

CITY OF WOODLAND

ADOPTED BUDGET

FISCAL YEAR 2023-2024



CITY OF
WOODLAND
CALIFORNIA

CITY OF WOODLAND
FISCAL YEAR 2023-2024
ADOPTED BUDGET

MEMBERS OF THE CITY COUNCIL

Victoria Fernandez, Mayor
Tania Garcia-Cadena, Mayor Pro Tempore
Richard Lansburgh, Council Member
Tom Stallard, Council Member
Mayra Vega, Council Member



STAFF

Ken Hiatt, City Manager
Brent Meyer, Community Development Director
Kim McKinney, Director of Administrative Services
Ana Gonzalez, City Clerk
Ethan Walsh, City Attorney
Derrek Kaff, Police Chief
Eric Zane, Fire Chief
Craig Locke, Public Works Director
Christine Engel, Community Services Director
Greta Galindo, Library Services Director

PREPARED BY

Kim McKinney, Director of Administrative Services
Evis Morales, Finance Officer
Karie Farnham, Management Analyst II

The Mission of Woodland is.....

The City of Woodland will create and sustain community vitality by:

- Providing quality services, programs and facilities
- Safeguarding our community
- Promoting community involvement
- Planning for our City's future

RESOLUTION NO. 8111

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
ADOPTING THE FISCAL YEAR 2023-2024 ANNUAL BUDGET**

WHEREAS, a balanced annual budget for the City of Woodland has been prepared for fiscal year 2023-2024 and presented to the City Council and reviewed at public meetings on April 4, 2023 and June 6, 2023; and

WHEREAS, the proposed budget also includes the fiscal year 2023-2024 budgets for the Woodland Finance Authority and the Successor Agency to the former Woodland Redevelopment Agency; and

WHEREAS, the budget for Capital Improvement Plan for fiscal year 2023-2024 has been prepared; and

WHEREAS, all appropriations for the prior fiscal year shall lapse at the end of fiscal year 2023-2024 and any remaining amounts shall be credited against their respective fund balances, except for:

- a. Any unexpended but encumbered amounts for specific orders outstanding at the end of the Fiscal Year, and
- b. Any appropriations for incomplete capital projects at the end of fiscal year 2023-2024; and

WHEREAS, for these exceptions, such carry-overs may be made without further City Council action,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND HEREBY RESOLVES:

Section 1. The 2023-2024 Annual Budget is hereby adopted for the following funds (detail shown as Exhibit A):

General Fund	\$67,687,159
Enterprise Funds	62,526,753
Special Revenue Funds	19,671,551
Internal Service Funds	21,994,668
Capital Funds	10,469,272
Spring Lake Funds	15,199,767
Debt Service Funds	8,374,339
Successor Agency	923,882
Total	\$206,847,391

Section 2. The one-time and ongoing funding recommendations outlined in the proposed budget are hereby approved.

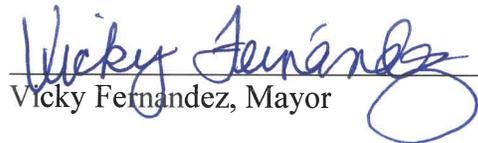
Section 3. Full-time Equivalent positions are hereby approved, by classification, as detailed in Exhibit B.

Section 4. Appropriations are hereby made at the individual fund level. The City Manager and Finance Officer are authorized to make budgetary transfers within an individual fund, so long as total appropriations for such fund remain unchanged. Interfund loans and/or transfers necessary to support fund level appropriations are hereby approved and authorized. Any changes to total fund level appropriations require further Council action.

Section 7. The City Manager and Finance Officer are hereby authorized to implement this resolution, including issuing the 2023-2024 Budget, together with any non-substantive corrections to the proposed budget adopted by this Council.

PASSED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 20th day of June, 2023, by the following vote:

AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez
NOES: None
ABSENT: None
ABSTAIN: None


Vicky Fernandez, Mayor

ATTEST:

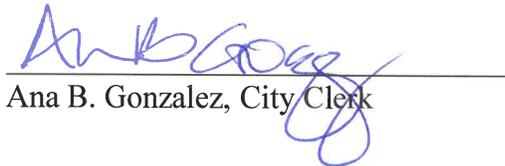

Ana B. Gonzalez, City Clerk

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July 1, 2023

Honorable Mayor and Members of the City Council:

With the post-pandemic inflationary affects and decreases in citywide sales tax revenue growth, the City has had to deal with some budgetary challenges over the last few years. These challenges have affected our revenue projections in FY2022/23, into FY2023/24, and throughout the remainder of the General Fund five-year forecast. City staff will continue to work through these looming challenges and will work with the City Council to address any budgetary issues that may arise as the local economy continues to gain or lose momentum. The City's prudent financial practices, including long-term financial planning and a conservative budget approach, have allowed reserve balances to be built up and maintained, providing the City the ability to address projected General Fund annual operating deficits in a thoughtful and strategic manner while continuing to address priority needs.

The adopted budget totals \$206.8 million, supporting city operating funds (\$165.7 million), capital funds (\$16.4 million) and debt service obligations (\$24.7 million) and represents a decrease of 3% from the FY2022/23 adopted budget. Consistent with previous years, costs associated with the City's investment management function (\$450,000) are not shown as expenditure appropriations, but instead are netted against total investment income for the fiscal year.

The overall FY2023/24 Budget has been carefully developed with critical one-time funding recommendations necessary to address specific priority needs and limited recurring additions to the baseline budget. These additions (one-time and recurring costs) are aligned with City Council priorities. The budget includes anticipated revenues developed in coordination with the City's tax revenue consultants based on economic indicators. Tax revenue impacts, along with other impacted revenues, are reflected in the five-year General Fund forecast.

The budget includes a set of specific funding recommendations totaling \$832,884, including \$564,994 million in one-time funding allocations and \$267,890 in ongoing budget augmentations. Funding recommendations include items previously discussed and approved in the American Rescue Plan, Measure F, and Measure R spending plans. The Adopted Budget includes funding recommendations to support one (1) new full-time position: Community Enhancement Specialist. The adopted FY2023/24 full-time equivalent staffing level of 323 positions remains 29.5 positions (8%) fewer than the pre-recession staffing levels of FY2008/09.

City Manager's Transmittal

The General Fund budget, totaling \$67.7 million, as adopted, represents a decrease of \$2.2 million (3%) less from the prior year, including \$106,645 of one-time funding allocations from available excess General Fund reserves and \$25,000 in ongoing budget augmentations. The overall budget proposal, which includes specific funding recommendations to meet select priority needs would, if approved, result in an anticipated year-end fund balance in the General Fund of \$16.2 million (30%), or \$5.4 million above the Council's adopted reserve policy level of 20% of revenues.

The adopted FY2023/24 Capital Improvement Program (CIP) budget includes funding recommendations totaling \$11.4 million, of which \$4.5 million is allocated for investment in transportation infrastructure, \$6.8 million to advance capital projects within water, sewer, and storm drain utility funds, \$50,000 for park facilities, and \$85,000 supports the Library.

The overall budget proposal remains consistent with the city's framework for advancing the Council's goal of fiscal stability. The adopted FY2023/24 budget uses a modest amount of budget flexibility to address priority needs. As the City continues to make progress in tackling its long-term structural budget deficit, focus remains on efforts to manage personnel costs and address unfunded liabilities. Specifically, the updated General Fund forecast reflects a projected operating deficit of \$1.9 million for FY2023/24 growing to \$3.4 million by the end of the five-year forecast's planning horizon. This ongoing budget gap is attributable to expenditures outpacing revenues and mostly associated with projected increases in CalPERS retirement contribution rates resulting from lower interest earnings assumptions adopted by the CalPERS Board, and underperforming investment returns.

Budget Recommendations: Overall, the Adopted Budget is consistent with the budget framework developed over the past several fiscal years as well as feedback provided by the City Council through its regular quarterly budget updates and the Spring Budget Workshop held in May.

As has been the case in recent years, the budget necessarily incorporates fairly conservative revenue estimates, which contribute to limited discretionary budget flexibility. Nonetheless, the ability of the City to maintain, and increase, reserve levels has provided an opportunity to exercise diligence in implementing long-term, sustainable structural budget changes, while also providing the ability to utilize a prudent amount of one-time funding to address priority needs, above what can be supported by the baseline budget.

Several baseline General Fund budget adjustments are recommended in order to support priority unmet needs.

The following summarizes the specific ***General Fund one-time and recurring funding recommendations*** included as part of the FY2023/24 Adopted Budget:

City Manager's Transmittal

One-Time

Temporary Staff-Building Inspection	\$	25,000
Contract Building Inspection	\$	25,000
Temporary Staff - Code Enforcement/Planning	\$	30,000
Retired annuitant - Project Assistance	\$	21,645
Tree/Urban Forestry Equipment	\$	5,000
Total General Fund One-time Funding Recommendations	\$	106,645

Recurring

Facilities Staff Overtime and Standby	\$	15,000
Facilities Supplies, Tools and Training	\$	10,000
Total General Fund Recurring Funding Recommendations	\$	25,000

The adopted budget also recommends \$458,349 one-time and \$242,890 in recurring costs in **Other Funds**:

One-Time

City Hall Maintenance/Modernization	\$	100,000
Temporary Staff-Economic Development	\$	40,000
Mental Health Clinician	\$	42,000
Police: Various Equipment/Personal Protective Equipment	\$	59,192
Police: Training/Academy Costs	\$	10,342
Community Enhancement Program Start-Up Costs	\$	73,115
Fire: Incident Report Software Upgrade Implementation	\$	3,700
Fire: Alternate Response Staffing Pilot Program	\$	60,000
Assistance to Firefighters Grant Program - Matching Funds	\$	20,000
Library Bookmobile Supplies	\$	50,000
Total Other Funds One-time Funding Recommendations	\$	458,349

Recurring

Community Enhancement Program - Staffing and Operational Supplies	\$	168,140
Police: Various equipment/Personal Protective Equipment	\$	4,000
Police: Training/Academy Costs	\$	30,000
Fire: Turnout Replacement	\$	10,000
Fire: Incident Report Software Upgrade Annual Licensing Costs	\$	13,750
Water Pollution Control Facility Equipment Replacement/Service	\$	17,000
Total Other Funds Recurring Funding Recommendations	\$	242,890

City Manager’s Transmittal

The adopted budget also includes funding recommendations that have been previously approved by the City Council in the American Rescue Plan, Measure F Spending Plan, Measure J Spending Plan, and Measure R Spending Plan.

Measure F

Measure F (MSF) revenues are estimated to total \$91.9 million through the 12-year life of the sales tax measure. Fiscal year 2023/24 revenues are estimated at approximately \$7.7 million, which is consistent with the assumption used for the sales tax forecast in the preliminary Operations and Maintenance budget. Recommended appropriations for FY2023/24 total \$6,563,063, which includes \$256,007 in one-time funding recommendations above the baseline budget and \$185,890 in recurring expenses.

Measure R

The Measure R (MSR) revenues are estimated to total \$32.4 million through the 8-year life of the sales tax measure. Actual appropriation of MSR, which includes staffing and programming, occurs annually with the adoption of the City's budget. Included in the spending plan for fiscal year 2023/24 is an anticipated \$3.8 million in revenues, with recommended appropriations of \$3.5 million.

American Rescue Plan (ARP)

In March 2022, the City Council approved a spending plan for the use of ARP funds. The City has received \$11.1 million that has been programmed across various eligible categories and will be appropriated/spent over the next three fiscal years. The City has previously appropriated and/or spent \$8.9 million, and the adopted budget for FY2023/24 includes \$720,000 of additional appropriations. Other planned expenditures in FY2023/24 are anticipated, but those items funded will come back to the City Council the programs or activities are ready to commence.

Capital Budget Overview

A major component of the city’s annual budget process is the update to the five-year Capital Improvement Program (CIP). For FY2023/24, the CIP budget adopts funding projects totaling \$11.4 million, allocated to various categories as follows:

Project Category	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
Fire	\$ 1,214,000	\$ -	\$ -	\$ -	\$ -	\$ -
General	\$ 7,395,512	\$ -	\$ -	\$ -	\$ -	\$ -
Library	\$ -	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
Park Facilities	\$ 4,292,917	\$12,356,158	\$ 50,000	\$ -	\$ -	\$ -
Sewer	\$ 13,103,299	\$ 5,590,000	\$ 2,625,000	\$3,470,000	\$3,325,000	\$3,600,000
SLIF Infrastructure	\$ 5,197,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -
Storm Drain	\$ 10,444,000	\$ 1,120,000	\$ 260,000	\$ -	\$ -	\$ -
Transportation	\$ 36,988,068	\$ 9,401,308	\$ 4,498,450	\$4,190,000	\$2,990,000	\$2,680,000
Water	\$ 15,856,898	\$ 3,600,000	\$ 3,865,000	\$ 600,000	\$ 200,000	\$ 200,000
Grand Total	\$ 94,491,694	\$32,702,466	\$11,383,450	\$8,345,000	\$6,600,000	\$6,565,000

City Manager’s Transmittal

Major Capital Improvement Projects proposed for new or additional FY2023/24 funding include:

Water/Sewer/Storm Drain

1. 2024 Water & Sewer Replacement Project	\$3,600,000
2. Annual Sewer Repair and Replacement	\$1,040,000
3. Water Pollution Asset Replacement Project	\$ 675,000
4. Replacement of Orangeberg Sewer Laterals	\$ 500,000
5. Storm Drainage Pump Station Emergency Generator Rehab	\$ 260,000

Transportation

1. Matmor Road & East Gum Rehabilitation	\$1,800,000
2. 2023 Road Maintenance/Rehabilitation	\$1,000,000
3. Annual In-House Road Maintenance Program Support	\$1,000,000
4. 2024 ADA Improvements	\$ 200,000
5. Traffic Calming Program	\$ 100,000

Looking Ahead

As we prepare to transition to a new fiscal year, there are a number of issues on the horizon that will have a direct impact on the City’s ability to sustain the current and proposed service levels and/or provide additional budget flexibility to advance specific priority needs not provided for in this budget proposal.

Property and Sales Tax Revenue Updates

The City’s fiscal outlook has improved since the impact of the COVID-19 pandemic, in large part due to the protracted economic recovery which has yielded modest but consistent growth in our major tax revenues. However, in FY2022/23, the City’s sales tax revenue began to decrease primarily due to declines in the transportation sector. Staff anticipates this downturn to continue to affect the FY2023/24 budget and assumes ongoing modest growth in property and sales tax revenues for the remainder of the five-year forecast. The updated five-year forecast assumes modest revenue growth rates in property tax and assumes slower growth rates in sales tax throughout the remaining years and is consistent with most economic forecasts. The City will receive its official assessed valuation of the property tax rolls in early July, soon after adoption of the FY2023/24 budget, and will continue to receive quarterly updates of sales tax receipts and projections. In the short-run, actual property and sales tax receipts are likely to be within the range of assumptions used in the development of the FY2023/24 budget, and in the medium-term, the budget plan provides for a level of general fund reserves sufficient to absorb any economic correction that negatively impacts tax revenues. Staff will continue to monitor revenue receipts and other factors that could very well inform updated financial forecast assumptions over the five-year planning horizon.

Ongoing Labor Negotiations

The City has eight employee bargaining groups with contracts that expire at various times. Management

City Manager's Transmittal

has been meeting with four bargaining groups whose labor agreements expire on June 30, 2023. While certain assumptions have been incorporated into the Adopted Budget relative to personnel costs for employees represented by these bargaining groups, the terms of successor agreements may have direct short-term and long-term budget implications.

CalPERS Pension Costs

The Adopted Budget for FY2023/24 reflects the city's costs associated with employer contributions for CalPERS pension obligations, as set by CalPERS for the coming fiscal year, and the five-year forecast, in turn, includes assumptions consistent with projected pension costs provided by CalPERS. In FY2023/24 staff is estimating the cost of retirement to be \$8.3 attributed to the General Fund and \$13.0 million across all City funds.

In late July or early August, updated CalPERS valuation reports are provided that will establish the pension contribution levels for FY2024/25 as well as updated five-year projections. The upcoming valuation reports (and those to follow) are expected to continue to have a significant impact on the city budget, particularly in light of recent actual and projected investment losses and continued volatility in the investment market.

Conclusion

As we look forward to implementing the budget for FY2023/24, staff continues to look for ways to leverage local funding to enhance programs and services consistent with City Council and community priorities. Through ongoing partnerships and collaborations with public and private sector partners, we are seeing the fruits of key initiatives undertaken over the past few years. With Measure F and Measure R, the City has more resources and certainty to be able to provide essential programs and services as well as implement Council priorities. It is the overall goal of the Adopted Budget and long-term financial plan of the City to ensure that the City of Woodland can continue to deliver quality services, invest in the future of the community, while sustaining a fiscally prudent budgetary framework.

Respectfully submitted,



Ken Hiatt

City Manager

**CITY COUNCIL
PRIORITY GOALS
2020-2024**



City Council Priority Goals

QUALITY OF LIFE
<i>Maintain and enhance Woodland's quality of life by promoting a wide range of parks and recreational facilities and activities, and provision of exceptional public services, consistent with community expectations.</i>
SUSTAINABILITY
<i>Foster a sustainable community for the next generation and protect and improve the quality of the natural environment and human well-being through stewardship of land, water, air and energy resources and by providing all residents with opportunities to live active and healthy lifestyles.</i>
STRENGTHEN DOWNTOWN
<i>Revitalize the Downtown district as the Heart of the City, and center of civic activity, by enhancing a mix of residential and commercial activity, while preserving its historic and cultural resources and small-town character.</i>
ECONOMIC DEVELOPMENT / JOB CREATION
<i>Provide for a diversified economic base with a range of employment opportunities by supporting growth of existing businesses, and providing expanded opportunities for new businesses through targeted infrastructure investments and leveraging existing community and regional assets.</i>
PUBLIC SAFETY
<i>Maintain and enhance Woodland's quality of life by ensuring the highest level of public safety.</i>
INFRASTRUCTURE
<i>Ensure that the City's physical infrastructure is planned, funded and maintained to provide for current and future community needs, in support of commercial, recreational and environmental requirements and standards, while managing the overall cost consistent with available resources.</i>
FISCAL RESPONSIBILITY
<i>Maintain structurally-balanced budget where current services can be sustained with ongoing, recurring revenues, while maintaining prudent reserves, adequately funding infrastructure maintenance and replacement needs, and addressing long-term unfunded liabilities and debt obligations.</i>
GOVERNANCE / ORGANIZATIONAL EFFECTIVENESS
<i>Promote a local government and city organization that is committed to meeting the needs of the community, encourages collaboration, civic participation, and promotes accountability and transparency in the effective delivery of services.</i>

CITY COUNCIL PRIORITY GOALS

Strategic Actions

QUALITY OF LIFE

Strategies

- Identify funding opportunities to further expand recreation programs and library services, to include focus on facility needs
- Ensure adequate funding to maintain parks, streetscapes, and other community amenities
- Update Bike Master Plan and implement projects to enhance bicycle and pedestrian friendly infrastructure and promote safe routes to school
- Implement traffic calming strategies to improve neighborhood livability
- Work collaboratively with WJUSD and WCC to embrace our youth and support enhanced educational opportunities and academic achievement goals
- Assess park utilization and work to promote expanded programming and community events in neighborhood parks
- Promote new development and re-investment that continues to enhance Woodland's unique sense of place as a desirable place to live, learn, work and recreate
- Improve public outreach to all segments of the community related to city programming and services
- Implement programs and strategies to engage community around healthy active lifestyles
- Continue to implement programming consistent with the Measure J Spending Plan to expand recreational opportunities and increase Library hours of operation

SUSTAINABILITY

Strategies

- Implement the City's 2035 Climate Action Plan by supporting projects and programs that:
 - Reduce non-renewable energy demand and increase renewable energy supply
 - Reduce private motor vehicle dependency
 - Maintain, enhance, and improve the City's tree canopy
 - Reduce, reuse, and recycle solid waste
- Protect and enhance the natural quantity and qualities of surface water and groundwater resources, and expanded use of recycled water
- Support projects and programs that protect and enhance sensitive natural habitats
- Implement and support programs that promote the well-being of Woodland residents

STRENGTHEN DOWNTOWN

Strategies

- Update Downtown Specific Plan and project review procedures to streamline development consistent with General Plan Goals and Policies
- Improve Live/Work Balance in the Downtown district

- Seek to leverage remaining financing tools and tax credit programs to encourage reinvestment
- Continue efforts to enhance flexibility with regard to Code interpretations and fee structures for renovations of older downtown structures
- Continue to promote Special Events and Community Activities throughout the downtown
- Expand Arts & Entertainment Activities/Venues in Downtown
- Continue to make investments to enhance walkability and “Sense of Place”
- Effectively manage and allocate parking resources to maximize utilization of existing space

ECONOMIC DEVELOPMENT / JOB CREATION

Strategies

- Implement General Plan Policies that support diversification of economy
- Complete the Comprehensive Review of City Codes and Regulations to encourage new uses that increase jobs and fiscal benefits to the community
- Ensure the City has ample supply of “shovel ready” sites to attract new industry and retail services
- Develop Plan to Mitigate Flood Issues in City's Industrial Area
- Continue to Improve Business-Friendly Culture and Practices make City processes and procedures more “user friendly”
- Partner with existing food and agriculture Industry via the Food Front initiative to continue to reinforce Woodland’s reputation as the region’s epicenter of food and agriculture
- Support efforts to develop effective workforce readiness program(s) that provide the necessary skills and training to support the growth and evolution of our economy
- Market and promote targeted business opportunities in collaboration with local and regional agencies/organizations
- Ensure Woodland’s development fees and processes are regionally competitive

PUBLIC SAFETY

Strategies

- Ensure appropriate staffing and resource support of public safety departments to meet the current and future needs of our developing and growing community
- Expand Crime Prevention and Neighborhood Watch
- Implement Prevention and Intervention program for at-risk youth
- Review and update Fire Department Master Plan
- Explore opportunities for shared services and resources with neighboring agencies
- Enhance public education and outreach to all populations in support of public safety objectives
- Increase planning, preparedness, and technology to reduce community safety risks
- Increase transparency and trust by educating the community through the use of social media and special programs
- Improve traffic safety citywide

INFRASTRUCTURE

Strategies

- Sustainably manage City's overall water supply to ensure long-term reliability, resilient to changes to climate and environmental regulations
- Manage existing infrastructure to reduce long-term cost of maintenance and replacement needs
- Seek support for securing Federal/State, regional and local funding for major infrastructure projects
- Actively manage continuous process improvements at Wastewater Treatment Facility to facilitate expanded use of recycled water
- Explore regional opportunities for sharing of infrastructure facilities, reduce environmental impacts and costs
- Complete Lower Cache Creek Flood Control Plan
- Update Facilities Mater Plan to include energy efficiency

FISCAL RESPONSIBILITY

Strategies

- Ensure ongoing expenditures are supported by ongoing revenues; one-time sources applied to one-time needs
- Maintain prudent reserves across all major operating funds
- Explore opportunities to expand and diversify citywide revenue sources
- Achieve agreement on fair and sustainable labor contracts
- Implement measures to address long-term unfunded liabilities
- Reduce burden of existing debt obligations

GOVERNANCE / ORGANIZATIONAL EFFECTIVENESS

Strategies

- Expand and strengthen collaborations with Yolo County and its cities
- Actively engage in advocacy at State/Federal level to support City interests
- Partner with community-based organizations to leverage community assets towards common objectives
- Empower city employees and work groups
- Enable appropriate alternative service-delivery models
- Increase transparency and public trust through effective community outreach, public information and constituent services
- Expand opportunities for increased community engagement and public participation in civic affairs

QUALITY OF LIFE

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Maintain and enhance Woodland’s quality of life by promoting a wide range of parks and recreational facilities and activities, provision of exceptional public services, consistent with community expectations.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Identify funding opportunities to further expand recreation programs and library services, to include focus on facility needs
- B. Ensure adequate funding to maintain parks, streetscapes, and other community amenities
- C. Update Bike Master Plan and implement projects to enhance bicycle and pedestrian friendly infrastructure and promote safe routes to school
- D. Implement traffic calming strategies to improve neighborhood livability
- E. Work collaboratively with WJUSD and WCC to embrace our youth and support enhanced educational opportunities and academic achievement goals
- F. Assess park utilization and work to promote expanded programming and community events in neighborhood parks
- G. Promote new development and re-investment that continues to enhance Woodland’s unique sense of place as a desirable place to live, learn, work and recreate
- H. Improve public outreach to all segments of the community related to city programming and services
- I. Implement programs and strategies to engage community around healthy active lifestyles
- J. Continue to implement programming consistent with the Measure J Spending Plan to expand recreational opportunities and increase Library hours of operation

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Pursue No Place Like Home Program funding to advance City’s Housing First Model addressing homelessness and expand collaboration with local and regional partners to expand housing options
- Develop funding options for a second community aquatics complex at Pioneer High School
- Complete improvements at the Woodland Regional Park to provide access to outdoor environmental resources as well as passive and active recreational opportunities
- Continue to work with user groups and the Woodland Recreation Foundation to advance new recreation facilities at the Sports Park
- Develop funding plan for continued work on short-term priority projects identified through the Library Master Plan
- Monitor impacts of legalized cannabis and review/update city and county’s regulatory provisions for commercial cannabis uses

- Update criteria for neighborhood traffic calming program and implement traffic calming strategies to improve neighborhood livability
- Expand citywide Volunteer Program in support of community projects, events and programs

PENDING INITIATIVES

- Update Joint Use Agreement between the City and the WJUSD
- Identify means to increase funding for maintenance of parks and urban forest
- Establish Summer Internship Program matching students with local businesses
- Explore collaboration with WJUSD on community-wide Youth Master Plan
- Assess feasibility of an on-demand micro-transit pilot project, as an alternative to fixed-route transit.

SUSTAINABILITY

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Foster a sustainable community for the next generation and protect and improve the quality of the natural environment and human well-being through stewardship of land, water, air, and energy resources and by providing all residents with opportunities to live active and healthy lifestyles.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Implement the City's 2035 Climate Action Plan by supporting projects and programs that:
 - Reduce non-renewable energy demand and increase renewable energy supply
 - Reduce private motor vehicle dependency
 - Maintain, enhance, and improve the city's tree canopy
 - Reduce, reuse, and recycle solid waste
- B. Protect and enhance the natural quantity and qualities of surface water and groundwater resources, and expanded use of recycled water
- C. Support projects and programs that protect and enhance sensitive natural habitats
- D. Implement and support programs that promote improving the well-being of Woodland residents

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Update City's Agricultural Mitigation Ordinance consistent with General Plan policy objectives
- Update of Urban Forest Master Plan
- Revise Tree Ordinance related to development projects as well as add new requirements related to protecting certain trees on residential property
- Expand the City's use of recycled water (Phase II/III)
- Update the City's Bike Master Plan / Active Transportation Plan
- Continue to maintain and improve the city's pedestrian and bikeway network
- Complete a habitat conservation easement on the Woodland Regional Park (WRP) site
- Secure grant funding and construct 20 acres permanent and seasonal wetland at the WRP
- Partner with Tuleyome and Yolo Explorit on planning, design and grant-funding to develop Environmental Education Center at the WRP
- Review and update Municipal Code sections related to sustainability
- Expand communitywide health and wellness programs for youth, adults, and seniors
- Continue to implement youth and adult sport programs to promote physical fitness and improved well-being
- Improve energy efficiency of municipal facilities, vehicles and processes through integration of hybrid and electric vehicles

- Increase electric vehicle charging opportunities for City vehicles and the public
- Formalize and expand role of Sustainability Committee to assist with implementation of City's Climate Action Plan

STRENGTHEN DOWNTOWN

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Revitalize the Downtown district as the Heart of the City and center of civic activity, by enhancing mix of residential, commercial & entertainment activity, while preserving its historic and cultural resources and small-town character.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Update Downtown Specific Plan and project review procedures to streamline development consistent with General Plan goals and policies
- B. Improve Live/Work Balance in the Downtown district
- C. Seek to leverage available financing tools and tax credit programs to encourage reinvestment
- D. Continue efforts to enhance flexibility with regard to Code interpretations and fee structures for renovations of older downtown structures
- E. Continue to promote Special Events and Community Activities throughout the downtown
- F. Expand Art & Entertainment Activities/Venues in Downtown
- G. Continue to make investments to enhance the walkability and “Sense of Place”
- H. Effectively manage and allocate parking resources to maximize utilization of existing space

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Update Downtown Specific Plan
- Complete Downtown Hotel Project
- Complete Wayfinding and Signage Upgrade
- Complete comprehensive downtown parking and access plan
- Develop strategies for advancing infill housing development on opportunity sites
- Establish development impact fees that encourage construction of new development downtown
- Identify deficiencies and develop plan to upgrade infrastructure in support of downtown revitalization and infill development.
- Evaluate establishment of Mills Act Program to provide tax incentives for renovation of historic structures
- Continue to make improvements to lighting, landscaping, and outdoor dining

PENDING INITIATIVES

- Targeted improvements/upgrades to alleys for circulation and activity
- Relocate and expand homeless services provided at Fourth and Hope to new facility
- Improve broadband service throughout downtown (1GB Service Goal)
- Complete the Tree House Music Venue
- Support establishment of a Property Based Business Improvement District
- Improve Heritage Plaza to support community events and function as community's central civic space

ECONOMIC DEVELOPMENT/JOBS

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Provide for a diversified economic base with a range of employment opportunities by supporting growth of existing businesses, and providing expanded opportunities for new business through targeted infrastructure investments and leveraging existing community and regional assets.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Implement General Plan Policies that support diversification of economy
- B. Complete the Comprehensive Review of City Codes and Regulations to encourage new uses that increase jobs and fiscal benefits to the community
- C. Ensure the City has ample supply of “shovel ready” sites to attract new industry and retail services
- D. Develop Plan to Mitigate Flood Issues in City's Industrial Area
- E. Continue to Improve Business-Friendly Culture and Practices make City processes and procedures more “user friendly”
- F. Partner with existing food and agriculture Industry via the Food Front initiative to continue to reinforce Woodland’s reputation as the regional epicenter of food and agriculture
- G. Support efforts to develop effective workforce readiness program(s) that provide the necessary skills and training to support the growth and evolution of our economy
- H. Market and promote targeted business opportunities in collaboration with local and regional agencies/organizations
- I. Ensure Woodland’s development fees and processes are regionally competitive

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Complete Entitlement Process and annex Woodland Research and Technology Park and Woodland Commerce Center
- Continue collaboration with hoteliers and YCVB to develop new strategies to promote Woodland as a destination
- Establish a robust local workforce development program that aligns educational/training programs with evolving industry needs
- Partner with local and regional workforce development organizations to develop coordinated and dynamic strategic plan to train workforce
- Complete Lower-Cache Creek Flood Study and Implementation Plan
- Develop economic development strategies to leverage Woodland’s proximity to UCD
- Support growth of AgStart as the region’s premier Ag Technology incubator/accelerator.
- Evaluate Development Impact Fee Program (MPFP) and set fees/establish programs to encourage job-generating development and expansion of existing companies

- Seek to leverage Federally-designated Opportunity Zones for redevelopment in targeted commercial corridors, including East Street Corridor
- Develop incentive program to support expansion and/or relocation of auto dealerships

PENDING INITIATIVES

- Improve Infrastructure / Industrial Area
 - Industrial Area Capital Infrastructure and Financing Plan
 - Broadband Service
 - Aesthetics / Brand of Industrial District(s)

PUBLIC SAFETY

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Maintain and enhance Woodland’s quality of life by ensuring the highest level of public safety.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Ensure appropriate staffing and resource support of public safety departments, programs and initiatives
- B. Expand Crime Prevention and Neighborhood Watch
- C. Implement prevention and intervention programs for at-risk youth
- D. Review and Update Fire Department Master Plan
- E. Explore opportunities for shared services with neighboring agencies
- F. Enhance public education and outreach to all populations in support of public safety objectives
- G. Increase planning, preparedness, and technology to reduce community safety risks
- H. Increase transparency and trust by educating the community through the use of social media and special programs
- I. Improve traffic safety citywide

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Complete Standard of Cover (SOC) and staffing review to assess the Fire Department capacity and needs in relation to community risks and service levels
- Staffing Plan:
 - Review, update, and support Police and Fire management succession plans
 - Seek means to enhance staffing resources in priority public safety areas
 - Expand and enhance cultural diversity in hiring and practices
- Finalize plans for new fire station to serve Southeast Area (Spring Lake) and identify funding sources for relocation of Fire Station 3 on acquired site
- Initiate youth and public outreach to include Juvenile Fire Setters Program, Fire Internship Program, and Community CPR programs
- Continue to strengthen and support the Police Volunteer Program Integrated technology to reduce staff workload to include Fire Tele-staff upgrade
- Initiate Lexipol for development of Fire Department standard operating procedures.
- Continue to advance cooperative Rescue Task Force and iMCI training and programs with Fire, Police and regional partners
- Continue to support and expand YGRIP Program;
 - Implement next phase of GREAT program
 - Consider restoring Youth Diversion Program

- Support and integrate Police Activities League (PAL)
- Continue to implement at-risk youth mentoring programs

NEW INITIATIVES

- Evaluate expanding pilot Joint Fire Academy with partner fire agencies
- Prepare for and complete Insurance Services Office (ISO) review
- Migrate Fire Prevention program to Community Risk Reduction model
- Evaluate development of Community Emergency Response Team (CERT) program
- Explore increased communication capabilities and interoperability to include broadening YECA partnerships and 800mgh migration for P25 compliancy

INFRASTRUCTURE

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Ensure that the City's physical infrastructure is planned to be efficient and sustainable, funded and maintained to provide for current and future community needs, in support of commercial, recreational and environmental requirements and standards, while managing the overall cost consistent with available resources.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Sustainably manage City's overall water supply to ensure long-term reliability, resilient to changes to climate and environmental regulations
- B. Manage existing infrastructure to reduce long-term cost of maintenance and replacement needs
- C. Seek support for securing Federal/State, regional and local funding for major infrastructure projects
- D. Actively manage continuous process improvements at Wastewater Treatment Facility to facilitate expanded use of recycled water
- E. Explore regional opportunities for sharing of infrastructure facilities, reduce environmental impacts and costs
- F. Complete Lower Cache Creek Flood Control Plan
- G. Update Facilities Mater Plan to include energy efficiency
- H. Enhance coordination with private utilities to support safe and reliable utility infrastructure
- I. Promote community engagement and public information related to priority infrastructure projects

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

Flood Control / Storm water Management

- Complete LCC Feasibility Study to advance comprehensive flood solution(s) and funding plan to address flood risk from Lower Cache Creek and West Levee of the Yolo Bypass to protect the Industrial Area
- Develop a funding source that will sufficiently fund the requirements of current and future NPDES MS4 Storm Drain Permit requirements.
- Construct the south urban growth area drainage project including the North Gibson Pond detention basin and East Main Street pump station
- Revise the north area storm drainage master plan in order to facilitate development in the industrial area
- Perform preliminary design for the Outfall Channel Outlet Structure Project

Facilities

- Develop listing of facilities assets with lifecycle maintenance and replacement costs as a basis for prioritizing and funding building repairs and accruing an adequate reserve fund

Transportation

- Ensure regional transportation plans prioritize I-5/113 Interchange Project
- Complete Kentucky Avenue (East to West Streets) reconstruction project
- Complete/Advance major road projects:
 - West Woodland Safe Routes to School (2018 construction season)
 - West Main Street Road Rehabilitation (2019 construction season)
 - I-5/CR 102 landscaping project (2019 construction season)
 - East Main Street (2020 construction season)
 - Gibson Road Complete Streets Improvements (2021 construction season)
 - Matmor Road/Gum Avenue Road Rehabilitation
- Complete environmental document, right of way acquisition and pre-design and finalize funding plan for the Sports Park Drive Pedestrian Overcrossing Project
- Develop plan for downtown Transit Center and evaluate use of micro-transit services(s)
- Update the City's Bike Master Plan / Active Transportation Plan
- Pursue grant funding for complete street improvements and roadway maintenance
- Continue to evaluate opportunities for Rail Relocation project
- Adequately maintain the City's existing infrastructure to extend service life maximizing return on investment and ensure no reduction in service level which would require replacement
- Investigate new technologies for improved infrastructure performance and longevity including new marking methods, wheel rolled concrete pothole repair and other potential advances.

Parks

- Identify means to increase funding for maintenance of parks and urban forest
- Update Park/Facilities Joint Use Agreement with WJUSD

Utilities

- Continue annual projects to replace undersized 2" back of walk water mains, Orangeburg Sewer laterals and other infrastructure that is either undersized or beyond its useful life
- Develop ways of improving out-treatment processes for storm water and sewer discharges to keep abreast of ever more stringent requirements
- Further integrate ASR wells into the City's infrastructure and adapt the distribution system to larger point source supplies from diffuse neighborhood wells
- Develop and educate staff to operate increasingly complex processes and equipment to meet state and national objectives
- Continue to expand our recycled water program capabilities by installing purple pipe in all of our new developments
- Explore new technologies to increase efficiency and longevity of the City's infrastructure investment

FISCAL RESPONSIBILITY

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Maintain structurally-balanced budget where current services can be sustained with ongoing, recurring revenues, while maintaining prudent reserves, adequately funding infrastructure maintenance and replacement needs, and addressing long-term unfunded liabilities and debt obligations.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Ensure ongoing expenditures are supported by ongoing revenues; one-time sources applied to one-time needs
- B. Maintain prudent reserves across all major operating funds
- C. Achieve agreement on fair and sustainable labor contracts
- D. Implement measures to address long-term unfunded liabilities
- E. Reduce burden of existing debt obligations
- F. Explore opportunities to expand and diversify citywide revenue sources

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Implement a multi-year budget model to improve financial planning, enhance organizational stability, and align with Council two-year goals and initiatives
- Develop plan to manage impact of increasing CalPERS pension costs
- Continue to work with labor groups to address ongoing burden of unfunded liabilities while ensuring adequate benefits for active employees and retirees
- Review and update City User Fees to ensure that they are commensurate with actual costs of providing services
- Continue to pursue opportunities for restructuring existing debt obligations to minimize overall burden on existing community
- Review Development Impact Fee Program (MPFP) to ensure that current fees are consistent with long-term infrastructure requirements and development projections

PENDING INITIATIVES

- Establish groundwork for renewal of ¼-cent Sales Tax (Measure J) via November 2020 ballot
- Review and update comprehensive budget and fiscal management policies

GOVERNANCE/ORGANIZATIONAL EFFECTIVENESS

Goal Statement/Objective(s) – *What are we trying to accomplish?*

Promote local government and city organization that is committed to meeting the needs of the community: encourages collaboration, civic participation, and promotes accountability and transparency in the effective delivery of services.

Goal Strategies - *How do we envision accomplishing this goal/objective(s)?*

- A. Expand and strengthen collaborations with Yolo County and its cities
- B. Actively engage in advocacy at State/Federal level to support City interests
- C. Partner with community-based organizations to leverage community assets towards common objectives
- D. Empower city employees and work groups
- E. Enable appropriate alternative service models
- F. Increase transparency and public trust through effective community outreach, public information and constituent services
- G. Expand opportunities for increased community engagement and public participation in civic affairs

Critical Initiatives/Special Projects – *What specific work plan efforts are most likely to advance this goal and related strategies?*

INITIATIVES IN PROGRESS

- Improve and enhance access to public information and constituent services
- Evaluate city's recruitment and retention of essential staff across all city departments
- Review and updates to city's electronic information and social media platforms
- Improve collaboration with partner agencies and community organizations to leverage resources toward evidenced-based programs
- Continue to engage and collaboration with employee bargaining groups
- Expand volunteer programs

PENDING INITIATIVES

- Transition City's Document Management System to digital format
- Implement transition to annual Board and Commission recruitment and appointment process

BUDGET PREPARATION PROCESS

The budget itself is the process of allocating limited resources to attain specific goals and objectives as defined by the City Council. The process is dynamic and constantly changing in tune with the public interest and needs.

All departments become extensively involved in a detailed review of their current operating budgets, and their goals and objectives. From this cogent analysis, the need for financial resources is quantified. Through this deliberative process, guided by the City Manager and monitored by Finance, a proposed budget is produced.

The initial phase of the budget preparation begins with the formulation of the budget calendar. The calendar is prepared by Finance with input from the City Manager. Soon after the formulation of the calendar, the City Manager, Finance Officer and the Financial Services Manager meet to discuss the budget preparation process and associated policies.

During the following several months, all departments become involved in a detailed review of the current operating budgets, goals and objectives. From this analysis, appropriations for new and additional services, positions, capital acquisitions and capital improvement projects are prioritized. Finally, in early May a final review of the budget requests are made by the City Manager, the Finance Officer and the Financial Services Manager. As soon as the City Manager approves the final details, a proposed budget document is printed.

Fiscal Policies

The City's Financial Policies provide a summary of the City's policies addressing the operating

budget; revenues and expenditures; utility rates and fees; capital improvement program; long and short-term debt; reserves; investments; and, accounting/auditing reporting.

Once the budget is adopted by the City Council, the responsibility of implementing each department's budget lies with each Department Director, with the ultimate responsibility resting with the City Manager. Department Directors are responsible for ensuring those expenditures are within departmental budget categories of salaries & benefits; materials, supplies and services; and capital outlay do not exceed appropriations. Budget appropriations are made at the line-item level; however, the level of control (level at which expenditures may not exceed appropriations) will be total departmental appropriations for each of these budget categories.

The City also operates under a set of investment policies required by the California Government Code (Section 53646) and the City's financial Policy XII.

Budget Summaries

The Budget Summaries provide a multi-year overview of the City's revenues and expenditures / expenses.

Summary of Revenues:

This section provides a more detailed overview of each fund's estimated revenue. Appropriations, in turn, are based on these assumed revenue increases.

Summary of Expenditures:

This section provides a more detailed overview of each fund's estimated expenditures. Appropriations, in turn, are based on these assumed expenditure increases.

Department Budgets

The department sections represent the main body of the budget document. Each section has the following:

- Service Description
- Department Accomplishments & Goals
- Budget appropriations for the year

The City has numerous funds that it is accountable for, however, the one's listed below comprise the majority of the day-to-day operating activities for the City. The remaining fund types are more specialized funds, and typically account for one-time and/or specific activities rather than ongoing and recurring services.

Internal Service Funds

Internal Service Funds allow for the accumulation of resources for equipment replacement, ease in costing and pricing of services, and the ability to accumulate the total cost of each activity. This section contains the City's seven internal service funds:

- Vehicle Maintenance Fund
- Vehicle Replacement Fund
- Vehicle-Equipment Leases Fund
- Facilities Replacement Fund
- Information Systems Fund
- Employee Benefits Fund
- Self-Insurance Fund

General Fund

The General Fund is the primary revenue source and operating fund for most services cities typically offer. These include public safety (police and fire), recreation and community services, etc. In addition, the City Council, the City Manager's Office, Finance, Human Resources, and the City Attorney budgets are

predominantly funded by the General Fund. These activities are financed through general tax dollars from sales and property taxes, motor vehicle-in-lieu fees, and by revenues generated by permits, fees, and investment earnings.

Enterprise Funds

These funds account for city activities, which operate as public enterprises. Revenues come from fees charged to programs and/ or customers. Enterprise funds provide for water, sewer, storm drain, etc. and represent separate business activities of the city.

Special Revenue Funds

This section contains funds that provide Special Revenue activities. In most cases, these funds represent activities that are provided by specific user fees, charges, taxes or grants. These revenues are usually legally restricted to expenditures for specific purposes. Special Revenue funds contained within this budget include:

- Transportation Development Act (TDA)
- Gas Tax Fund
- Landscaping and Lighting District Funds
- Community Development Block Grant (CDBG) Fund
- HOME Grant Fund
- Supportive Housing Grant Fund
- Supplemental Law Enforcement Fund
- Proposition 172 Fund

Capital Funds

These are the Capital Improvement Program (CIP) funds. They are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds) i.e. the development of a new road or a neighborhood park. The majority of the revenues in these funds are derived from

impact fees levied on new development, or from the City's ½ cent sales tax (Measure E).

Debt Service

These are monies set aside to meet current and future debt service obligations on general government debt. Monies are then used to meet subsequent payment of the City's general long-term debt principal and interest.

Glossary

These are budget terms provided to better familiarize the reader with some of the budgetary and financial vocabulary found throughout this document. It also contains a description of all fund types and a brief explanation of accounts used.

City Overview

The City of Woodland is located in what continues to be one of the most prosperous and fastest growing areas of the State. The City is eighty-five miles northeast of San Francisco, and, thus, feels the impact of growth in suburban areas of the Greater Bay Area.

Even more importantly, Woodland is only eighteen miles northwest of Sacramento and shares in the economic trends of the Sacramento Valley Region. A pleasant, mild climate coupled with excellent access to rail and highway transportation continue to make Woodland a leading location for residential, commercial and industrial development.

The City's diversified economic basis includes agriculture, manufacturing, warehousing and retail. Such businesses as Walgreen's and Target have located large distribution centers in the City.

Governance

The City of Woodland, first incorporated in 1871, is a general law City under the provisions

of the State of California. A directly elected five-member City Council represents citizens in determining services and regulations to be provided by the City. The Council appoints a full time City Manager whose job is to carry out the Council's policy directives and to coordinate, control and direct City operations, functions and projects. In making its policy determinations, the Council works with advisory committees and receives other citizen input from the public at its regular and special meetings. The Council's business meetings are scheduled for the first and third Tuesday of each month in the Council Chambers of City Hall. Other special or study session meetings are scheduled as needed and are open to the public. The public is always invited and is encouraged to attend.

City Management

City Manager – Under the Council/Manager form of government, the City Manager is appointed by and responsible to the City Council to serve as the administrative head of the municipal organization and to direct the overall performance and coordination of all City services and programs. Pursuant to the City Code, the City Manager is responsible for the enforcement of all City ordinances and the implementation of City policies. The City Manager prepares and administers the City's budgets, appoints and evaluates department directors, and keeps the City Council advised as to the needs of the City. This division contains the expenditures for the City Manager's Office. This City Manager's Office is comprised of the City Manager, City Clerk, City Attorney, Information Technology (IT), and Human Resources.

Human Resources – This is a support division to the six departments in the City organization and is primarily responsible for recruitment, testing and selection of employees; records management, classification and compensation, benefit and retirement administration, employee and labor relations, centralized

training; development and monitoring of the City's personnel rules and policies; enforcement of labor related federal/state laws and regulations, monitoring City-wide performance evaluations; coordinating worker's compensation claims; and promotion of safety in the workplace.

Finance – This is a support division and reports to the City Manager. Its operations include responsibility for overall department management, budget preparation and monitoring, annual audit compliance, debt and assessment district management, development of financial reports and analyses, and special projects related to City financial issues. Finance provides oversight for all City fiscal operations, including the Successor Agency (former Redevelopment Agency). Also included in is the City Treasurer function, which is responsible for administration of the City's investment program.

Police Department – This department is responsible for law enforcement services in the community. Police is committed to maintaining a safe and healthy environment for all Woodland residents, businesses and guests, which is free from violence, property damage or loss, and injuries resulting from criminal acts.

Fire Department – This department provides emergency responses for fires, medical emergencies, rescue services and hazardous material releases. Fire also provides non-emergency services including – plan checking, inspections, hazard abatement and fire safety education programs.

Community Services – This department through its volunteer, donated and fiscal resources provides facilities, programs and services to meet the recreational needs of the community through planning, plan implementation, effective and efficient use of resources, and the collaborative efforts of public-private, non-profit and joint intergovernmental partnerships.

Community Development Department - This department is composed of six divisions; Administration, Planning, Building Inspection, Engineering, Economic Development, and Environmental Services. This department is responsible for the overall management and coordination of all activities concerning environmental review, building inspections within the City and focuses on specific actions that are under the control of the city government and that provide the engine to stimulate private business and industry retention, expansion and development.

Public Works Department – This department plans, programs, designs, constructs and maintains the public works facility and utility infrastructure in Woodland. Public Works facility and utility infrastructure includes the transportation system (pavements, parking, traffic signals/signage, street lighting), utility systems (water supply and treatment, sanitary sewer treatment and disposal, storm drainage/flood protection), and City Buildings. Public Works also manages the City's vehicle and equipment fleet.

**CITY OF WOODLAND
FISCAL YEAR 2023/24
TOTAL REVENUES BY FUND**

Fund	Title	Actual FY 2019/20	Actual FY 2020/21	Actual FY 2021/22	Unaudited Actual FY 2022/23	Adopted FY 2023/24
1101	GENERAL FUND	57,121,720	63,291,677	77,365,640	70,324,433	65,416,234
1102	MEASURE R	0	150	124	3,339,527	3,785,200
1103	INVESTMENT FUND	0	(856,123)	(9,683,528)	5,396,366	0
1301	LITERACY GRANT	95,500	67,645	79,664	72,854	91,254
1302	TRANSIT SYSTEM	1,807,838	0	6,171,400	3,140,316	0
1320	COMMUNITY DEV. BLOCK GRNT	509,452	501,452	969,653	659,605	488,750
1321	OFF-SITE AFFORD HOUSING	0	101,550	286,899	90,009	0
1322	SUPPORT HOUSING PROGR	265,016	0	0	693,991	265,016
1323	HOME GRANT	675,250	143,319	209,093	148,725	0
1324	HOUSING ASSISTANCE GRANTS	210,000	39,629	237,694	0	0
1325	WORFORCE HOUSING GRANT	507,438	(6,903)	535,801	166,749	263,000
1326	HOUSING ASSISTANCE	14,188	(11,904)	158,542	27,112	15,357
1327	AFFORDABLE HOUSING IN-LIEU	0	1,630,978	898,207	1,097,123	863,976
1328	CDBG - ARRA FUNDS	0	189	156	0	0
1330	OTHER FEDERAL GRANTS	196,401	1,068,501	320,117	107,040	0
1331	HOMELESS HOUSING	1,655,060	3,627,557	883,665	0	0
1332	AMERICAN RESCUE PLAN	0	57,245	10,009,877	0	0
1333	HOMEKEY GRANT		0	15,170,467	0	0
1334	OPIOD FUNDS	0	0	0	103,420	0
1340	POLICE GRANTS	0	967	538,003	31,248	125,000
1351	TRANSPORTATION GRANT	1,756,000	4,368,055	6,316,017	5,523,402	158,450
1352	SLESF	117,642	157,580	161,867	85,356	139,944
1353	PROPISTION 172	553,100	587,193	728,334	787,290	662,600
1354	TRANS DVLP (SB325)	2,419,189	501,758	4,150,025	1,582,908	4,922,167
1355	GAS TAX-2106 (SELECT)	1,614,120	1,352,358	1,951,135	2,281,530	2,261,289
1356	CEMETERY ENDOWMENT FUND	12,000	30,117	33,766	40,151	35,000
1357	ASSET FORFEITURE FUND	12,000	629	517	0	0
1358	HOUSING MONITORING FUND	11,382	22,866	12,280	10,645	12,943
1359	FIRE SUPPRESSION DISTRICT	140,000	0	0	0	0

Fund	Title	Actual	Actual	Actual	Unaudited Actual	Adopted
		FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
1360	FIRE SAFER GRANT	492,000	358,958	636,331	281,144	376,220
1361	ROAD MAINT AND REHAB ACCOUNT	993,094	1,170,998	1,244,650	1,329,349	1,281,816
1365	ENVIRONMENTAL COMPLIANCE	322,677	306,165	372,763	309,860	304,000
1379	HISTORIC WALKING TOUR	1,898	589	576	420	0
1381	GIBSON RANCH L&L	790,673	809,263	821,418	822,150	804,369
1383	N PARK L&L DISTRICT	26,710	27,008	26,675	26,586	26,710
1384	SP ASSESS STRENG PD LAND	34,064	36,917	36,825	36,598	34,064
1386	USED OIL RECYCLING GRANT	99,170	45,927	168,449	303,729	15,000
1387	WOODLAND WEST L&L	25,275	27,323	27,558	27,750	25,275
1389	SPRINGLAKE L&L	2,263,265	2,350,158	2,493,753	2,486,144	2,363,747
1391	SPORTS PARK O&M CFD	513,829	540,256	606,001	550,581	513,829
1392	GATEWAY L&L	195,603	207,836	216,710	213,502	193,348
1501	CAPITAL PROJECTS	122,777	157,927	1,730,649	2,266,049	22,777
1502	STATE BOND ACT - PARKS PRJS	0	398,693	0	0	0
1506	MEASURE E	209,518	2,350,000	1,731,282	0	0
1507	MEASURE F	5,508,100	6,935,312	7,917,290	8,719,040	7,668,515
1510	GENERAL CITY DEVELOPMENT	142,295	282,587	251,383	335,079	150,800
1522	RECOGNIZED OBLIGATION RETIREMENT FUND	900,000	607,530	857,200	787,075	900,000
1540	PARK & RECREATION DVLP	1,661,886	1,459,159	1,414,622	2,051,020	1,777,450
1541	PARK IN-LIEU FEES	209,500	37,074	6,839	0	102,500
1550	POLICE DEVELOPMENT FUND	187,718	218,408	191,132	273,066	123,400
1560	FIRE DEVELOPMENT	219,390	902,363	781,896	1,082,287	723,800
1570	LIBRARY DEVELOPMENT FUND	8,652	166,702	118,341	182,556	94,250
1580	SURFACE WATER DEVELOPMENT	491,465	43,057	35,590	14,078	907,150
1581	STORM DRAIN DEVELOPMENT	10,000	240,177	491,804	124,846	1,774,900
1582	ROAD DEVELOPMENT	948,785	2,632,255	2,198,169	3,534,457	1,487,200
1583	TREE RESERVE	0	49	270	0	0
1584	WATER DEVELOPMENT FUND	93,442	1,632,276	1,023,385	1,687,415	859,050
1585	SEWER DEVELOPMENT FUND	1,029,434	2,008,840	1,849,158	2,396,017	1,128,600
1590	SOUTHEAST AREA CONSTRUCT	0	1,133	937	0	0
1593	GIBSON RANCH INFRA-STRUC	0	8,473	1,584	0	0
1594	SPRING LAKE CAPITAL	0	4,595,932	24,193,436	0	0
1601	SPRINGLAKE ADMINISTRATION	234,750	462,102	179,146	254,041	234,750

Fund	Title	Actual	Actual	Actual	Unaudited Actual	Adopted
		FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
1640	SLIF PARKS & RECREATION	1,283,100	2,438,799	911,477	1,389,032	2,741,980
1660	SLIF FIRE	0	252,088	96,672	140,648	268,650
1681	SLIF STORM DRAIN FUND	1,616,250	2,409,358	963,329	1,864,731	1,679,902
1682	SLIF STREET IMPROVEMENT	3,118,050	4,818,618	2,018,116	3,574,184	3,422,250
1684	SLIF WATER FUND	346,050	535,582	226,149	402,369	387,750
1685	SLIF SEWER FUND	445,950	688,200	311,310	547,481	499,950
1882	2012 LEASE REFUNDING	0	6	5	0	0
1883	2014 REFUNDING LEASE REV BONDS	1,545,364	1,548,071	1,548,054	1,547,854	1,547,854
1917	LIBRARY TRUST FUND	5,000	140,008	238,767	98,725	16,000
2010	EQUIP SERVICES	1,989,340	2,077,774	2,132,401	2,844,091	2,688,333
2011	FACILITIES REPLACEMENT	1,236,880	122,852	1,557,274	236,880	261,880
2012	EQUIPMENT REPLACEMENT	1,486,725	2,779,561	1,640,702	2,321,068	1,219,295
2013	BENEFITS FUND	8,974,331	8,600,375	9,133,700	9,726,463	11,337,973
2014	VEHICLE-EQUIPMENT LEASES	811,101	922,015	934,511	1,089,090	1,029,003
2015	INFORMATION SYSTEMS FUND	1,917,214	3,475,120	2,065,415	2,561,005	2,406,000
2091	SELF INSURANCE	1,771,153	2,001,837	2,321,912	3,635,737	4,134,834
2099	DISBURSE FUND-PR	0	250,000	0	0	0
2210	WATER ENTERPRISE FUND	25,844,623	29,511,584	29,932,820	30,836,106	30,295,471
2220	SEWER ENTERPRISE FUND	20,870,694	21,302,976	21,173,860	20,635,322	21,877,715
2221	STRM DR ENTERPRISE FUND	465,000	693,423	3,598,408	811,254	465,000
2222	WASTEWATER PRE-TREATMENT	617,500	648,040	652,902	647,542	617,500
2240	CEMETERY	304,000	337,546	358,707	390,527	360,000
2250	RECYCLING	290,150	270,670	263,038	235,884	295,766
2252	CONST/DEMO DEBRIS RECYCLE	42,900	113,576	70,151	142,351	50,000
2253	RECREATION ENTERPRISE	431,000	234,177	338,038	424,041	468,000
2260	FIRE GRANTS	0	691	571	0	0
3830	SOUTHEAST AREA DEBT SERV	1,239,954	1,323,266	1,270,058	1,240,450	1,243,733
3870	CFD#2 SPRINGLAKE DEBT SRV	3,947,210	10,463,194	7,308,997	6,130,501	4,379,422
		\$168,028,805	\$205,657,338	\$260,198,583	\$219,277,974	\$197,093,961

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2019-2020	FY 2020-2021	FY 2021-2022	ACTUAL FY 2022-2023	BUDGET FY 2023-2024
PROPERTY TAXES					
PROPERTY TAX CY SECURED	\$ 12,187,845	\$ 12,668,052	\$ 13,312,456	\$ 14,307,314	\$ 15,166,939
SUPPLEMENTAL TAX ROLL	288,772	256,255	471,183	461,573	269,959
PROPERTY TAX CY UNSECURED	535,868	596,715	581,448	652,690	671,462
PROPERTY TAX PY UNSECURED	4,305	21,288	9,583	11,223	7,805
SPECIAL ASSMNT COLLECTION	169,474	178,092	207,282	200,084	209,167
Sub-Total Property Taxes	13,186,264	13,720,402	14,581,952	15,632,884	16,325,332
SALES/OTHER TAXES					
SALES & USE TAX	14,989,555	17,376,290	19,193,159	19,087,053	17,671,881
SPEC DIST SALES TAX (MEASURE E)	0	0	0	0	0
SPEC DIST SALES TAX (MEASURE F)	6,210,152	6,846,066	7,656,557	8,569,040	7,668,515
SPEC DIST SALES TAX (MEASURE R)	0	0	0	3,339,527	3,802,017
MEASURE J	3,085,612	3,398,450	3,796,727	966,794	0
HOTEL/MOTEL TAX	2,109,206	1,265,879	1,973,914	1,956,255	2,109,206
TOT PASS THRU	-421,841	-179,342	-417,974	-298,830	-421,841
WVAD ASSESSMENT	421,842	257,726	424,749	498,505	421,841
WVAD PASS THRU	-421,842	-179,343	-500,999	-307,910	-421,841
DOCUMENT STAMP TAX	314,220	468,851	333,833	322,011	312,120
Sub-Total Other Taxes	26,286,904	29,254,576	32,459,968	34,132,445	31,141,898
STATE SUBVENTIONS					
STATE MOTOR VEHICLE IN LIEU	5,571,736	5,891,099	6,323,099	6,756,063	6,750,972
STATE MANDATED COST REIMB	0	0	0	0	0
STATE HOME OWNER PROPERTY TAX	121,762	119,785	120,088	120,528	120,088
Sub-Total State Subventions	5,693,498	6,010,884	6,443,187	6,876,591	6,871,060

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2019-2020	FY 2020-2021	FY 2021-2022	ACTUAL FY 2022-2023	BUDGET FY 2023-2024
PERMITS, FEES & CHARGES					
BUSINESS LICENSE	416,000	415,632	494,711	509,661	450,000
VARIANCE FEE & USE PERMIT	60,465	50,570	52,263	57,549	48,500
LIABILITY ACCOUNT REVENUES	65,040	86,412	71,972	98,735	40,000
"ZONE CHG,GEN PLAN AMMEND"	6,652	3,162	3,870	1,809	7,000
TENTATIVE MAPS	6,957	4,916	7,653	127	5,000
SUS GREEN BLDG STANDARDS	0	800	818	3683.8	0
PLAN CHECK FEE	150,000	269,324	298,186	218,396	103,000
DISABILITY ACCESS & EDUC REVOLVING	6,308	11,581	12,953	12,332	7,000
BUILDING PERMITS	780,220	1,043,313	1,029,793	1,171,401	720,000
PLUMBING PERMITS	118,000	160,903	93,822	150,832	120,000
ELECTRICAL PERMITS	245,000	341,320	257,064	450,233	200,000
MECHANICAL PERMITS	82,000	75,878	53,529	76,932	75,000
INSPECTION FEE	200,000	154,140	51,301	67,168	31,000
PLAN CHECK FEE	26,350	351,310	182,341	189,247	150,000
ENCROACHMENT PERMIT	28,650	51,069	35,008	34,982	29,000
TRANSPORTATION PERMIT	15,000	12,836	14,148	11,360	10,000
PLANNING FEE	2,600	6,991	13,630	9,279	3,000
LIABILITY ACCOUNT REVENUES	100,000	172,884	212,397	139,264	75,000
ENG MAP CHK FEES	3,200	68,957	6,815	3,645	2,500
SUBDIVISION INSPECTIONS	0	0	0	0	0
Sub-Total Community Development	2,312,442	3,281,998	2,892,275	3,206,635	2,076,000
PLAN CHECK FEE	0	0	0	0	0
RED CROSS COURSE FEE	0	0	0	2875	0
Sub-Total Community Services	0	0	0	2875	0

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2019-2020	FY 2020-2021	FY 2021-2022	ACTUAL FY 2022-2023	BUDGET FY 2023-2024
BUSINESS LICENSE	9,267	7,961	5,786	6,431	6,736
PLANNING FEE	1,415	276	988	900	784
BICYCLE LICENSE	0	0	0	0	0
MASSAGE PERMITS	2,184	940	2,000	140	1,567
TAXI CAB PERMITS	300	0	0	50	50
FIRE ALARM RECOVERY	3,140	5,495	3,925	2,094	3,500
FIRE RECOVERY USA	0	0	0	0	0
LIABILITY ACCOUNT REVENUES	0	0	0	0	0
INSPECTION FEE	75,000	66,803	67,229	78,561	75,000
PLAN CHECK FEE	200,000	197,993	156,861	288,208	150,000
BUSINESS LICENSE	1,200	1,230	910	976	1,000
PLANNING FEE	500	276	996	900	500
FIRE PERMITS	75,000	57,772	125,088	83,767	75,000
FIRE - COUNTY SERVICES	0	1,773	118	7757.7	0
Sub-Total Public Safety	368,006	340,519	363,901	469,785	314,137
STRONG MOTION INSPEC FEE	0	0	0	6618.69	0
CANNABIS PERMIT FEES	0	140,301	96,489	52,863	52,863
APPEAL FEE	251	0	0	0	0
FRANCHISE FEE	2,529,416	2,725,395	2,796,805	3,194,300	2,835,501
HABITAT EDUCATION	4,144	4,704	21,297	0	4,144
SL FIRE SUPPRESSION FEE	0	64,764	480,454	0	0
MISC LICENSES & PERMITS	0	0	0	0	0
Sub-Total Permits, Fees & Charges	2,533,811	2,935,164	3,395,044	3,253,782	2,892,508
FINES & FORFEITURES					
NUISANCE ABATEMENT FINES	240	1800	600	500	250
BAIL FORFEITURE FINES	0	0	0	0	0
BOOKING FINES	5,000	3,480	3,940	1,188	4,057

