$0	
2024-25	\$0	\$0	\$0	\$0	
2025-26	\$0	\$0	\$0	\$0	
Subtotal	<u>\$6,002,000</u>	<u>\$1,669,000</u>	<u>\$50,000</u>	<u>\$364,838</u>	<u>\$50,000</u>
TOTAL	\$8,085,838	\$8,135,838			
Cost Estimate By Category:					
Pre-Design/Environmental/Studies:	\$0				
Design Costs:	\$550,000				
Construction Costs:	\$7,635,838				
Land Acquisition:	\$0				

ABOUT THE PROJECT:

Project Description: Project will install bike lanes on Main Street and curb and gutter, landscape, fencing, irrigation and storm drainage on the north side of East Main Street between Pioneer Avenue and East Street. Project also includes an off-street bike path from Pioneer to Matmor.

Justification: Project is consistent with the Bicycle Transportation Plan and is needed to improve intra city bikeways, which are required before support will be given for the Woodland-Davis bikeway. Project also improves the blighted entrance to downtown and screens the railroad tracks along Main Street

Pertinent Issue: Project will improve bicycle interconnectivity of Woodland by providing bike lanes on Main Street between Pioneer Avenue and East Street. Project will also enhance the appearance of East Main Street. Some of the 351 funding comes from de-programming of the I-5/SR 113, \$1.08 M from SACOG Bike/Ped & local/regional grant. Construction is delayed until 2017/18 to match SACOG funding availability. \$100,000 was awarded from a Community Design SACOG Grant in the FY16 funding cycle. The City received \$265,000 of SHOPP funding from Caltrans for improvements on the I-5 On-ramp that will be constructed with the project.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install Traffic Signal at Kentucky/Cottonwood	Project Proponent: Katie Wurzel
Project #: 17-02	Project Manager: Katie Wurzel
MPFP: NTS-20	
Funding Source(s): Fund 582 - Road Development	User Department: Community Development

Project Costs

	<u>Fund 582 - Road Development</u>			
Prior Year Allocation	\$450,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$450,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$450,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>	
	Design Costs:		<u>\$40,000</u>	
	Construction Costs:		<u>\$410,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Install traffic signal at Kentucky Ave. and Cottonwood St. Widening not included, adequate road width for installation of a left turn lane (WB). May need small ROW take to set pole on north side of intersection.

Justification: The project is identified in the Streets Master Plan and the MPFP.

Pertinent Issue: The construction of this project is a condition of the Westwood II project.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sports Park Drive Pedestrian Overcrossing **Project Proponent:** Brent Meyer
Project #: 17-22 **Project Manager:** Sara Andreotti
MPFP: IGS-102
Funding Source(s): Fund 501 - Capital Projects **User Department:** Community Development
Fund 593 - Gibson Ranch Infrastructure
Fund 582 - Road Development

	Project Costs			
	Fund 501 - Capital Projects	Fund 593 - Gibson Ranch Infrastructure	Fund 582 - Road Development	Fund 210 - Water
Prior Year Allocation	\$1,650,000	\$1,450,000	\$0	\$0
Fiscal Year				
2021-22	\$2,010,000	\$0	\$2,100,000	\$350,000
2022-23	\$0	\$0	\$225,000	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,660,000</u>	<u>\$1,450,000</u>	<u>\$2,325,000</u>	<u>\$350,000</u>
TOTAL	<u>\$7,785,000</u>			

Cost Estimate By Category: Pre-Design/Environmental/Studies: \$0
Design Costs: \$950,000
Construction Costs: \$6,385,000
Land Acquisition: \$450,000

ABOUT THE PROJECT:

Project Description: Construct a bicycle/pedestrian overcrossing over SR113 along the Sports Park Drive/Farmers Central Road Alignment.

Justification: This project is needed to complete a bicycle/pedestrian connection along the south side of town from CR102 to Ashley Avenue. This will enable residents to access the existing north/south bike lane corridors throughout the City. This project will provide bicycle/pedestrian access to the Community Center/Sports Park and to the growth areas on the east side of SR113.

Pertinent Issue: The project has approximately \$3.66 Million in developer funding expected through individual project development agreements and reallocated Spring Lake Transit Funding. The Gibson Ranch Infrastructure Fund remaining balance will be allocated to this project. The project landscaping is not currently funded. Staff will add this cost to the SLIF set aside if sufficient funding is available

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)

Project Proponent: Katie Wurzel

Project #: 19-05

Project Manager: TBD

MPFP:

Funding Source(s): Fund 361 - RMRA
 Fund 507 - Measure "F"
 Fund 506 - Measure "E"

User Department: Public Works

Project Costs

	Fund 361 - RMRA	Fund 507 - Measure "F"	Fund 506 - Measure "E"	Fund 220 - Sewer
Prior Year Allocation	\$736,000	\$1,416,000	\$2,453,000	\$0
Fiscal Year				
2021-22	\$700,000	\$0	\$300,443	\$0
2022-23	\$260,000	\$0	\$0	\$100,000
2023-24	\$1,300,000	\$500,000	\$0	\$0
2024-25	\$1,400,000	\$1,100,000	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$4,396,000</u>	<u>\$3,016,000</u>	<u>\$2,753,443</u>	<u>\$100,000</u>
TOTAL	<u>\$10,265,443</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$100,000</u>
By Category:	Design Costs:	<u>\$500,000</u>
	Construction Costs:	<u>\$9,765,158</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Project will rehabilitate Matmor Road from E. Main Street to Gibson Road and Gum Avenue from East Street to Matmor Road. Improvements include rehabilitation of the existing asphalt roadway, repair of damaged curb, gutter and sidewalk as needed and improvements to ADA access at intersections within the corridors. The project will widen and improve delineation of the existing bike lanes to encourage bicycle transportation to nearby shopping centers and elementary schools within the project area. The estimated useful life of the project is 15-20 years.

Justification: Matmor Road and Gum Avenue are known to be failing and are identified in the City's Pavement Management System as having PCI less than or equal to 55. The roadways are both corridors that carry significant local and regional vehicular traffic as well as local bicycle traffic accessing adjacent neighborhoods, shopping centers, schools, parks and the Yolo County Fairgrounds.

Pertinent Issue: The project will repair existing failing roadways within the City. Work will be coordinated with major utility repair work to maximize cost efficiencies for the road and utility programs. Revenue projections for RMRA are as follows: FY18: \$325,000 (actual received \$349,323), FY19: \$900,000 (actual received \$1,108,104), FY20: \$1 million, FY21: \$1.14 million. This project will likely begin construction in FY23 and conclude in FY24. This allows adequate revenue to build project in its entirety.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street
Project Proponent: Katie Wurzel

Project #: 20-01
Project Manager: Diana Ayon

MPFP:
Funding Source(s): Fund 351- Transportation Grants
Fund 507 - Measure "F"
Fund 361 - RMRA
User Department: Community Development

Project Costs

	Fund 351- Transportation Grants	Fund 507 - Measure "F"	Fund 361 - RMRA	Fund 506 - Measure "E"	Fund 210 Water Enterprise	Fund 220 Sewer Enterprise
Prior Year Allocation	\$3,933,000	\$1,700,000	\$500,000	\$0	\$210,000	\$100,000
Fiscal Year						
2021-22	\$0	\$60,000	\$0	\$1,063,617	\$0	
2022-23	\$0	\$0	\$640,000	\$0	\$50,000	
2023-24	\$0	\$0	\$0	\$0		
2024-25	\$0	\$0	\$0	\$0		
2025-26	\$0	\$0	\$0	\$0		
Subtotal	<u>\$3,933,000</u>	<u>\$1,760,000</u>	<u>\$1,140,000</u>	<u>\$1,063,617</u>	<u>\$260,000</u>	<u>\$100,000</u>
TOTAL	\$7,896,617	<u>\$8,256,617</u>				

Cost Estimate By Category:

Pre-Design/Environmental/Studies:	<u>\$10,000</u>
Design Costs:	<u>\$825,000</u>
Construction Costs:	<u>\$7,421,617</u>
Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Project will rehabilitate the pavement on Gibson Road between East and West Streets. Improvements include pavement rehabilitation, improved bike lanes, sidewalk repairs, ADA ramp improvements and traffic signal improvements.

Justification: Part of the on-going pavement rehabilitation program.

Pertinent Issue: Project was awarded grant funding through the 2018 SACOG Local Regional Funding round. State/Federal funding source has yet to be determined. The total grant amount is \$3.933 M. Grant match will be \$1.7M of MSF funding.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: E. Gibson Road/Harry Lorenzo Ave/Bourn Drive Traffic Signal **Project Proponent:** Brent Meyer
Project #: 20-04 **Project Manager:** TBD
MPFP: NTS-300
Funding Source(s): Fund 582 - Road Development **User Department:** Public Works

Project Costs

Prior Year Allocation	Fund 582 - Road Development			
	\$100,000	\$0	\$0	\$0
Fiscal Year				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$1,190,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,290,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,290,000</u>			

Cost Estimate By Category: Pre-Design/Environmental/Studies: \$0
Design Costs: \$150,000
Construction Costs: \$1,140,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: This project includes placing a traffic signal at the Bourn Drive/E. Gibson Road/Harry Lorenzo Avenue intersection. The signal will need to provide emergency vehicle access due to its proximity to the fire station. The project also includes the modification of the median island on E. Gibson Road in order to accommodate eastbound/westbound left turn lanes.

Justification: This signal is required to provide access for the future fire station planned for the northeast corner of the Bourn Drive/E. Gibson Road/Harry Lorenzo Avenue intersection. It is also needed to provide vehicle access for Spring Lake and the Tech Park.

