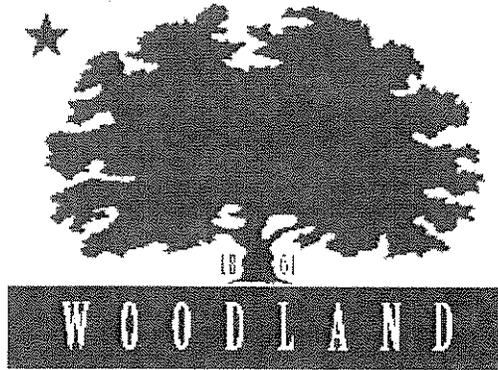


# CITY OF WOODLAND

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PRELIMINARY ANNUAL BUDGET 2007 - 2008

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**DAVID FLORY, MAYOR**

**MARLIN 'SKIP' DAVIES, VICE MAYOR**

**WILLIAM MARBLE, COUNCIL MEMBER**

**JEFF W. MONROE, COUNCIL MEMBER**

**ART PIMENTEL, COUNCIL MEMBER**

**RICHARD KIRKWOOD, CITY MANAGER**

**PHILLIP MARLER, ASSISTANT CITY MANAGER**

**ANN SIPRELLE, CITY ATTORNEY**

**SUE VANNUCCI, CITY CLERK**

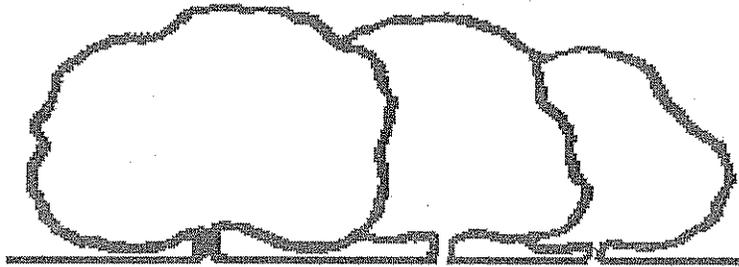
300 First Street, Woodland, California 95695, (530) 661-5830

[www.cityofwoodland.org](http://www.cityofwoodland.org)

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**City of Woodland Preliminary Budget 2007 - 2008**

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CITY OF WOODLAND

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## **SPECIAL ACKNOWLEDGEMENTS**

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The City of Woodland would like to extend a special thanks to all who devoted time and effort in the preparation of this budget document.

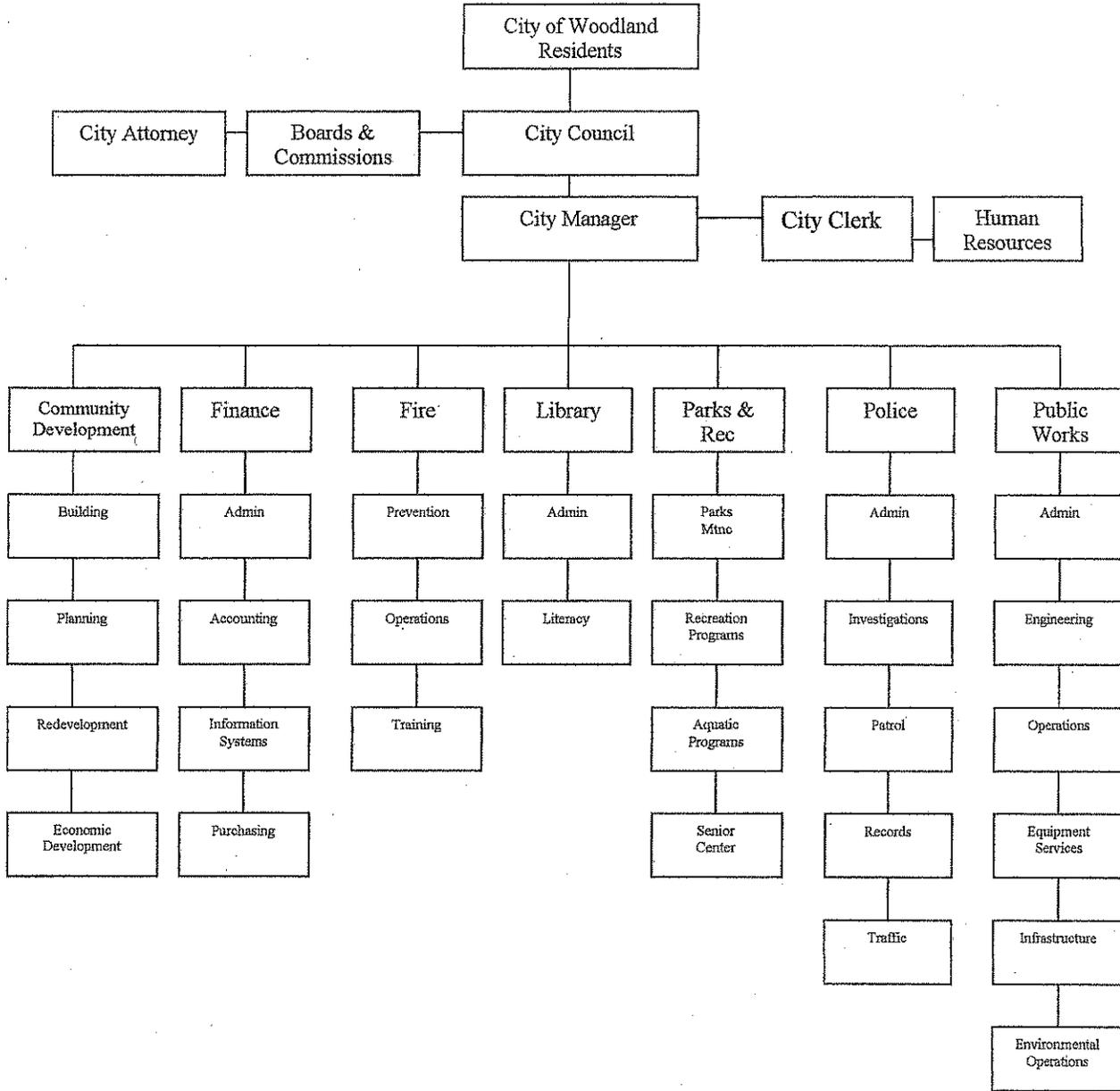
**JULIE HENSON, Finance Sr. Management Analyst**

**KIMBERLY McKINNEY, Accountant**

**REX GREENBAUM, Accountant**

**BARBARA L. THOMPSON, Finance Administrative Secretary**

# City Organization Chart



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## Administrative Officials

---

**COMMUNITY DEVELOPMENT**

**BARRY MUNOWITCH, DIRECTOR**

**FINANCE**

**JOAN DRAYTON, DIRECTOR**

**FIRE SERVICES**

**MICHAEL CAHILL, FIRE CHIEF**

**LIBRARY SERVICES**

**PAUL MILLER, LIBRARY DIRECTOR**

**PARKS, RECREATION  
& COMMUNITY SERVICES**

**DAN GENTRY, DIRECTOR**

**POLICE SERVICES**

**CAREY SULLIVAN, POLICE CHIEF**

**PUBLIC WORKS**

**GARY WEGENER, DIRECTOR & CITY  
ENGINEER**

**HUMAN RESOURCES**

**AMY BUCK, MANAGER**

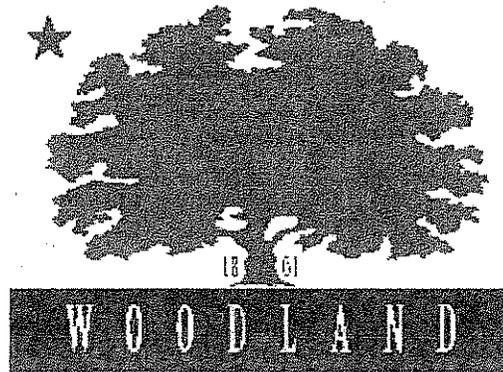
**CITY ATTORNEY**

**ANN SIPRELLE, Best, Best & Krieger**

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# City of Woodland Mission Statement

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## The Mission of Woodland is.....

To anticipate and provide for the needs of the community through quality service, innovation and leadership for today and in the future.

## Our Vision is.....

As an organization of dynamic, innovative, creative and dedicated people.....

We focus on continuously improving our ability to provide a variety of public services in a climate of increasing change. We have a diverse work force that actively engages in continuous learning, performance improvement and teamwork. By applying advanced technologies, improving our work processes and building partnerships, we excel in providing for the needs of our community. We take pride in working for the public, we actively participate in our community and we deliver exceptional value for Woodland's citizens and businesses.

## Our Values are.....

Committed to delivery of quality service.

Provide a safe community with a high quality of life.

Strive to be proactive, innovative and plan for the future.

Committed to teamwork, empowerment and development of employees.

Encourage broad-based public dialogue and consensus concerning strategic issues.

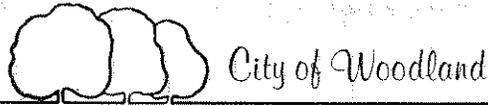
Protect the financial health of the City and promote the economic viability of the region.

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# City Manager's Message

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300 First Street, Woodland, CA 95695



April 14, 2007

**Honorable Mayor & Members of the City Council,**

On behalf of the City's management team, I am pleased to submit the City of Woodland's adopted Preliminary Budget and Capital Improvement Program for the 2007-2008 fiscal year.

The decisions of today are shaping the "Woodland of Tomorrow". This simple notion truly has profound meaning in our current environment, an environment in which our community is experiencing significant growth. The recommended policy document that follows reflects a dedication to staying the course to build a truly premier community in this time of rapid change.

It is during these times of economic uncertainty that a community's ability to look beyond the current year becomes especially important. Woodland's prudent financial planning has enabled it to take the long view and plan for the future. We are known not only for providing exemplary service and leadership in our daily operations, but also for setting aside the necessary resources for the future needs of a fast-growing community. The recommended budget stays true to this principle.

The recommended financial plan is deeply rooted in the City's strategic vision for the future as set forth in our Strategic Plan. Citywide strategic goals provide the framework within which each department developed their respective strategic issues. Logically, recommended budget appropriations support and promote these strategic issues. Toward that end, this document serves as an operations guide for City staff as well as a communications device to reach our citizens.

This message begins at the highest level by visiting the economic conditions in which we are currently planning, a financial overview follows, legislative issues of special concern are then addressed, and, finally, the key issues and priorities of the City are enumerated.