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2019-2020	FY 2020-2021	FY 2021-2022	ACTUAL FY 2022-2023	BUDGET FY 2023-2024
VEHICLE STORAGE FEE	2,600	2,301	2,124	3,543	2,419
FINGERPRINT FEE	56	0	0	326	16
VEHICLE CODE FINES	105,000	110,543	152,236	121,942	111,946
PARKING VIOLATION FINES	165,000	87,922	102,990	114,597	98,092
LIBRARY FINES	15,000	1,040	5,525	4,021	2,000
DMV SURCHARGE	0	0	0	0	0
OTHER FINES	0	0	0	0	0
MISC PENALTY INCOME	104	125	101	125	110
Sub-Total Fines & Forfeitures	293,000	207,210	267,515	246,242	218,890
SERVICE CHARGES					
COPY MACHINE REVENUE	0	0	0	0	0
PARK REVENUE	60,000	46,673	84,691	145,969	65,000
COMMUNITY SENIOR CENTER MISCEL	0	0	0	0	0
ADULT PARTICIPNT NON RESIDENT	0	972	1400	1938.61	0
C BROOKS SWIM CTR REV	150,000	141,511	197,371	205,526	200,000
SENIOR CENTER PROGRAMS REVENU	0	0	0	0	0
COMMUNITY SENIOR CENTER MISCEL	85,000	1,703	63,043	65,079	80,000
GENERAL RECREATION (MEASURE J)	25,000	42,698	18,147	14,470	20,000
ADULT REC & LEAGUE PROGRAMS	0	0	0	0	0
PARK RESERVE FEE	0	260	408	852	0
COMMUNITY FITNESS CENTER	35,000	7,221	17,321	17,964	17,000
COMMUNITY SPORTS PARK	220,000	70,583	228,397	236,451	225,000
MHFPC FEE FOR SERVICE	0	9,690	9,690	9,690	9,690
SPEC POLICE SERVICES	10,576	10,308	13,574	35,199	11,568
ALARM PROGRAM	98,000	91,150	84,387	44,547	90,375
EVIDENCE & PROPERTY REVENUE	5,000	5,066	6,102	15,725	7,000
EXTRADITION REIMBURSEMENT	6,027	4,687	0	0	3,260
FIRE SERVICES CHARGE	2,900	0	0	0	0
HAZ MAT RESPONSE REVENUE	0	0	0	0	0

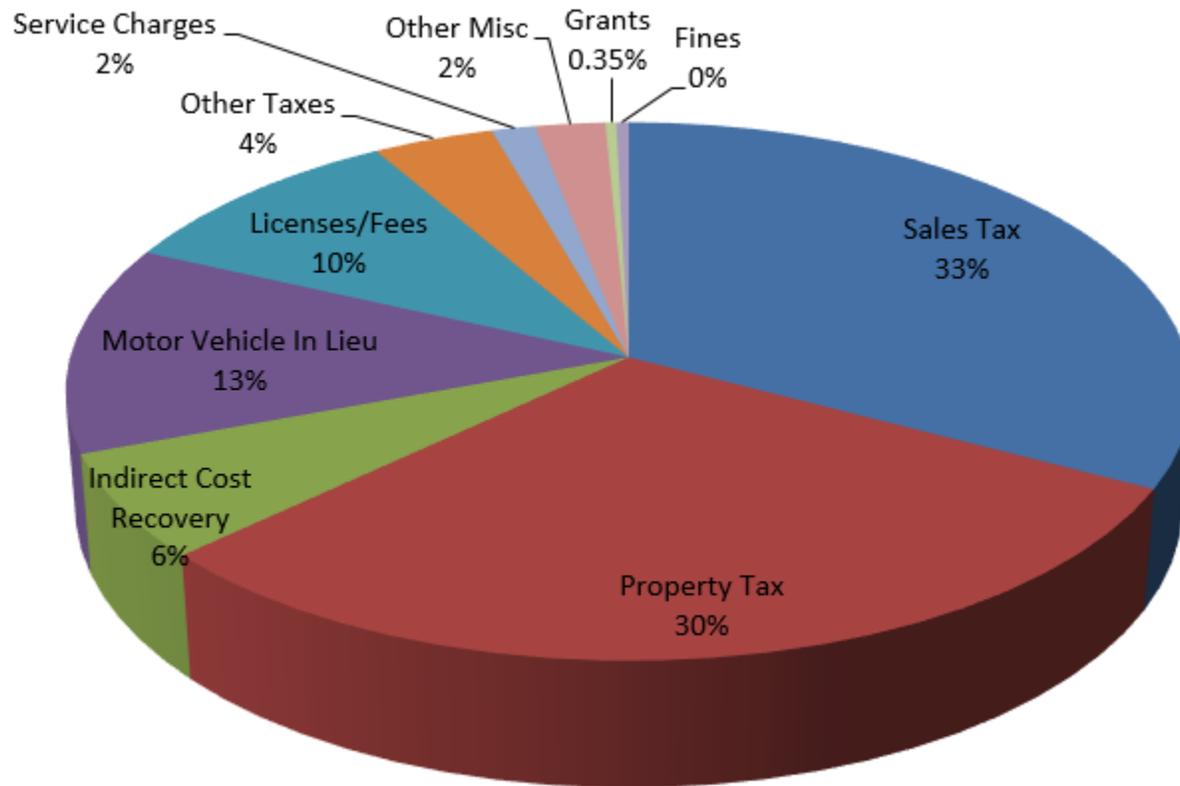
GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2019-2020	FY 2020-2021	FY 2021-2022	ACTUAL FY 2022-2023	BUDGET FY 2023-2024
WEED & LOT CLEANING	0	6,466	7,332	7,011	3,630
FIRE MISCELLANEOUS SERVICES	0	0	1,000	0	0
REFUSE DELINQUENT COLLECTIONS	20,531	39,865	30,499	36,030	35,700
<i>Sub-Total Service Charges</i>	<i>718,034</i>	<i>478,853</i>	<i>763,362</i>	<i>836,452</i>	<i>768,223</i>
GRANTS/REIMBURSEMENTS					
OTHER COUNTY GRANTS	0	140,000	0	0	0
YGRIP CONTRIBUTION	0	0	0	0	0
AFTER-HOURS RECORDS	0	0	0	0	26,356
TRUANCY~SCHOOL SRO REIMB.	129,356	94,861	156,872	61,783	164,707
OTS STEP GRANT	56,000	35,341	11,980	0	0
OTHER STATE GRANTS	0	749,990	0	0	0
OTHER FEDERAL GRANTS	0	235,707	0	0	0
AB109 REIMBURSEMENT	0	0	0	0	0
<i>Sub-Total Grants/Reimbursements</i>	<i>185,356</i>	<i>1,255,899</i>	<i>168,851</i>	<i>61,783</i>	<i>191,063</i>
OTHER MISCELLANEOUS					
COMMISSION ON POST REIMB.	22,684	22,538	12,662	17,779	26,008
CELL TOWER LEASE REVENUE	56,622	61,014	70,749	83,904	74,689
RENTAL INCOME	219,080	232,651	252,258	374,785	262,199
OTHER MISCELLANEOUS REVENUE	2,897	13,548	26,868	53,768	6,663
CRIME PREVENTION DONATIONS	0	0	0	0	200
DONATIONS	450	0	40	0	500
STRIKE TEAM REIMBURSEMENT	190,347	890,872	897,015	547,594	15,000
ECONOMIC DEVELOPMENT REVENUE	0	43,670	48,430	38,098	36,000
SPRINGLAKE PERSONNEL REIMBURSEMENT	200,000	229,691	188,213	264,466	200,000
SPRINGLAKE APPARATUS REIMBURSEMENT	30,000	38,943	123,454	27,081	30,000
LOAN REPAYMENTS	534,658	0	0	0	0
MISCELLANEOUS SALES	550	-964	-8	65	500
MISCELLANEOUS SALES	760	0	999	693	760

GENERAL FUND REVENUE DETAIL BY CATEGORY

REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ADOPTED
	FY 2019-2020	FY 2020-2021	FY 2021-2022	ACTUAL FY 2022-2023	BUDGET FY 2023-2024
VARIABLE FLEET COST RECOVERY	0	0	0	0	0
COBRA INCOME	0	0	0	2,121	0
CASH SHORT/OVER	0	164	-272	-46	0
REIMBURSEMENTS	58,001	63,352	197,073	234,510	19,270
CANNABIS OPERATING REVENUE	36,000	239,862	299,652	282,156	240,000
OTHER MISCELLANEOUS REVENUE	10,000	-6,685	97,793	81,838	10,000
INTEREST INCOME	225,000	301,217	339,160	175,929	300,000
INTEREST INCOME ON LOANS	0	0	0	25,049	0
CHARGES TO OTHER DEPARTMENTS	3,957,356	3,676,298	3,475,499	3,395,334	3,395,334
TRANSFER FROM ENTER/OTHER FUND	0	0	10,000,000	0	0
<i>Subtotal Other Miscellaneous</i>	<i>5,544,405</i>	<i>5,806,171</i>	<i>16,029,584</i>	<i>5,605,122</i>	<i>4,617,123</i>
TOTAL GENERAL FUND REVENUE	\$57,121,720	\$63,291,677	\$77,365,640	\$70,324,596	\$65,416,234

ADOPTED BUDGET FY2023-2024 GENERAL FUND REVENUE BY CATEGORY



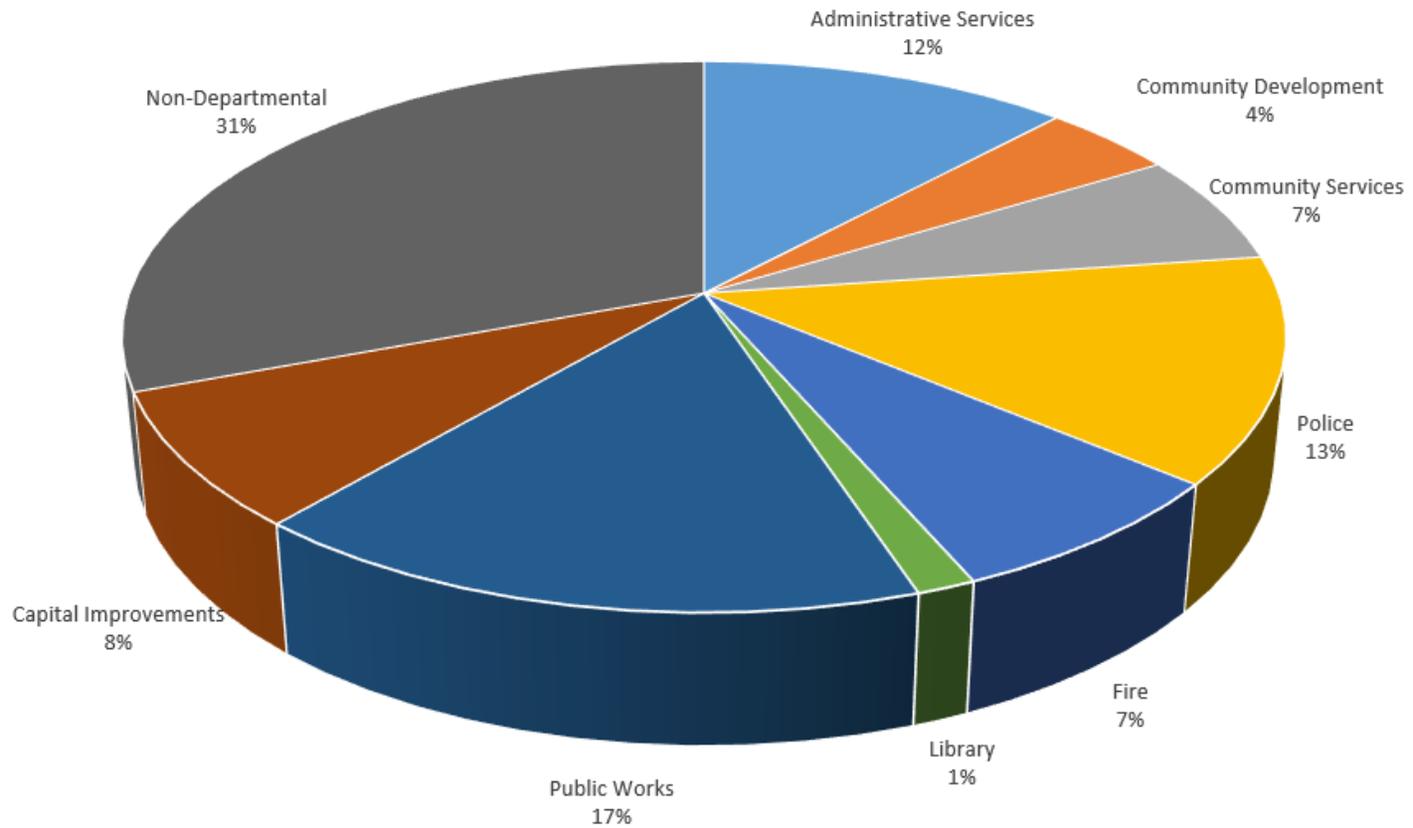
ADOPTED BUDGET FY2023-2024

SUMMARY OF EXPENDITURES BY DEPARTMENT ALL FUNDS

	Actual FY 2019/20	Actual FY 2020/21	Actual FY 2021/22	Unaudited Actual FY 2022/23	Adopted FY 2023/24
Administrative Services	\$ 16,445,726	\$ 17,848,653	\$ 18,539,916	\$ 19,637,051	\$ 24,809,031
Community Development	6,713,726	7,067,677	7,809,234	9,684,114	8,957,167
Community Services	12,967,878	10,567,889	21,516,974	17,732,657	13,411,372
Police	21,777,485	22,543,018	24,306,653	26,980,025	27,422,156
Fire	11,773,852	13,846,962	14,102,214	15,100,054	15,253,344
Library	2,100,916	1,974,588	2,231,109	3,169,561	2,952,730
Public Works	20,768,864	20,331,961	20,894,907	33,742,614	34,072,406
Capital Improvements	31,135,299	27,952,930	26,822,842	33,549,711	16,528,504
Non-Departmental	45,167,971	65,133,857	67,466,285	63,714,247	63,440,681
Total Expenditures	\$ 168,851,717	\$ 187,267,535	\$ 203,690,134	\$ 223,310,034	\$ 206,847,391

ADOPTED BUDGET FY2023-2024

SUMMARY OF EXPENDITURES BY DEPARTMENT – ALL FUNDS



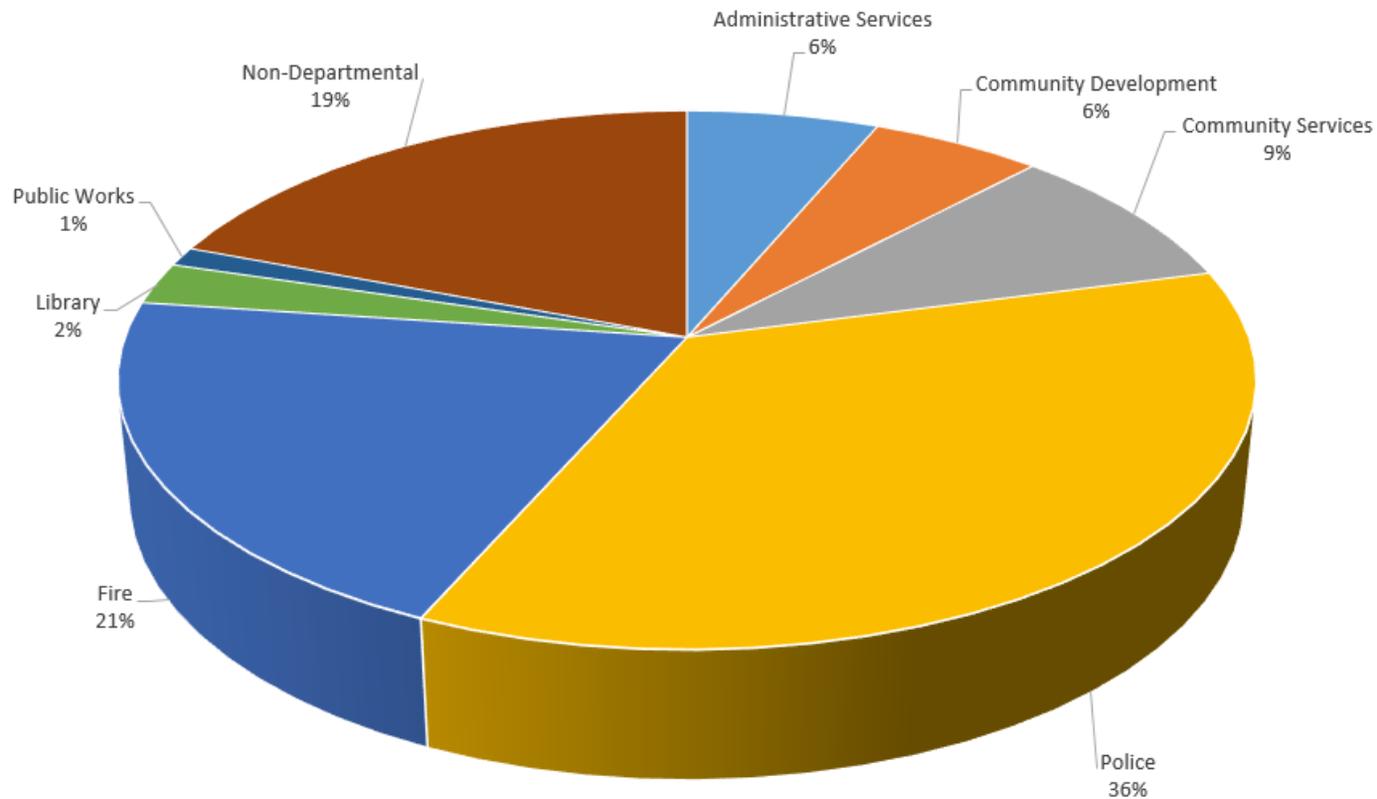
ADOPTED BUDGET FY2023-2024

SUMMARY OF EXPENDITURES BY DEPARTMENT GENERAL FUND

	Actual		Actual		Actual	Unaudited		Adopted
	FY 2019/20		FY 2020/21		FY 2021/22	FY 2022/23		FY 2023/24
Administrative Services	\$ 3,183,381	\$	2,881,522	\$	3,264,334	\$ 3,354,337	\$	4,298,624
Community Development	3,227,292		3,521,265		3,380,581	4,210,307		3,848,939
Community Services	5,852,367		6,024,734		6,606,100	7,323,475		6,004,522
Police	20,594,862		20,840,899		22,566,973	23,950,273		24,178,103
Fire	10,751,380		11,664,942		12,739,489	13,899,955		13,888,845
Library	1,982,107		1,933,575		2,111,822	2,016,912		1,700,733
Public Works	651,450		593,016		624,461	692,907		778,873
Non-Departmental	7,663,546		8,548,527		18,447,244	17,354,737		12,988,520
Total Expenditures	\$ 53,906,385	\$	56,008,480	\$	69,741,004	\$ 72,802,903	\$	67,687,159

ADOPTED BUDGET FY2023-2024

SUMMARY OF EXPENDITURES BY DEPARTMENT – GENERAL FUND



**CITY OF WOODLAND
FISCAL YEAR 2023/24
TOTAL APPROPRIATIONS BY FUND**

Fund	Title	Actual FY 2019/20	Actual FY2020/21	Actual FY2021/22	Unaudited Actual FY2022/23	Adopted FY2023/24
2010	EQUIP SERVICES	2,079,611	1,974,877	2,334,373	2,775,244	2,372,335
2011	FACILITIES REPLACEMENT	272,322	347,331	109,871	53,988	203,067
2012	EQUIPMENT REPLACEMENT	2,427,001	(6,973)	16,930	1,310,519	1,212,145
2013	BENEFITS FUND	8,974,331	9,842,969	9,349,670	8,936,413	11,333,548
2014	VEHICLE-EQUIPMENT LEASES	697,384	797,379	67,741	735,039	676,189
2015	INFORMATION SYSTEMS FUND	2,355,667	1,784,849	2,352,078	2,794,505	2,524,490
2091	SELF INSURANCE	1,915,708	3,046,775	3,180,888	3,129,239	3,672,894
2092	DISBURSE FUND-PR	0	236,713	248,945	(153)	0
1101	GENERAL FUND	57,744,683	56,008,480	69,741,004	72,802,903	67,687,159
1102	MEASURE R	0	421,790	0	2,237,615	3,456,926
1103	INVESTMENT FUND	0	0	151,002	436,632	450,001
2210	WATER ENTERPRISE FUND	45,338,994	24,876,734	20,520,014	36,657,704	33,216,154
2220	SEWER ENTERPRISE FUND	27,653,057	19,321,624	15,191,668	19,138,516	25,781,035
2221	STRM DR ENTERPRISE FUND	1,433,373	709,044	773,595	2,230,645	1,648,216
2222	WASTEWATER PRE-TREATMENT	588,064	548,984	598,260	589,903	616,741
2240	CEMETERY	528,749	520,042	441,330	445,463	545,086
2250	RECYCLING	331,212	224,968	295,900	387,542	278,624
2252	CONST/DEMO DEBRIS RECYCLE	73,359	27,532	29,433	30,849	31,350
2253	RECREATION ENTERPRISE	436,668	143,270	261,335	405,066	409,547
2260	FIRE GRANTS	0	0	0	0	0
1302	TRANSIT SYSTEM	1,807,838	1,203,735	2,023,981	2,484,664	0
1301	LITERACY GRANT	94,967	32,207	68,649	65,393	95,922
1320	COMMUNITY DEV. BLOCK GRNT	917,637	530,067	940,361	635,851	652,002
1321	OFF-SITE AFFORD HOUSING	260,000	0	0	0	0
1322	SUPPORT HOUSING PROGR	521,381	201,340	225,329	258,448	347,177
1323	HOME GRANT	675,250	0	0	120,000	0
1324	HOUSING ASSISTANCE GRANTS	210,000	0	0	0	0
1325	STATE GRANTS	550,295	469,776	488,503	392,486	210,536
1326	HOUSING ASSISTANCE	198,640	29,512	22,822	22,322	22,589
1327	AFFORDABLE HOUSING IN-LIEU	640,000	39,469	582,000	0	0
1330	OTHER FEDERAL GRANTS	138,022	1,108,206	144,784	182,366	0
1331	HOMELESS HOUSING	817,795	2,964,913	3,472,680	356,834	0
1332	AMERICAN RESCUE PLAN	198,640	0	10,000,000	492,081	0
1333	HOMEKEY GRANT		0	8,483,416	4,430,303	0
1334	OPIOD FUNDS	0	0	0	1,538	0
1340	POLICE GRANTS	0	0	282,000	595,536	531,208

Fund	Title	Actual FY 2019/20	Actual FY2020/21	Actual FY2021/22	Unaudited Actual FY2022/23	Adopted FY2023/24
1349	LOCAL LAW ENFORCEMENT BL	0	0	0	0	0
1350	COPS MORE TECH GRANT	0	0	0	0	0
1351	TRANSPORTATION GRANT	10,505,288	2,655,019	5,041,769	7,985,864	73,353
1352	SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS	157,701	179,696	174,742	194,469	233,627
1353	PROPOSTION 172	520,666	537,142	473,794	583,639	680,505
1354	TRANS DVLP (SB325)	1,299,400	1,020,213	1,191,526	1,559,226	4,222,895
1355	GAS TAX-2106 (SELECT)	1,982,714	1,767,251	2,032,811	1,947,854	2,155,874
1357	ASSET FORFEITURE FUND	10,104	209	313	27,813	10,313
1358	HOUSING MONITORING FUND	100	113	10,126	126	126
1359	FIRE SUPPRESSION DISTRICT	3,500	8,988	9,314	12,502	3,500
1360	FIRE SAFER GRANT	492,000	393,281	472,763	0	0
1361	ROAD MAINT AND REHAB ACCOUNT	1,279,994	504,670	1,146,848	1,411,006	1,300,000
1365	ENVIRONMENTAL COMPLIANCE	343,726	224,082	319,736	305,233	210,895
1381	GIBSON RANCH L&L	1,194,818	765,768	817,995	911,819	875,573
1383	N PARK L&L DISTRICT	61,509	39,119	49,141	37,150	41,610
1384	SP ASSESS STRENG PD LAND	72,736	31,816	40,088	39,731	45,125
1386	USED OIL RECYCLING GRANT	182,290	54,917	23,032	10,787	15,000
1387	WOODLAND WEST L&L	45,721	17,470	18,736	18,012	32,469
1389	SPRINGLAKE L&L	2,350,172	2,026,404	2,232,126	2,346,443	3,036,713
1391	SPORTS PARK O&M CFD	543,905	409,217	496,779	507,610	533,836
1392	GATEWAY L&L	192,029	145,554	178,847	142,800	216,119
1393	PRUDLER MALL EXPANSION CFD	0	0	0	0	129,157
1501	CAPITAL PROJECTS	526,145	148,440	1,836,981	2,308,116	134,510
1502	STATE BOND ACT - PARKS PRJS	616,500	105,850	41,775	25,285	0
1506	MEASURE E	6,422,912	4,079,706	1,352,047	2,577,417	0
1507	MEASURE F	6,799,330	3,415,192	5,096,005	5,250,096	6,563,063
1508	CAPITAL PROJECT MGMT	0	0	0	21,975	0
1510	GENERAL CITY DEVELOPMENT	5,086	20,708	127,740	176,698	1,701
1522	RECOGNIZED OBLIGATION RETIREMENT FUND	1,318,570	827,055	154,694	3,666,413	923,882
1523	RDA 07 TAB BOND PROCEEDS	0	0	0	0	0
1540	PARK & RECREATION DVLP	1,446,901	1,433,036	1,414,622	1,414,622	1,414,622
1541	PARK IN-LIEU FEES	11	21	32	0	0
1550	POLICE DEVELOPMENT FUND	69,154	66,498	65,208	64,804	66,735
1560	FIRE DEVELOPMENT	167,518	149,635	133,256	133,256	133,256
1570	LIBRARY DEVELOPMENT FUND	87,282	104,279	88,379	85,170	86,672
1580	SURFACE WATER DEVELOPMENT	77	153	230	3,000,230	230
1581	STORM DRAIN DEVELOPMENT	2,112,954	442,645	130,777	0	0
1582	ROAD DEVELOPMENT	1,869,779	2,651,897	1,789,792	1,885,038	144,356
1583	TREE RESERVE	2,500	375	(27,290)	1,281	5,000

Fund	Title	Actual FY 2019/20	Actual FY2020/21	Actual FY2021/22	Unaudited Actual FY2022/23	Adopted FY2023/24
1584	WATER DEVELOPMENT FUND	46,542	23,284	27	0	0
1585	SEWER DEVELOPMENT FUND	2,576,835	2,161,490	1,919,127	1,919,127	1,919,127
1590	SOUTHEAST AREA CONSTRUCTION	2	3	5	0	0
1593	GIBSON RANCH INFRA-STRUC	637,142	494,648	643,130	0	0
1594	SPRING LAKE CAPITAL	9,928,521	14,634,989	6,109,560	1,771,380	15,042,311
1599	MASTER CAPITAL FUND	0	0	0	125,913	0
1601	SPRINGLAKE ADMINISTRATION	129,582	98,888	93,833	105,716	107,456
1640	SLIF PARKS & RECREATION	2,524,339	552,028	0	1,859,349	50,000
1681	SLIF STORM DRAIN FUND	8,294,791	3,775,806	1,171,786	1,650,928	0
1682	SLIF STREET IMPROVEMENT	8,028,809	5,225,550	2,072,858	2,466,105	0
1684	SLIF WATER FUND	0	434,463	200,852	335,177	0
1685	SLIF SEWER FUND	0	725,892	312,899	522,158	0
3830	SOUTHEAST AREA DEBT SERV	1,239,954	1,237,316	1,226,676	1,236,119	1,248,045
3841	BEAMER/KENTUCKY ASSESS-R	0	0	0	0	0
3850	EAST MAIN ASSESS DIST 90	0	0	0	0	0
3870	CFD#2 SPRINGLAKE DEBT SRV	3,947,210	4,719,486	9,010,100	5,556,386	5,575,948
1880	2005 CAPITAL PROJECTS L/R	0	0	0	0	0
1882	2012 LEASE REFUNDING	0	0	0	0	0
1883	2014 REFUNDING LEASE REV BONDS	1,545,364	1,542,857	1,545,345	1,545,344	1,550,346
1885	WWTP REVENUE BONDS 2005	0	0	0	0	0
1917	LIBRARY TRUST FUND	53,693	8,806	50,638	428,396	88,500
		\$241,516,525	\$187,267,535	\$203,690,134	\$223,310,034	\$206,847,391

FINANCIAL FORECAST

Introduction

The Five-Year Financial Forecast provides a long-term view of City revenues and expenditures to assist in evaluating the impact of policy choices on the long-term fiscal health of the City. This section provides a detailed discussion of the General Fund Five-Year Forecast as well as a summary of projections for selected other major funds supported by special taxes, assessments and fees.

The Five-Year Forecast is useful in identifying potential issues that may arise in the future, which require fiscal planning affecting the current budget. Early planning for projected changes in baseline expenditures is critical to ensuring long-term fiscal stability for the organization. Furthermore, the restrictions imposed by the State limiting local governments' ability to raise revenues, adds to the importance of understanding the long-term fiscal impact of policy decisions.

The forecast should not only identify opportunities or challenges, but it should also serve to explain the underlying conditions contributing to the results. By understanding the specific factors impacting variances in the forecast, policy makers can target budgetary actions appropriate to the nature and scope of specific issues.

Over the course of the most recent City Council budget discussion there has been increased focus on the sensitivity of the budget forecast to the major underlying revenue and expenditure assumptions. The uncertainty that characterizes the current economic climate not only argues for prudent long-term financial planning, but also suggests that the City being prepared for a range of outcomes is perhaps more appropriate than focusing on any single predicted outcome. As such, the five-year budget model truly serves as a planning tool rather than a forecasting tool.

Summary of Five-Year Forecast

This section of the budget document presents an update of the General Fund Five-Year Forecast. Previous efforts to address the structural deficits in past forecasts have relied on decreasing levels of one-time resources and contributed to an increasingly improved forecast. However, the latest economic recession, triggered by the bursting of the housing market "bubble" has greatly eroded the two most significant local revenue sources.

Past long-term forecasts have served as valuable tools in assessing the City's progress in meeting its goal of fiscal stability, ensuring that current revenues are sufficient to meet expenditure requirements for maintaining existing service levels and that the City can sustain this level of service without reliance on growth or increases in current tax rates.

The five-year budget forecast serves to highlight the variability of the City's budget outlook in the face of stagnant revenues and continued uncertainty. Through modeling alternative revenue and expenditure assumptions, the forecast provides not only a sense of the short-term measures that are required to maintain a balanced budget, but also informs the level of contingency plans that need to be in place, should alternative scenarios play out.

General Fund 5-Year Forecast

The following summarizes the results of the City's baseline General Fund forecast:

- General Fund revenues (excluding Measure F & R) are projected to grow in total by \$5.3 million over five-year period FY2023/24 through FY2027/28.
- General Fund expenditures (excluding the transfer of Measure F & R) are projected to grow by \$6.8 million over five-year forecast period.
- Without corrective action, the General Fund reserve will decline from an estimated \$16.2 million (30.1% of revenues) at the end of the FY2023/24, falling below the 20% reserve policy level, to \$4.3 million (or 7.3%) by FY2027/28.
- The projected operating deficits shown over the five-year planning horizon remain highly sensitive to assumptions related to major City revenues and expenditure categories. Among the main areas of concern are property and sales tax revenues, and overall personnel costs (and specifically costs for health and retirement benefits).

Five-Year Forecast Assumptions

The Five-Year Forecast is based on a number of assumptions. Many factors which drive the forecast are beyond the control of the City, such as inflation, Federal and State spending cuts, State-wide initiatives, short-term economic cycles, and unforeseen emergencies. These assumptions impact revenue and expenditure projections and variations can cause wide swings in budget balancing strategies.

Inflation

Inflation is an important factor in any economic forecast, given its influence on both City revenues and expenditures. Inflation sensitive revenue, such as sales and business license taxes, make up a significant portion of the General Fund budget. Salary and benefit costs can also be influenced by annual cost-of-living increases.

The City of Woodland uses as its inflation index, the July-to-July All Urban Consumer Price Index for the San Francisco Bay Area. For the purposes of this forecast, a 2% annual inflation rate is generally used throughout the five-year planning timeframe.

Population

Based on data from the State Department of Finance, population is projected to be 59,881 for the 2023 year (a decrease of -0.69% over the prior year). Population impacts some State revenues (allocated on a per capita basis) as well as drives demands for a variety of City services.

*At the time of this report, projections through 2023 were the latest available per the State Department of Finance.

Expenditure Baseline

The expenditure baseline for the Five-Year Forecast is the Adopted FY2023/24 Budget. The forecast projects expenditures as a result of anticipated changes in factors and assumptions highlighted in this section.

General Fund 5-Year Forecast

Current service/staffing levels - The baseline Five-Year forecast assumes zero increase of FY2023/24 staffing levels.

Personnel Costs

Salary and benefit costs make up 69% of the General Fund budget. Every 1% increase in total compensation costs approximately \$626,664 on an all-funds basis, and approximately \$378,201 to the General Fund.

The Five-Year Plan reflects total compensation (salaries and benefits) an increase of 5.3% for FY2023/24, and averaging 3.5% per year over the five-year forecast. This represents an increase of approximately \$7.7 million to the General Fund over the Five-Year Plan.

Insurance Premiums

Costs related to Health, Dental, Retiree Medical, Disability, Workers' Compensation, Life Insurance, Unemployment Insurance, and other related benefits are assumed to grow at an annual rate of 16.7% for FY 2023/24 and the forecast assumes annual average increases of 4.3% thereafter. The City is projected to pay out \$15.0 million in FY 2023/24, with \$8.5 million charged to the General Fund.

Other Post-Employment Benefits (OPEB)

GASB Pronouncement 75 requires public agencies to evaluate and report in its annual financial statements the fully-funding cost of any post-employment benefits (i.e. retiree healthcare). While GASB 75 does not require full-funding of post-employment benefits, it effectively sheds light in the gaps between the true cost of these benefits and the funds typically allocated on an annual basis for pay-as-you-go funding plans.

Beginning in FY2013/14, the City of Woodland began funding OPEB contributions over and above the historical pay-as-you-go levels previously included in the budgets. For FY2023/24, the OPEB contribution rate is approximately 11.3% of salaries, and includes an estimated \$1,007,786 in supplemental funding to be applied toward the amortization of the unfunded liability. Over the Five-Year Plan, the OPEB contribution rate is maintained at approximately 11.5% of salaries; this is steadily climbing toward the goal of fully funding the annually required contribution of \$4.5 million or 16% of salaries.

State Retirement System

Retirement rates are set annually by the California Public Employees' Retirement System (CalPERS). The rates established for FY2023/24 reflect a flat rate through the five-year forecast. Retirement contribution rates are primarily driven by investment earnings for the CalPERS' investment portfolio, as well as variations in other actuarial assumptions.

The following table summarizes the employer contribution rates used in the Proposed FY2023/24 Budget and Five-Year Forecast:

General Fund 5-Year Forecast

	PERS projection FY2023/24	PERS projection FY2024/25	PERS projection FY2025/26	PERS projection FY2026/27	PERS projection FY2027/28
PERS RATES					
SAFETY	51.107	51.107	51.107	51.107	51.107
Change %	0.0%	0.0%	0.0%	0.0%	0.0%
MISC	37.652	37.652	37.652	37.652	37.652
Change %	-4.6%	0.0%	0.0%	0.0%	0.0%

On an all-funds basis, the City's cost for retirement benefits in FY2023/24 is \$13.03 million and General Fund cost for retirement contributions will grow to just over \$8.34 million for FY2023/24.

General Fund Reserve

The General Fund reserve is intended to buffer against downturns in the economy, reductions in State and Federal funding, and could be used to buffer the impacts of potential budget balancing measures. In spring of 2015, the City Council revised its Reserve Policy and established minimum levels of reserves. The minimum reserve level is now 20% (previously 13%) of revenues.

The General Fund currently shows a reserve in excess of the minimum 20% required by Council policy. During the course of the Five-Year Plan, the General Fund reserve is projected to fall below the 20% minimum level. As discussed with Council in the workshops, staff will continue to monitor the \$377,991 to approximately \$7.5 million (over the Five-Year Plan) structural imbalance in the General Fund. This structural imbalance will change on annual basis as revenues are received actual expenditures are recorded.

General Fund Revenues

The amount of money available to fund services and programs through the General Fund is determined by the dollars generated by the City's economic base and the City's revenue structure (i.e., the fees and rates applied such as business licenses). The General Fund provides the only fully discretionary revenue available to the Council and citizens to directly support changing local priorities. The General Fund provides funding for such services as police and fire protection, parks, recreation, community development, as well as most of the administrative and support functions of City government.

While there are numerous sources contributing to overall General Fund revenues, there are five primary sources that the City uses throughout the year as key indicators of the health of overall General Fund revenue: property tax, sales tax, motor vehicle in-lieu taxes, transient occupancy (hotel) tax, and fee revenues. In FY2023/24, these indicator revenues are expected to comprise an estimated 76% of the total General Fund revenue.

General Fund Major Revenue Sources

The City's ability to maintain General Fund revenue consistent with inflation and other increasing pressures has been severely limited by various voter initiatives over the last 20 years. This trend began in 1979 with Proposition 13, and continued with the State-wide Proposition 218. The effects these voter initiatives have had on the City's General Fund have been further compounded by the State's shift of local property tax revenues away from cities to school districts (ERAF) and the State General Fund.

General Fund 5-Year Forecast

The projection of revenues into the future is based on past performance and analysis of actual current private and public sector activity. This includes such private sector activities as housing trends, employment, property turnover and business growth; and public sector developments such as policy shifts at the local, State and Federal levels.

Revenue projections are inherently dependent on a number of assumptions, which vary among revenue sources. The assumptions used to project the General Fund Revenues in the Five-Year Strategic Plan are as follows:

- **Property Tax** – The State Constitution sets the base property tax rate at 1% of assessed value. The City receives approximately 18% of the property tax generated in Woodland, with the majority of the revenue going to the State. Property tax receipts are projected to increase by 4.84% in FY2023/24 and grow at an average of 3.20% thereafter throughout the forecast.
- **Sales Tax** – Sales tax revenues are derived from the tax imposed on sales of goods and services transacted within the City. Sales tax revenues is not expected to increase in FY2023/24, however, the City does anticipate a slight increase at an average of 2.06% throughout the forecast. The City utilizes a third-party consultant to monitor sales tax information and trends; this consultant provides detailed reports and projections to assist with budget forecasting. The assumptions used in the Five-Year Plan are based on the most conservative options provided by the consultant.

In addition to the regular sales tax mentioned above, the City also projects revenues related to the special sales taxes enacted within the City: Measure F (1/2 cent) and Measure J/R (1/4 cent).

- **Motor Vehicle In-Lieu** – This revenue source represents the City’s allocated share of State-wide vehicle registrations, apportioned throughout the County on a per capita basis. Historically, this revenue source has provided a stable funding source to the General Fund, in excess of \$4.0 million per year. In FY2003/04, this source of revenue was targeted by the State as a means to address the State’s budget dilemma. This resulted in the loss of 3 months, or one-quarter, of the anticipated annual revenue.

The FY2004/05 State Budget changed how vehicle license fee (VLF) revenues are distributed, and lessened the reliance of this revenue source on the part of cities. In that year, roughly 90% of cities’ VLF revenues were exchanged for an equal amount of Property Tax revenues from the State. In subsequent years, the amount of the property tax “in-lieu” payments increased in proportion to growth in each jurisdiction’s assessed value. As noted with Property Taxes, these revenues are projected to increase by 5.0% in FY2023/24 and grow at 3.25% thereafter throughout the forecast.

- **Fee Revenues** – Several City programs are funded through fees charged to participants and users of City services. These range from fees for recreation programs to fees for building permits. Most fees are updated each July by an inflation factor; a comprehensive study of a majority of the City’s fees has not been completed since 2004, with the exception of building fees and fire fees. For this five-year projection, fee revenues are assumed to remain relatively flat over the Five-Year forecast.

General Fund 5-Year Forecast

- Franchise Fees - Franchise fees are a form of rent for use of City streets and roadways. Examples of businesses that pay franchise fees include trash collectors, cable television companies, electric utilities and oil and natural gas pipeline companies. Franchise fees are generally dependent upon the revenues of the companies that pay the fee to the City; for FY2023/24, and throughout the forecast, these revenues are assumed to increase at an average of 2% per year.

ADOPTED FUNDING RECOMMENDATIONS

The following summarizes the specific General Fund one-time and recurring funding recommendations included as part of the FY2023/24 Adopted Budget:

One-Time

Temporary Staff – Building Inspection	\$25,000
Contract Building Inspection	\$25,000
Temporary Staff – Code Enforcement/Planning	\$30,000
Retired Annuitant – Project Assistance	\$21,645
Tree/Urban Forestry Equipment	\$5,000

Total General Fund One-Time Funding Recommendations	\$106,645
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Recurring

Facilities Staff Overtime and Standby	\$15,000
Facilities Supplies, Tools and Training	\$10,000

Total General Fund Recurring Funding Recommendations	\$25,000
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The adopted budget also recommends \$458,349 one-time and \$242,890 in recurring costs in Other Funds (not including items in the approved spending plans):

One-Time

City Hall Maintenance/Modernization	\$100,000
Temporary Staff – Economic Development	\$40,000
Mental Health Clinician	\$42,000
Police: Various Equipment/Personal Protective Equipment	\$59,192

Police: Training/Academy Costs	\$10,342
Community Enhancement Program Start – Up Costs	\$73,115
Fire: Incident Report Software Upgrade Implementation	\$3,700
Fire: Alternate Response Staffing Pilot Program	\$60,000
Assistance to Firefighters Grant Program – Matching Funds	\$20,000
Library Bookmobile Supplies	\$50,000

Total Other Funds One-Time Funding Recommendations **\$458,349**

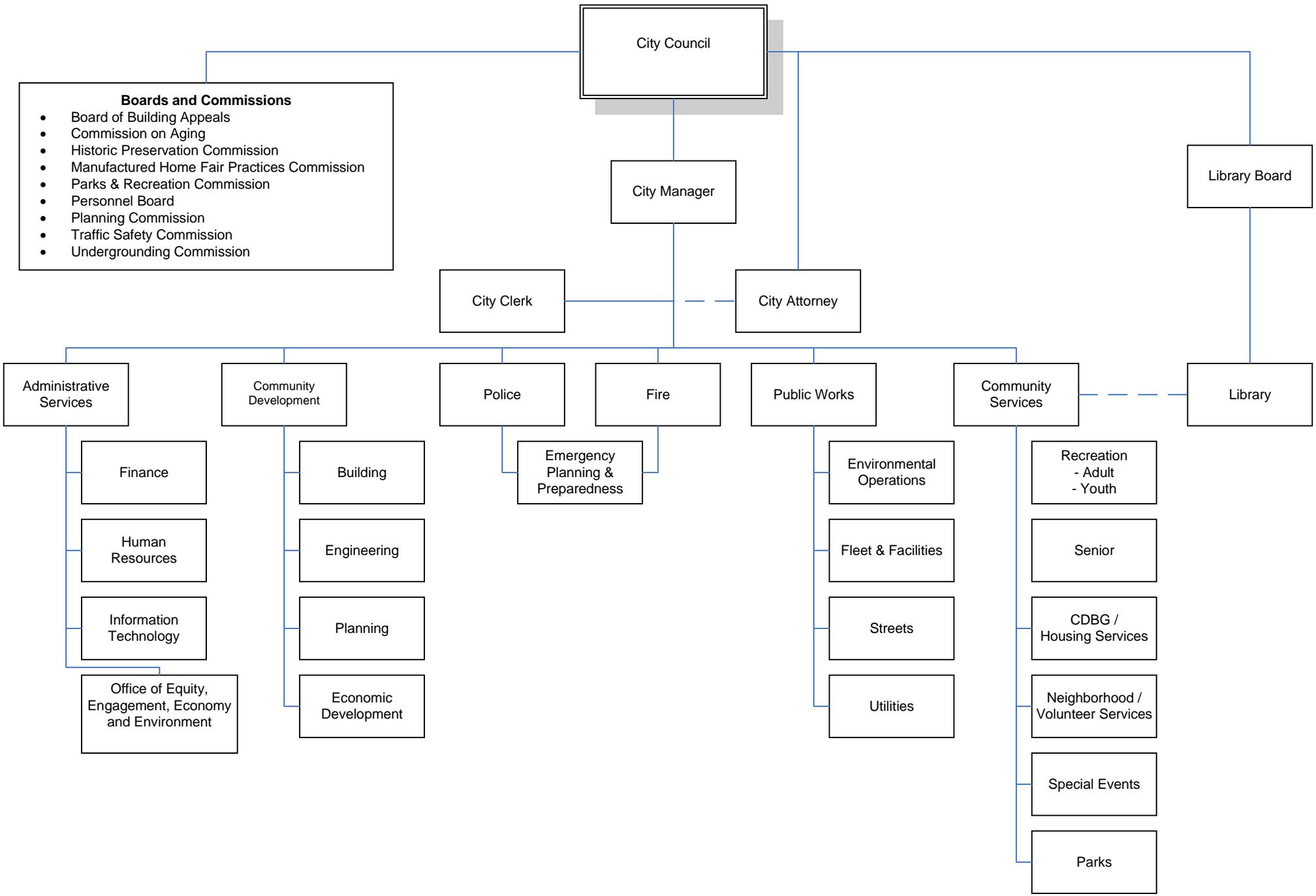
Recurring

Community Enhancement Program – Staffing and Operational Supplies	\$168,140
Police: Various Equipment/Personal Protective Equipment	\$4,000
Police: Training/Academy Costs	\$30,000
Fire: Turnout Replacement	\$10,000
Fire: Incident Report Software Upgrade Annual Licensing Costs	\$13,750
Water Pollution Control Facility Equipment Replacement/Service	\$17,000

Total Other Funds Recurring Funding Recommendations **\$242,890**

ADOPTED BUDGET (INCLUDES FUNDING RECOMMENDATIONS)

General Fund	Year End Projections	Baseline	Forecast			
	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	FY2027/28
Beginning Balances	\$ 22,246,291	\$ 18,169,971	\$ 16,237,156	\$ 13,783,200	\$ 10,890,621	\$ 7,686,960
Revenues	\$ 66,036,330	\$ 65,416,232	\$ 66,332,077	\$ 68,153,159	\$ 69,952,996	\$ 71,734,825
Expenditures	\$ 73,149,672	\$ 67,242,401	\$ 68,786,034	\$ 71,045,738	\$ 73,156,657	\$ 75,096,662
Recurring Funding Recommendations	417,526					
<i>Measure J Unspent Fund Balance</i>	\$ 5,218,263					
Annual Surplus/Deficit	(2,312,605)	(1,826,169)	(2,453,956)	(2,892,579)	(3,203,661)	(3,361,838)
General Fund One-Time	(1,763,715)	(106,645)				
American Rescue Plan (Revenue Recovery)						
Beginning Balance	6,577,060	3,110,060	2,825,000	1,412,500		
Revenue (County Match/Interest)	700,000	24,940	-	-		
Expenditures	4,167,000	310,000	1,412,500	1,412,500		
Remaining	3,110,060	2,825,000	1,412,500	-		
Unreserved Fund Balance	\$ 18,169,971	\$ 16,237,156	\$ 13,783,200	\$ 10,890,621	\$ 7,686,960	\$ 4,325,123
Ending Unreserved Fund Balance	\$ 18,169,971	\$ 16,237,156	\$ 13,783,200	\$ 10,890,621	\$ 7,686,960	\$ 4,325,123
Percentage (E.U.F.B./Revenues)	32.9%	30.1%	25.1%	19.3%	13.3%	7.3%
Reserve Policy \$	\$ 11,042,439	\$ 10,789,140	\$ 10,982,875	\$ 11,268,612	\$ 11,555,339	\$ 11,843,505
Reserve Policy %	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%
"Excess" Fund Balance (over Reserve Target)	\$ 7,127,531	\$ 5,448,016	\$ 2,800,325	\$ (377,991)	\$ (3,868,379)	\$ (7,518,382)



CITY ORGANIZATION

Employee Summary - Citywide

Classification	Approved FY2022/23	Proposed Changes	Adopted FY2023/24
Administrative Services Director	1		1
Accountant I/II	0		0
Accounting Tech	0		0
Administrative Clerk I/II	5	-1	4
Administrative Clerk III	1	1	2
Administrative Supervisor	1		1
Application Analyst, Sr.	0		0
Assistant Engineer	1	-1	0
Assistant Planner	1		1
Associate Civil Engineer	0		0
Associate Engineer	3		3
Associate Planner	1	-1	0
Assistant City Manager-Community & Economic Development	0		0
Building Inspector I/II	1		1
Chief Building Official	1		1
Chief Information Officer	1		1
Chief Plant Operator	0		0
Chief Collection System Operator	1		1
Chief Water Systems Operator	1		1
City Clerk	1		1
City Engineer	0		0
City Manager	1		1
Code Compliance Officer I/II	1		1
Community Development Clerk I/II	2		2
Community Development Director	1		1
Community Development Technician I	2		2
Community Risk Reduction Specialist II	2		2
Communications & Strategic Policy Manager	1		1
Community Enhancement Specialist	0	1	1
Community Services Director	1		1
Community Services Officer	5		5
Community Services Program Manager	2		2
Conservation Coordinator	2		2
Crime & Intelligence Analyst	1		1
Crime Prevention Specialist	1		1
Data Services Manager	1		1

Employee Summary - Citywide

Classification	Approved FY2022/23	Proposed Changes	Adopted FY2023/24
Deputy CDD Director	0		0
Deputy PW Director – Utilities	0	1	1
Electrical Supervisor	1		1
Electrician's Assistant	2		2
Engineering Assistant	2		2
Engineering Technician I/II	2		2
Engineering Technician III	2	-1	1
Environmental Compliance Inspector II	1		1
Environmental Compliance Specialist	1		1
Environmental Resource Analyst	0		0
Env Sustainability Manager*	0		0
Equipment Services Clerk	1		1
Executive Assistant	2		2
Facilities Maintenance Worker I/II	1		1
Facilities Maintenance Worker III	3		3
Finance Clerk I	0		0
Finance Clerk II	2		2
Finance Officer	1		1
Finance Specialist	4		4
Finance Supervisor	1		1
Fire Battalion Chief	3		3
Fire Captain	12		12
Fire Chief	1		1
Fire Engineer	12		12
Fire Marshal	1		1
Firefighter	18		18
Fleet & Facilities Manager	1		1
GIS Analyst	1		1
GIS Technician I/II	1		1
Heavy Equipment Mechanic	1		1
Housing Analyst I/II	1		1
Human Resources Analyst II	0		0
Human Resources Clerk	0		0
Human Resources Manager	1		1
Human Resources Tech	1		1
Ind Electrical Tech	2		2
Information Systems Technician I	1		1
Information Systems Technician II	1		1

Employee Summary - Citywide

Classification	Approved FY2022/23	Proposed Changes	Adopted FY2023/24
Information Technology Analyst	0		0
Information Technology Manager	0		0
Infrastructure Administrator	1		1
Junior Engineer	0		0
Laboratory Supervisor	1		1
Laboratory Technician I/II	2		2
Librarian I	2		2
Librarian II	3		3
Librarian III	1		1
Librarian Assistant I/II	1		1
Library Services Director	1		1
Library Technician Assistant II	1		1
Library Technician Assistant III	2		2
Light Equipment Mechanic	2		2
Literacy Coordinator	0		0
Maintenance Supervisor	1		1
Maintenance Worker II	5		5
Maintenance Worker III	2		2
Management Analyst I/II	5		5
Marketing & Business Relations Specialist	1		1
Meter Services Technician	2		2
Park Maintenance Worker I	1		1
Park Maintenance Worker II	3		3
Park Superintendent	1		1
Park Supervisor	3		3
Police Captain	1		1
Police Chief	1		1
Police Lieutenant	3		3
Police Officer	56		56
Police Records Specialist	7		7
Police Records Supervisor	1		1
Police Sergeant	10		10
Pool Facilities Technician	1		1
Principal Civil Engineer	1	1	2
Principal Planner	2		2
Principal Utilities Civil Engineer	1		1
Programmer Analyst	1		1
Public Works Director	1		1

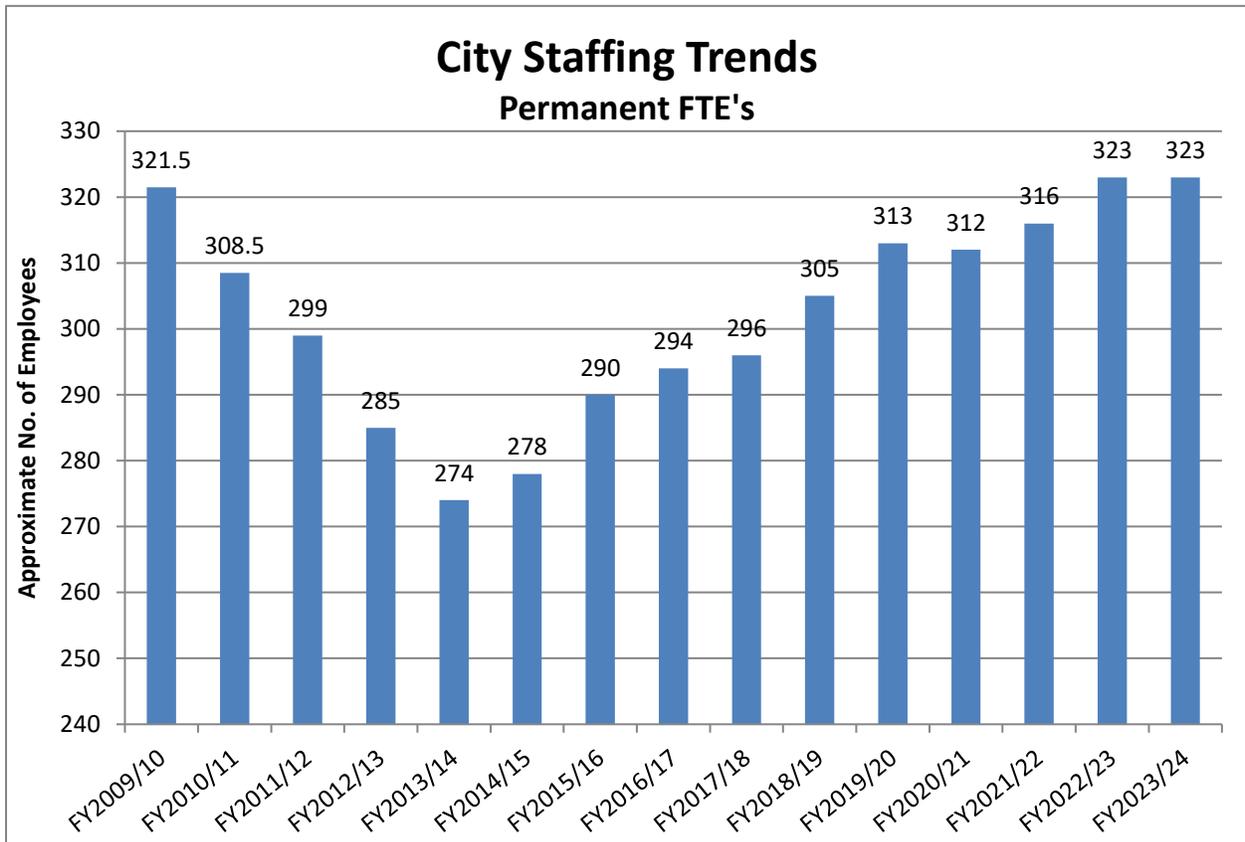
Employee Summary - Citywide

Classification	Approved FY2022/23	Proposed Changes	Adopted FY2023/24
Recreation Coordinator	3		3
Recreation Supervisor	4		4
Secretary to the City Manager	0		0
Senior Accountant	1		1
Senior Building Inspector	1		1
Senior Building Plans Examiner	1		1
Senior Associate Civil Engineer	2		2
Senior Civil Engineer	1	-1	0
Senior HR Analyst	1		1
Senior Engineering Assistant	1		1
Senior Environmental Analyst	1		1
Senior Equipment Mechanic	1		1
Senior Maintenance Worker	0		0
Senior Management Analyst	1		1
Senior Planner	0	1	1
Senior Traffic Sig/Street Light Tech	1		1
Senior Water/Waste Instr Tech	1		1
Signs and Marking Tech II	1		1
Social Services Manager	1		1
Senior Construction Project Manager	1		1
Senior Police Records Specialist	2		2
Senior Tree Trimmer	0		0
Senior Utilities Maint Wrk Sewer	1		1
Senior Water System Operator	1		1
Senior Water Pollution Control Operator	1		1
Senior Signs & Markings Technician	1		1
Systems Analyst, Senior	0		0
Traffic Sig/Street Light Tech	1		1
Technical Services Manager	1		1
Treatment Plant Mechanic	1		1
Treatment Plant Superintendent	1		1
Tree Trimmer I/II	1		1
Underground Utility Service Locator	1		1
Utilities Administrator	1	-1	0
Utilities Maintenance Worker I	6		6
Utilities Maintenance Worker II	14	1	15
Utilities Maintenance Worker III	4		4
Utilities Maintenance Worker IV	1		1

Employee Summary - Citywide

Classification	Approved FY2022/23	Proposed Changes	Adopted FY2023/24
Water Pollution Control Operator I	1		1
Water Pollution Control Operator III	2		2
Water Pollution Control Operator IV	1		1
Water Systems Operator I/II	2		2
Water Quality Specialist	1		1
Water/Waste Inst Tech	1		1
Total Full-Time Equivalent Positions	323	0	323

The citywide organizational chart below represents a 15-year personnel (permanent regular full-time employees) trend for the City.



ADMINISTRATIVE SERVICES

Administrative Services consists of the following: City Council, City Manager, City Clerk, and City Attorney. Additionally, the support functions of Human Resources, Finance, Information Technology (IT) and the Office of Equity, Environment, Economy and Engagement (EEEE) are included under Administrative Services for management and budgeting purposes.

City Council

The City of Woodland, first incorporated in 1871, is a general law City under provisions of the State of California. A directly-elected five-member City Council serves as the policy-making body for the City. In 2016, the City Council transitioned from being elected “at-large” to being elected “by district.” Also, as part of this transition, the role of the Mayor shifted to one-year terms that rotate between districts.

The City Council establishes goals and priorities for the delivery of city services and approves the annual budget in support of planned activities. In performing this role, the City Council holds regular and special public meetings and investigates various matters pertaining to the health, safety and welfare of all Woodland citizens and businesses. This division contains the costs incurred by the City Council in the course of its work, including stipends, memberships, conferences and travel.

The City Council establishes priority goal areas for the City and has identified specific projects and initiatives within each. These goals, priorities and projects are reviewed and updated as necessary each year. The City Manager and staff are collectively responsible for implementing these priorities, which currently include the following:

- Fiscal Responsibility
- Public Safety
- Strengthening Downtown
- Economic Development/Jobs
- Quality of Life
- Infrastructure
- Governance/Organizational Effectiveness

City Manager

Under the Council/Manager form of government, the City Manager is appointed by and responsible to the City Council to serve as the administrative head of the organization and to direct the overall performance and coordination of all City services and programs. Pursuant to the City Code, the City Manager is responsible for the enforcement of all City ordinances and the implementation of City policies. The City Manager prepares and administers the City’s budgets, appoints and evaluates department heads, and keeps the City Council advised as to the needs of the City. Additionally, this division contains the costs for the City’s membership in various organizations and the City’s funding contributions to other agencies, such as the Local Agency Formation Commission (LAFCO), the County Office of Emergency Services, the Sacramento Area Council of Governments (SACOG), and costs for services from Yolo County Animal Services.

FY2022-23 Accomplishments

- Presented balanced budget for FY2023-24 consistent with the City's framework for fiscal sustainability; budget balanced; maintained prudent reserves; limited budget flexibility (mostly one-time) for highest priority needs; continued to address unfunded OPEB liabilities.
- Successfully negotiated labor contracts with the Confidential Unit Employees, Woodland City Employees' Association, Woodland Professional Firefighters' Association, and Fire Mid-Management Association.
- Completed the Lower Cache Creek Feasibility Study with the Army Corp of Engineers, obtained initial federal funding to begin design of the project, and submitted letters to Congress requesting for authorization of the project in the 2022 Water Resources Development Act.
- Selected and implemented a new City logo.
- Participated in a process with the County and other agencies to explore alternative service-delivery models for animal services.
- Successfully passed a ballot measure to implement a cannabis tax throughout the City, and made progress on selecting entities to operate retail cannabis dispensaries in accordance with the updated ordinance.
- Completed the conservation easement and opened the Woodland Regional Park Preserve for public access and environmental education programming.
- Implemented a "fellowship" program to employ students throughout various City departments; this is a start in the implementation of a workforce development program.

FY2023-24 Goals

- Continue prudent management of City fiscal resources through implementation of long-term budget framework.
- Review and develop strategies for revenue generation to support critical services.
- Begin negotiations for expiring labor agreement with the Woodland Mid-Management Professional Association.
- Educate public on the importance of flood safety and take steps necessary to advance a flood protection project.
- Determine scope and develop a funding plan for relocation of Fire Station 3.
- Continue to explore alternative governance and service-delivery model(s) and potential formation of an Animal Services JPA.
- Implement the recently adopted Equity Action Plan to ensure better access to City programs, services and facilities.

City Clerk

The City Clerk is primarily responsible for preparation of the City Council agendas and completes the necessary arrangements to ensure an effective meeting. The Clerk also assures that before and after the City Council takes action, those actions are in compliance with all federal, state and local statutes and regulations and that all actions are properly executed, recorded and archived.

Other duties include posting of Council meeting minutes, codifying City ordinances, maintaining files in connection with City contracts and agreements, publishing all legal notices, serving as filing officer for

various statements of economic interest and campaign statements, conducting municipal elections, Public Records Act, Political Reform Act and the Brown Act (open meeting laws).

In addition, the City Clerk oversees the preservation and protection of the public records by maintaining and indexing the Minutes, Ordinances, and Resolutions adopted by the City Council as well as ensures that other municipal records are readily accessible to the public.

The City Clerk also serves as liaison between staff, community and others with the Council and responds to requests from the public for information regarding City government, including responses to requests made under the Public Records Act.

FY2022-23 Accomplishments

- Filed forms 700 and 460, Statement of Economic Interests, and Campaign Statements in a timely manner.
- Assured City Council agendas, supporting documents and minutes were completed and posted within legal requirements on City website.
- Provided access to City public records, which included responding to Public Records Requests within legal timeline and maintained transparency in Government.
- Conducted Mandatory Review of Conflict of Interest Code.
- Worked with Yolo County Elections Office and assisted Council Candidates with the November 2022 elections for District 1 and 3.