Pertinent Issue: A portion of the project funding will likely be needed in the near term in order to reimburse any advanced underground work associated with the development south of E. Gibosn Road from Harry Lorenzo Avenue to Pioneer Avenue.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: W. Gibson Road Safe Routes to School -
West Street to CR 98

Project Proponent: Katie Wurzel

Project #: 20-08

Project Manager: Diana Ayon

MPFP:

Funding Source(s): Fund 351- Transportation Grants
Fund 361 - RMRA
Fund 506 - Measure "E"

User Department: Public Works

Project Costs

	Fund 351- Transportation Grants	Fund 361 - RMRA	Fund 506 - Measure "E"	Fund 507 - Measure "F"	Fund 210 Water Enterprise	Fund 220 Sewer Enterprise
Prior Year Allocation	\$3,816,000	\$1,277,700	\$300,000	\$0	\$108,000	\$100,000
Fiscal Year						
2021-22	\$0	\$0	\$0	\$210,000	\$0	
2022-23	\$0	\$0	\$0	\$550,000	\$50,000	
2023-24	\$0	\$0	\$0	\$0		
2024-25	\$0	\$0	\$0	\$0		
2025-26	\$0	\$0	\$0	\$0		
Subtotal	<u>\$3,816,000</u>	<u>\$1,277,700</u>	<u>\$300,000</u>	<u>\$760,000</u>	<u>\$158,000</u>	<u>\$100,000</u>
TOTAL	\$6,153,700	<u>\$6,411,700</u>				

Cost Estimate By Category:
 Pre-Design/Environmental/Studies: \$0
 Design Costs: \$485,000
 Construction Costs: \$5,926,000
 Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Project will rehabilitate the pavement on W. Gibson Road between West Street and CR 98. Improvements include pavement rehabilitation, improved bike lanes, narrowed travel lanes, sidewalk repairs, ADA ramps, signal improvements, road diet and a pedestrian actuated lighted crossing at California.

Justification: The pavement on Gibson Road is failing beyond maintenance levels.

Pertinent Issue: Project was awarded grant funding through the 2018 and 2019 SACOG funding rounds and received a total State/Federal grant amount of \$3,816,000.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Local Roadway Safety Plan Project	Project Proponent: Katie Wurzel
Project #: 21-13	Project Manager: Sara Andreotti
MPFP:	
Funding Source(s): Fund 351- Transportation Grants Fund 507 - Measure "F"	User Department: Community Development

Project Costs

	Fund 351- Transportation Grants	Fund 507 - Measure "F"		
Prior Year Allocation	\$56,700	\$3,000	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$7,000	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$56,700</u>	<u>\$10,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$66,700</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$50,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The goal of the project is to expand the City's Systemic Safety Analysis Report, concluded in early 2020 and develop an LRSP. Included in the scope of the LRSP are the following: identify key stakeholders and engage them in the development of the LRSP; update collision data; reevaluate and update countermeasures if necessary and develop an Implementation Plan consistent with the LRSP.

Justification: The goal of the Roadway Safety Plan (LRSP) grant is to help local agencies identify safety projects to submit for HSIP funding consideration. The City was awarded \$56,700 in LRSP funding with a \$10,000 local match.

Pertinent Issue: HSIP Cycle 11 will be required for an agency to be able to apply for HSIP funding.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts) **Project Proponent:** Community Development

Project #: 21-14 **Project Manager:** Ed Wisniewski

MPFP: IGS-103

Funding Source(s): Fund 582 - Road Development **User Department:** Community Development
Fund 682 - SLIF Roads

	Project Costs			
	Fund 582 - Road Development	Fund 682 - SLIF Roads		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2021-22	\$300,000	\$0	\$0	\$0
2022-23	\$0	\$1,567,082	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$300,000</u>	<u>\$1,567,082</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,867,082</u>			

Cost Estimate By Category: Pre-Design/Environmental/Studies: \$300,000
Design Costs: \$1,567,082
Construction Costs: \$0
Land Acquisition:

ABOUT THE PROJECT:

Project Description: The project will reconstruct the existing State Route 113/County Road 25A interchange to modify the intersections from stop control to single lane roundabouts with bypass lanes from CR25A to southbound/northbound ramps. Currently re-evaluating traffic modeling assumptions to determine if an interim project is required to facilitate build-out of SL and a portion of WRTP. Currently entering the Project Report phase for the ultimate project. Expecting design phase to begin in early 2023, construction in FY 2024/25 depending on rate of development in WRTP.

Justification: The project proposes to reconstruct the existing State Route (SR) 113/County Road (CR) 25A interchange to address growth related traffic demand triggered by the Woodland Research and Technology Park specific plan area as well as build-out of Spring Lake.

Pertinent Issue: Interim project (CIP 20-05) to be terminated. Transfer approximately \$1.575 in remaining 20-05 funding (SLIF Roads) to this project. 25% of the project cost will be paid from the Road Development Fund (582). The remaining funding will come from WRTP development. At some predetermined level of development of the Tech. Park, the requirement to construct these modifications will be triggered and developers will need to fund the project in order to proceed with development.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2022 ADA Improvements	Project Proponent: Katie Wurzel
Project #: 22-01	Project Manager: Diana Ayon
MPFP:	User Department: Public Works
Funding Source(s): Fund 320 - CDBG Fund 210 - Water Enterprise Fund 507 - Measure "F"	

Project Costs

	Fund 320 - CDBG	Fund 210 - Water Enterprise	Fund 507 - Measure "F"	
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$196,645	\$25,000	\$0	\$0
2022-23	\$0	\$0	\$10,000	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$196,645</u>	<u>\$25,000</u>	<u>\$10,000</u>	<u>\$0</u>
TOTAL	<u>\$231,645</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$0</u>	
By Category:	Design Costs:		<u>\$25,000</u>	
	Construction Costs:		<u>\$206,645</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Construct ADA improvements - curb ramps, driveways and sidewalk to improve existing pedestrian paths in compliance with the ADA and the City's transition plan.

Justification: CDBG funded project to bring corners into ADA compliance.

Pertinent Issue:

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2022 Road Maintenance/Rehabilitation **Project Proponent:** Katie Wurzel
Project #: 22-06 **Project Manager:** TBD
MPFP:
Funding Source(s): Fund 507 - Measure "F" **User Department:** Public Works
Fund 210 - Water Enterprise

Project Costs

Prior Year Allocation	Fund 507 - Measure "F"	Fund 210 - Water Enterprise		
	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$100,000	\$25,000	\$0	\$0
2022-23	\$1,000,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,100,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,125,000</u>			

Cost Estimate By Category: Pre-Design/Environmental/Studies: \$0
Design Costs: \$200,000
Construction Costs: \$925,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description:

Justification: Addressing ongoing street maintenance.

Pertinent Issue: These annual projects will maintain a zone of the City each year according to the schedule laid out in the Road Report. Work in the yearly zone will be coordinated with the City's utility branch in order to reduce disruption to the residents.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Main Street Feasibility Project	Project Proponent:	Katie Wurzel
Project #:	22-13	Project Manager:	Clara Olmedo
MPFP:		User Department:	Community Development
Funding Source(s):	Fund 351- Transportation Grants Fund 507 - Measure "F"		

Project Costs

	Fund 351- Transportation Grants	Fund 507 - Measure "F"		
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$100,000	\$25,000	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$100,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$125,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$125,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Project will study the feasibility of a road diet on Main Street from Walnut to West streets to extend the existing downtown streetscape improvements to the west.

Justification: Main Street is a major arterial roadway that provides access to freeways, local roads and a number of destinations across the city. The proposed section of the corridor also provides access to many businesses located in the Downtown core area adjacent to the project limits. One of the highest priorities for the City of Woodland is to provide for alternative modes of transportation. The proposed project will be consistent with recent improvements made to Main Street and the surrounding area to improve the corridor to a complete street.

Pertinent Issue: The feasibility study aims to address safety issues on Main Street between West Street and Walnut Street and will evaluate the feasibility of a "road diet" - reducing the number of travel lanes - by evaluating the existing traffic volumes, actual required number of lanes and evaluating the potential that this would improve safety. Reallocating travel lanes to other purposes may create a better match with how the street is currently used and how people would like it to be used in the future.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: East and Main Street Signal Project **Project Proponent:** Katie Wurzel
Project #: 22-14 **Project Manager:** Clara Olmedo
MPPF:
Funding Source(s): Fund 351- Transportation Grants **User Department:** Community Development
Fund 507 - Measure "F"

	Project Costs			
	Fund 351- Transportation Grants	Fund 507 - Measure "F"		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$158,450	\$30,000	\$0	\$0
2023-24	\$0	\$148,450	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$158,450</u>	<u>\$178,450</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$336,900</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>	
	Design Costs:		<u>\$40,000</u>	
	Construction Costs:		<u>\$296,900</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: E. Main Street Signal Modification Project includes signal upgrade modifications for the intersection of East and Main Street. This will include the installation of pedestrian actuation, and installation of vehicle actuation on the minor street. By installing pedestrian and vehicle actuation, the red phase for major street will be reduced.

Justification: Project is grant funded through the Highway Safety Improvement Program (HSIP).

Pertinent Issue: Although there as been several attempts to improve this intersection, there is no quantitative data available to show that these improvements have reduced collisions in the intersection, in the last five years of data the number of collisions have not been reduced. This intersection is still ranked as the number 5 high-risk intersection in the City.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pedestrian Crossing Improvement Project **Project Proponent:** Katie Wurzel
Project #: 22-15 **Project Manager:** Clara Olmedo
MPFP:
Funding Source(s): Fund 351- Transportation Grants **User Department:** Community Development
Fund 582 - Road Development

Project Costs				
	Fund 351- Transportation Grants	Fund 582 - Road Development		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2021-22	\$250,000	\$10,000	\$0	\$0
2022-23	\$0	\$15,000	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$250,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$275,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$0</u>	
By Category:	Design Costs:		<u>\$25,000</u>	
	Construction Costs:		<u>\$250,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: These improvements would upgrade existing crossings from the older style circular flashing beacon to the more highly visible RRFB. Additionally, the upgrade of the speed feedback signs would convert the currently solar powered units to full AC power, which virtually eliminates the downtime the units currently experience during inclement weather and when the foliage is in full bloom and the solar panels cannot fully charge the units.

Justification: Project is grant funded through the Highway Safety Improvement Program (HSIP). The project includes installation of Rectangular Rapid Flashing Beacons (RRFB) and AC Powered Speed Feedback Signs at pedestrian crossings near elementary schools. The project locations include existing crossings at Dingle, Maxell, Zamora and Gibson Elementary schools.