## Economic Conditions

**Local:** Generally speaking, our local economy continues to perform quite well. Overall, housing continues to boom with a record 278 single-family dwelling units being built in 2006-2007 and housing prices that continue to grow as well. Affordable housing will need attention as land and housing prices climb taking more of our residents out of reach of home ownership.

Whether quickly or slowly, Woodland will continue to grow. At this juncture, revenues generated from local economic growth have provided the means to provide a desirable level of service. Ensuring that this growth brings balanced economic development while enhancing the quality of life of Woodland residents remains a top priority.

## Financial Overview

The City's total net assets increased over the course of the FY 2006 by \$38.2 million to \$130.1 million. The net assets of governmental activities increased by \$36.0 million, or 67.5 percent, and the net assets of business-type activities increased by \$2.2 million, or 5 percent.

The General Fund, using the current financial resources basis, reported revenues in excess of expenditures and other financing sources and uses of \$1.45 million. The surplus was the result of continuing growth in sales tax and property tax revenues, as well as expenditure savings.

**Revenues:** The City's total revenue was \$91.3 million for the fiscal year ended June 30, 2006; an increase of \$35 million or 62 percent from 2005. Revenue from governmental activities totaled \$77.5 million and revenue from business-type activities totaled \$13.8 million. Charges for services and operating and capital grants provided 62 percent of the total revenue received during 2006, while taxes (property, sales and other) provided 28 percent of total revenue.

The increase in total revenue is due primarily to a \$22.2 million increase in charges for services and an \$8.0 million increase in capital grants and contributions. The increase in charges for services stems primarily from increase development and related fees in the Spring Lake Project Areas, as well as increased utility fees, capital grants and contributions increase is related to the timing and

# City Manager's Message

phases of qualified capital projects and associated requests and receipts of funding. Additionally, the City continued to receive increases in property, sales and other tax revenues. Investment earnings increased \$1.48 million due to increased interest rates as well as the issuance of two new bonds which allowed additional cash to be invested.

**Expenditures** Expenses for the City for the year totaled \$53.1 million, an increase of \$5.2 million or 13 percent over 2005. This increase is due primarily to staff augmentations in Fire, Police and Community Development and increased activity due to Spring Lake. Governmental activity expenses totaled \$41.8 million, or 79 percent of total expenses. Business-type activities incurred \$11.3 million, or 21 percent of total expenses during the year.

**Employee Benefit Costs** Over 6% of the increase in the General Fund Budget is attributable to health plan and retirement benefit costs. Health care costs are seemingly beyond immediate control; long-term options for the City's employees have been and will continue to be explored. Worker's Compensation costs are another area that City staff will track closely in the year to come.

**Service Level Changes** Fulfillment of the City's commitment to provide police and fire services to newly annexed residents is programmed for this budget year. It is fully anticipated that this will result in the Police Department and Fire Department beginning to provide safety services in those areas. Toward that end, the recommended budget includes staffing and support for one (1) new fire station in the Spring Lake Area in this budget year.

In order to sufficiently maintain service for builders and developers, additional staff have been added in the Community Development Department, along with increases in Public Works to maintain capital projects deadlines.

**Long-Range Outlook** Prudent financial management has served Woodland well. Our ability to provide quality programs and services is predicated on this fact.

**Reserves** The effort to "hold the line" on operating expenditures also allowed the City to meet its 12 - 15 percent reserve goal. The following chart provides a summary of the 2007-2008 fiscal year projected revenues and adopted expenditures for the City's major funds.

		FY 07-08 Revenues	FY 07-08 Expenditures
General	Fund	\$45.3	\$46.0
Water	Operating	\$6.3	\$5.3
Wastewater	Operating	\$9.1	\$6.7

The above table reflects the inclusion of depreciation and other one-time transfers for capital items within the Water and Wastewater operating budgets. On an operating basis revenues do exceed expenditures for both funds.

## Key Issues & Priorities

The "Woodland of Tomorrow" is reflected in the key issues and priorities that follow. For a complete list of departmental strategic issues, I encourage you to refer to the *Strategic Plan & Fiscal Policies* section of this document. Further, the budget sections for each department provide additional detail with respect to implementation plans. Some of the strategic issues are proposed to be funded with bond proceeds. However, unless noted otherwise in each narrative, funding sources are from on-going revenues.

**Organizational Structure** Our ability to serve the needs of our growing city has been served well in recent years through continuously reviewing and modifying our organizational structure. In order to ensure that our organization will meet the needs of our growing population, the City's executive staff has developed plans of what will be needed to serve a population over 60,000. Expanding responsibilities, without expanding our staff, will increase the City's span of control over issues both within our organization and those issues of importance around us.

**General Plan Update** The community's vision of the future of Woodland is being established as we conclude the General Plan update process. As currently drafted, a key element of the proposed plan concepts is the idea of livability, creating major parks and pedestrian-oriented neighborhoods and commercial areas. As we grow, the implementation of the master plan for our community, including the necessary fees to support quality infrastructure is critical.

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## City Manager's Message

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**Parks** The proposed General Plan calls for an increase in park space recognizing that exceptional cities create great parks for their residents. Accordingly, the City will need to begin exploring financing options for acquisition of parkland.

**The "Heart" of Woodland** Many important components contribute toward the continued revitalization of the greater downtown area. The greater downtown is the heart of the City, and our investment in this area will strengthen Woodland's sense of community and further improve the economic vitality of this area.

**Economic Development** We continue to make a concerted effort to encourage position economic development in Woodland while never losing sight of our existing business base.

**Infrastructure Investment** Ongoing implementation of the City's water and wastewater master plans continue to be a top priority. Water plant improvements include expansion of the existing system to provide increased water quality. In the coming years, the City will need to address new state and federal regulations regarding storm water.

### Mid-Year FY07 Augmentations

- a) Equipment for (2) new Police Officer ~ \$9,400; development funds
- b) Equipment for (1) new Office ~ \$4,700; development funds
- c) PGE increases for GL account 5235 ~ 18K in GF, and ~ \$65K in Utility funds.
- d) Facility Maintenance Worker II is approved for Parks. This represents the 3<sup>rd</sup> new authorized position authorized for new CSC.
- e) DUI Enforcement project – continuation of dedicated DUI officer provided sufficient activity level continues to exist to sustain this position.
- f) Each department must stay within their current level of appropriations, and to the degree possible, continue to constrain expenditures.

- g) Finance has provided six-month year-to-date financial reports to each department. *(if you need another copy, please contact Finance)*

### FY07 Operating Budget

#### Department Expectations on Management and Administration of Respective Budgets

- h) Departments evaluated their 6-month reports, annualized expenditures and prepared necessary line-item adjustments to stay within existing level of appropriations. The City Manager's expectation was that each department will manage within their authorized budgets and provide savings to degree possible.
- i) Salary / Benefit savings (due to vacancy) will not/ cannot be used for other purposes without City Manager/ Finance approval.
- j) Overtime budgets are the expressed responsibility of the departments. Directors are asked to ensure management and control over these costs (i.e. do not exceed approved budget).

### FY08 Budget Guidance

- k) **Employee Salaries / Benefits** – consistent with MOU parameters
- l) **Discretionary / controllable costs** - limited to 3% increase
- m) **Internal service funds** - will be subject to the same budget guidance
- n) **Utility funds** - subject to the same budget guidance
- o) **Staff Augmentations:** Will most likely not be approved unless accompanied with an identified additional / new funding sources, or an increase of existing funding that cannot be garnered through existing staff.
- p) **Temporary funding** for the City's 4<sup>th</sup> Fire Engine Company (FEC) lapses on June 30, 2007:

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## City Manager's Message

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- Ongoing funding (Approx \$1.2 million/year) will be determined by Council during FY08 budget discussions.
  - For FY08, The 4<sup>th</sup> Engine Company will be not longer be coded to Fund 359 – Special Revenue Fund.
- q) **Fire Department Training Budget**
- To be evaluated by department for suggested cost saving measures.
- r) **Police Department Training Budget**
- To be evaluated by department for suggested cost saving measures.
- s) **Preliminary Nondiscretionary / Non-controllable Costs**

As always, without Council's leadership and dedicated fiscal conservation, the needs of the community for today and in the future could not be addressed.

Respectfully submitted,

Richard Kirkwood, City Manager

Respective Departments and Finance will work together on methodology for determining amounts for the following expenditures:

- **Utility**
- **Gas & Oil**
- **YCESSA Contract**
- **LAFCO**
- **Booking Fees**
- **Internal Service - Overhead, Data Processing, Variable and Fixed Vehicle/Equipment Costs**
- **Lease / Debt Service Payments**
- **Contributions to Other Funds**  
**Property Taxes**

### Conclusion & Acknowledgements

Many individuals on staff contributed their knowledge and expertise to the development of this budget. I wish to specifically express my appreciation and thanks to the Finance Department Staff and other individuals who made specific contributions, for their many hours of dedication, long weekends and hard work in coordinating, developing and publishing this fiscal year 2007-2008 preliminary budget document.

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## BUDGET INFORMATION

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The budget process is the allocation of limited resources to attain specific goals and objectives as defined by the City Council. The process is dynamic and constantly changing in tune with the public interest and needs.

All departments are involved in a detailed analysis of current operating budgets, along with goals and objectives. Beginning in February, departmental fiscal staff, through a series of meetings with the Finance Department and the City Manager develop the preliminary budget.

Finance Staff and the City Manager prepare a budget calendar which is presented to Department Directors and their respective budget personnel, along with the City Manager's budget guidance. Every department proceeds to develop their personnel requirements, along with their services, supply, equipment and training needs. Each department meets separately with Finance and the City Manager to review their proposals. The City Manager makes recommendations during those meetings based on revenue projections. In May, the Department Directors meet with the City Manager and the City Council. Council makes decisions during this review. The preliminary budget document is finalized and presented to Council in June for approval.

The Capital Budget is developed, reviewed and approved by Council in a different time frame. However, if the documentation is available at the time of printing the preliminary budget, it would be included. If not, then those project budgets will be included in the Final Budget document.