FY2023-24 Goals

- Strive in assisting Council candidates meet their legal responsibilities before, during and after the election from election orientation, pulling nomination papers, certification of election results and filing of final campaign disclosure documents.
- Ensure City Council minutes are completed accurately and in a timely manner and available on the City website.
- Assist with the efforts to update the Records Retention Schedule.
- If required, assure that elected officials, staff, and board and commission members complete AB 1234 Ethics Training.

City Attorney

The City Attorney is appointed by the City Council and serves as the City's legal advisor. City Attorney services are currently performed under contract with the law firm of Best, Best and Krieger, LLP. The work involves preparation and review of contracts, agreements, ordinances, resolutions and other legal documents and providing legal advice to the City organization on a variety of matters. This division contains the expenses incurred by the City Attorney services retainer, reimbursable expenses and other related legal expenses.

Human Resources

Human Resources is a support division to the six (6) departments in the City organization and is primarily responsible for recruitment, testing and selection; records management, position control, classification and compensation, benefit and retirement administration, employee and labor relations, development

and monitoring of the City's personnel rules and policies; enforcement of labor related federal/state laws and regulations, monitoring city-wide performance evaluations; coordination of worker's compensation claims; labor negotiations; and promotion of safety in the workplace.

FY2022-23 Accomplishments

- Updated various policies such as FMLA, Hearing Conservation, and Smoking Policies.
- Utilized Target Solutions to provide training added to New Hire Orientation.
- Continued to review and update job descriptions as appropriate.
- Processed 49 terminations.
- Hired 46 new full-time employees.
- Hired over 100 part-time/seasonal employees.
- Conducted 60 recruitments, which included full-time and seasonal positions.
- Processed backgrounds for 11 volunteer/contract positions.
- Participated in Youth Programs sponsored by the City (Parks and Recreation, and Library)
- Reviewed over 1,200 applications for various positions.
- Worked as part of the transition team to migrate to a new ERP to ensure that the Human Resources functions can take advantage of technology.
- Continued to update the Onboarding Process of New Employees for efficiency.
- Conducted four (4) Skelly hearings.
- Developed new interview procedures and guidelines for Zoom interviews.
- Developed an interview and screening process for the newly implemented City Fellows program.
- Conducted Salary Surveys for over 20 positions within the City.
- Participated in three (3) employee association negotiations.
- Implemented a new process for mobile drug testing and screening of applicants to streamline and accelerate hiring of temporary seasonal employees.
- Successfully transitioned to a new provider for the City's employee assistance program.
- Marketed the City's plan for vision benefits to improve coverage and service to employees.
- Trained new employees.

FY2023-24 Goals

- Review various processes and see if streamlining is appropriate, such as hiring, training, etc.
- Update the City's Personnel Rules, as appropriate.
- Continue to review and update job descriptions as appropriate.
- Work on developing training programs for all employees.
- Continue to review benefit plans rates and provide feedback to broker. Depending on results, benefits plans may be marketed to obtain better rates.
- Conduct a Health Fair for the upcoming year for all employees as well as retirees due to the ongoing health changes to CALPERS plans.
- Continue to work as part of the transition team to migrate to new ERP to ensure that the Human Resources function can take advantage of technology.
- Continue to complete salary surveys.
- Prepare for Association Negotiations for one (1) Association.
- Continue to develop various policies and procedures.
- Prepare for Presentations for Summer at City Hall.

- Develop and participate in Job Fairs.
- Revitalize the City’s Safety Committee and resume consistent meetings.

Finance

The Finance Division is responsible for the oversight and management of the City’s financial resources. The division provides service to citizens and others having financial dealings with the City, and is organized into two primary functions:

Administration

Finance Administration is responsible for overall management and direction of the Finance Division including budgeting, long-term financial planning, debt management, assessment district management, audits, treasury and cash management, and special projects related to City financial issues.

Expenditure budgets within this division also include payment of premiums for city-wide benefits in various internal service funds. These premiums include medical/prescription, vision services, dental services and life insurance. Additionally, premium payments for the City’s insurance for worker’s compensation, property and equipment, and liability to YCPARMIA are covered within this division.

Accounting

This division is responsible for the timely tracking and reporting of all City revenues and expenditures, ensuring payment for all City services and debts, maintenance of the accounting system, customer account maintenance for City furnished utility services, financial administration of grants and capital projects, and processing of the City’s payroll.

Purchasing

This division assists with procurement of special order items, monitors the City’s purchasing policies related to department purchases and administers the City’s purchasing card program. Full-time staffing for these functions has been eliminated over the last several budget cycles, but the functions have been absorbed into the Accounting and Administration functions noted herein.

FY2022-23 Accomplishments

- Completed and published the Annual Comprehensive Financial Report (ACFR) in conformity with GASB requirements in a timely manner.
- Continued to development and update of multi-year forecasts for other major City funds.
- Successfully implemented the replacement of the City’s financial software and continued work on the replacement of permitting software.
- Monitored all outstanding debt for refunding/refinancing opportunities.
- Presented a budget for the FY2023-24 consistent with the City’s framework for fiscal sustainability; budget structurally-balanced; maintained prudent reserves; limited budget flexibility (mostly one-time) for highest priority needs; continued to address unfunded OPEB liabilities.
- Hired one (1) full-time Finance Supervisor filling a vacant position.

FY2023-24 Goals

- Complete and publish the Annual Comprehensive Financial Report (ACFR) in conformity with

GASB requirements in a timely manner.

- Update and implement revised city-wide policies related to travel, Cal-Card usage and overall purchasing.
- Complete the transition and implementation of the City's new permitting software system.
- Complete and implement all SB998 requirements with regards to Utility Billing.
- Create finalized instructions related to our new financial system on department specific processes.

Information Technology

The Information Technology (IT) Division operates and maintains the City's computer network, stand-alone systems, general-purpose and specialized software, messaging infrastructure, GIS environment, Council Chambers audio-visual equipment, and related multimedia and automated systems. A "help desk" function is also included to track and respond to problems reported on supported systems. The programs encompass the daily operation and ongoing maintenance of the City's computer systems. These systems provide general office automation support as well as specialized data processing capabilities for employees in all City offices. Expenditures cover repair and replacement programs, software licensing, hardware support, outsourced professional services, and other similar activities. The Information Technology Division also provides for Information Systems services needed to operate and maintain specialized decision support systems.

FY2022-23 Accomplishments

- This past year, IT started the migration from established, locally-hosted perpetual licensed software to the realm of cloud-based subscription models, a transition necessitated by technology providers pushing for pricier hosted SaaS solutions. Despite the forced transformation, we adeptly seized the opportunity and explored a diverse array of innovative software solutions at manageable entry costs. This shift not only underscored our flexibility but also empowered us to meticulously scrutinize various cost models. Through comprehensive feasibility assessments, we not only upheld fiscal prudence but also cemented a future-ready IT infrastructure.
- IT helped orchestrate a triumphant feat by successfully executing the implementation of a cutting-edge ERP system. The culmination of Phase I stands as a testament to our unwavering commitment to excellence. This pivotal phase encompassed the seamless integration of the general ledger, accounts payable, accounts receivable, project accounting, and purchasing modules. Notably, this endeavor was marked by a collaborative synergy between our IT team and Finance, navigating through a labyrinth of challenges that surfaced along the journey. Our joint resolve and relentless dedication have not only surmounted these obstacles but have also paved the way for a streamlined, future-forward business process that augments our operational prowess.
- Our Geographic Information Systems (GIS) team achieved a monumental accomplishment by orchestrating the seamless migration of the Cemetery's legacy record system into our dynamic GIS database. This transformation has propelled our capabilities to unprecedented heights, enabling our staff to engage in innovative browser-based workflows that effortlessly captured

new data and offered a panoramic visualization of our inventory. Beyond this, we've ushered in an era of self-sufficiency by ingeniously transitioning the public-facing crime map from a third-party vendor to our in-house domain. Leveraging the wealth of data in our police records system, this map now undergoes nightly updates, unveiling designated crime types with meticulous accuracy. Moreover, this visionary initiative empowers citizens with the ability to seamlessly query and tailor the data to their needs.

FY2023-24 Goals

- Phase II implementation of our state-of-the-art ERP system, a milestone that underscores our unwavering pursuit of excellence. Collaborating with our esteemed Human Resource and Payroll teams, the IT division plans to meticulously sculpt the configuration and setup of this system. This journey will be punctuated by an ongoing, rigorous testing regimen that stands as a sentinel of our commitment to a flawlessly executed implementation. Anticipating a September unveiling, Position Budgeting is set to usher in a new era of precision and efficiency. As the sun sets on the old year and rises on the new, January's first pay period will herald our transition to the new payroll system—a testament to our preparedness and determination. This monumental transformation will bring forth a cornucopia of advantages, including a paperless workflow for personnel changes, a dynamic employee web portal, applicant tracking, and the astute management of evaluations. Through this strategic leap forward, we forge a path towards a future brimming with innovation and unparalleled operational excellence.
- Geographic Information Systems (GIS) has been a key part of IT over the years. GIS has proven to be pivotal in terms of data presentation, data analytics, and of course data mapping. IT will once again leverage the capabilities of GIS to bring current third-party solutions to in-house. In the upcoming year, we will be updating our RIPA collection form (Racial and Identity Profiling Act, Assembly Bill 953) per new DOJ requirements and merging that with the Police Department's field interview card in order streamline data collection for the officers in the field.
- IT has begun rolling out Microsoft 365 capabilities with the goal of improving efficiency, increasing security posture, agile deployment of applications, and obtaining greater data insights. Microsoft 365 offers a comprehensive suite of tools and services that can significantly enhance IT business processes. By seamlessly integrating applications like Microsoft Teams and OneDrive, staff can foster efficient collaboration, enabling teams to work on projects in real-time and access shared documents from anywhere. The integration of Microsoft Power Automate allows for workflow automation, reducing manual tasks and increasing productivity. Moreover, Microsoft 365's security features and compliance tools help safeguard sensitive data, ensuring regulatory adherence. With cloud-based accessibility, scalability, and continuous updates, Microsoft 365 empowers IT to streamline operations, optimize resource utilization, and drive innovation, ultimately leading to improved agility, employee satisfaction, and overall business performance.

Office of Equity, Environment, Economy and Engagement

The office of Equity, Environment, Economy and Engagement leads the City's efforts on Diversity, Equity and Inclusion (DEI), including the City's Equity Action Plan, Environmental Services and Sustainability, economic development and communications centered around community engagement.

The Environmental Services Division supports the City's stewardship of land, water, energy, and air resources and oversees compliance with related environmental laws and regulations through the following programs:

- **Environmental Compliance:** Leadership of community energy conservation and greenhouse gas reduction programs, community outreach regarding storm water quality, and coordination with the Center for Natural Lands Management on maintenance of preserve properties (mitigation land).
- **Solid Waste and Recycling:** Management of citywide solid waste and recycling services, programs to comply with state mandates for waste diversion and proper hazardous waste disposal, long-term waste-reduction planning, and illegal dumping investigation and enforcement.
- **Water Conservation:** Promotion of water conservation through education and outreach, rebate programs, water-leak location assistance, and water-waste response; monitoring and reporting compliance with state requirements for water use reduction.

FY2022-23 Accomplishments

Equity

- Formed a City Council subcommittee on DEI.
- Adopted the City's first Equity Action Plan in January 2023.
- Established a regularly-meeting Citywide DEI staff committee.
- Launched Civic Fellowship Program in Spring 2023.
- Grew and established culturally-inclusive celebrations and initiatives, such as the City Council's land acknowledgement & the Farmworkers Festival expansion.
- Continued prioritizing equity and accessibility in communications.
- Unveiled new downtown mural to visually elevate Woodland's diversity and cultural history.
- Launched and analyzed internal DEI staff survey, achieved 37% full-time employee response rate, with the goal to increase response rate to 50% in 2024.
- Supported the BeeLine microtransit launch for more accessible public transit.
- Developed template for department-level equity action plans.

Environment

- Continued outreach using multiple channels, including radio ads, the electronic billboard along I-5, press releases, utility bill inserts, brochures, Waste Management newsletters and mailers, social media, EnviroWoodland e-newsletters, website updates, and more.

- Hosted and participated in several community outreach events, including the Water-Wise Landscape Tour, California Honey Festival, Woodland Street Cruisers Car Show, C-10 Truck Intervention Car Show, and several water-wise workshops and food scrap pail giveaways.
- Continued to sponsor EcoHero environmental performances though in-person and virtual assemblies for elementary schools.
- Continued to develop and implement SB 1383 compliance measures.
- Updated and promoted the Waste Wizard & Collection Calendar, in which there were over 17,100 collection schedule views and over 6,900 material searches.
- AquaHawk water-use portal: exceeded 7,300 total users; used tool to identify over 305 residential and commercial water leaks.
- Partnered with Rachio, a weather-based irrigation controller manufacturer, to provide discounted controllers to Woodland residents (27 resident participants).
- Provided 97 water conservation-related rebates for weather-based irrigation controllers, mulch, and rain barrels.
- Provided 24 compost, vermicompost, and electric compost bin rebates.
- Continued progress of the Electrify Yolo Project to use \$150,000 grant funds to install two (2) EV charging stations and expand EV charging in Woodland.
- Continued work using a \$203,000 CalRecycle grant for weed abatement and barrier installation at the Old City Landfill and Woodland Regional Park.
- Provided necessary resources and assistance to water customers to reach the Stage 2 water contingency plan measures to align with the Governor’s drought restrictions.
- Supported Sustainability Advisory Committee work, including sustainability funding recommendations, review of a Berkeley graduate school analysis, community input session, and more.
- Secured Clean Air Funds grant from Yolo-Solano Air Quality Management District to support the future reinvigorated Woodland Bike Loop.

Economic Development

- Continued relaunch of special events and initiatives post-pandemic, including City’s “Celebrate Woodland” Sesquicentennial event.
- Continued to support parklet permit program; all downtown parklets substantially completed.
- Continued development of new hotels and new retail, such as Ford dealership.
- Strengthened collaboration with Woodland Chamber of Commerce, particularly on events and communication.
- Expanded the Lab@AgStart doubling its current capacity.
- Annexation of Woodland Research and Technology Park.
- Annexation package of five (5) properties approved, including key Northeast area industrial land.
- New City Economic Development website completed.
- New “How to Start a Business in Woodland” guides completed in both English & Spanish.

- First “Food Front” recognition announced at Farm City Dinner with goal to recognize a new Food Front partner each year.

Engagement

- Developed and maintained internal Communications Plan that prioritizes equity and engagement, particularly “meet people where they are” and “repeatability” strategies.
- Continued to implement consistent, professional media and press release system.
- Continued to coordinate regular internal communication between City staff involved in customer service, social media, and public relations.
- Continued to strengthen local press relationship with the Daily Democrat.
- Built and maintained a communications relationship with Woodland Joint Unified School District.
- Launched interactive “story maps” for Main Street Projects and Spring Lake Area Projects to better communicate with Woodlanders.
- Drafted and approved a new City Social Media policy.
- Established a new City brand and logo.
- Launched “Woodland Weekly” regular external updates.
- Refreshed the City’s website for usability and visual attractiveness for the public.

FY2023-24 Goals

Equity

- Continue expanding culturally-inclusive celebrations and initiatives, such as the Yolo Farmworker Festival and new Global Rice Festival.
- Continue improving language accessibility by prioritizing translation in various media capacities.
- Continue to expand and improve our housing resources, particularly for low-income renters and the unhoused population.
- Prepare first “annual report” on Equity Action Plan progress.
- Establish each department’s specific equity action plan.
- Expand internal data efforts and tracking.
- Investigate DEI training options for City staff.
- Better communicate purpose and goals of Equity Action Plan with City staff.
- Explore opportunities to improve City reporting procedures.

Environment

- Open Woodland Regional Park Preserve.
- Continue to work towards participating or hosting outreach and education events throughout the year.
- Continue working towards compliance of SB 1383 measures and develop an enforcement program.
- Finish updating the Environmentally Preferable Purchasing Policy (EPPP).

- Work towards updating the C&D ordinance for better compliance and more equitable customer service.
- Continue to coordinate with Woodland Tree Foundation to increase tree canopy, focusing on commercial properties and major bicycle and pedestrian routes.
- Increase efforts to reduce employee automobile use through partnerships to increase bicycling, walking, carpooling, and mass transit use.
- Finish and close out the \$203,000 CalRecycle grant to complete the remaining erosion control and weed abatement at the Old City Landfill and Woodland Regional Park.
- Install two (2) key bike projects: additional striping on Court Street and Woodland Bike Loop signage and promotional materials.

Economic Development

- Open the new Sprouts Market grocery store on E. Main Street.
- Host the next “Food Front CEOs” event.
- Launch regular features on Woodland food and ag businesses in partnership with the Daily Democrat.

Engagement

- Develop “Budget in Brief” one pager to better educate residents about City finance.
- Refresh and remodel City Hall wayfinding and signage.
- Develop City staff “human-interest” campaign.
- Draft regular all-staff internal communications.
- Launch regular features on Woodland food and ag businesses in partnership with the Daily Democrat.
- Create public-facing report from DEI survey results.

ADMINISTRATIVE SERVICES

<u>Source of Funds</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
General Fund Support	\$ 2,603,362	\$ 2,633,491	\$ 2,866,361	\$ 2,671,966	\$ 3,600,684
General Fund Fees & Charges	31	-	-	-	-
Internal Service Funds	11,240,185	14,076,101	13,929,090	14,227,516	17,580,353
Investment Fund	(2,061)	(2,061)	148,941	434,571	447,940
Measure J	266,084	254,840	249,032	-	-
Measure R	-	-	-	247,800	250,000
Enterprise Funds	851,313	797,091	1,057,069	1,214,614	1,906,826
Special Revenue	58,716	67,423	234,803	774,971	959,140
Measure F	-	11,244	39,993	50,509	50,042
Spring Lake	10,576	10,524	14,626	15,090	14,046
Total Funding Sources	\$ 15,028,205	\$ 17,848,653	\$ 18,539,916	\$ 19,637,036	\$ 24,809,031

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
111 City Council	\$ 129,118	\$ 131,665	\$ 157,547	\$ 188,430	\$ 197,442
112 City Clerk	210,715	282,590	228,791	346,263	271,321
113 EEEE	-	-	-	-	784,914
114 City Attorney	311,781	217,191	302,412	270,177	350,200
115 City Manager	774,263	778,491	1,059,702	1,212,158	2,117,173
116 Human Resources	567,012	484,625	660,724	742,872	752,589
131 Finance Administration	7,986,513	9,895,120	9,889,586	9,717,648	12,180,104
132 General Accounting	1,139,050	1,117,991	1,450,784	1,652,475	1,804,978
133 Information Systems	1,982,596	1,761,256	1,775,207	2,163,238	2,503,539
134 General Services	1,659,131	2,924,467	2,765,790	3,095,597	3,592,602
135 Central Stores	1,943	417	341	379	4,169
138 Measure J/R	266,084	254,840	249,032	247,800	250,000
Total Expenditures	\$ 15,028,205	\$ 17,848,653	\$ 18,539,916	\$ 19,637,036	\$ 24,809,031

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
111 City Council	\$ 129,118	\$ 131,665	\$ 157,547	\$ 188,430	\$ 197,442
112 City Clerk	210,715	282,590	228,791	346,263	271,321
113 EEEE	-	-	-	-	4,700
114 City Attorney	311,781	217,191	302,412	270,177	350,200
115 City Manager	774,263	749,157	955,320	1,080,834	1,947,117
116 Human Resources	522,015	476,373	616,382	688,823	699,644
118 Economic Development	-	-	-	-	-
131 Finance Administration	374,844	421,543	328,413	284,368	349,063
132 General Accounting	277,161	314,913	420,178	473,282	472,687
134 General Services	1,654	32,834	5,918	21,782	2,281
135 Central Stores	1,943	417	341	379	4,169
138 Measure J	266,084	254,840	249,032	-	-
Total Expenditures	\$ 2,869,577	\$ 2,881,522	\$ 3,264,334	\$ 3,354,337	\$ 4,298,624

Expenses by Category	Actual			Unaudited	Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
Expenditures	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 3,675,179	\$ 3,603,898	\$ 4,066,226	\$ 4,807,741	\$ 5,263,962.00
Supplies & Services	10,054,380	10,757,932	12,042,159	12,108,169	14,164,646
Education & Meetings	87,274	71,669	121,005	130,765	129,383
Debt Service	-	-	-	-	-
Capital Expenses	(160,152)	1,749	(22,506)	94,353	-
Other Operating Expenditures	1,371,524	3,413,405	2,333,032	2,496,008	5,251,040
Transfers	-	-	-	-	-
Total Expenditures	\$ 15,028,205	\$ 17,848,653	\$ 18,539,916	\$ 19,637,036	\$ 24,809,031

General Fund Expenses by Category	Actual			Unaudited	Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
Expenditures	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 1,639,553	\$ 1,738,542	\$ 1,982,970	\$ 2,244,706	\$ 2,170,181
Supplies & Services	1,040,615	997,446	1,106,760	923,210	1,960,884
Education & Meetings	65,741	62,284	103,990	111,772	94,861
Debt Service	-	-	-	-	-
Capital Expenses	-	-	-	-	-
Other Operating Expenditures	123,668	83,250	70,614	74,649	72,698
Transfers	-	-	-	-	-
Total Expenditures	\$ 2,869,577	\$ 2,881,522	\$ 3,264,334	\$ 3,354,337	\$ 4,298,624

Expenses by Fund	Actual			Unaudited	Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
Fund	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
2011 Facilities Replacement	\$ -	\$ -	\$ -	\$ -	\$ 100,000
2013 Benefits Fund	7,564,168	9,414,960	9,349,670	8,936,413	11,333,548
2015 Information Systems Fund	1,982,596	1,761,256	1,775,207	2,163,238	2,503,539
2091 Self Insurance Fund	1,693,421	2,899,885	2,804,213	3,127,865	3,643,266
1101 General Fund	2,869,577	2,881,522	3,264,334	3,354,337	4,298,624
1102 Measure R	-	-	-	247,800	250,000
1103 Investment Fund	(2,061)	(2,061)	148,941	434,571	447,940
2210 Water Enterprise Fund	407,637	358,375	516,388	610,625	967,647
2220 Sewer Enterprise Fund	361,293	353,139	430,342	501,475	577,438
2221 Storm Drain Enterprise Fund	17,498	18,471	16,679	3,745	4,180
2222 Wastewater Pre-Treatment Fund	64,885	67,106	69,426	68,463	74,931
2250 Recycling Fund	-	2,269	8,079	10,102	253,483
2252 Const/Demo Debris Recycle Fund	-	4,538	16,157	20,204	29,147
1359 Fire Suppression District Fund	7,737	8,988	9,314	12,502	3,500
1365 Environmental Compliance Fund	-	6,746	23,997	30,304	196,647
1381 Gibson Ranch L&L	9,346	9,627	9,755	12,970	8,653
1383 N Park L&L District	1,757	1,808	1,835	2,439	1,500
1384 SP Assess Streng Pond Land	3,546	3,649	3,705	4,924	3,000
1386 Used Oil Recycling Grant	-	-	-	-	15,000
1387 Woodland West L&L	1,437	1,479	1,502	1,996	1,300
1389 Spring Lake L&L	16,267	19,929	16,709	12,812	13,550
1391 Sports Parks O&M CFD	14,124	10,606	14,311	10,932	13,000
1392 Gateway L&L	4,500	4,591	4,734	3,721	5,050
1507 Measure F	-	11,244	39,993	50,509	50,042
1601 Spring Lake Administration	10,576	10,524	14,626	15,090	14,046
Total Expenditures	\$ 15,028,306	\$ 17,848,651	\$ 18,539,915	\$ 19,637,036	\$ 24,809,031

EMPLOYEE SUMMARY BY DEPARTMENT - ADMINISTRATIVE SERVICES

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Administrative Services					
Administrative Services Director	1	1	1		1
Accountant I/II	1	1	0		0
Accounting Technician	1	0	0		0
Applications, Analyst Sr.	1	1	0		0
Business Engagemnt Reoursces Cons Mgr	0	0	0		0
Chief Information Officer	0	0	1		1
City Clerk	1	1	1		1
City Manager	1	1	1		1
Communicatons & Strategic Policy Manager	1	1	1		1
Conservation Coordinator	0	0	2		2
Data Services Manager	0	0	1		1
Executive Assistant to the City Manager	0	0	1		1
Finance Clerk I	1	2	0		0
Finance Clerk II	1	0	2		2
Finance Officer	1	1	1		1
Finance Services Manager	0	0	0		0
Finance Specialist	3	4	4		4
Finance Supervisor	1	0	1		1
GIS Analyst	1	1	1		1
GIS Technician II	0	0	1		1
Human Resources Analyst II	0	0	0		0
Human Resources Clerk	1	1	0		0
Human Resources Tech	0	0	1		1
Human Resources Manager	1	1	1		1
Information Systems Technician I	1	1	1		1
Information Systems Technician II	0	0	1		1
Information Technology Analyst	2	2	0		0
Information Technology Manager	1	1	0		0
Management Analyst I/II	0	1	1		1
Programmer Analyst	0	0	1		1
Secretary to the City Manager	1	1	0		0
Senior Accountant	1	1	1		1
Senior Environmental Analyst	0	0	1		1
Senior HR Analyst	1	1	1		1
Senior Management Analyst	0	0	0		0
Systems Analyst, Sr.	1	1	0		0
Technical Services Manager	0	0	1		1
Total Adminitrative Services	25	25	29		29

COMMUNITY DEVELOPMENT

The Community Development Department (CDD) is made up of four (4) divisions: Administration, Planning, Building Inspection, and Engineering. CDD strives to provide efficient and effective land use and environmental planning, development, transportation, capital and utility engineering, building inspections, code compliance and plan check services.

The department supports the City Council Priority Goals and Strategic Plan, primarily in the areas of Economic Development/Downtown, Public Safety & Infrastructure, and Improving Quality of Life. Additional initiatives such as neighborhood traffic calming, strengthening of code enforcement efforts, development of the Woodland Regional Park, and the completion of several large road rehabilitation projects are also priority projects for the department.

Administration

This division is responsible for the overall management and oversight of the department budget preparation and monitoring, the development of the Capital Improvement Program, and administrative support services for the various department divisions it oversees. The division employees serve as a central resource for the department providing important information to both the public and staff in a timely manner including serving as a liaison for permitting and often code enforcement. Additionally, this division administers the Business Registration program and strives to provide superior customer service to the public.

FY2022-23 Accomplishments

- Coordinated all fee estimates as requested for potential new development projects.
- Processed both short-term and longer-term fee deferral agreements to help incentivize development, including preparation and processing of lien release documents upon home sale.
- Developed and monitored the FY2022-23 Capital Improvement Budget including processing all budget adjustments, contracts and contract amendments.
- Successfully managed the City Hall Safety Upgrade project.
- Managed two (2) State Parks Grants supporting the development of the ADA Nature Trail and educational programming at the Woodland Regional Park.

FY2023-24 Goals

- Attract, train and retain administrative staff to provide quality customer service for the department and the community.
- Continue to evaluate ways to improve administrative efficiencies while increasing service delivery with limited staff.
- Create and maintain quality up-to-date information on department and division web pages through better utilization of the city-wide website platform.
- Continue to monitor city-wide property leases and license agreements for overall compliance and prepare amendments as necessary.
- Begin migration to Tyler Munis and Energov enterprise platforms including the transition to new permitting, licensing, planning, inspection, project management and code enforcement modules.
- Establish an Undergrounding Committee.

Engineering Division

The engineering division is comprised of three (3) work groups: (1) Development Engineering works with property owners wanting to improve a site through new development or modification of existing site improvements. The Development Engineering team assists customers through the approval and development process while ensuring the City's Public infrastructure is not adversely impacted by developments. (2a) Transportation Engineering is responsible for transportation planning, engineering, grant funding application and expenditure coordination, pavement maintenance programming, traffic signal engineering and capital/development project review. Transportation engineering staff performs traffic studies that include accident analysis, traffic/signal operations, safety analysis, traffic calming and traffic projections. (2b) Capital Engineering is responsible for the design and construction of capital improvement projects, except for City owned utilities. This includes scheduling, cost management, environmental approval, right of way acquisition, grant funding application and management, design, construction award, construction management and inspection. Capital engineering staff is responsible for inspection of capital and development projects for all work within the City's right-of-way. (3) Utility Engineering plans for the future needs of the drinking water, recycled water, sewer collection, wastewater treatment, flood risk management, and storm drainage utilities. Utility Engineering staff identifies and corrects current deficiencies in the utility systems, maintains mandatory regulatory compliance with State and Federal Agencies, and executes capital projects to meet future compliance and city-wide planning needs along with managing the overall water supply. Utility Engineering manages planning, design and construction projects for all work on City owned utilities. Utility Engineering also manages the City's flood risk management efforts.

Utilities Engineering FY2022-23 Accomplishments

Sanitary Sewer

- Completed a comprehensive review of necessary sewer repairs and flow rebalancing needs throughout the City.
- Completed construction of 2022 Water and Sewer Replacement Project.
- Completed design and commenced construction of the 2023 Water and Sewer Replacement Project – 6,000 lineal feet and 120 services included to address failing water and sewer pipelines.
- Completed design and construction of a project to repair spot failures of sewer pipe at several locations.
- Completed construction of a project to replace failing sewer pipes on Fifth Street and Clover Street.
- Completed Phase I of the WPCF Master Plan.
- Completed WPCF groundwater salinity/nitrate study, Phase II.
- Completed the WPCF North Pond #10 Biosolids removal project.
- Updated Engineering Standards for sewer utility.

Recycled Water

- Commenced design of the Spring Lake Recycled Water Project to extend recycled water to Spring Lake and the Tech Park.

Flood Control

- Obtained Congressional Authorization of the Lower Cache Creek Flood Risk Reduction Project in the 2022 Water Resources Development Act.

- Obtained initial Federal funding to begin design of the Lower Cache Creek Project.
- Commenced construction of the Yolo Bypass West Levee Culvert Replacement Project to repair failing culverts and increase conveyance capacity.
- Completed Urban Flood Risk Reduction study for the Lower Cache Creek Flood Program.
- Completed update of north area Storm Drain Facilities Master Plan.

Water

- Completed Annual Water Quality Report and all SWRCB-Division of Drinking Water reporting, including over 1,600 water quality tests city-wide.
- Stored over 800 million gallons in the aquifer storage and recovery wells.
- Commenced supplemental water system enhanced monitoring and reporting related to Woodland Davis Clean Water Agency (WDCWA) switching coagulants (due to shortage), including coordination with State Water Resources Control Board (SWRCB) Division of Drinking Water.
- Executed a water supply plan to manage water supply from WDCWA, ASR wells, and blending wells due to drought exacerbated water rights curtailments on Sacramento River.
- Commenced design of 2024 Water Main Replacement Project to replace approximately 10,000 feet of aging and failing water mains.
- Commenced construction of 2023 Water and Sewer Replacement Project.
- Commenced design of ASR monitoring wells.
- Updated Engineering Standards for water utility.
- Filled the new Water Quality Specialist position.

Utilities Engineering FY2023-24 Goals

- Complete construction of the 2023 Water and Sewer Replacement Project.
- Complete the WPCF North Pond #10 Biosolids removal project.
- Complete Phase II of the WPCF Master Plan.
- Commence construction of the WPCF minor maintenance projects (filtration system repairs, muffin monster, chemical storage tank).
- Design and construct project to address the failing sewer pipes at various locations.
- Continue management and inspection of Utilities Projects.
- Complete design and construction of East Gibson Road Sewer Rehabilitation Project.
- Commence Preliminary Engineering & Design of the Lower Cache Creek Flood Risk Reduction Project, with State and Federal partners, including multi-benefit plan.
- Complete Annual Water Quality Report and all SWRCB-Division of Drinking Water reporting, including conducting over 1,500 water quality tests city-wide.
- Complete the construction of the demolition of four (4) retired wells.
- Complete design and commence construction of the 2023 Water Main Replacement Project.
- Complete design and commence construction of the Spring Lake Recycled Water Project.
- Commence design of ASR Well #31.
- Continue coordination with Public Works on providing equal water quality to all City customers while using multiple water sources.

Development Engineering FY2022-23 Accomplishments

- Completed plan checking (civil improvements) necessary to support more than 350 new residential lots and nine (9) commercial developments.

- Recorded one (1) subdivision maps and three (3) parcel maps.
- Processed approximately 350 encroachment permits.
- Processed approximately 210 transportation permits.
- Processed approximately 30 hydrant permits.
- Continued Engineering support for East Beamer Way Emergency Shelter, Permanent Supportive Housing and Transitional Housing development, including site design review, property transfer and easement agreement processing.
- Continued coordination with ISAC to improve user functionality of GIS software to promote improved records archiving and accessibility among the Engineering Department.
- Supported the planning group in processing a multitude of entitlement requests while also supporting more than 20 pre-application request for information.
- Continued support in the processing of the Woodland Research and Technology Park Specific Plan, Development Agreement, and Annexation efforts.
- Provided customer support and information to residents, businesses, and development interests at the public counter, through email, and over the phone regarding any inquiries related to work occurring within the public right-of-way.
- Led preliminary planning and design efforts for the City's second aquatics complex.

Development Engineering FY2023-24 Goals

- Prioritize resources to implement strategic economic development projects and revitalize the downtown area.
- Work with internal and external customers wanting to improve land through either new development or modification or redevelopment of existing sites.
- Implement new technologies and software to improve and expedite entitlement processing and customer available remote access.
- Coordinate with Building, Planning, Public Works, and other transportation groups to ensure quality, low maintenance infrastructure.
- Assist customers in getting through the development process while ensuring the City's public infrastructure will not be adversely impacted, by providing fair, consistent, and timely reviews of development projects.
- Provide assistance in the processing of land acquisition and relinquishment.
- Coordinate plans and future infrastructure needs for the General Plan, various Specific Plans, and annexations.
- Provide Spring Lake General Administration Services including: overseeing and coordinating inspection of the public infrastructure within Spring Lake to ensure new improvements are constructed with quality and economy; and preparing and adopting rules, policies, and ordinances to allow for the fair and equitable implementation of the 2nd and 3rd release of BUA's in Spring Lake.
- Process reimbursement requests for Spring Lake Development project eligible for reimbursement through the SLIF program.
- Complete buildout of the Spring Lake community by completing entitlement efforts and processing improvement plans and subdivision maps for the developable land remaining. Begin construction of CR-25A "gap" Project from Parkland Ave to Mickle Ave.
- Continue to support construction efforts for challenging Main Street corridor redevelopment projects, ultimately resulting in buildout of the following projects:
 - Staybridge Suites | 1490 E. Main Street

- Courtyard by Marriot | 1981 E. Main Street
- Hilton Homes2 Suites | 441 Douglas Lanes
- Woodland Ford | 30 Quality Circle
- Woodland Depot | 1670-1680 E. Main Street
- Sprouts Main Street Marketplace | 1430-1460 E. Main Street
- Western Dental | 2 Main Street
- Vista del Robles | 310 W. Main Street
- Completion, adoption, and annexation of the Woodland Research and Technology Park Specific Plan.
- Seamless transition to the new software update to EnerGov projects.
- Begin construction of the second aquatics complex in spring 2024.

Transportation and Capital Engineering FY 2022-23 Accomplishments

- Coordinated with Public Works road crew to complete roadway maintenance throughout the City.
- Assisted staff in other Departments/ Divisions with contracts for construction, maintenance and repairs for various City facilities.
- Provided significant and timely traffic engineering support to Planning, Development Engineering, Public Works and Public Safety.
- Responded to various documented and undocumented traffic related complaints from the public.
- Provided temporary signal timing to accommodate work performed by Capital Projects as well as O&M maintenance crews and other contractors.
- Provided updated permanent timing for traffic signal improvements associated with Capital and Development Projects.
- Coordinated with the Police Department for concentrated enforcement in identified problem areas.
- Continued to manage, design, and construct Capital Improvement projects.
- CIP staff managed or were actively involved in many design and construction projects, with the most notable being:
 - Sports Park Drive Pedestrian Overcrossing
 - E. Main Street Bicycle Improvements
 - CR25A Extension Construction (Meikle to Promenade)
 - Gibson Road Bicycle/Pedestrian Mobility Project (East St to West St. Rehabilitation)
 - Gibson Road Safe Routes to School Project (West St to CR98 Rehabilitation)
 - Annual ADA Improvement Projects
 - Traffic Calming Projects
 - Gum Avenue and Matmor Road Reconstruction Project
 - Annual Pavement Maintenance Projects
 - Spring Lake Park Projects
- CIP staff managed or were actively involved in many planning/ study level reports, with the most notable being:
 - Local Road Safety Plan (LRSP)
 - Active Transportation Plan (ATP)
 - Downtown Main Street Feasibility Study
- Continued to inspect all development civil infrastructure (multiple Spring Lake subdivisions, infill residential development, commercial development, and encroachment permits).

- Continued to develop and expand staff skills and abilities: one (1) Senior Associate Civil Engineer, one (1) Senior Construction Project Manager, one (1) Associate Engineer, one (1) Jr. Engineer (relocated mid-year), one (1) Engineering Assistant and two (2) Engineering Technicians (one retired mid-year).
- Continued to implement Capital Improvement Project (CIP) procedures and practices: modified policies and practices as needed based on previous experience and direction from upper management/City Attorney.
- Continued to assist and train staff from other divisions regarding CIP procedures and practices as well as Public Contract Law and associated requirements.
- Updated standard documents, Consulting Services Agreement forms, and standard General Conditions & Bid forms based on project experiences and changes to laws and regulations.
- Monitored compliance with State/Federal Aid program requirements; communicated requirements to CDD project engineers.
- Maintained and updated the Federal Aid version of the General Conditions to streamline future updates.
- DBE and GFE review of consultant proposals and contractor bid proposals.
- Completed multiple Quality Based Selection (QBS) processes to select qualified design, construction management and inspection firms to provide services for City projects.
- Continued monitoring, updating and maintaining the City's pavement management system inventory.
- Provided review, oversight, and coordination of establishment of temporary traffic control plans for City streets to prevent overlapping and conflicting traffic plans.
- Applied for and obtained funding from multiple grant funding sources.
- Coordinated with Planning on updates to the City's Zoning Code.
- Executed multiple Capital Projects funded by millions of dollars in grant and local funding.

Transportation and Capital Engineering FY2023-24 Goals

- Continue to increase staff knowledge regarding:
 - Traffic engineering
 - Pavement management
 - Pavement maintenance and rehabilitation strategies
 - ADA compliance regulations
 - Bike/pedestrian planning and design including newer concepts as proposed by the Association of Pedestrian and Bicycle Professionals (APBP) and regional advances
 - Complete streets design
 - Traffic Calming
- Continue coordinating with planning on implementation of the transportation section of the General Plan.
- Continue coordinating with Public Works staff to complete "special projects" like intersection restriping, major maintenance projects and planning for future work.
- Continue assisting, training, and mentoring staff from other work groups in Capital procedures.
- Continue to work with staff to identify where efficiencies can be realized, given the loss of one (1) staff position.
- Deliver the capital program including work on the following specific projects:
 - Design and construction of annual road maintenance projects (including bike lane and bike route striping and significant ADA upgrades required by FHWA/DOJ requirements).

- Design and construction of annual ADA improvement projects to further improve ADA access throughout the City.
- Complete construction of the Spring Lake Parks projects.
- Complete construction of the Pedestrian Overcrossing of SR113.
- Complete construction of the two (2) grant funded Gibson Road Rehabilitation projects:
 - i. Gibson Road – East Street to West Street
 - ii. Gibson Road – West Street to CR 98
- Bid and begin construction on two (2) roadway rehabilitation projects:
 - i. Matmor Road – E. Main Street to E. Gibson Road
 - ii. Gum Avenue – East Street to Kate Lane
- Continue implementation of the City’s Traffic Calming Program including:
 - Design and construction of Campbell Park Neighborhood Traffic Calming project.
 - Receive and study resident traffic calming requests.
- Continue management and inspection of Capital Projects and inspection of Development projects.
- Continue applying for Regional, State, and Federal grant funding to support City Infrastructure projects.

Planning Division

The Planning division provides services to enhance and preserve the physical, social and economic quality of the City and is responsible generally for:

- Customer assistance to residents, contractors, and developers with information regarding property use and development
- Review and processing of new development applications
- Implementation of the California Environmental Quality Act as it pertains to development and/or land use proposals
- Advanced Planning including preparation, interpretation and implementation of the General Plan, Zoning Code, Historic Preservation Ordinance, portions of the Tree Ordinance, and Specific Plans including Spring Lake, as well as the preparation of new Specific Plans and development master plans such as the Woodland Research and Technology Park Specific Plan, Gateway II; and the annexation of new growth areas into the City of Woodland municipal boundary
- Implementation of legislative updates pertaining especially to housing development, transportation, and environmental review
- Coordination and participation on regional planning efforts, including engagement with and support of the Yolo Local Agency Formation Commission (LAFCo), Sacramento Area Council of Governments (SACOG), and Greater Sacramento Economic Council (GSEC)
- Staff to the Planning Commission and other appointed commissions

The Current and Advanced Planning sections provides public information, education, and technical assistance in the review of codes, standards, and policies so that customers may conduct necessary business and continue work within the community. The division provides professional planning review of applications and ultimately provides information and advice to the City Council, Planning Commission, and City Manager so that they can make recommendations and decisions. The Planning Division ensures consistency with the General Plan, both internally and with other planning documents, such that all plans and policies developed by the City of woodland, as well as by other responsible agencies, comply with State Mandated statutes including Planning and Zoning laws, Housing legislation, and the California

Environmental Quality Act so that resulting actions preserve and enhance the built environment, preserve historic resources, facilitate resource conservation, sustainability and energy efficiency, and improve residential economic vitality of the community. The division works with the community, elected officials, appointed representatives, and stakeholders to develop the long-term vision, goals and policies necessary to guide decisions. Critical to this is facilitating the availability of information through a transparent process and community involvement so that the resulting physical, social, and economic development of the City is reflective of community wide desires.

Planning FY2022-23 Accomplishments

On-Going General Operations

- Staff provided customer support and information to residents, businesses, and development interests at the public counter, via email, and over the phone regarding questions on all aspects of land use and development. Inquiries may include use, zoning and setback information, code compliance, as well as preparation of Zoning verification Letters for non-conforming structures.
- Staff provided property history and research inquiries (land use/building permit search).
- Prepared staff reports, noticing, agendas, and presentations for the Planning Commission.
- Provided Planning support for City Manager and Economic Development efforts including site visits, meeting with prospective development interests, identification of opportunity sites and facilitation efforts to streamline review processes in order to incentivize job growth, the development of quality workforce and market rate housing and strengthen Woodland's economic base.
- Continued to provide Zoning Clearance review for Business License and plan check to ensure compliance with the General Plan and Zoning policies and regulations.
- Managed annual Cannabis Business permit and Operating Agreement renewal reviews.
- Continued to provide timely review of plan check submittals, including residential plot plans, commercial and industrial projects.
- Continued to update and enhance City website and utilized other digital tools for Planning related communications for public interests, including updates on various housing legislation, ADU opportunities and requirements, entitlement review processes, "public friendly" summaries of commonly requested zoning information (signs, fences, ADUS, etc.), and project information summaries.
- Continued to research and implement ways in which to streamline review processes and improvement communication and project work flow with other city divisions to ensure the shortest project review times possible while implementing adopted development policy and regulations and ensuring high quality development.
- Support in processing and initiating fee estimates and fee deferral agreements.

Current Planning Accomplishments

- Re-initiation and facilitation of bi-weekly Development Review and Coordination (DRC) meetings amongst various City departments to ensure cross-division coordination and communication on development projects.
- Continued Planning support and Site Plan and Design for East Beamer Way Emergency Shelter, Permanent Supportive Housing and Transitional Housing Development.
- Provide support for Code Enforcement to assist in resolving issues related to non-conforming uses, and property condition and use concerns. Key considerations include:
 - Illegal open storage and truck storage and repair in light industrial districts

- Mobile Food Vendor permit review and addresses illegal vendors
- Properties with unmaintained landscaping, fencing or other blight related nuisance
- Illegal cargo container storage
- Illegal car ports
- Illegal placement of fences, accessory structures
- Illegal self-storage
- Non-complaint recycling centers
- Plan check consistency review for prior approval entitlements:
 - AT&T Cell Tower | 341 Industrial Way
 - A&G Infrastructure TI | 341 Industrial
 - Fourth and Hope Boarding Room | 814 Court Street
 - Staybridge Suites | 1490 E. Main Street
 - Courtyard by Marriot | 1981 E. Main Street
 - Hilton Home2 Suites | 441 Douglas Lane
 - Woodland Ford | 30 Quality Lane
 - Woodland Depot | 1670-1680 E. Main Street
 - Sprouts Main Street Marketplace | 1430-1460 E. Main Street
 - Western Dental | 2 Main Street
 - Vista del Robles | 310 W. Main Street
 - Woodland Mosque | East and Oak
 - Merritt Ranch Final Map | Spring Lake
- Review and/or Approval of Residential Infill Development Projects:
 - Cross Courts Multifamily | California and Elizabeth
 - Beamer and Cottonwood Multifamily
 - East Street Apartments | 565 East Street
 - 10-Unit Residential Infill | 530 Community Lane
- Gateway I Buildout:
 - Shop Building 2
 - Marshalls
- Site Plan and Design Review (*not exhaustive*):
 - Delta Dental (2 Main St)
 - Compass Logistics Center (2,631,499 sf)
 - In-Shape TI | 285 California Street
 - Cell Tower Modification | 810 N East Street
 - Casa del Sola Perimeter Fence Proposal | 617 East Street
 - Fencing in Downtown | 601 Court Street
 - Signage and Landscaping | 73 East Street
 - Vista del Robles Signage and Landscaping | 310 W. Main Street
 - Woodland Sew and Vac Exterior Façade Renovation | 523 Main Street
- Zoning Administrator Permits:
 - Sprouts/Woodland Storage CUP MOD (1424 Main Street)
 - CommuniCare Health Center | 10 Cottonwood
 - MP Environmental
 - 10-Unit Residential Infill | 530 Community Lane
- Provide zoning clearance review for all accessory structures, patio covers and other similar structures.
- Application Reviews:

- Cache Creed Foods | 411 N. Pioneer
- Cobram Estates | Harter Ave
- Grow West | N. East Street
- Blokable | Kentucky Ave
- Terabase | Tide Court
- Holy Rosary | 301/315 Walnut
- Blue Note | Kitchen Expansion and Pizza Oven
- 5-Unit Residential Infill | 440 College
- Multifamily Development with Rear Yard Shop | 309 C Street
- Residential Development | 175 W. Main Street
- 10-Unit Residential Infill | 530 Community Lane | Proposed 10-Unit Residential Infill
- Residential Subdivision
- 414 Woodland Avenue
- 16-Unit Multifamily Development | 450 Cottonwood
- 1103/1107 Gum Avenue
- 4-Unit Multifamily Development | 595 Matmor Road
- Zittios Mixed Used Development | 25 East Street
- Modern Housing Court/ Redevelopment | 317 Cleveland Street
- Residential Multifamily Proposal | 508 California
- Residential Multifamily Proposal | 442 W. Grand Ave
- Review of 25 sign permits for consistency with Zoning and Design Standards.
- Review of Alcohol License requests for Zoning compliance.
- Subdivision, Parcel Maps, Lot Mergers, and Lot Line Adjustments.
 - a. Paddock Place (MP Environmental) Lot Merger
 - b. Cross Court Commons Subdivision Map
 - c. 1460 Tanforan Parcel Map
 - d. 565 East Street Lot Merger
 - e. Spring Lake Residential Lot Line Adjustment
 - f. 350 Santa Anita Parcel Map
 - g. Salvation Army College Street Lot Line Adjustment
- A total of 53 new Planning applications were submitted from July 1, 2022, through March 20, 2023 (8 month review period):

Note- planning permits are logged for one entitlement; however, multiple entitlements are often combined as part of one application.

Planning Applications	July 1, 2022 to March 20, 2023
Annexation	0
Appeals	0
Cannabis Permit/Renewals	0
Cannabis CUP (New)	0
Certificate of Compliance	0
Conditional Use Permit (CUP)	0
CUP/PUD/ Zap Modification	0
Design Review (Major)	4
Design Review (Minor)*	0
Design Review (Commercial)	1
Design Review (Accessory Building)	0

Design Review (Accessory Dwelling Unit (ADU)**	1
Design Review (Commercial Major Remodel)	4
Design Review (Minor/Sign Applications)	25
Design Review (New Single Family Custom Home)	0
Design Review (Site Plan Commercial/ Multifamily)	3
Design Review (Subdivision)	0
Lot Line Adjustments	3
Lot Merger	1
Specific Plan/Annexation	0
Tentative Parcel Map	1
Tentative Subdivision Map/DA	1
Variance/ Zoning Administrator Permit	4
Wireless Cell Tower (new or modification)	5
Zone/Specific Plan Amendment	0
Zoning Interpretation	0
TOTAL	53

*Several minor design review applications were incorporated into building permit review to minimize review times and were not logged in as separate Design Review permits.

**ADU Permits are only required for accessory dwelling units that are over 800 square feet. Otherwise, they just require a building permit.

Advanced Planning Accomplishments

- Adoption and Certification of the 6th Cycle Housing Element. Incorporation of new Affirmatively Furthering Fair Housing requirements and a site analysis to ensure that the City can meet its RHNA requirements.
- Adoption of Commercial Cannabis Zone Amendment request and launch of competitive entitlement application process.
- Release of Public Review Draft of Armfield/Lemen Avenue Neighborhood Framework Plan. Continued management of related grant applications, SB 2, LEAP, and REAP grants.
- Release of the Public Review Draft Comprehensive Zoning Code update and launch of community outreach process.
- Approval of new Zoning Code sections to add SB9 provisions to allow lot splits and additional units in single-family districts.
- Update and adoption of new Accessory Dwelling Unit standards consistent with updated State Law.
- Adoption of Emergency Shelter Ordinance consistent with State law and a required component of the City's 6th Cycle Housing Element Update.
- Processed amendments to the Historical Preservation Ordinance and transitioned powers to the Planning Commission. Re-initiation of Heritage Home Awards.
- In partnership with the Community Services Department, processed and adopted updates to the City's Tree Ordinance for the protection of established trees associated with commercial sites and development projects.
- Continued support for the processing of the Woodland Research and Technology Park Specific Plan and EIR.
- Staff support to the MTP/SCS update.
- Staff support in implementation of the HCP/NCCP Habitat Conservation Plan.

- Continued facilitation of the NW annexation of multiple private properties and projects within the City's Sphere of Influence to allow greater local control over land use and enforcement, including Barnard Court, Westucky, and Pirmi Industrial area.
- NE Industrial Annexation. Continued processing of 600-acre annexation request. Properties along CR 102, north to East Main Street.
- Gateway II Annexation. Review proposed annexation of the Gateway II area, south of Maxwell and east of CR 102.
- Staff support and review of Yolo County Interagency requests.
- Continued implementation of the Spring Lake Specific Plan.
- Preparation of annual MWELo reports to the State pertaining to meeting state water conservation landscape requirements.
- Staff continued to refine its file management and organization of long-term file storage and appropriate storage of archival materials to better facilitate file retrieval and management.

Planning FY2023-24 Goals

The goals and actions of the Planning Division through the implementation of the General Plan functions to facilitate many of the Council's Priority Goals and Strategic Plan for 2023 - 24. In particular, actions, policies and regulations implemented through the Planning process serve to meet both Quality of Life, and Economic Development/Downtown goals. These actions include the promotion of healthy and purposeful living, and implementation of sustainability considerations, ensuring an adequate supply of housing for all socioeconomic levels, jobs, as well as land for open space and recreation purposes to provide a community that offers an exceptional place to live, learn, work, and play.

- Completion of the Comprehensive Zoning Ordinance update including a public outreach program.
- Refine objective development standards for residential and commercial projects to ensure high quality and context sensitive development.
- Evaluate and provide recommendation to Planning Commission and City Council regarding opportunities for increased densities where appropriate and consistent with General Plan policies and objectives.
- Evaluate and update entitlement review process to ensure streamlined and efficient review of General Plan and Zoning code compliant development projects, as well as appropriate fees and public review procedures based on project complexities and potential for development or use related impacts.
- Implementation of post certification, Housing Element action items including:
 - Assessment of non-vacant, underdeveloped sites for possible redevelopment
 - Update Density Bonus ordinance to comply with current State Legislation
 - Develop ADU and multi-generational housing monitoring program
 - Assess adopted Specific Plans for required State law consistency updates
 - Develop written policy and/or project review and approval guidelines as appropriate to specify the SB 35 (2017) streamlining process and standards for eligible projects
 - Conduct an affordable housing analysis that will evaluate an affordable in-lieu fee payment based on square footage, with consideration for payment from non-residential development
- Completion, adoption, and annexations of the Woodland Research and Technology Park Specific Plan.

- Completion of City led annexation process to incorporate City owned properties and to facilitate annexation of private industrial projects in order to provide greater control over land use choices and enforcement efforts within the City's sphere of influence.
- Continue to support the build-out of the Spring Lake Plan development area.
- Continue to facilitate new housing development projects. To the extent possible facilitate the design and planning of innovative, infill housing.
- Continue the review and processing of the Gateway II annexation proposal.
- Completion of competitive review and selection process for Commercial Cannabis entitlements.
- Evaluate and amend the City's cost recovery entitlement fees, including building, engineering, fire, and planning fees based on the Comprehensive Zoning Code update.
- Continued staffing and support for the Planning Commission.
- Reinitiate and facilitate the Heritage Home Awards program.
- Continue to assist Code Enforcement efforts through Zoning code assessment and /or updates.
- Provide support in the processing minor permits and reviews including signs, site and design review applications for new development proposals.
- Assist in the planning, entitlement, financing and development of innovative homeless/affordable and attainable housing.
- Facilitate public engagement to capture broad, city-wide feedback on projects that require neighborhood input, and avoid special interest-only representation at public meetings and hearings.
- Identify workflow efficiencies both internal to Planning and between CDD divisions through file management, and project management strategies.
- Continue facilitation of Development Review and Coordination (DRC) meetings.
- Support staff in continuing education and personal career growth.
- Continue to use internet web access and other tools, to provide open communication and information to the public regarding public process.
- Provide staff support to the new software update to Energov project.

Building Division

Building Division includes all functions related to permit processing, plan review and inspections. These functions include plan checking, permit issuance, and the conducting of inspections for all projects. This Division also includes the Code Compliance Program. The Building Division is responsible for the enforcement of the California Code of Regulations Title 24, which includes: Building, Plumbing, Mechanical, Electrical, Historic Code, and the Green Code. Other codes enforced by the Division include the Housing Code and the Abatement of Dangerous Buildings Code. City Codes enforced include the Flood, Addressing, and Nuisance Ordinances.

Building plan check and inspections insures *minimum* requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to fire fighters and emergency responders during emergency operations.

The general philosophy for code compliance in the City of Woodland is to provide a timely response to resident concerns about physical conditions in their neighborhoods. This means that staff functions as problem solvers by working with responsible parties to ensure compliance with City codes. This response

and resulting compliance will be achieved through consistently applied processes. It is expected that all staff responsible for enforcing City codes will be responsive, exercise good judgment and common sense and use a reasonable approach.

Building FY2022-23 Accomplishments

- New 75,151-ft2 Staybridge 109-Unit Hotel at 1484 E Main St.
- New 66,885-ft2 Hotel "Courtyard by Marriot Hotel" 5 story, 109 rooms at 1981 E Main St.
- New 52,531-ft2 Home2-Suites Hotel 95-Rooms 4-story at 441 Douglas Lane.
- New 22,135-ft2 Marshall's Department Store at 2125 Bronze Star Dr.
- New 43,479-ft2 Phase-2 Pioneer II Self Storage Buildings, 1425 Cannery Rd.
- New Ford dealership showroom & service center at 524 Quality Circle.
- New MP Environmental Services. Office/shop at 1330 Paddock Place.
- New Woodland Christian School Learning-Center Building at 1787 Matmor Rd.
- New Phase-1 Vista Del Robles 72-Units in 3 Apt-Buildings + Community-Center Complex at 310 Main St.
- Lab & Office TI in Lark Seed Warehouse at 281 N Pioneer Ave.
- Office TI in Odusola Building at 210 Main St.
- Western Foods Process & Dust-Collection Systems TI at 420 N Pioneer Ave.
- Williams Dental Care Office TI at 361 W Main Suite-B.
- Mountain Mikes Pizza Restaurant TI at 171 W Main St.
- Western Foods install color sorting equipment, make-up air & shed TI at 420 N Pioneer Ave.
- Aquafil HVAC TI at 550 N Pioneer Ave.
- Target Store Remodeling TI at 2185 Bronze Star Dr.
- La Michocana Ice Cream Parlor TI at 64 W Court St.
- Zitos Restaurant Fire-Damage Repair TI at 374 California St.
- D&I Sweeteners Water-Damage Repair TI at 1465 Tanforan Ave.
- Eaglewood Apt-Complex 4-Story Balcony-Decks Dry-Rot Repair TI at 1975 Maxwell Ave.
- Hoblit Motors TI at 1958 Hays Lane.
- First-Rate Self-Storage Fire-Damage Repair TI at 1520 E Main St.
- Bailey's Warehouse Office TI at 1222 Commerce Ave.
- Gallery Coffee Roaster Shop TI at 420 First St.
- Yolo Inspire Telecare Office TI at 50 W Main St.
- Quest Diagnostics TI at 1837 E Gibson Rd Suite-C.
- Western Foods Process TI at 420 N Pioneer Ave.
- SC-Johnson Warehouse cut 14 new Truck-Dock doors & Dock-Levelers at 2030 Hanson Way.
- AutoZone Interior & Exterior TI at 441 Pioneer Ave.
- Towne Pump & Smog New Bay Door & Oil-change Pit TI at 208 Main St.
- Main-Street-Bakery TI at 709 Main St.
- Western Foods Mechanical Air Balance TI at 420 N Pioneer Ave.
- Boys & Girls Club TI at 433 W Cross St.
- Dignity Health Medical Office Building Telecom-Network TI at 632 W Gibson Rd.
- Western Foods Install Insulated Walls TI at 420 N Pioneer Ave.

- Velocity Island Activity Pier at 755 N East St.
- Western Foods Structural TI at 420 N Pioneer Ave.
- AgStart Food Laboratory & Office TI in Wiseman Building at 1100 Main St Suite-350.
- Los Yaquis Restaurant TI at 703 Main St.
- West-Auction Office Infill TI at 1455 E Kentucky Ave.
- Sober-Living-Residential Facility TI at 814 Court St.
- Woodlawn Haven Pre-School TI at 1738 Cottonwood St.
- Install Refrigerated Cooler in warehouse TI at 1401 Cannery Rd.
- Roman Office TI at 414-416 Main St.
- Issued 149 Single Home Permits.
- Issued 15 ADU Home Permits.
- Issued 509 Residential Solar Permits.
- Issued 10 Commercial Solar Permits.
- The Building Division issued approximately 2,508 permits. There were over 100 major plan reviews completed by staff and consultants with an average of 10 days for the first set of comments (complex projects such as Assembly or Hazardous Occupancies require 15 days for the first set of plan check comments).
- The Division performed approximately 10,855 inspections (currently the Division averages over 35 inspections per day, with many days exceeding 50 inspections).
- Attended the California Association of Building Official (CALBO) annual Seminar for continuous training and certification.

Building FY2023-24 Goals

- Ensure effectiveness of the Division’s programs by the continued use of resources through our consultant—maintaining a contract inspector and utilizing their expertise in plan checking.
- Streamline permit process by implementing electronic submission and plan review, and consider appropriate software application for Building permitting and review, coordinated with Engineering and Planning.
- Continue and maintain ICC certification and CALBO annual training and certifications.

Code Enforcement FY2022-23 Accomplishments

- Code Enforcement processed 455 complaints and closed 170.
- Demolished two (2) substandard dwellings. These properties were a visual blight, danger to the public and severely negatively impacting the neighborhood.
 - 210 Lincoln Avenue
 - 109 Antelope Street
- Successfully utilized the Abatement Program Voucher to assist property owners or their occupants with the financial burden of removing junk and debris from the properties. The program provides financial assistance when they take their junk to the landfill.
- Worked productively with many departments within the Public Works Division such as the Water, Sewer, Street, Electrical and Trees where they needed Code Enforcement to address violations.

- Collaborated and supported the Environmental Inspectors to encourage business owners to comply with regard to the health and safety of the operation of food related businesses.
- Provided support and followed up on enforcement to Environmental Division on Green Waste violations.

Code Enforcement FY2023-24 Goals

- Through voluntary compliance and by responding to complaints in a professional and timely manner, code compliance will maintain a positive working relationship and reputation with the community and other local agencies.
- Strive to educate the public regarding the benefits of code compliance within the community through social media and public outreach.
- Coordinate with other departments to develop a process for ensuring the collection of fines.
- Continue and Maintain CACEO Certification and CACEO annual training.
- Achieve code compliance Certification II through California Association of Code Enforcement Officers.