Pertinent Issue:

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Active Transportation Plan	Project Proponent: Katie Wurzel
Project #: 22-17	Project Manager: Clara Olmedo
MPFP:	
Funding Source(s): Fund 351- Transportation Grants Fund 582 - Road Development	User Department: Community Development

Project Costs

	Fund 351- Transportation Grants	Fund 582 - Road Development		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2021-22	\$161,125	\$25,000	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$161,125</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$186,125</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$186,125</u>
By Category:	Design Costs:	<u>\$0</u>
	Construction Costs:	<u>\$0</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: The Woodland Active Transportation Plan will serve as a replacement for the City's existing, and outdated, 2002 Bike Plan. This document will act as the master plan for active transportation (bicycle, pedestrian, etc.) infrastructure and to provide direction and design guidance for identifying, prioritizing and designing needed improvements for active transportation modes. The implementation of these improvements will be coordinated with city priority projects to ensure cost efficiency and the execution of complete street projects.

Justification: Project is grant funded through the Caltrans Sustainable Communities Program.

Pertinent Issue: The City's existing 2002 Bike Plan is outdated.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2023 Road Maintenance
Project #: 23-01
MPFP:
Funding Source(s): Fund 507 - Measure "F"

Project Proponent: Katie Wurzel
Project Manager: Diana Ayon
User Department: Public Works

Project Costs				
	Fund 507 - Measure "F"			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$1,000,000	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,000,000</u>			

Cost Estimate By Category:

Pre-Design/Environmental/Studies:	<u>\$0</u>
Design Costs:	<u>\$50,000</u>
Construction Costs:	<u>\$950,000</u>
Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Road maintenance consisting of slurry seal, microsurfacing, cape seals or other pavement surface treatments.

Justification: Addressing ongoing pavement maintenance.

Pertinent Issue: These annual projects will maintain a zone of the City each year according to the schedule laid out in the Road Report. Work in the yearly zone will be coordinated with the City's utility branch in order to reduce disruption to the residents.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	E. Gibson Road/Matmor Road Signal Modification Project	Project Proponent:	Community Development
Project #:	23-06	Project Manager:	Ed Wisniewski
MPFP:	TSM-201	User Department:	Community Development
Funding Source(s):	Fund 582 - Road Development		

Project Costs

	Fund 582 - Road Development			
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$550,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$550,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$550,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$0</u>
By Category:	Design Costs:	<u>\$61,603</u>
	Construction Costs:	<u>\$488,397</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project includes modifications to the existing traffic signal to add phasing for protected left turns in the NB and SB directions. Improvements include mast arm replacement and changing to camera detection.

Justification: The signal modifications are triggered by growth related to development of the 37 acre property south of the mall site (Prudler site).

Pertinent Issue: Per the development agreement, traffic signal improvements are reimbursable through the road development fund. Funding may be needed as soon as FY22/23 as completion of this improvement is a condition of the first phase of development (with first final map).

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: New Traffic Signal - CR102 and Kentucky Avenue
Project Proponent: Katie Wurzel
Project #: 23-07
Project Manager: TBD
MPFP:
Funding Source(s): Fund 582 - Road Development
User Department: Public Works

Project Costs

Prior Year Allocation	Fund 582 - Road Development				
	\$0	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>					
2021-22	\$0	\$0	\$0	\$0	\$0
2022-23	\$525,000	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0	\$0
Subtotal	<u>\$525,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$525,000</u>				
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>		
	Design Costs:		<u>\$75,000</u>		
	Construction Costs:		<u>\$450,000</u>		
	Land Acquisition:		<u>\$0</u>		

ABOUT THE PROJECT:

Project Description: Install new traffic signal at CR 102 and Kenucky Avenue.

Justification: Install traffic signal based upon meeting signal warrants.

Pertinent Issue: Increased traffic volumes in the area due to build out trigger signal warrants.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2024 Road Maintenance
Project #: 24-01
MPFP:
Funding Source(s): Fund 507 - Measure "F"

Project Proponent: Katie Wurzel
Project Manager: Diana Ayon
User Department: Public Works

Project Costs

	<u>Fund 507 - Measure "F"</u>			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$400,000	\$0	\$0	\$0
2025-26	\$600,000	\$0	\$0	\$0
Subtotal	<u>\$1,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,000,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$0</u>
By Category:	Design Costs:	<u>\$50,000</u>
	Construction Costs:	<u>\$950,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Road maintenance consisting of slurry seal, microsurfacing, cape seals or other pavement surface treatments.

Justification: Addressing on-going pavement maintenance.

Pertinent Issue: These annual projects will maintain a zone of the City each year according to the schedule laid out in the Road Report.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Planning Analysis Studies
Project #: 95-24
MPFP: TP-3
Funding Source(s): Fund 582 - Road Development

Project Proponent: Brent Meyer
Project Manager: Katie Wurzel
User Department: Public Works

		<u>Project Costs</u>			
<u>Prior Year Allocation</u>	<u>Fund 582 - Road Development</u>				
	\$0	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>					
2021-22	\$40,000	\$0	\$0	\$0	\$0
2022-23	\$40,000	\$0	\$0	\$0	\$0
2023-24	\$40,000	\$0	\$0	\$0	\$0
2024-25	\$40,000	\$0	\$0	\$0	\$0
2025-26	\$40,000	\$0	\$0	\$0	\$0
Subtotal	<u>\$200,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$200,000</u>				
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>		
	Design Costs:		<u>\$0</u>		
	Construction Costs:		<u>\$0</u>		
	Land Acquisition:		<u>\$0</u>		

ABOUT THE PROJECT:

Project Description: This project includes studies necessary to implement various Specific Plans, the General Plan, and examine the proposed circulation changes to support future development. Studies may include, but are not limited to parking plans, signal coordination plans, traffic impact studies, and proposed circulation changes and may be more than \$20,000, but are assumed to have an average cost of \$20,000. This project can also be used to plan and perform preliminary engineering for future projects (so that we can have "shelf-ready" projects.)

Justification: This project is required to support City projects with transportation and traffic data and analysis during planning and design phases.

Pertinent Issue: FY 14 priority will be on an update to the Bicycle Master Plan and performing miscellaneous traffic counts as needed to monitor circulation.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Water System Leak Detection, Maintenance & Repairs **Project Proponent:** Utility Engineering
Project #: 09-23 **Project Manager:** Tim Busch
MPFP: **User Department:** Public Works
Funding Source(s): Fund 210 - Water Enterprise

Project Costs				
	Fund 210 - Water Enterprise			
Prior Year Allocation	\$2,689,898	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$2,689,898</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$2,689,898</u>			

Cost Estimate By Category:

Pre-Design/Environmental/Studies:	\$0
Design Costs:	
Construction Costs:	<u>\$2,689,898</u>
Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Conduct repairs and install upgrades to the City's water system as part of the annual repair and upgrade work. Project may include the following types of work: elimination of undersized pipes, rehabilitation of unlined cast iron pipe, replacement of rusted service lines, elimination of pipe looping deficiencies, and valve replacement.

Justification: Water mains and valves must be repaired on an on-going basis. The water distribution system is evaluated and coordinated with the street rehab work to minimize cost and damage to the streets. The City has over 24 miles of 2-inch diameter water pipes constructed prior to 1965, in addition to several miles of older water mains dating back to the early 1900's.

Pertinent Issue: Efforts will be made to coordinate work with sanitary sewer repairs and road rehabilitation work; however, depending upon the criticality of various water related issues, timing may not always coincide.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Chromium 6 Investigations	Project Proponent: Utility Engineering
Project #: 15-04	Project Manager: Tim Busch
MPFP:	
Funding Source(s): Fund 210 - Water Enterprise	User Department: Public Works

Project Costs

Prior Year Allocation	Fund 210 - Water Enterprise			
	\$75,000	\$0	\$0	\$0
Fiscal Year				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$75,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$75,000</u>			
Cost Estimate By Category:				
Pre-Design/Environmental/Studies:	\$75,000			
Design Costs:	<u>\$0</u>			
Construction Costs:	<u>\$0</u>			
Land Acquisition:	<u>\$0</u>			

ABOUT THE PROJECT:

Project Description: Develop a plan to comply with the new Chromium 6 MCL. The plan will evaluate the City's water supply portfolio utilizing surface water, native wells, and ASR wells to meet City water demands to meet the new MCL. The plan is expected to include preliminary design work on conjunctive use of 3 existing wells with surface water and ASR wells and also include coordination with CDPH on testing stations. The plan will also evaluate compliance with the MCL with the four quarter running average reporting requirement.

Justification: CDPH will issue a new Maximum Contaminant Limit (MCL) for Chromium 6 that is likely below the groundwater wells existing concentrations. The draft MCL is 10 ppb, City average concentration is 19 ppb. This project will develop a plan to comply with the new MCL while providing an adequate supply of safe drinking water and minimizing costs.

Pertinent Issue: Complicance with the new state Chromium 6 MCL.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: ASR Wells #31	Project Proponent: Utility Engineering
Project #: 17-05	Project Manager: Tim Busch
MPFP:	
Funding Source(s): Fund 210 - Water Enterprise	User Department: Public Works

Project Costs

	Fund 210 - Water Enterprise			
Prior Year Allocation	\$5,557,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$5,557,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,557,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	<u>\$0</u>
By Category:	Design Costs:	<u>\$445,000</u>
	Construction Costs:	<u>\$5,112,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: The new ASR well would replace the existing Well 6, which was constructed in 1976. The site is adjacent to the transmission main on West Street and will effectively distribute water on the west side of the City. The site is also expected to be a good producing aquifer. The project involves drilling a new well and construction on the ASR capable well and pumphouse. The ASR well is anticipated to utilize the design of Well 29 with minor modifications. The work will be completed in 2 bid packages, one for the below ground well work and the second for the well equipping and pumphouse.

Justification: Construction of Aquifer Storage and Recover (ASR) capable wells was evaluated as a component of the surface water project with three ASR wells anticipated initially. Wells #28, #29, and #30. Ultimately 4 ASR wells are needed. The intent is to use ASR wells in conjunction with blending wells and WDCWA surface water to meet the City's water demands.