### Special Revenue Funds – Revenues & Expenses

This section contains funds that provide Special Revenue activities. In most cases, these funds represent activities that are provided by specific user fees, charges, taxes or grants. These revenues are usually legally restricted to expenditures for specific purposes. Special Revenue funds included within this budget are:

- Streets & Roads Funds

- Traffic Safety Fund
- Lighting and Landscaping Funds
- Community Development Block Grant (CDBG) Fund
- HOME Fund
- Law Enforcement grants

### Internal Service Funds – Revenues and Expenses

This section allows for the accumulation of resources for equipment replacement, ease in costing and pricing of services, and the ability to accumulate the total cost of each activity. This section contains the City's four internal service funds:

- Equipment Services and Replacement (010)
- Medical Benefits Fund (013)
- Information Systems Fund (015)
- Self-Insurance – Workers Compensation and General Liability (091)

### Enterprise Funds

The Enterprise Funds account for operations that are financed and operated as proprietary businesses. The revenues collected by fees for services support the operation of the activities associated with the enterprise. The City of Woodland has nine Enterprise funds which operate and maintain these critical areas: Fund 210 - the water treatment facility and water wells; Fund 220 -wastewater treatment plant and Fund 222 - the wastewater pretreatment process, Fund 221-the storm drain operations; Fund 240 - City Cemetery, Fund 241 - Dubach sports park; Fund 250 -the Recycling program; Fund 252 - the construction and demolition program; Fund 260 -the Fire Department training operation; and Fund 280- Transit Services.

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# BUDGET INFORMATION

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## Redevelopment Agency

This section contains the City's Redevelopment Agency activities. The purpose for redevelopment is to eliminate economic blight; revitalize depressed sections of the City; expand the supply of low and moderate income housing; expand employment opportunities for jobless and low income persons; and, to provide a quality environment for the well being of all citizens. The City Council develops and oversees the policies of the Redevelopment Agency.

Redevelopment has two major funds. Fund 520 is Redevelopment and as such receives 80% of the property tax RDA increment. Fund 521 is the Low-to Moderate Housing fund which receives, by law, 20% of that increment.

## Glossary

These are budget terms provided to better familiarize the reader with some of the budgetary and financial vocabulary found throughout this document. It also contains a description of all fund types and a brief explanation of accounts used.

## Trust Fund

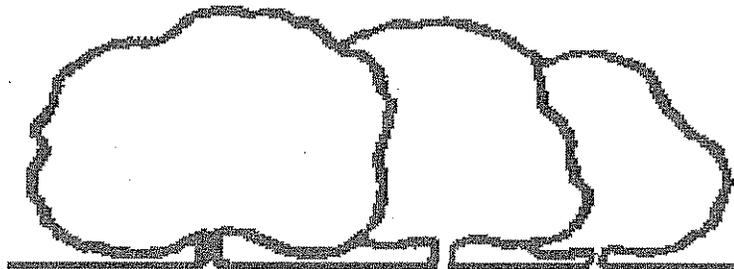
The Trust Funds account for assets held by the City in a trustee capacity or as an agent for private organizations. The City currently has three Trust Funds:

- 915 – Contract Recreation
- 917 – Library Trust Fund
- 940 – Parks and Recreation Foundation.

## Department Budgets

The departmental sections represent the main body of the budget document. Each section has the following:

- Department Organization Chart with Departmental Goals.
- Divisions with their Goals/Objectives
- Total Expenses by Department
- Total Division Expenses
- List of Department Programs
- Individual Programs with narratives and FY 06 Actual Expenses, FY 07 Budget and FY 08 Budget.



## CITY OVERVIEW

The City of Woodland is located in what continues to be one of the most prosperous and fastest growing areas of the State. The City is eighty-five miles northeast of San Francisco, and, thus, feels the impact of growth in suburban areas of the Greater Bay Area.

Even more importantly, Woodland is only eighteen miles northwest of Sacramento and shares in the economic trends of the Sacramento Valley Region. A pleasant, mild climate coupled with excellent access to rail and highway transportation continue to make Woodland a leading location for residential, commercial and industrial development.

The City's diversified economic basis includes agriculture, manufacturing, warehousing and retail. Such businesses as Walgreen's and Payless have located large distribution centers in the City. Over the next few years, retail growth is expected with projected residential growth in the area, particularly the Spring Lake Specific Plan, which assumes build-out of over 4,000 new single family and multi-family units over a 12 - 15 year period.

## GOVERNANCE

The City of Woodland, first incorporated in 1871, is a general law City under the provisions of the State of California. A directly elected five-member City Council represents citizens in determining services and regulations to be provided by the City. From among its members, the Council elects the City's Vice-Major every two years. That individual holds office for two years and is then confirmed as Mayor. The Council appoints a full time City Manager whose job is to carry out the Council's policy directives and coordinate, control and direct City operations, functions and projects. In making its policy determinations, the Council works with advisory committees and receives

other citizen input from the public at its regular and special meetings. The Council's business meetings are scheduled for the first and third Tuesday of each month in the Council Chambers of City Hall. Other special or study session meetings are scheduled as needed and are open to the public. The public is always invited and is encouraged to attend.

## CITY MANAGEMENT

*City Manager* - Under the Council/Manager form of government, the City Manager is appointed by and responsible to the City Council to serve as the administrative head of the municipal organization and to direct the overall performance and coordination of all City services and programs. Pursuant to the City Code, the City Manager is responsible for the enforcement of all City ordinances and the implementation of City policies. The City Manager prepares and administers the City's budgets, appoints and evaluates department heads, and keeps the City Council advised as to the needs of the City. This division contains the expenditures for the City Manager's Office. This City Manager's Office is comprised of the City Manager, Assistant City Manager, City Clerk, City Attorney and the Human Resources Department.

*Human Resources* - This is a support department to the seven departments in the City organization and is primarily responsible for recruitment, testing and selection; records management, position control, classification and compensation, benefit and retirement administration, employee and labor relations, centralized training; development and monitoring of the City's personnel rules and policies; enforcement of labor related federal/state laws and regulations, monitoring City-wide performance evaluations; coordination of worker's compensation claims; and, promotion of safety in the workplace.

*Finance Department* - This department reports to the City Manager and its operations include responsibility for overall department management, debt service and assessment district management, development of financial

reports and analysis, and special projects related to City financial issues. This department provides oversight for all City fiscal operations, including the Redevelopment Agency. Also included in this department is the City Treasurer function, which is responsible for administration of the City's investment program.

*Police Department* – This department is responsible for law enforcement services in the community. The department is committed to maintaining a safe and healthy environment for all Woodland residents, businesses and guests, which is free from violence, property damage or loss, and injuries resulting from criminal acts.

*Fire Department* – This department provides emergency responses for fires, medical emergencies, rescue services and hazardous material releases. The Department also provides non-emergency services including – plan checking, inspections, hazard abatement and fire safety education programs.

*Parks, Recreation & Community Services* – This department through its volunteer, donated and fiscal resources provides facilities, programs and services to meet the recreational and park needs of the community through planning, plan implementation, effective and efficient use of resources, and the collaborative efforts of public-private, non-profit and joint intergovernmental partnerships.

*Community Development Department* - This department is composed of five divisions; Administration, Planning, Building Inspection, Redevelopment and Economic Development. This department is responsible for the overall management and coordination of all activities concerning environmental review, building inspections, stimulation of redevelopment within the City and focuses on specific actions that are under the control of the city government and that provide the engine to stimulate private business and industry retention, expansion and development.

*Public Works Department* – This department plans, programs, designs, constructs and maintains the public works facility and utility infrastructure in Woodland. Public Works facility and utility infrastructure includes the transportation system (pavements, parking,

traffic signals/signage, street lighting), utility systems (water supply and treatment, sanitary sewer treatment and disposal, storm drainage/flood protection), and City Buildings and parks. Public Works also manages the City's tree program, vehicle and equipment fleet and environmental compliance and conservation program.

### AUTHORIZED POSITIONS

The fiscal year 2008 Budget includes 373 positions, 98.7% are full-time permanent personnel and 1.3% are part-time personnel. The following table provides a comparison of authorized positions for the fiscal years 2006 2007 and 2008.

Type	Actual Budget FY 05/06	Actual Budget FY 06/07	Proposed FY 07/08
Full-time	359	368	375
Part-time	<u>7</u>	<u>5</u>	<u>5</u>

### DEPARTMENTAL BREAKDOWN SUMMARIES

Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Authorized Positions
City Manager*	7	7	8
Community Development	21	27	27
Finance	21	21	23
Parks, Recreation & Comm. Svcs.	39	42	42
Police	94	97	97
Fire	62	59	59
Library	14	14	15
Public Works	106	106	109
TOTAL:	364	373	380

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# Financial Policies

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## SUMMARY

1. The City's goal is to maintain a minimum General Fund balance reserve equal to 12 - 15% of its operating budget.
2. The City will strive to maintain a balanced operating budget in each fund. Appropriations of available fund balance will only be permitted for "one-time" non-recurring expenditures.
3. Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases should not be approved which exceed recurring revenue growth. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures.
4. The Water and Sewer Enterprise Funds will have revenues (customer charges, interest income and all other income) sufficient to meet all cash operating expenses, capital expenses, prescribed cash reserves and debt service coverage requirements set forth in related bond covenants.
5. All Internal Service Funds will have revenues (intra-City user charges, interest income and other income) sufficient to meet all cash operating expenses and capital expenses. Such revenues shall also be sufficient to maintain cash reserves, which approximate the balance in accumulated depreciation.
6. The City will maintain appropriate reserves in the Employee Health Benefits Fund, and General Liability/Workers Compensation Insurance Fund to meet statutory requirements and actuarially projected needs.
7. The City will strive to establish a minimum cash working capital reserve equal to 10% of each of the Water and Sewer Enterprise Funds' operating budgets. In addition, a cash capital improvement reserve will be maintained for capital improvement projects.
8. The City will maintain a long-range fiscal perspective through the use of an Annual Operating Budget, two-year Capital Improvement Program and six-year revenue and expenditure forecasting.
9. Major capital improvement projects will be funded using the most financially prudent method available. Such methods include:
  - Traditional long-term financing (bond issues)
  - "Pay As You Go" financing (using recurring revenues only)
  - Combination of debt financing and "Pay As You Go" financing
  - Using cash accumulated in excess of policy requirements
10. A Fiscal Impact Statement will be provided with each staff report submitted to the City Council as part of the City Council agenda process.
11. The City will comply with all the requirements of "Generally Accepted Accounting Principles."
12. The City will annually review and adopt a formal set of Investment Policies.

## INVESTMENT POLICY

It is the policy of the City of Woodland to invest public funds in a prudent manner which will provide maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public

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## Financial Policies

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funds. Within these parameters, funds will be invested to optimize investment return.