COMMUNITY DEVELOPMENT

<u>Source of Funds</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
General Fund Support	\$ 526,921	\$ 293,792	\$ 439,284	\$ 950,020	\$ 1,721,737
General Fund Fees & Charges	2,700,371	3,227,472	2,941,297	3,260,287	2,112,750
Enterprise Funds	3,879,363	2,965,726	3,830,646	4,668,455	1,957,655
Special Revenue	207,872	283,221	335,024	424,341	2,706,530
Measure F	223,060	185,766	177,064	274,596	335,410
Development Funds/Capital	23,448	21,030	23,453	27,846	31,049
Redevelopment/Successor Agency	6,819	30,415	-	-	-
Spring Lake	62,361	60,255	62,466	78,584	92,036
Total Funding Sources	\$ 7,630,214	\$ 7,067,677	\$ 7,809,234	\$ 9,684,129	\$ 8,957,167

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
221 Administration	\$ 377,904	\$ 357,316	\$ 488,775	\$ 536,872	\$ 598,951
222 Planning	885,120	875,405	833,669	677,404	1,020,621
223 Building Inspection	1,954,664	1,168,564	1,218,349	1,391,845	1,361,258
224 Environmental Services	6,819	697,520	710,104	953,642	-
225 CDBG	99,807	-	-	-	-
226 Economic Development	373,734	590,260	270,471	840,685	420,210
227 Engineering	3,932,166	3,378,612	4,287,866	5,283,681	5,556,127
Total Expenditures	\$ 7,630,214	\$ 7,067,677	\$ 7,809,234	\$ 9,684,129	\$ 8,957,167

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
221 Administration	\$ 377,904	\$ 357,316	\$ 488,775	\$ 536,872	\$ 584,499
222 Planning	832,413	827,385	780,108	613,276	952,475
223 Building Inspection	1,069,854	1,067,878	1,103,270	1,262,696	1,240,735
224 Environmental Services	-	1,200	1,500	-	-
226 Economic Development	150,674	404,494	93,407	566,088	84,800
227 Engineering	796,446	862,992	913,521	1,231,376	986,430
Total Expenditures	\$ 3,227,292	\$ 3,521,265	\$ 3,380,581	\$ 4,210,307	\$ 3,848,939

<u>Expenditures</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 4,481,813	\$ 4,147,149	\$ 4,273,948	\$ 5,035,091	\$ 5,178,648
Supplies & Services	2,282,435	1,925,568	2,638,736	3,755,844	2,896,171
Education & Meetings	58,555	62,137	64,226	71,250	92,895
Debt Service	-	30,415	-	-	-
Capital Expenses	8,661	-	-	-	-
Other Operating Expenditures	798,750	880,814	832,325	821,945	789,453
Transfers	-	21,594	-	-	-
Total Expenditures	\$ 7,630,214	\$ 7,067,677	\$ 7,809,234	\$ 9,684,129	\$ 8,957,167

General Fund Expenses by Category			Unaudited		Adopted
<u>Expenditures</u>	Actual	Actual	Actual	Actual	Budget
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 2,192,081	\$ 2,238,654	\$ 2,381,368	\$ 2,790,832	\$ 2,922,258
Supplies & Services	463,567	590,546	371,299	794,112	221,109
Education & Meetings	49,315	47,817	48,918	53,583	79,420
Debt Service	-	-	-	-	-
Capital Expenses	8,661	-	-	-	-
Other Operating Expenditures	513,667	634,653	578,996	571,779	626,152
Transfers	-	9,594	-	-	-
Total Expenditures	\$ 3,227,292	\$ 3,521,264	\$ 3,380,581	\$ 4,210,307	\$ 3,848,939

Expenses by Fund			Unaudited		Adopted
<u>Fund</u>	Actual	Actual	Actual	Actual	Budget
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
1101 General Fund	\$ 3,227,292	\$ 3,521,265	\$ 3,380,581	\$ 4,210,307	\$ 3,848,939
2210 Water Enterprise Fund	1,440,337	902,055	899,183	1,113,984	1,021,665
2220 Sewer Enterprise Fund	605,134	613,851	620,792	677,582	892,021
2221 Storm Drain Enterprise Fund	-	420	-	-	-
2222 Wastewater Pre-Treatment Fund	7,225	7,509	8,977	10,150	10,382
2250 Recycling	15,133	215,917	266,759	373,319	20,291
2252 Construction/Demolition Debris	-	22,239	10,953	8,756	-
1302 Transit System	1,811,534	1,203,735	2,023,981	2,484,664	-
1320 Community Develop. Block Grant	-	-	-	-	-
1324 Housing Assistance Grants	99,807	-	-	-	-
1325 State Grants	-	-	50,000	37,725	-
1354 Transportation Development	103,072	93,316	105,556	104,483	2,695,441
1358 Housing Monitoring Fund	100	113	126	126	126
1365 Environmental Compliance	4,893	173,879	170,063	271,220	9,807
1386 Used Oil Recycling Grant	-	15,913	9,280	10,787	-
1507 Measure F	223,060	185,766	177,064	274,596	335,410
1522 Successor Agency	6,819	30,415	-	-	-
1594 Spring Lake Capital	23,448	21,030	23,453	27,846	31,049
1601 Spring Lake Administration	62,361	60,255	62,466	78,584	92,036
Total Expenditures	\$ 7,630,214	\$ 7,067,677	\$ 7,809,234	\$ 9,684,129	\$ 8,957,167

EMPLOYEE SUMMARY BY DEPARTMENT - COMMUNITY DEVELOPMENT

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Community Development					
Administrative Clerk I	0	0	0		0
Administrative Clerk II	0	0	0		0
Administrative Secretary	0	0	0		0
Assistant Engineer	0	0	0		0
Administrative Supervisor	1	1	1		1
Assistant Planner	1	1	1		1
Assistant Engineer	0	1	1	-1	0
Associate Civil Engineer	0	0	0		0
Associate Engineer	3	3	3		3
Associate Planner	1	1	1	-1	0
Assistant City Manager-Community & Econ Develop	0	0	0		0
Building Inspector I/II	0	0	1		1
Chief Building Official	1	1	1		1
City Engineer	0	0	0		0
Code Compliance Officer I/II	1	1	1		1
Community Development Clerk II	2	2	2		2
Community Development Director	1	1	1		1
Community Development Technician I	0	0	0		0
Community Development Technician II	2	2	2		2
Conservation Coordinator	1	1	0		0
Construction Project Manager	0	0	0		0
Deputy CDD Director	1	0	0		0
Engineering Assistant	1	1	1		1
Engineering Technician I	1	1	2		2
Engineering Technician II	0	0	0		0
Engineering Technician III	2	2	1		1
Environmental Resource Analyst	1	1	0		0
Environmental Sustainability Manager	1	1	0		0
Junior Engineer	1	1	0		0
Junior Planner	0	0	0		0
Management Analyst II	0	0	0		0
Management Analyst I/II	0	0	1		1
Marketing & Business Relations Specialist	1	1	1		1
Principal Civil Engineer	1	1	1	1	2
Principal Utilities Civil Engineer	1	1	1		1
Principal Planner	2	2	2		2
Redevelopment Manager	0	0	0		0
Senior Building Inspector	1	1	1		1
Senior Building Plans Examiner	1	1	1		1
Senior Associate Civil Engineer	2	2	2		2
Senior Construction Project Manager	1	1	1		1
Senior Civil Engineer	1	1	1	-1	0
Senior Engineering Assistant	0	0	0		0

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Community Development (continued)					
Senior Management Analyst	1	1	0		0
Senior Planner	0	0	0	1	1
Transportation Engineer	0	0	0		0
Water Quality Specialist I	0	0	1		1
Total Community Development	34	34	32		31

COMMUNITY SERVICES DEPARTMENT

This department provides the community with a variety of life-enriching programs, special events, grant opportunities including the administration of the Community Development Block Grant (CDBG) entitlement program, recreation and senior programs, non-profit and community partner collaboration, affordable housing needs, cemetery services, parks maintenance services, and urban forestry services. The department is organized into five (5) separate divisions: Administration, Recreation, Parks Maintenance and two (2) internal services funds - Recreation Enterprise and Cemetery Enterprise.

Recreation and Human Services

FY2022-23 Accomplishments

- Increased Youth Basketball League participation by 13% from the 2021-2022 season.
- Increased Summertime Fun Club participation by 62% from FY2021-2022's report.
- Provided 10-week summer program for youth and teens, and made available an extended hour option that opened hours of operation from 7:30am - 5:30pm.
- Resumed operation of the Teens Helping Seniors program with 25 volunteers in the FY2022-2023 report.
- Increased contract recreation revenue by 29% from FY2020-2021.
- Increased facility rental revenue 3,755% from FY2020-2021.
- Resumed an array of senior programs, including art, exercise, social games, support groups, resources, and educational presentations.
- Offered over 1,400 hours of Adult Lap Swim with over 17,000 participants.
- Provided free public swim opportunities (made possible with funding from Measure J) to over 12,000 visitors during the 10 weeks of summer.
- Provided swimming lessons to 1,253 participants.
- Operated the recreational swim team, Woodland Wreckers, which had 161 participants.
- With funding from Measure J, distributed over \$17,500 in scholarships for income-qualified participants for the following programs: Summertime Fun Club, Summer Teen Pack, swim lessons, Woodland Wreckers Swim Team, and Youth Basketball League.
- Offered after school programming at Douglass and Lee Middle Schools (made possible with funding from Measure J) and had 4,304 sign-in participants.
- In collaboration with WJUSD, offered the Summer at City Hall program (made possible with funding from Measure J), and had 22 students enrolled.
- Offered adult sports activities including league play of softball and volleyball and drop-in activities such as badminton, volleyball, basketball, and pickleball.
- Implemented community engagement activities including a Fall Movie Series (Dive In Movie, Park Movie Night, and Movies on Main Street), Halloween Floating Pumpkin Patch, Cocoa with Santa Paws, a Polar Bear Plunge, Game On! Valentine's Day Cookie Decorating, Woodland Writes, and You've Been Egged with funding from Measure J. The mobile recreation program, Rec2Go, had over 10,000 visitors with activities and games.
- The city-wide 4th of July Celebration resumed with activities including the Firefighter's Pancake Breakfast, Bike Parade, Swim Fest, Senior Center Ice Cream Social, various pre-show activities, and Firework show.

- Provided free city-wide activities to socially engage the community including activities for César Chávez Day.
- Continued to waive over \$52,000 in player fees (made possible with funding from Measure J) to Woodland residents participating in the following organizations: Woodland Soccer Club, Babe Ruth, Little League, Cal Ripken, and Woodland Girls Fast Pitch.
- Continued to waive over \$49,000 in player fees (made possible with funding from Measure J) to Woodland residents participating in the following organizations: Woodland Soccer Club, Babe Ruth, Woodland Little League, Cal Ripken, Woodland Girls Fast Pitch, Woodland Swim Team, and YMCA.
- Collaborated with community partners to expand youth mentoring and childcare through Boys & Girls Club of America & Woodland Haven Child Care Center.
- Developed a partnership with Woodland Community College for providing last dollar funds to recent high school graduates living in Woodland, which made it possible for them to attend college.
- Engaged with key community stakeholders and collaborated with WJUSD to develop a Youth Master Plan.
- Processed the FY2022/23 CDBG action plan to allocate funds to support five (5) Public Infrastructure projects including but not limited to the City's ADA project and Cottonwood Meadows exterior repair and rehabilitation project. Allocated funds to support nine (9) Public Service Projects including but not limited to projects from Meals on Wheels, Yolo Food Bank, Yolo Wayfarer Center, and Empower Yolo.
- Assisted Friends of the Mission with the completion of the 61-unit Permanent Supporting Housing (PSH) project at the East Beamer Way Development that is funded through \$15.7 million State Homekey Grant.
- Successfully processed and executed the ground lease, memorandum of understanding, and regulatory agreement for the PSH project.
- Processed Inclusionary Housing Agreements for the Cross Court Commons development that will provide four (4) affordable rental units and the East Street Multifamily development which will provide nine (9) affordable rental units.
- Successfully funded Center for Land Based Learning's Woodland Mobile Farmer's Market Project pilot in the amount of \$250,000.
- Processed income determinations for three (3) households that successfully purchased median-income restricted inclusionary housing units at the Revival Development by Tim Lewis Communities.
- Processed one (1) low-income household loan through the first-time homebuyer loan assistance program (first loan from the City since 2016). The first-time homebuyer closed on 4/5/2023.
- Served as the City's representative on the Board of the Directors of the Yolo County Homeless and Poverty Action Coalition (HPAC) and the Yolo County Homelessness Action Planning Committee.

FY2023-24 Goals

- Increase participation in the Youth Basketball League girls' divisions.
- Increase participation in contract classes compared to FY2022-23.
- Increase facility rental revenue compared to FY2022-23.
- Set foundation for Spanish-language senior programs and classes.
- Establish new program offerings for the Senior Center.

- Increase Adult Sports participation compared to FY2022-23
- Increase swim lesson registration by 10% compared to FY2022-23
- Achieve After School Teen Pack participation equal to, or greater than, school year 2018-2019 participation.
- Increase Summer Teen Pack participation by 10%.
- Reach 10,000 participants with the mobile recreation program Rec2Go and continue to offer recreation activities, engagements and opportunities.
- Offer scholarships for income qualified participants for the following programs: swimming lessons, Summertime Fun Club, Summer Teen Pack, Woodland Wreckers, Lifeguard Training, and Youth Basketball League with funding provided by Measure R.
- Continue to build partnerships with community groups.
- Continue to manage the disbursement of State Homekey grant funds for the 61-unit permanent supportive housing project at the East Beamer Way development.
- Successfully execute agreements for the new Walter’s House Construction at the East Beamer Way Development.
- Facilitate the completion of at least three (3) CDBG-funded construction projects.
- Assist three (3) low-income households purchase homes with assistance from the City’s first-time homebuyer’s loan assistance program.
- Coordinate City funding assistance for an affordable housing project.

Parks, Facilities, and Urban Forestry

The primary mission of this division is to provide well-maintained areas for families and recreational oriented citizens to enjoy leisure and sporting activities in a setting that is safe, accessible and diversified with amenities.

The City has nine (9) mini parks/plazas, 15 neighborhood parks, one (1) community sports park, and six (6) recreational facilities including the Woodland Community & Senior Center. The City’s parks infrastructure consists of approximately 185 acres of developed land (including a cemetery and detention basins that are used for recreational purposes) and another 224 acres of undeveloped land (parks, greenbelts, Sports Park, and the “Regional Park”). This division also oversees the Urban Forestry Group, which is responsible for the maintenance and well-being of approximately 16,500 City owned trees. All of these amenities are funded from multiple sources, which include the general fund and various lighting and landscaping districts.

FY2022-23 Accomplishments

- Continued to perform wide range cyclical pruning in our older growth section of town.
- Assisted user groups in advancing new recreation facilities at the Sports Park for tennis, skate boarding, soccer, and girls Fast Pitch.
- Continued to work with the Tree Foundation on multiple tree planting projects to increase the City’s overall tree canopy coverage.
- Continuing to work with the design consultant and to identify funding options for the Southeast community aquatics complex.

- Implemented a Tree Ordinance in order to enact regulations governing the planting, removal and preservation of street trees, other City trees, heritage trees, specimen trees, and landmark trees.
- Replaced the boilers at the Charles Brooks Community Swim Center.
- Completed the Campbell Park Playground Replacement Project, which replaced two (2) play structures and added a dog agility area to the park.

FY2023-24 Goals

- Update Park/Facilities Joint Use Agreement with WJUSD.
- Continue to identify ways to reduce water use at City Parks and landscaped areas.
- Continue to work with the Tree Foundation on multiple tree planting projects to increase the City's overall tree canopy coverage.
- Continue to develop funding options for the Southeast Area community aquatic complex.
- Update the Cemetery fee schedule to reflect the current needs and changes.
- Obtain society of Municipal Arboriculture accreditation for the Urban Forest Master Plan.
- Complete the expansion of Spring Lake Park, Jack Slaven Park, and Rick Gonzales, Sr. Park.
- Completion of the Woodland Community & Senior Center Audio/Visual Replacement Project.
- Reconstruct the multi-use courts at Crawford Park and convert them to Pickleball courts.
- Refurbish the courts at Ferns Park with a futsal court.
- Replace the backstop at Camarena Ballfield.
- Repurpose the site of the previous Hiddleston Pool at Hiddleston Park.
- Replace the circulation plumbing at Brooks Pool.

COMMUNITY SERVICES

<u>Source of Funds</u>	Actual	Actual	Actual	Unaudited	Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual FY2022-2023	Budget FY2023-2024
General Fund Support	\$ 4,637,780	\$ 4,726,858	\$ 4,756,203	\$ 5,309,490	\$ 5,309,106
General Fund Fees & Charges	355,905	326,972	629,504	692,118	617,450
Internal Service Funds	37,871	-	-	-	-
Measure J	894,443	970,904	1,220,393	1,321,868	77,966
Enterprise Funds	696,944	659,912	699,265	847,128	949,818
Special Revenue	6,055,297	3,788,264	13,079,451	8,714,989	5,016,722
Measure E	534,434	94,604	480,455	13,867	-
Measure F	-	-	645,097	236,111	75,904
Measure R	-	-	-	580,162	1,359,406
Development Funds/Capital	1,712	375	(27,290)	1,281	5,000
Total Funding Sources	\$ 13,214,387	\$ 10,567,889	\$ 21,483,078	\$ 17,717,013	\$ 13,411,372

<u>Expenses by Division</u>	Actual	Actual	Actual	Unaudited	Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual FY2022-2023	Budget FY2023-2024
441 Administration	\$ 1,489,696	\$ 1,445,720	\$ 1,821,284	\$ 1,812,590	\$ 1,730,467
442 Park Maintenance	6,370,568	6,184,871	7,374,850	7,170,713	7,912,398
443 Recreation	949,581	866,963	1,044,245	1,314,438	1,290,927
445 Housing/Grants	3,510,100	1,099,432	10,022,306	5,517,242	1,040,208
448 Measure J/R	894,443	970,904	1,220,393	1,902,030	1,437,372
Total Expenditures	\$ 13,214,387	\$ 10,567,889	\$ 21,483,078	\$ 17,717,013	\$ 13,411,372

<u>General Fund Expenses by Division</u>	Actual	Actual	Actual	Unaudited	Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual FY2022-2023	Budget FY2023-2024
441 Administration	\$ 1,480,725	\$ 1,445,720	\$ 1,821,284	\$ 1,812,590	\$ 1,730,467
442 Park Maintenance	2,610,089	2,827,769	2,697,934	3,241,753	3,304,435
443 Recreation	680,525	724,277	783,494	909,956	881,964
445 Housing/Grants	222,348	56,064	82,994	37,308	9,690
448 Measure J	894,443	970,904	1,220,393	1,321,868	77,966
Total Expenditures	\$ 5,888,128	\$ 6,024,734	\$ 6,606,100	\$ 7,323,475	\$ 6,004,522

Expenses by Category				Unaudited	Adopted
	Actual	Actual	Actual	Actual	Budget
Expenditures	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 3,788,970	\$ 3,814,064	\$ 4,035,803	\$ 4,801,862	\$ 4,895,688
Supplies & Services	2,939,823	2,929,710	11,867,526	8,959,576	4,148,361
Education & Meetings	24,265	16,915	32,000	43,533	44,043
Capital Expenses	780,053	135,843	1,377,825	626,804	60,904
Other Operating Expenditures	3,129,818	3,256,885	3,851,597	3,187,911	4,190,048
Transfers	2,551,458	414,472	318,328	97,328	72,328
Total Expenditures	\$ 13,214,387	\$ 10,567,889	\$ 21,483,078	\$ 17,717,013	\$ 13,411,372

General Fund Expenses by Category				Unaudited	Adopted
	Actual	Actual	Actual	Actual	Budget
Expenditures	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 2,704,591	\$ 2,707,197	\$ 2,917,045	\$ 2,891,520	\$ 2,598,898
Supplies & Services	1,393,587	1,535,159	1,592,629	2,327,118	1,390,958
Education & Meetings	19,776	12,700	25,245	31,534	18,305
Capital Expenses	13,553	39,895	44,761	270,022	-
Other Operating Expenditures	1,646,578	1,707,455	1,790,092	1,705,953	1,924,033
Transfers	110,043	22,328	236,328	97,328	72,328
Total Expenditures	\$ 5,888,128	\$ 6,024,734	\$ 6,606,100	\$ 7,323,475	\$ 6,004,522

Expenses by Fund				Unaudited	Adopted
	Actual	Actual	Actual	Actual	Budget
Fund	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
2011 Facilities Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
2091 Self Insurance	37,871	-	-	-	-
1101 General Fund	5,888,128	6,024,734	6,606,100	7,323,475	6,004,522
1102 Measure R	-	-	-	580,162	1,359,406
2240 Cemetery	427,888	517,226	438,514	442,647	540,855
2253 Recreation Enterprise	269,056	142,686	260,751	404,482	408,963
1320 Community Develop. Block Grant	384,844	501,643	554,613	580,921	450,216
1321 Off-Site Afford Housing	409,000	-	-	-	-
1322 Supportive Housing Program	182,179	201,340	225,329	258,448	347,177
1323 Home Grant	74,730	-	-	120,000	-
1324 Housing Assistance Grants	29,398	-	-	-	-
1325 State Grants	126,127	271,403	239,085	67,940	210,536
1326 Housing Assistance	190,475	29,512	22,822	22,322	22,589
1327 Affordable Housing In-Lieu	1,891,000	39,469	582,000	-	-
1333 Homekey Grant	-	-	8,483,416	4,430,303	-
1358 Housing Monitoring Fund	-	-	10,000	-	-
1381 Gibson Ranch L&L	862,677	678,270	703,771	809,901	773,063
1383 N Park L&L District	30,497	35,071	44,941	32,103	37,776
1384 SP Assess Streng Pond Land	51,067	28,167	36,383	34,807	42,125
1387 Woodland West L&L	26,465	15,023	15,882	14,115	28,078
1389 Spring Lake L&L	1,295,558	1,490,537	1,589,647	1,749,062	2,327,279
1391 Sports Parks O&M CFD	408,470	394,386	459,666	492,454	515,282
1392 Gateway L&L	92,811	103,443	111,897	102,614	154,557
1393 Prudler-Mall Expansion CFD	-	-	-	-	108,044
1501 Capital Projects	-	-	-	-	-
1506 Measure E	534,434	94,604	480,455	13,867	-
1507 Measure F	-	-	645,097	236,111	75,904
1583 Tree Reserve	1,712	375	(27,290)	1,281	5,000
Total Expenditures	\$ 13,214,387	\$ 10,567,889	\$ 21,483,078	\$ 17,717,013	\$ 13,411,372

EMPLOYEE SUMMARY BY DEPARTMENT - COMMUNITY SERVICES

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Community Services (Recreation)					
Administrative Clerk I	0	0	1		1
Administrative Clerk II	1	1	1		1
Administrative Secretary	0	0	0		0
Administrative Secretary	0	0	0		0
Administrative Supervisor	1	1	0		0
Community Services Director	1	1	1		1
Community Services Program Manager	2	2	2		2
Facilities Maintenance Worker I	0	0	1		1
Facilities Maintenance Worker II	1	1	0		0
Facilities Maintenance Worker III	1	1	1		1
Housing Analyst I/II	0	0	1		1
Management Analyst I/II	1	1	1		1
Park Maintenance Worker I	2	2	1		1
Park Maintenance Worker II	2	2	3		3
Park Superintendent	1	1	1		1
Park Supervisor	2	2	3		3
Pool Facilities Technician	1	1	1		1
Recreation Coordinator	3	3	3		3
Recreation Supervisor	4	4	4		4
Senior Planner	1	1	0		0
Senior Tree Trimmer	1	1	0		0
Tree Trimmer I	1	1	0		0
Tree Trimmer II	0	0	1		1
Total Community Services	26	26	26		26

WOODLAND POLICE DEPARTMENT

The Police Department is responsible for law enforcement services in the community. The Department is committed to maintaining a safe and healthy environment for all Woodland residents, businesses and guests, free from violence, property damage or loss and injuries resulting from criminal acts. The Department consists of four (4) Bureaus: Office of the Chief, Patrol, Community Relations, and Investigations.

OFFICE OF THE CHIEF

The Office of the Chief is responsible for overall management and direction of the Police Department and has direct oversight over the following: budget, training, facility management, taxi and massage permits and burglar alarm permits. This bureau is also responsible for managing two (2) budget programs: Asset Forfeiture and Vehicle Theft Deterrent Fund.

Bureau personnel includes the Police Chief, Police Deputy Chief, Senior Management Analyst and the Executive Assistant to the Chief.

PATROL

This bureau has oversight from two (2) Patrol Lieutenants. Patrol is responsible for (1) day-to-day community patrol activities and responding to citizen's calls for service; (2) responding to and conducting preliminary criminal investigations and the necessary follow-up investigations for most incidents. The Bureau is responsible for the K-9 Unit, Field Training Program, Bike Team, Honor Guard, Special Weapons and Tactics Team (SWAT), Crisis Negotiation Team (CNT), Reserve Officers, and Police Explorer Program.

Bureau personnel include six (6) Sergeants, three (3) Corporals, 31 Patrol Officers, two (2) K-9 Officers, two (2) full-time Field Community Services Officers and one (1) part-time Field Community Service Officer. Another part-time Community Services Officer completes administrative tasks associated with the commercial cannabis program, reviewing Racial and Identity Profiling Act data (RIPA), entering Use of Force review data and tasks related to graffiti abatement.

Funding for patrol officers is supplemented by the State COPS 04/05 grant (1 officer), Proposition 172 (2 officers), and the 2020 COPS Grant (3 officers).

COMMUNITY RELATIONS

This bureau has three (3) divisions with oversight from the Community Relations Lieutenant:

Special Field Operations

This division includes Traffic, Parking, and School Resource Officers under one (1) Sergeant.

Traffic is responsible for traffic enforcement in the community and investigations of major and serious/fatal traffic collisions along with traffic education and outreach. Traffic personnel manage homeland security matters and special events city-wide that require police participation. This division includes the parking unit, which is responsible for enforcement of parking violations, and abandoned vehicle abatement. Division personnel include three (3) Traffic (Motorcycle) Officers, one (1) Traffic Community Service Officer and two (2) part-time Parking Enforcement Officers.

There are three (3) School Resource Officers who are responsible for safety and outreach in the schools. All three (3) are dedicated to the Gang Resistance Education and Training (G.R.E.A.T.) program as well.

Community Relations

This division is headed by one (1) Sergeant who supervises the following:

- Homeless Outreach Street Team (HOST)
HOST is responsible for (1) engaging in homeless outreach to include working with allied agencies to address the growing homeless issues in our community; and (2) taking an active role in outreach with our citizens, business community, and homeless population. There are three (3) officers assigned to HOST.
- Crime Prevention
This program is staffed with one (1) full-time and one (1) part-time Crime Prevention Specialist who coordinate Neighborhood Watch, Crime Free Multi-Housing Program, community events, Crime Prevention through Environmental Design (CPTED), our Nextdoor.com account and the Volunteers in Policing (ViPs), which includes the Chaplaincy Program.
- Homeless Outreach Coordinator
This position is responsible for community outreach and coordination with internal and external partners on their various services, programs and projects available for individuals and families who are homeless or at risk of homelessness.

This division sergeant is also responsible for department recruitment, internal affairs investigations, the social media team, and UNIDOS program.

Records

The Records division is responsible for maintaining Police Department records, data processing (including warrants and Public Records Act (PRA) requests), and coordinating the transport and extradition of suspects. Staff serves as the initial point of contact with the public. Division personnel include the Records Supervisor, one (1) full-time Senior Records Specialist, eight (8) full-time Records Specialist and one (1) part-time Records Specialist.

INVESTIGATIONS

This bureau has four (4) divisions with oversight from the Investigations Lieutenant:

Investigations

This division investigates criminal acts and supports Patrol when additional experience and investigative expertise or resources are required. This division provides video and computer forensic analysis, latent print analysis, and crime scene/evidence processing. The division also maintains databases in tracking sex offenders, gang members, and specific business licensing. Division personnel include the Investigations Sergeant, one (1) Senior Detective, five (5) Detectives, and one (1) Community Services Officer.

Crime Analysis Unit (CAU)

This division is responsible for collecting criminal intelligence, identifying crime trends, serving as a repository for gang member information, and distribution to assist officers in their activities. CAU is responsible for spearheading the department's Intelligence-Led Policing efforts. Personnel include the one (1) full-time and one (1) part-time Crime Intelligence Analyst.

Gang Task Force (GTF)

This division is responsible for the investigation of criminal acts committed by gang members. They are also responsible for gathering intelligence on gang culture, trends, and members to enhance the department's response to gang activity. GTF is responsible for educating officers and the community on criminal street gangs. Division personnel include one (1) Sergeant and four (4) Woodland Police Detectives. One of the detectives is a Special Investigations Detective with expanded duties to include the commercial cannabis program, extradition of suspects, and politically sensitive investigations. Another detective is also assigned to the FBI Safe Streets Task Force.

Property and Evidence

This division is responsible for maintaining property and evidence collected by department personnel, processing requests from the District Attorney's office, and the release of property to the rightful owners. Division personnel include one (1) Community Services Officer and one (1) part-time Community Service Officer.

FY2022-23 Accomplishments

Department-wide:

- Participated in *Read Across America* with department staff volunteering to read at elementary schools throughout Woodland.
- Coordinated and hosted DEA Drug Take Back events.
- Participated in the Fireworks Amnesty Event.
- Advertised Woodland Police Department's available positions through social media and the digital billboard on Interstate 5.
- The Chief continued with the Community Conversations series and held an in-person event in March and August.
- Continued the Police Explorer program open to high school students. Currently, the program has 11 Explorers.
- Renewed contract with Yolo Conflict Resolution Center (YCRC) for the continuation of the Restorative Justice program.
- Continued monthly sergeant meetings in order to allow for stronger communication and internal training opportunities.
- Continued the Chief's Advisory Board with eight (8) community board members to include leaders in education, the business community and youth. Meetings are held for two (2) hours once a month.
- Provided department-wide advanced officer training at McClellan focusing on "high-risk vehicle stops."
- Sent two (2) officers to Force Science's "Methods of Instruction" to enhance and modernize training practices.
- Completed Force Options/Use of Force and De-escalation tactics training for Patrol officers.
- Active Bystandership in Law Enforcement (ABLE) training was provided to all sworn officers in the department.
- Trained all sworn officers and deployed AXON Body Worn Cameras.
- Trained all sworn officers and deployed Taser 7 devices.
- Provided First Amendment training to City Hall staff.
- Provided De-escalation training to Community Services Department and Public Works field staff.

- Formed a Communications Committee comprised of community members to advise the department on increasing the effectiveness of our communications.
- Trained staff in the Police Officer Decertification requirements required by SB 2.
- Conducted Lieutenant and Sergeant testing in anticipation of expected Command Staff member retirements.
- Two (2) officers attended the Gang Resistance Education & Training instructor course in Lansing, Michigan.
- Promoted two (2) new sergeants.
- Selected and trained seven (7) new Field Training Officers (FTO).
- Appointed and trained a new Field Training Officer (FTO) Program Supervisor.
- Patrol filled a full-time Field Community Services Officer.
- Retired K-9 Niko.
- Selected a new K-9 handler and purchased new police service dog.
- Sponsored a sergeant to represent the department at Session 287 of the FBI National Academy in summer 2023.
- Selected a sergeant to attend the FBI Law Enforcement Executive Development (LEEDA) Command Leadership Institute in August.
- Selected a corporal to attend the FBI LEEDA Supervisor Leadership Institute in July.
- Completed the 2022 Annual Report.
- Continued the Youth Police Advisory Council (YPAC) to allow the youth voice to be heard and to promote trust and understanding between local law enforcement and youth.
- Held the Youth Community Police Academy in the spring with ten junior high aged participants in attendance.
- Updated the Racial and Identity Profiling Act (RIPA) app and collected/reported data.
- Increased water conservation and reduced plastics waste with installation of water bottle filling stations.
- Hosted two (2) 40-hour Crisis Intervention Training sessions and six (6) 8-hour refresher courses county-wide in early Spring 2023.
- Instituted regular Youth Gang Reduction, Intervention and Prevention Program (YGRIP) Operational Team meetings.
- Published an update on the 2021-2023 Strategic Plan.
- Expanded the Crisis Intervention Program by hiring an additional Mental Health Clinician through the Behavioral Health Justice Intervention Services Grant.
- Received approval by the California Commission on Peace Officer Standards and Training to conduct State-mandated training on various subjects to include Use of Force and Firearms training.
- The Chief, Lt. Hyde and Sgt Elliott attended the IPro and Blue Team users conference.
- Four (4) department members attended the annual Women Leaders in Law Enforcement conference.
- Successfully filled eight (8) vacancies due to retirements and resignations.

Patrol Bureau

- Continued collaboration with the Yolo County District Attorney's Office in instituting Neighborhood Court.
- Successfully passed the annual holding cell inspections.
- Increased DUI arrests from the same time frame last year.

- Successfully appointed one (1) new officer to SWAT.
- Successfully completed and passed the Law Enforcement Support Program (LESO – formerly 1033 Program) audit.

Community Relations Bureau

- Records began 24/7 operations including after-hours support to Winters Police Department.
- Completed Office of Traffic Safety (OTS) Grant 2021-2022.
- Purchased and deployed two (2) new BMW replacement motorcycles for traffic officers.
- Received approval for an Office of Traffic Safety (OTS) Grant (October 2022-September 2023) which will fund the following operations:
 - ✓ Two (2) Driving Under the Influence / California Driver's License Checkpoint
 - ✓ Nine (9) Driving Under the Influence (DUI) saturation patrols
 - ✓ Nine (9) Primary Collision Factor (PCF) saturation patrols
 - ✓ Two (2) Distracted Driving Patrols
 - ✓ Two (2) Bike / Pedestrian Patrol
 - ✓ Two (2) Traffic Safety Education Presentations
 - ✓ One (1) Enforcement Operation focusing on street racing and sideshows
- The first few months of the grant yielded the following results:
 - ✓ Three (3) Driving Under the Influence (DUI) arrests
 - ✓ 15 citations for unlicensed or suspended drivers
 - ✓ 23 citations for other vehicle code violations
 - ✓ 64 traffic stops
 - ✓ Two (2) collaborative operations with West Sacramento Police Department
- Social Media has the following followers: Facebook – 29,830; Instagram – 3,558; Twitter – 332.
- Launched TikTok platform in January to connect with local users and has 137 followers.
- On boarded an additional three (3) new volunteers.
- The Department hosted the following outreach events:
 - ✓ Neighborhood Meeting at Campbell Park
 - ✓ In Person National Night Out with about 34 Neighborhoods participating
 - ✓ Participated in two (2) Trunk or Treat Events in partnership with Lions and Communicare
 - ✓ Fill the Trunk – Walmart
 - ✓ Neighborhood Santa
 - ✓ Fill the Trunk – Bronze Star Shopping Center
 - ✓ Fill the Trunk – Costco
 - ✓ Toy Distribution Day partnering with Velocity Island Park
 - ✓ Planning another UNIDOS Egg-stravaganza Easter Egg Hunt
 - ✓ Etch and Catch Catalytic Converter theft deterrent event
 - ✓ Coffee with a Cop events throughout the year
 - ✓ Child Car Seat Install events

Investigations Bureau

- WATCH meetings resumed to allow employee input in problem solving and crime fighting tactics (Intelligence Led Policing).
- Streamlined and managed caseloads in Investigations; developed a process to intelligently reduce current caseloads.
- Managed the new requirements related to the California Sex and Arson Registry (CSAR).

- Expanded the use and reach of SpidrTech; implemented citizen surveys and disposition notices.
- Two (2) Detectives attended the National Integrated Ballistics Information Network (NIBIN) training.
- Expanded the Department's Wellness Program.
- Continued implementation of the drone program (team training and certification; equipment purchase). Drones were used on five (5) operations that included calls for service and special events.
- Crime Scene Investigators (CSI) on-call schedule and policy was fully implemented.
- Train additional personnel in National Integrated Ballistic Information Network (NIBIN).
- CAU Analyst attended the annual ESRI ArcGIS conference.
- Second GTF detective became full-time FBI Safe Streets Taskforce officer.
- Submitted Homeland Security Grant for digital evidence camera equipment.
- Submitted CHP Cannabis Tax Fund Grant for training.
- Developed POST Domestic Violence update training & offered to all officers.
- Completed annual evidence audit.
- Completed annual gang validation audit.
- Added a part-time retired annuitant Detective.
- GTF investigations of shooting events (gun violence) resulted in six (6) suspects receiving 77 years incarceration.
- Cannabis Detective made regular compliance inspections of businesses, fielded complaints of illegal grows, collaborated with the City Community Development regarding retail cannabis establishments.
- GTF and WPD detectives served as team leaders in Operation Vigilance (290 sex offender sweep).

FY2023-24 Goals

- Continue to expand the volunteer program to complement the work of paid staff, specifically to increase involvement in community outreach via crime prevention activities; assist in the front office and with extra patrol throughout the City near schools and known problem areas; and expand the Neighborhood Watch program as well as include a Neighborhood Watch Newsletter on a quarterly basis.
- Continue the pursuit of critical collaboration and partnerships to increase participation in community outreach events and to enhance at-risk youth services.
- Increase officer uncommitted time from 22% to 40%.
- Continue to increase collaboration with County regarding Homeless Outreach and HOST initiatives and PSH/Shelter Operations.
- Continue administering Policing 101 classes.
- Continue to run a Youth Community Police Academy in the spring for 7th and 8th grade students.
- Increase crime free multi-housing efforts.
- Increase neighborhood watch groups.
- Increase the success of National Night Out by increasing the participation of community members and community groups.

- Continue recruiting efforts to fill upcoming police officer and professional staff vacancies.
- Develop several new videos for recruiting and outreach.
- Implement the use of temporary detective assignments.
- Identify new evidence management system for the department.
- Expand DNA and fingerprint collection inside the department.
- Coordinate additional intervention efforts with other City departments and local partners to reduce gun violence and gang involvement.
- Increase UNIDOS events including collaboration with a wide variety of local partners.
- Conduct a multi-level learning/performance outcomes evaluation of the field-training program. Using data from the evaluation, expand & enhance employee on boarding and orientation training, establish consistent performance standards for all trainees, evaluate program and instructor effectiveness.
- Continue to train and grow the County-wide SWAT with Yolo County Sheriff and the West Sacramento Police Department.
- Complete a comprehensive review of detective assignment and duties.
- Send GTF members to State gang update conferences.
- Implement the asset tracking software for patrol rifles and department equipment.
- Inspect and regulate retail cannabis businesses.
- Create a 2024-2026 Strategic Plan.
- Augment WATCH program to include “people data” (i.e., offender, relevant, victim, & witness information).
- Create a notification system for intradepartmental updates, specifically limited to crime trends and offender notifications.
- Prepare for launch of new RIPA requirements by January 1, 2024.
- Implement link analysis software in CAU workflow.
- Complete and implement succession strategy and mentoring/career pathway program.
- Expand the membership of the NIBIN process, improve efficiency of WPD gun violence investigations and increase use of NIBIN system.

POLICE

<u>Source of Funds</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
General Fund Support	\$ 19,566,460	\$ 19,913,332	\$ 21,577,265	\$ 23,504,657	\$ 23,596,529
General Fund Fees & Charges	689,400	528,444	576,406	434,491	581,574
Internal Service Funds	-	73,525	-	-	28,700
Measure J	339,002	399,123	413,303	11,125	-
Measure R	-	-	-	750,792	759,499
Proposition 172 Funds	309,078	328,993	247,303	355,118	429,504
Grant Funds	199,319	360,127	573,419	979,149	761,915
Opioid Funds	-	-	-	1,538	-
Measure F	577,395	842,656	822,155	915,343	1,254,122
Development Funds/Capital	96,726	96,610	96,491	-	-
Asset Forfeiture	104	209	313	27,813	10,313
Total Funding Sources	\$ 21,777,485	\$ 22,543,018	\$ 24,306,653	\$ 26,980,025	\$ 27,422,156

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
551 Administration	\$ 3,909,880	\$ 4,222,036	\$ 4,882,260	\$ 4,443,240	\$ 4,554,058
552 Operations	9,805,046	10,107,133	11,100,949	12,489,037	12,472,072
553 Operations Support	2,184,045	2,215,188	1,917,061	2,383,022	2,264,526
554 Special Operation	2,401,159	3,298,651	3,595,306	3,900,769	4,049,282
555 Community Relations	2,534,013	1,643,598	1,545,791	1,779,865	2,114,987
556 Special Police Revenues	460,791	505,978	419,437	-	40,342
557 Police Grants	46,823	54,702	336,056	1,222,176	1,167,390
558 Measure J/R	339,002	399,123	413,303	761,916	759,499
559 YECA Project Contributions	96,726	96,610	96,491	-	-
Total Expenditures	\$ 21,777,485	\$ 22,543,018	\$ 24,306,653	\$ 26,980,025	\$ 27,422,156

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
551 Administration	\$ 3,908,774	\$ 4,222,036	\$ 4,816,719	\$ 4,422,504	\$ 4,554,058
552 Operations	9,462,905	9,329,009	10,504,865	11,756,470	11,700,565
553 Operations Support	2,160,624	2,168,255	1,892,151	2,366,279	2,242,834
554 Special Operation	2,189,326	3,078,879	3,394,145	3,660,388	3,814,314
555 Community Relations	2,534,013	1,643,598	1,545,791	1,733,508	1,860,332
556 Special Police Revenues	218	-	-	-	-
557 Police Grants	-	-	-	-	6,000
558 Measure J	339,002	399,123	413,303	11,125	-
Total Expenditures	\$ 20,594,862	\$ 20,840,899	\$ 22,566,973	\$ 23,950,273	\$ 24,178,103

Expenses by Category					
	Actual	Actual	Actual	Unaudited	Adopted
<u>Expenditures</u>	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
				FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 15,585,433	\$ 15,927,289	\$ 17,078,504	\$ 19,691,655	\$ 20,175,543
Supplies & Services	3,607,851	3,791,854	4,026,725	3,973,520	4,015,168
Education & Meetings	71,919	107,376	95,579	143,934	115,354
Capital Expenses	-	-	38,043	100,768	-
Other Operating Expenditures	2,480,326	2,684,543	2,846,708	3,038,192	3,020,420
Transfers	31,956	31,956	221,094	31,956	95,671
Total Expenditures	\$ 21,777,485	\$ 22,543,018	\$ 24,306,653	\$ 26,980,025	\$ 27,422,156

General Fund Expenses by Category					
	Actual	Actual	Actual	Unaudited	Adopted
<u>Expenditures</u>	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
				FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 14,581,398	\$ 14,586,170	\$ 15,668,798	\$ 17,407,732	\$ 17,686,351
Supplies & Services	3,571,217	3,603,345	3,985,329	3,420,866	3,497,823
Education & Meetings	71,919	80,252	94,754	143,934	70,913
Capital Expenses	-	-	-	680	-
Other Operating Expenditures	2,338,372	2,539,176	2,691,567	2,945,105	2,891,060
Transfers	31,956	31,956	126,525	31,956	31,956
Total Expenditures	\$ 20,594,862	\$ 20,840,899	\$ 22,566,973	\$ 23,950,273	\$ 24,178,103

Expenses by Fund					
	Actual	Actual	Actual	Unaudited	Adopted
<u>Fund</u>	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
				FY2022-2023	FY2023-2024
2091 Self Insurance Fund	\$ -	\$ 73,525	\$ -	\$ -	\$ 28,700
1101 General Fund	20,594,862	20,840,899	22,566,973	23,950,273	24,178,103
1102 Measure R	-	-	-	750,792	759,499
1325 State Grants	46,823	54,702	54,056	52,160	-
1330 Other Federal Grants	1,106	128,649	65,541	139,904	-
1334 Opioid Funds	-	-	-	1,538	-
1340 Police Grants	-	-	282,000	595,536	531,208
1352 Supplemental Law Enforce. Svcs Funds	151,391	176,776	171,822	191,549	230,707
1353 Proposition 172	309,078	328,993	247,303	355,118	429,504
1357 Asset Forfeiture Fund	104	209	313	27,813	10,313
1501 Capital Projects	32,239	31,881	31,842	-	-
1507 Measure F	577,395	842,656	822,155	915,343	1,254,122
1550 Police Development Fund	64,487	64,729	64,649	-	-
Total Expenditures	\$ 21,777,485	\$ 22,543,018	\$ 24,306,653	\$ 26,980,025	\$ 27,422,156

EMPLOYEE SUMMARY BY DEPARTMENT - POLICE

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Police					
Administrative Clerk II	0	0	0		0
Administrative Clerk III	0	0	0		0
Administrative Secretary	0	0	0		0
Community Services Officer	4	4	5		5
Crime & Intelligence Analyst	1	1	1		1
Crime Prevention Specialist	1	1	1		1
Information Systems Specialist	0	0	0		0
Management Analyst II	0	0	0		0
Community Enhancement Specialist	0	0	0	1	1
Executive Assistant	1	1	1		1
Police Captain	1	1	1		1
Police Chief	1	1	1		1
Police Lieutenant	3	3	3		3
Police Officer	53	56	56		56
Police Records Specialist	3	7	7		7
Police Records Supervisor	1	1	1		1
Police Sergeant	10	10	10		10
Records Manager	0	0	0		0
Public Safety Chief	0	0	0		0
Senior Management Analyst	1	1	1		1
Senior Police Records Specialist	3	2	2		2
Social Services Manager	1	1	1		1
Total Police	84	90	91		92

FIRE DEPARTMENT

The City of Woodland Fire Department ensures that the City's emergency resources and fire prevention services are effectively and efficiently planned, delivered, and managed. Fire provides response to structural, vehicular and vegetation fires, emergency medical services, hazardous materials and specialty rescue response, public assistance and other emergencies. Additionally, Fire provides a wide variety of planning, mitigation, and outreach services.

The Fire Department is organized into four (4) major divisions: Administration, Operations, Training, and Community Risk Reduction (CRR). Each division should ideally be managed by dedicated administrative staff. However, due to elimination of mid-management administrative positions, these divisions are all managed by administration and/or have been pushed down to line level personnel to manage with the exception of CRR. For the sake of continuity, we will still refer to them as divisions.

Administration

This division provides leadership and administrative support for all Fire services. This division is managed by the Fire Chief, a Management Analyst, and Administrative Clerk. Activities of this division include the following:

- Long-range organizational/succession planning
- Personnel management
- Contract and grant administration
- Records management
- Budget oversight and management
- Leadership development
- Policy development
- Risk management

FY2022-23 Accomplishments

Long Term Planning

- Assisted in the writing of the Countywide LAFCo municipal service review of the Fire Protection Districts.
- Completed communications system needs assessment.
- Continued involvement in the Countywide Fire Sustainability Adhoc committee.
- Participated in a countywide EMS assessment, with new RFP for ambulance services currently out for bid.
- Assisted Yolo County Office of Education with development of school site safety templates.

Personnel

- Completed strategic plan.
- Promoted one (1) Battalion Chief, three (3) Captains, and three (3) Engineers.
- Certified one (1) acting Captain and two (2) acting Engineers.
- Recruited and hired four (4) new firefighters.
- Recruited and hired a new Fire Marshal and one (1) Community Risk Reduction Specialist II.

- Successfully completed a promotional exam for Engineer.
- Supported continued succession planning through “Acting Assignments” at all levels.

Grant Funding

- Received Assistance to Firefighters Grant (AFG) for department wide command and control training.
- Applied for Assistance to Firefighters Grant (AFG) for battery powered extrication equipment.
- Applied for HSGP funding for station security, CRR interns, and hazardous materials response PPE.

FY2023-24 Goals

Long Term Planning

- Finalize plans and identify funding sources for new fire station at E. Gibson and Borne Dr. to serve Southeast Area (Spring Lake).
- Identify location for a fire station near East Street and Kentucky Ave.
- Take meaningful steps towards key initiatives identified in the strategic plan.
- Finalize cost recovery and/or provide contracted service delivery to the Elkhorn Fire Protection District.
- Implement GPS enabled Opticom traffic light pre-emptive system to support a decrease in response times, and an increase in response safety.
- Explore shared service agreements in the area of fleet maintenance and repairs.
- Transition to a new records management system, replacing our 25 year old system.
- Implement new electronic patient care reporting (ePCR) for all EMS calls as mandated by State and County EMS regulations.
- Update job descriptions.

Personnel

- Continue to rebuild fire administration and command structure with the funding of the Deputy Chief positions.
- Complete a Battalion Chief and Company Officer promotional exam.
- Expand and enhance diversity in hiring practices.
- Recruit additional Firefighters to fill vacancies resulting from retirements from January 2024 academy.

Grant Funding

- Seek grant funding where available to support Community Risk Reduction, public education, or operations efforts.

Operations

This division is responsible for activities related to emergency response and is managed by a line Battalion Chief, as a collateral assignment. The division oversees four (4) program areas that support the emergency service activities provided by the Fire Department. These programs include:

- Emergency operations and deployment
- Facilities
- Fleet and Equipment
- Special Operations (Hazardous Material Response and Technical Rescue)

FY2022-23 Accomplishments

- Responded to 9,461 calls for service in 2022, a 3% increase over 2021.
- Deployed Strike Team and/or overhead personnel to seven (7) wildland fires throughout the State of California.
- Designed and ordered two (2) Type 1 Fire Engines and one (1) Tiller Truck.
- Completed transition to a more efficient Department directed and monitored apparatus maintenance system.
- Completed Lexipol migration of Fire Department standard operating procedures (SOP), and standard operating guidelines (SOG).
- Began implementation of GPS Traffic Pre-emption System.
- Upgraded station alerting systems to provide a redundant back-up at each fire station.

FY2023-24 Goals

- Implement electronic Patient Care Reports (PCR's).
- Complete implementation of GPS Traffic Pre-emption System.
- Place Alternate Response Vehicle into service and begin testing Alternate Response model.

Training

In cooperation with the West Valley Regional Fire Training Consortium (WVRFTC) this division oversees Fire's Training Program managed by a line Battalion Chief, as a collateral assignment. It is responsible for the coordination, supervision, and development of all training activities. The division oversees five (5) program areas that support the emergency services activities provided by the Fire Department. These programs include:

- Training and instruction
- Firefighter Recruitment / Academy
- Promotional processes
- Certification Board
- Regional training coordination

FY2022-23 Accomplishments

- Completed over 6,500 hours of department and regional training in 2022.
- Sent four (4) recruits through the Sacramento Fire Academy.
- Participated in regional testing for Fire Engineer.
- Conducted department wide Company Officer Command and Control training with funding received from AFG.
- Hosted 2-day Calm the Chaos course.

- Hosted CA State Fire Training classes Instructor 1 & 2 and Driver Operator 1A and 1B.

FY2023-24 Goals

- Participate in regional testing for Fire Captain and Battalion Chief.
- Continue to advance cooperative Rescue Task Force and iMCI training and programs with Fire, Police and regional partners.
- Continue to enhance Fire Department Health and Wellness Program.

Community Risk Reduction (CRR)

Community Risk Reduction is responsible for activities related to reducing risk to the community, limiting the impact of disasters, and creating resiliency. That is, to predict and where possible, prevent fires and other disasters in order to mitigate their impact on vulnerable populations. The Fire Marshal and two (2) Community Risk Reduction Specialists manage the CRR division. This division oversees seven (7) program areas:

- Community Risk Reduction/Fire Prevention
- Arson Investigation
- Inspections
- Enforcement
- Plan Review
- Public Education, Outreach, and Youth Programs
- Emergency Planning and Preparedness

FY2022-23 Accomplishments

Community Risk Reduction

- Transitioned format of data analysis and program creation to a Community Risk Reduction model.
- Began to update CRR standards, checklists, enforcement and inspection forms to improve customer and contractor coordination.

Inspections

- Completed 278 Residential Resale Sprinkler inspections.
- Completed 524 Construction inspections.
- Completed 1,329 Annual Safety inspections.

Plan Review

- Issued formal comment documents and conditions of approval for local projects.
- Completed 158 Plan Reviews.

Outreach

- Presented the 1st Grade Program in person for the first time since the COVID-19 pandemic.
- Participated in outreach events as opportunities became available.

- Hosted a youth outreach event to gain interest in our explorer post.
- Reinitiated the Fire Department Explorer Post.
- Managed the department's social media presence with an increase of 65.7% in Facebook page visits and an increase of 72.9% in Instagram visits.

Emergency Planning and Preparedness

- Participated in five (5) county regional flood response exercise.
- Completed Flood Hazard Annex.
- Participated in Emergency Operations Center training.
- Updated resident contact data in the Mass Notification System.
- Assisted with the operation of Mass Vaccination sites for the public.

FY2023-24 Goals

Community Risk Reduction

- Continue to explore additional methods to integrate risk reduction efforts and programs into our Community Risk Reduction Division.
- Evaluate CRR staffing structure.
- Continue effective training program for CRR Specialists for Specialist I and II positions.
- Explore improved processes for plan review, weed abatement coordination, invoicing and inspection records.

Inspections

- Continue to provide inspection services.
- Modernize the tools used to perform Fire Resale Inspections.
- Re-design the Weed Abatement process to provide additional information to the public.

Plan Review

- Create new tracking methodology for Fire Plan Check and project tracking.
- Continue to provide Plan Check Services and expand the participation in Pre-Designs and Design review.
- Include Firefighter Feedback in Pre-Design and Design review process.

Outreach

- Explore unique opportunities for community engagement.
- Continue to grow the department's social media outlets with the use of regular campaigns.
- Participate in Residential Sprinkler Week in May with sprinkler prop and social media outlets.

Emergency Planning and Preparedness

- Update the City's Community Profile in the Multi-Jurisdictional Hazard Mitigation Plan.
- Implement new training program for City Emergency Operations Center Staff.
- Evaluate the Emergency Management program and suggest opportunities for enhancement of the program.
- Implement back-up Mass Notification program.

FIRE

Source of Funds	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual FY2022-2023	Budget FY2023-2024
General Fund Support	\$ 9,724,999	\$ 10,141,303	\$ 11,100,852	\$ 12,795,060	\$ 13,648,485
General Fund Fees & Charges	890,121	1,523,638	1,626,863	1,423,147	590,360
Special Revenue	66,512	979,557	79,242	42,462	-
Measure J	-	-	11,774	10,016	-
Measure R	-	-	-	-	15,000
Proposition 172	202,335	197,845	216,187	218,217	240,697
SAFER Grant	237,836	393,281	472,763	-	-
Measure F	515,788	611,338	594,533	611,152	758,802
Development Funds/Capital	-	-	-	-	-
Total Funding Sources	\$ 11,637,592	\$ 13,846,962	\$ 14,102,214	\$ 15,100,054	\$ 15,253,344

Expenses by Division	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual FY2022-2023	Budget FY2023-2024
661 Administration	\$ 710,883	\$ 1,651,246	\$ 687,150	\$ 1,427,946	\$ 1,317,531
662 Operations	10,379,250	11,421,811	12,436,513	12,769,719	13,130,182
663 Training	(16,102)	186,453	319,204	306,901	90,431
664 Fire Prevention	563,560	587,451	647,573	585,472	700,200
668 Measure J/R	-	-	11,774	10,016	15,000
Total Expenditures	\$ 11,637,592	\$ 13,846,962	\$ 14,102,214	\$ 15,100,054	\$ 15,253,344

General Fund Expenses by Division	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	Actual FY2022-2023	Budget FY2023-2024
661 Administration	\$ 388,474	\$ 306,470	\$ 354,074	\$ 669,091	\$ 482,560
662 Operations	9,885,789	10,822,813	11,668,320	12,551,502	12,889,485
663 Training	120,159	186,453	319,204	306,901	90,431
664 Fire Prevention	356,959	349,205	386,117	362,445	426,369
668 Measure J	-	-	11,774	10,016	-
Total Expenditures	\$ 10,751,380	\$ 11,664,942	\$ 12,739,489	\$ 13,899,955	\$ 13,888,845

Expenses by Category					
	Actual	Actual	Actual	Unaudited	Adopted
<u>Expenditures</u>	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
				FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 9,285,023	\$ 10,535,870	\$ 11,473,536	\$ 12,066,562	\$ 12,183,856
Supplies & Services	656,389	636,545	827,458	894,733	838,386
Education & Meetings	49,664	40,229	43,726	85,640	53,989
Capital Expenses	82,774	923,151	-	17,699	-
Other Operating Expenditures	1,563,741	1,545,556	1,697,495	2,035,420	2,177,113
Transfers	-	165,611	60,000	-	-
	\$ 11,637,591	\$ 13,846,962	\$ 14,102,214	\$ 15,100,054	\$ 15,253,344

General Fund Expenses by Category					
	Actual	Actual	Actual	Unaudited	Adopted
<u>Expenditures</u>	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
				FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 8,545,417	\$ 9,487,061	\$ 10,281,079	\$ 11,344,189	\$ 11,294,731
Supplies & Services	603,099	573,001	748,215	536,595	440,936
Education & Meetings	49,664	40,229	43,726	43,179	53,989
Capital Expenses	69,551	7,138	-	17,699	-
Other Operating Expenditures	1,483,649	1,455,086	1,606,469	1,958,293	2,099,189
Transfers	-	102,427	60,000	-	-
	\$ 10,751,380	\$ 11,664,942	\$ 12,739,489	\$ 13,899,955	\$ 13,888,845

Expenses by Fund					
	Actual	Actual	Actual	Unaudited	Adopted
<u>Fund</u>	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
				FY2022-2023	FY2023-2024
2010 Equipment Services	\$ -	\$ -	\$ -	\$ 328,268	\$ 350,000
1101 General Fund	10,751,380	11,664,942	12,739,489	13,899,955	13,888,845
1102 Measure R	-	-	-	-	15,000
2260 Fire Grants	(136,261)	-	-	-	-
1330 Other Federal Grants	66,512	979,557	79,242	42,462	-
1353 Proposition 172	202,335	197,845	216,187	218,217	240,697
1360 Fire SAFER Grant	237,836	393,281	472,763	-	-
1507 Measure F	515,788	611,338	594,533	611,152	758,802
Total Expenditures	\$ 11,637,591	\$ 13,846,962	\$ 14,102,214	\$ 15,100,054	\$ 15,253,344

EMPLOYEE SUMMARY BY DEPARTMENT - FIRE

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Fire					
Administrative Clerk II	0	0	0		0
Administrative Clerk III	0	0	0		0
Deputy Fire Chief	0	0	0		0
Administrative Clerk I/II	0	0	1		1
Fire Battalion Chief	3	3	3		3
Fire Captain	12	12	12		12
Fire Chief	1	1	1		1
Fire Engineer	12	12	12		12
Fire Marshal	1	1	1		1
Community Risk Reduction Specialist II	2	2	2		2
Firefighter	18	18	18		18
Management Analyst I/II	1	1	1		1
Total Fire	50	50	51		51

LIBRARY

The Woodland Public Library has a long and storied history of serving the educational needs of its community since its establishment in 1894. As one of the oldest, free public libraries in California, the Woodland Public Library has been at the forefront of promoting literacy and lifelong learning. Today, the Library continues to be a cornerstone of the community, offering a wide range of modern services and resources to support the diverse needs of its patrons. From electronic services like internet access and e-books, to hands-on learning opportunities at the makerspace called "Square One," the Library offers innovative ways to develop 21st-century skills like creativity and computational thinking.

The Library's commitment to lifelong learning extends to patrons of all ages, from young children to adults. It offers a wide range of programs and resources designed to promote literacy, education, and community engagement.

At Square One, patrons have access to a technology-based, mentor-led learning environment that fosters the development of skills like innovation, transmedia navigation, visual literacy, and more. With five maker areas dedicated to Woodshop, Arts and Textiles, Prototyping, Electronics, and Digital Arts, Square One offers a unique space for patrons of all ages to explore and create.

For children, the Library offers programs like story time, early literacy activities, and summer reading programs, which provide young children and their parents with opportunities to explore books, develop literacy skills, and build a love of reading. Additionally, the Library's children's collection includes a wide range of books, DVDs, and other resources designed to support children's learning and development.

The Library is also committed to providing a range of programming and resources specifically designed for teens. Through its Teen Advisory Board, the Library offers a variety of programs and activities that cater to the interests of local teens, including book clubs, gaming events, and other creative activities. These programs not only provide teens with opportunities for social engagement but also support their educational and personal development. By offering a range of programs and resources for teens, the Library is dedicated to creating a welcoming and inclusive space for young adults to learn, grow, and connect with others in their community.

For adults, the Library offers a variety of programming and resources that support lifelong learning and community engagement. Book clubs, author talks, and guest speakers provide opportunities for intellectual exploration and discussion, while resources like online learning databases and career development resources support professional development and personal growth. In addition to its regular programming, the Library also hosts special events throughout the year. These events not only showcase the rich diversity of the Woodland community but also provide opportunities for patrons to connect with one another, learn new things, and have fun.

The Library also oversees an Adult Literacy Program, providing one-on-one and group tutoring for adults, as well as supporting a GED program at Monroe County Jail. Its partners and funding sources include the County's Sheriff Department, the Woodland Literacy Council, the California State Library, and other private funding sources.

By collecting materials from diverse points of view, the Library fosters informed democratic involvement and offers recreational and cultural materials in print and non-print forms. With its blend of old and

new facilities, diverse collections, and innovative programs, the Library is a hub of knowledge and community, dedicated to serving the educational needs of the residents of Woodland.

FY2022-23 Accomplishments

INVESTING IN OUR FUTURE

When working on strategic plans, it is helpful for organizations to have specific goals in mind that are created alongside staff, leadership, and board members. Aspirations are the “north star” of an organization, while Guiding Principles are the keys to behaviors, policies and procedures that are used to reach the aspirations. To establish Aspirations and Guiding Principles that support the Core Values of Librarianship as established by the American Library Association, the Woodland Public Library underwent a process of LEGO Serious Play. During this process there were multiple steps that led the group to the creation of a shared identity and guiding principles, starting from a place of individual internal understanding.

Aspirations

- The Library’s resources and programs were well used and loved by the community.
- The Library expanded physically and continued to develop programming to meet the needs of our community, and created new pathways for all.
- Created equity to dismantle traditional approaches to access library services.
- The Library fostered strong partnerships with outside community organizations, services, and systems.
- The Library and its programs and services are better known by and shared with the community.
- The Library continued to be a cornerstone of the community where all people met and exchanged ideas.

Guiding Principles

- Our Library is a community where people continue to be engaged, supported, and celebrated through free and equitable access to library services.
- We provided accurate information to the community through our resources, collections, and programming.
- Our Library is a safe space. We promised to provide a welcoming and supportive environment for all.
- We committed to preserve essential Library services to our community by being flexible, creative, and adaptive.
- Our staff was equipped and empowered to provide excellent service, value, and was confident in their work.

Commitment to Literacy, Education, and Life-Long Learning

- Received a \$33,000 Lunch at the Library Grant from the CA State Library to support a Farm to Fork Summer Program for children and teens which provided food education and youth development programs, as well as workforce readiness skills.
- Woodland Public Library entered into a three (3) year agreement with the Yolo County Office of Education (YCOE) to provide Entrepreneurship classes for adults in Square One. YCOE

contributed funds to purchase new laptops for students and provided curriculum lead by a certificated teacher.

- Woodland Public Library partnered with the Woodland Literacy Council and brought health literacy to community members through an innovative initiative allowing patrons to receive tote bags filled with valuable information.
- Square One added the “2023 Teen Maker Camp” to its six (6) week summer “Maker Camp” held at the Library. The program ran three (3) days a week for five (5) hours a day, and included lunch as well as snacks.
- Square One received a \$20,000 grant from the CA State Library to create a Memory Lab, which contains equipment and supplies to allow staff to digitize VHS, cassettes, camcorder tapes, and scan photos, slides, and negatives with a high-resolution scanner. Staff attended training at UCLA and USC to learn about techniques for preservation and documentation of various media.

Investing in Our Spaces

- Working within a 115-year-old Carnegie Building with various additions can prove to be a challenge at times. Through work on the Library Facility Master Plan, the literacy offices were re-modeled and expanded with new furnishings to accommodate a growing adult literacy program, and the adult public restrooms were re-modeled and updated to become ADA compliant.

FY2023-24 Goals

- The Library is taking its services to the streets with the launch of a Bookmobile program. This new initiative will bring the Library's resources and outreach efforts directly to the community, making it more accessible than ever before. With this program, the Library hopes to further expand its impact and enrich the lives of even more people in the surrounding areas.
- The Woodland Public Library will celebrate a monumental milestone in 2024 – its 150th anniversary! For over a century and a half, the Library has served as a beacon of knowledge, community, and culture for generations of residents in the Woodland area. From its humble beginnings as a small reading room, the Library has grown and evolved over the years, expanding its collection and services to meet the changing needs of the community. The enduring legacy and vital role of the Library in the community will be celebrated with several upcoming events.