Pertinent Issue: ASR is planned to be part of the City's water supply portfolio. ASR wells provide long term storage for large quantities of Sacramento River water to be used to meet peak demands and during droughts. A large portion of the City has water mains well over 50-years old and unlined cast iron pipes. These pipes do not react well with changes in water chemistry. The native groundwater is more corrosive than surface water and will contribute to destabilization of the existing pipe scale if use in the distribution system directly. Water chemistry the contributes to corrosion include: ORP in native groundwater is 2.5 times surface water, chlorides levels in native groundwater are 3.6 times surface water, and salinity in native groundwater is 4 times surface water. Additionally, hardness in native groundwater is 6.5 times that of surface water, which in combination with other constituents found in groundwater, would be immediately noticed by customers

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

if used. The use of native groundwater wells directly into the distribution system is planned for emergency use only or during severe droughts. The plan instead is to utilize surface water from WDCWA, blending wells, and ASR wells to meet the City's needs.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Recycled Water Master Plan	Project Proponent:	Utility Engineering
Project #:	17-07	Project Manager:	Tim Busch
MPFP:		User Department:	Community Development
Funding Source(s):	Fund 210 - Water Enterprise		

Project Costs

Prior Year Allocation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$0
Fiscal Year					
2021-22	\$340,000	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0	\$0
Subtotal	<u>\$440,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$440,000</u>				
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$440,000</u>		
	Design Costs:		<u>\$0</u>		
	Construction Costs:		<u>\$0</u>		
	Land Acquisition:		<u>\$0</u>		

ABOUT THE PROJECT:

Project Description: Develop a master plan for the expansion of recycled water service. Plan will include evaluation of firm capacity of recycled water system, prioritize expansion areas, and allocate capacity to expansion areas. Budget is also included for planning efforts to bring on new customers, including engineering reports for an estimated 3 new customers.

Justification: The new Recycled Water utility began operation in FY17. A recycled water master plan is a necessary part of a properly planned expansion of the Recycled Water Utility.

Pertinent Issue: The City plans the expansion of recycled water in Woodland. Current work is focused on applying for grant funding to do a Phase 2 Recycled Water Project.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2019 Water Main Replacement Project	Project Proponent: Utility Engineering
Project #: 19-15	Project Manager: Tim Busch
MPFP:	User Department: Public Works
Funding Source(s): Fund 210 - Water Enterprise	

Project Costs

Prior Year Allocation	Fund 210 - Water Enterprise	\$0	\$0	\$0
	\$200,000			
Fiscal Year				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$200,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$200,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		\$0	
	Design Costs:		<u>\$200,000</u>	
	Construction Costs:			
	Land Acquisition:		\$0	

ABOUT THE PROJECT:

Project Description: Based on the prioritization, this project was designed to repair and replace water mains and laterals in a residential area between CR24A and Gibson Road including 6th Street, Archer Street, Archer Pl, Donner, Sherman, and a portion of El Dorado. This is an area with two-inch (2") cast iron water mains located behind sidewalks and a high frequency of water main breaks and water quality issues. The project will construct new eight-inch (8") mains in the street and connect the residences with new polyethylene services. Approximately 7,000 lineal feet of water main and 150 residential services will be replaced.

Justification: City Engineering and Operations staff identified several locations in the City that have the greatest occurrence of water main and lateral breaks and leaks, and prioritized the areas for repair and replacement. The areas prioritized for replacement are streets with two-inch (2") cast iron water mains located behind sidewalks. The majority of these water mains were constructed between 1917 and 1954 and are in need of replacement. The 2" water mains have been experiencing an increasing number of breaks in recent years. The City has approximately 130,000 lineal feet of streets with 2" diameter cast iron pipe that were installed prior to 1965. This is the third phase of a multi-year project which will annually identify locations for water and sewer repair and replacement.

Pertinent Issue: Current funding is for design only. Staff will be requesting approximately \$2.8 million in construction funding in fall 2018 once an engineer's estimate is complete.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	2021 Water & Sewer Repair & Replacement (Gum & Marshall)	Project Proponent:	Utility Engineering
Project #:	20-14	Project Manager:	Tim Busch
MPFP:		User Department:	Community Development
Funding Source(s):	Fund 210 - Water Enterprise Fund 220 - Sewer Enterprise		

Project Costs

	Fund 210 - Water Enterprise	Fund 220 - Sewer Enterprise		
Prior Year Allocation	\$2,900,000	\$2,650,000	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$2,900,000</u>	<u>\$2,650,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,550,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$0</u>	
By Category:	Design Costs:		<u>\$400,000</u>	
	Construction Costs:		<u>\$5,150,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Based on the prioritization, this project was designed to repair and replace the water mains and laterals on Marshall Ave. between College and Fourth Streets and on Gum Ave. between Thomas and Fourth Streets as well as some of the sewer mains.

Justification: This project will replace 65-year old water mains in the streets. Problematic 2" diameter cast iron service mains buried at the back of sidewalk that are prone to breaking will also be eliminated. New polyethylene services will be constructed from the new water mains to existing meters. This project will also replace the 100-year old sewer collection system which contains multiple defects as well as work towards alleviating the deficient sewer upstream on Pendegast with new PVC pipes.

Pertinent Issue: Reallocate sewer flow capacity and replace aging and failing water distribution and sewer collection facilities.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2022 Water & Sewer Repair & Replacement (Pendegast & College)	Project Proponent: Utility Engineering
Project #: 21-01	Project Manager: Tim Busch
MPPF:	
Funding Source(s): Fund 210 - Water Enterprise Fund 220 - Sewer Enterprise	User Department: Community Development

Project Costs

	Fund 210 - Water Enterprise	Fund 220 - Sewer Enterprise		
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$3,140,000	\$1,800,000	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,140,000</u>	<u>\$1,800,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$4,940,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies:	\$0
By Category:	Design Costs:	<u>\$300,000</u>
	Construction Costs:	<u>\$4,640,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project will repair and replace the water mains and laterals on Pendegast St. from McKinley Ave. to Fourth St., on Elm St. from Pendegast to Cross Streets, on College St. from Marshall Ave. to Pendegast St., and on Fourth St. between Gum Ave. and Pendegast St. This is an area with 2" cast iron water mains located behind sidewalks with typically an 8" diameter main in the street. These mains are notorious for problems such as breaks and leaks. Approximately 5,940 linear feet of mainline water pipe will be replaced by this project. The existing sewer system on Pendegast St. consists of a single, shallow-buried 6" sewer collection main. This main needs to be replaced with a deeper pipeline in order to achieve acceptable slope conditions. In addition, this sewer is more than 119 years old and contains significant defects that need to be addressed. The sewer work will involve construction of more than 3,000 linear feet of new sewer main and 50 laterals.

Justification: This project is part of an ongoing multi-year program to replace water and sewer pipes that have exceeded their service life.

Pertinent Issue: Reallocate sewer flow capacity and replace aging and failing water distribution and sewer collection facilities.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Groundwater Monitoring Wells	Project Proponent: Utility Engineering
Project #: 21-02	Project Manager: Tim Busch
MPFP:	
Funding Source(s): Fund 210 - Water Enterprise	User Department: Community Development

Project Costs

	Fund 210 - Water Enterprise			
Prior Year Allocation	\$755,000	\$0	\$0	\$0
Fiscal Year				
2021-22	\$800,000	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,555,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,555,000</u>			
Cost Estimate By Category:				
Pre-Design/Environmental/Studies:			\$0	
Design Costs:			\$0	
Construction Costs:			\$1,555,000	
Land Acquisition:			\$0	

ABOUT THE PROJECT:

Project Description: The work would include the installation of 4 new monitoring wells at various locations within the City. The work includes construction of 1 sonic cored well to allow for aquifer material gradation testing and 3 mud rotary bored wells. Generally, the wells would be drilled approximately 500 feet deep with boreholes up to 20-inches in diameter. The wells would be equipped with SCADA to allow for electronic tracking of data and to minimize field staff time.

Justification: The City has 3 ASR wells that inject treated drinking water into an aquifer layer roughly 450 feet below the surface. As part of the management of the stored drinking water, a network of monitoring wells is necessary for tracking of water quality and regional movement of groundwater. The information from the monitoring wells is also shared with the Yolo Subbasin Groundwater Agency as part of the Sustainable Groundwater Management Act.

Pertinent Issue: The information received from these monitoring wells helps with tracking local and regional groundwater trends including: depth to water, direction and rate of groundwater flow, and water quality to assist with the management of the ASR Program.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Groundwater Wells Demolition Project **Project Proponent:** Utility Engineering
Project #: 21-05 **Project Manager:** Tim Busch
MPFP: **User Department:** Community Development
Funding Source(s): Fund 210 - Water Enterprise

<u>Project Costs</u>				
Prior Year Allocation	Fund 210 - Water Enterprise			
	\$300,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$300,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$300,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$300,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Up to three wells are planned for demolition due to age of the well and water quality concerns. The work generally includes removal of above ground facilities and destruction of the wells in accordance with County and State requirements. The wells have already been disconnected from the water system, and electrical and SCADA equipment have already been removed.

Justification: The City of Woodland switched its main water supply source from groundwater to treated surface water in June 2016. The majority of the existing wells have remained as a backup water supply to surface water. However, certain wells have been slated for destruction for several reasons including: increasing nitrate levels to near or above the Maximum Contaminant Limit, more stringent State requirements on chromium-6, and condition of the wells. With completion of the 3 ASR wells, blending wells, and reliability of water supplied by WDCWA, it is unlikely that these wells would be used for City water supply. Due to the condition of the wells and inability to pump to waste, expensive upgrades would be necessary to use the wells as a water supply well.

Pertinent Issue: State and County regulations require unused wells to be destroyed.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Water Meter Replacement	Project Proponent:	Utility Engineering
Project #:	22-03	Project Manager:	Mark Miller
MPFP:		User Department:	Public Works
Funding Source(s):	Fund 210 - Water Enterprise		

Project Costs

	Fund 210 - Water Enterprise			
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$200,000	\$0	\$0	\$0
2022-23	\$200,000	\$0	\$0	\$0
2023-24	\$200,000	\$0	\$0	\$0
2024-25	\$200,000	\$0	\$0	\$0
2025-26	\$200,000	\$0	\$0	\$0
Subtotal	<u>\$1,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,000,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies:		<u>\$0</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:	<u>\$1,000,000</u>		
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: By year 2025, approximately 12,000 water meters will have been in service for over 15 years and are in need of replacement. Some older water meters have lead components that would also need to be replaced with low lead fittings. Depending on the type of meter and whether it contains lead, meter replacement could entail a range of activities from replacement of the meter register to replacement of the meter assembly.