The purpose of this document is to set forth the City's policies guiding prudent investment of temporarily idle funds and to establish guidelines and objectives for suitable investments including delegation of authority, prudence, monitoring and reporting, policy review, diversification, eligible securities, safekeeping, collateralization, selection of depositories, brokers/dealers and glossary of terms.

*A copy of the City of Woodland Investment Policy is available upon request from City Hall.*

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## Budget Summaries

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The Budget Summaries Section uses charts and tables to provide an overview of the Preliminary FY 2007-2008 Annual Budget. This section is organized as follows:

All Funds Summary

City Wide Revenue by Category

City Wide Revenue Accounts Listing

City Wide Expenses by Major Category

City Wide Expenses by Department

**FY08 Preliminary Budget**

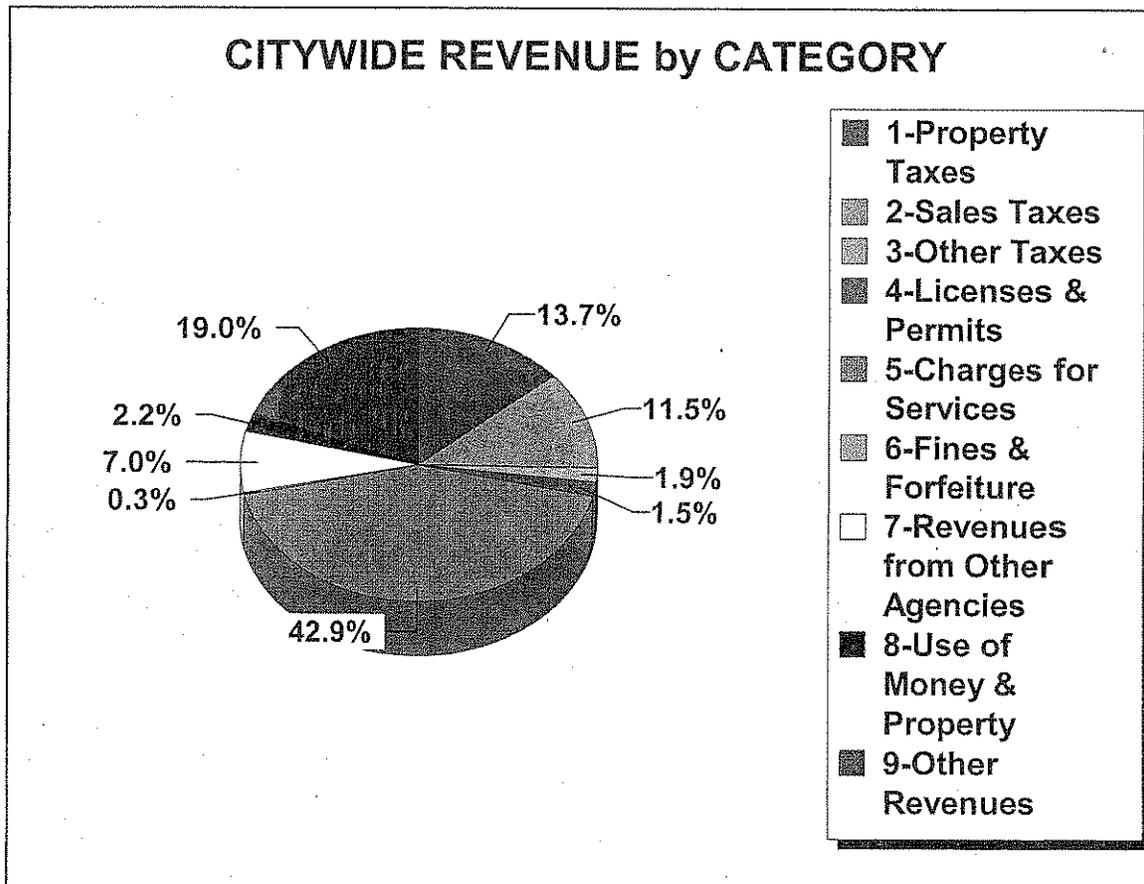
Fund No / Description	Working Capital	Revenues	Expenditures				Net	Est. WC
			Operations	Capital	Debt	Contrib In (Out)		
<b>Internal Service Funds</b>								
10 Vehicles	\$ 989,952	\$ 2,718,033	\$ 2,345,027	\$ -	\$ 684,111	\$ -	\$ (311,105)	\$ 658,847
13 Benefits	\$ 7,148	\$ 5,027,967	\$ 5,014,359	\$ -	\$ -	\$ -	\$ 13,608	\$ 20,756
15 IS	\$ (10,072)	\$ 1,338,431	\$ 1,306,961	\$ -	\$ -	\$ -	\$ 31,470	\$ 21,398
91 Ins	\$ 93,341	\$ 1,227,867	\$ 1,227,857	\$ -	\$ -	\$ -	\$ 10	\$ 93,351
101 General Fund	\$ 7,463,886	\$ 45,328,099	\$ 40,896,798	\$ -	\$ -	\$ (5,148,175)	\$ (716,874)	\$ 6,747,012
<b>Enterprise Funds</b>								
210 Water Enterprise	\$ 2,843,946	\$ 6,322,000	\$ 5,521,214	\$ 1,616,297	\$ -	\$ -	\$ (815,511)	\$ 2,028,435
220 Sewer	\$ 2,212,235	\$ 9,136,000	\$ 6,863,502	\$ 1,610,813	\$ 1,688,345	\$ -	\$ (1,026,660)	\$ 1,185,575
221 Storm Drain	\$ (1,991,132)	\$ 175,000	\$ 311,806	\$ 25,000	\$ -	\$ -	\$ (161,806)	\$ (2,152,938)
222 Wastewater	\$ 300,655	\$ 393,000	\$ 360,135	\$ -	\$ -	\$ -	\$ 32,865	\$ 333,520
240 Cemetery	\$ (88,000)	\$ 145,000	\$ 338,693	\$ -	\$ -	\$ 201,048	\$ 7,355	\$ (80,645)
241 Dubach	\$ (340,230)	\$ 144,650	\$ 126,273	\$ -	\$ -	\$ -	\$ 18,377	\$ (321,853)
250 Recycling	\$ 1,402,400	\$ 285,000	\$ 238,757	\$ -	\$ -	\$ -	\$ 46,243	\$ 1,448,643
251 Used Oil Recycling Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
252 Const. Demo	\$ -	\$ 110,000	\$ 97,012	\$ -	\$ -	\$ -	\$ 12,988	\$ 12,988
260 Fire Training	\$ 38,820	\$ 399,705	\$ 398,347	\$ -	\$ -	\$ -	\$ 1,358	\$ 40,178
280 Transit	\$ -	\$ 1,257,258	\$ 1,257,285	\$ -	\$ -	\$ -	\$ (27)	\$ (27)
<b>Special Revenue Funds</b>								
301 Literacy	\$ 58,490	\$ 88,500	\$ 94,619	\$ -	\$ -	\$ 17,500	\$ 11,381	\$ 69,871
320 CDBG	\$ 531,341	\$ 592,363	\$ 290,739	\$ -	\$ -	\$ -	\$ 301,624	\$ 832,965
321 Off-site Afford Housing	\$ 1,120,900	\$ 346,500	\$ -	\$ -	\$ -	\$ -	\$ 346,500	\$ 1,467,400
351 Trans Grant	\$ -	\$ 451,000	\$ -	\$ 450,253	\$ -	\$ -	\$ 747	\$ 747
352 SLESF	\$ 112,828	\$ 100,000	\$ 87,483	\$ -	\$ -	\$ -	\$ 12,517	\$ 125,345
353 Prop 172	\$ 86,244	\$ 401,700	\$ 392,483	\$ -	\$ -	\$ -	\$ 9,217	\$ 95,461
354 Tms Devel	\$ 650,677	\$ 934,020	\$ 1,315,579	\$ -	\$ -	\$ (268,838)	\$ (650,397)	\$ 280
355 Gas Tax	\$ -	\$ 976,302	\$ 1,235,213	\$ -	\$ -	\$ 268,838	\$ 9,927	\$ 9,927
356 Cemetery	\$ 253,326	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 273,326
357 Asset Forfeiture	\$ 35,518	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,518
358 Housing Monitoring	\$ 20,169	\$ 46,000	\$ 31,483	\$ -	\$ -	\$ -	\$ 14,517	\$ 34,686
359 Fire Suppressing District	\$ (1,912,159)	\$ 212,500	\$ 5,030	\$ -	\$ -	\$ -	\$ 207,470	\$ (1,704,689)
381 Gibson Ranch L&L	\$ 347,467	\$ 474,500	\$ 433,998	\$ -	\$ -	\$ -	\$ 40,502	\$ 387,969
383 N Park L&L	\$ 6,782	\$ 26,700	\$ 26,698	\$ -	\$ -	\$ -	\$ 2	\$ 6,784
384 Stireng Pond	\$ 231	\$ 14,435	\$ 14,434	\$ -	\$ -	\$ -	\$ 1	\$ 232
385 Traffic Congestion Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
386 Used Oil Recycling Grant	\$ 7,240	\$ 12,597	\$ 12,597	\$ -	\$ -	\$ -	\$ -	\$ 7,240
387 Woodland West L&L	\$ 8,016	\$ 18,400	\$ 18,399	\$ -	\$ -	\$ -	\$ 1	\$ 8,017
389 SLY L&L	\$ 368,465	\$ 374,600	\$ 347,673	\$ -	\$ -	\$ -	\$ 26,927	\$ 395,392
391 SP O&M	\$ 27,048	\$ 49,800	\$ 3,131	\$ -	\$ -	\$ -	\$ 46,669	\$ 73,717
<b>Capital Funds</b>								
501 Capital Projects**	\$ 149,072	\$ 1,159,539	\$ 19,591	\$ 1,769,289	\$ -	\$ 375,000	\$ (254,341)	\$ (105,269)
502 State Bond - Parks	\$ 966,894	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 966,894
505 MSH	\$ 2,315,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,315,454
506 MSE**	\$ 4,496,636	\$ -	\$ 1,282,849	\$ 7,412,500	\$ -	\$ 4,564,627	\$ (2,847,873)	\$ 1,648,763
508 Cap Proj Mgmt	\$ -	\$ -	\$ 3,649	\$ 1,771,000	\$ -	\$ -	\$ (1,282,849)	\$ (1,282,849)
510 Gen City Devel**	\$ 2,413,260	\$ 1,166,852	\$ -	\$ -	\$ -	\$ -	\$ (607,797)	\$ 1,805,463
520 RDA	\$ 1,010,737	\$ 1,154,563	\$ 395,056	\$ 125,000	\$ 192,000	\$ -	\$ 442,507	\$ 1,453,244