LIBRARY

<u>Source of Funds</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
General Fund Support	\$ 1,424,261	\$ 1,301,506	\$ 1,469,607	\$ 1,767,547	\$ 1,698,013
General Fund Fees & Charges	13,264	1,040	5,525	4,021	2,000
Literacy Funding	79,944	32,207	68,649	65,393	95,922
Library Trust Fund	38,865	8,806	50,638	428,396	88,500
Measure J	544,582	631,030	636,691	245,344	720
Measure R	-	-	-	658,861	1,067,575
Development Funds/Capital	-	-	-	-	-
Total Funding Sources	\$ 2,100,916	\$ 1,974,588	\$ 2,231,109	\$ 3,169,561	\$ 2,952,730

<u>Division</u>	Actual		Adopted Budget		Adopted Budget
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
771 Administration	\$ 1,556,334	\$ 1,343,558	\$ 1,594,419	\$ 2,265,357	\$ 1,884,435
778 Measure J/R	\$ 544,582	\$ 631,030	\$ 636,691	\$ 904,204	\$ 1,068,295
Total Expenditures	\$ 2,100,916	\$ 1,974,588	\$ 2,231,109	\$ 3,169,561	\$ 2,952,730

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
771 Administration	\$ 1,437,525	\$ 1,302,545	\$ 1,475,131	\$ 1,771,568	\$ 1,700,013
778 Measure J	\$ 544,582	\$ 631,030	\$ 636,691	\$ 245,344	\$ 720
Total Expenditures	\$ 1,982,107	\$ 1,933,575	\$ 2,111,822	\$ 2,016,912	\$ 1,700,733

<u>Expenditures</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 1,201,073	\$ 1,155,733	\$ 1,340,900	\$ 1,590,052	\$ 1,936,827
Supplies & Services	487,008	432,612	481,902	496,693	560,186
Education & Meetings	20,315	8,252	6,484	9,879	24,208
Capital Expenses	-	-	-	-	-
Other Operating Expenditures	392,520	377,990	401,823	422,987	431,509
Transfers	-	-	-	649,951	-
Total Expenditures	\$ 2,100,916	\$ 1,974,588	\$ 2,231,109	\$ 3,169,561	\$ 2,952,730

General Fund Expenses by Category					
	Actual			Unaudited	Adopted
Expenditures	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
Salaries and Benefits	\$ 1,176,633	\$ 1,142,473	\$ 1,314,131	\$ 1,225,599	\$ 1,053,988
Supplies & Services	406,423	407,656	392,100	416,747	287,962
Education & Meetings	8,496	7,178	5,247	7,302	6,628
Capital Expenses	-	-	-	-	-
Other Operating Expenditures	390,555	376,267	400,343	367,264	352,155
Transfers	-	-	-	-	-
Total Expenditures	\$ 1,982,107	\$ 1,933,575	\$ 2,111,822	\$ 2,016,912	\$ 1,700,733

Expenses by Fund					
	Actual			Unaudited	Adopted
Fund	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
1101 General Fund	\$ 1,982,107	\$ 1,933,575	\$ 2,111,822	\$ 2,016,912	\$ 1,700,733
1102 Measure R	\$ -	\$ -	\$ -	\$ 658,861	\$ 1,067,575
1301 Literacy Grant	79,944	32,207	68,649	65,393	95,922
1917 Library Trust Fund	38,865	8,806	50,638	428,396	88,500
Total Expenditures	\$ 2,100,916	\$ 1,974,588	\$ 2,231,109	\$ 3,169,561	\$ 2,952,730

EMPLOYEE SUMMARY BY DEPARTMENT - LIBRARY

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Library					
Librarian I	1	1	2		2
Librarian II	2	3	3		3
Librarian III	1	1	1		1
Library Assistant I/II	0	0	1		1
Library Services Director	1	1	1		1
Library Technician Assistant II	1	1	1		1
Library Technician Assistant III	2	2	2		2
Literacy Coordinator	1	0	0		0
Total Library	9	9	11		11

PUBLIC WORKS

Public Works consists of four (4) Divisions: Water Pollution Control Facility (WPCF), Infrastructure, Utilities, and Administration. Public Works is responsible for the maintenance and operation of the City's publicly owned transportation, utility, and facility infrastructure systems.

The Water Pollution Control Facility includes sanitary sewer treatment, industrial pretreatment and the lab. The infrastructure division includes pavements, parking and traffic signals/signage, street lighting, and sidewalks. This division also maintains City-owned buildings including City Hall, Municipal Services Center, Library, Police and Fire Stations, and the Community/Senior Center in addition to managing the City's vehicle and equipment fleet. The Utility division includes water supply, sanitary sewer conveyance, recycled water distribution, and storm drainage/flood protection.

Water Pollution Control Facilities (WPCF) Division

The WPCF Division is responsible for wastewater treatment and disposal as well as maintenance of the City's sewer lift stations. It ensures compliance with strict State and Federal clean water regulations. Funding for the successful operation and maintenance of all equipment, systems, and processes needed to meet these requirements is included in this budget. The division is organized into three (3) functional groups: Plant Operations & Maintenance, Laboratory, and Industrial Pretreatment.

Plant Operations & Maintenance (O&M)

The O&M group is responsible for the Water Pollution Control Facility (WPCF) – One of the City's largest and most valuable pieces of infrastructure. Wastewater treatment at the WPCF is accomplished via a Modified Ludzack-Ettinger process followed with cloth media filters and UV light disinfection. The facility's maximum daily permitted capacity is 10.4 million gallons per day with the current average daily flow of approximately 4.0 million gallons per day. The majority of the effluent is residential in origin with contributions from numerous commercial and a few industrial connections. The WPCF operates 24 hours per day, 365 days per year. The O&M group is also responsible for the City's sewer lift stations. Additionally, this group works with Utility Engineering for reporting to the Regional Board and United States Environmental Protection Agency (USEPA) and works closely with these agencies, and others, to keep the City's wastewater programs in compliance with regulatory requirements.

Laboratory

Treated wastewater must meet strict State and Federal clean water requirements prior to discharge back into the environment. In order to demonstrate compliance with water quality regulations, the laboratory group annually performs over 15,000 water quality tests on 20 different analyses in 12 different sample matrices (type of water or solids) for all phases of the treatment process. The laboratory group maintains to keep its ELAP Accreditation to show compliance with the State and only works with other contract labs that are ELAP or TNI accredited. The laboratory group also provides assistance to the City's Potable Water and Stormwater programs.

Industrial Pretreatment

The federally mandated National Pretreatment Program requires wastewater treatment plants designed to treat flows of more than 5 million gallons per day (such as the WPCF) to establish local pretreatment programs. These local programs must enforce all national pretreatment standards and requirements in addition to any local requirements necessary to protect site-specific conditions. In order to ensure the City's compliance with the National Pretreatment Program, the Industrial Pretreatment group works closely with commercial and industrial customers to help these users avoid discharging excess pollutants to the City's sewer system and to the WPCF.

FY2022-23 Accomplishments

- Laboratory staff completed the permitting required to maintain the City of Woodland ELAP/TNI certification and kept the City's Laboratory in compliance with State standards and continued to work towards the TNI compliance requirement.
- Laboratory staff participated in the WastewaterSCAN sample collection program for monitoring of the City of Woodland's wastewater for Covid, Flu, Mpox and HMPV viruses.
- City Pretreatment staff conducted regular inspections of permitted customers and enforced compliance where applicable. They increased public outreach via social media platforms, in person communications, banners and the City's electronic billboard on I-5. Staff also conducted various sampling events to ensure compliance with our National Pollution Discharge Elimination System (NPDES) permit.
- Ensured pretreatment of the storm water system was taking place per the new Pyrethroid sampling requirement.
- Treatment plant staff celebrated over 5,500 days without a lost-time accident.
- One (1) cloth media filter with 5-micron filter fabric was replaced, improving filter effluent performance.
- Treatment plant Operations replaced four (4) banks of UV lights which were at the end of their 12,000-hour service life on the UV system.
- Treatment plant Operations replaced two (2) banks of the wiper system components which were at the end of service life. They have been updated to a new design, consisting of 338 cleaning solution canisters, two (2) hydraulic cylinders and 336 quartz sleeves.

FY2023-24 Goals

- Continue to collaborate with the Regional Water Quality Control Board on implementation of our National Pollution Discharge Elimination System (NPDES) permit.
- Continue participation in several regional water quality initiatives, such as the Central Valley Clean Water Association (CVCWA) Delta Mercury Special Project, CVCWA Low-Level Toxicity Special Project, and the Delta Regional Monitoring Program. Participation in these efforts allows the City to achieve regulatory compliance mandates via relatively modest monetary investments.
- The laboratory, pretreatment and Community Development Department will be conducting sampling of the storm water discharge for the pesticide Pyrethroid. This originates from a variety of sources in the environment and is widely used commercially. Our State is requiring utilities to sample and submit a plan to reduce discharge of Pyrethroids.
- Operations and Laboratory staff will continue to participate in the City's Recycled Water Program.

- Operations plan to replace up to two (2) additional banks of UV lights, two (2) banks of sleeves, two (2) banks of wiper assemblies and one (1) cloth media filter.
- Operate and maintain the treatment plant to ensure permit compliance and recycled water delivery.
- Pretreatment staff will continue to identify opportunities to educate our community on preventing pollution of our storm water, preventing discharges to the sewer system of Fats, Oils & Grease (FOG), and avoiding sanitary sewer overflows caused by “non-flushables” such as wipes, hygiene products and similar items. Staff will also continue to monitor new commercial and industrial users to determine any compliance issues or needs.

Right-Of-Way (ROW) Infrastructure Division

The Infrastructure Division is responsible for the maintenance of pavements, parking and traffic signals/signage, street lighting, and sidewalks as well as City-owned facilities in addition to managing the City’s vehicle and equipment fleet. This Group’s mission is to cost-effectively maintain this infrastructure, ensuring a high degree of reliability and safety to meet the needs of the community.

The Right-of-Way (ROW) Group consists of 14 programs and is responsible for the operation and maintenance of 230 center line miles of streets and markings, 318 miles of sidewalks, 71 signalized intersections (City owned), 52 various sites throughout Yolo County that incorporate signals, beacons and radar feedback signs (County owned) 3,975 street lights, city-wide Supervisory Control and Data Acquisition (SCADA) system, facility electrical (WPCF, water distribution, sewer and storm pumping stations, parks, and various city buildings), 9,791 traffic signs, 148 school crosswalks, 41 miles of yellow centerline, 26 miles of white centerline, 76.5 miles of bike lane, and approximately 10 miles of curb painting. All of these amenities are funded from multiple sources, which include the General Fund, Transportation Development Act (TDA), Measure F, Gas Tax, Enterprise Funds, and various Lighting and Landscaping Districts (L&L).

The Fleet & Facilities Group provides support to all City departments. Fleet Services provides full-service “cradle-to-grave” management of all City vehicles, trailers, and peripheral equipment including acquisition, disposition, maintenance, repair, commissioning, roadside response, accident resolution, compliance-related activities, motor pool coordination, and fuel procurement services. Facility Services provides full-service maintenance management of City buildings including subcontracted services such as pest control and janitorial services.

FY2022-23 Accomplishments

Industrial Electrical

- Completed bi-monthly programmable logic controller (PLC) program maintenance.
- Installed Zoom conferencing equipment at Police Station.
- Completed annual maintenance of standby wells.
- Continued support of the WPCF and Storm projects.
- Replaced level sensor in the WAS/SCUM wet well at the WPCF.
- Completed annual maintenance on transmission mains cathodic protection and corrosion systems.
- Installed EV charger within City Hall employee parking lot.

- Installed LEDs in selected City owned buildings to reduce energy cost.
- Completed electrical bucket maintenance at WPCF.
- Installed cameras at the WPCF and MSC.
- Collaborated with the IT Department to upgrade wireless network throughout the City.
- Decommissioned Well Sites 5, 6, 12, 21 and 22.
- Upgraded end of life SCADA servers.
- Implemented automatic transfer switch maintenance program.
- Upgraded WPCF Aeration Basin ORP instrumentation.
- Installed generator and security lighting at Beamer underpass.
- Completed annual storm maintenance.
- Completed Scada Terminal installation in WPCF Blower Room.
- Installed new MOV valves at Well 14 and 19.
- Completed installation of new chlorine analyzers at Well 28 and Well 24.

Signs and Markings

- Removed and re-installed the complete yellow center line and raised pavement marker detail along E. Kentucky Ave beginning at CR 102 and ending at the Biomass Plant.
- Re-painted the red curb Fire lanes at the Community Center.
- Improved the pedestrian crossing signs on the Springlake Area walking paths, specifically Allen Circle and Nicolson Circle.
- The West Court Street corridor received new overhead street name signs at three (3) intersections totaling 12 signs.
- The intersection at Third Street & Pendegast Street was converted from a 2-way STOP to an ALL-Way STOP.
- Crew refreshed the thermoplastic legends on North Street from Fifth Street along to Cleveland Street, including STOP bars and crosswalks.
- Sander Street along with Campos Ave received yellow center line raised pavement marker replacement and maintenance.
- The thermoplastic parking Tee's on First Street were re-installed from Main Street through Bush Street.
- Dead Cat Alley and Dog Gone Alley received new 30" STOP signs.
- The yellow thermoplastic hash marks at the I-5 underpass at E. Beamer Street were refreshed.
- Local streets that received center line raised pavement marker maintenance were:
 - Lincoln Ave, beginning at Sixth Street and continuing through to West Street.
 - N. Walnut Street, beginning at Beamer Street and continuing through to Kentucky Ave.
 - County Road 102, beginning at E. Gibson Road and continuing through to E. Main Street.
 - N. East Street, beginning at Beamer Street continuing through to the I-5 on-ramp.
 - Third Street, beginning at Buena Tierra Drive and continuing through to Kentucky Ave.
 - E. Beamer Street, beginning at East Street and continuing on to the I-5 underpass.

Streets

- Repaired 450 utility trenches.
- Filled 1,659 potholes throughout the City.
- Completed skin patches totaling 38,926 square feet.
- Eliminated trip hazards at 28 locations, totaling 3,200 square feet (related to the sidewalk replacement project).

- Utilized and assisted probation crews to keep alleyways open and free of debris.
- Utilized funding to purchase new crack seal and mastic machine.
- Partnered with HOST and cleaned up and responded to 276 different locations of homeless encampments.
- Assisted the Police Department with abatement and removal of two (2) houses.
- Responded to and cleaned up 76 different locations with illegal dumping.
- Retrieved and returned 281 shopping carts due to homeless theft.
- Filled three (3) full-time positions encompassing one (1) Supervisor and two (2) Maintenance Worker II positions.

Right Of Way - Electrical

- Completed signal turn on at Pioneer Ave and Parkland Ave (New Parkland EB Direction).
- Installed infrared front detection for Beamer Street and County Road 102, West Street and Beamer Street, and Pioneer Ave and Gibson Road.
- Upgraded two (2) signals at Gibson Road and West Street, and Matmor Road and Main Street, with infrared rear detection to assist the Community Development Department with intermediate projects.
- Upgraded the street light at Pioneer Ave to County Road 102 on Gibson Road from HPS to LED.
- Fully implemented 2070 Software to Traffic Signals.
- Installed Salvation Army parking lot cameras.
- Updated three (3) traffic signal controllers on E. Main Street and four (4) controllers on Gibson Road to 2070Es.
- Upgraded various streetlights to LED on County Road 102 from I-5 overcrossing to Maxwell Ave.
- Continued Hwy 113 Pedestrian Overcrossing project.

Fleet and Facility Services

- Completed extensive repairs to the Police Department, Library and City Hall due to water damage.
- Put in place a Facility Assessment Plan for all facilities to help mitigate future building issues.
- Hired a new full-time employee for facilities who is heavily skilled in facilities electrical work.
- Received the City's Rec2Go van replacement which is the first vehicle in the City's fleet that is a fully electric utility vehicle.
- Upgraded the lighting control panel at Fire Station 1 due to original faulty equipment.
- Replaced equipment in three (3) Police Department vehicles.
- Completed quarterly fire sprinkler testing at all City facilities.
- Upgraded the majority of facility HVAC controls for remote access to assist with monitoring system usage and performance.
- Replaced HVAC units at Fire Station 3, WPCF, and Police Department.
- Added HVAC split unit at Fire Station 2 in the IT/Radio room.
- Modified facility assets in GIS for better tracking of costs, work history, and downtime reporting.
- Established a Facilities Management policy that explains roles and responsibilities between Facilities Services and the Departments.
- Created an annual inspection program for all Fire Station and Municipal Service Center bay doors which includes repair and replacement information based on condition levels.

- Hired temporary Equipment Services workers to improve Fleet’s service delivery and to assist with safety inspections of fire extinguishers and eye washing stations.

FY2023-24 Goals

Industrial Electrical

- Complete bi-monthly programmable logic controller (PLC) program maintenance.
- Conduct annual maintenance of standby wells.
- Continue support of the WPCF and Storm projects.
- Complete annual maintenance on transmission mains cathodic protection and corrosion systems.
- Install LEDs in selected City owned buildings to reduce energy cost.
- Conduct electrical bucket maintenance at WPCF.
- Update site lighting at West Levee pump station.
- Upgrade radio communication at Storm 103 and West Levee.
- Change Well 26 to VFD operation.
- Install EV charging station at Woodland Hotel.
- Complete upgrading 900 MHz radios for Storm and WPCF remote sites.
- Install new MOV WPCF Headworks Influent and integrate into SCADA.
- Install PH Probes in Sewer Monitor’s #1, 2 and 3.
- Install CF1 pump at WPCF and integrate into SCADA.

Signs and Markings

- Convert the public parking lot behind Steve’s Place Pizza from painted stall lines to thermoplastic stall lines.
- Refresh the 4” parking stall lines along Bush Street.
- Continue to refresh thermoplastic cross-walk markings and stop bars throughout the City.
- Continue to replace fading street name signs throughout the City.
- Evaluate and refresh yellow school cross-walks as needed.
- Continue to repair and replace the yellow center line raised pavement markers.

Streets

- Continue to assist the utility groups by repairing trenches.
- Reduce the number of potholes throughout the City by utilizing our new mastic machine for repairs.
- Lengthen the life of roadway and traffic signal detection (loops) with our new crack seal machine.
- Eliminating trip hazards through continuing the “Sidewalk Replacement Project” as well as taking preemptive measures like sidewalk shaving.
- Continue to work with the Police Department and HOST team to clean up homeless encampments.
- Update Cityworks to track contractors’ trenches accurately.

Right Of Way - Electrical

- Upgrade five (5) additional traffic signal controllers on Pioneer Ave to 2070Es.
- Upgrade three (3) pedestrian crosswalk signals to count downs signals.
- Continue GIS of electrical substructure and above ground utilities.

- Progress with the Gum Ave and Matmor Road rehab project.
- Install infrared detection for Beamer Street and County Road 102, West Street and Beamer Street, and Pioneer Ave and Gibson Road.
- Progress with Pioneer Village development project.
- Implement GPS Emergency Vehicle Preemption on Pioneer Ave adjacent to Fire Station 3.
- Install new lamps at Main Street traffic signal intersections from Cleveland Street to Home Depot.
- Install new lamps in streetlights at County Road 102 from I-5 overcrossing to Maxwell Ave.
- Install cameras at Wells 28 and 30 located at Fern and Freeman Park.
- Upgrade infrared camera detection at Pioneer Ave and Tide Court, as well as at Main Street and West Street.
- Upgrade signal heads at various locations.
- On-site review of all City traffic signal timing & vehicle detection.
- Implement a QR Code (via cell phone app) for all BBS Battery tracking and replacement purposes.

Fleet and Facility Services

- Replace the Municipal Services Center roof and flooring in the administrative offices and break rooms.
- Continue conducting weekly meetings with staff to review performance metrics and discuss actions to improve overall performance.
- Establish a more robust prioritization model for facilities projects that is integrated with the GIS system.
- Collaborate with Finance on a sustainable financial strategy for facilities to address the City's future liabilities and explore the potential for setting up a chargeback system for each program.
- Finish upgrading all HVAC controls to the new Pelican Controls on all facilities.
- Upgrade and fix City Hall's key card access issues.
- Add an additional Senior Facilities Maintenance Worker position.
- Upgrade the key system at the Municipal Service Center and upgrade key tracking system.
- Start integration of data from the Fleet Management System into Cityworks, allowing the City to manage all of its own data and assets on a familiar platform.
- Upgrade all HVAC controls to remote access style.
- Assume all maintenance of generators under 300kw.
- Relinquish all control over heavy duty vehicles for the Fire Department to independently manage.

Utilities Division

The Utility Maintenance Division is responsible for the proper and regulatory/legal operation of the City's potable water production and distribution system, recycled water distribution system, Sanitary Sewer Collection and conveyance infrastructure, and Storm water conveyance and pumping systems. Each of these systems are individually permitted and regulated by the State of California. The Utilities Division strives to comply with each permit's mandated public health and operational requirements.

Potable Water

The potable water system is primarily supplied by a 30 MGD surface water treatment plant augmented by three (3) blending wells and three (3) Aquifer Storage and Recovery (ASR) wells. The system retains three (3) back-up wells in stand-by mode. Potable water is delivered to residential, commercial and industrial users through an underground piping system consisting of about 300 miles of mainline pipe and a little over 18,000 service connections. We have three (3) Water System Operators and 15 Water Distribution Operators that handle the operation, maintenance, and repair of the conveyance piping system. Some of these responsibilities include compliance-related water quality sampling & testing, maintaining City wells, a 3-million-gallon ground level storage tank, a 400,000-gallon water tower, 4.5 miles of transmission mains, 2,723 fire hydrants, 18,016 water meters, 9,152 water main control valves, 168 blow-offs, and 33 sample stations.

Recycled Water

City of Woodland also operates a Recycled Water Utility that was established in February 2017. This Utility consist of 3.5 miles of 12" C900 purple pipe, four (4) connections, two (2) pressure vessels, one (1) chlorination station, and a backup well that provides water in an emergency event.

Sewage Collection

The primary mission of the Collections Department, is to keep infrastructure flowing as designed by gravity and to eliminate sewage spills and street flooding. The Sewage Gravity Collection system is comprised of 205 miles of underground gravity fed mainline pipe ranging from 5" to 48" in diameter. Collection's infrastructure conveys approximately 1.26 billion gallons of sewage to the Water Pollution Control Facility (WPCF) on an annual basis. This department maintains all of the underground gravity mains and over five (5) miles of force main pipe in addition to 17,420 lower lateral service connections and 3,010 maintenance entry/access holes.

Storm Water

The Storm water conveyance system is comprised of 143 miles of Storm gravity mainline pipe, 15 miles of open channel, 207 acres of storage basins, 4,895 drain inlets, 1,734 maintenance entry/access holes, 80 inverted siphons, eight (8) pumping facilities, 65 covered gutters, and 14 Retention Basins.

FY2022-23 Accomplishments

Potable Water and Recycled Water

- Exercised 2353 Valves.
- Serviced 491 Fire hydrants.
- Replaced 17 dry barrel fire hydrants with wet barrel.
- Flushed 193 blow offs.
- Repaired and replaced approximately 6,000 ft of 8" C900 water mains and laterals on Pendegast Street from McKinley Ave to Fourth Street (CIP 21-01).
- Stored 800 million gallons of water between our three (3) ASR wells.
- Successfully abandoned 3,127 ft of 2" BOW water mains.
- Repaired 50 broken water mains.
- Installed 76 water laterals/services.
- Conducted 35 Fire Flow tests.
- Performed 173 water main shutdowns.

Sewage Collection

- High Velocity Vacuum Cleaning (HVVC) crews cleaned 231,092 feet of gravity main.
- CCTV Crew televised 135,306 feet of sewer gravity main and marked out taps to be GIS.
- Crews inspected 35,976 feet of sewer service lower lateral & rodded out 1,014 feet of root intrusion.
- Responded to 177 Service Requests with an average response time of 29 minutes, including 22 sanitary sewer overflow events and 10 private events.
- Crews installed 38 sewer clean outs for access points and replaced 30 mainline taps.
- Team replaced 1,093 feet of mainline and lateral to current standards.

Storm Water

- Performed weed abatement and ditch maintenance throughout the City's 15 miles of open channel storm water conveyance ditches.
- Removed tulles and vegetation established in the conveyance channel flow line along the 103 ditch from E. Kentucky Avenue to the WPCF, continuing westbound along the open channel to the WPCF entrance at 102 and Gibson Road as well as Beamer Street outfall conveyance channel, flow line cleaning approximately 4 miles of open channel.
- Installed new generator at Beamer lift station.
- HVVC cleaned 31,420 feet of gravity mains while CCTV captured 33,675 feet of storm gravity mains.
- Worked with Resource Conservation District on establishing native grasses and removing invasive weeds along the embankments of East Regional Pond, Storz Pond & North Regional Pond.

FY2023-24 Goals

Potable Water and Recycled Water

- Correct Cityworks to reflect GPS field work.
- Store 1 billion gallons of water throughout the City's three (3) ASR wells.
- Abandon .5 mile of 2" BOW of water main.
- Install 75 laterals/services.
- Flush 193 blow offs.
- Exercise 2101 valves.
- Service 505 Fire hydrants.
- Replace 15 Dry barrel hydrants with wet barrel.
- Complete BOW Project CIP 19-15 with approximately 5,400 ft of 8" & 12" C900 on Sixth Street & Archer Drive
- Test 500 water meters

Sewage Collection

- Fill three (3) UMW I/II vacancies to become fully staffed.
- Reduce service lateral sewer overflows through root treatment, repairs and replacements, high-pressure jet and vacuum cleaning, mechanical rodding, and lining contracts.
- Perform spot repairs, utilizing a noninvasive infrastructure repair systems spot repair line kit where feasible, reducing cost over open cut repairs.
- Complete High Velocity Vacuum Cleaning of more than 20% of the sewer system.

- Create manhole inspection process that meets the Sanitary Sewer Management Plan (SSMP) requirements.
- Implement new Waste Discharge permit requirements.

Storm Water

- Meet the City's Municipal Separate Storm Sewer System (MS4) O&M MS4 annual requirements.
- Complete pipeline cleaning of 20% of the system.
- Work with Utility Engineering on the design and replacement of multiple bubble ups.
- Perform pump efficiency testing and maintenance on all storm water pumps at 103 Lift Station.
- Establish a City standard detail for the replacement of multiple failing 'bubble-up' (inverted syphon) drain inlets.
- Meet National Pollution Discharge Elimination Systems (NPDES) requirements.
- Install new rod-iron fence, backup generator and cameras at Beamer underpass lift station.
- Clean debris from East Main Street Pump Station wet well.
- Purchase additional 10hp backup motor for Beamer underpass.
- Promote public outreach related to pollution prevention "Only Rain Down the Storm Drain."
- Review and update Collections and Storm System Operational Policies (e.g., storm response, overflow procedures, illicit discharge response City Standards and enforcement).

Administration

Staff ensures phone calls from both internal and external customers are answered and transferred to the correct work group/Division/Department, and the appropriate Service Requests are generated in Cityworks Server.

Files on professional licenses and certifications are maintained and reviewed in Target Solutions to ensure that Public Works staff complies with internal position requirements as well as those for State and other agencies. Reports are run out of Cityworks Server, Faster, Target Solutions, and Tyler Eden on a monthly basis and/or as needed. Staff prepares all Personnel Action Forms and tracks evaluations and open positions.

Staff monitors the backflow testing program where backflow devices located throughout the City are tested annually by certified backflow testers with properly calibrated equipment, and the results are then reported back to the office and tracked to ensure State required compliance.

Fleet fixed and variable rates for all City vehicles and equipment are calculated by the Administration staff for collection by Finance. Vehicle fixed rate account balances are tracked per vehicle to ensure sufficient funding available for vehicle replacement at the appropriate time. Fuel purchase information for all City vehicles and equipment is uploaded daily and staff reconciles it weekly. Administration staff maintains Department of Motor Vehicles (DMV) BIT (Basic Inspection of Terminals) program files and keeps up-to-date records for all Class A and B drivers' license holders. Public Works Administrative staff is also responsible for tracking leased vehicles and reserves.

Website information is updated in a timely manner, including vehicle bids. Communications from County Communications regarding road closures, flashing lights and out-of-service fire hydrants are forwarded to the correct personnel.

FY2022-23 Accomplishments

- Received 5,916 phone calls and processed service requests as needed within CityWorks.
- Hired a Full time Administrative Clerk II, and Temporary Administrative Clerk I.
- Paid past due invoices, and reestablished relationships with vendors.
- Transitioned from paper invoice to online billing with vendors that have online software capabilities.
- Updated PG&E and AT&T spreadsheets with current billing information.
- Created Standard Operating Procedures (SOP) for water shutoffs and Cityworks service requests.

FY2023-24 Goals

- Fill vacant positions within the administrative series.
- Transition from Eden to Munis software system.
- Standardize purchasing process within the Public Works Groups.
- Modernize the backflow reporting and notification process.
- Update City website/social media with real-time information.
- Standardize State reporting requirements for Sanitary Sewer Overflow (SSO) and Sewer related issues.
- Create SOP for Munis, Cityworks and various billing processes specific to Public Works.

PUBLIC WORKS

<u>Source of Funds</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	Budget FY2023-2024
General Fund Support	\$ 671,242	\$ 592,956	\$ 624,461	\$ 692,907	\$ 778,873
General Fund Fees & Charges	-	60	-	-	-
Internal Service Funds	2,946,573	2,180,560	2,336,680	3,785,551	3,311,616
Enterprise Funds	22,718,976	14,252,759	14,385,986	25,159,129	25,515,211
Special Revenue	3,660,559	3,305,626	3,601,239	4,055,026	4,466,706
Measure F	-	-	-	50,000	-
Total Funding Sources	\$ 29,997,349	\$ 20,331,961	\$ 20,948,366	\$ 33,742,614	\$ 34,072,406

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	Budget FY2023-2024
881 Admin	\$ 6,040,775	\$ 4,625,901	\$ 5,152,109	\$ 6,943,052	\$ 7,324,270
883 Infrastructure ROW	3,491,616	3,318,048	3,643,668	4,184,531	4,566,863
884 Fleet & Facilities	3,533,321	2,722,054	2,900,713	4,398,922	3,990,332
885 Environmental	798,338	53,737	14,187	-	-
886 Utilities	15,732,614	9,178,679	8,787,140	17,722,022	17,394,873
887 PW Operations Admin	400,685	433,446	446,303	494,087	796,068
888 PW Parks	-	95	4,246	-	-
Total Expenditures	\$ 29,997,349	\$ 20,331,961	\$ 20,948,366	\$ 33,742,614	\$ 34,072,406

<u>Division</u>	Actual		Unaudited		Adopted
	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	Budget FY2023-2024
881 Admin	\$ -	\$ -	\$ -	\$ 32	\$ -
882 Engineering	-	-	-	-	-
883 Infrastructure ROW	81,986	51,426	60,333	79,505	100,157
884 Fleet & Facilities	586,748	541,494	564,033	613,370	678,716
885 Environmental	2,700	-	-	-	-
886 Utilities	-	-	-	-	-
887 PW Operations Admin	-	-	-	-	-
888 PW Parks	-	95	95	-	-
Total Expenditures	\$ 671,434	\$ 593,016	\$ 624,461	\$ 692,907	\$ 778,873

Expenses by Category					
	Actual	Actual	Actual	Unaudited	Adopted
Expenditures	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
	FY2022-2023	FY2023-2024			
Salaries and Benefits	\$ 9,918,711	\$ 9,648,924	\$ 9,939,872	\$ 11,230,406	\$ 13,248,011
Supplies & Services	4,066,156	4,159,745	4,707,594	4,220,395	4,802,583
Education & Meetings	149,748	92,465	144,846	133,011	195,594
Debt Service	16,620	69,023	69,244	69,244	69,245
Capital Expenses	18,251	35,780	84,171	466,548	293,597
Other Operating Expenditures	15,580,118	5,303,123	5,881,759	17,129,631	15,289,996
Transfers	247,938	1,022,900	120,880	493,380	173,380
Total Expenditures	\$ 29,997,542	\$ 20,331,961	\$ 20,948,366	\$ 33,742,614	\$ 34,072,406

General Fund Expenses by Category					
	Actual	Actual	Actual	Unaudited	Adopted
Expenditures	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
	FY2022-2023	FY2023-2024			
Salaries and Benefits	\$ 321,927	\$ 281,136	\$ 289,297	\$ 321,949	\$ 433,522
Supplies & Services	150,969	112,644	115,741	138,488	135,299
Education & Meetings	3,950	1,578	775	625	2,750
Debt Service	-	-	-	-	-
Capital Expenses	-	-	-	-	-
Other Operating Expenditures	194,588	197,657	218,649	231,846	207,302
Transfers	-	-	-	-	-
Total Expenditures	\$ 671,434	\$ 593,016	\$ 624,461	\$ 692,907	\$ 778,873

Expenses by Fund					
	Actual	Actual	Actual	Unaudited	Adopted
Fund	FY2019-2020	FY2020-2021	FY2021-2022	Actual	Budget
	FY2022-2023	FY2023-2024			
2010 Equipment Services	\$ 2,049,585	\$ 1,948,946	\$ 2,209,879	\$ 2,421,044	\$ 1,996,404
2011 Facilities Replacement	107,703	238,587	109,871	53,988	103,067
2012 Equipment Replacement	789,285	(6,973)	16,930	1,310,519	1,212,145
2091 Self Insurance	-	-	-	-	-
1101 General Fund	671,434	593,016	624,461	692,907	778,873
2210 Water Enterprise Fund	11,467,364	5,850,766	6,279,370	12,648,460	12,154,708
2220 Sewer Enterprise Fund	9,528,571	7,436,436	6,973,153	10,657,442	11,505,103
2221 Storm Drain Enterprise Fund	1,283,220	578,175	686,510	1,387,242	1,360,195
2222 Wastewater Pre-Treatment Fund	142,797	385,853	446,519	465,986	495,205
2250 Recycling Fund	190,411	2,662	-	-	-
2252 Construction/Demolition Debris	106,613	(1,134)	434	-	-
1354 Transportation Development	1,071,573	894,990	947,806	1,422,836	1,484,128
1355 Gas Tax Fund	1,778,885	1,751,898	1,945,552	1,932,501	2,133,937
1365 Environmental Compliance	204,353	-	-	-	-
1381 Gibson Ranch L&L	74,857	72,924	77,954	84,002	86,760
1383 N Park L&L District	2,047	2,239	2,365	2,608	2,334
1386 Used Oil Recycling Grant	46,383	39,004	13,753	-	-
1387 Woodland West L&L	1,851	968	1,352	1,902	3,091
1389 Spring Lake L&L	448,997	506,906	549,963	575,536	680,401
1391 Sports Parks O&M CFD	-	-	4,150	-	-
1392 Gateway L&L	31,613	36,697	58,344	35,641	54,942
1393 Prudler-Mall Expansion CFD	-	-	-	-	21,113
1507 Measure F	-	-	-	50,000	-
Total Expenditures	\$ 29,997,542	\$ 20,331,961	\$ 20,948,366	\$ 33,742,614	\$ 34,072,406

EMPLOYEE SUMMARY BY DEPARTMENT - PUBLIC WORKS

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Public Works					
Administrative Clerk I/II	1	2	2	-1	1
Administrative Clerk II	0	0	0		0
Administrative Clerk III	2	1	1	1	2
Chief Collection System Operator	1	1	1		1
Chief Plant Operator	0	0	0		0
Chief Water System Operator	1	1	1		1
Code Compliance Officer II	0	0	0		0
Conservation Coordinator	0	0	0		0
Deputy PW Director - O&M	0	0	0		0
Deputy PW Director - Utilities	0	0	0	1	1
Electrical Supervisor	1	1	1		1
Electrical/Electronics Instrumentation Technician	0	0	0		0
Electrician's Assistant	2	2	2		2
Engineering Assistant	1	1	1		1
Engineering Tech III	1	1	1	-1	0
Environmental Compliance Inspector I	0	0	0		0
Environmental Compliance Inspector II	1	1	1		1
Environmental Compliance Specialist	1	1	1		1
Environmental Resource Analyst	0	0	0		0
Environmental Sustainability Manager	0	0	0		0
Equipment Services Clerk	1	1	1		1
Equipment Services Worker	0	0	0		0
Facilities Maintenance Worker III	2	2	2		2
Fleet & Facilities Manager	1	1	1		1
GIS Technician I/II	1	1	0		0
Heavy Equipment Mechanic	1	1	1		1
Ind Electrical Tech	2	2	2		2
Infrastructure Administrator	1	1	1		1
Infrastructure O&M Superintendent	0	0	0		0
Lab & Env Comp Manager	0	0	0		0
Laboratory Supervisor	1	1	1		1
Laboratory Technician I	0	1	1		1
Laboratory Technician II	2	1	1		1
Laboratory Technician III	0	0	0		0
Light Equipment Mechanic	2	2	2		2
Maintenance Supervisor	0	0	1		1
Maintenance Worker I	0	0	0		0
Maintenance Worker II	5	5	5		5
Maintenance Worker III	2	2	2		2
Management Analyst I/II	0	1	1		1
Meter Services Technician	2	2	2		2
Park Maintenance Worker II	0	0	0		0
Park Maintenance Worker III	0	0	0		0
Park Supervisor	0	0	0		0
Pool Facilities Technician	0	0	0		0
Public Works Director	1	1	1		1

Classification	FY2020/21	FY2021/22	FY2022/23	Proposed Changes	FY2023/24
Public Works (continued)					
Signs & Marking Tech II	1	1	1		1
Senior Equipment Mechanic	1	1	1		1
Senior Traffic Sig/Street Light Tech	1	1	1		1
Senior Maintenance Worker	1	1	0		0
Senior Management Analyst	1	0	0		0
Senior Tree Trimmer	0	0	0		0
Senior Utilities Maintenance Wkr Sewer	1	1	1		1
Senior Utilities Maintenance Wkr Water	0	0	0		0
Senior Water System Operator	1	1	1		1
Senior Water Pollution Control Operator	1	1	1		1
Senior Water/Waste Instr Tech	1	1	1		1
Senior Signs & Markings Technician	1	1	1		1
Storekeeper	0	0	0		0
Traffic Sig/Street Light Tech	0	0	1		1
Treatment Plant Mechanic	1	1	1		1
Treatment Plant Superintendent	1	1	1		1
Tree Trimmer II	0	0	0		0
Underground Utility Service Locator	1	1	1		1
Utilities Administrator	1	1	1	-1	0
Utilities Maintenance Supervisor	0	0	0		0
Utilities Maintenance Worker I	14	10	6		6
Utilities Maintenance Worker II	7	11	14	1	15
Utilities Maintenance Worker III	4	4	4		4
Utilities Maintenance Worker IV	1	1	1		1
Wastewater System Admin	0	0	0		0
WPCF Superintendent	0	0	0		0
Water Pollution Control Operator I	1	1	1		1
Water Pollution Control Operator II	0	0	0		0
Water Pollution Control Operator III	1	1	2		2
Water Pollution Control Operator IV	1	1	1		1
Water Systems Administrator	0	0	0		0
Water Systems Operator I/II	2	2	2		2
Water/Waste Inst Tech	1	1	1		1
Total Public Works	82	82	82		82

CAPITAL IMPROVEMENT PROGRAM

FY 2023/24 - 2026/27



Gibson Road Bicycle/Pedestrian Mobility Project



CITY OF
WOODLAND
CALIFORNIA



2022 Water & Sewer Repair – Pendegast & College



Sports Park Drive Pedestrian Overcrossing

CIP

APPROVED BUDGET: June 20, 2023



CAPITAL IMPROVEMENT PROGRAM (CIP): FY2023/24 – FY2026/27

The CIP represents the spending plan for major infrastructure improvements over the next four fiscal years. FY 2022/23 approved CIP projects are also included since many of the projects are still in the construction phase and will not reach completion until later this year or next.

A capital project is defined as a facility alteration, improvement, or new construction with a cost of \$30,000 or more, a repair project with a projected life of five or more years, a maintenance project with a cost of over \$30,000, a facility related engineering study of significant cost that will lead to a future capital project, or a project that is otherwise listed in the Major Projects Financing Plan (MPFP). Projects within the adopted CIP are consistent with respective master plans, the MPFP, Measure F and Measure R Spending Plans, and other Council adopted plans. Additionally, the CIP was found by the Planning Commission to be in conformance with the City's General Plan as required by Government code 65401.

The CIP presents the City's blueprint for funding capital projects based on available funding and prioritized infrastructure needs. Most of the CIP projects address specific City Council Priority Goals & Strategic Plan initiatives: Enhancing Governance & Fiscal Responsibility, Strengthening Public Safety & Infrastructure, Focusing on Economic Development & Downtown, and Improving Quality of Life.

The CIP budget is organized around nine categories:

- *Fire* – although there is no additional CIP funding for preliminary work related to design of a fire station to be located at E. Gibson Road and Bourn Drive, the project is still considered pending as a funding plan is developed.
- *General* – in addition to continued work on the City's Zoning Ordinance and the City Local Early Action Planning Grant (LEAP), the City is also replacing the Enterprise System used for Financial/Land Use/Permitting/Licensing/Code Enforcement management and developing a neighborhood framework plan for the Armfield-Lemen area.
- *Library* – the projects in this category include expansion of the book and media collection to meet increased demand as our community grows.
- *Park Facilities* – the projects in this category include the design of the southeast area pool located near Pioneer High School as well as the second phase of the Spring Lake Parks (Spring Lake, Jack Slaven, and Rick Gonzales Sr.).
- *Sewer* – the projects in this category include major reconstruction of existing sewer mains and laterals, and various improvements to the Water Pollution Control Facility (WPCF).
- *Spring Lake Infrastructure Fee (SLIF)* – projects in this category are funded by the developers building in the Spring Lake area and include the construction of various types

of infrastructure necessary to support new residential development. The newest project will provide design for Country Road 25A between Parkland Ave. and Meikle Ave.

- *Storm Drainage* – the projects in this area maintain or improve existing storm drain infrastructure. Funding for the storm drain outfall channel outlet structure was funded in FY22 utilizing American Rescue Plan (ARP) funding. ARP funding will also be used for repair of the E. Main Pump Station Emergency Generator that was evaluated and found to be in need of immediate repair.
- *Transportation* – the projects in this category provide for the study, design, maintenance, and construction of roadways, sidewalks, traffic signals, bikeways, street lighting, and general streetscape enhancements. The Matmor/Gum Road Rehabilitation project will continue in FY 2024 with additional funding from Measure F and RMRA (SB1). Design and construction of a new traffic signal at E. Gibson Road/Harry Lorenzo Ave/Bourn Drive is planned to accommodate current and future growth from the Technology Park. A new traffic signal at CR 102 and Kentucky Ave is also planned. Funding to study and install additional traffic calming measures in several neighborhoods has been approved utilizing ARP funding.
- *Water* – the projects in this category include water line repair and replacement in various locations throughout the community. Major water line repair will be done on Cross Street between Elm Street and Third Street and on College and First Streets in the vicinity between Pendegast Street and Lincoln Avenue. Additionally, the water meter replacement program will continue to incrementally replace the aging meters for accuracy and to prevent under reported water usage.

The majority of the City’s capital program is funded through a combination of utility user fees, Measure F, grants and development impact fees. Years of limited funding and deferred maintenance has resulted in an aging City infrastructure that needs repair and improvement. The CIP attempts to use our limited resources in a way that best preserves and maintains our existing infrastructure investments.

The City of Woodland has been successful in obtaining various types of grant funding for transportation projects including more than \$7.8 million for the reconstruction of Gibson Road between East Street and West Street, now nearing completion. Our water and sewer projects are supported through revenue generated by utility user fees currently in place. The CIP projects are also consistent with the Measure F Spending Plans approved by Council on May 2, 2023.

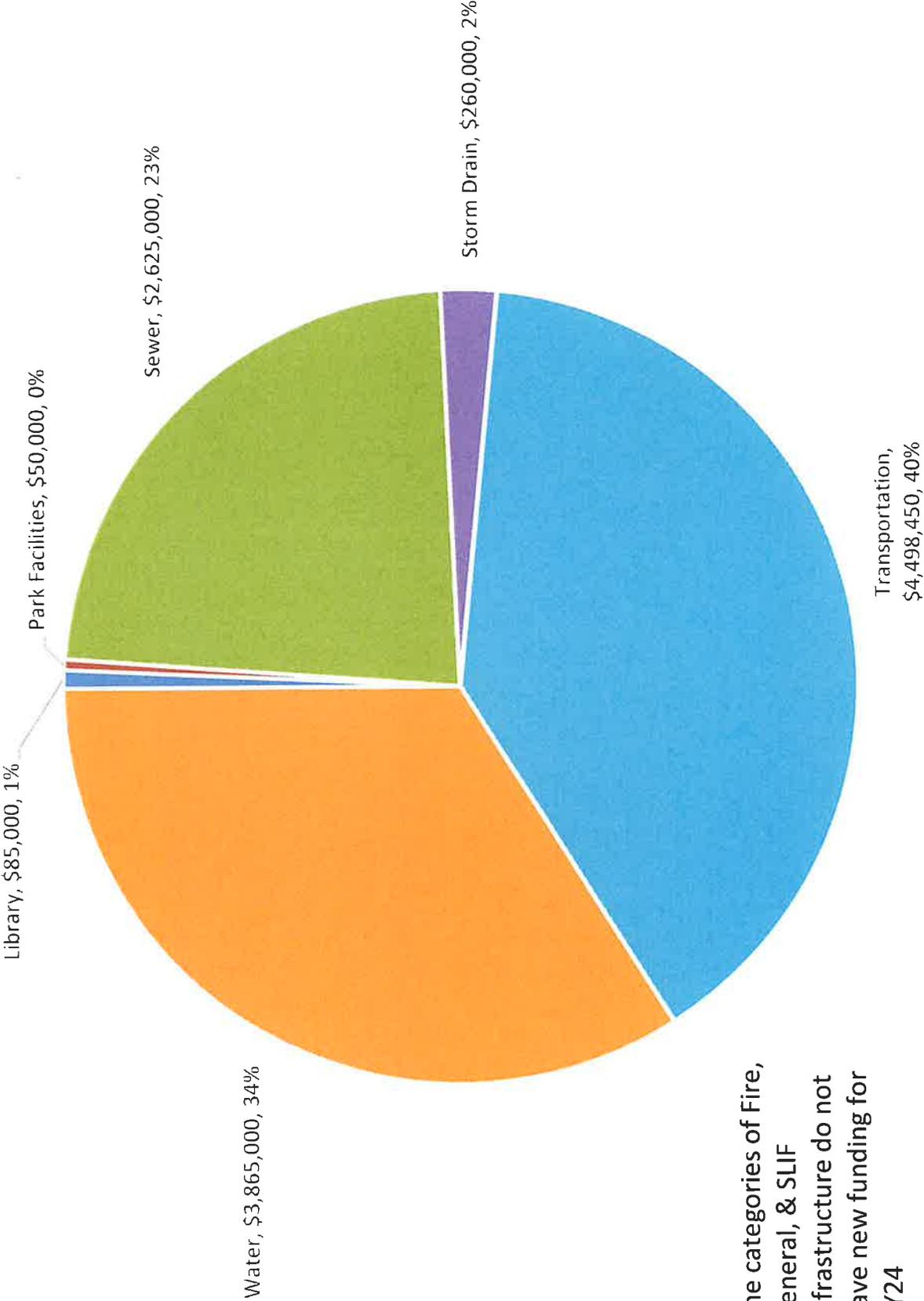
The City’s development fee funds continue to be challenging. Consistent with previous years, annual debt service requirements have been programmed to receive the highest priority of available cash within the CIP. Park, police, storm drainage, and wastewater development fee funds continue to carry significant deficit balances. Only projects that have been deemed as critical have been programmed using development fee revenue.

As always, staff will continue to monitor the revenues and expenses closely. Any substantive deviation from our projections will be presented to Council with the quarterly budget update.

FY2023/24 - FY2026/27 Capital Improvement Program
 Summary by Category

Project Category	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
Fire	\$1,214,000	\$0	\$0	\$0	\$0	\$0
General	\$7,395,512	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
Park Facilities	\$4,292,917	\$12,356,158	\$50,000	\$0	\$0	\$0
Sewer	\$13,103,299	\$5,737,000	\$2,625,000	\$3,470,000	\$3,325,000	\$3,600,000
SLIF Infrastructure	\$5,197,000	\$550,000	\$0	\$0	\$0	\$0
Storm Drain	\$10,444,000	\$1,120,000	\$260,000	\$0	\$0	\$0
Transportation	\$36,943,068	\$9,401,308	\$4,498,450	\$4,190,000	\$2,990,000	\$2,690,000
Water	\$15,136,898	\$4,320,000	\$3,865,000	\$600,000	\$200,000	\$200,000
Grand Total	\$93,726,694	\$33,569,466	\$11,383,450	\$8,345,000	\$6,600,000	\$6,575,000

FY2023/24 Capital Budget by Category



The categories of Fire, General, & SLIF Infrastructure do not have new funding for FY24

FY2023/24 - FY2026/27 Capital Improvement Program
by Category

Project #	MPPP #	Project Name	Project Category	Funding Source	2022/23	2023/24	2024/25	2025/26	2026/27
16-10		Fire Station #3 Relocation	Fire	Fund 101 - General Fund	\$0	\$0	\$0	\$0	\$0
16-10	Fire-2	Fire Station #3 Relocation	Fire	Fund 560 - Fire Development	\$60,000	\$0	\$0	\$0	\$0
		Fire Total			\$1,214,000	\$0	\$0	\$0	\$0
07-07		Zoning Ordinance & CEQA	General	Fund 501 - Capital Projects	\$130,000	\$0	\$0	\$0	\$0
07-07		Zoning Ordinance & CEQA	General	Fund 325 - State Grants	\$537,700	\$0	\$0	\$0	\$0
19-22		Permanent Supportive Housing	General	Fund 331 - Homeless Housing	\$4,083,972	\$0	\$0	\$0	\$0
21-08		Local Early Action Planning (LEAP) Grant	General	Fund 325 - State Grants	\$137,300	\$0	\$0	\$0	\$0
21-09	City-101	Enterprise System Replacement	General	Fund 510 - General City Development	\$500,000	\$0	\$0	\$0	\$0
21-09		Enterprise System Replacement	General	Fund 015 - Information Systems	\$1,751,790	\$0	\$0	\$0	\$0
22-12		Armfield-Lemen Ave REAP Grant	General	Fund 325 - Work Force Housing Grant	\$234,750	\$0	\$0	\$0	\$0
		General Total			\$7,395,512	\$0	\$0	\$0	\$0
94-45	Lib-3	Library Material Collection	Library	Fund 570 - Library Development	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
		Library Total			\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
15-07		Camarena Ball Field - Grant Match	Park Facilities	Fund 506 - Measure "E"	\$50,000	\$0	\$0	\$0	\$0
18-04		Park/Recreation Facility Planning	Park Facilities	Fund 506 - Measure "E"	\$65,000	\$0	\$0	\$0	\$0
19-11		Spring Lake Central Park	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$510,000	\$0	\$50,000	\$0	\$0
19-17		Regional Park Site	Park Facilities	Fund 501 - Capital Projects	\$100,000	\$0	\$0	\$0	\$0
19-17		Regional Park Site	Park Facilities	Fund 502 - CA State Park Grants	\$616,500	\$0	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 501 - Capital Projects	\$15,000	\$2,000,000	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 101 - General Fund	\$1,750,000	\$2,616,905	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 507 - Measure "E"	\$0	\$2,500,000	\$0	\$0	\$0
19-23		Charles Brooks Pool Bleacher Project	Park Facilities	Fund 506 - Measure "E"	\$40,000	\$0	\$0	\$0	\$0
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$670,000	\$5,239,253	\$0	\$0	\$0
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 594 - Spring Lake	\$476,417	\$0	\$0	\$0	\$0
		Park Facilities Total			\$4,292,917	\$12,356,158	\$50,000	\$0	\$0
08-21		Annual Sewer Repair and Replacement	Sewer	Fund 220 - Sewer Enterprise	\$2,249,180	\$1,390,000	\$1,040,000	\$700,000	\$700,000
08-22		Preliminary Odor Abatement	Sewer	Fund 220 - Sewer Enterprise	\$394,500	\$10,000	\$10,000	\$0	\$0
10-11		Treatment Plant Exp-Biosolids	Sewer	Fund 220 - Sewer Enterprise	\$4,990,000	\$200,000	\$0	\$770,000	\$0
14-02		Water Pollution Asset Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$2,597,119	\$550,000	\$675,000	\$1,000,000	\$1,800,000
14-03		Replacement of Orangeberg Sewer Laterals	Sewer	Fund 220 - Sewer Enterprise	\$385,000	\$647,000	\$500,000	\$500,000	\$500,000
14-07		Sewer/Wastewater Treatment Master Plan	Sewer	Fund 220 - Sewer Enterprise	\$841,500	\$200,000	\$0	\$0	\$0
14-15		Large Diameter Wastewater Pipeline Repair, Replacement, & Lining	Sewer	Fund 220 - Sewer Enterprise	\$1,546,000	\$1,050,000	\$400,000	\$500,000	\$600,000
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 220 - Sewer Enterprise	\$60,000	\$0	\$0	\$0	\$0
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 506 - Measure "E"	\$40,000	\$0	\$0	\$0	\$0
22-05		E. Gibson Trunk Sewer Repairs	Sewer	Fund 220 - Sewer Enterprise	\$0	\$1,000,000	\$0	\$0	\$0
23-03		Sewer System Hydraulic Model Update	Sewer	Fund 220 - Sewer Enterprise	\$0	\$90,000	\$0	\$0	\$0
23-04		Spring Lake Lift Station Pump Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$0	\$600,000	\$0	\$125,000	\$0
		Sewer Total			\$13,103,299	\$5,737,000	\$2,625,000	\$3,470,000	\$3,600,000
14-16		Pioneer Avenue High School Entrance to Farmer's Central Rd	SLIF Infrastructure	Fund 682 - SLIF Roads	\$2,300,000	\$0	\$0	\$0	\$0
19-01		GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 682 - SLIF Roads	\$400,000	\$0	\$0	\$0	\$0
19-01	SW-2	GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 582 - Road Development	\$57,000	\$0	\$0	\$0	\$0
19-12		Spring Lake 2019 CIP Update	SLIF Infrastructure	Fund 601 - Spring Lake Administration	\$155,000	\$0	\$0	\$0	\$0
19-13		Gibson Road Interchange Modification	SLIF Infrastructure	Fund 682 - SLIF Roads	\$1,950,000	\$415,000	\$0	\$0	\$0
19-13	BPF-201	Gibson Road Interchange Modification	SLIF Infrastructure	Fund 582 - Road Development	\$35,000	\$0	\$0	\$0	\$0
19-14		South Area Flowage Easement	SLIF Infrastructure	Fund 681 - SLIF Storm Drain	\$300,000	\$0	\$0	\$0	\$0
24-05		County Road 25A (Parkland Ave to Meikle Ave)	SLIF Infrastructure	Fund 682 - SLIF Roads	\$0	\$135,000	\$0	\$0	\$0
		SLIF Infrastructure			\$5,197,000	\$550,000	\$0	\$0	\$0
09-15		FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 220 - Sewer Enterprise	\$5,250,000	\$0	\$0	\$0	\$0
09-15		FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 581 - Storm Drain Development	\$429,000	\$0	\$0	\$0	\$0
16-03	SD-229	Stormwater Quality Design Manual Update & Hydromodification Exemption Efforts	Storm Drain	Fund 581 - Storm Drain Development	\$150,000	\$0	\$0	\$0	\$0
20-06	SD-223	Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 581 - Storm Drain Development	\$300,000	\$0	\$0	\$0	\$0
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 220 - Sewer Enterprise	\$200,000	\$0	\$0	\$0	\$0
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 221 - Storm Drain Enterprise	\$3,485,000	\$0	\$0	\$0	\$0
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 681 - SLIF Storm Drain	\$400,000	\$0	\$0	\$0	\$0
21-07		Storm Drain Channel south of Woodland Christian School	Storm Drain	Fund 221 - Storm Drain Enterprise	\$50,000	\$0	\$260,000	\$0	\$0
22-02		Storm Drainage Pump Station Emergency Generator Rehabilitation Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$180,000	\$0	\$0	\$0	\$0
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 220 - Sewer Enterprise	\$0	\$170,000	\$0	\$0	\$0
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 220 - Sewer Enterprise	\$0	\$900,000	\$0	\$0	\$0
22-16		Lower Cache Creek Flood Risk Reduction Project	Storm Drain	Fund 501 - Capital Projects	\$0	\$50,000	\$0	\$0	\$0
23-05		Storm Drainage Trash Capture Project	Storm Drain	Fund 501 - Capital Projects	\$10,444,000	\$1,120,000	\$260,000	\$0	\$0

FY2023/24 - FY2026/27 Capital Improvement Program
by Category

Project #	MPFP #	Project Name	Project Category	Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
02-28	TES-100	Traffic Engineering Services	Transportation	Fund 582 - Road Development	\$0	\$25,000	\$40,000	\$40,000	\$40,000	\$40,000
06-06		Measure E/Measure F - Planning-Management	Transportation	Fund 507 - Measure "F"	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
06-14		Annual In-House Road Program Support	Transportation	Fund 507 - Measure "F"	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
13-05		East Main Street Improvement Project	Transportation	Fund 351- Transportation Grants	\$6,002,000	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 361 - RMRA	\$1,369,000	\$650,000	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 507 - Measure "F"	\$0	\$75,800	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 506 - Measure "E"	\$364,838	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 210 - Water Enterprise	\$50,000	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 220 - Sewer Enterprise	\$50,000	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 582 - Road Development	\$450,000	\$0	\$0	\$0	\$0	\$0
16-02	NTS-203	Install traffic signal at Freeway Drive & E. Main Street	Transportation	Fund 582 - Road Development	\$450,000	\$0	\$0	\$0	\$0	\$0
17-02	NTS-20	Install Traffic Signal at Kentucky/Cottonwood	Transportation	Fund 501 - Capital Projects	\$3,660,000	\$0	\$0	\$0	\$0	\$0
17-22		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 593 - Gibson Ranch Infrastructure	\$1,450,000	\$0	\$0	\$0	\$0	\$0
17-22		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 582 - Road Development	\$2,100,000	\$509,000	\$0	\$0	\$0	\$0
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 210 - Water Enterprise	\$850,000	\$0	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 361 - RMRA	\$1,436,000	\$260,000	\$1,300,000	\$1,400,000	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 507 - Measure "F"	\$1,416,000	\$0	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 506 - Measure "E"	\$2,753,443	\$0	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 220 - Sewer Enterprise	\$0	\$100,000	\$0	\$0	\$0	\$0
19-06		Traffic Calming Program	Transportation	Fund 210 - Water Enterprise	\$0	\$100,000	\$0	\$0	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 501 - Capital Projects	\$300,000	\$100,000	\$100,000	\$100,000	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 351- Transportation Grants	\$3,933,000	\$0	\$0	\$0	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 507 - Measure "F"	\$1,760,000	\$0	\$0	\$0	\$0	\$0
20-04	NTS-300	Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 361 - RMRA	\$500,000	\$440,000	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 506 - Measure "E"	\$1,063,617	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 582 - Road Development	\$1,255,000	\$1,255,000	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 351- Transportation Grants	\$3,816,000	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 361 - RMRA	\$1,127,700	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 506 - Measure "E"	\$0	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 507 - Measure "F"	\$210,000	\$550,000	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 210 - Water Enterprise	\$108,000	\$50,000	\$0	\$0	\$0	\$0
21-13		Local Roadway Safety Plan Project	Transportation	Fund 351- Transportation Grants	\$56,700	\$0	\$0	\$0	\$0	\$0
21-13		Local Roadway Safety Plan Project	Transportation	Fund 507 - Measure "F"	\$10,000	\$6,000	\$0	\$0	\$0	\$0
21-14	IGS-103	SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 582 - Road Development	\$300,000	\$0	\$0	\$0	\$0	\$0
22-01		2022 ADA Improvements	Transportation	Fund 682 - SLIF Roads	\$0	\$1,567,082	\$0	\$0	\$0	\$0
22-01		2022 ADA Improvements	Transportation	Fund 320 - CDBG	\$196,645	\$0	\$0	\$0	\$0	\$0
22-01		2022 ADA Improvements	Transportation	Fund 507 - Measure "F"	\$0	\$10,000	\$0	\$0	\$0	\$0
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 210 - Water Enterprise	\$23,000	\$0	\$0	\$0	\$0	\$0
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 507 - Measure "F"	\$100,000	\$900,000	\$0	\$0	\$0	\$0
22-13		Main Street Feasibility Project	Transportation	Fund 210 - Water Enterprise	\$25,000	\$0	\$0	\$0	\$0	\$0
22-13		Main Street Feasibility Project	Transportation	Fund 507 - Measure "F"	\$100,000	\$0	\$0	\$0	\$0	\$0
22-13	TP-3	Main Street Feasibility Project	Transportation	Fund 351- Transportation Grants	\$25,000	\$0	\$25,000	\$0	\$0	\$0
22-14		East and Main Street Signal Project	Transportation	Fund 582 - Road Development	\$0	\$55,000	\$0	\$0	\$0	\$0
22-14		East and Main Street Signal Project	Transportation	Fund 351- Transportation Grants	\$0	\$138,450	\$0	\$0	\$0	\$0
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 507 - Measure "F"	\$250,000	\$0	\$0	\$0	\$0	\$0
22-17		Active Transportation Plan	Transportation	Fund 582 - Road Development	\$10,000	\$15,000	\$10,000	\$0	\$0	\$0
23-01	TP-3	2023 Road Maintenance	Transportation	Fund 351- Transportation Grants	\$161,125	\$0	\$0	\$0	\$0	\$0
23-01		2023 Road Maintenance	Transportation	Fund 582 - Road Development	\$25,000	\$0	\$25,000	\$0	\$0	\$0
23-06	TSM-201	E. Gibson Road/Watmor Road Signal Modification Project	Transportation	Fund 507 - Measure "F"	\$0	\$100,000	\$1,000,000	\$0	\$0	\$0
23-07	NTS-107	New Traffic Signal - CR102 and Kentucky Avenue	Transportation	Fund 210 - Water Enterprise	\$0	\$63,976	\$0	\$0	\$0	\$0
23-08		2023 ADA Improvements	Transportation	Fund 582 - Road Development	\$0	\$550,000	\$0	\$0	\$0	\$0
23-08		2023 ADA Improvements	Transportation	Fund 320 - CDBG	\$0	\$525,000	\$0	\$0	\$0	\$0
24-01		2024 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$200,000	\$0	\$0	\$0	\$0
24-01		2024 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$25,000	\$0	\$0	\$0	\$0
24-03		2024 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$400,000	\$600,000	\$0
24-03		2024 ADA Improvements	Transportation	Fund 320 - CDBG	\$0	\$0	\$0	\$25,000	\$0	\$0
24-03		2024 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$200,000	\$0	\$0	\$0
24-03		2024 ADA Improvements	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$0	\$0	\$0	\$0
24-03		2024 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$0	\$0	\$0
24-03		2024 ADA Improvements	Transportation	Fund 320 - CDBG	\$0	\$0	\$0	\$0	\$0	\$0
24-03		2024 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$25,000	\$0	\$0	\$0