Justification: The City has over 17,000 water meters of varying ages. Over time, the water meters lose accuracy and under report water usage. Under reported water usage results in lost revenue because customers would be billed for less than actual water use. Recent State laws regarding water use reporting require the City to track "lost water" and endeavor to reduce the amount of lost water from water systems. Under reported water usage increases "lost water" and increases difficulty in compliance with State regulations. Water meters have a useful life of approximately 15 years and are in need of replacement when they are over 15 years old.

Pertinent Issue: Replace water meters for accurate reporting of water usage and removal of potential lead components from the water distribution system.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2023 Water & Sewer Replacement Project **Project Proponent:** Utility Engineering
Project #: 22-04 **Project Manager:** Mark Miller
MPFP: **User Department:** Public Works
Funding Source(s): Fund 210 - Water Enterprise
Fund 220 - Sewer Enterprise

Project Costs

Prior Year Allocation	Project Costs			
	Fund 210 - Water Enterprise	Fund 220 - Sewer Enterprise		
	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$200,000	\$200,000	\$0	\$0
2022-23	\$2,800,000	\$1,000,000	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,000,000</u>	<u>\$1,200,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$4,200,000</u>			

Cost Estimate By Category:	Pre-Design/Environmental/Studies:	<u>\$0</u>
	Design Costs:	<u>\$400,000</u>
	Construction Costs:	<u>\$3,800,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Based on water main replacement prioritization, this project was scoped to repair and replace the water mains and laterals on Second, Third, Fourth and Fifth Streets in the vicinity between Pendegast Street and Lincoln Avenue. The existing back-of-sidewalk water mains will be eliminated in favor of a new main in the street with new polyethylene laterals. After identifying the areas for water replacement, City Engineering and Operations staff assessed the condition of the sewers in the vicinity to determine the amount of rehabilitation required. Most repairs will be made with cured-in-place pipe lining, but some excavation of sewer mains and laterals will occur. Fourth Street in particular will require some open-trenching as it contains two parallel sewer mains that will be combined in order to reduce maintenance frequency.

Justification: This project is part of an ongoing multi-year program to replace aging water and sewer pipes that are defective and/or have exceeded their service life. City Engineering and Operations staff identified locations in the City that have the greatest occurrence of water main and service lateral breaks and leaks, and prioritized those areas for repairs. The water pipes in this project area are over 60 years old and have been experiencing an increase in mainline breaks over recent years. Approximately 6,300 feet of water main will be replaced. This is also an area of the City with 2-inch diameter water mains buried behind the sidewalk; these mains are notorious for leaks and breaks due to their material condition and shallow depth. Sewer pipes in this area are vitrified clay material installed over 100 years ago and contain a slew of fractures, cracks and other defects. Most sewer repairs will be performed without trenching, but some open-cut repairs will be in order.

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Pertinent Issue: Water main and lateral breaks have been more frequent over recent years in this area. To reduce project costs, disruption to the public and damage to streets, the project will coordinate sewer system improvements to occur with the water system repairs including sewer main structural lining, open-cut of Orangeburg-material service laterals, and abandonment of redundant features.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2024 Water & Sewer Replacement **Project Proponent:** Utility Engineering
Project #: 23-02 **Project Manager:** Mark Miller
MPFP: **User Department:** Public Works
Funding Source(s): Fund 210 - Water Enterprise
Fund 220 - Sewer Enterprise

Prior Year Allocation	Project Costs			
	Fund 210 - Water Enterprise	Fund 220 - Sewer Enterprise		
	\$0	\$0	\$0	\$0
Fiscal Year				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$200,000	\$200,000	\$0	\$0
2023-24	\$3,000,000	\$600,000	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,200,000</u>	<u>\$800,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$4,000,000</u>			

Cost Estimate By Category: Pre-Design/Environmental/Studies: \$0
Design Costs: \$400,000
Construction Costs: \$3,600,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Based on water main replacement prioritization, this project was scoped to repair and replace the water mains and laterals on Cross Street between Elm Street and Third Street and on College and First Streets in the vicinity between Pendegast Street and Lincoln Avenue. The existing back-of-sidewalk water mains will be eliminated in favor of a new main in the street with new polyethylene laterals. After identifying the areas for water replacement, City Engineering and Operations staff will assess the condition of the sewers in the vicinity to determine the amount of rehabilitation required. Most sewer repairs will be made with cured-in-place pipe lining, but some excavation of sewer mains and laterals will occur.

Justification: This project is part of an ongoing multi-year program to replace aging water and sewer pipes that are defective and/or have exceeded their service life. City Engineering and Operations staff identified locations in the City that have the greatest occurrence of water main and service lateral breaks and leaks, and prioritized those areas for repairs. The water pipes in this project area are over 60 years old and have been experiencing an increase in mainline breaks over recent years. Approximately 6,000 feet of water main will be replaced. This is also an area of the City with 2-inch diameter water mains buried behind the sidewalk; these mains are notorious for leaks and breaks due to their material condition and shallow depth. Sewer pipes in this area are vitrified clay material installed in the year 1900 and contain several fractures, cracks and other defects. Most sewer repairs will be performed without trenching, but some open-cut repairs will be in order.

Pertinent Issue: Water main and lateral breaks have been more frequent over recent years in this area. To reduce project costs, disruption to the public and damage to streets, the project will coordinate sewer system improvements to occur concurrently with the water system repairs including sewer main structural lining

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

and the open-cut replacement of any severe mainline defects and Orangeburg-material service laterals.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2026 Water and Sewer Replacement Project **Project Proponent:** Utility Engineering
Project #: 25-01 **Project Manager:** Mark Miller
MPFP: **User Department:** Public Works
Funding Source(s): Fund 210 - Water Enterprise
Fund 220 - Sewer Enterprise

Project Costs

Prior Year Allocation	Project Costs			
	Fund 210 - Water Enterprise	Fund 220 - Sewer Enterprise		
	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2021-22	\$0	\$0	\$0	\$0
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$200,000	\$200,000	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
Subtotal	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$400,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies:		<u>\$0</u>	
	Design Costs:		<u>\$400,000</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Based on water main replacement prioritization, this project was scoped to repair and replace the water mains and laterals on North and Elliot Streets in the vicinity between West and Elm Streets. The existing back-of-sidewalk water mains will be eliminated in favor of a new main in the street with new polyethylene laterals. After identifying the areas for water replacement, City Engineering and Operations staff will assess the condition of the sewer in the vicinity to determine the appropriate amount of rehabilitation required. Most sewer repairs will be made with cured-in-place pipe lining, but some excavation of sewer mains and laterals will occur.

Justification: This project is part of an ongoing multi-year program to replace aging water and sewer pipes that are defective and/or have exceeded their service life. City Engineering and Operations staff identified locations in the City that have the greatest occurrence of water main and service lateral breaks and leaks, and prioritized those areas for repairs. The water pipes in this project area were installed in the 1950s and 1960's and have been experiencing an increase in mainline breaks over recent years. Approximately 5,500 feet of water main will be replaced. This is also an area of the City with 2-inch diameter water mains buried behind the sidewalk; these mains are notorious for leaks and breaks due to their material condition and shallow depth. Sewer pipes in this area are vitrified clay material installed between 90 and 120 years ago and contain a plethora of fractures, cracks and other defects. Most sewer repairs will be performed without trenching, but some open-cut repairs will be in order.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Water main and lateral breaks have been more frequent over recent years in this area. To reduce overall project costs, disruption to the public and damage to streets, the project will coordinate sewer system improvements to occur with the water system repairs including sewer main structural lining, and open-cut of severe mainline defects and Orangeburg-material service laterals.