52	L/M	663,900	\$	339,473	\$	269	\$	-	\$	415,998	\$	-	\$	(345,981)	\$	317,911
540	arks & Rec Devel**	6,753,301	\$	3,877,159	\$	1,500	\$	5,537,500	\$	2,011,642	\$	-	\$	(3,673,563)	\$	3,079,736
541	Park In-Lieu Fund (Quimby)	874,123	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	874,123
550	Police Devel**	(4,673,454)	\$	876,781	\$	312	\$	42,200	\$	141,517	\$	-	\$	692,752	\$	(3,980,702)
560	Fire Devel**	1,489,592	\$	1,277,298	\$	1,232	\$	4,005,141	\$	151,710	\$	-	\$	(2,880,785)	\$	(1,391,193)
570	Library Devel**	1,007,754	\$	435,354	\$	4,274	\$	85,000	\$	-	\$	-	\$	346,080	\$	1,353,834
581	Storm Drain Devel**	423,536	\$	200,000	\$	126,749	\$	804,500	\$	-	\$	-	\$	(731,249)	\$	(307,713)
582	Road Devel**	(5,338,495)	\$	6,372,966	\$	145,328	\$	3,764,554	\$	-	\$	-	\$	2,463,084	\$	(2,875,411)
583	Tree Reserve	18,529	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	18,529
584	Water Devel**	(103,337)	\$	1,922,682	\$	128,868	\$	1,898,000	\$	-	\$	-	\$	(104,186)	\$	(207,523)
585	Sewer Devel**	(8,424,872)	\$	5,274,402	\$	103,702	\$	65,705	\$	764,380	\$	-	\$	4,340,615	\$	(4,084,257)
590	Southeast Area Construction	92,845	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	92,845
593	Gibson Ranch**	821,762	\$	720,000	\$	1,192	\$	867,500	\$	-	\$	-	\$	(148,692)	\$	673,070
600s Spring Lake Funds		\$ 24,800,740	\$	\$ 15,176,700	\$	\$ 499,633	\$	\$ 9,319,500	\$	\$ -	\$	\$ -	\$	\$ 5,357,567	\$	\$ 30,158,307
<b>Debt Service Funds</b>																
810	Library	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
815	2002 LRB	902,496	\$	1,358,780	\$	1,355,030	\$	-	\$	-	\$	-	\$	3,750	\$	906,246
820	RDA DS	188,317	\$	192,000	\$	182,763	\$	-	\$	-	\$	-	\$	9,237	\$	197,554
830	Southeast Area DS	1,435,547	\$	1,345,000	\$	1,316,720	\$	-	\$	-	\$	-	\$	28,280	\$	1,463,827
831	SEA Reserve Fund	133,081	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	133,081
840	Beamer/Kentucky Assess	106,532	\$	405,500	\$	397,949	\$	-	\$	-	\$	-	\$	7,551	\$	114,083
841	BK Assesment Reserve	5,399	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,399
850	East Main Assess	48,065	\$	1,292,000	\$	1,269,427	\$	-	\$	-	\$	-	\$	22,573	\$	70,638
851	East Main Assess Reserve	47,702	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	47,702
870	CFD#2 SLY DS	4,088,704	\$	2,462,000	\$	2,404,263	\$	-	\$	-	\$	-	\$	57,737	\$	4,146,441
880	2005 Capital Proj LRB	115,377	\$	1,760,573	\$	1,403,059	\$	-	\$	-	\$	-	\$	357,514	\$	472,891
885	WWTPreven Bonds	3,686	\$	852,968	\$	844,968	\$	-	\$	-	\$	-	\$	8,000	\$	11,686
<b>Trust and Agency</b>																
915	Recreat Contract	39,455	\$	150,000	\$	119,210	\$	-	\$	-	\$	-	\$	30,790	\$	70,245
917	Library Trust Fund	218,300	\$	152,200	\$	226,520	\$	-	\$	-	\$	(10,000)	\$	(84,320)	\$	133,980
940	Recreation Foundation	311,244	\$	-	\$	311,781	\$	-	\$	-	\$	-	\$	(311,781)	\$	(537)
<b>Totals</b>		\$ 27,226,674	\$	\$ 129,072,717	\$	\$ 83,428,746	\$	\$ 31,850,252	\$	\$ 6,049,703	\$	\$ -	\$	\$ 7,744,016	\$	\$ 20,293,623
<b>Total Transfers</b>				\$ 5,427,013	\$	\$ 5,427,013										
<b>Debt Payments</b>				\$ -	\$	\$ 6,049,703										
<b>Adjusted City Wide Totals</b>				\$ 134,499,730	\$	\$ 94,905,462										

\*\* Capital Funds beginning fund balance are based on the FY07 approved Capital Budget estimates.

## CITYWIDE REVENUE BY CATEGORY

Category	FY 08 BUDGET	
	Amount	Percentage
1-Property Taxes	\$18,363,471	13.65%
2-Sales Taxes	\$15,456,970	11.49%
3-Other Taxes	\$2,540,412	1.89%
4-Licenses & Permits	\$2,069,550	1.54%
5-Charges for Services	\$57,682,766	42.89%
6-Fines & Forfeiture	\$426,000	0.32%
7-Revenues from Other Agencies	\$9,383,431	6.98%
8-Use of Money & Property	\$2,999,533	2.23%
9-Other Revenues	\$25,577,597	19.02%
<b>\$134,499,730</b>		



## CITYWIDE REVENUE

Category	Account	Account Title			
			FY 06 Actual	FY 07 Budget	FY 08 Budget
1-Property Taxes	4110	PROPERTY TAX CY SECURED	\$12,435,799	\$12,298,410	\$11,304,736
	4111	SUPPLEMENTAL TAX ROLL	\$1,166,413	\$274,580	\$250,000
	4112	PROPERTY TAX CY UNSECURE	\$621,904	\$550,707	\$400,000
	4113	PROPERTY TAX PY SECURED	\$0	\$0	\$0
	4114	PROPERTY TAX PY UNSECURE	\$9,450	\$46,048	\$20,000
	4116	SPECIAL ASSMNT COLLECTION	\$18,630	\$3,148,979	\$6,388,735
			\$14,252,196	\$16,318,724	\$18,363,471
2-Sales Taxes	4120	SALES & USE TAX	\$9,363,938	\$9,900,000	\$10,490,643
	4121	PUBLIC SAFETY SALES TAX	\$401,913	\$360,000	\$401,700
	4122	SPEC DISTRICT SALES TAX	\$4,049,446	\$3,000,000	\$4,564,627
	4129	TRIPLE FLIP - SALES TAX	\$0	\$0	\$0
			\$13,815,297	\$13,260,000	\$15,456,970
3-Other Taxes	4130	HOTEL/MOTEL TAX	\$615,602	\$775,000	\$766,980
	4135	UTILITY FOR LIBRARY	\$213,257	\$0	\$0
	4150	DOCUMENT STAMP TAX	\$545,468	\$500,000	\$283,432
	4231	FRANCHISE FEE	\$1,334,394	\$1,324,000	\$1,490,000
			\$2,708,721	\$2,599,000	\$2,540,412
4-Licenses & Permits	4215	BUSINESS LICENSE	\$243,212	\$170,000	\$180,000
	4216	BUSINESS LICENSE - FD	\$1,980	\$1,200	\$1,500
	4217	BUILDING PERMITS	\$1,136,800	\$2,215,257	\$1,500,000
	4218	PLUMBING PERMITS	\$155,618	\$144,162	\$145,000
	4219	ELECTRICAL PERMITS	\$56,041	\$54,100	\$60,000
	4221	MECHANICAL PERMITS	\$81,093	\$122,081	\$80,000
	4222	PUD PERMITS	\$1,857	\$6,458	\$0
	4223	SOLAR PERMITS	\$0	\$0	\$0
	4225	VARIANCE FEE & USE PERMIT	\$71,433	\$51,250	\$55,000
	4226	ENCROACHMENT PERMIT	\$17,445	\$25,000	\$30,000
	4227	TRANSPORTATION PERMIT	\$23,776	\$16,000	\$0
	4252	BICYCLE LICENSE	\$480	\$500	\$500
	4254	MASSAGE PERMITS	\$1,922	\$3,000	\$3,000
	4261	FIRE PERMITS	\$31,535	\$14,550	\$14,550
4299	MISC LICENSES & PERMITS	\$2,400	\$0	\$0	
			\$1,825,592	\$2,823,558	\$2,069,550
5-Charges for Services	4201	DEVELOPMENT FEE	\$9,213,467	\$28,755,896	\$20,699,494
	4203	MPFP ADMIN FEE	\$22,236	\$213,942	\$120,400
	4207	PARK INSPECTION FEE	\$0	\$25,000	\$10,000
	4208	PRCS PLAN CHECK FEE	\$8,206	\$25,000	\$10,000
	4209	PLAN CHECK FEE	-\$2,951	\$0	\$0
	4210	STRONG MOTION INSPCT FEE	\$5,010	\$0	\$0
	4211	PLAN REPRODUCTION FEE	\$8,984	\$6,500	\$7,500