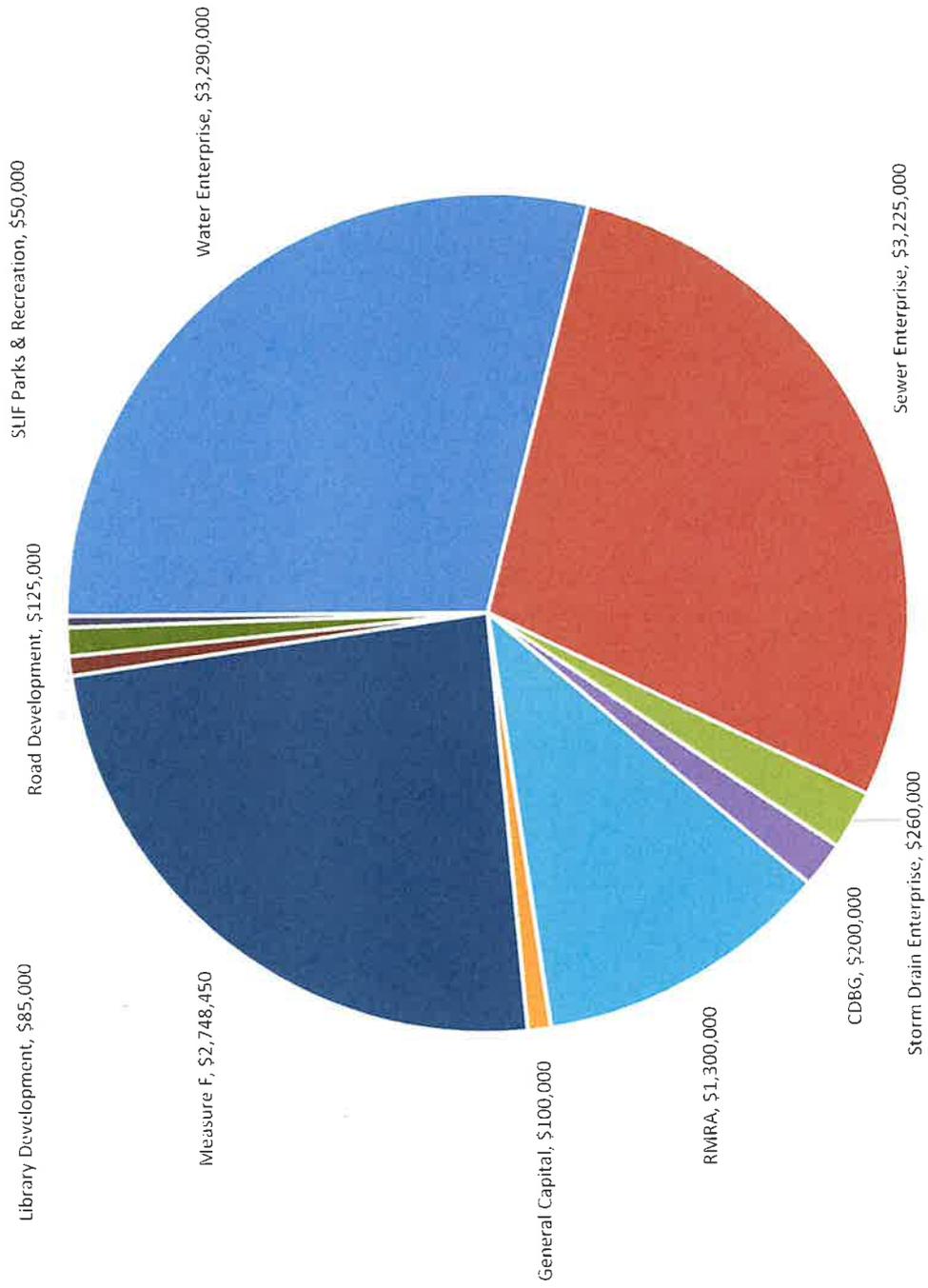
FY2023/24 - FY2026/27 Capital Improvement Program
by Category

Project #	MPPFP #	Project Name	Project Category	Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
24-04		Grant Planning and Application	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000
24-06	IGS-100	I-5/SR113 Freeway to Freeway	Transportation	Fund 582 - Road Development	\$439,000	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000
24-06		I-5/SR113 Freeway to Freeway	Transportation	Fund 507 - Measure "F"	\$0	\$10,000	\$0	\$0	\$0	\$0
25-02		2025 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$0	\$0	\$1,200,000	\$0
25-02		2025 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$0	\$25,000	\$0
26-01		2026 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$0	\$0	\$0	\$1,500,000
26-01		2026 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$0	\$0	\$25,000
95-24	TP-3	Planning Analysis Studies	Transportation	Fund 582 - Road Development	\$0	\$6,000	\$40,000	\$40,000	\$40,000	\$40,000
		Transportation Total			\$36,943,068	\$9,401,308	\$4,498,450	\$4,190,000	\$2,990,000	\$2,690,000
09-23		Water System Leak Detection, Maintenance & Repairs	Water	Fund 210 - Water Enterprise	\$1,769,898	\$0	\$65,000	\$0	\$0	\$0
15-04		Chromium 6 Investigations	Water	Fund 210 - Water Enterprise	\$75,000	\$0	\$0	\$0	\$0	\$0
17-05		ASR Wells #31	Water	Fund 210 - Water Enterprise	\$5,557,000	\$0	\$0	\$0	\$0	\$0
17-07		Recycled Water Master Plan	Water	Fund 210 - Water Enterprise	\$440,000	\$0	\$0	\$0	\$0	\$0
19-15		2019 Water Main Replacement Project	Water	Fund 210 - Water Enterprise	\$200,000	\$0	\$0	\$0	\$0	\$0
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 210 - Water Enterprise	\$3,140,000	\$0	\$0	\$0	\$0	\$0
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 220 - Sewer Enterprise	\$1,800,000	\$0	\$0	\$0	\$0	\$0
21-02		Groundwater Monitoring Wells	Water	Fund 210 - Water Enterprise	\$1,555,000	\$0	\$0	\$0	\$0	\$0
21-05		Groundwater Wells Demolition Project	Water	Fund 210 - Water Enterprise	\$300,000	\$100,000	\$0	\$0	\$0	\$0
22-03		Water Meter Replacement	Water	Fund 210 - Water Enterprise	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
22-04		2023 Water & Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$200,000	\$3,620,000	\$0	\$0	\$0	\$0
22-04		2023 Water & Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$100,000	\$0	\$0	\$0	\$0	\$0
23-02		2024 Water & Sewer Replacement	Water	Fund 210 - Water Enterprise	\$0	\$200,000	\$3,000,000	\$0	\$0	\$0
23-02		2024 Water & Sewer Replacement	Water	Fund 220 - Sewer Enterprise	\$0	\$200,000	\$600,000	\$0	\$0	\$0
25-01		2026 Water and Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$200,000	\$0	\$0
25-01		2026 Water and Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$0	\$0	\$0	\$200,000	\$0	\$0
25-01		2026 Water and Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$15,136,898	\$4,320,000	\$3,865,000	\$600,000	\$200,000	\$200,000
		Water Total			\$15,136,898	\$4,320,000	\$3,865,000	\$600,000	\$200,000	\$200,000
		Grand Total			\$93,726,694	\$33,569,466	\$11,383,450	\$8,345,000	\$6,600,000	\$6,575,000

FY2023/24 - FY2026/27 Capital Improvement Program
Summary by Fund

Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
Fund 015 - Information Systems	\$1,751,790	\$0	\$0	\$0	\$0	\$0
Fund 101 - General Fund	\$2,904,000	\$2,616,905	\$0	\$0	\$0	\$0
Fund 210 - Water Enterprise	\$13,794,898	\$4,358,976	\$3,290,000	\$425,000	\$225,000	\$225,000
Fund 220 - Sewer Enterprise	\$20,563,299	\$7,107,000	\$3,225,000	\$3,670,000	\$3,325,000	\$3,600,000
Fund 221 - Storm Drain Enterprise	\$3,715,000	\$0	\$260,000	\$0	\$0	\$0
Fund 320 - CDBG	\$196,645	\$200,000	\$200,000	\$0	\$0	\$0
Fund 325 - State Grants	\$929,750	\$0	\$0	\$0	\$0	\$0
Fund 331 - Homeless Housing	\$4,083,972	\$0	\$0	\$0	\$0	\$0
Fund 351- Transportation Grants	\$14,318,825	\$158,450	\$0	\$0	\$0	\$0
Fund 361 - RMRA	\$4,432,700	\$1,350,000	\$1,300,000	\$1,400,000	\$0	\$0
Fund 501 - Capital Projects	\$4,205,000	\$2,150,000	\$100,000	\$100,000	\$0	\$0
Fund 502 - CA State Park Grants	\$616,500	\$0	\$0	\$0	\$0	\$0
Fund 506 - Measure "E"	\$4,676,898	\$0	\$0	\$0	\$0	\$0
Fund 507 - Measure "F"	\$3,521,000	\$5,231,800	\$2,748,450	\$2,575,000	\$2,875,000	\$2,575,000
Fund 510 - General City Development	\$500,000	\$0	\$0	\$0	\$0	\$0
Fund 560 - Fire Development	\$60,000	\$0	\$0	\$0	\$0	\$0
Fund 570 - Library Development	\$0	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
Fund 581 - Storm Drain Development	\$879,000	\$0	\$0	\$0	\$0	\$0
Fund 582 - Road Development	\$3,966,000	\$2,955,000	\$125,000	\$90,000	\$90,000	\$90,000
Fund 593 - Gibson Ranch Infrastructure	\$1,450,000	\$0	\$0	\$0	\$0	\$0
Fund 594 - Spring Lake	\$476,417	\$0	\$0	\$0	\$0	\$0
Fund 601 - Spring Lake Administration	\$155,000	\$0	\$0	\$0	\$0	\$0
Fund 640 - SLIF Parks & Recreation	\$1,180,000	\$5,239,253	\$50,000	\$0	\$0	\$0
Fund 681 - SLIF Storm Drain	\$700,000	\$0	\$0	\$0	\$0	\$0
Fund 682 - SLIF Roads	\$4,650,000	\$2,117,082	\$0	\$0	\$0	\$0
Grand Total	\$93,726,694	\$33,569,466	\$11,383,450	\$8,345,000	\$6,600,000	\$6,575,000

FY2023/24 Capital Budget by Fund



Project #	MPPF #	Project Name	Project Category	Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
21-09		Enterprise System Replacement	General	Fund 015 - Information Systems	\$1,751,790	\$0	\$0	\$0	\$0	\$0
				Fund 015 - Information Systems Total	\$1,751,790	\$0	\$0	\$0	\$0	\$0
16-10		Fire Station #3 Relocation	Fire	Fund 101 - General Fund	\$1,154,000	\$0	\$0	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 101 - General Fund	\$1,750,000	\$2,616,905	\$0	\$0	\$0	\$0
				Fund 101 - General Fund Total	\$2,904,000	\$2,616,905	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 210 - Water Enterprise	\$50,000	\$0	\$0	\$0	\$0	\$0
17-22		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 210 - Water Enterprise	\$350,000	\$0	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 210 - Water Enterprise	\$0	\$100,000	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 210 - Water Enterprise	\$108,000	\$50,000	\$0	\$0	\$0	\$0
22-01		2022 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$25,000	\$0	\$0	\$0	\$0	\$0
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 210 - Water Enterprise	\$25,000	\$0	\$0	\$0	\$0	\$0
23-01		2023 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$63,976	\$0	\$0	\$0	\$0
23-08		2023 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$0	\$25,000	\$0	\$0	\$0	\$0
24-01		2024 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$25,000	\$0	\$0	\$0
24-03		2024 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$25,000	\$0	\$0
25-02		2025 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$0	\$0	\$0
26-01		2026 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$0	\$0	\$0
09-23		Water System Leak Detection, Maintenance & Repairs	Water	Fund 210 - Water Enterprise	\$1,769,898	\$0	\$65,000	\$0	\$0	\$25,000
15-04		ASR Wells #31	Water	Fund 210 - Water Enterprise	\$75,000	\$0	\$0	\$0	\$0	\$0
17-07		Recycled Water Master Plan	Water	Fund 210 - Water Enterprise	\$5,557,000	\$0	\$0	\$0	\$0	\$0
19-15		2019 Water Main Replacement Project	Water	Fund 210 - Water Enterprise	\$440,000	\$0	\$0	\$0	\$0	\$0
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 210 - Water Enterprise	\$200,000	\$0	\$0	\$0	\$0	\$0
21-02		Groundwater Monitoring Wells	Water	Fund 210 - Water Enterprise	\$3,140,000	\$0	\$0	\$0	\$0	\$0
21-05		Groundwater Wells Demolition Project	Water	Fund 210 - Water Enterprise	\$1,555,000	\$0	\$0	\$0	\$0	\$0
22-03		Water Meter Replacement	Water	Fund 210 - Water Enterprise	\$300,000	\$100,000	\$0	\$0	\$0	\$0
22-04		2023 Water & Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
23-02		2024 Water & Sewer Replacement	Water	Fund 210 - Water Enterprise	\$200,000	\$3,620,000	\$0	\$0	\$0	\$0
25-01		2026 Water and Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$0	\$200,000	\$3,000,000	\$0	\$0	\$0
				Fund 210 - Water Enterprise Total	\$13,794,898	\$4,358,976	\$3,290,000	\$425,000	\$225,000	\$700,000
08-21		Annual Sewer Repair and Replacement	Sewer	Fund 220 - Sewer Enterprise	\$2,249,180	\$1,390,000	\$1,040,000	\$700,000	\$700,000	\$700,000
08-22		Preliminary Odor Abatement	Sewer	Fund 220 - Sewer Enterprise	\$394,500	\$10,000	\$10,000	\$0	\$0	\$0
10-11		Treatment Plant Exp-Biosolids	Sewer	Fund 220 - Sewer Enterprise	\$4,990,000	\$200,000	\$0	\$770,000	\$0	\$0
14-02		Water Pollution Asset Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$2,597,119	\$550,000	\$675,000	\$1,000,000	\$1,400,000	\$1,800,000
14-03		Replacement of Orangeberg Sewer Laterals	Sewer	Fund 220 - Sewer Enterprise	\$385,000	\$647,000	\$500,000	\$500,000	\$500,000	\$500,000
14-07		Sewer/Wastewater Treatment Master Plan	Sewer	Fund 220 - Sewer Enterprise	\$841,500	\$200,000	\$0	\$0	\$0	\$0
14-15		Large Diameter Wastewater Pipeline Repair, Replacement, & Lining	Sewer	Fund 220 - Sewer Enterprise	\$1,546,000	\$1,050,000	\$400,000	\$500,000	\$600,000	\$600,000
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 220 - Sewer Enterprise	\$60,000	\$0	\$0	\$0	\$0	\$0
22-05		E. Gibson Trunk Sewer Repairs	Sewer	Fund 220 - Sewer Enterprise	\$0	\$1,000,000	\$0	\$0	\$0	\$0
23-03		Sewer System Hydraulic Model Update	Sewer	Fund 220 - Sewer Enterprise	\$0	\$90,000	\$0	\$0	\$125,000	\$0
23-04		Spring Lake Lift Station Pump Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$0	\$600,000	\$0	\$0	\$0	\$0
09-15		FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 220 - Sewer Enterprise	\$5,250,000	\$0	\$0	\$0	\$0	\$0
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 220 - Sewer Enterprise	\$200,000	\$0	\$0	\$0	\$0	\$0
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 220 - Sewer Enterprise	\$0	\$170,000	\$0	\$0	\$0	\$0
22-16		Lower Cache Creek Flood Risk Reduction Project	Storm Drain	Fund 220 - Sewer Enterprise	\$0	\$900,000	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 220 - Sewer Enterprise	\$50,000	\$0	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 220 - Sewer Enterprise	\$0	\$100,000	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 220 - Sewer Enterprise	\$100,000	\$0	\$0	\$0	\$0	\$0
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 220 - Sewer Enterprise	\$1,800,000	\$0	\$0	\$0	\$0	\$0
22-04		2023 Water & Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$100,000	\$0	\$0	\$0	\$0	\$0
23-02		2024 Water & Sewer Replacement	Water	Fund 220 - Sewer Enterprise	\$0	\$200,000	\$600,000	\$0	\$0	\$0
25-01		2026 Water and Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$0	\$0	\$0	\$200,000	\$0	\$0
				Fund 220 - Sewer Enterprise Total	\$20,563,299	\$7,107,000	\$3,225,000	\$3,670,000	\$3,325,000	\$3,600,000
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 221 - Storm Drain Enterprise	\$3,485,000	\$0	\$0	\$0	\$0	\$0
22-02		Storm Drainage Pump Station Emergency Generator Rehabilitation Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$50,000	\$0	\$260,000	\$0	\$0	\$0
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$180,000	\$0	\$0	\$0	\$0	\$0
				Fund 221 - Storm Drain Enterprise Total	\$3,715,000	\$0	\$260,000	\$0	\$0	\$0
22-01		2022 ADA Improvements	Transportation	Fund 320 - CDBG	\$196,645	\$0	\$0	\$0	\$0	\$0
23-08		2023 ADA Improvements	Transportation	Fund 320 - CDBG	\$0	\$200,000	\$0	\$0	\$0	\$0

Project #	MPFP #	Project Name	Project Category	Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
24-03		2024 ADA Improvements	Transportation	Fund 320 - CDBG	\$0	\$0	\$200,000	\$0	\$0	\$0
				Fund 320 - CDBG Total	\$196,645	\$200,000	\$200,000	\$0	\$0	\$0
07-07		Zoning Ordinance & CEQA	General	Fund 325 - State Grants	\$537,700	\$0	\$0	\$0	\$0	\$0
21-08		Local Early Action Planning (LEAP) Grant	General	Fund 325 - State Grants	\$157,300	\$0	\$0	\$0	\$0	\$0
22-12		Arnfield-Lemen Ave REAP Grant	General	Fund 325 - State Grants	\$234,750	\$0	\$0	\$0	\$0	\$0
				Fund 325 - State Grants Total	\$929,750	\$0	\$0	\$0	\$0	\$0
19-22		Permanent Supportive Housing	General	Fund 331 - Homeless Housing	\$4,089,972	\$0	\$0	\$0	\$0	\$0
				Fund 331 - Homeless Housing Total	\$4,089,972	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 351 - Transportation Grants	\$6,002,000	\$0	\$0	\$0	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 351 - Transportation Grants	\$3,993,000	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 351 - Transportation Grants	\$3,816,000	\$0	\$0	\$0	\$0	\$0
21-13		Local Roadway Safety Plan Project	Transportation	Fund 351 - Transportation Grants	\$56,700	\$0	\$0	\$0	\$0	\$0
22-13		Main Street Feasibility Project	Transportation	Fund 351 - Transportation Grants	\$100,000	\$0	\$0	\$0	\$0	\$0
22-14		East and Main Street Signal Project	Transportation	Fund 351 - Transportation Grants	\$0	\$158,450	\$0	\$0	\$0	\$0
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 351 - Transportation Grants	\$250,000	\$0	\$0	\$0	\$0	\$0
22-17		Active Transportation Plan	Transportation	Fund 351 - Transportation Grants	\$161,125	\$0	\$0	\$0	\$0	\$0
				Fund 351 - Transportation Grants Total	\$14,318,825	\$158,450	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 361 - RMRA	\$1,369,000	\$650,000	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 361 - RMRA	\$1,436,000	\$260,000	\$1,300,000	\$1,400,000	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 361 - RMRA	\$500,000	\$440,000	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 361 - RMRA	\$1,127,700	\$0	\$0	\$0	\$0	\$0
				Fund 361 - RMRA Total	\$4,432,700	\$1,350,000	\$1,300,000	\$1,400,000	\$0	\$0
07-07		Zoning Ordinance & CEQA	General	Fund 501 - Capital Projects	\$130,000	\$0	\$0	\$0	\$0	\$0
19-17		Regional Park Site	Park Facilities	Fund 501 - Capital Projects	\$100,000	\$0	\$0	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 501 - Capital Projects	\$15,000	\$2,000,000	\$0	\$0	\$0	\$0
23-05		Storm Drainage Trash Capture Project	Storm Drain	Fund 501 - Capital Projects	\$0	\$50,000	\$0	\$0	\$0	\$0
17-22		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 501 - Capital Projects	\$3,660,000	\$0	\$0	\$0	\$0	\$0
19-06		Traffic Calming Program	Transportation	Fund 501 - Capital Projects	\$300,000	\$100,000	\$100,000	\$100,000	\$0	\$0
				Fund 501 - Capital Projects Total	\$4,205,000	\$2,150,000	\$100,000	\$100,000	\$0	\$0
19-17		Regional Park Site	Park Facilities	Fund 502 - CA State Park Grants	\$616,500	\$0	\$0	\$0	\$0	\$0
				Fund 502 - CA State Park Grants Total	\$616,500	\$0	\$0	\$0	\$0	\$0
15-07		Camarena Ball Field - Grant Match	Park Facilities	Fund 506 - Measure "E"	\$50,000	\$0	\$0	\$0	\$0	\$0
18-04		Park/Recreation Facility Planning	Park Facilities	Fund 506 - Measure "E"	\$65,000	\$0	\$0	\$0	\$0	\$0
19-23		Charles Brooks Pool Bleacher Project	Park Facilities	Fund 506 - Measure "E"	\$40,000	\$0	\$0	\$0	\$0	\$0
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 506 - Measure "E"	\$40,000	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 506 - Measure "E"	\$364,838	\$0	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 506 - Measure "E"	\$2,753,443	\$0	\$0	\$0	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 506 - Measure "E"	\$1,063,617	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 506 - Measure "E"	\$300,000	\$0	\$0	\$0	\$0	\$0
				Fund 506 - Measure "E" Total	\$4,676,898	\$0	\$0	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 507 - Measure "F"	\$0	\$2,500,000	\$0	\$0	\$0	\$0
06-06		Measure E/Measure F - Planning-Management	Transportation	Fund 507 - Measure "F"	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
06-14		Annual In-House Road Program Support	Transportation	Fund 507 - Measure "F"	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
13-05		East Main Street Improvement Project	Transportation	Fund 507 - Measure "F"	\$0	\$75,800	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 507 - Measure "F"	\$1,416,000	\$0	\$500,000	\$1,100,000	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 507 - Measure "F"	\$1,760,000	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 507 - Measure "F"	\$210,000	\$550,000	\$0	\$0	\$0	\$0
21-13		Local Roadway Safety Plan Project	Transportation	Fund 507 - Measure "F"	\$10,000	\$6,000	\$0	\$0	\$0	\$0
22-01		2022 ADA Improvements	Transportation	Fund 507 - Measure "F"	\$100,000	\$900,000	\$0	\$0	\$0	\$0
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 507 - Measure "F"	\$25,000	\$0	\$25,000	\$0	\$0	\$0
22-13		Main Street Feasibility Project	Transportation	Fund 507 - Measure "F"	\$0	\$30,000	\$148,450	\$0	\$0	\$0
22-14		East and Main Street Signal Project	Transportation	Fund 507 - Measure "F"	\$0	\$100,000	\$1,000,000	\$0	\$0	\$0
23-01		2023 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$0	\$400,000	\$600,000	\$0
24-01		Grant Planning and Application	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000
24-04		I-5/SR113 Freeway to Freeway	Transportation	Fund 507 - Measure "F"	\$0	\$10,000	\$0	\$0	\$0	\$0
25-02		2025 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$0	\$0	\$0	\$0
26-01		2026 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$0	\$0	\$0	\$0
				Fund 507 - Measure "F" Total	\$3,521,000	\$5,231,800	\$2,748,450	\$2,575,000	\$2,875,000	\$2,575,000
21-09	City-101	Enterprise System Replacement	General	Fund 510 - General City Development	\$500,000	\$0	\$0	\$0	\$0	\$0

Project #	MPPF #	Project Name	Project Category	Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
				Fund 510 - General City Development Total	\$500,000	\$0	\$0	\$0	\$0	\$0
16-10	Fire-2	Fire Station #3 Relocation	Fire	Fund 560 - Fire Development	\$60,000	\$0	\$0	\$0	\$0	\$0
				Fund 560 - Fire Development Total	\$60,000	\$0	\$0	\$0	\$0	\$0
94-45	Lib-3	Library Material Collection	Library	Fund 570 - Library Development	\$0	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
				Fund 570 - Library Development Total	\$0	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
09-15		FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 581 - Storm Drain Development	\$429,000	\$0	\$0	\$0	\$0	\$0
16-03	SD-229	Stormwater Quality Design Manual Update & Hydromodification Exemption Efforts	Storm Drain	Fund 581 - Storm Drain Development	\$150,000	\$0	\$0	\$0	\$0	\$0
20-06	SD-223	Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 581 - Storm Drain Development	\$300,000	\$0	\$0	\$0	\$0	\$0
				Fund 581 - Storm Drain Development Total	\$879,000	\$0	\$0	\$0	\$0	\$0
19-01	SW-2	GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 582 - Road Development	\$57,000	\$0	\$0	\$0	\$0	\$0
19-13	BPF-201	Gibson Road Interchange Modification	SLIF Infrastructure	Fund 582 - Road Development	\$35,000	\$0	\$0	\$0	\$0	\$0
02-28	TES-100	Traffic Engineering Services	Transportation	Fund 582 - Road Development	\$0	\$25,000	\$40,000	\$40,000	\$40,000	\$40,000
16-02	NTS-203	Install traffic signal at Freeway Drive & E. Main Street	Transportation	Fund 582 - Road Development	\$450,000	\$0	\$0	\$0	\$0	\$0
17-02	NTS-20	Install Traffic Signal at Kentucky/Cottonwood	Transportation	Fund 582 - Road Development	\$450,000	\$0	\$0	\$0	\$0	\$0
17-22	IGS-102	Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 582 - Road Development	\$2,100,000	\$509,000	\$0	\$0	\$0	\$0
20-04	NTS-300	E. Gibson Road/Harry Lorenzo Ave/Bourn Drive Traffic Signal	Transportation	Fund 582 - Road Development	\$100,000	\$1,255,000	\$0	\$0	\$0	\$0
21-14	IGS-103	SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 582 - Road Development	\$300,000	\$0	\$0	\$0	\$0	\$0
22-13	TP-3	Main Street Feasibility Project	Transportation	Fund 582 - Road Development	\$0	\$55,000	\$0	\$0	\$0	\$0
22-15	SLI-100	Pedestrian Crossing Improvement Project	Transportation	Fund 582 - Road Development	\$10,000	\$15,000	\$10,000	\$0	\$0	\$0
22-17	TP-3	Active Transportation Plan	Transportation	Fund 582 - Road Development	\$25,000	\$0	\$25,000	\$0	\$0	\$0
23-06	TSM-201	E. Gibson Road/Matmor Road Signal Modification Project	Transportation	Fund 582 - Road Development	\$0	\$550,000	\$0	\$0	\$0	\$0
23-07	NTS-107	New Traffic Signal - CR102 and Kentucky Avenue	Transportation	Fund 582 - Road Development	\$0	\$525,000	\$0	\$0	\$0	\$0
24-06	IGS-100	I-5/SR113 Freeway to Freeway	Transportation	Fund 582 - Road Development	\$439,000	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000
95-24	TP-3	Planning Analysis Studies	Transportation	Fund 582 - Road Development	\$0	\$6,000	\$40,000	\$40,000	\$40,000	\$40,000
				Fund 582 - Road Development Total	\$3,966,000	\$2,955,000	\$125,000	\$90,000	\$90,000	\$90,000
17-22		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 593 - Gibson Ranch Infrastructure	\$1,450,000	\$0	\$0	\$0	\$0	\$0
				Fund 593 - Gibson Ranch Infrastructure Total	\$1,450,000	\$0	\$0	\$0	\$0	\$0
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 594 - Spring Lake	\$476,417	\$0	\$0	\$0	\$0	\$0
				Fund 594 - Spring Lake Total	\$476,417	\$0	\$0	\$0	\$0	\$0
19-12		Spring Lake 2019 CIP Update	SLIF Infrastructure	Fund 601 - Spring Lake Administration	\$155,000	\$0	\$0	\$0	\$0	\$0
				Fund 601 - Spring Lake Administration Total	\$155,000	\$0	\$0	\$0	\$0	\$0
19-11		Spring Lake Central Park	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$510,000	\$0	\$50,000	\$0	\$0	\$0
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$670,000	\$5,239,253	\$0	\$0	\$0	\$0
				Fund 640 - SLIF Parks & Recreation Total	\$1,180,000	\$5,239,253	\$50,000	\$0	\$0	\$0
19-14		South Area Flowage Easement	SLIF Infrastructure	Fund 681 - SLIF Storm Drain	\$300,000	\$0	\$0	\$0	\$0	\$0
21-07		Storm Drain Channel south of Woodland Christian School	Storm Drain	Fund 681 - SLIF Storm Drain	\$400,000	\$0	\$0	\$0	\$0	\$0
				Fund 681 - SLIF Storm Drain Total	\$700,000	\$0	\$0	\$0	\$0	\$0
14-16		Pioneer Avenue High School Entrance to Farmer's Central Rd	SLIF Infrastructure	Fund 682 - SLIF Roads	\$2,300,000	\$0	\$0	\$0	\$0	\$0
19-01		GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 682 - SLIF Roads	\$400,000	\$0	\$0	\$0	\$0	\$0
19-13		Gibson Road Interchange Modification	SLIF Infrastructure	Fund 682 - SLIF Roads	\$1,950,000	\$415,000	\$0	\$0	\$0	\$0
24-05		County Road 25A (Parkland Ave to Meikle Ave)	SLIF Infrastructure	Fund 682 - SLIF Roads	\$0	\$135,000	\$0	\$0	\$0	\$0
21-14		SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 682 - SLIF Roads	\$0	\$1,567,082	\$0	\$0	\$0	\$0
				Fund 682 - SLIF Roads Total	\$4,650,000	\$2,117,082	\$0	\$0	\$0	\$0
				Grand Total	\$93,726,694	\$33,569,466	\$11,383,450	\$8,345,000	\$6,600,000	\$6,575,000

FY2023/24 - FY2026/27 Capital Improvement Program
By Project #

Project #	MPPF #	Project Name	Project Category	Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
02-28	TES-100	Traffic Engineering Services	Transportation	Fund 582 - Road Development	\$0	\$25,000	\$40,000	\$40,000	\$40,000	\$40,000
02-28			Transportation	Fund 507 - Measure "F"	\$0	\$25,000	\$40,000	\$40,000	\$40,000	\$40,000
06-06		Measure E/Measure F - Planning-Management	Transportation	Fund 507 - Measure "F"	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
06-14		Annual In-House Road Program Support	Transportation	Fund 507 - Measure "F"	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
06-14			Transportation	Fund 507 - Measure "F"	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
07-07		Zoning Ordinance & CEQA	General	Fund 501 - Capital Projects	\$130,000	\$0	\$0	\$0	\$0	\$0
07-07		Zoning Ordinance & CEQA	General	Fund 325 - State Grants	\$537,700	\$0	\$0	\$0	\$0	\$0
07-07			General	Fund 325 - State Grants	\$667,700	\$0	\$0	\$0	\$0	\$0
08-21		Annual Sewer Repair and Replacement	Sewer	Fund 220 - Sewer Enterprise	\$2,249,180	\$1,390,000	\$1,040,000	\$700,000	\$700,000	\$700,000
08-21			Sewer	Fund 220 - Sewer Enterprise	\$2,249,180	\$1,390,000	\$1,040,000	\$700,000	\$700,000	\$700,000
08-22		Preliminary Odor Abatement	Sewer	Fund 220 - Sewer Enterprise	\$394,500	\$10,000	\$10,000	\$0	\$0	\$0
08-22			Sewer	Fund 220 - Sewer Enterprise	\$394,500	\$10,000	\$10,000	\$0	\$0	\$0
09-15		FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 220 - Sewer Enterprise	\$5,250,000	\$0	\$0	\$0	\$0	\$0
09-15		FloodSAFE Yolo/Cache Creek Feasibility Study	Storm Drain	Fund 581 - Storm Drain Development	\$429,000	\$0	\$0	\$0	\$0	\$0
09-15			Water	Fund 210 - Water Enterprise	\$1,769,898	\$0	\$65,000	\$0	\$0	\$0
09-15		Water System Leak Detection, Maintenance & Repairs	Water	Fund 210 - Water Enterprise	\$1,769,898	\$0	\$65,000	\$0	\$0	\$0
09-23		Treatment Plant Exp-Biosolids	Sewer	Fund 220 - Sewer Enterprise	\$4,990,000	\$200,000	\$0	\$770,000	\$0	\$0
10-11		East Main Street Improvement Project	Transportation	Fund 351 - Transportation Grants	\$4,990,000	\$200,000	\$0	\$770,000	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 361 - RMRA	\$6,002,000	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 507 - Measure "F"	\$1,369,000	\$650,000	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 506 - Measure "E"	\$0	\$75,800	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 210 - Water Enterprise	\$364,838	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 220 - Sewer Enterprise	\$50,000	\$0	\$0	\$0	\$0	\$0
13-05		East Main Street Improvement Project	Transportation	Fund 220 - Sewer Enterprise	\$50,000	\$0	\$0	\$0	\$0	\$0
13-05		Water Pollution Asset Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$7,835,838	\$725,800	\$0	\$0	\$0	\$0
14-02		Replacement of Orangeberg Sewer Laterals	Sewer	Fund 220 - Sewer Enterprise	\$2,597,119	\$550,000	\$675,000	\$1,000,000	\$1,400,000	\$1,800,000
14-03		Sewer/Wastewater Treatment Master Plan	Sewer	Fund 220 - Sewer Enterprise	\$2,597,119	\$550,000	\$675,000	\$1,000,000	\$1,400,000	\$1,800,000
14-07		Large Diameter Wastewater Pipeline Repair, Replacement, & Lining	Sewer	Fund 220 - Sewer Enterprise	\$385,000	\$647,000	\$500,000	\$500,000	\$500,000	\$500,000
14-15		Pioneer Avenue High School Entrance to Farmer's Central Rd	SLIF Infrastructure	Fund 682 - SLIF Roads	\$385,000	\$647,000	\$500,000	\$500,000	\$500,000	\$500,000
14-16		Chromium 6 Investigations	Water	Fund 210 - Water Enterprise	\$841,500	\$200,000	\$0	\$0	\$0	\$0
15-04		Camarena Ball Field - Grant Match	Park Facilities	Fund 506 - Measure "E"	\$841,500	\$200,000	\$0	\$0	\$0	\$0
15-07		Install traffic signal at Freeway Drive & E. Main Street	Transportation	Fund 582 - Road Development	\$1,546,000	\$1,050,000	\$400,000	\$500,000	\$600,000	\$600,000
16-02		Stormwater Quality Design Manual Update & Hydromodification Exemption Efforts	Storm Drain	Fund 581 - Storm Drain Development	\$1,546,000	\$1,050,000	\$400,000	\$500,000	\$600,000	\$600,000
16-03		Fire Station #3 Relocation	Fire	Fund 101 - General Fund	\$2,300,000	\$0	\$0	\$0	\$0	\$0
16-10		Fire Station #3 Relocation	Fire	Fund 560 - Fire Development	\$2,300,000	\$0	\$0	\$0	\$0	\$0
16-10		Install Traffic Signal at Kentucky/Cottonwood	Transportation	Fund 582 - Road Development	\$75,000	\$0	\$0	\$0	\$0	\$0
17-02		ASR Wells #31	Water	Fund 210 - Water Enterprise	\$75,000	\$0	\$0	\$0	\$0	\$0
17-05		Recycled Water Master Plan	Water	Fund 210 - Water Enterprise	\$75,000	\$0	\$0	\$0	\$0	\$0
17-07		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 501 - Capital Projects	\$50,000	\$0	\$0	\$0	\$0	\$0
17-22		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 593 - Gibson Ranch Infrastructure	\$50,000	\$0	\$0	\$0	\$0	\$0
17-22		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 582 - Road Development	\$1,450,000	\$0	\$0	\$0	\$0	\$0
17-22		Sports Park Drive Pedestrian Overcrossing	Transportation	Fund 210 - Water Enterprise	\$2,100,000	\$509,000	\$0	\$0	\$0	\$0
17-22		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 220 - Sewer Enterprise	\$350,000	\$0	\$0	\$0	\$0	\$0
17-22			Sewer	Fund 220 - Sewer Enterprise	\$7,560,000	\$509,000	\$0	\$0	\$0	\$0

FY2023/24 - FY2026/27 Capital Improvement Program
By Project #

Project #	MPPP #	Project Name	Project Category	Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
17-23		Main Street Sanitary Sewer and Storm Repairs	Sewer	Fund 506 - Measure "E"	\$40,000	\$0	\$0	\$0	\$0	\$0
17-23					\$100,000	\$0	\$0	\$0	\$0	\$0
18-04		Park/Recreation Facility Planning	Park Facilities	Fund 506 - Measure "E"	\$65,000	\$0	\$0	\$0	\$0	\$0
18-04					\$65,000	\$0	\$0	\$0	\$0	\$0
19-01		GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 682 - SLIF Roads	\$400,000	\$0	\$0	\$0	\$0	\$0
19-01	SW-2	GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave	SLIF Infrastructure	Fund 582 - Road Development	\$57,000	\$0	\$0	\$0	\$0	\$0
19-01					\$457,000	\$0	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 361 - RMRA	\$1,436,000	\$260,000	\$1,300,000	\$1,400,000	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 507 - Measure "F"	\$1,416,000	\$0	\$500,000	\$1,100,000	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 506 - Measure "E"	\$2,753,443	\$0	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 220 - Sewer Enterprise	\$0	\$100,000	\$0	\$0	\$0	\$0
19-05		Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Transportation	Fund 210 - Water Enterprise	\$0	\$100,000	\$0	\$0	\$0	\$0
19-05					\$5,605,443	\$460,000	\$1,800,000	\$2,500,000	\$0	\$0
19-06		Traffic Calming Program	Transportation	Fund 501 - Capital Projects	\$300,000	\$100,000	\$100,000	\$100,000	\$0	\$0
19-06					\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$0
19-11		Spring Lake Central Park	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$510,000	\$0	\$50,000	\$0	\$0	\$0
19-11					\$510,000	\$0	\$50,000	\$0	\$0	\$0
19-12		Spring Lake 2019 CIP Update	SLIF Infrastructure	Fund 601 - Spring Lake Administration	\$155,000	\$0	\$0	\$0	\$0	\$0
19-12					\$155,000	\$0	\$0	\$0	\$0	\$0
19-13		Gibson Road Interchange Modification	SLIF Infrastructure	Fund 682 - SLIF Roads	\$1,950,000	\$415,000	\$0	\$0	\$0	\$0
19-13	BPF-201	Gibson Road Interchange Modification	SLIF Infrastructure	Fund 582 - Road Development	\$35,000	\$0	\$0	\$0	\$0	\$0
19-13					\$1,985,000	\$415,000	\$0	\$0	\$0	\$0
19-14		South Area Flowage Easement	SLIF Infrastructure	Fund 681 - SLIF Storm Drain	\$300,000	\$0	\$0	\$0	\$0	\$0
19-14					\$300,000	\$0	\$0	\$0	\$0	\$0
19-15		2019 Water Main Replacement Project	Water	Fund 210 - Water Enterprise	\$200,000	\$0	\$0	\$0	\$0	\$0
19-15					\$200,000	\$0	\$0	\$0	\$0	\$0
19-17		Regional Park Site	Park Facilities	Fund 501 - Capital Projects	\$100,000	\$0	\$0	\$0	\$0	\$0
19-17		Regional Park Site	Park Facilities	Fund 502 - CA State Park Grants	\$616,500	\$0	\$0	\$0	\$0	\$0
19-17					\$716,500	\$0	\$0	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 501 - Capital Projects	\$15,000	\$2,000,000	\$0	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 101 - General Fund	\$1,750,000	\$2,616,905	\$0	\$0	\$0	\$0
19-18		Southeast Area Pool Project	Park Facilities	Fund 507 - Measure "F"	\$0	\$2,500,000	\$0	\$0	\$0	\$0
19-18					\$1,765,000	\$7,116,905	\$0	\$0	\$0	\$0
19-22		Permanent Supportive Housing	General	Fund 331 - Homeless Housing	\$4,083,972	\$0	\$0	\$0	\$0	\$0
19-22					\$4,083,972	\$0	\$0	\$0	\$0	\$0
19-23		Charles Brooks Pool Bleacher Project	Park Facilities	Fund 506 - Measure "E"	\$40,000	\$0	\$0	\$0	\$0	\$0
19-23					\$40,000	\$0	\$0	\$0	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 351 - Transportation Grants	\$3,933,000	\$0	\$0	\$0	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 507 - Measure "F"	\$1,760,000	\$0	\$0	\$0	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 361 - RMRA	\$500,000	\$440,000	\$0	\$0	\$0	\$0
20-01		Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street	Transportation	Fund 506 - Measure "E"	\$1,063,617	\$0	\$0	\$0	\$0	\$0
20-01					\$7,256,617	\$440,000	\$0	\$0	\$0	\$0
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 640 - SLIF Parks & Recreation	\$670,000	\$5,239,253	\$0	\$0	\$0	\$0
20-03		2022 Spring Lake Parks Project	Park Facilities	Fund 594 - Spring Lake	\$476,417	\$0	\$0	\$0	\$0	\$0
20-03					\$1,146,417	\$5,239,253	\$0	\$0	\$0	\$0
20-04	NTS-300	E. Gibson Road/Harry Lorenzo Ave/Bourn Drive Traffic Signal	Transportation	Fund 582 - Road Development	\$100,000	\$1,255,000	\$0	\$0	\$0	\$0
20-04					\$100,000	\$1,255,000	\$0	\$0	\$0	\$0
20-06	SD-223	Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 581 - Storm Drain Development	\$300,000	\$0	\$0	\$0	\$0	\$0
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 220 - Sewer Enterprise	\$200,000	\$0	\$0	\$0	\$0	\$0
20-06		Storm Drainage Outfall Channel Outlet Structure	Storm Drain	Fund 221 - Storm Drain Enterprise	\$3,485,000	\$0	\$0	\$0	\$0	\$0
20-06					\$3,985,000	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 351 - Transportation Grants	\$3,816,000	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 361 - RMRA	\$1,127,700	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 506 - Measure "E"	\$300,000	\$0	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 507 - Measure "F"	\$210,000	\$550,000	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 210 - Water Enterprise	\$108,000	\$50,000	\$0	\$0	\$0	\$0
20-08		W. Gibson Road Safe Routes to School - West Street to CR 98	Transportation	Fund 220 - Sewer Enterprise	\$100,000	\$0	\$0	\$0	\$0	\$0
20-08					\$5,661,700	\$600,000	\$0	\$0	\$0	\$0
20-08					\$3,140,000	\$0	\$0	\$0	\$0	\$0
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 210 - Water Enterprise	\$1,800,000	\$0	\$0	\$0	\$0	\$0
21-01		2022 Water & Sewer Repair & Replacement (Pendegast & College)	Water	Fund 220 - Sewer Enterprise	\$0	\$0	\$0	\$0	\$0	\$0

Project #	MPPFP #	Project Name	Project Category	Funding Source	2022/23	2023/24	2024/25	2025/26	2026/27
21-01					\$4,940,000	\$0	\$0	\$0	\$0
21-02		Groundwater Monitoring Wells	Water	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$0	\$0
21-02		Groundwater Wells Demolition Project	Water	Fund 210 - Water Enterprise	\$1,555,000	\$0	\$0	\$0	\$0
21-05		Storm Drain Channel south of Woodland Christian School	Storm Drain	Fund 681 - SLIF Storm Drain	\$300,000	\$100,000	\$0	\$0	\$0
21-05					\$300,000	\$100,000	\$0	\$0	\$0
21-07		Local Early Action Planning (LEAP) Grant	General	Fund 325 - State Grants	\$400,000	\$0	\$0	\$0	\$0
21-08		Enterprise System Replacement	General	Fund 510 - General City Development	\$157,300	\$0	\$0	\$0	\$0
21-09		Enterprise System Replacement	General	Fund 015 - Information Systems	\$157,300	\$0	\$0	\$0	\$0
21-09		Local Roadway Safety Plan Project	Transportation	Fund 351 - Transportation Grants	\$1,751,790	\$0	\$0	\$0	\$0
21-13		Local Roadway Safety Plan Project	Transportation	Fund 507 - Measure "F"	\$2,251,790	\$0	\$0	\$0	\$0
21-13		SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 582 - Road Development	\$56,700	\$0	\$0	\$0	\$0
21-13		SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts)	Transportation	Fund 682 - SLIF Roads	\$66,700	\$0	\$0	\$0	\$0
21-14		2022 ADA Improvements	Transportation	Fund 320 - CDBG	\$300,000	\$0	\$0	\$0	\$0
22-01		2022 ADA Improvements	Transportation	Fund 507 - Measure "F"	\$1,567,082	\$0	\$0	\$0	\$0
22-01		2022 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$196,645	\$0	\$0	\$0	\$0
22-01		Storm Drainage Pump Station Emergency Generator Rehabilitation Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$25,000	\$0	\$0	\$0	\$0
22-02		Water Meter Replacement	Water	Fund 210 - Water Enterprise	\$221,645	\$10,000	\$0	\$0	\$0
22-03		2023 Water & Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$50,000	\$260,000	\$0	\$0	\$0
22-04		2023 Water & Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$50,000	\$260,000	\$0	\$0	\$0
22-04		E. Gibson Trunk Sewer Repairs	Sewer	Fund 220 - Sewer Enterprise	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
22-05		2022 Road Maintenance/Rehabilitation	Transportation	Fund 507 - Measure "F"	\$3,620,000	\$0	\$0	\$0	\$0
22-06		2022 Road Maintenance/Rehabilitation	Transportation	Fund 210 - Water Enterprise	\$100,000	\$0	\$0	\$0	\$0
22-06		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 221 - Storm Drain Enterprise	\$300,000	\$3,620,000	\$0	\$0	\$0
22-08		North Canal Pump Station Pipe Rehabilitation Project	Storm Drain	Fund 220 - Sewer Enterprise	\$0	\$170,000	\$0	\$0	\$0
22-08		Armfield-Lemen Ave REAP Grant	General	Fund 325 - Work Force Housing Grant	\$180,000	\$170,000	\$0	\$0	\$0
22-12		Main Street Feasibility Project	Transportation	Fund 351 - Transportation Grants	\$234,750	\$0	\$0	\$0	\$0
22-13		Main Street Feasibility Project	Transportation	Fund 507 - Measure "F"	\$100,000	\$0	\$0	\$0	\$0
22-13		Main Street Feasibility Project	Transportation	Fund 582 - Road Development	\$25,000	\$25,000	\$0	\$0	\$0
22-13	TP-3	East and Main Street Signal Project	Transportation	Fund 351 - Transportation Grants	\$55,000	\$25,000	\$0	\$0	\$0
22-14		East and Main Street Signal Project	Transportation	Fund 507 - Measure "F"	\$55,000	\$25,000	\$0	\$0	\$0
22-14		Pedestrian Crossing Improvement Project	Transportation	Fund 351 - Transportation Grants	\$125,000	\$25,000	\$0	\$0	\$0
22-15		Pedestrian Crossing Improvement Project	Transportation	Fund 582 - Road Development	\$158,450	\$0	\$0	\$0	\$0
22-15	SIH-100	Lower Cache Creek Flood Risk Reduction Project	Storm Drain	Fund 220 - Sewer Enterprise	\$30,000	\$148,450	\$0	\$0	\$0
22-16		Active Transportation Plan	Transportation	Fund 351 - Transportation Grants	\$188,450	\$0	\$0	\$0	\$0
22-17		Active Transportation Plan	Transportation	Fund 582 - Road Development	\$25,000	\$0	\$0	\$0	\$0
22-17	TP-3	2023 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$186,125	\$0	\$25,000	\$0	\$0
23-01		2023 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$100,000	\$0	\$0	\$0
23-01		2024 Water & Sewer Replacement	Water	Fund 210 - Water Enterprise	\$0	\$163,976	\$0	\$0	\$0
23-02		2024 Water & Sewer Replacement	Water	Fund 220 - Sewer Enterprise	\$0	\$200,000	\$0	\$0	\$0
23-02					\$0	\$600,000	\$0	\$0	\$0
23-02					\$0	\$3,600,000	\$0	\$0	\$0

FY2023/24 - FY2026/27 Capital Improvement Program
By Project #

Project #	MPPF #	Project Name	Project Category	Funding Source	Prior Year Funding	2022/23	2023/24	2024/25	2025/26	2026/27
23-03		Sewer System Hydraulic Model Update	Sewer	Fund 220 - Sewer Enterprise	\$0	\$90,000	\$0	\$0	\$125,000	\$0
23-03		Spring Lake Lift Station Pump Replacement Project	Sewer	Fund 220 - Sewer Enterprise	\$0	\$90,000	\$0	\$0	\$125,000	\$0
23-04		Storm Drainage Trash Capture Project	Storm Drain	Fund 501 - Capital Projects	\$0	\$600,000	\$0	\$0	\$0	\$0
23-05		E. Gibson Road/Matmor Road Signal Modification Project	Transportation	Fund 582 - Road Development	\$0	\$50,000	\$0	\$0	\$0	\$0
23-06	TSM-201	New Traffic Signal - CR102 and Kentucky Avenue	Transportation	Fund 582 - Road Development	\$0	\$550,000	\$0	\$0	\$0	\$0
23-07	NTS-107	2023 ADA Improvements	Transportation	Fund 320 - CDBG	\$0	\$525,000	\$0	\$0	\$0	\$0
23-08		2023 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$0	\$200,000	\$0	\$0	\$0	\$0
23-08		2024 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$25,000	\$0	\$0	\$0	\$0
23-08		2024 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$25,000	\$0	\$0	\$0	\$0
24-01		2024 ADA Improvements	Transportation	Fund 320 - CDBG	\$0	\$0	\$200,000	\$0	\$0	\$0
24-01		2024 ADA Improvements	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$25,000	\$0	\$0	\$0
24-03		Grant Planning and Application	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000
24-03		County Road 25A (Parkland Ave to Melkie Ave)	SLIF Infrastructure	Fund 682 - SLIF Roads	\$0	\$135,000	\$0	\$0	\$0	\$0
24-05		I-5/SR113 Freeway to Freeway	Transportation	Fund 582 - Road Development	\$439,000	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000
24-06	IGS-100	I-5/SR113 Freeway to Freeway	Transportation	Fund 507 - Measure "F"	\$0	\$10,000	\$0	\$0	\$0	\$0
25-01		2026 Water and Sewer Replacement Project	Water	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$200,000	\$0	\$0
25-01		2026 Water and Sewer Replacement Project	Water	Fund 220 - Sewer Enterprise	\$0	\$0	\$0	\$200,000	\$0	\$0
25-01		2025 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$0	\$1,200,000	\$0	\$0
25-02		2025 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$1,225,000	\$0	\$0
26-01		2026 Road Maintenance	Transportation	Fund 507 - Measure "F"	\$0	\$0	\$0	\$0	\$1,500,000	\$0
26-01		2026 Road Maintenance	Transportation	Fund 210 - Water Enterprise	\$0	\$0	\$0	\$0	\$25,000	\$0
94-45	Lib-3	Library Material Collection	Library	Fund 570 - Library Development	\$0	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
95-24	TP-3	Planning Analysis Studies	Transportation	Fund 582 - Road Development	\$0	\$6,000	\$40,000	\$40,000	\$40,000	\$40,000
95-24		Grand			\$93,726,694	\$33,569,466	\$11,383,450	\$8,345,000	\$6,600,000	\$6,575,000

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Fire Station #3 Relocation **Project Proponent:** Brent Meyer
Project #: 16-10 **Project Manager:** Brent Meyer
MPFP: Fire-2 **User Department:** Fire
Funding Source(s): Fund 101 - General Fund
Fund 560 - Fire Development

Project Costs

	Fund 101 - General Fund	Fund 560 - Fire Development		
Prior Year Allocation	\$1,154,000	\$60,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,154,000</u>	<u>\$60,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,214,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$114,000
By Category: Design Costs: \$0
Construction Costs: \$0
Land Acquisition: \$1,100,000

ABOUT THE PROJECT:

Project Description: The project will initiate study of the opportunities to relocate Fire Station #3 to the corner of Gibson Road and Bourne Drive.

Justification: This project is necessary to study the feasibility of locating a new fire station at Gibson and Bourne and then move forward with design and construction. The City bought the property at Gibson/Bourne (site of the former Willow Springs School) for the future Fire Station.

Pertinent Issue: A southeast area fire station associated with the Spring Lake Specific Plan build out is near being required.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Zoning Ordinance & CEQA **Project Proponent:** Community Development
Project #: 07-07 **Project Manager:** Community Development
MPFP: **User Department:** Community Development
Funding Source(s): Fund 501 - Capital Projects
Fund 325 - State Grants

Project Costs

	Fund 501 - Capital Projects	Fund 325 - State Grants		
Prior Year Allocation	\$130,000	\$537,700	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$130,000</u>	<u>\$537,700</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$667,700</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$667,700</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project involves the analysis and preparation of ordinance amendments to the Zoning Ordinance as well as any related General Plan Amendments and CEQA Analysis. The City will continue to use the services of Lisa Wise Consultants to complete the proposed project. Estimated completion September 2022.

Justification: The City of Woodland’s Zoning Ordinance implements the General Plan, sets land use regulation and implements process and procedures with regard to development review. There are areas of the code that are not internally consistent and an assessment and clarification of the development review process is required. Updates to meet state requirements, including streamlining review and approval and facilitating a variety of housing opportunities to increase overall housing supply in Woodland. Key objectives for the Zoning Code Update include: 1. Implement the 2035 General Plan and the 2021-2029 Housing Element. 2. Build upon the IZO, which served as a test for a hybrid form based approach. 3. Ensure that the code is clear, concise, intuitive, and easy to use. 4. Provide clear decision protocols and a streamlined review process. 5. Address citywide and special case situations that occur repeatedly. 6. Provide clear standards and requirements, but incorporate flexibility. 7. Allow increased intensity of development while retaining the character and scale of the community's neighborhoods. 8. Facilitate increased housing opportunities. 9. Add to economic vitality of Woodland. 10. Address previously created non-conforming conditions. 11. Address sustainability concerns including the heat island effect. 12. Respect the City fabric and groundwork that has occurred over time while reflecting current best practices in evaluation of uses, practices, and development patterns. 13. Allow change in development patterns and standards where appropriate in order to facilitate sustainability, transit, and increased housing options within the boundaries of limited land resources provided through the ULL. 14. Ensure compliance with State and Federal

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

requirements.

Pertinent Issue: Comply with State legislation to streamline review and approval of housing development. Complete a comprehensive update to the Zoning Code. Prepare any related General Plan Amendments. Conduct appropriate CEQA analysis that may be required.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Permanent Supportive Housing
Project #: 19-22
MPFP:
Funding Source(s): Fund 331 - Homeless Housing

Project Proponent: Administrative Services
Project Manager: Stephen Coyle
User Department: All Departments

Project Costs

	Fund 331 - Homeless Housing			
Prior Year Allocation	\$4,083,972	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$4,083,972</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$4,083,972</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$680,000</u>
	Construction Costs:	<u>\$3,403,972</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Partnership HealthPlan of California awarded the City of Woodland a Local Innovation Grant on Housing to support the development of micro-houses for individuals who are Medi-Cal eligible and homeless.

Justification: The City has partnered with several non-profits to work towards long-term solutions for the homeless population. Housing first is the primary goal.

Pertinent Issue:

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Local Early Action Planning (LEAP) Grant
Project Proponent: Community Development
Project #: 21-08
Project Manager: Community Development
MPFP:
Funding Source(s): Fund 325 - State Grants
User Department: Community Development

Project Costs

	Fund 325 - State Grants			
Prior Year Allocation	\$157,300	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$157,300</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$157,300</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$157,300</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Eligible activities may include: \$120,000 for the 6th Cycle Housing Element update including required workshops and stakeholder meetings; \$75,000 for an affordable housing nexus study; \$50,000 for planning documents related to re-use of the County property at 5th & Oak Streets; \$25,000 for possible site/architectural plan prototypes.

Justification: Since 1969, California has required that all local governments (cities and counties) adequately plan to meet the housing needs of everyone in the community. California's local governments meet this requirement by adopting housing plans as part of their "General Plan" (also required by the state). General plans serve as the local government's "blueprint" for how the city and/or county will grow and develop and include seven elements: land use, transportation, conservation, noise, open space, safety, and housing. The law mandating that housing be included as an element of each jurisdiction's general plan is known as the "housing-element law". The 6th Cycle Housing Element is a state mandated document that will cover the period from 2021 through 2029. In addition to the multiple requirements in state law, each community is responsible to provide adequate sites in order to meet the Regional Housing Need Assessment assigned to the City.

Pertinent Issue: The 6th Cycle Housing Element must be complete and adopted by the City Council by May 15, 2021.

CITY OF WOODLAND

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Enterprise System Replacement	Project Proponent:	Administrative Services
Project #:	21-09	Project Manager:	Scott Sawin
MPFP:	City-101	User Department:	All Departments
Funding Source(s):	Fund 510 - General City Development Fund 015 - Information Systems		

Project Costs

	Fund 510 - General City Development	Fund 015 - Information Systems		
Prior Year Allocation	\$500,000	\$1,751,790	\$0	\$0
<u>Fiscal Year</u>				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$500,000</u>	<u>\$1,751,790</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$2,251,790</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$2,251,790</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project will replace the City's Enterprise system with another Enterprise System or replace with Financial /Land Use/Permitting/Licensing/Code Enforcement modules with the best of breed approach.

Justification: The current Enterprise system was acquired and implemented during the FY2009-FY2012 time frame. Tyler Technologies (current provider of services) has notified that City that in approximately five (5) years they will stop supporting Tyler Eden, the current Enterprise System used by City staff for all Financial Accounting, Permitting, and Licensing. Staff has experienced lower levels of product support in the last few years and response times to incidents in increased. In addition, Tyler Technologies will no longer be making product enhancements/improvements to Tyler Eden and has stopped marketing the product all together.

Pertinent Issue: 1) It is important that the City begin the process of replacing the existing system. Based on the last system purchase and implementation, the RFP process/implementation of a new system could take anywhere from two (2) to three (3) years. Staff is attempting to avoid a scenario where the City is forced or rushed into a new system due to lack of proper planning. 2) City will plan to take advantage of the RPF process to acquire newer technology to improve business practices and procure a document/records management system that can be used citywide.

CITY OF WOODLAND

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Armfield-Lemen Ave REAP Grant	Project Proponent:	Community Development
Project #:	22-12	Project Manager:	TBD
MPFP:		User Department:	Community Development
Funding Source(s):	Fund 325 - Work Force Housing Grant		

Project Costs

	Fund 325 - Work Force Housing Grant			
Prior Year Allocation	\$234,750	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$234,750</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$234,750</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$234,750</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project is entirely funded by the SACOG REAP grant program. The City received these funds based on a competitive grant process.

Justification: This project will provide a neighborhood framework plan of the Armfield-Lemen REAP Grant. The plan includes public improvements, private development concepts that will be used to support neighborhood revitalization and the Yolo County Housing neighborhood development plan.

Pertinent Issue:

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Library Material Collection **Project Proponent:** Library
Project #: 94-45 **Project Manager:** TBD
MPFP: Lib-3
Funding Source(s): Fund 570 - Library Development **User Department:** Library

Project Costs

Prior Year Allocation	Fund 570 - Library Development			
	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$85,000	\$0	\$0	\$0
2023-24	\$85,000	\$0	\$0	\$0
2024-25	\$85,000	\$0	\$0	\$0
2025-26	\$85,000	\$0	\$0	\$0
2026-27	\$85,000	\$0	\$0	\$0
Subtotal	<u>\$425,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$425,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$0</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Buy books and other materials such as CDs and DVDs to meet the expanding needs of the Library generated by new development.

Justification: As the population of Woodland grows, more materials are needed to meet the educational and entertainment needs of the citizens.

Pertinent Issue: The allocation is funded by new development.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Camarena Ball Field - Grant Match

Project Proponent: Public Works

Project #: 15-07

Project Manager: TBD

MPFP:

Funding Source(s): Fund 506 - Measure "E"

User Department: Community Services

Project Costs

	Fund 506 - Measure "E"			
Prior Year Allocation	\$50,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$50,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$50,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$50,000

By Category: Design Costs: \$0

Construction Costs: \$0

Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Partial match for funds earmarked for improvements at Camarena Field. Woodland Little League (WLL) is currently working on appropriating funds from the Yocha Dehe Tribe to upgrade or replace the restrooms, ball field lighting, pathways, sanitary sewer and water lines at the facility. Although a cost is yet to be solidified, Woodland Little League estimates the project to be around \$150,000. This is considered a partnership with WLL and Yocha Dehe Tribe.

Justification: The restrooms have on-going plumbing issues that continue to be problematic. This, along with ADA issues, lighting, aging fixtures and general access issues make these improvements very important to the facility.

Pertinent Issue: These funds will not be used unless there is funding available from WLL and the Tribe.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Park/Recreation Facility Planning
Project #: 18-04
MPFP:
Funding Source(s): Fund 506 - Measure "E"

Project Proponent: Brent Meyer
Project Manager: Brent Meyer
User Department: Community Development

Project Costs

	Fund 506 - Measure "E"			
Prior Year Allocation	\$65,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$65,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$65,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$65,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Preliminary Engineering and staff time related to cost estimates for future park and recreation facilities.

Justification: The planning of future park and recreation facilities requires specialized cost estimation to ensure that adequate budget is established and projects can be prioritized based on available funding.

Pertinent Issue: With future Measure F (1/2 cent sales tax) available, adequate advance planning needs to occur before projects can be prioritized, and then designed/constructed.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Southeast Area Pool Project **Project Proponent:** Community Services
Project #: 19-18 **Project Manager:** Ed Wisniewski
MPFP: **User Department:** Community Services
Funding Source(s): Fund 501 - Capital Projects
Fund 101 - General Fund
Fund 507 - Measure "F"

Project Costs

	Fund 501 - Capital Projects	Fund 101 - General Fund	Fund 507 - Measure "F"	
Prior Year Allocation	\$15,000	\$1,750,000	\$0	\$0
Fiscal Year				
2022-23	\$2,000,000	\$2,616,905	\$2,500,000	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$2,015,000</u>	<u>\$4,366,905</u>	<u>\$2,500,000</u>	<u>\$0</u>
TOTAL	<u>\$8,881,905</u>			

Cost Estimate Pre-Design/Environmental/Studies \$15,000
By Category: Design Costs: \$1,500,000
Construction Costs: \$7,116,905
Land Acquisition: \$250,000

ABOUT THE PROJECT:

Project Description: The City has finished a pool feasibility study that has selected a pool site on Pioneer Avenue just south of Pioneer High School. The pool will use the parking in the existing high school parking lot. Current project scope includes a 25 Y x 25 M competition pool, a Rec/Activity Pool, a 4,500 sf building, and site improvements.

Justification: The pool is needed to meet demands for community pool use.