DEBT SERVICE SCHEDULE

Debt Type	Name	Original Amount	Outstanding Principal 6/30/21	Annual Debt Service (Principal & Interest)	Year of Final Payment	Final Interest Rate	Source of Repayment	Use of Proceeds
Revenue Bond	2011 Water Revenue Bonds	\$ 18,815,000	\$ 15,255,000	\$ 1,323,000	2041	6.000%	Water enterprise revenues	Refunding of the 2008 Water Revenue Bonds, and construction of a water tank, water meter installation, other well repairs
Revenue Bond	Wastewater Revenue Bonds, Refunding Series 2014 (Junior Lien)	\$ 33,825,000	\$ 26,075,000	\$ 2,538,000	2035	4.000%	Sewer enterprise revenues	Refunded the 2002 Lease Revenue Bonds and the 2005 Wastewater Lease Revenue Bonds
Revenue Bond	Lease Revenue Bonds Refunding, Series 2014	\$ 15,484,042	\$ 7,091,576	\$ 1,533,865	2026	2.900%	Park development fees Fire development fees	Refunded the 2005 LRB, which constructed the Community Senior Center and Fire Station #1
Revenue Bond	Wastewater Revenue Bonds, Refunding Series 2017	\$ 9,550,677	\$ 7,194,976	\$ 798,000	2031	2.380%	Sewer enterprise revenues	Refunded the 2009 Wastewater Revenue Bonds
Revenue Bond	2017 Subordinate Refunding Water Revenue Bonds, Series A	\$ 22,870,000	\$ 20,690,000	\$ 1,435,000	2039	5.000%	Water enterprise revenues	Refunded payments on water rights to Conaway Preservation Group (public offering)
Revenue Bond	2017 Subordinate Refunding Water Revenue Bonds, Series B	\$ 2,414,055	\$ 1,983,625	\$ 155,000	2039	5.000%	Water enterprise revenues	Refunded payments on water rights to Conaway Preservation Group (private placement)
Mello-Roos	Gibson Ranch CFD Refunding Bond, Series 2004	\$ 2,510,000	\$ 950,000	\$ 226,795	2025	5.875%	Special assessments in Gibson Ranch	Construction of infrastructure in the Gibson Ranch area
Mello-Roos	Gibson Ranch CFD Refunding Bond, Series 2014	\$ 9,360,000	\$ 3,870,000	\$ 996,196	2025	3.440%	Special assessments in Gibson Ranch	Refunded the Gibson Ranch CFD Series 2001, Series 2003 and Series 2004.
Mello-Roos	Spring Lake CFD Refunding Bonds, Series 2013	\$ 29,805,000	\$ 21,603,050	\$ 2,132,000	2034	4.400%	Special assessments in Spring Lake	Refunding of 2004-1 CFD, which constructed backbone infrastructure in Spring Lake
Mello-Roos	Spring Lake Special Tax Bonds, Series 2016	\$ 26,800,000	\$ 26,244,100	\$ 1,125,000	2045	3.950%	Special assessments in Spring Lake	Refunded outstanding private placement debt and proceeds for reimbursement to property owners and construction of backbone infrastructure
Mello-Roos	Spring Lake Special Tax Bonds, Series 2019	\$ 21,490,000	\$ 21,490,000	\$ 1,300,000	2049	4.470%	Special assessments in Spring Lake	Proceeds for reimbursement to property owners and construction of infrastructure
Loan	California Department of Public Health	\$ 7,419,500	\$ 5,084,255	\$ 473,757	2033	2.507%	Water enterprise revenues	Installation of Water Meters
Loan	California Department of Public Health	\$ 31,503,088	\$ 22,315,835	\$ 1,617,740	2038	1.788%	Water enterprise revenues	Local projects for Surface Water project
Loan	California Department of Public Health	\$ 111,358,449	\$ 87,739,676	\$ 6,165,182	2038	1.788%	Water enterprise revenues	Share of regional Surface Water Project (loan officially for the WDCWA)
Loan	California State Water Resources Board	\$ 21,397,336	\$ 15,477,808	\$ 763,094	2046	1.900%	Sewer enterprise revenues	WPCF aeration project
Loan	California State Water Resources Board	\$ 951,881	\$ 676,556	\$ 34,248	2045	1.900%	Sewer enterprise revenues	WPCF aeration project
Loan	California State Water Resources Board	\$ 1,383,430	\$ 1,194,642	\$ 60,729	2045	1.900%	Sewer enterprise revenues	WPCF aeration project
Loan	California State Water Resources Board	\$ 2,191,947	\$ 1,578,426	\$ 69,244	2047	1.000%	Water enterprise revenues	Recycled water project
Lease	Oshkosh Capital Lease	\$ 2,262,524	\$ 500,443	\$ 260,082	2023	2.400%	General fund contributions	Purchase of fire apparatus
Lease	Oshkosh Capital Lease #2	\$ 1,138,496	\$ 499,049	\$ 136,963	2024	3.500%	General fund contributions	Purchase of fire apparatus
Lease	National Cooperative Leasing	\$ 861,772	\$ 260,428	\$ 137,679	2023	3.700%	Enterprise fund contributions	Purchase of sewer/drain cleaning trucks
Lease	Umpqua Bank	\$ 253,949	\$ 90,059	\$ 41,651	2023	3.700%	General fund/L&L District	Purchase of hybrid tree-trimming truck
Lease	National Cooperative Leasing	\$ 187,683	\$ 135,988	\$ 23,459	2028	4.000%	Gas Tax/L&L District/Enterprise Funds	Purchase of aerial truck
Lease	National Cooperative Leasing	\$ 571,067	\$ 415,001	\$ 93,195	2026	3.990%	Enterprise Funds	Purchase of VacCon equipment
SUCCESSOR AGENCY DEBT								
Tax Allocation Bond	Redevelopment Tax Allocation Bonds Series 2018	\$ 6,381,800	\$ 5,175,300	\$ 500,000	2034	2.930%	Redevelopment Property Tax Trust Fund Payments	Refunding of the 2007 Tax Allocation Bonds.
Loan	Cal HFA Loan	\$ 1,000,000	\$ 529,469	\$ 100,000	2023	3.000%	Redevelopment Property Tax Trust Fund Payments	Passed through for construction of Casa del Sol mobile home park improvements
Loan	Cal HFA Loan	\$ 1,250,000	\$ 1,045,115	lump sum	2017	3.500%	Redevelopment Property Tax Trust Fund Payments	Passed through to USAA Properties

SUMMARY

1. The City will strive to maintain a minimum General Fund balance reserve equal to 20% of budgeted revenue (excluding Measure F revenue).
2. The City will maintain a balanced operating budget in each fund. Appropriations of available fund balance will be limited to “one-time” non-recurring expenditures.
3. Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases should not be approved which exceed recurring revenue growth. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures.
4. The Water and Sewer Enterprise Funds will have revenues (customer charges, interest income and all other income) sufficient to meet all cash operating expenses, capital expenses, prescribed cash reserves and debt service coverage requirements set forth in related bond covenants.
5. All Internal Service Funds will have revenues (intra-City user charges, interest income and other income) sufficient to meet all cash operating expenses and capital expenses. Such revenues shall also be sufficient to maintain cash reserves, which approximate the balance in accumulated depreciation.
6. The City will maintain appropriate reserves in the Employee Benefits, Dental/Vision, Disability Program, General Liability Insurance, and Workers’ Compensation Insurance Fund to meet statutory requirements and actuarially projected needs.
7. The City will strive to maintain a minimum cash working capital reserve equal to 20% of each of the Water and Sewer Enterprise Funds’ operating budgets. In addition, a cash capital improvement reserve will be maintained for capital improvement projects, as determined in the respective rate studies.
8. The City will maintain a long-range fiscal perspective through the use of an Annual Operating Budget, five-year Capital Improvement Program and multi-year revenue and expenditure forecasting.
9. Major capital improvement projects will be funded using the most financially prudent method available. Such methods include:
 - Traditional long-term financing (bond issues)
 - “Pay As You Go” financing (using recurring revenues only)
 - Combination of debt financing and “Pay As You Go” financing
 - Using cash accumulated in excess of policy requirements
10. A Fiscal Impact Statement will be provided with each staff report submitted to the City Council as part of the City Council agenda process.
11. The City will comply with all the requirements of “Generally Accepted Accounting Principles.”
12. The City will annually review and adopt a formal set of Investment Policies.
13. The City will strive to pay competitive market level compensation to its employees.

INVESTMENT POLICY

It is the policy of the City of Woodland to invest public funds in a prudent manner which will provide maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public funds. Within these parameters, funds will be invested to optimize investment return.

The purpose of this document is to set forth the City's policies guiding prudent investment of temporarily idle funds and to establish guidelines and objectives for suitable investments including delegation of authority, prudence, monitoring and reporting, policy review, diversification, eligible securities, safekeeping, collateralization, selection of depositories, brokers/dealers and glossary of terms.

POLICY: It is the policy of the City of Woodland to maximize the productive use of assets entrusted to its care and to invest and manage those public funds wisely and circumspectly. The surplus funds shall be invested in accordance with the provisions of Article 1 and 2 of Chapter 4 of Part 1 of Division 2 of Title 5 of the California Government Code (53600-53997). Unless otherwise noted, all section references are to the California Government Code.

SCOPE: This investment policy applies to the City of Woodland's Surplus Funds, as defined by Section 536-1. Surplus Funds means those funds which are not required for the City of Woodland's immediate necessities as defined in Section 53601.

BACKGROUND & ANALYSIS:

1.0 **PURPOSE:** The Investment Policy is designed to provide guidelines for the prudent investment of the City's surplus funds.

2.0 **GOAL:** The goal of the Investment Policy is to enhance the economic status of the City while prudently protecting its pooled cash and also complying with this investment policy and California Government Code Sections 53600 through 53659, which governs investments for municipal governments. Although pursuit of interest earnings on investment is an appropriate City goal, the primary consideration is preservation of capital resources. Thus, the City's yield objective is to achieve a reasonable rate of return rather than the maximum generation of income that might expose the City to unacceptable levels of risk.

3.0 **OBJECTIVE:** The City shall attempt to invest funds to the fullest extent possible and at the highest possible yield while satisfying the criteria for investment selection outlined below.

4.0 **INVESTMENT POLICY:** The City has the fiduciary responsibility to maximize the productive use of assets entrusted to its care and to invest and manage those public funds wisely and circumspectly. In determining individual investment placements, the following factors shall be considered in priority order: safety, liquidity, and yield.

4.1 **SAFETY:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk as summarized below.

4.1.1 **CREDIT RISK** – This is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

4.1.1.1 Limiting investment to the safest types of securities;

4.1.1.2 Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the City will do business;

Financial Policies

4.1.1.3 Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

4.1.2 INTEREST RATE RISK – This is the risk that the market value of securities in the portfolio will fall due to changes in the general interest rates. Interest rate risk may be mitigated by:

4.1.2.1 Structuring the investment portfolio such that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity;

4.1.2.2 Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

4.2 LIQUIDITY: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with the cash needs to meet anticipated demands. A portion of the portfolio should be placed in local government investment pools (such as LAIF), which offer same-day liquidity for short-term funds.

4.3 YIELD: The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk of constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. Securities shall not be sold prior to maturity with the following exceptions:

4.3.1 A declining credit security, which could be sold early to minimize loss of principal;

4.3.2 A security swap, which would improve the quality, yield, or target duration of the portfolio;

4.3.3 A capital gain that would be realized to better position the overall portfolio to achieve investment policy goals.

5.0 STANDARDS:

5.1 RESPONSIBILITY: The City Treasurer (as well as other City employees delegated by her) acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely basis and the liquidity and the purchase of securities are carried out in accordance with the terms of this policy. The City Treasurer and his/her staff shall recognize that the investment portfolio is subject to public review and evaluation.

5.1.1 Cash Review – the Treasurer or her delegate will review the cash balances and the investment portfolio daily, or as needed; items reviewed should include: bank account balances, maturing investments, debt service and other large periodic cash disbursements.

5.2 PRUDENT INVESTOR STANDARD: The City Treasurer and such employees as she may direct to make investments (see Section 5.4) are subject to the prudent investor standard set out under Section 53600.3. The City Treasurer or her delegate, acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments, as defined in Section 53600.3.1.