## CITYWIDE REVENUE

Category	Account	Account Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
5-Charges for Services...	4212	RECORDING FEE	\$0	\$0	\$0
	4213	MORTGAGE BOND REVENUE	\$16,467	\$16,500	\$16,000
	4214	BUSINESS LICENSE - PD	\$11,550	\$7,000	\$0
	4224	SEA INFRASTRUCTURE FEE	\$134,668	\$0	\$0
	4228	CONDO CONVERSION APP FEE	\$0	\$0	\$0
	4229	APPEAL FEE	\$0	\$400	\$0
	4235	FLOOD STUDY FEE	\$0	\$0	\$0
	4236	SL OFFSITE HOUSING	\$689,700	\$330,000	\$346,500
	4237	HABITAT EDUCATION	\$39,368	\$0	\$0
	4241	ENDOWMENT CARE FEE	\$12,760	\$20,000	\$20,000
	4242	RED CROSS COURSE FEE	\$4,648	\$3,090	\$4,400
	4243	QUIMBY FEES	\$843,666	\$0	\$0
	4250	POLICE PLANNING FEE	\$1,600	\$2,000	\$4,000
	4262	FIRE INSPECTION SERVICES	\$25,146	\$48,800	\$48,800
	4263	FIRE - PLAN REVIEW	\$194,267	\$203,850	\$175,000
	4264	FIRE - COUNTY SERVICES	\$26,137	\$32,200	\$32,200
	4265	FIRE PLANNING FEE	\$1,537	\$1,600	\$3,000
	4266	SL FIRE SUPPRESSION FEE	\$608,049	\$231,300	\$190,000
	4269	SLIF FEE	\$10,341,056	\$15,644,000	\$15,176,700
	4270	SLIF FEE-CONTRA	-\$7,283,160	\$0	\$0
	4271	REVENUE FOR DEVELOPMENT	\$665,026	\$170,000	\$250,000
	4278	DVLPMT SUPPORT TO CDD	\$0	\$0	\$0
	4280	PW PLANNING FEE	\$149,724	\$50,000	\$250,000
	4281	SUBDIVISION FEES	\$0	\$0	\$0
	4282	ENG PLAN CHECK	\$350,047	\$405,000	\$820,500
	4283	ENG MAP CHK FEES	\$55,224	\$50,000	\$50,000
	4284	ENG INSPECTION FEES	\$50,583	\$75,000	\$75,000
	4285	SUBDIVISION INSPECTS-ENG	\$6,946	\$505,000	\$480,000
	4287	WATER SERV CONN FEE	\$0	\$0	\$0
	4288	WATER SERV INSTALL CHG	\$11,924	\$43,900	\$9,500
	4290	SEWER SERV CONN CHG	\$0	\$0	\$0
	4292	ZONE CHG, GEN PLAN AMMENT	\$0	\$20,250	\$0
	4293	TENTATIVE MAPS	\$2,591	\$25,625	\$10,000
	4353	VEHICLE STORAGE FEE	\$39,245	\$50,000	\$37,000
	4354	FINGERPRINT FEE	\$315	\$2,000	\$500
	4356	DMV SURCHARGE	\$0	\$6,000	\$6,000
	4401	COPY MACHINE REVENUE	\$2,860	\$2,500	\$750
	4402	MAIL REVENUES	\$0	\$0	\$0
	4405	OTHER CURRENT SERVICE	\$1,241,715	\$1,200,466	\$1,227,867
	4431	WATER METERS	\$2,542	\$21,250	\$2,500
4432	WATER SERV CHGS FLAT FEE	\$4,744,566	\$5,320,950	\$6,270,000	
4433	CONST WATER	\$0	\$1,520	\$0	
4434	STORM DRAIN SERVICES	\$176,336	\$170,000	\$175,000	

## CITYWIDE REVENUE

Category	Account	Account Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
5-Charges for Services...	4435	WIPPWDLD IND PRETREATMEN	\$387,854	\$393,900	\$390,000
	4436	SEWER SERVICE CHARGES	\$6,317,725	\$7,689,066	\$9,086,000
	4438	FINANCE SERVICES CHARGE	\$87	\$0	\$0
	4439	A/R COLLECTIONS REVENUE	\$3,302	\$2,000	\$0
	4441	RECREATION CONTRACTS	\$169,124	\$200,000	\$228,000
	4442	PARK REVENUE	\$66,409	\$70,000	\$74,500
	4443	ADULT PARTICIPNT NON RESI	\$5,168	\$4,500	\$4,500
	4444	HIDDLESOON POOL REVENUES	\$49,571	\$40,000	\$57,000
	4445	C BROOKS SWIM CTR REV	\$70,179	\$65,000	\$69,000
	4446	SENIOR PROGRAMS REVENUE	\$8,883	\$8,400	\$8,400
	4447	COMM/SR CENTR RENTALS/MS	\$0	\$141,100	\$300,000
	4449	PARK RESERVE FEE	\$1,045	\$0	\$0
	4450	SPEC POLICE SERVICES	\$57,541	\$47,000	\$70,000
	4451	ALARM PROGRAM	\$85,451	\$80,000	\$90,000
	4452	EVIDENCE & PROPERTY REV	\$0	\$1,000	\$1,000
	4455	EXTRADITION REIMBURSEMEN	\$0	\$20,000	\$20,000
	4461	FIRE SERVICES CHG	\$488	\$1,000	\$1,000
	4462	WEED & LOT CLEANING	\$0	\$700	\$700
	4463	FIRE TRAINING SERVICE	\$373,505	\$424,200	\$394,705
	4465	HAZ MAT RESPONSE REVENUE	\$5,760	\$6,000	\$2,500
	4468	FIRE - MISC SERVICES	\$3,158	\$4,500	\$5,000
	4469	FIRE FACILITIES USE FEE	\$13,520	\$1,000	\$5,000
	4482	REFUSE DELINQ COLLECTIONS	\$8,872	\$4,000	\$4,000
	4485	INTERMENT SPACE	\$23,525	\$25,000	\$25,000
	4486	CEMETERY SERVICES	\$64,563	\$65,000	\$65,000
	4487	CEMETERY PRODUCTS	\$53,229	\$55,000	\$55,000
	4490	MHFPC FEE FOR SERVICE	\$22,048	\$9,690	\$10,200
	4491	YOLANO RECREATION PRG INC	\$0	\$3,000	\$3,000
	4494	ADULT REC & LEAGUE PRGMS	\$30,364	\$41,500	\$40,000
	4495	DUBACH PARK REC PROGRAM	\$39,117	\$144,650	\$144,650
4510	JT POWERS FAIR HOUSING RE	\$0	\$0	\$0	
			\$30,282,542	\$63,233,745	\$57,682,766
6-Fines & Forfeiture	4310	BAIL FORFEITURE FINES	\$44,098	\$90,000	\$20,000
	4314	BUSINESS LICENSE - PD	\$0	\$0	\$7,000
	4351	VEHICLE CODE FINES	\$212,468	\$225,000	\$182,000
	4352	BOOKING FINES	\$30,019	\$150,000	\$185,000
	4370	LIBRARY FINES	\$19,048	\$16,000	\$22,000
	4390	OTHER FINES	\$0	\$0	\$0
	4399	MISC PENALTY INCOME	\$9,574	\$10,000	\$10,000
			\$315,207	\$491,000	\$426,000
7-Revenues from Other Agencies	4514	HOMELAND SECURITY ST GRN	\$18,124	\$0	\$0

## CITYWIDE REVENUE

Category	Account	Account Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
7-Revenues from Other Agencies...	4515	RETURN OF ERAF TO LOCAL	\$0	\$0	\$0
	4516	EMERGENCY MGMT PRG UPDA	\$18,000	\$0	\$0
	4517	FEMA-ASSIST TO FF GRANT	\$0	\$0	\$0
	4518	FEMA - C.E.R.T (FD GRANT)	\$0	\$0	\$0
	4520	AFTER SCHOOL PROGRAM	\$53,065	\$53,195	\$0
	4521	TRUANCY-SCHOOL SRO REIMI	\$62,865	\$40,000	\$65,000
	4522	INFO & ASSISTANCE GRANT	\$8,656	\$10,615	\$10,615
	4523	OTS DUI GRANT	\$52,988	\$0	\$0
	4524	COPS METH GRANT	\$62,287	\$0	\$0
	4526	FIRE R.O.P REVENUE	\$0	\$0	\$0
	4527	SBDC GRANT (YUBA COLLEGE)	\$0	\$0	\$0
	4529	OTHER COUNTY GRANTS	\$0	\$0	\$0
	4530	EOC REIMBURSEMENTS	\$0	\$0	\$0
	4532	STATE MV IN LIEU	\$3,830,891	\$3,800,000	\$4,351,276
	4533	ST HIGHWAY USERS TAX 2105	\$325,406	\$309,011	\$351,089
	4534	STATE GAS TAX 2106	\$248,170	\$210,078	\$210,811
	4535	STATE GAS TAX 2107	\$433,528	\$403,021	\$404,426
	4536	STATE GAS TAX 2107.5	-\$12,358	\$9,941	\$9,976
	4537	STATE TDA-LTF	\$2,243,417	\$2,680,338	\$2,170,162
	4538	STATE TDA-STA	\$19,921	\$21,116	\$21,116
	4539	STATE MANDATED COST REIM	\$199,013	\$150,000	\$150,000
	4541	FISH & GAME IN-LIEU	\$0	\$0	\$0
	4542	OFF HWY MV LIC	\$2,007	\$0	\$0
	4543	CLSA & TBR REV LIB	\$133,358	\$85,000	\$120,000
	4545	FAMILIES F/LITERACY GRANT	\$0	\$0	\$0
	4546	STATE HOPTR	\$151,059	\$145,000	\$145,000
	4547	STATE SUBVENTIONS	\$0	\$0	\$0
	4548	OTHER STATE GRANTS	\$195,343	\$187,000	\$262,597
	4550	REVENUE FOR LOCAL AGENCY	\$38,087	\$70,000	\$30,000
	4553	STPL 5046 (011) #8501	\$0	\$0	\$0
	4554	ISTEA 1-5CONPROJDEM9404-1	\$0	\$0	\$0
	4557	COPS PROGRAM	\$0	\$0	\$0
	4558	OTHER FEDERAL GRANTS	\$913,663	\$771,528	\$592,363
	4559	FEMA REIMBURSEMENTS	\$0	\$0	\$0
	4560	STPL 5046 (012) #9438	\$0	\$0	\$0
	4561	STPL 5046 (016) #9909	\$0	\$0	\$0
	4562	STPL 5046 (017) #0004	\$604,604	\$0	\$451,000
	4564	STPLER 5046 (021) #0036	-\$10,000	\$0	\$0
	4565	STPL 5046 (019) #0034	\$0	\$0	\$0
	4566	STPLHG-5046(015) #9803	\$0	\$0	\$0
4567	RPSTPL 5046 (024) #0056	\$7,969	\$0	\$0	
4568	STPLHSR 5046(023) #0019	\$0	\$0	\$0	