Pertinent Issue: The City has worked with the School District to come to come to agreement on a ground lease for the future pool site. This will allow the high school swim team to have convenient access to the pool for swim practices and swim meets. The City is evaluating funding options for the construction and operation of this pool facility. The General Fund includes Measure J funding. General Capital includes \$1M in ARA funding and an additional \$1M in General Fund contribution.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Charles Brooks Pool Bleacher Project **Project Proponent:** Community Services
Project #: 19-23 **Project Manager:** TBD
MPPF: **User Department:** Community Services
Funding Source(s): Fund 506 - Measure "E"

Project Costs

	Fund 506 - Measure "E"			
Prior Year Allocation	\$40,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$40,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$40,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$40,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The bleachers at the community pool do not meet current ADA requirements. The bleachers are essentially wood boards acting as a retaining wall up the slope of each hill. These boards need to continually be replaced and are also failing in their job to act as a retaining wall. Additionally, with the design/location of the bleachers and how swim meets are set up, access round the pool is limited. Replacing the bleachers will be a large capital project; however, the cost and design are unknowns.

Justification: Necessary to meet current ADA requirements.

Pertinent Issue: This project includes funding for design and staff charges to assist CSD with engineering decisions along the way.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2022 Spring Lake Parks Project **Project Proponent:** Community Development
Project #: 20-03 **Project Manager:** TBD
MPFP: **Funding Source(s):** Fund 640 - SLIF Parks & Recreation **User Department:** Community Services
Fund 594 - Spring Lake

Project Costs

Prior Year Allocation	Fund 640 - SLIF Parks & Recreation	Fund 594 - Spring Lake		
		\$670,000	\$476,417	\$0
Fiscal Year				
2022-23	\$5,239,253	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$5,909,253</u>	<u>\$476,417</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$6,385,670</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$0</u>	
By Category:	Design Costs:		<u>\$683,000</u>	
	Construction Costs:		<u>\$5,702,670</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The first phase of Spring Lake (N1), Jack Slaven (N2) and Rick Gonzales Sr. (N3) were completed in 2010 and 2018. The second phase of N1 consists of approximately 6 acres, N2 consists of 1.3 acres and N3 of 3 acres of undeveloped land. A master plan concept for parks N1 and N3 were completed in 2015. The master plans will be revisited by the City and the neighborhood prior to moving forward with project design with this project.

Justification: The Spring Lake Specific Plan requires construction of Parks as SLIF Parks funding is available. It is anticipated that the City will have funding to construct the 2nd phase of Parks N1, N2, and N3 in the 2022 construction season.

Pertinent Issue: The Cal West development deposited \$476,000 for the construction of the greenbelt on the south side of the park. This project will design and construct Phase II of the three Spring Lake Parks (Jack Slaven, Rick Gonzales Sr. and Spring Lake). This project should complete construction for all three parks.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Annual Sewer Repair and Replacement **Project Proponent:** Utility Engineering
Project #: 08-21 **Project Manager:** Tim Busch
MPFP: **User Department:** Public Works
Funding Source(s): Fund 220 - Sewer Enterprise

Project Costs

	<u>Fund 220 - Sewer Enterprise</u>			
Prior Year Allocation	\$2,249,180	\$0	\$0	\$0
Fiscal Year				
2022-23	\$1,390,000	\$0	\$0	\$0
2023-24	\$1,040,000	\$0	\$0	\$0
2024-25	\$700,000	\$0	\$0	\$0
2025-26	\$700,000	\$0	\$0	\$0
2026-27	\$700,000	\$0	\$0	\$0
Subtotal	<u>\$6,779,180</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$6,779,180</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$570,000</u>
	Construction Costs:	<u>\$6,209,180</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project is used to prioritize, design, and develop a construction project for repair of ongoing management of the collection system. Large diameter pipelines are treated separately in a similar manner. These projects will be funded from this project after identification.

Justification: Repair and replacement of sewer lines based on information obtained from Asset Management System and annual CCTV evaluations of sewer lines. This work will be coordinated with street repair work when possible, but depending on the severity of the problem, could be done in advance of scheduled street work. There are several known problem examples: sewer lines constructed from concrete, inflow and infiltration into the Gibson Road, Beamer Street, etc. These projects and others will be scheduled along with other identified problems based on criticality and budget.

Pertinent Issue: Minimize SSO's throughout the City, per the City's SSMP and the City's WDR permit. The sewer model indicates the need to reallocate sewer capacity from Beamer to Gibson Trunk sewer.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Preliminary Odor Abatement
Project #: 08-22
MPFP:
Funding Source(s): Fund 220 - Sewer Enterprise

Project Proponent: Utility Engineering
Project Manager: Tim Busch
User Department: Public Works

Project Costs

	<u>Fund 220 - Sewer Enterprise</u>			
Prior Year Allocation	\$394,500	\$0	\$0	\$0
Fiscal Year				
2022-23	\$10,000	\$0	\$0	\$0
2023-24	\$10,000	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$414,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$414,500</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$0</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$414,500</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Design odor facilities for the Wastewater Treatment Plant in order to reduce citizen complaints and facilitate business development.

Justification: Design odor facilities for the Wastewater Treatment Plant in order to reduce citizen complaints and facilitate business development.

Pertinent Issue: The present WDR for the Plant requires that nuisance complaints be kept to a minimum. Increasing density around the Plant will require that some action is taken to reduce the risk of odor complaints. Development fees for specific projects may pay all or part of the project costs.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Treatment Plant Exp-Biosolids
Project #: 10-11
MPFP:
Funding Source(s): Fund 220 - Sewer Enterprise

Project Proponent: Utility Engineering
Project Manager: Tim Busch
User Department: Public Works

Project Costs

	Fund 220 - Sewer Enterprise			
Prior Year Allocation	\$4,990,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$200,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$770,000	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$5,960,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,960,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$129,000</u>
	Construction Costs:	<u>\$5,831,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project will consist of using a loader and trucks to move dried biosolids to either the landfill or other site for use as a soil amendment.

Justification: Exceptional Quality Composted Equivalent material. It is considered suitable as a soil amendment by EPA and the State Water Resources Control Board. In other areas this material would have been used by the farming community for this purpose. Unfortunately Yolo County rules preclude this use in Yolo County. The Plan is to work with Yolo County to change this but in the meantime the WPCF needs to make a good faith effort to begin to dispose of this material as part of its Waste Discharge Requirements (WDR) Permit. Biosolids in Ponds #8 need to stabilize before they can be removed to the landfill. Pond 11 is scheduled to dry and remove biosolids in year 2021 and pond 9 is scheduled for 2022. After this work is completed, the ponds will have biosolids removed at a rate of one pond every 3 years.

Pertinent Issue: The present waste discharge requirement (WDR) for the Plant required an assessment of the evaporative pond system on the groundwater resource. Ecologic was contracted to evaluate this impact and has shown that this process does impact the groundwater under the ponds.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Water Pollution Asset Replacement Project **Project Proponent:** Public Works
Project #: 14-02 **Project Manager:** Tim Busch
MPFP: **User Department:** Public Works
Funding Source(s): Fund 220 - Sewer Enterprise

Project Costs

	Fund 220 - Sewer Enterprise			
Prior Year Allocation	\$2,597,119	\$0	\$0	\$0
Fiscal Year				
2022-23	\$550,000	\$0	\$0	\$0
2023-24	\$675,000	\$0	\$0	\$0
2024-25	\$1,000,000	\$0	\$0	\$0
2025-26	\$1,400,000	\$0	\$0	\$0
2026-27	\$1,800,000	\$0	\$0	\$0
Subtotal	<u>\$8,022,119</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$8,022,119</u>			

Cost Estimate By Category:	Pre-Design/Environmental/Studies	\$0
	Design Costs:	<u>\$300,000</u>
	Construction Costs:	<u>\$7,747,119</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: The Asset Replacement Project works to fund planned equipment replacement and balance the capital costs of equipment replacement over several years to minimize rate impacts. Projects typically include replacement of pumps, mechanical bar screen, aeration equipment, and the generator at the end of their useful life.

Justification: The City's Water Pollution Control Facility (WPCF) has numerous assets that allow the plant to work as designed. This project identifies the expected replacement of assets that will need to be replaced over the next several years. In FY20, two projects are underway under this program, the South Pond Pump Station Rehabilitation Project and the Clarifier #3 mechanism Replacement Project. The WPF Master Plan will analyze the WPCF processes and equipment and provide recommendations on future projects. Several future projects have been identified including: replacement of standby generator, replacement of YBWL pumps, rehabilitation of RAS pump station, replacement of mechanical bar screen and certain aeration process equipment, etc.

Pertinent Issue: The WPCF has several processes and equipment and operates under an NPDES permit for wastewater effluent discharge. Equipment ages and is subject to corrosion and requires eventual rehabilitation or replacement. Additionally, regulatory requirements and population growth eventually require modifications or enhancements to the WPCF processes.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replacement of Orangeberg Sewer Laterals

Project Proponent: Utility Engineering

Project #: 14-03

Project Manager: Tim Busch

MPFP:

Funding Source(s): Fund 220 - Sewer Enterprise

User Department: Public Works

Project Costs

	<u>Fund 220 - Sewer Enterprise</u>			
Prior Year Allocation	\$385,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$647,000	\$0	\$0	\$0
2023-24	\$500,000	\$0	\$0	\$0
2024-25	\$500,000	\$0	\$0	\$0
2025-26	\$500,000	\$0	\$0	\$0
2026-27	\$500,000	\$0	\$0	\$0
Subtotal	<u>\$3,032,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$3,032,000</u>			

Cost Estimate Pre-Design/Environmental/Studies

By Category:
 Design Costs:
 Construction Costs: \$3,032,000
 Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: This project will replace the factory "Y", the lateral, and the cleanout behind the walk. The plan is to use trenchless methods for the lateral using CIPP where possible. The project will offer the landowners a fixed price per foot to replace their connection if they choose.

Justification: Sewer lateral failures are the single largest cause of Sanitary Sewer overflows (SSO's) in the City. These failures can be private (non City Responsibility) or the responsibility of the City and need to be reported to the State. Orangeburg is a paper tar pipe product that is prone to failure with age, or root damage, or soil movement. It can also fail when hit by plumbing powered snakes. The City has an estimated 700 of these laterals in its inventory. Lateral work also includes rehabilitation or replacement of sewer laterals that experience failure due to cracking and root intrusion.

Pertinent Issue: Chronic failures of this material.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer/Wastewater Treatment Master Plan **Project Proponent:** Mark Cocke
Project #: 14-07 **Project Manager:** Tim Busch
MPFP: **User Department:** Community Development
Funding Source(s): Fund 220 - Sewer Enterprise

Project Costs

Fund 220 - Sewer Enterprise				
Prior Year Allocation	\$841,500	\$0	\$0	\$0
Fiscal Year				
2022-23	\$200,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,041,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,041,500</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$841,500</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Prepare a Wate Pollution Control Facility Master Plan (WPCF MP) that will identify the future direction, priorities and capital improvement projects for the City's wastewater treatment and discharge processes. The WPCF, originally constructed in 1988, has been expanded and upgraded over the past 32 years and subsequently utilizes assets and processes of varying ages. The WPCF is in need of a comprehensive evaluation in order to synchronize the most cost-effective wastewater treatment with evolving State and Federal regulations and treatment standards while preparing the WPCF to accommodate the future growth of the City.

Justification: The City is responsible for providing safe and reliable wastewater treatment and disposal services of sewage (wastewater) from homes and other facilities within the City. Continued investment in the utility system is a prerequisite for the health and safety of the community it serves as well as economic growth and prosperity in the future. City Engineering and Operations staff identify specific repair and replacement projects that keep the Facility running as designed, but a larger planning effort is necessary to predict large-scale improvements and replacements that are likely to rise in a Facility as old and as large as the WPCF.

Pertinent Issue: The City of Woodland General Plan 2035 identifies the Wastewater Facilities Master Plan (WPCF) as one of the several specific master plans to be retained and updated. The WFMP was originally drafted and adopted in 1986, before the WPCF was constructed. Currently, the WPCF is in full compliance with its NPDES discharge permit and preparation of the WPCF MP will help to ensure full compliance and cost-effective operation in the future.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Large Diameter Wastewater Pipeline
Repair, Replacement, & Lining

Project Proponent: Utility Engineering

Project #: 14-15

Project Manager: Tim Busch

MPFP:

Funding Source(s): Fund 220 - Sewer Enterprise

User Department: Public Works

Project Costs

	<u>Fund 220 - Sewer Enterprise</u>			
Prior Year Allocation	\$1,046,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$1,550,000	\$0	\$0	\$0
2023-24	\$400,000	\$0	\$0	\$0
2024-25	\$500,000	\$0	\$0	\$0
2025-26	\$600,000	\$0	\$0	\$0
2026-27	\$600,000	\$0	\$0	\$0
Subtotal	<u>\$4,696,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$4,696,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$160,000</u>
	Construction Costs:	<u>\$3,936,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Repair or replace sections of pipe as deemed necessary for structural integrity.

Justification: There are over 90,000 feet of large diameter pipelines in the City's wastewater system. Depending on the pipeline material, these pipelines are subject to failure from various mechanisms. For example, Beamer Trunk line has 3,900 feet of 30 inch diameter RCP that was installed in 1963. The downstream section was lined in 2007 due to hydrogen sulfide corrosion. This section of pipeline will be inspected in May of 2013. It is anticipated that this section will also need to be lined. This project will be installed at the end of Fy 16 and the beginning of Fy 17. There are other locations in the collection system that will be identified as deficient for various reasons. This project will identify these locations develop a repair plan and create a separate project for bidding and construction.

Pertinent Issue: Minimize SSO's throughout the City, per the City's SSMP and the City's WDR Permit.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Main Street Sanitary Sewer and Storm Repairs
Project Proponent: Utility Engineering
Project #: 17-23
Project Manager: Tim Busch
MPFP:
Funding Source(s): Fund 220 - Sewer Enterprise
Fund 506 - Measure "E"
User Department: Public Works

Project Costs

	Fund 220 - Sewer Enterprise	Fund 506 - Measure "E"		
Prior Year Allocation	\$60,000	\$40,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$60,000</u>	<u>\$40,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$100,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		\$0	
	Design Costs:		<u>\$10,000</u>	
	Construction Costs:		<u>\$90,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: the project entails excavation at the two locations on Main Street to conduct spot repairs of the sewer and storm drain lines. The work included preparation of the bid package, bidding, and construction.

Justification: City staff is continually reviewing the status of the City's sanitary sewer and storm sewer collection system. Repair and replacement of these lines is based on information obtained from the Asset management System and annual CCTV evaluation of sewer and storm collection lines. Projects are identified based on criticality and budget. Through this process, staff has identified that urgent repairs are necessary at various locations. Two pipeline failures were identified on East main Street: a storm drain failure near Walmart and a sanitary sewer failure at Pioneer Street. Both failures are forming sinkholes affecting the pavement on Main Street.

Pertinent Issue: Repair failing sewer main on Main St at Pioneer and repair failing storm main on Main St at Walmart.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: E. Gibson Trunk Sewer Repairs
Project #: 22-05
MPFP:
Funding Source(s): Fund 220 - Sewer Enterprise

Project Proponent: Utility Engineering
Project Manager: Mark Miller
User Department: Public Works

Project Costs

	Fund 220 - Sewer Enterprise			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$1,000,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,000,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies		
By Category:	Design Costs:		\$0
	Construction Costs:	\$1,000,000	
	Land Acquisition:		\$0

ABOUT THE PROJECT:

Project Description: The project generally includes 3,200 linear feet of cured-in-place pipe (CIPP) lining which will allow repairs to be made on the pipeline without open trenching down Gibson Road. The project would also reconstruct one manhole near the southbound SR-113 exit onto Gibson Road and one manhole near the northbound SR-113 on ramp. The work includes significant bypass pumping to keep the sewer system operational during the CIPP lining and manhole reconstruction, as well as significant traffic control to maintain traffic on Gibson Road while repairs are being made. The proposed schedule includes beginning design and permitting with CalTrans in FY22 and construction in late FY22 or early FY23.

Justification: The Gibson Trunk Sewer collects wastewater from the southern third of the City and conveys flows east to the City's Water Pollution Control Facility. The Gibson Trunk was constructed in 1960 using 24-inch diameter vitrified clay pipe (VCP) at depths between 10 feet and 17 feet below ground. VCP material is designed for a service life of 100 years, but significant cracks, fractures and even deformations are evident in the City's recent video assessment of a portion of the Gibson Trunk Sewer pipelines. These defects could be a result of differential ground settlement, poor installation technique, overloading due to the heavy clay soils above the pipe, or a combination. The Gibson Trunk carries a significant amount of sewage flow and these defects need to be addressed in order to maintain durability of the pipelines and reliability of the system to provide wastewater conveyance for the City. In addition to VCP repairs, there exists two manholes on either side of State Route 113 that are buried beneath the soil and are currently inaccessible. To make the necessary repairs on the Gibson Trunk, these manholes need to be exposed and raised to grade.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Rehabilitate the structural lining of the aging and defective Gibson Trunk Sewer pipeline and repair unaccessible manholes on either side of State Route 113.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer System Hydraulic Model Update **Project Proponent:** Utility Engineering
Project #: 23-03 **Project Manager:** Matt Cohen
MPFP: **User Department:** Public Works
Funding Source(s): Fund 220 - Sewer Enterprise

Project Costs

	Fund 220 - Sewer Enterprise			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$90,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$125,000	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$215,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$215,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$215,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The City maintains a sewer collection system hydraulic model that analyzes both dry weather and peak wet weather sewer flows in the system. The model is updated every 3 years to include new sewers and connections to the system, to allow for a comparison between actual and predicted flows, to predict areas of the sewer system that have inadequate capacity to convey peak wet weather flows, and to prioritize replacements.

Justification: The City's Sewer System Management Plan (SSMP) requires that the City's sewer collection system undergo a hydraulic model update on a triennial basis. The purpose is the identification of sources of infiltration and inflow (I&I) and use this information to prioritize I&I repairs and to reduce the potential for sewer system overflows (SSO). The selected repairs would be the most cost effective for reducing the operating costs for the WPCF, preserve capacity for future homes and businesses, and potentially postpone the next WPCF expansion for capacity.

Pertinent Issue: Sewer system hydraulic modeling to comply with the SSMP and Regional Water Quality Control Board requirements for sewer systems and to assist with management of the sewer collection system.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Spring Lake Lift Station Pump Replacement Project

Project Proponent: Utility Engineering

Project #: 23-04

Project Manager: Matt Cohen

MPFP:

Funding Source(s): Fund 220 - Sewer Enterprise

User Department: Public Works

Project Costs

		<u>Fund 220 - Sewer Enterprise</u>			
Prior Year Allocation		\$0	\$0	\$0	\$0
Fiscal Year					
2022-23	\$600,000	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0	\$0
Subtotal	<u>\$600,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$600,000</u>				
Cost Estimate By Category:	Pre-Design/Environmental/Studies			\$0	
	Design Costs:			<u>\$50,000</u>	
	Construction Costs:			<u>\$550,000</u>	
	Land Acquisition:			<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Replacement of two existing 90-HP submersible pumps with two new/enhanced 90-HP pumps. The project would also include a new main PLC panel, a sump termination panel, instrumentation, and site electrical materials. This work is planned to be coordinated with the proposed addition of the 3rd pump in the SLPS.

Justification: The Spring Lake Pump Station (SLPS) is 15 years old and still has all original equipment. The existing 90-HP pumps are nearing their end of life. Submersible sewage pumps typically have a life span between 15 and 20 years. The pumps will be 20 years old in 2026. The project also includes replacement of several electrical replacement parts, such as the PLC panel, sump termination panel, instrumentation, and site electrical panels.

Pertinent Issue: The pumps are nearing the end of their useful life and need to be replaced.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pioneer Avenue High School Entrance to Farmer's Central Rd
Project Proponent: Community Development
Project #: 14-16
Project Manager: Community Development
MPFP:
Funding Source(s): Fund 682 - SLIF Roads
User Department: Community Development

Project Costs

	Fund 682 - SLIF Roads			
Prior Year Allocation	\$2,300,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$2,300,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$2,300,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		\$0	
	Design Costs:		\$0	
	Construction Costs:		<u>\$2,300,000</u>	
	Land Acquisition:		\$0	

ABOUT THE PROJECT:

Project Description: Balance of widening Pioneer Avenue to 4 lanes after completion of 09-24; includes widening Pioneer Avenue to 4 lanes between HS entrance and Farmer's Central Road.

Justification: Necessary for the construction of houses in the Spring Lake Specific Plan Area and MPRA.

Pertinent Issue: Separate cost estimate not completed yet; used remaining balance of project money after completion of 09-24. Project most likely to be completed by development of Merrit Murphey property.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: GIBSON LANDSCAPE - Pioneer Avenue to Harry Lorenzo Ave
Project Proponent: Community Development
Project #: 19-01
Project Manager: TBD
MPFP: SW-2
Funding Source(s): Fund 682 - SLIF Roads
 Fund 582 - Road Development
User Department: Public Works

Project Costs

	Fund 682 - SLIF Roads	Fund 582 - Road Development		
Prior Year Allocation	\$400,000	\$57,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$400,000</u>	<u>\$57,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$457,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$0</u>	
	Design Costs:		<u>\$45,700</u>	
	Construction Costs:		<u>\$411,300</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: 2016 Draft SL CIP Update, Project 23.

Justification: Complete landscape/walk frontage.

Pertinent Issue: Length may vary depending on phasing with ramp.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Spring Lake 2019 CIP Update **Project Proponent:** Community Development
Project #: 19-12 **Project Manager:** TBD
MPFP: **User Department:** Community Development
Funding Source(s): Fund 601 - Spring Lake Administration

Project Costs

Prior Year Allocation	Fund 601 - Spring Lake Administration			
	\$155,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$155,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$155,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$155,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Update the Spring Lake CIP and associated Spring Lake Infrastructure and SLIF fee financial analysis documents as needed to justify Spring lake Infrastructure fees.

Justification: The City has an obligation to update this document based on the significant amount of construction that will be completed and accounted for over the next year.

Pertinent Issue: The City needs to keep the fee updated to make sure the correct fee is being collected.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Gibson Road Interchange Modification **Project Proponent:** Community Development
Project #: 19-13 **Project Manager:** Ed Wisniewski
MPFP: BPF-201
Funding Source(s): Fund 682 - SLIF Roads **User Department:** Public Works
Fund 582 - Road Development

Project Costs

	Fund 682 - SLIF Roads	Fund 582 - Road Development		
Prior Year Allocation	\$1,950,000	\$35,000	\$0	\$0
Fiscal Year				
2022-23	\$415,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$2,365,000</u>	<u>\$35,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$2,400,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$0
By Category: Design Costs: \$300,000
Construction Costs: \$2,100,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: This project includes the construction of a multi-use path, landscaping and frontage improvements on Gibson Road from the northbound ramp terminal to Harry Lorenzo Ave and the removal of the northbound free right turn at the SR 113/Gibson Road interchange.

Justification: This project is included in the SL CIP and is needed for adequate bicycle/pedestrian connectivity.

Pertinent Issue: SLIF Roads (Set Aside) funding availability will need to be verified with the finance department prior to expending any projects funds. There may be some portion of Caltrans right of way that will become an excess parcel as a result of this project.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: South Area Flowage Easement **Project Proponent:** Community Development
Project #: 19-14 **Project Manager:** TBD
MPFP: **User Department:** Public Works
Funding Source(s): Fund 681 - SLIF Storm Drain

Project Costs

	Fund 681 - SLIF Storm Drain			
Prior Year Allocation	\$300,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$300,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$300,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$300,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project includes the acquisition of storm flowage easement on the east and west sides of CR102 south of CR25A.

Justification: Overflow storm drainage from Willow Slough (at CR 102) has historically backup up into what is now the Spring Lake area. Due to the construction of CR 25A at a height that prevents these flows from spreading into Spring Lake, there is an increase in stormwater spread in the area south of CR25A.

Pertinent Issue: The funding set aside will be used to perform property appraisals and any engineering needed to support discussions with landowners. SLIF (Set Aside) funding availability will need to be verified with the finance department prior to expending any project funds.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: County Road 25A (Parkland Ave to Meikle Ave)

Project Proponent: Brent Meyer

Project #: 24-05

Project Manager: Miguel Chavez

MPFP:

Funding Source(s): Fund 682 - SLIF Roads

User Department: Community Development

Project Costs

	<u>Fund 682 - SLIF Roads</u>			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$135,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$135,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$135,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$33,000</u>	
	Design Costs:		<u>\$112,000</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project includes the construction of CR25A, from Parkland Avenue to Meikle Avenue. CR25A will be a 2-lane road and the project is anticipated to include storm drain utilities, street lighting and other improvements necessary for the complete roadway. Project also includes the installation of the traffic signal at the CR25A and CR102 intersection.

Justification: This project is included in the Spring Lake CIP and is needed to provide adequate traffic circulation.

Pertinent Issue:

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: FloodSAFE Yolo/Cache Creek Feasibility Study
Project Proponent: City Management

Project #: 09-15
Project Manager: Tim Busch

MPFP:
Funding Source(s): Fund 220 - Sewer Enterprise
Fund 581 - Storm Drain Development
User Department: Public Works

Project Costs

Prior Year Allocation	Fund 220 -	Fund 581 -		
	Sewer Enterprise	Storm Drain Development		
	\$5,250,000	\$429,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$5,250,000</u>	<u>\$429,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,679,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$5,679,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The project generally includes participation in the ongoing Lower Cache Creek Feasibility Study (LCCFS). The LCCFS is led by the Corps of Engineers and the City and DWR are non-federal sponsors. City and DWR are each responsible for 25% of study costs. The goal of LCCFS is to report a project that will provide 100-year flood protection to Woodland that also meets Federal NED requirements. The second effort is to work within the DWR Urban Flood Risk Reduction Program to evaluate a flood protection solution to flood risk from the YBWL. This effort is a partnership between the City and DWR, along with several other stakeholders to advance portions of a regional project with the goal of protecting Woodland from a 100-year event within the yolo Bypass. Portions of this effort are expected to be pass through costs funded by DWR and stakeholders.

Justification: This project builds on the earlier FloodSAFE Yolo work and includes a flood management plan to address flooding potential associated with both Lower Cache Creek and the Yolo Bypass.

Pertinent Issue: The Lower Cache Creeke levee system provides less than 100-year flood protection for Woodland. The levees have capacity to protect against a 30-year storm. The Yolo Bypass West Levee (YBWL) has been decertified and by definition does not provide 100-year protection to Woodland. Portions of Woodland are located in either or both the floodplains associated with these two levee systems. The intent of the project is to develop a solution to bring the City out of floodplain. A portion of the expenses for this project will be reimbursed to the City through the UFFR.

CITY OF WOODLAND

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Stormwater Quality Design Manual Update & Hydromodification Exemption Efforts	Project Proponent:	Utility Engineering
Project #:	16-03	Project Manager:	Chris Fong
MPFP:	SD-229	User Department:	Community Development
Funding Source(s):	Fund 581 - Storm Drain Development		

Project Costs

	<u>Project Costs</u>			
Prior Year Allocation	Fund 581 - Storm Drain Development			
	\$150,000	\$0	\$0	\$0
<u>Fiscal Year</u>				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$150,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$150,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$150,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Update the City's Stormwater Quality Design Standards to incorporate Low Impact Development Design Standards and to Obtain Exemption from the MS4 Permit Required Hydromodification Requirements.

Justification: The City's Stormwater Quality Design Manual was last updated in April 2006 and needs to be updated to reflect the new MS4 permit and incorporate Low Impact Development (LID) design standards. In addition to staff and consultant efforts to update the manual, funding will be used to cover the cost of a consultant to engage RWQCB staff to obtain exemption from the MS4 Permit hydromodification requirements.

Pertinent Issue: The State Water Resources Control Board adopted the General Stormwater Phase II Small Municipal Separate Storm Sewer System (MS4) Program Permit in February 2013 and it became effective on July 1, 2013. The permit specifies that Woodland shall comply with the permit requirements pursuant to timeframes identified in the permit. By July 1, 2015, the City is to update our Stormwater Design Manual to incorporate Low Impact Design Standards. By July 1, 2016, the permit would require the City to either obtain a hydromodification exemption or require all development projects to not exceed pre-development storm runoff. Effectively this will require all development projects greater than 2,500 sf to develop on-site storage of their post-stormwater flows from the site so it does not exceed pre-

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

development sotrmwater flows. Thus it is in the City's interest to obtain an exemption from the RWQCB as without an exemption, development will be harmed.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Storm Drainage Outfall Channel Outlet Structure
Project Proponent: Utility Engineering
Project #: 20-06
Project Manager: Tim Busch
MPFP: SD-223
Funding Source(s): Fund 581 - Storm Drain Development
Fund 220 - Sewer Enterprise
Fund 221 - Storm Drain Enterprise
User Department: Community Development

Project Costs

	Fund 581 - Storm Drain Development	Fund 220 - Sewer Enterprise	Fund 221 - Storm Drain Enterprise	
Prior Year Allocation	\$300,000	\$200,000	\$3,485,000	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$300,000</u>	<u>\$200,000</u>	<u>\$3,485,000</u>	<u>\$0</u>
TOTAL	<u>\$3,985,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$100,000
By Category: Design Costs: \$400,000
Construction Costs: \$3,585,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: The project generally includes excavation of the YBWL and removal of the 3 48-inch diameter CMPS's and installation of 5 72-inch diameter concrete culverts. The culvert work would include sluice gates and positive closure devices to protect lands west of the YBWL from high water in the Yolo Bypass (including the City of Woodland and Conaway Ranch). A separately funded project would relocate the WPCF sewer effluent pipe that exists above the existing culverts. The project would also reconstruct the YBWL at the culvert location. The work includes significant dewatering and environmental mitigation because the existing culverts are several feet underwater on both sides of the YBWL. Environmental permitting work is expected to take between 1 and 2 year with permits required from several agencies. The proposed schedule includes beginning design and environmental permitting work in FY20 and construction in FY23.

Justification: The entire City's sotrm drainage system outlets to the Yolo Bypass through the Outfall Channel and culverts through the Yolo Bypass West Levee (YBWL). The existing culverts were constructed around 1971 and consist of three 48-inch diameter corrugated metal pipes (CMP) with flap gates on the discharge end. Storm drainage flows have increased significanatly since 1971 due to development within the City and as a result, additional capacity is needed through the culverts crossing the YBWL. Additionally, the existing CMP's have corroded and are needing to be replaced. Agreement No. 71-518, Section 2 (h) between Investment Operating Corporation, RD2035, City of Woodland, and Yolo County obligate the City and County to permit and fund replacement and expansion of the culverts.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Replace aging and failing storm drainage pipes and add additional capacity for storm drainage through the YBWL. Yolo County has agreed to fund 26% of this project (\$925K). The County will also pay 26% of any construction change orders which will be calculated at the end of the project. Remaining cost will be paid through the City'sf ARP funds.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Storm Drain Channel south of Woodland Christian School
Project Proponent: Utility Engineering
Project #: 21-07
Project Manager: TBD
MPFP:
Funding Source(s): Fund 681 - SLIF Storm Drain
User Department: Community Development

Project Costs

	Fund 681 - SLIF Storm Drain			
Prior Year Allocation	\$400,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$400,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$400,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		\$0	
By Category:	Design Costs:		\$50,000	
	Construction Costs:		\$350,000	
	Land Acquisition:		\$0	

ABOUT THE PROJECT:

Project Description: The project will construct approximately 500' of 60" storm drain pipe.

Justification: The project is required to reduce storm drainage maintenance costs by connecting two segments of storm drainage pipe, thereby eliminating a segment of storm drainage ditch.

Pertinent Issue: This project is also needed to provide a connection from the current Woodland Christian School site to their parcel on the south side of the current Farmer's Central Ditch.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Storm Drainage Pump Station Emergency Generator Rehabilitation Project
Project Proponent: Utility Engineering
Project #: 22-02
Project Manager: Chris Fong
MPFP:
Funding Source(s): Fund 221 - Storm Drain Enterprise
User Department: Public Works

Project Costs

	Fund 221 - Storm Drain Enterprise			
Prior Year Allocation	\$50,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$260,000	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$310,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$310,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$50,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$260,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The project generally includes evaluating both the NCPS (450 kw) and EMPS (600 kw) generators and electrical components to assess ongoing reliability and any needed rehabilitation. An initial assessment has been undertaken and the recommendation from outside experts recommended replacement of both generators due to age. However, staff has determined that only the EMPS generator is in need t be replaced at this time due to reliability and performance issues. Estimates for replacing both generators have been estimated but only the EMPS needs replacment within 2 to 3 years. The NCPS generator replacement will be reconsidered at a later date (5 to 10+ years).

Justification: The North Canal Pump Station (NCPS) pumps storm water from the North Drainage Canal to the Outfall Channel. The NCPS is equipped with 2 pumps, and emergency generator, and 2-42 inch diameter discharge pipes. The emergency generators at both the North Canal Pump Station and the East Main Pump Station (EMPS) are the original generators. Together, the NCPS and EMPS provide drainage for approximately the northern 2/3 of the City. The emergency generators are essential for the operation of the storm drainage pump stations during storm events. Generators generally have a useful life of around 20-years, at which point the generators may require rehabilitation or replacement to ensure reliability.

Pertinent Issue: Maintenance of existing storm drainage infrastructure. (Originally called North Canal Pump Station Emergency Generator Rehabilitation Project).

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: North Canal Pump Station Pipe Rehabilitation Project
Project Proponent: Utility Engineering
Project #: 22-08
Project Manager: Chris Fong
MPFP:
Funding Source(s): Fund 221 - Storm Drain Enterprise
Fund 220 - Sewer Enterprise
User Department: Public Works

Project Costs

Prior Year Allocation	Project Costs			
	Fund 221 - Storm Drain Enterprise	Fund 220 - Sewer Enterprise		
	\$180,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$170,000	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$180,000</u>	<u>\$170,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$350,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$0</u>	
	Design Costs:		<u>\$30,000</u>	
	Construction Costs:		<u>\$320,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The project generally includes exposing the pipes to ascertain the extent of corrosion, including beneath the Cache Creek Settling Basin access road and then sandblasting and recoating the two discharge pipes. The new coating system would have an expected 20-year design life.

Justification: The North Canal Pump Station (NCPS) pumps storm water from the North Drainage Canal to the Outfall Channel. The NCPS provides drainage for approximately the northern 1/3 of the City. The NCPS is equipped with 2 pumps, an emergency generator, and 2-42 inch diameter discharge pipes. The two discharge pipes are welded steel and have experienced significant corrosion over time. The pipes cross the access to the Cache Creek Settling Basin and need to be maintained in the access to the Cache Creek Settling Basin and need to be maintained in accordance with various agreements between the City, County, and DWR. The pipes need to be recoated in order to extend the service life of the pipes. If the pipes are not recoated, the corrosion would continue until the pipes require replacement at a significantly higher cost.

Pertinent Issue: Maintenance of existing storm drainage infrastructure

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CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Lower Cache Creek Flood Risk Reduction Project **Project Proponent:** Utility Engineering
Project #: 22-16 **Project Manager:** Tim Busch
MPFP: **User Department:** Community Development
Funding Source(s): Fund 220 - Sewer Enterprise

Project Costs

	<u>Fund 220 - Sewer Enterprise</u>			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$900,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$900,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$900,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$900,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The Project consists of improving existing levees and constructing a new setback levee and drainage channel north of the City to prevent floodwaters emanating from Lower Cache Creek from reaching the City and to convey floodwaters downstream as quickly as feasible. Construction includes approximately 5.5 miles of new earthen levee and floodwater conveyance channel, 2.8 miles of existing levee underseepage improvements, and new elevated crossings or closure structures where the new levee intersects existing roads or railroad tracks. Upon completion, the Project would provide a 200-year level of protection and reduce the risk of flooding both within Woodland and areas of Yolo County. The overall project is led by the Corps with the City and DWR as non-Federal partners. The cost sharing methodology is that the Corps is responsible for 65% of project costs and the City and DWR are responsible for 35%. The cost sharing methodology between the City and DWR is being worked out and DWR is would be responsible for at least 70% of the non-Federal cost share. The Corps is expected to lead the design and construction of the eastern 65% of the project, schedule will be based on Federal budget appropriations. The current plan is for the City to lead design and construction of the non-Federal portion of the project, with reimbursement from DWR. This would be approximately the western 35% of the project. The City, Corps and DWR are entering into cost sharing agreements that specify the cost sharing methodology and responsibilities for project execution. The City leading a portion of the work will allow for faster completion of the project, but also, a better understanding of actual construction costs which would be then leveraged for more expeditious Federal participation.

Justification: Existing flood control levees on Lower Cache Creek ("LCC") north of the City were built in the 20th century under the assumption an additional reservoir would be constructed upstream to regulate total flows

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

in Cache Creek (CC). As a consequence of the upstream reservoir never having been built, along with other environmental, maintenance and hydrology factors, the existing LCC levees have a low level of performance relative to other levees in the overarching Sacramento River Flood Control Project. In fact, winter storms in February 2019 and the resultant flows in CC caused levee overtopping near the Town of Yolo which proved that the existing LCC levees only provide protection from roughly an 7-year storm event (i.e. a storm expected to occur at least once every 7 years). By accepting the existing LCC flood control levees as Woodland's only flood protection, the City risks significant damage to local public health, life-safety, economy and critical infrastructure as approximately 25% of Woodland is located within the CC floodplain. The Army Corps of Engineers (Corps) completed the Lower Cache Creek Feasibility Study in June 2021 and concluded that there is a Federal interest in the project. The City and the State of California Department of Water Resources (DWR) were partners in the Feasibility Study (CIP# 09-15). The Corps completed a Supplemental Environmental Impact Statement (NEPA). The City completed the Environmental Impact Report (CEQA) and approved the project in February 2021. The project has also received Federal Authorization in the 2022 Water Resources Development Act.

Pertinent Issue: California Senate Bill 5 requires a 200-year level of flood protection for urban areas and FEMA requires a 100-year level of protection for urban areas. The existing levees on Lower Cache Creek provide approximately an 7-year level of flood protection and thus do not meet the standard set by Senate Bill 5 or FEMA. Woodland is the only community within the Central Valley with significantly less than 100-year flood protection. Residents within the floodplain are required to pay for expensive flood insurance. With roughly a quarter of the City located within the Lower Cache Creek floodplain, including the WDCWA regional water treatment plant, the wastewater treatment plant, about 1,000 residences and the entire industrial area, it is clear that flooding from Lower Cache Creek poses significant risk to the economy, public health, safety and critical infrastructure in the City of Woodland and surrounding areas. At project completion, the FEMA FIRM mapping would be updated and the floodplain areas from Cache Creek would be removed Woodland and surrounding protected areas. The overall project cost estimate is \$320 million to be cost shared based on the methodology in the Corps and DWR cost sharing agreements. Initial project work is Preliminary Engineering & Design (PED) which has a budget of \$7.6 million, the Federal portion of PED funding has been secured. The project budget includes City cost share for PED activities and will be updated for future design and construction activities and cost sharing agreements.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Storm Drainage Trash Capture Project **Project Proponent:** Utility Engineering
Project #: 23-05 **Project Manager:** Chris Fong
MPFP: **User Department:** Community Development
Funding Source(s): Fund 501 - Capital Projects

Project Costs

	Fund 501 - Capital Projects			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$50,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$50,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$50,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$50,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Since all storm drainage water in the City flows into one location, the Outfall Channel, Compliance Track 1 (full capture) is the best choice for compliance. Track 1 (full capture) means no particles 5 mm or less are allowed to leave the City's storm drain system. Track 2 would require capture at each of the drainage inlets or something similar. Track 2 would significantly increase O&M costs to maintain capture devices at several hundred drainage inlets. Under Track 1, a single capture device would be constructed in the Outfall Channel to capture solids greater than 5 mm. The project generally entails: preparation of preliminary design concepts and obtaining State approval before proceeding to final design, significant environmental permitting, and construction of the storm capture device.

Justification: The City is a Phase II MS4 Permittee who will need to comply with the State's Trash Amendments for stormwater. City implementation of either Compliance Track 1 or Compliance Track 2. City is in Track 1 in which full capture means no particles 5mm or less are allowed to leave the City's storm drain system. Prior to installation, the overall technical specifications of the full capture systems must be certified by the State Water Board. Permittees will need to submit a certification request letter, including supporting documentation. These full capture BMPs are also certified for future installations unless the State Water Board determines otherwise. The State Water Board will evaluate whether Treatment Controls in the CASQA New Development and Redevelopment BMPs Handbook meet the requirements for "full capture system." The State Water Board has committed to address permittee submittals in a timely manner and will post the initial list of certified designs.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: SWRCB has approved the Trash Amendments for the Inland Surface Waters, Enclosed Bays, and Estuaries Plan which requires that within 18 months from the effective date (December 2, 2015), the Water Boards must: 1) issue new or modified Phase I&II MS4 permits incorporating the trash provisions; or, 2) issue an order via Water Code 13267 or 13383 requesting a permittee decision on whether they will use Compliance Track 1 or Track 2.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Traffic Engineering Services
Project #: 02-28
MPFP: TES-100
Funding Source(s): Fund 582 - Road Development

Project Proponent: Katie Wurzel
Project Manager: Katie Wurzel
User Department: Community Development

Project Costs

Prior Year Allocation	Fund 582 - Road Development			
	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$25,000	\$0	\$0	\$0
2023-24	\$40,000	\$0	\$0	\$0
2024-25	\$40,000	\$0	\$0	\$0
2025-26	\$40,000	\$0	\$0	\$0
2026-27	\$40,000	\$0	\$0	\$0
Subtotal	<u>\$185,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$185,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$175,000</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Examples of this could include but are not limited to the following: Traffic Safety Commission support, speed zone studies, traffic counts, customer requests. The cost could include the traffic engineering analysis, design or construction of minor traffic improvements (i.e. signing/striping or new stop signs)

Justification: New development increases traffic volume requiring more traffic engineering services to address requests for traffic calming, new traffic control devices, signal timing revision etc.

Pertinent Issue: This project is funded at \$40,000 each year, but previous years funding does not carry forward.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Measure E/Measure F - Planning-
Management

Project Proponent: Katie Wurzel

Project #: 06-06

Project Manager: Katie Wurzel

MPFP:

Funding Source(s): Fund 507 - Measure "F"

User Department: Community Development

Project Costs

	<u>Fund 507 - Measure "F"</u>			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$50,000	\$0	\$0	\$0
2023-24	\$50,000	\$0	\$0	\$0
2024-25	\$50,000	\$0	\$0	\$0
2025-26	\$50,000	\$0	\$0	\$0
2026-27	\$50,000	\$0	\$0	\$0
Subtotal	<u>\$250,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$250,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$250,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Funding to support the planning and management of the Measure E/F Road Program and the projects associated with the program. This funding is used to purchase pavement software, perform yearly road inspections, update Micropaver, scope future road rehabilitation projects and perform other program related needs.

Justification: This funding supports the program as a whole and allows the independent funding of required aspects that are not project specific

Pertinent Issue: MSF now continues the road work planning, management and maintenance that MSE was previously responsible for.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Annual In-House Road Program Support **Project Proponent:** Katie Wurzel
Project #: 06-14 **Project Manager:** Katie Wurzel
MPFP: **User Department:** Public Works
Funding Source(s): Fund 507 - Measure "F"

Project Costs

	Fund 507 - Measure "F"			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$1,000,000	\$0	\$0	\$0
2023-24	\$1,000,000	\$0	\$0	\$0
2024-25	\$1,000,000	\$0	\$0	\$0
2025-26	\$1,000,000	\$0	\$0	\$0
2026-27	\$1,000,000	\$0	\$0	\$0
Subtotal	<u>\$5,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,000,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$0
By Category: Design Costs: \$0
Construction Costs:
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Fund material and labor for work done by in-house road crews for road program support including preparatory work for the annual road maintenance and rehabilitation projects as well as maintenance work done throughout the City.

Justification: Council direction from meeting on 10-02-07. Help alleviate the funding shortfall from outside sources and to provide maintenance work at a lower overall cost.

Pertinent Issue: The Council approved this funding contingent upon City staff preparing yearly reporting as to the cost effectiveness of using in-house staff. The operational costs are included in the cost of ownership of maintaining the City's roadway system. Funding does not carry forward from year to year. For FY20-FY22, assuming \$500K to balance street maintenance funding and \$250K for materials. FY23 and forward assumes a need of \$1,000,000.

CITY OF WOODLAND

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: East Main Street Improvement Project **Project Proponent:** Katie Wurzel
Project #: 13-05 **Project Manager:** Diana Ayon
MPFP:
Funding Source(s): Fund 351- Transportation Grants **User Department:** Community Development
Fund 361 - RMRA
Fund 507 - Measure "F"

Project Costs

	Fund 351- Transportation Grants	Fund 361 - RMRA	Fund 507 - Measure "F"	Fund 506 - Measure "E"	Fund 220 Sewer	Fund 210 Water
Prior Year Allocation	\$6,002,000	\$1,369,000	\$0	\$364,838	\$50,000	\$50,000
Fiscal Year						
2022-23	\$0	\$650,000	\$75,800	\$0		
2023-24	\$0	\$0	\$0	\$0		
2024-25	\$0	\$0	\$0	\$0		
2025-26	\$0	\$0	\$0	\$0		
2026-27	\$0	\$0	\$0	\$0		
Subtotal	<u>\$6,002,000</u>	<u>\$2,019,000</u>	<u>\$75,800</u>	<u>\$364,838</u>	<u>\$50,000</u>	<u>\$50,000</u>
TOTAL	\$8,461,638	\$8,561,638				

Cost Estimate Pre-Design/Environmental/Studies \$0
By Category: Design Costs: \$550,000
Construction Costs: \$8,061,638
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Project will install bike lanes on Main Street and curb and gutter, landscape, fencing, irrigation and storm drainage on the north side of East Main Street between Pioneer Avenue and East Street. Project also includes an off-street bike path from Pioneer to Matmor.

Justification: Project is consistent with the Bicycle Transportation Plan and is needed to improve intra city bikeways, which are required before support will be given for the Woodland-Davis bikeway. Project also improves the blighted entrance to downtown and screens the railroad tracks along Main Street

Pertinent Issue: Project will improve bicycle interconnectivity of Woodland by providing bike lanes on Main Street between Pioneer Avenue and East Street. Project will also enhance the appearance of East Main Street. Some of the 351 funding comes from de-programming of the I-5/SR 113, \$1.08 M from SACOG Bike/Ped & local/regional grant. Construction is delayed until 2017/18 to match SACOG funding availability. \$100,000 was awarded from a Community Design SACOG Grant in the FY16 funding cycle. The City received \$265,000 of SHOPP funding from Caltrans for improvements on the I-5 On-ramp that will be constructed with the project.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install traffic signal at Freeway Drive & E. Main Street
Project #: 16-02
MPFP: NTS-203
Funding Source(s): Fund 582 - Road Development

Project Proponent: Katie Wurzel
Project Manager: Katie Wurzel
User Department: Community Development

Project Costs

	<u>Fund 582 - Road Development</u>			
Prior Year Allocation	\$450,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$450,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$450,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$0</u>	
	Design Costs:		<u>\$40,000</u>	
	Construction Costs:		<u>\$410,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Install traffic signal at Freeway Drive and E. Main Street.

Justification: The project is identified as a mitigation for development on Freeway Drive.

Pertinent Issue: Completion will be dependent upon traffic volumes, delay or queueing exceeding appropriate levels of service.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install Traffic Signal at Kentucky/Cottonwood
Project Proponent: Katie Wurzel
Project #: 17-02
Project Manager: Katie Wurzel
MPFP: NTS-20
Funding Source(s): Fund 582 - Road Development
User Department: Community Development

Project Costs

	<u>Fund 582 - Road Development</u>			
Prior Year Allocation	\$450,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$450,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$450,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$0</u>	
	Design Costs:		<u>\$40,000</u>	
	Construction Costs:		<u>\$410,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Install traffic signal at Kentucky Ave. and Cottonwood St. Widening not included, adequate road width for installation of a left turn lane (WB). May need small ROW take to set pole on north side of intersection.

Justification: The project is identified in the Streets Master Plan and the MPFP.

Pertinent Issue: The construction of this project is a condition of the Westwood II project.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sports Park Drive Pedestrian Overcrossing **Project Proponent:** Brent Meyer
Project #: 17-22 **Project Manager:** Sara Andreotti
MPFP: IGS-102
Funding Source(s): Fund 501 - Capital Projects **User Department:** Community Development
Fund 593 - Gibson Ranch Infrastructure
Fund 582 - Road Development

Project Costs

	Fund 501 - Capital Projects	Fund 593 - Gibson Ranch Infrastructure	Fund 582 - Road Development	Fund 210 - Water
Prior Year Allocation	\$3,660,000	\$1,450,000	\$2,100,000	\$350,000
Fiscal Year				
2022-23	\$0	\$0	\$509,000	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,660,000</u>	<u>\$1,450,000</u>	<u>\$2,609,000</u>	<u>\$350,000</u>
TOTAL	<u>\$8,069,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$0
By Category: Design Costs: \$950,000
Construction Costs: \$6,669,000
Land Acquisition: \$450,000

ABOUT THE PROJECT:

Project Description: Construct a bicycle/pedestrian overcrossing over SR113 along the Sports Park Drive/Farmers Central Road Alignment.

Justification: This project is needed to complete a bicycle/pedestrian connection along the south side of town from CR102 to Ashley Avenue. This will enable residents to access the existing north/south bike lane corridors throughout the City. This project will provide bicycle/pedestrian access to the Community Center/Sports Park and to the growth areas on the east side of SR113.

Pertinent Issue: The project has approximately \$3.66 Million in developer funding expected through individual project development agreements and reallocated Spring Lake Transit Funding. The Gibson Ranch Infrastructure Fund remaining balance will be allocated to this project. The project landscaping is not currently funded. Staff will add this cost to the SLIF set aside if sufficient funding is available

CITY OF WOODLAND

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation) **Project Proponent:** Katie Wurzel
Project #: 19-05 **Project Manager:** TBD
MPFP: **User Department:** Public Works
Funding Source(s): Fund 361 - RMRA
Fund 507 - Measure "F"
Fund 506 - Measure "E"

Project Costs

	Fund 361 - RMRA	Fund 507 - Measure "F"	Fund 506 - Measure "E"	Fund 220 - Sewer	Fund 210 Water
Prior Year Allocation	\$1,436,000	\$1,416,000	\$2,753,443	\$0	0
Fiscal Year					
2022-23	\$260,000	\$0	\$0	\$100,000	\$100,000
2023-24	\$1,300,000	\$500,000	\$0	\$0	
2024-25	\$1,400,000	\$1,100,000	\$0	\$0	
2025-26	\$0	\$0	\$0	\$0	
2026-27	\$0	\$0	\$0	\$0	
Subtotal	<u>\$4,396,000</u>	<u>\$3,016,000</u>	<u>\$2,753,443</u>	<u>\$100,000</u>	<u>\$100,000</u>
TOTAL	\$10,265,443	\$10,365,443			

Cost Estimate Pre-Design/Environmental/Studies \$100,000
By Category: Design Costs: \$500,000
Construction Costs: \$9,765,158
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Project will rehabilitate Matmor Road from E. Main Street to Gibson Road and Gum Avenue from East Street to Matmor Road. Improvements include rehabilitation of the existing asphalt roadway, repair of damaged curb, gutter and sidewalk as needed and improvements to ADA access at intersections within the corridors. The project will widen and improve delineation of the existing bike lanes to encourage bicycle transportation to nearby shopping centers and elementary schools within the project area. The estimated useful life of the project is 15-20 years.

Justification: Matmor Road and Gum Avenue are known to be failing and are identified in the City's Pavement Management System as having PCI less than or equal to 55. The roadways are both corridors that carry significant local and regional vehicular traffic as well as local bicycle traffic accessing adjacent neighborhoods, shopping centers, schools, parks and the Yolo County Fairgrounds.

Pertinent Issue: The project will repair existing failing roadways within the City. Work will be coordinated with major utility repair work to maximize cost efficiencies for the road and utility programs. Revenue projections for RMRA are as follows: FY18: \$325,000 (actual received \$349,323), FY19: \$900,000 (actual received \$1,108,104), FY20: \$1 million, FY21: \$1.14 million. This project will likely begin construction in FY23 and conclude in FY24. This allows adequate revenue to build project in its entirety.

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Gibson Road Bicycle/Pedestrian Mobility Project - East to West Street
Project Proponent: Katie Wurzel
Project #: 20-01
Project Manager: Diana Ayon
MPFP:
Funding Source(s): Fund 351- Transportation Grants
Fund 507 - Measure "F"
Fund 361 - RMRA
User Department: Community Development

Project Costs

	Fund 351- Transportation Grants	Fund 507 - Measure "F"	Fund 361 - RMRA	Fund 506 - Measure "E"
Prior Year Allocation	\$3,933,000	\$1,760,000	\$500,000	\$1,063,617
Fiscal Year				
2022-23	\$0	\$0	\$440,000	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,933,000</u>	<u>\$1,760,000</u>	<u>\$940,000</u>	<u>\$1,063,617</u>
TOTAL	<u>\$7,696,617</u>			

Cost Estimate By Category:	Pre-Design/Environmental/Studies	<u>\$10,000</u>
	Design Costs:	<u>\$825,000</u>
	Construction Costs:	<u>\$7,221,617</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Project will rehabilitate the pavement on Gibson Road between East and West Streets. Improvements include pavement rehabilitation, improved bike lanes, sidewalk repairs, ADA ramp improvements and traffic signal improvements.

Justification: Part of the on-going pavement rehabilitation program.

Pertinent Issue: Project was awarded grant funding through the 2018 SACOG Local Regional Funding round. State/Federal funding source has yet to be determined. The total grant amount is \$3.933 M. Grant match will be \$1.7M of MSF funding.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: E. Gibson Road/Harry Lorenzo Ave/Bourn Drive Traffic Signal

Project Proponent: Brent Meyer

Project #: 20-04

Project Manager: TBD

MPFP: NTS-300

Funding Source(s): Fund 582 - Road Development

User Department: Public Works

Project Costs

	Fund 582 - Road Development			
Prior Year Allocation	\$100,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$1,255,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,355,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,355,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$150,000</u>
	Construction Costs:	<u>\$1,205,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project includes placing a traffic signal at the Bourn Drive/E. Gibson Road/Harry Lorenzo Avenue intersection. The signal will need to provide emergency vehicle access due to its proximity to the fire station. The project also includes the modification of the median island on E. Gibson Road in order to accommodate eastbound/westbound left turn lanes.

Justification: This signal is required to provide access for the future fire station planned for the northeast corner of the Bourn Drive/E. Gibson Road/Harry Lorenzo Avenue intersection. It is also needed to provide vehicle access for Spring Lake and the Tech Park.

Pertinent Issue: A portion of the project funding will likely be needed in the near term in order to reimburse any advanced underground work associated with the development south of E. Gibson Road from Harry Lorenzo Avenue to Pioneer Avenue.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: W. Gibson Road Safe Routes to School - West Street to CR 98
Project Proponent: Katie Wurzel
Project #: 20-08
Project Manager: Diana Ayon
MPFP:
Funding Source(s): Fund 351- Transportation Grants
 Fund 361 - RMRA
 Fund 506 - Measure "E"
User Department: Public Works

Project Costs

	Fund 351- Transportation Grants	Fund 361 - RMRA	Fund 506 - Measure "E"	Fund 507 - Measure "F"	Fund 210 Water	Fund 220 Sewer
Prior Year Allocation	\$3,816,000	\$1,127,700	\$300,000	\$210,000	\$108,000	100,000
Fiscal Year						
2022-23	\$0	\$0	\$0	\$550,000	\$50,000	
2023-24	\$0	\$0	\$0	\$0		
2024-25	\$0	\$0	\$0	\$0		
2025-26	\$0	\$0	\$0	\$0		
2026-27	\$0	\$0	\$0	\$0		
Subtotal	<u>\$3,816,000</u>	<u>\$1,127,700</u>	<u>\$300,000</u>	<u>\$760,000</u>	<u>\$158,000</u>	<u>\$100,000</u>
TOTAL	\$6,003,700	\$6,261,700				

Cost Estimate Pre-Design/Environmental/Studies \$0
By Category: Design Costs: \$485,000
 Construction Costs: \$5,776,000
 Land Acquisition: \$0

ABOUT THE PROJECT:

Project Project will rehabilitate the pavement on W. Gibson Road between West Street and CR 98.
Description: Improvements include pavement rehabilitation, improved bike lanes, narrowed travel lanes, sidewalk repairs, ADA ramps, signal improvements, road diet and a pedestrian actuated lighted crossing at California.

Justification: The pavement on Gibson Road is failing beyond maintenance levels.

Pertinent Issue: Project was awarded grant funding through the 2018 and 2019 SACOG funding rounds and received a total State/Federal grant amount of \$3,816,000.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Local Roadway Safety Plan Project **Project Proponent:** Katie Wurzel
Project #: 21-13 **Project Manager:** Sara Andreotti
MPFP: **User Department:** Community Development
Funding Source(s): Fund 351- Transportation Grants
Fund 507 - Measure "F"

Project Costs

	Fund 351- Transportation Grants	Fund 507 - Measure "F"		
Prior Year Allocation	\$56,700	\$10,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$6,000	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$56,700</u>	<u>\$16,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$72,700</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$56,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: The goal of the project is to expand the City's Systemic Safety Analysis Report, concluded in early 2020 and develop an LRSP. Included in the scope of the LRSP are the following: identify key stakeholders and engage them in the development of the LRSP; update collision data; reevaluate and update countermeasures if necessary and develop an Implementation Plan consistent with the LRSP.

Justification: The goal of the Roadway Safety Plan (LRSP) grant is to help local agencies identify safety projects to submit for HSIP funding consideration. The City was awarded \$56,700 in LRSP funding with a \$10,000 local match.

Pertinent Issue: HSIP Cycle 11 will be required for an agency to be able to apply for HSIP funding.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: SR 113/CR 25A Ultimate Interchange Modifications (Roundabouts) **Project Proponent:** Community Development
Project #: 21-14 **Project Manager:** Ed Wisniewski
MPFP: IGS-103 **User Department:** Community Development
Funding Source(s): Fund 582 - Road Development Fund 682 - SLIF Roads

Project Costs

Prior Year Allocation	Fund 582 - Road Development	Fund 682 - SLIF Roads		
		\$300,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$1,567,082	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$300,000</u>	<u>\$1,567,082</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,867,082</u>			

Cost Estimate Pre-Design/Environmental/Studies \$300,000
By Category: Design Costs: \$1,567,082
 Construction Costs: \$0
 Land Acquisition:

ABOUT THE PROJECT:

Project Description: The project will reconstruct the existing State Route 113/County Road 25A interchange to modify the intersections from stop control to single lane roundabouts with bypass lanes from CR25A to southbound/northbound ramps. Currently re-evaluating traffic modeling assumptions to determine if an interim project is required to facilitate build-out of SL and a portion of WRTP. Currently entering the Project Report phase for the ultimate project. Expecting design phase to begin in early 2023, construction in FY 2024/25 depending on rate of development in WRTP.

Justification: The project proposes to reconstruct the existing State Route (SR) 113/County Road (CR) 25A interchange to address growth related traffic demand triggered by the Woodland Research and Technology Park specific plan area as well as build-out of Spring Lake.

Pertinent Issue: Interim project (CIP 20-05) to be terminated. Transfer approximately \$1.575 in remaining 20-05 funding (SLIF Roads) to this project. 25% of the project cost will be paid from the Road Development Fund (582). The remaining funding will come from WRTP development. At some predetermined level of development of the Tech. Park, the requirement to construct these modifications will be triggered and developers will need to fund the project in order to proceed with development.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2022 ADA Improvements
Project #: 22-01
MPFP:
Funding Source(s): Fund 320 - CDBG
 Fund 210 - Water Enterprise
 Fund 507 - Measure "F"

Project Proponent: Katie Wurzel
Project Manager: Diana Ayon
User Department: Public Works

Project Costs

	<u>Fund 320 - CDBG</u>	<u>Fund 210 - Water Enterprise</u>	<u>Fund 507 - Measure "F"</u>	
Prior Year Allocation	\$196,645	\$25,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$10,000	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$196,645</u>	<u>\$25,000</u>	<u>\$10,000</u>	<u>\$0</u>
TOTAL	<u>\$231,645</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$25,000</u>
	Construction Costs:	<u>\$206,645</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Construct ADA improvements - curb ramps, driveways and sidewalk to improve existing pedestrian paths in compliance with the ADA and the City's transition plan.

Justification: CDBG funded project to bring corners into ADA compliance.

Pertinent Issue:

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2022 Road Maintenance/Rehabilitation
Project #: 22-06
MPFP:
Funding Source(s): Fund 507 - Measure "F"
 Fund 210 - Water Enterprise

Project Proponent: Katie Wurzel
Project Manager: TBD
User Department: Public Works

Project Costs

	Fund 507 - Measure "F"	Fund 210 - Water Enterprise		
Prior Year Allocation	\$100,000	\$25,000	\$0	\$0
Fiscal Year				
2022-23	\$900,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,000,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,025,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$200,000</u>
	Construction Costs:	<u>\$825,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description:

Justification: Addressing ongoing street maintenance.

Pertinent Issue: These annual projects will maintain a zone of the City each year according to the schedule laid out in the Road Report. Work in the yearly zone will be coordinated with the City's utility branch in order to reduce disruption to the residents.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Main Street Feasibility Project **Project Proponent:** Katie Wurzel
Project #: 22-13 **Project Manager:** Clara Olmedo
MPFP: TP-3
Funding Source(s): Fund 351- Transportation Grants **User Department:** Community Development
Fund 507 - Measure "F"
Fund 582 - Road Development

Project Costs

Prior Year Allocation	Fund 351- Transportation Grants	Fund 507 - Measure "F"	Fund 582 - Road Development	
		\$100,000	\$25,000	\$0
Fiscal Year				
2022-23	\$0	\$0	\$55,000	\$0
2023-24	\$0	\$25,000	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$100,000</u>	<u>\$50,000</u>	<u>\$55,000</u>	<u>\$0</u>
TOTAL	<u>\$205,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$205,000
By Category:	Design Costs:	<u>\$0</u>
	Construction Costs:	<u>\$0</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Project will study the feasibility of a road diet on Main Street from Walnut to West streets to extend the existing downtown streetscape improvements to the west.

Justification: Main Street is a major arterial roadway that provides access to freeways, local roads and a number of destinations across the city. The proposed section of the corridor also provides acces to many businesses located in the Downtown core area adjacent to the project limits. One of he highest priorities for the City of Woodlnad is to provide for alternative modes of transportation. The proposed project will be consistent with recent improvements made to Main Street and the surrounding area to improve the corridor to a complete street.

Pertinent Issue: The feasibility study aims to address safety issues on Main Street between West Street and Walnut Street and will evaluate the feasibility of a "road diet" - reducing the number of travel lanes - by evaluating the existing traffic volumes, actual required number of lanes and evaluating the potential that this would improve safety. Reallocating travel lanes to other purposes may create a better match with how the street is currently used and how people would like it to be used in the futrue.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: East and Main Street Signal Project **Project Proponent:** Katie Wurzel
Project #: 22-14 **Project Manager:** Clara Olmedo
MPFP: **User Department:** Community Development
Funding Source(s): Fund 351- Transportation Grants
Fund 507 - Measure "F"

Project Costs

Prior Year Allocation	Project Costs			
	Fund 351- Transportation Grants	Fund 507 - Measure "F"		
	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$158,450	\$30,000	\$0	\$0
2023-24	\$0	\$148,450	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$158,450</u>	<u>\$178,450</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$336,900</u>			
Cost Estimate	Pre-Design/Environmental/Studies		\$0	
By Category:	Design Costs:		<u>\$40,000</u>	
	Construction Costs:		<u>\$296,900</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: E. Main Street Signal Modification Project includes signal upgrade modifications for the intersection of East and Main Street. This will include the installation of pedestrian actuation, and installation of vehicle actuation on the minor street. By installing pedestrian and vehicle actuation, the red phase for major street will be reduced.