5.3 GOVERNMENT CODE: Government Code Sections 16481.2, 53601, 53635, and 53646 of the State of California regulate the investment policies of jurisdictions within the State. The City of Woodland will adhere to these provisions in developing and implementing the City's investment policies and practices.

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5.4 ETHICS AND CONFLICT OF INTEREST: Officers and employees involved in the investment process shall not engage in any activity that would conflict with the proper execution of this investment policy, create the appearance of such a conflict, or would impair the City Treasurer's ability to make impartial investment decisions.

5.5 DELEGATION OF AUTHORITY: Authority to manage the investment program is granted to the City Treasurer. Under the oversight of the City Treasurer, responsibility of the operation of the investment program may be delegated to other staff who shall act in accordance with established written procedures and internal controls consistent with the investment policy.

5.6 INTERNAL CONTROL: The City Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. Accordingly, the investment officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- 5.6.1 Control of collusion
- 5.6.2 Separation of transaction authority from accounting and record keeping
- 5.6.3 Custodial safekeeping
- 5.6.4 Clear delegation of authority to subordinate staff members
- 5.6.5 Written confirmation of transactions for investments and wire transfers including settlement dates, amount of transaction, safekeeping account number and CUSIP number if applicable.
- 5.6.6 Development of a wire transfer agreement with the lead bank and third-party custodian.

6.0. SCOPE: This investment policy shall apply to all financial assets of the City of Woodland, including, but not limited to:

- 6.1 General Fund
- 6.2 Special Revenue Funds
- 6.3 Capital Projects Funds
- 6.4 Debt Service Funds
- 6.5 Enterprise Funds
- 6.6 Internal Service Funds
- 6.7 Trust and Agency Funds
- 6.8 Redevelopment Funds
- 6.9 Public Financing Authority Funds

7.0 SAFEKEEPING AND CUSTODY:

7.1 SELECTION OF ELIGIBLE FINANCIAL INSTITUTIONS: All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- 7.1.1 Audited financial statement (annually)
- 7.1.2 Proof of National Association of Securities Dealers (NASD) certification
- 7.1.3 Proof of state registration
- 7.1.4 Certification of having read, understood and agreed to comply with the City's investment policy. These documents shall be provided annually as appropriate. In selecting financial institutions

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for deposit or investment of funds, the authorized Investment Officers shall consider the credit-worthiness of the institution.

7.2 BROKER/DEALERS:

7.2.1 Investments must be purchased directly from the issuer, from an institution licensed by the State as a broker/dealer, from a member of a federally regulated securities exchange, or from a brokerage firm designed as a primary government dealer by the Federal Reserve Bank.

7.2.2 The City Treasurer will maintain a file of broker/dealers with which the City is currently doing business, which will include (at minimum) the firm name, contact person, telephone number, fax number, e-mail address, and annual audited financial statements (as applicable).

7.3 DELIVERY VS. PAYMENT: All trades, where applicable, will be executed by delivery vs. payment to ensure that securities are deposited prior to the release of funds. To protect against potential losses by collapse of individual securities dealers, all securities owned by the City shall be held in safekeeping by a third party bank trust department acting as agent for the City under terms of a custody agreement executed between the bank and the City.

7.4 COLLATERALIZATION: Collateral is required for investments in non-negotiable certificates of deposit. In order to reduce market risk, the collateral level shall be at least 110% of market value of principal and interest and marked to market weekly. Securities acceptable as collateral shall be the direct obligations of, or are fully guaranteed as to principal and interest, by the United States or any agency of the United States.

8.0 AUTHORIZED INVESTMENTS: Investment of City funds is governed by the California Government Code Sections 53600 et seq. Within the context of such limitations, the following investments are authorized:

8.1 UNITED STATES TREASURY BILLS, BONDS, AND NOTES or those for which the full faith and credit of the United States are pledged for payment of principal and interest.

8.2 STATE OF CALIFORNIA OBLIGATIONS-including bonds payable solely out of the revenues from a revenue-producing property operated by the State of California or by a department, board, agency, or authority of the state.

8.3 FEDERAL AGENCY OBLIGATIONS – enterprise obligations, participations or other instruments including those issued or fully guaranteed as to principal and interest by the Federal Government agencies; (e.g. Government National Mortgage Association (GNMA), the Federal Farm Credit Bank (FFCB), the Federal Home Loan Bank (FHLB), the Federal National Mortgage Association (FNMA), and the Federal Home Loan Mortgage Corporation (FHLMC)).

8.4 NEGOTIABLE CERTIFICATES OF DEPOSIT –issued by nationally or state chartered banks, state or federal savings institutions (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 30% of the cost value of the portfolio.

8.5 LOCAL AGENCY INVESTMENT FUND (LAIF) – As authorized in Government Code Section 16429.1, local agencies may invest in the Local Agency Investment Fund, a money market fund, which allows local agencies to pool their investment resources. Current policies of LAIF set minimum and maximum amounts of monies that may be invested as well as maximum numbers of transactions that are allowed per month.

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8.6 CA LOCAL AGENCY OBLIGATIONS – bonds, notes, warrants or other evidences of indebtedness of any local agency within California, including bonds payable solely out of the revenues from a revenue-producing property, owned controlled, or operated by the local agency, or by a department, board, agency or authority of the local agency.

8.7 CERTIFICATE OF DEPOSIT (CD) - Purchased through a bank or savings and loan association for a specified period of time at a specified rate of interest. The first \$250,000 of a certificate of deposit is guaranteed by the Federal Deposit Insurance Corporation (FDIC). CD's with a face value in excess of \$250,000 will be collateralized by U.S. Treasury Department securities, which must be at least 110% of the face value of the CD. No other collateralization will be accepted.

8.8 MEDIUM TERM CORPORATE NOTES with a maximum maturity of five years may be purchased. Securities eligible for investment shall be rated in a rating category "A" or its equivalent or better by a nationally recognized rating service.

8.9 MONEY MARKET MUTUAL FUNDS - Mutual funds invested in U.S. Government securities are permitted under this policy and under the California Government Code Section 53601. In order to be eligible for investment under this section, an investment objective of such a fund must be the maintenance of a price per share of \$1.00. The following criteria must also be met:

8.9.1 The fund shall have a minimum of \$500 million in total portfolio value.

8.9.2 The fund shall be registered with the Securities and Exchange Commission, and shall have achieved a rating of AAA by Moody's and AAA by S&P.

8.9.3 The fund shall have retained an advisor which is registered with the SEC, or which is exempt from such registration, and has at least 5 years' experience managing money market funds, including those in excess of \$500 million.

8.10 SUPRANATIONAL OBLIGATIONS – Section 53601 (q) allows local agencies to invest in bonds issued by one of three supranationals: World Bank, International Finance Corporation (IFC) and InterAmerican Development Bank (IADB), which were established by international treaties, incorporated into U.S. Federal law by Congressional Acts and headquartered in Washington, D.C. Securities issued by these supranationals include benchmark bonds, global bonds, structured notes, plain fixed and floating rate notes, discount notes as well as green bonds. In order for local agencies to invest in bonds issued by supranationals, the bonds must meet the following criteria:

8.10.1 Maturity of five years or less

8.10.2 Eligible for purchase and sale with the US

8.10.3 In a rating category of "AA" or its equivalent or better by a nationally recognized statistical rating organization (NRSRO)

8.10.4 Cannot exceed 30 percent of the agency's investment portfolio

9.0 INVESTMENT PARAMETERS:

9.1 DIVERSIFICATION: The City of Woodland will diversify its Investments by security type and institution and the City will select maturities to provide for stability of income and liquidity. Diversification strategies shall be determined and revised periodically. In establishing specific diversification strategies, the following policies and constraints shall apply:

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- 9.1.1 Portfolio maturities shall be matched against liabilities to avoid undue concentration in a specific maturity sector.
 - 9.1.2 Maturities selected shall provide for stability of income and liquidity.
 - 9.1.3 Disbursement and payroll dates shall be covered through LAIF, marketable U.S. Treasury bills or other cash equivalent instruments such as money market mutual funds which will ensure that appropriate liquidity is maintained.
- 9.2 **MAXIMUM MATURITIES:** In order to minimize the impact of market risk, it is intended that all investments will be held to maturity. Investments may be sold prior to maturity for cash flow, appreciation purposes or in order to limit losses, however, no investment shall be made based solely on earnings anticipated from capital gains. To the extent possible, the City shall attempt to match its investments to anticipated cash flow requirements. The City will not invest in securities maturing more than 5 years from the date of purchase. The City may adopt weighted average maturity limitations (2 years) consistent with investment objectives.
- 9.3 **PROHIBITED INVESTMENTS AND DIVESTMENT:** The City Treasurer shall not make any investment prohibited under Article 1 or 2 of Chapter 4 of the California Government Code (see e.g. Section 53601.6 and 53631.5). Investments authorized when made, but no longer permitted by applicable law, may be divested from the City of Woodland's portfolio in accordance with the investment statement, investment objectives and prudent investor standard.
- 9.4 **TAX and REVENUE ANTICIPATION NOTES (TRANS):** Government Code Section 53821.5 prohibits the investment of TRAN proceeds in securities that have terms exceeding those of the TRAN itself. The TRAN proceeds can be invested in items that have no specific term to maturity as long as the proceeds can be removed within the period of the TRAN without a penalty.
- 10.0 **REPORTING:**
 - 1.1 **METHODS:** The City Treasurer shall prepare quarterly investment reports to the City Manager and City Council which shall include the:
 - 10.1.1 par amount of the investment,
 - 10.1.2 classification of the investment,
 - 10.1.3 percentage of the total portfolio, which each type of investment represents, name of the institution or entity,
 - 10.1.4 rate of interest,
 - 10.1.5 maturity date,
 - 10.1.6 current market value,
 - 10.1.7 reports shall also include a statement that the projected cash flow is adequate to meet expected obligations over the next six months, and that the portfolio is in compliance with this policy. The report shall be due approximately 45 days from the end of the quarter being reported.
- 10.2 **PERFORMANCE STANDARDS:** The investment portfolio will be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow need. The portfolio shall be managed in accordance with the parameters specified within this policy; a market average rate of return will be obtained during a market/economic environment of stable interest rates. An appropriate benchmark of the 90-day U.S. Treasury bill shall be established against which portfolio performance shall be compared.