## CITYWIDE REVENUE

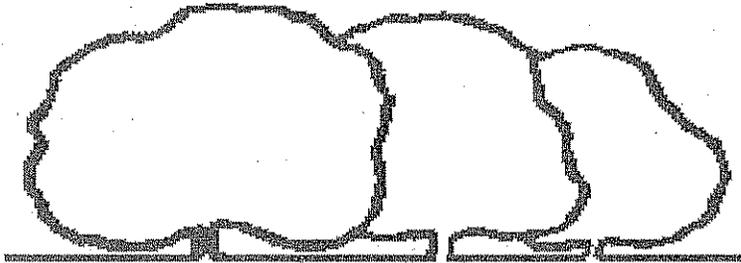
Category	Account	Account Title			
			FY 06 Actual	FY 07 Budget	FY 08 Budget
7-Revenues from Other Agencies...	4569	CAL TRANS GRT PRJ 0115	\$0	\$0	\$0
	4570	ADULT EDUCATION REVENUE	\$12,979	\$13,000	\$8,000
	4571	YO CO CHILD & FAM-PROP 10	\$0	\$0	\$0
	4572	PUBLIC LIBRARY FOUNDATION	\$28,640	\$20,000	\$30,000
	4580	ST TRAFFIC CONGEST RELIEF	\$237,996	\$0	\$0
	4585	GANG SUPPRESSION REIMB	\$0	\$0	\$0
	4587	STATE PK BONDS - PROP 40	\$35,602	\$0	\$0
	4599	OTHER GRANTS	\$300,000	\$1,000,000	\$0
			\$10,215,280	\$9,978,843	\$9,383,431
8-Use of Money & Property	4610	INTEREST INCOME	\$2,498,317	\$542,200	\$255,500
	4611	INTEREST INCOME ON LOANS	\$55,252	\$0	\$0
	4620	PROPERTY RENTAL INCOME	\$10,013	\$15,000	\$0
	4621	LEASE-BACK RENTAL	\$3,745	\$0	\$0
	4648	RENTAL INCOME-LEASE PMTS	\$341,852	\$552,070	\$589,904
	4649	RENTAL INCOME - FIXED	\$679,454	\$711,316	\$774,314
	4650	EQUIPMENT STOCK SALES	\$6,620	\$0	\$0
	4651	RENTAL INCOME - VARIABLE	\$1,268,846	\$1,316,683	\$1,353,814
	4652	CEMETERY CHARGES	\$0	\$0	\$0
	4653	SR CENTER RENTS	\$6,446	\$2,000	\$2,000
	4654	CAMP PACKER CREEK RENTAL	\$5,650	\$15,000	\$0
	4655	CEMETARY PLOT SALES	\$0	\$0	\$0
	4656	TAX REV ANTICIPATION NOTE	\$0	\$0	\$0
	4657	FIRE DEPT RENTAL INCOME	\$0	\$0	\$0
	4658	METRO PCS LEASE REVENUE	\$19,387	\$24,000	\$24,000
	4659	COMMUNITY SENIOR CENTER	\$0	\$0	\$0
			\$4,895,582	\$3,178,269	\$2,999,533
9-Other Revenues	4190	ERAF	-\$650,780	\$0	\$0
	4294	SEWER SERV INSTALL CHARG	\$3,470	\$33,000	\$0
	4295	RECYCLING CHARGES	\$226,281	\$200,000	\$360,000
	4297	SEWER NONCOMPLIANCE FEE	\$0	\$0	\$0
	4355	PARKING VIOLATION FINES	\$261,242	\$260,000	\$267,000
	4360	NUISANCE ABATEMENT FINES	\$1,040	\$0	\$0
	4440	ADMIN FEE CANCELLATIONS	\$435	\$0	\$0
	4704	STRIKE TEAM REIMBURSEMEN	\$0	\$0	\$0
	4705	HEALTH INS REV-INTERNAL	\$1,951,650	\$2,243,600	\$2,847,259
	4706	SECT 125 PARTICIPANT FEE	\$0	\$0	\$0
	4710	COBRA INCOME	\$11,119	\$10,000	\$10,000
	4711	VISION COBRA PAYMENT	\$738	\$700	\$700
	4721	LOAN REPAYMENTS	\$325,238	\$0	\$0
4722	LIEN REPAYMENTS	\$0	\$0	\$0	

## CITYWIDE REVENUE

Category	Account	Account Title			
			FY 06 Actual	FY 07 Budget	FY 08 Budget
9-Other Revenues...	4725	PROGRAM INCOME - ECON DE	\$350	\$0	\$0
	4728	ECONOMIC DEVELOPMENT RE	\$50,000	\$0	\$0
	4730	SLSP REIMBURSEMENTS-FIN	-\$10	\$0	\$0
	4731	CLAIM REIMBURSEMENTS	\$384,484	\$0	\$0
	4732	DEPOSIT REVENUE	\$0	\$30,000	\$130,000
	4733	REBATE REVENUE	\$448	\$0	\$0
	4734	CASH SHORT/OVER	-\$5	\$0	\$0
	4735	SETTLEMENT REVENUE	\$10,613	\$0	\$0
	4736	REBATES	\$133,155	\$0	\$0
	4737	CHARGES TO OTHER DEPTS	\$8,042,091	\$8,569,902	\$9,689,965
	4738	PRIOR PERIOD ADJUSTMENT	\$0	\$0	\$0
	4739	REIMBURSMENTS	\$27,793	\$0	\$720,000
	4740	SLSP REIMBURSEMENTS-PARK	\$0	\$0	\$0
	4745	SLSP FIRE FUNDING	\$0	\$0	\$0
	4746	CACHE CREEK MITIGATION	\$0	\$0	\$0
	4748	DEVELOPER IN LIEU	\$348,021	\$51,900	\$0
	4750	PROJECT REIMBURSEMENT	\$6,000	\$0	\$1,039,139
	4751	COMMISSION ON POST REIMB.	\$48,461	\$40,000	\$37,000
	4761	SPRINGLAKE PERSNL REIMB.	\$150,753	\$175,000	\$175,000
	4771	FRIENDS OF LIBRARY REIMB	\$13,980	\$0	\$0
	4772	SHOP 4 LIBRARY REIMBURSE	\$0	\$0	\$0
	4780	PETROVICH PROJECT REIMB	\$0	\$0	\$0
	4799	OTHER MISC REVENUE	\$21,670	\$0	\$704,000
	4802	HIDDLESON POOL DONATION	\$5,395	\$20,000	\$0
	4804	CHAPLAIN PROGRAM DONATIO	\$0	\$1,200	\$0
	4805	DARE PROGRAM DONATIONS	\$0	\$5,000	\$5,000
	4806	CRIME PREVENTION DONATIO	\$0	\$500	\$500
	4807	CAMP PACKER CRK DONATION	\$0	\$500	\$0
	4808	FREEMAN PARK IMP DONATIO	\$0	\$0	\$0
	4810	DONATIONS	\$4,391	\$7,200	\$700
	4815	4TH OF JULY FUNDRAISING	\$26,546	\$43,732	\$0
	4818	GOLF TOURNAMENT	\$0	\$0	\$0
	4820	PARK PLAQUE DONATION	\$0	\$2,500	\$0
	4825	SENIOR CENTER DONATION	\$17,030	\$535,340	\$0
	4830	FERNS PARK DONATIONS	\$6,396	\$6,396	\$0
	4840	J RODDY MEMORIAL DONATIO	\$0	\$5,000	\$0
	4845	FOUNDATION ADMIN FEES	\$1,503	\$0	\$0
	4848	NO PROGRAM REVENUE	\$0	\$0	\$0
	4849	TEEN	\$0	\$1,000	\$1,000
	4851	MAP & PUBLICATION SALES	\$836	\$0	\$0
4853	ENVIRON IMPACT RPT SALES	\$4,596	\$5,000	\$4,000	
4854	ENG SPECS-PHOTO-ETC SALE	\$3,413	\$4,000	\$0	
4899	MISCELLANEOUS SALES	\$7,873	\$0	\$0	