Justification: Project is grant funded through the Highway Safety Improvement Program (HSIP).

Pertinent Issue: Although there as been several attempts to improve this intersection, there is no quantitative data available to show that these improvements have reduced collisions in the intersection, in the last five years of data the number of collisions have not been reduced. This intersection is still ranked as the number 5 high-risk intersection in the City.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pedestrian Crossing Improvement Project **Project Proponent:** Katie Wurzel
Project #: 22-15 **Project Manager:** Clara Olmedo
MPFP: SII-100
Funding Source(s): Fund 351- Transportation Grants **User Department:** Community Development
Fund 582 - Road Development

Project Costs

Prior Year Allocation	Project Costs			
	Fund 351- Transportation Grants	Fund 582 - Road Development		
	\$250,000	\$10,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$15,000	\$0	\$0
2023-24	\$0	\$10,000	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$250,000</u>	<u>\$35,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$285,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		\$0	
	Design Costs:		<u>\$35,000</u>	
	Construction Costs:		<u>\$250,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: These improvements would upgrade existing crossings from the older style circular flashing beacon to the more highly visible RRFB. Additionally, the upgrade of the speed feedback signs would convert the currently solar powered units to full AC power, which virtually eliminates the downtime the units currently experience during inclement weather and when the foliage is in full bloom and the solar panels cannot fully charge the units.

Justification: Project is grant funded through the Highway Safety Improvement Program (HSIP). The project includes installation of Rectangular Rapid Flashing Beacons (RRFB) and AC Powered Speed Feedback Signs at pedestrian crossings near elementary schools. The project locations include existing crossings at Dingle, Maxell, Zamora and Gibson Elementary schools.

Pertinent Issue:

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2023 Road Maintenance
Project #: 23-01
MPFP:
Funding Source(s): Fund 507 - Measure "F"
 Fund 210 - Water Enterprise

Project Proponent: Katie Wurzel
Project Manager: Diana Ayon
User Department: Public Works

Project Costs

	Fund 507 - Measure "F"	Fund 210 - Water Enterprise		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$100,000	\$63,976	\$0	\$0
2023-24	\$1,000,000	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,100,000</u>	<u>\$63,976</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,163,976</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$150,000</u>
	Construction Costs:	<u>\$1,013,976</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Road maintenance consisting of slurry seal, microsurfacing, cape seals or other pavement surface treatments.

Justification: Addressing ongoing pavement maintenance.

Pertinent Issue: These annual projects will maintain a zone of the City each year according to the schedule laid out in the Road Report. Work in the yearly zone will be coordinated with the City's utility branch in order to reduce disruption to the residents.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: E. Gibson Road/Matmor Road Signal Modification Project
Project Proponent: Community Development
Project #: 23-06
Project Manager: Ed Wisniewski
MPFP: TSM-201
Funding Source(s): Fund 582 - Road Development
User Department: Community Development

Project Costs

Prior Year Allocation	Fund 582 - Road Development			
	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$550,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$550,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$550,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$0</u>	
	Design Costs:		<u>\$61,603</u>	
	Construction Costs:		<u>\$488,397</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project includes modifications to the existing traffic signal to add phasing for protected left turns in the NB and SB directions. Improvements include mast arm replacement and changing to camera detection.

Justification: The signal modifications are triggered by growth related to development of the 37 acre property south of the mall site (Prudler site).

Pertinent Issue: Per the development agreement, traffic signal improvements are reimbursable through the road development fund. Funding may be needed as soon as FY22/23 as completion of this improvement is a condition of the first phase of development (with first final map).

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: New Traffic Signal - CR102 and Kentucky Avenue

Project Proponent: Katie Wurzel

Project #: 23-07

Project Manager: TBD

MPFP: NTS-107

Funding Source(s): Fund 582 - Road Development

User Department: Public Works

Project Costs

Prior Year Allocation	Fund 582 - Road Development			
	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$525,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$525,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$525,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	<u>\$0</u>
By Category:	Design Costs:	<u>\$75,000</u>
	Construction Costs:	<u>\$450,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Install new traffic signal at CR 102 and Kenucky Avenue.

Justification: Install traffic signal based upon meeting signal warrants.

Pertinent Issue: Increased traffic volumes in the area due to build out trigger signal warrants.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2023 ADA Improvements **Project Proponent:** Katie Wurzel
Project #: 23-08 **Project Manager:** Diana Ayon
MPFP: **User Department:** Community Development
Funding Source(s): Fund 320 - CDBG
Fund 210 - Water Enterprise

Project Costs

	Fund 320 - CDBG	Fund 210 - Water Enterprise		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$200,000	\$25,000	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$200,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$225,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		\$0	
By Category:	Design Costs:		<u>\$25,000</u>	
	Construction Costs:		<u>\$200,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Construct ADA improvements - curb ramps, driveways and sidewalk to improve existing pedestrian paths in compliance with the ADA and the City's transition plan.

Justification: CDBG funded project to bring corners into ADA compliance.

Pertinent Issue:

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2024 Road Maintenance **Project Proponent:** Katie Wurzel
Project #: 24-01 **Project Manager:** Diana Ayon
MPPF:
Funding Source(s): Fund 507 - Measure "F" **User Department:** Public Works
Fund 210 - Water Enterprise

Project Costs

	Fund 507 - Measure "F"	Fund 210 - Water Enterprise		
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$400,000	\$25,000	\$0	\$0
2025-26	\$600,000	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,000,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,025,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$0
By Category: Design Costs: \$50,000
Construction Costs: \$975,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Road maintenance consisting of slurry seal, microsurfacing, cape seals or other pavement surface treatments.

Justification: Addressing on-going pavement maintenance.

Pertinent Issue: These annual projects will maintain a zone of the City each year according to the schedule laid out in the Road Report.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2024 ADA Improvements **Project Proponent:** Katie Wurzel
Project #: 24-03 **Project Manager:** Diana Ayon
MPFP:
Funding Source(s): Fund 320 - CDBG **User Department:** Community Development
Fund 210 - Water Enterprise

Project Costs

	Fund 320 - CDBG	Fund 210 - Water Enterprise		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$200,000	\$25,000	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$200,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$225,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		\$0	
By Category:	Design Costs:		<u>\$25,000</u>	
	Construction Costs:		<u>\$200,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Construct ADA improvements - curb ramps, driveways and sidewalk to improve existing pedestrian paths in compliance with the ADA and the City's transition plan.

Justification: CDBG funded project to bring corners into ADA compliance.

Pertinent Issue:

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Grant Planning and Application **Project Proponent:** Community Development
Project #: 24-04 **Project Manager:** Clara Olmedo
MPFP: **User Department:** Community Development
Funding Source(s): Fund 507 - Measure "F"

Project Costs

	<u>Fund 507 - Measure "F"</u>			
Prior Year Allocation	\$0	\$0	\$0	\$0
<u>Fiscal Year</u>				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$25,000	\$0	\$0	\$0
2024-25	\$25,000	\$0	\$0	\$0
2025-26	\$25,000	\$0	\$0	\$0
2026-27	\$25,000	\$0	\$0	\$0
Subtotal	<u>\$100,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$100,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$100,000</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Funding to support the planning and application for grant funding to build improvements to local streets. This funding will only be used to fund the costs associated with applications where the primary match funding source will be Measure F.

Justification: The Measure F program is dedicated, in part, to the maintenance and rehabilitation of city streets. The Community Development Engineering Division applies for grants to fund the maintenance and rehabilitation of city streets. This project funding supports the overall program and allows the funding of this work which is not directly tied to a specific funded project.

Pertinent Issue: Without a funding source for this necessary work, an imbalance is created in the capital program and the 508 budget.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: I-5/SR113 Freeway to Freeway **Project Proponent:** Brent Meyer
Project #: 24-06 **Project Manager:** Brent Meyer
MPFP: IGS-100 **User Department:** Community Development
Funding Source(s): Fund 507 - Measure "F"
Fund 582 - Road Development

Project Costs

	Fund 507 - Measure "F"	Fund 582 - Road Development		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$10,000	\$19,982	\$0	\$0
2023-24	\$0	\$10,000	\$0	\$0
2024-25	\$0	\$10,000	\$0	\$0
2025-26	\$0	\$10,000	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$10,000</u>	<u>\$49,982</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$59,982</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$59,982</u>	
	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project originated in 2000 and originally had a project # of 00-06. Due to financial system conversion, this project received a new project number and available budget was moved. The project includes the construction of the freeway to freeway connectors from northbound I-5 southbound SR113.

Justification: Project is needed to serve regional traffic growth and to maintain adequate level of service on Main Street and other routes that are used until the connectors are built. The project is identified in the Streets Master Plan.

Pertinent Issue: There is an agreement with Caltrans that enables us to maintain the land parcels necessary for the future project. Project funding/timing has been moved out into the 10-20 year time horizon.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2025 Road Maintenance **Project Proponent:** Katie Wurzel
Project #: 25-02 **Project Manager:** Diana Ayon
MPFP: **Funding Source(s):** Fund 507 - Measure "F" **User Department:** Community Development
Fund 210 - Water Enterprise

Project Costs

	Fund 507 - Measure "F"	Fund 210 - Water Enterprise		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$1,200,000	\$25,000	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,200,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,225,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$0
By Category: Design Costs: \$200,000
Construction Costs: \$1,025,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Road maintenance consisting of slurry seal, microsurfacing, cape seals or other pavement surface treatments.

Justification: Addressing ongoing pavement maintenance.

Pertinent Issue: These annual projects will maintain a zone of the City each year according to the schedule laid out in the Road Report. Work in the yearly zone will be coordinated with the City's utility branch in order to reduce disruption to the residents.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2026 Road Maintenance **Project Proponent:** Katie Wurzel
Project #: 26-01 **Project Manager:** Diana Ayon
MPFP: **Funding Source(s):** Fund 507 - Measure "F" **User Department:** Community Development
Fund 210 - Water Enterprise

Project Costs

	Fund 507 - Measure "F"	Fund 210 - Water Enterprise		
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$1,500,000	\$25,000	\$0	\$0
Subtotal	<u>\$1,500,000</u>	<u>\$25,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,525,000</u>			

Cost Estimate Pre-Design/Environmental/Studies \$0
By Category: Design Costs: \$200,000
Construction Costs: \$1,325,000
Land Acquisition: \$0

ABOUT THE PROJECT:

Project Description: Road maintenance consisting of slurry seal, microsurfacing, cape seals or other pavement surface treatments.

Justification: Addressing ongoing pavement maintenance

Pertinent Issue: These annual projects will maintain a zone of the City each year according to the schedule laid out in the Road Report. Work in the yearly zone will be coordinated with the City's utility branch in order to reduce disruption to the residents.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Planning Analysis Studies
Project #: 95-24
MPFP: TP-3
Funding Source(s): Fund 582 - Road Development

Project Proponent: Brent Meyer
Project Manager: Katie Wurzel
User Department: Public Works

Project Costs

Prior Year Allocation	Fund 582 - Road Development			
	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$6,000	\$0	\$0	\$0
2023-24	\$40,000	\$0	\$0	\$0
2024-25	\$40,000	\$0	\$0	\$0
2025-26	\$40,000	\$0	\$0	\$0
2026-27	\$40,000	\$0	\$0	\$0
Subtotal	<u>\$166,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$166,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$0</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: This project includes studies necessary to implement various Specific Plans, the General Plan, and examine the proposed circulation changes to support future development. Studies may include, but are not limited to parking plans, signal coordination plans, traffic impact studies, and proposed circulation changes and may be more than \$20,000, but are assumed to have an average cost of \$20,000. This project can also be used to plan and perform preliminary engineering for future projects (so that we can have "shelf-ready" projects.)

Justification: This project is required to support City projects with transportation and traffic data and analysis during planning and design phases.

Pertinent Issue: FY 14 priority will be on an update to the Bicycle Master Plan and performing miscellaneous traffic counts as needed to monitor circulation.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Water System Leak Detection, Maintenance & Repairs

Project Proponent: Utility Engineering

Project #: 09-23

Project Manager: Tim Busch

MPFP:

Funding Source(s): Fund 210 - Water Enterprise

User Department: Public Works

Project Costs

	<u>Fund 210 - Water Enterprise</u>			
Prior Year Allocation	\$1,769,898	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$65,000	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,834,898</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,834,898</u>			

Cost Estimate	Pre-Design/Environmental/Studies	<u>\$0</u>
By Category:	Design Costs:	
	Construction Costs:	<u>\$1,834,898</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Conduct repairs and install upgrades to the City's water system as part of the annual repair and upgrade work. Project may include the following types of work: elimination of undersized pipes, rehabilitation of unlined cast iron pipe, replacement of rusted service lines, elimination of pipe looping deficiencies, and valve replacement.

Justification: Water mains and valves must be repaired on an on-going basis. The water distribution system is evaluated and coordinated with the street rehab work to minimize cost and damage to the streets. The City has over 24 miles of 2-inch diameter water pipes constructed prior to 1965, in addition to several miles of older water mains dating back to the early 1900's.

Pertinent Issue: Efforts will be made to coordinate work with sanitary sewer repairs and road rehabilitation work; however, depending upon the criticality of various water related issues, timing may not always coincide.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: ASR Wells #31 **Project Proponent:** Utility Engineering
Project #: 17-05 **Project Manager:** Tim Busch
MPFP: **User Department:** Public Works
Funding Source(s): Fund 210 - Water Enterprise

Project Costs

	Fund 210 - Water Enterprise			
Prior Year Allocation	\$5,557,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$5,557,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$5,557,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	<u>\$0</u>
By Category:	Design Costs:	<u>\$445,000</u>
	Construction Costs:	<u>\$5,112,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: The new ASR well would replace the existing Well 6, which was constructed in 1976. The site is adjacent to the transmission main on West Street and will effectively distribute water on the west side of the City. The site is also expected to be a good producing aquifer. The project involves drilling a new well and construction on the ASR capable well and pumphouse. The ASR well is anticipated to utilize the design of Well 29 with minor modifications. The work will be completed in 2 bid packages, one for the below ground well work and the second for the well edquipping and pumphouse.

Justification: Construction of Aquifer Storage and Recover (ASR) capable wells was evaluated as a component of the surface water project with three ASR wells anticipated initially. Wells #28,#29, and #30. Ultimately 4 ASR wells are needed. The intent is to use ASR wells in conjunction with blending wells and WDCWA surface water to meet the City's water demands.

Pertinent Issue: ASR is planned to be part of the City's water supply portfolio. ASR wells provide long term storage for large quantities of Sacramento River water to be used to meet peak demands and during droughts. A large portion of the City has water mains well over 50-years old and unlined cast iron pipes. These pipes do not react well with changes in water chemistry. The native groundwater is more corrosive than surface water and will contribute to destabilization of the existing pipe scale if use din the distribution system directly. Wate chemistry the contributes to corrosion include: ORP in native groundwater is 2.5 times surface water, chlorides levels in native groundwater are 3.6 times surface water, and salinity in native groundwater is 4 times surface water. Additionally, hardness in native

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

groundwater is 6.5 times that of surface water, which in combination with other constituents found in groundwater, would be immediately noticed by customers if used. The use of native groundwater wells directly into the distribution system is planned for emergency use only or during severe droughts. The plan instead is to utilize surface water from WDCWA, blending wells, and ASR wells to meet the City's needs.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2019 Water Main Replacement Project **Project Proponent:** Utility Engineering
Project #: 19-15 **Project Manager:** Tim Busch
MPFP: **User Department:** Public Works
Funding Source(s): Fund 210 - Water Enterprise

Project Costs

	Fund 210 - Water Enterprise			
Prior Year Allocation	\$200,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$200,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$200,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$0</u>	
By Category:	Design Costs:		<u>\$200,000</u>	
	Construction Costs:			
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Based on the prioritization, this project was designed to repair and replace water mains and laterals in a residential area between CR24A and Gibson Road including 6th Street, Archer Street, Archer Pl, Donner, Sherman, and a portion of El Dorado. This is an area with two-inch (2”) cast iron water mains located behind sidewalks and a high frequency of water main breaks and water quality issues. The project will construct new eight-inch (8”) mains in the street and connect the residences with new polyethylene services. Approximately 7,000 lineal feet of water main and 150 residential services will be replaced.

Justification: City Engineering and Operations staff identified several locations in the City that have the greatest occurrence of water main and lateral breaks and leaks, and prioritized the areas for repair and replacement. The areas prioritized for replacement are streets with two-inch (2”) cast iron water mains located behind sidewalks. The majority of these water mains were constructed between 1917 and 1954 and are in need of replacement. The 2” water mains have been experiencing an increasing number of breaks in recent years. The City has approximately 130,000 lineal feet of streets with 2” diameter cast iron pipe that were installed prior to 1965. This is the third phase of a multi-year project which will annually identify locations for water and sewer repair and replacement.

Pertinent Issue: Current funding is for design only. Staff will be requesting approximately \$2.8 million in construction funding in fall 2018 once an engineer's estimate is complete.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2022 Water & Sewer Repair & Replacement (Pendegast & College)

Project Proponent: Utility Engineering

Project #: 21-01

Project Manager: Tim Busch

MPFP:

Funding Source(s): Fund 210 - Water Enterprise
Fund 220 - Sewer Enterprise

User Department: Community Development

Project Costs

Prior Year Allocation	Fund 210 -	Fund 220 -		
	Water Enterprise	Sewer Enterprise		
	\$3,140,000	\$1,800,000	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,140,000</u>	<u>\$1,800,000</u>	<u>\$0</u>	<u>\$0</u>

TOTAL \$4,940,000

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	\$300,000
	Construction Costs:	<u>\$4,640,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: This project will repair and replace the water mains and laterals on Pendegast St. from McKinley Ave. to Fourth St., on Elm St. from Pendegast to Cross Streets, on College St. from Marshall Ave. to Pendegast St., and on Fourth St. between Gum Ave. and Pendegast St. This is an area with 2" cast iron water mains located behind sidewalks with typically an 8" diameter main in the street. These mains are notorious for problems such as breaks and leaks. Approximately 5,940 linear feet of mainline water pipe will be replaced by this project. The existing sewer system on Pendegast St. consists of a single, shallow-buried 6" sewer collection main. This main needs to be replaced with a deeper pipeline in order to achieve acceptable slope conditions. In addition, this sewer is more than 119 years old and contains significant defects that need to be addressed. The sewer work will involve construction of more than 3,000 linear feet of new sewer main and 50 laterals.

Justification: This project is part of an ongoing multi-year program to replace water and sewer pipes that have exceeded their service life.

Pertinent Issue: Reallocate sewer flow capacity and replace aging and failing water distribution and sewer collection facilities.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Groundwater Monitoring Wells **Project Proponent:** Utility Engineering
Project #: 21-02 **Project Manager:** Tim Busch
MPFP: **User Department:** Community Development
Funding Source(s): Fund 210 - Water Enterprise

Project Costs

	Fund 210 - Water Enterprise			
Prior Year Allocation	\$1,555,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$1,555,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,555,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		\$0	
By Category:	Design Costs:		\$0	
	Construction Costs:		<u>\$1,555,000</u>	
	Land Acquisition:		\$0	

ABOUT THE PROJECT:

Project Description: The work would include the installation of 4 new monitoring wells at various locations within the City. The work includes construction of 1 sonic cored well to allow for aquifer material gradation testing and 3 mud rotary bored wells. Generally, the wells would be drilled approximately 500 feet deep with boreholes up to 20-inches in diameter. The wells would be equipped with SCADA to allow for electronic tracking of data and to minimize field staff time.

Justification: The City has 3 ASR wells that inject treated drinking water into an aquifer layer roughly 450 feet below the surface. As part of the management of the stored drinking water, a network of monitoring wells is necessary for tracking of water quality and regional movement of groundwater. The information from the monitoring wells is also shared with the Yolo Subbasin Groundwater Agency as part of the Sustainable Groundwater Management Act.

Pertinent Issue: The information received from these monitoring wells helps with tracking local and regional groundwater trends including: depth to water, direction and rate of groundwater flow, and water quality to assist with the management of the ASR Program.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Groundwater Wells Demolition Project **Project Proponent:** Utility Engineering
Project #: 21-05 **Project Manager:** Tim Busch
MPFP: **User Department:** Community Development
Funding Source(s): Fund 210 - Water Enterprise

Project Costs

	Fund 210 - Water Enterprise			
Prior Year Allocation	\$300,000	\$0	\$0	\$0
Fiscal Year				
2022-23	\$100,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$400,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$400,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		\$0	
By Category:	Design Costs:		\$0	
	Construction Costs:		<u>\$400,000</u>	
	Land Acquisition:		\$0	

ABOUT THE PROJECT:

Project Description: Up to three wells are planned for demolition due to age of the well and water quality concerns. The work generally includes removal of above ground facilities and destruction of the wells in accordance with County and State requirements. The wells have already been disconnected from the water system, and electrical and SCADA equipment have already been removed.

Justification: The City of Woodland switched its main water supply source from groundwater to treated surface water in June 2016. The majority of the existing wells have remained as a backup water supply to surface water. However, certain wells have been slated for destruction for several reasons including: increasing nitrate levels to near or above the Maximum Contaminant Limit, more stringent State requirements on chromium-6, and condition of the wells. With completion of the 3 ASR wells, blending wells, and reliability of water supplied by WDCWA, it is unlikely that these wells would be used for City water supply. Due to the condition of the wells and inability to pump to waste, expensive upgrades would be necessary to use the wells as a water supply well.

Pertinent Issue: State and County regulations require unused wells to be destroyed.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Water Meter Replacement **Project Proponent:** Utility Engineering
Project #: 22-03 **Project Manager:** Mark Miller
MPEP: **User Department:** Public Works
Funding Source(s): Fund 210 - Water Enterprise

Project Costs

	<u>Fund 210 - Water Enterprise</u>			
Prior Year Allocation	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$200,000	\$0	\$0	\$0
2023-24	\$200,000	\$0	\$0	\$0
2024-25	\$200,000	\$0	\$0	\$0
2025-26	\$200,000	\$0	\$0	\$0
2026-27	\$200,000	\$0	\$0	\$0
Subtotal	<u>\$1,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$1,000,000</u>			
Cost Estimate	Pre-Design/Environmental/Studies		<u>\$0</u>	
By Category:	Design Costs:		<u>\$0</u>	
	Construction Costs:		<u>\$1,000,000</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: By year 2025, approximately 12,000 water meters will have been in service for over 15 years and are in need of replacement. Some older water meters have lead components that would also need to be replaced with low lead fittings. Depending on the type of meter and whether it contains lead, meter replacement could entail a range of activities from replacement of the meter register to replacement of the meter assembly.

Justification: The City has over 17,000 water meters of varying ages. Over time, the water meters lose accuracy and under report water usage. Under reported water usage results in lost revenue because customers would be billed for less than actual water use. Recent State laws regarding water use reporting require the City to track "lost water" and endeavor to reduce the amount of lost water from water systems. Under reported water usage increases "lost water" and increases difficulty in compliance with State regulations. Water meters have a useful life of approximately 15 years and are in need of replacement when they are over 15 years old.

Pertinent Issue: Replace water meters for accurate reporting of water usage and removal of potential lead components from the water distribution system.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2023 Water & Sewer Replacement Project **Project Proponent:** Utility Engineering
Project #: 22-04 **Project Manager:** Mark Miller
MPFP: **User Department:** Public Works
Funding Source(s): Fund 210 - Water Enterprise
Fund 220 - Sewer Enterprise

Project Costs

Prior Year Allocation	Fund 210 - Water Enterprise	Fund 220 - Sewer Enterprise		
		\$200,000	\$100,000	\$0
Fiscal Year				
2022-23	\$3,620,000	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,820,000</u>	<u>\$100,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$3,920,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$400,000</u>
	Construction Costs:	<u>\$3,520,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Based on water main replacement prioritization, this project was scoped to repair and replace the water mains and laterals on Second, Third, Fourth and Fifth Streets in the vicinity between Pendegast Street and Lincoln Avenue. The existing back-of-sidewalk water mains will be eliminated in favor of a new main in the street with new polyethylene laterals. After identifying the areas for water replacement, City Engineering and Operations staff assessed the condition of the sewers in the vicinity to determine the amount of rehabilitation required. Most repairs will be made with cured-in-place pipe lining, but some excavation of sewer mains and laterals will occur. Fourth Street in particular will require some open-trenching as it contains two parallel sewer mains that will be combined in order to reduce maintenance frequency.

Justification: This project is part of an ongoing multi-year program to replace aging water and sewer pipes that are defective and/or have exceeded their service life. City Engineering and Operations staff identified locations in the City that have the greatest occurrence of water main and service lateral breaks and leaks, and prioritized those areas for repairs. The water pipes in this project area are over 60 years old and have been experiencing an increase in mainline breaks over recent years. Approximately 6,300 feet of water main will be replaced. This is also an area of the City with 2-inch diameter water mains buried behind the sidewalk; these mains are notorious for leaks and breaks due to their material condition and shallow depth. Sewer pipes in this area are vitrified clay material installed over 100 years ago and contain a slew of fractures, cracks and other defects. Most sewer repairs will be performed without trenching, but some open-cut repairs will be in order.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Water main and lateral breaks have been more frequent over recent years in this area. To reduce project costs, disruption to the public and damage to streets, the project will coordinate sewer system improvements to occur with the water system repairs including sewer main structural lining, open-cut of Orangeburg-material service laterals, and abandonment of redundant features.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2024 Water & Sewer Replacement
Project #: 23-02
MPFP:
Funding Source(s): Fund 210 - Water Enterprise
 Fund 220 - Sewer Enterprise

Project Proponent: Utility Engineering
Project Manager: Mark Miller
User Department: Public Works

Project Costs

Prior Year Allocation	Fund 210 - Water Enterprise	Fund 220 - Sewer Enterprise		
		\$0	\$0	\$0
Fiscal Year				
2022-23	\$200,000	\$200,000	\$0	\$0
2023-24	\$3,000,000	\$600,000	\$0	\$0
2024-25	\$0	\$0	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$3,200,000</u>	<u>\$800,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$4,000,000</u>			

Cost Estimate	Pre-Design/Environmental/Studies	\$0
By Category:	Design Costs:	<u>\$400,000</u>
	Construction Costs:	<u>\$3,600,000</u>
	Land Acquisition:	<u>\$0</u>

ABOUT THE PROJECT:

Project Description: Based on water main replacement prioritization, this project was scoped to repair and replace the water mains and laterals on Cross Street between Elm Street and Third Street and on College and First Streets in the vicinity between Pendegast Street and Lincoln Avenue. The existing back-of-sidewalk water mains will be eliminated in favor of a new main in the street with new polyethylene laterals. After identifying the areas for water replacement, City Engineering and Operations staff will assess the condition of the sewers in the vicinity to determine the amount of rehabilitation required. Most sewer repairs will be made with cured-in-place pipe lining, but some excavation of sewer mains and laterals will occur.

Justification: This project is part of an ongoing multi-year program to replace aging water and sewer pipes that are defective and/or have exceeded their service life. City Engineering and Operations staff identified locations in the City that have the greatest occurrence of water main and service lateral breaks and leaks, and prioritized those areas for repairs. The water pipes in this project area are over 60 years old and have been experiencing an increase in mainline breaks over recent years. Approximately 6,000 feet of water main will be replaced. This is also an area of the City with 2-inch diameter water mains buried behind the sidewalk; these mains are notorious for leaks and breaks due to their material condition and shallow depth. Sewer pipes in this area are vitrified clay material installed in the year 1900 and contain several fractures, cracks and other defects. Most sewer repairs will be performed without trenching, but some open-cut repairs will be in order.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Water main and lateral breaks have been more frequent over recent years in this area. To reduce project costs, disruption to the public and damage to streets, the project will coordinate sewer system improvements to occur concurrently with the water system repairs including sewer main structural lining and the open-cut replacement of any severe mainline defects and Orangeburg-material service laterals.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: 2026 Water and Sewer Replacement Project
Project Proponent: Utility Engineering
Project #: 25-01
Project Manager: Mark Miller
MPFP:
Funding Source(s): Fund 210 - Water Enterprise
Fund 220 - Sewer Enterprise
User Department: Public Works

Project Costs

Prior Year Allocation	Fund 210 -	Fund 220 -		
	Water Enterprise	Sewer Enterprise		
	\$0	\$0	\$0	\$0
Fiscal Year				
2022-23	\$0	\$0	\$0	\$0
2023-24	\$0	\$0	\$0	\$0
2024-25	\$200,000	\$200,000	\$0	\$0
2025-26	\$0	\$0	\$0	\$0
2026-27	\$0	\$0	\$0	\$0
Subtotal	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	<u>\$400,000</u>			
Cost Estimate By Category:	Pre-Design/Environmental/Studies		<u>\$0</u>	
	Design Costs:		<u>\$400,000</u>	
	Construction Costs:		<u>\$0</u>	
	Land Acquisition:		<u>\$0</u>	

ABOUT THE PROJECT:

Project Description: Based on water main replacement prioritization, this project was scoped to repair and replace the water mains and laterals on North and Elliot Streets in the vicinity between West and Elm Streets. The existing back-of-sidewalk water mains will be eliminated in favor of a new main in the street with new polyethylene laterals. After identifying the areas for water replacement, City Engineering and Operations staff will assess the condition of the sewer in the vicinity to determine the appropriate amount of rehabilitation required. Most sewer repairs will be made with cured-in-place pipe lining, but some excavation of sewer mains and laterals will occur.

Justification: This project is part of an ongoing multi-year program to replace aging water and sewer pipes that are defective and/or have exceeded their service life. City Engineering and Operations staff identified locations in the City that have the greatest occurrence of water main and service lateral breaks and leaks, and prioritized those areas for repairs. The water pipes in this project area were installed in the 1950s and 1960's and have been experiencing an increase in mainline breaks over recent years. Approximately 5,500 feet of water main will be replaced. This is also an area of the City with 2-inch diameter water mains buried behind the sidewalk; these mains are notorious for leaks and breaks due to their material condition and shallow depth. Sewer pipes in this area are vitrified clay material installed between 90 and 120 years ago and contain a plethora of fractures, cracks and other defects. Most sewer repairs will be performed without trenching, but some open-cut repairs will be in order.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Pertinent Issue: Water main and lateral breaks have been more frequent over recent years in this area. To reduce overall project costs, disruption to the public and damage to streets, the project will coordinate sewer system improvements to occur with the water system repairs including sewer main structural lining, and open-cut of severe mainline defects and Orangeburg-material service laterals.

DEBT SERVICE SCHEDULE

Debt Type	Name	Original Amount	Outstanding Principal 6/30/23	Annual Debt Service (Principal & Interest)	Year of Final Payment	Final Interest Rate	Source of Repayment	Use of Proceeds
Revenue Bond	Wastewater Revenue Bonds, Refunding Series 2014 (Junior Lien)	\$ 33,825,000	\$ 1,440,000	\$ 2,538,000	2024	4.000%	Sewer enterprise revenues	Refunded the 2002 Lease Revenue Bonds and the 2005 Wastewater Lease Revenue Bonds. Bond refunded during FY22 for final payoff in 2024
Revenue Bond	Lease Revenue Bonds Refunding, Series 2014	\$ 15,484,042	\$ 4,386,585	\$ 1,533,865	2026	2.900%	Park development fees Fire development fees	Refunded the 2005 LRB, which constructed the Community Senior Center and Fire Station #1
Revenue Bond	Wastewater Revenue Bonds, Refunding Series 2017	\$ 9,550,677	\$ 5,878,605	\$ 798,000	2031	2.380%	Sewer enterprise revenues	Refunded the 2009 Wastewater Revenue Bonds
Revenue Bond	2017 Subordinate Refunding Water Revenue Bonds, Series A	\$ 22,870,000	\$ 19,585,000	\$ 1,435,000	2039	5.000%	Water enterprise revenues	Refunded payments on water rights to Conaway Preservation Group (public offering)
Revenue Bond	2017 Subordinate Refunding Water Revenue Bonds, Series B	\$ 2,414,055	\$ 1,882,509	\$ 155,000	2039	5.000%	Water enterprise revenues	Refunded payments on water rights to Conaway Preservation Group (private placement)
Revenue Bond	Water Revenue Refunding Bond, Series 2021	\$ 13,205,000	\$ 12,365,000	\$ 898,981	2041	2.200%	Water enterprise revenues	Refunded 2011 Water Revenue Bonds
Revenue Bond	Wastewater Revenue Bonds, Refunding Series 2022 (Federally Taxable Convertible)	\$ 23,134,477	\$ 22,885,906	\$ 2,500,000	2035	3.600%	Sewer enterprise revenues	Refunded 2014 Wastewater Revenue Bonds
Mello-Roos	Gibson Ranch CFD Refunding Bond, Series 2004	\$ 2,510,000	\$ 600,000	\$ 226,795	2025	5.875%	Special assessments in Gibson Ranch	Construction of infrastructure in the Gibson Ranch area
Mello-Roos	Gibson Ranch CFD Refunding Bond, Series 2014	\$ 9,360,000	\$ 2,110,000	\$ 996,196	2025	3.440%	Special assessments in Gibson Ranch	Refunded the Gibson Ranch CFD Series 2001, Series 2003 and Series 2004.
Mello-Roos	Spring Lake CFD Refunding Bonds, Series 2013	\$ 29,805,000	\$ 17,908,050	\$ 2,132,000	2034	4.400%	Special assessments in Spring Lake	Refunding of 2004-1 CFD, which constructed backbone infrastructure in Spring Lake
Mello-Roos	Spring Lake Special Tax Bonds, Series 2016	\$ 26,800,000	\$ 24,389,100	\$ 1,125,000	2045	3.950%	Special assessments in Spring Lake	Refunded outstanding private placement debt and proceeds for reimbursement to property owners and construction of backbone infrastructure
Mello-Roos	Spring Lake Special Tax Bonds, Series 2019	\$ 21,490,000	\$ 19,759,400	\$ 1,300,000	2049	4.470%	Special assessments in Spring Lake	Proceeds for reimbursement to property owners and construction of infrastructure
Mello-Roos	Spring Lake Special Tax Bonds, Series 2021	\$ 22,000,000	\$ 21,665,000	\$ 1,000,000	2050	3.130%	Special assessments in Spring Lake	Proceeds for reimbursement to property owners and construction of infrastructure
Loan	California Department of Public Health	\$ 7,419,500	\$ 4,372,929	\$ 473,757	2033	2.507%	Water enterprise revenues	Installation of Water Meters
Loan	California Department of Public Health	\$ 31,503,088	\$ 19,946,690	\$ 1,617,740	2038	1.788%	Water enterprise revenues	Local projects for Surface Water project
Loan	California Department of Public Health	\$ 111,358,449	\$ 78,442,739	\$ 6,165,182	2038	1.788%	Water enterprise revenues	Share of regional Surface Water Project (loan officially for the WDCWA)
Loan	California State Water Resources Board	\$ 21,397,336	\$ 14,530,866	\$ 763,094	2046	1.900%	Sewer enterprise revenues	WPCF aeration project
Loan	California State Water Resources Board	\$ 951,881	\$ 633,363	\$ 34,248	2045	1.900%	Sewer enterprise revenues	WPCF aeration project
Loan	California State Water Resources Board	\$ 1,383,430	\$ 1,083,705	\$ 60,729	2045	1.900%	Sewer enterprise revenues	WPCF aeration project
Loan	California State Water Resources Board	\$ 2,191,947	\$ 1,470,972	\$ 69,244	2047	1.000%	Water enterprise revenues	Recycled water project
Lease	Oshkosh Capital Lease	\$ 2,262,524	\$ -	\$ 260,082	2023	2.400%	General fund contributions	Purchase of fire apparatus
Lease	Oshkosh Capital Lease #2	\$ 1,138,496	\$ 101,705	\$ 136,963	2024	3.500%	General fund contributions	Purchase of fire apparatus
Lease	National Cooperative Leasing	\$ 861,772	\$ -	\$ 137,679	2023	3.700%	Enterprise fund contributions	Purchase of sewer/drain cleaning trucks
Lease	Umpqua Bank	\$ 253,949	\$ 11,504	\$ 41,651	2023	3.700%	General fund/L&L District	Purchase of hybrid tree-trimming truck
Lease	National Cooperative Leasing	\$ 187,683	\$ 101,705	\$ 23,459	2028	4.000%	Gas Tax/L&L District/Enterprise Funds	Purchase of aerial truck
Lease	National Cooperative Leasing	\$ 571,067	\$ 258,673	\$ 93,195	2026	3.990%	Enterprise Funds	Purchase of VacCon equipment
SUCCESSOR AGENCY DEBT								
Tax Allocation Bond	Redevelopment Tax Allocation Bonds Series 2018	\$ 6,381,800	\$ 4,473,100	\$ 500,000	2034	2.930%	Redevelopment Property Tax Trust Fund Payments	Refunding of the 2007 Tax Allocation Bonds.
Loan	Cal HFA Loan	\$ 1,000,000	\$ 329,469	\$ 100,000	2023	3.000%	Redevelopment Property Tax Trust Fund Payments	Passed through for construction of Casa del Sol mobile home park improvements
Loan	Cal HFA Loan	\$ 1,550,000	\$ 77,500	\$ -	2023	3.000%	Redevelopment Property Tax Trust Fund Payments	Passed through for construction of Heritage Oaks Apartments
Loan	Cal HFA Loan	\$ 1,250,000	\$ -	lump sum	2017	3.500%	Redevelopment Property Tax Trust Fund Payments	Passed through to USAA Properties

SUMMARY

1. The City will strive to maintain a minimum General Fund balance reserve equal to 20% of budgeted revenue (excluding Measure F revenue).
2. The City will maintain a balanced operating budget in each fund. Appropriations of available fund balance will be limited to “one-time” non-recurring expenditures.
3. Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases should not be approved which exceed recurring revenue growth. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures.
4. The Water and Sewer Enterprise Funds will have revenues (customer charges, interest income and all other income) sufficient to meet all cash operating expenses, capital expenses, prescribed cash reserves and debt service coverage requirements set forth in related bond covenants.
5. All Internal Service Funds will have revenues (intra-City user charges, interest income and other income) sufficient to meet all cash operating expenses and capital expenses. Such revenues shall also be sufficient to maintain cash reserves, which approximate the balance in accumulated depreciation.
6. The City will maintain appropriate reserves in the Employee Benefits, Dental/Vision, Disability Program, General Liability Insurance, and Workers’ Compensation Insurance Fund to meet statutory requirements and actuarially projected needs.
7. The City will strive to maintain a minimum cash working capital reserve equal to 20% of each of the Water and Sewer Enterprise Funds’ operating budgets. In addition, a cash capital improvement reserve will be maintained for capital improvement projects, as determined in the respective rate studies.
8. The City will maintain a long-range fiscal perspective through the use of an Annual Operating Budget, five-year Capital Improvement Program and multi-year revenue and expenditure forecasting.
9. Major capital improvement projects will be funded using the most financially prudent method available. Such methods include:
 - Traditional long-term financing (bond issues)
 - “Pay As You Go” financing (using recurring revenues only)
 - Combination of debt financing and “Pay As You Go” financing
 - Using cash accumulated in excess of policy requirements
10. A Fiscal Impact Statement will be provided with each staff report submitted to the City Council as part of the City Council agenda process.
11. The City will comply with all the requirements of “Generally Accepted Accounting Principles.”
12. The City will annually review and adopt a formal set of Investment Policies.
13. The City will strive to pay competitive market level compensation to its employees.

INVESTMENT POLICY

It is the policy of the City of Woodland to invest public funds in a prudent manner which will provide maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public funds. Within these parameters, funds will be invested to optimize investment return.

The purpose of this document is to set forth the City's policies guiding prudent investment of temporarily idle funds and to establish guidelines and objectives for suitable investments including delegation of authority, prudence, monitoring and reporting, policy review, diversification, eligible securities, safekeeping, collateralization, selection of depositories, brokers/dealers and glossary of terms.

POLICY: It is the policy of the City of Woodland to maximize the productive use of assets entrusted to its care and to invest and manage those public funds wisely and circumspectly. The surplus funds shall be invested in accordance with the provisions of Article 1 and 2 of Chapter 4 of Part 1 of Division 2 of Title 5 of the California Government Code (53600-53997). Unless otherwise noted, all section references are to the California Government Code.

SCOPE: This investment policy applies to the City of Woodland's Surplus Funds, as defined by Section 536-1. Surplus Funds means those funds which are not required for the City of Woodland's immediate necessities as defined in Section 53601.

BACKGROUND & ANALYSIS:

1.0 **PURPOSE:** The Investment Policy is designed to provide guidelines for the prudent investment of the City's surplus funds.

2.0 **GOAL:** The goal of the Investment Policy is to enhance the economic status of the City while prudently protecting its pooled cash and also complying with this investment policy and California Government Code Sections 53600 through 53659, which governs investments for municipal governments. Although pursuit of interest earnings on investment is an appropriate City goal, the primary consideration is preservation of capital resources. Thus, the City's yield objective is to achieve a reasonable rate of return rather than the maximum generation of income that might expose the City to unacceptable levels of risk.

3.0 **OBJECTIVE:** The City shall attempt to invest funds to the fullest extent possible and at the highest possible yield while satisfying the criteria for investment selection outlined below.

4.0 **INVESTMENT POLICY:** The City has the fiduciary responsibility to maximize the productive use of assets entrusted to its care and to invest and manage those public funds wisely and circumspectly. In determining individual investment placements, the following factors shall be considered in priority order: safety, liquidity, and yield.

4.1 **SAFETY:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk as summarized below.

4.1.1 **CREDIT RISK** – This is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

4.1.1.1 Limiting investment to the safest types of securities;

4.1.1.2 Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the City will do business;

4.1.1.3 Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

4.1.2 INTEREST RATE RISK – This is the risk that the market value of securities in the portfolio will fall due to changes in the general interest rates. Interest rate risk may be mitigated by:

4.1.2.1 Structuring the investment portfolio such that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity;

4.1.2.2 Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

4.2 LIQUIDITY: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with the cash needs to meet anticipated demands. A portion of the portfolio should be placed in local government investment pools (such as LAIF), which offer same-day liquidity for short-term funds.

4.3 YIELD: The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk of constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. Securities shall not be sold prior to maturity with the following exceptions:

4.3.1 A declining credit security, which could be sold early to minimize loss of principal;

4.3.2 A security swap, which would improve the quality, yield, or target duration of the portfolio;

4.3.3 A capital gain that would be realized to better position the overall portfolio to achieve investment policy goals.

5.0 STANDARDS:

5.1 RESPONSIBILITY: The City Treasurer (as well as other City employees delegated by her) acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely basis and the liquidity and the purchase of securities are carried out in accordance with the terms of this policy. The City Treasurer and his/her staff shall recognize that the investment portfolio is subject to public review and evaluation.

5.1.1 Cash Review – the Treasurer or her delegate will review the cash balances and the investment portfolio daily, or as needed; items reviewed should include: bank account balances, maturing investments, debt service and other large periodic cash disbursements.

5.2 PRUDENT INVESTOR STANDARD: The City Treasurer and such employees as she may direct to make investments (see Section 5.4) are subject to the prudent investor standard set out under Section 53600.3. The City Treasurer or her delegate, acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments, as defined in Section 53600.3.1.

5.3 GOVERNMENT CODE: Government Code Sections 16481.2, 53601, 53635, and 53646 of the State of California regulate the investment policies of jurisdictions within the State. The City of Woodland will adhere to these provisions in developing and implementing the City's investment policies and practices.

5.4 ETHICS AND CONFLICT OF INTEREST: Officers and employees involved in the investment process shall not engage in any activity that would conflict with the proper execution of this investment policy, create the appearance of such a conflict, or would impair the City Treasurer’s ability to make impartial investment decisions.

5.5 DELEGATION OF AUTHORITY: Authority to manage the investment program is granted to the City Treasurer. Under the oversight of the City Treasurer, responsibility of the operation of the investment program may be delegated to other staff who shall act in accordance with established written procedures and internal controls consistent with the investment policy.

5.6 INTERNAL CONTROL: The City Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. Accordingly, the investment officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- 5.6.1 Control of collusion
- 5.6.2 Separation of transaction authority from accounting and record keeping
- 5.6.3 Custodial safekeeping
- 5.6.4 Clear delegation of authority to subordinate staff members
- 5.6.5 Written confirmation of transactions for investments and wire transfers including settlement dates, amount of transaction, safekeeping account number and CUSIP number if applicable.
- 5.6.6 Development of a wire transfer agreement with the lead bank and third-party custodian.

6.0. SCOPE: This investment policy shall apply to all financial assets of the City of Woodland, including, but not limited to:

- 6.1 General Fund
- 6.2 Special Revenue Funds
- 6.3 Capital Projects Funds
- 6.4 Debt Service Funds
- 6.5 Enterprise Funds
- 6.6 Internal Service Funds
- 6.7 Trust and Agency Funds
- 6.8 Redevelopment Funds
- 6.9 Public Financing Authority Funds

7.0 SAFEKEEPING AND CUSTODY:

7.1 SELECTION OF ELIGIBLE FINANCIAL INSTITUTIONS: All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- 7.1.1 Audited financial statement (annually)
- 7.1.2 Proof of National Association of Securities Dealers (NASD) certification
- 7.1.3 Proof of state registration
- 7.1.4 Certification of having read, understood and agreed to comply with the City’s investment policy. These documents shall be provided annually as appropriate. In selecting financial institutions

for deposit or investment of funds, the authorized Investment Officers shall consider the credit-worthiness of the institution.

7.2 BROKER/DEALERS:

7.2.1 Investments must be purchased directly from the issuer, from an institution licensed by the State as a broker/dealer, from a member of a federally regulated securities exchange, or from a brokerage firm designed as a primary government dealer by the Federal Reserve Bank.

7.2.2 The City Treasurer will maintain a file of broker/dealers with which the City is currently doing business, which will include (at minimum) the firm name, contact person, telephone number, fax number, e-mail address, and annual audited financial statements (as applicable).

7.3 DELIVERY VS. PAYMENT: All trades, where applicable, will be executed by delivery vs. payment to ensure that securities are deposited prior to the release of funds. To protect against potential losses by collapse of individual securities dealers, all securities owned by the City shall be held in safekeeping by a third party bank trust department acting as agent for the City under terms of a custody agreement executed between the bank and the City.

7.4 COLLATERALIZATION: Collateral is required for investments in non-negotiable certificates of deposit. In order to reduce market risk, the collateral level shall be at least 110% of market value of principal and interest and marked to market weekly. Securities acceptable as collateral shall be the direct obligations of, or are fully guaranteed as to principal and interest, by the United States or any agency of the United States.

8.0 AUTHORIZED INVESTMENTS: Investment of City funds is governed by the California Government Code Sections 53600 et seq. Within the context of such limitations, the following investments are authorized:

8.1 UNITED STATES TREASURY BILLS, BONDS, AND NOTES or those for which the full faith and credit of the United States are pledged for payment of principal and interest.

8.2 STATE OF CALIFORNIA OBLIGATIONS-including bonds payable solely out of the revenues from a revenue-producing property operated by the State of California or by a department, board, agency, or authority of the state.

8.3 FEDERAL AGENCY OBLIGATIONS – enterprise obligations, participations or other instruments including those issued or fully guaranteed as to principal and interest by the Federal Government agencies; (e.g. Government National Mortgage Association (GNMA), the Federal Farm Credit Bank (FFCB), the Federal Home Loan Bank (FHLB), the Federal National Mortgage Association (FNMA), and the Federal Home Loan Mortgage Corporation (FHLMC)).

8.4 NEGOTIABLE CERTIFICATES OF DEPOSIT –issued by nationally or state chartered banks, state or federal savings institutions (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 30% of the cost value of the portfolio.

8.5 LOCAL AGENCY INVESTMENT FUND (LAIF) – As authorized in Government Code Section 16429.1, local agencies may invest in the Local Agency Investment Fund, a money market fund, which allows local agencies to pool their investment resources. Current policies of LAIF set minimum and maximum amounts of monies that may be invested as well as maximum numbers of transactions that are allowed per month.

8.6 CA LOCAL AGENCY OBLIGATIONS – bonds, notes, warrants or other evidences of indebtedness of any local agency within California, including bonds payable solely out of the revenues from a revenue-producing property, owned controlled, or operated by the local agency, or by a department, board, agency or authority of the local agency.

8.7 CERTIFICATE OF DEPOSIT (CD) - Purchased through a bank or savings and loan association for a specified period of time at a specified rate of interest. The first \$250,000 of a certificate of deposit is guaranteed by the Federal Deposit Insurance Corporation (FDIC). CD's with a face value in excess of \$250,000 will be collateralized by U.S. Treasury Department securities, which must be at least 110% of the face value of the CD. No other collateralization will be accepted.

8.8 MEDIUM TERM CORPORATE NOTES with a maximum maturity of five years may be purchased. Securities eligible for investment shall be rated in a rating category "A" or its equivalent or better by a nationally recognized rating service.

8.9 MONEY MARKET MUTUAL FUNDS - Mutual funds invested in U.S. Government securities are permitted under this policy and under the California Government Code Section 53601. In order to be eligible for investment under this section, an investment objective of such a fund must be the maintenance of a price per share of \$1.00. The following criteria must also be met:

8.9.1 The fund shall have a minimum of \$500 million in total portfolio value.

8.9.2 The fund shall be registered with the Securities and Exchange Commission, and shall have achieved a rating of AAA by Moody's and AAA by S&P.

8.9.3 The fund shall have retained an advisor which is registered with the SEC, or which is exempt from such registration, and has at least 5 years' experience managing money market funds, including those in excess of \$500 million.

8.10 SUPRANATIONAL OBLIGATIONS – Section 53601 (q) allows local agencies to invest in bonds issued by one of three supranationals: World Bank, International Finance Corporation (IFC) and InterAmerican Development Bank (IADB), which were established by international treaties, incorporated into U.S. Federal law by Congressional Acts and headquartered in Washington, D.C. Securities issued by these supranationals include benchmark bonds, global bonds, structured notes, plain fixed and floating rate notes, discount notes as well as green bonds. In order for local agencies to invest in bonds issued by supranationals, the bonds must meet the following criteria:

8.10.1 Maturity of five years or less

8.10.2 Eligible for purchase and sale with the US

8.10.3 In a rating category of "AA" or its equivalent or better by a nationally recognized statistical rating organization (NRSRO)

8.10.4 Cannot exceed 30 percent of the agency's investment portfolio

9.0 INVESTMENT PARAMETERS:

9.1 DIVERSIFICATION: The City of Woodland will diversify its Investments by security type and institution and the City will select maturities to provide for stability of income and liquidity. Diversification strategies shall be determined and revised periodically. In establishing specific diversification strategies, the following policies and constraints shall apply:

9.1.1 Portfolio maturities shall be matched against liabilities to avoid undue concentration in a specific maturity sector.

9.1.2 Maturities selected shall provide for stability of income and liquidity.

9.1.3 Disbursement and payroll dates shall be covered through LAIF, marketable U.S. Treasury bills or other cash equivalent instruments such as money market mutual funds which will ensure that appropriate liquidity is maintained.

9.2 MAXIMUM MATURITIES: In order to minimize the impact of market risk, it is intended that all investments will be held to maturity. Investments may be sold prior to maturity for cash flow, appreciation purposes or in order to limit losses, however, no investment shall be made based solely on earnings anticipated from capital gains. To the extent possible, the City shall attempt to match its investments to anticipated cash flow requirements. The City will not invest in securities maturing more than 5 years from the date of purchase. The City may adopt weighted average maturity limitations (2 years) consistent with investment objectives.

9.3 PROHIBITED INVESTMENTS AND DIVESTMENT: The City Treasurer shall not make any investment prohibited under Article 1 or 2 of Chapter 4 of the California Government Code (see e.g. Section 53601.6 and 53631.5). Investments authorized when made, but no longer permitted by applicable law, may be divested from the City of Woodland's portfolio in accordance with the investment statement, investment objectives and prudent investor standard.

9.4 TAX and REVENUE ANTICIPATION NOTES (TRANS): Government Code Section 53821.5 prohibits the investment of TRAN proceeds in securities that have terms exceeding those of the TRAN itself. The TRAN proceeds can be invested in items that have no specific term to maturity as long as the proceeds can be removed within the period of the TRAN without a penalty.

10.0 REPORTING:

1.1 METHODS: The City Treasurer shall prepare quarterly investment reports to the City Manager and City Council which shall include the:

10.1.1 par amount of the investment,

10.1.2 classification of the investment,

10.1.3 percentage of the total portfolio, which each type of investment represents, name of the institution or entity,

10.1.4 rate of interest,

10.1.5 maturity date,

10.1.6 current market value,

10.1.7 reports shall also include a statement that the projected cash flow is adequate to meet expected obligations over the next six months, and that the portfolio is in compliance with this policy. The report shall be due approximately 45 days from the end of the quarter being reported.

10.2 PERFORMANCE STANDARDS: The investment portfolio will be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow need. The portfolio shall be managed in accordance with the parameters specified within this policy; a market average rate of return will be obtained during a market/economic environment of stable interest rates. An appropriate benchmark of the 90-day U.S. Treasury bill shall be established against which portfolio performance shall be compared.

10.3 MARKING TO MARKET: The market value of the portfolio shall be calculated at least yearly and a statement of the market value of the portfolio shall be issued at least quarterly with the investment report.

11.0 INVESTMENT POLICY ADOPTION: The Investment Policy shall be adopted by minute action of the City Council of the City of Woodland. Moreover, the Policy shall be reviewed on an annual basis, and modifications must be approved by the City Council.

INVESTMENT GLOSSARY

Agency - A debt security issued by a federal or federally sponsored agency. Federal agencies are backed by the full faith and credit of the U.S. Government. Federally sponsored agencies (FSA's) are backed by each particular agency with a market perception that there is an implicit government guarantee. An example of federal agency is the Government National Mortgage Association (GNMA). An example of a FSA is the Federal National Mortgage Association (FNMA).

Cash Sale/Purchase - A transaction which calls for delivery and payment of securities on the same day that the transaction is initiated.

CALIFORNIA POOLED INVESTMENT AUTHORITY (CPIA) –this investment pool is managed by MBIA-Municipal Investors Service Corporation, an investment subsidiary of MBIA, Inc.

Certificate of Deposit - A document written by a bank or other financial institution that is evidence of a deposit, with the issuer's promise to return the deposit plus earnings at a specified interest rate within a specified time period.

Collateralization - Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

Coupon Rate - The annual rate of interest received by an investor from the issuer of certain types of fixed-income securities. Also known as the "interest rate."

Credit Quality - The measurement of the financial strength of a bond issuer. Generally, the higher the credit quality of a bond issuer, the lower the interest rate paid by the issuer because the risk of default is lower. Credit quality ratings are provided by nationally recognized rating agencies.

Credit Risk - The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

Delivery Versus Payment (DVP) - A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or his/her custodian.

Diversification - A process of investing assets among a range of security types by sector, maturity, and quality rating.

Duration - A measure of the timing of the cash flows, such as the interest payments and the principal repayment, to be received from a given fixed-income security. This calculation is based on three variables: term to maturity, coupon rate, and yield to maturity.

Fair Value - The amount at which an investment could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

Federal Funds (Fed Funds) - Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. Fed funds are considered to be immediately available funds.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Interest Rate - See "Coupon Rate."

Internal Controls - An internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse.

Investment Policy - A concise and clear statement of the objectives and parameters formulated by an investor or investment manager for a portfolio of investment securities.

Liquidity - An asset that can be converted easily and quickly into cash.

Local Agency Investment Fund (LAIF) - An investment pool for local governments in which their money pooled and managed by the California State Controller's Office.

Mark-to-market - The process whereby the book value or collateral value of a security is adjusted to reflect its current market value.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - Current market price of a security.

Maturity - The date on which payment of a financial obligation is due. The final stated maturity is the date on which the issuer must retire a bond and pay the face value to the bondholder. See "Weighted Average Maturity."

Money Market Fund - Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, and federal funds).

Mutual Fund - An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments.

Mutual Fund Statistical Services - Companies that track and rate mutual funds, e.g., IBC/Donoghue, Lipper Analytical Services, and Morningstar.

Par - Face value or principal value of a bond, typically \$1,000 per bond.

Principal - The face value or par value of a debt instrument. Also may refer to the amount of capital invested in a given security.

Prudent Investor Standard - An investment standard outlining the fiduciary responsibilities of public funds

Safekeeping - Holding of assets (e.g., securities) by a financial institution.

Supranational - an international group or union in which the power and influence of member states transcend national boundaries or interests to share in decision making and vote on issues concerning the collective body.

Swap - Trading one asset for another.

Term Bond - Bonds comprising a large part or all of a particular issue which come due in a single maturity. The issuer usually agrees to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity.

Treasury Bills - Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year and issued in minimum denominations of \$10,000

Treasury Notes - Intermediate U.S. government debt securities with maturities of one to 10 years and issued in denominations ranging from \$1,000 to \$1 million or more.

Treasury Bonds - Long-term U.S. government debt securities with maturities of ten years or longer and issued in minimum denominations of \$1,000.

"Volatility Risk" Rating - A rating system to clearly indicate the level of volatility and other non-credit risks associated with securities and certain bond funds.

Weighted Average Maturity (WAM) - The average maturity of all the securities that comprise a portfolio.

Yield - The current rate of return on an investment security generally expressed as a percentage of the security's current price.

GENERAL TERMS

The following explanations of terms are presented to aid in understanding the narrative discussions and illustrations included in this budget document and the terminology generally used in governmental accounting, auditing, financial reporting and budgeting.

Accountability

The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry to justify the raising of public resources and the purposes for which they are used.

Accounting System

The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

Accrual Basis

The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Annual Budget

A budget applicable to a single fiscal year. See Budget and Operating Budget.

Appropriations

An authorization by the City Council to make expenditures and to incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time when it may be expended.

Assessed Valuation

A dollar value placed on real estate or other property by Yolo County as a basis for levying property taxes.

Audit

An annual audit is required by the State of California. Prepared by an independent certified public accountant (CPA), the primary objective is to determine if the City's Financial Statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. The independent auditor customarily issues a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's Financial Management Practices.

Basis of Accounting

A term used to refer to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

Bond

A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Budget

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating governing body of adoption, and sometimes, the plan finally approved by the body.

Budget Document & Message

The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating governing body.

Included in the Introductory Section of the Budget providing for a general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of principal budget items and summaries found in the prepared budget relative to the current year adopted budget.

Budget Process

A cycle involving a series of recurrent and continuous planning steps to arrive at a viable financial plan.

Budgetary Control

The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Capital Expenditures

A budget category which budgets all equipment having a unit cost of more than \$250 and an estimated useful life of over one year. Capital outlay is budgeted in the operating budget.

Capital Improvement

A permanent addition to the city's assets, including the design, construction, or purchase of land, buildings or facilities, or major renovations of same.

Capital Improvement Program

A financial plan of proposed capital improvement projects with single and multiple year capital expenditures. The capital program plans for five years and is updated annually.

Capital Outlay

Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

Capital Projects

Physical structural improvements generally with a cost of \$10,000 or more and a useful life of one year or more. Examples include a new park,

building modifications and water main construction.

Capital Projects Fund

A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Capitalization

The classification of an expense as an asset because it benefits the agency for more than a year.

Debt Service

Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.

Deficit

An excess of expenditures or expenses over resources.

Encumbrances

A legal obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Funds

This fund type is used to account for operations that are financed and operated in a manner similar to private sector enterprises and it is the intent of the City that the costs of providing goods or services to the general public be financed or recovered primarily through user charges.

Expenditures

The actual spending of funds set aside by an appropriation. Expenditures include current operating expense requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

Federal

United States Government

Fiscal Year

A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Woodland's Fiscal Year begins July 1st and ends on June 30th.

Fringe Benefits

Includes the City's expenses for all benefits and includes, Medicare, health, PERS, workers compensation, life insurance and vision.

Full Time Equivalent or FTE

Full time, part time, temporary and to the extent possible, all position numbers in the budget document are expressed as full time equivalents or FTEs. This allows a uniform measure of staff time resources. A full time equivalent is calculated by using 2,080 hours as the total number of hours available one full time employee works in one year (including vacation, sick leaves, etc.). The 2,080 hours is the base to determine the split of a position between programs and the FTE off part time and temporary employees.

Fund Balance

Also known as financial position or fund equity, fund balance is the excess of current assets over current liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. For Governmental Funds, and Trust and Agency Funds, the fund balance is generally cash or cash equivalents. For Enterprise Funds the fund balance is usually fund equity in the form of assets and cash and cash equivalents.

General Fund

The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of grant revenues or other sources restricted for specific uses, General fund resources can be utilized for any legitimate governmental purpose.

General Ledger

A record containing the accounts needed to reflect the financial position and the results of operations of a government. In double-entry bookkeeping, the debits and credits in the general ledger are equal (i.e., the debit balances equal the credit balances).

Grant

Contribution or gift of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

Interfund Transfers

Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

Internal Service Fund

A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Municipal Code

A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

Operating

Maintaining the ongoing functions of an agency or service. "Operating expenses" include wages, benefits, supplies and services.

Operating Budget

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing, acquisition, spending and service delivery activities of government are controlled. The use of an annual operating budget is usually required by law. Even when not required by law,

however, annual operating budgets are essential to sound financial management and should be adopted by every government.

Operating Cost

The total costs to operate and maintain the City of Woodland.

Operating Expense

Monies paid in salaries and wages, settlement of claims, maintenance of equipment and buildings, and rentals of equipment and facilities.

Ordinance

A formal legislative enactment by the City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Overhead

Those elements of cost necessary in the production of a good or service that is not directly traceable to the product or service. Usually these costs related to objects of expenditure that does not become an integral part of the finished product or service, such as rent, heat, light, supplies, management and supervision.

Principal

In the context of bonds other than deep-discount debt, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

Program

Group activities, operations or organizational units directed to attaining specific purposes or objectives.

Program Budget

A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class, on the one hand, and performance, on the other.

Reimbursement

Payment of amount remitted on behalf of another party, department or fund.

Reserved Fund Balance

Those portions of fund balance that is not appropriate for expenditure or that are legally segregated for a specific future use.

Resolution

A special order of the City Council which has a lower legal standing than an ordinance.

Revenue

Receipts derived from commercial sources and operating assistance from governments.

Salaries/Wages

Includes salaries and wages, including terminal leave payments, for all employees including temporary and seasonal, in accordance with the classification compensation plan. Employee salaries may be spread to several activities to reflect the distribution of their time.

Special Revenue Fund

A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

Subsidy

Funds granted by federal, state or local government

Unsecured Property

As the property tax is guaranteed by placing a lien on the real property, unsecured property is that real property in which the value of the lien is not sufficient to assure payment of the property tax.

User Fees

The payment of a fee for direct receipt of a public service by benefiting from the service.