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10.3 MARKING TO MARKET: The market value of the portfolio shall be calculated at least yearly and a statement of the market value of the portfolio shall be issued at least quarterly with the investment report.

11.0 INVESTMENT POLICY ADOPTION: The Investment Policy shall be adopted by minute action of the City Council of the City of Woodland. Moreover, the Policy shall be reviewed on an annual basis, and modifications must be approved by the City Council.

INVESTMENT GLOSSARY

Agency - A debt security issued by a federal or federally sponsored agency. Federal agencies are backed by the full faith and credit of the U.S. Government. Federally sponsored agencies (FSA's) are backed by each particular agency with a market perception that there is an implicit government guarantee. An example of federal agency is the Government National Mortgage Association (GNMA). An example of a FSA is the Federal National Mortgage Association (FNMA).

Cash Sale/Purchase - A transaction which calls for delivery and payment of securities on the same day that the transaction is initiated.

CALIFORNIA POOLED INVESTMENT AUTHORITY (CPIA) –this investment pool is managed by MBIA-Municipal Investors Service Corporation, an investment subsidiary of MBIA, Inc.

Certificate of Deposit - A document written by a bank or other financial institution that is evidence of a deposit, with the issuer's promise to return the deposit plus earnings at a specified interest rate within a specified time period.

Collateralization - Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

Coupon Rate - The annual rate of interest received by an investor from the issuer of certain types of fixed-income securities. Also known as the "interest rate."

Credit Quality - The measurement of the financial strength of a bond issuer. Generally, the higher the credit quality of a bond issuer, the lower the interest rate paid by the issuer because the risk of default is lower. Credit quality ratings are provided by nationally recognized rating agencies.

Credit Risk - The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

Delivery Versus Payment (DVP) - A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or his/her custodian.

Diversification - A process of investing assets among a range of security types by sector, maturity, and quality rating.

Duration - A measure of the timing of the cash flows, such as the interest payments and the principal repayment, to be received from a given fixed-income security. This calculation is based on three variables: term to maturity, coupon rate, and yield to maturity.

Fair Value - The amount at which an investment could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

Federal Funds (Fed Funds) - Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. Fed funds are considered to be immediately available funds.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Interest Rate - See "Coupon Rate."

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Internal Controls - An internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse.

Investment Policy - A concise and clear statement of the objectives and parameters formulated by an investor or investment manager for a portfolio of investment securities.

Liquidity - An asset that can be converted easily and quickly into cash.

Local Agency Investment Fund (LAIF) - An investment pool for local governments in which their money pooled and managed by the California State Controller's Office.

Mark-to-market - The process whereby the book value or collateral value of a security is adjusted to reflect its current market value.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - Current market price of a security.

Maturity - The date on which payment of a financial obligation is due. The final stated maturity is the date on which the issuer must retire a bond and pay the face value to the bondholder. See "Weighted Average Maturity."

Money Market Fund - Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, and federal funds).

Mutual Fund - An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments.

Mutual Fund Statistical Services - Companies that track and rate mutual funds, e.g., IBC/Donoghue, Lipper Analytical Services, and Morningstar.

Par - Face value or principal value of a bond, typically \$1,000 per bond.

Principal - The face value or par value of a debt instrument. Also may refer to the amount of capital invested in a given security.

Prudent Investor Standard - An investment standard outlining the fiduciary responsibilities of public funds

Safekeeping - Holding of assets (e.g., securities) by a financial institution.

Supranational - an international group or union in which the power and influence of member states transcend national boundaries or interests to share in decision making and vote on issues concerning the collective body.

Swap - Trading one asset for another.

Term Bond - Bonds comprising a large part or all of a particular issue which come due in a single maturity. The issuer usually agrees to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity.

Treasury Bills - Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year and issued in minimum denominations of \$10,000

Treasury Notes - Intermediate U.S. government debt securities with maturities of one to 10 years and issued in denominations ranging from \$1,000 to \$1 million or more.

Treasury Bonds - Long-term U.S. government debt securities with maturities of ten years or longer and issued in minimum denominations of \$1,000.

Financial Policies

"Volatility Risk" Rating - A rating system to clearly indicate the level of volatility and other non-credit risks associated with securities and certain bond funds.

Weighted Average Maturity (WAM) - The average maturity of all the securities that comprise a portfolio.

Yield - The current rate of return on an investment security generally expressed as a percentage of the security's current price.

GENERAL TERMS

The following explanations of terms are presented to aid in understanding the narrative discussions and illustrations included in this budget document and the terminology generally used in governmental accounting, auditing, financial reporting and budgeting.

Accountability

The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry to justify the raising of public resources and the purposes for which they are used.

Accounting System

The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

Accrual Basis

The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Annual Budget

A budget applicable to a single fiscal year. See Budget and Operating Budget.

Appropriations

An authorization by the City Council to make expenditures and to incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time when it may be expended.

Assessed Valuation

A dollar value placed on real estate or other property by Yolo County as a basis for levying property taxes.

Audit

An annual audit is required by the State of California. Prepared by an independent certified public accountant (CPA), the primary objective is to determine if the City's Financial Statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. The independent auditor customarily issues a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's Financial Management Practices.

Basis of Accounting

A term used to refer to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

Bond

A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Budget

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating governing body of adoption, and sometimes, the plan finally approved by the body.

Budget Document & Message

The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating governing body.

Glossary

Included in the Introductory Section of the Budget providing for a general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of principal budget items and summaries found in the prepared budget relative to the current year adopted budget.

Budget Process

A cycle involving a series of recurrent and continuous planning steps to arrive at a viable financial plan.

Budgetary Control

The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Capital Expenditures

A budget category which budgets all equipment having a unit cost of more than \$250 and an estimated useful life of over one year. Capital outlay is budgeted in the operating budget.

Capital Improvement

A permanent addition to the city's assets, including the design, construction, or purchase of land, buildings or facilities, or major renovations of same.

Capital Improvement Program

A financial plan of proposed capital improvement projects with single and multiple year capital expenditures. The capital program plans for five years and is updated annually.

Capital Outlay

Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

Capital Projects

Physical structural improvements generally with a cost of \$10,000 or more and a useful life of one year or more. Examples include a new park,

building modifications and water main construction.

Capital Projects Fund

A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Capitalization

The classification of an expense as an asset because it benefits the agency for more than a year.

Debt Service

Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.

Deficit

An excess of expenditures or expenses over resources.

Encumbrances

A legal obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Funds

This fund type is used to account for operations that are financed and operated in a manner similar to private sector enterprises and it is the intent of the City that the costs of providing goods or services to the general public be financed or recovered primarily through user charges.

Expenditures

The actual spending of funds set aside by an appropriation. Expenditures include current operating expense requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

Federal

United States Government

Fiscal Year

A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Woodland’s Fiscal Year begins July 1st and ends on June 30th.

Fringe Benefits

Includes the City’s expenses for all benefits and includes, Medicare, health, PERS, workers compensation, life insurance and vision.

Full Time Equivalent or FTE

Full time, part time, temporary and to the extent possible, all position numbers in the budget document are expressed as full time equivalents or FTEs. This allows a uniform measure of staff time resources. A full time equivalent is calculated by using 2,080 hours as the total number of hours available one full time employee works in one year (including vacation, sick leaves, etc.). The 2,080 hours is the base to determine the split of a position between programs and the FTE off part time and temporary employees.

Fund Balance

Also known as financial position or fund equity, fund balance is the excess of current assets over current liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. For Governmental Funds, and Trust and Agency Funds, the fund balance is generally cash or cash equivalents. For Enterprise Funds the fund balance is usually fund equity in the form of assets and cash and cash equivalents.

General Fund

The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of grant revenues or other sources restricted for specific uses, General fund resources can be utilized for any legitimate governmental purpose.

General Ledger

A record containing the accounts needed to reflect the financial position and the results of operations of a government. In double-entry bookkeeping, the debits and credits in the general ledge are equal (i.e., the debit balances equal the credit balances).

Grant

Contribution or gift of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

Interfund Transfers

Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

Internal Service Fund

A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Municipal Code

A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

Operating

Maintaining the ongoing functions of an agency or service. “Operating expenses” include wages, benefits, supplies and services.

Operating Budget

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing, acquisition, spending and service delivery activities of government are controlled. The use of an annual operating budget is usually required by law. Even when not required by law,

Glossary

however, annual operating budgets are essential to sound financial management and should be adopted by every government.

Operating Cost

The total costs to operate and maintain the City of Woodland.

Operating Expense

Monies paid in salaries and wages, settlement of claims, maintenance of equipment and buildings, and rentals of equipment and facilities.

Ordinance

A formal legislative enactment by the City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Overhead

Those elements of cost necessary in the production of a good or service that is not directly traceable to the product or service. Usually these costs related to objects of expenditure that does not become an integral part of the finished product or service, such as rent, heat, light, supplies, management and supervision.

Principal

In the context of bonds other than deep-discount debt, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

Program

Group activities, operations or organizational units directed to attaining specific purposes or objectives.

Program Budget

A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class, on the one hand, and performance, on the other.

Reimbursement

Payment of amount remitted on behalf of another party, department or fund.

Reserved Fund Balance

Those portions of fund balance that is not appropriate for expenditure or that are legally segregated for a specific future use.

Resolution

A special order of the City Council which has a lower legal standing than an ordinance.

Revenue

Receipts derived from commercial sources and operating assistance from governments.

Salaries/Wages

Includes salaries and wages, including terminal leave payments, for all employees including temporary and seasonal, in accordance with the classification compensation plan. Employee salaries may be spread to several activities to reflect the distribution of their time.

Special Revenue Fund

A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

Subsidy

Funds granted by federal, state or local government

Unsecured Property

As the property tax is guaranteed by placing a lien on the real property, unsecured property is that real property in which the value of the lien is not sufficient to assure payment of the property tax.

User Fees

The payment of a fee for direct receipt of a public service by benefiting from the service.