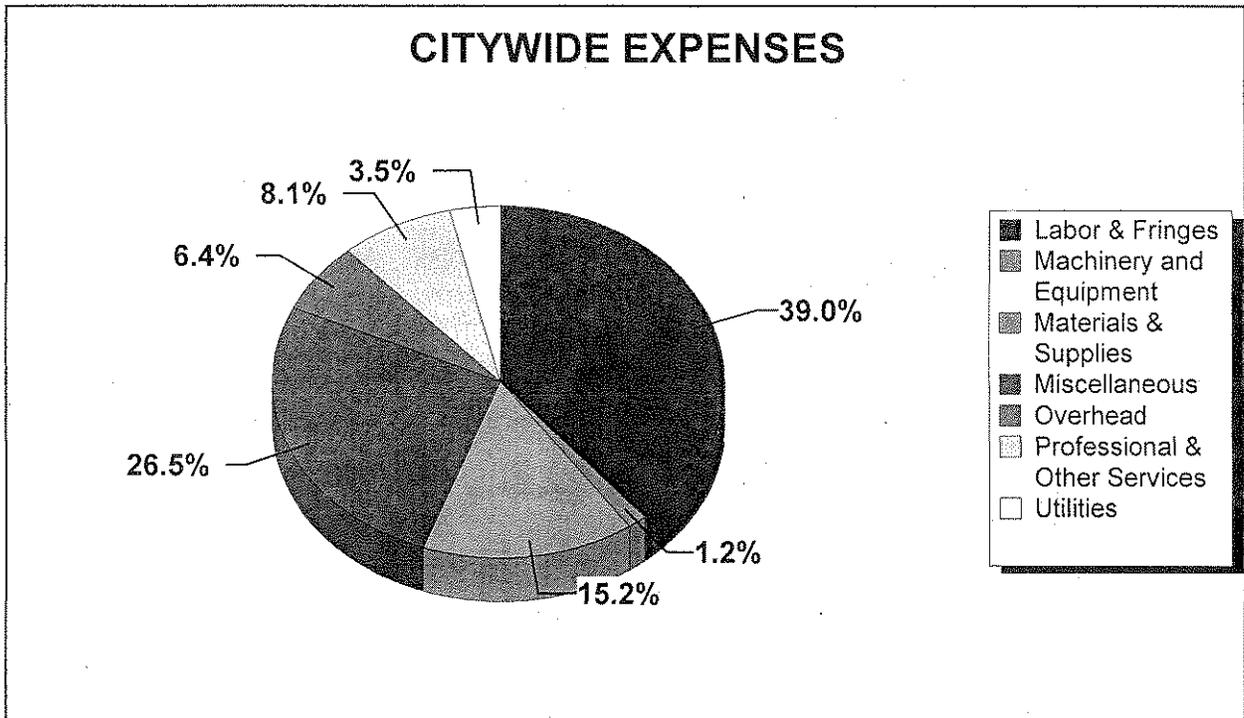
**CITYWIDE REVENUE**

Category	Account	Account Title			
			FY 06 Actual	FY 07 Budget	FY 08 Budget
9-Other Revenues...	4901	GENERAL TRANSFER REVENUE	\$476,184	\$2,502,102	\$1,143,105
	4902	TRANSFER FROM ENTERPRISE	\$0	\$483,322	\$898,073
	4903	TRANSFER FROM GENERAL FUND	\$4,898,717	\$207,500	\$5,140,675
	4904	TRANSFER FROM OTHER FUNDS	\$378,440	\$1,465,481	\$2,404,481
	4905	TRANSFER - GRANT MATCH	\$0	\$0	\$0
	4906	ENHANCED RETIREMENT TRSF	\$0	\$395,966	\$0
	4910	RESIDUAL EQUITY TRNSF REV	\$37,219,887	\$0	\$0
	4911	VACANCY FACTOR	\$0	\$0	\$0
	4915	TRANSFERS-PROPERTY	\$0	\$0	\$0
	4951	SALE OF BONDS	\$39,271,342	\$0	\$0
	4952	GAIN/(LOSS) ON SALES	\$0	\$0	\$0
	4953	GAIN/(LOSS) ON NOTES	\$84,534	\$0	\$0
	4955	PROCEEDS FROM LEASE	\$0	\$0	\$0
	4956	LOAN PROCEEDS	\$1,097,859	\$0	\$0
	4965 MA	CEC 04-16 MAC	\$0	\$0	\$0
	4966 MA	CEC 04-16 MAX	\$0	\$0	\$0
	4967 MK	CEC 04-16 MKC	\$0	\$0	\$0
	4968 ZM	CEC 04-16 ZME	\$0	\$0	\$0
			\$94,873,179	\$17,305,841	\$25,577,597
			<b>\$173,183,596</b>	<b>\$129,188,980</b>	<b>\$134,499,730</b>



## CITYWIDE Expenses by Major Category

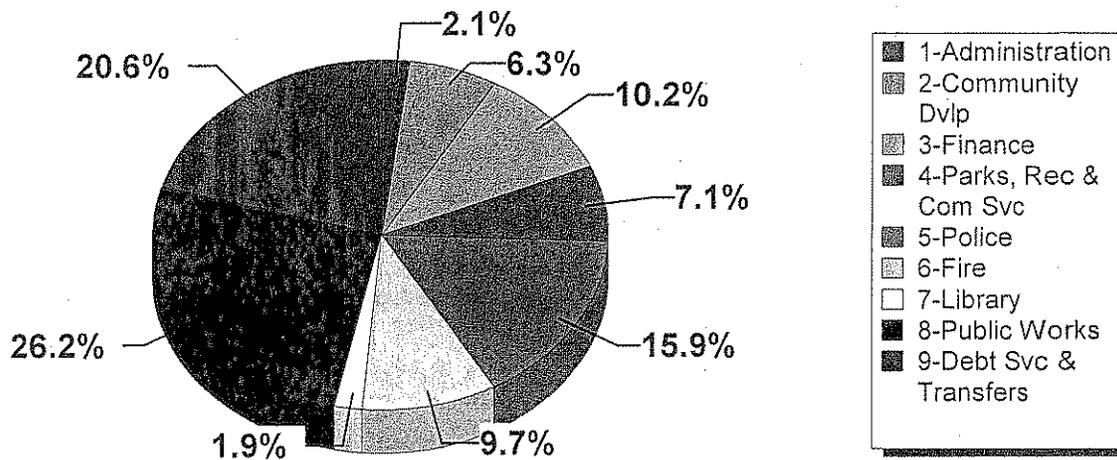
Category			Percentage
	FY 07 Budget	FY 08 Budget	
Labor & Fringes	\$35,923,031	\$37,030,163	39.02%
Machinery and Equipment	\$2,011,717	\$1,097,942	1.16%
Materials & Supplies	\$13,770,454	\$14,467,852	15.24%
Miscellaneous	\$22,151,774	\$25,183,636	26.54%
Overhead	\$5,428,606	\$6,101,633	6.43%
Professional & Other Services	\$8,794,791	\$7,705,717	8.12%
Utilities	\$3,316,418	\$3,318,519	3.50%
	<b>\$91,396,791</b>	<b>\$94,905,462</b>	



## CITYWIDE Expenses by DEPARTMENT

Department			Percentage
	FY 07 Budget	FY 08 Budget	
1-Administration	\$1,759,642	\$1,968,339	2.07%
2-Community Dvlp	\$5,995,431	\$5,953,361	6.27%
3-Finance	\$8,518,145	\$9,685,312	10.21%
4-Parks, Rec & Com Svc	\$6,420,359	\$6,765,836	7.13%
5-Police	\$14,572,759	\$15,117,524	15.93%
6-Fire	\$9,173,132	\$9,239,971	9.74%
7-Library	\$1,782,266	\$1,774,453	1.87%
8-Public Works	\$24,834,860	\$24,859,949	26.19%
9-Debt Svc & Transfers	\$18,340,198	\$19,540,718	20.59%
	<b>\$91,396,791</b>	<b>\$94,905,462</b>	

### CITYWIDE EXPENSES



**INTERNAL SERVICE REVENUE**

FUND	Category			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
010	Other Revenues	\$1,127,024	\$37,822	\$0
	Revenues from Other Agencies	\$0	\$0	\$0
	Use of Money & Property	\$2,021,677	\$2,177,254	\$2,718,033
		<b>\$3,148,701</b>	<b>\$2,215,076</b>	<b>\$2,718,033</b>
013	Charges for Services	\$0	\$0	\$0
	Other Revenues	\$3,197,527	\$3,733,895	\$5,027,967
		<b>\$3,197,527</b>	<b>\$3,733,895</b>	<b>\$5,027,967</b>
015	Other Revenues	\$1,241,244	\$1,142,016	\$1,338,431
		<b>\$1,241,244</b>	<b>\$1,142,016</b>	<b>\$1,338,431</b>
091	Charges for Services	\$1,677,170	\$1,198,992	\$1,227,867
	Other Revenues	\$36,888	\$0	\$0
		<b>\$1,714,058</b>	<b>\$1,198,992</b>	<b>\$1,227,867</b>
		<b>\$9,301,529</b>	<b>\$8,289,979</b>	<b>\$10,312,298</b>

**INTERNAL SERVICE Expenses by Major Category**

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
010	Labor & Fringes	\$460,400	\$550,348	\$529,553
	Machinery and Equipment	\$489,937	\$1,077,073	\$500,808
	Materials & Supplies	\$618,266	\$563,080	\$710,449
	Miscellaneous	\$724,928	\$444,033	\$1,245,717
	Professional & Other Services	\$59,562	\$42,951	\$38,911
	Utilities	\$3,287	\$4,700	\$3,700
<b>FUND TOTAL</b>		<b>\$2,356,381</b>	<b>\$2,682,185</b>	<b>\$3,029,138</b>
013	Labor & Fringes	\$0	\$0	\$0
	Materials & Supplies	\$3,607,192	\$4,080,000	\$4,936,359
	Miscellaneous	\$33,216	\$35,000	\$42,000
	Professional & Other Services	\$27,038	\$30,000	\$36,000
<b>FUND TOTAL</b>		<b>\$3,667,445</b>	<b>\$4,145,000</b>	<b>\$5,014,359</b>
015	Labor & Fringes	\$429,027	\$588,393	\$604,341
	Machinery and Equipment	\$144,047	\$133,293	\$146,000
	Materials & Supplies	\$221,913	\$277,017	\$250,870
	Miscellaneous	\$129,067	\$117,047	\$165,250
	Professional & Other Services	-\$2,611	\$158,534	\$120,500
	Utilities	\$11,029	\$23,000	\$20,000
<b>FUND TOTAL</b>		<b>\$932,472</b>	<b>\$1,297,284</b>	<b>\$1,306,961</b>
091	Labor & Fringes	\$54,311	\$24,680	\$40,007
	Materials & Supplies	\$783,154	\$778,261	\$602,200
	Miscellaneous	\$357,476	\$218,975	\$352,000
	Professional & Other Services	\$129,573	\$165,833	\$233,650
<b>FUND TOTAL</b>		<b>\$1,324,514</b>	<b>\$1,187,748</b>	<b>\$1,227,857</b>
		<b>\$8,280,812</b>	<b>\$9,312,217</b>	<b>\$10,578,315</b>

## INTERNAL SERVICE PROGRAMS

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
010627615	010	62	FIRE EQUIPMENT FROM LEASE	\$44,031	\$206,678	\$206,678
010847844		84	2006 VEHICLE LEASE	\$0	\$142,952	\$142,952
010847840			EQUIPMENT MAINTENANCE	\$75,052	\$98,551	\$97,348
010847842			FY 05 EQUIPMENT LEASE PUR	\$110,709	\$0	\$0
010847523			PD EQPT FROM LEASE	\$29,917	\$59,835	\$59,833
010847843			VEHICLE LEASE PMT (FY 05)	\$130,671	\$129,189	\$129,188
010847841			VEHICLE OPERATION MAINT.	\$1,966,001	\$2,044,981	\$2,393,139
<b>FUND TOTAL</b>				<b>\$2,356,381</b>	<b>\$2,682,185</b>	<b>\$3,029,138</b>
013317313	013	31	GROUP HEALTH	\$3,667,445	\$4,145,000	\$5,014,359
<b>FUND TOTAL</b>				<b>\$3,667,445</b>	<b>\$4,145,000</b>	<b>\$5,014,359</b>
015337332	015	33	DECISION SUPPORT	\$10,282	\$147,000	\$147,000
015337330			INFO SYSTEM ADMIN	\$485,943	\$654,561	\$643,461
015337331			INFO SYSTEM OPS AND MAINT	\$351,959	\$424,919	\$500,500
015337339			IS SPECIAL PROJECTS	\$84,288	\$70,803	\$16,000
<b>FUND TOTAL</b>				<b>\$932,472</b>	<b>\$1,297,284</b>	<b>\$1,306,961</b>
091347329	091	34	EMERGENCY OPS 2006	\$47,685	\$0	\$0
091347317			FEMA TRAINING	\$0	\$0	\$0
091347318			INSURANCE PROG-SELF INS	\$1,276,829	\$1,187,748	\$1,227,857
<b>FUND TOTAL</b>				<b>\$1,324,514</b>	<b>\$1,187,748</b>	<b>\$1,227,857</b>
				<b>\$8,280,812</b>	<b>\$9,312,217</b>	<b>\$10,578,315</b>

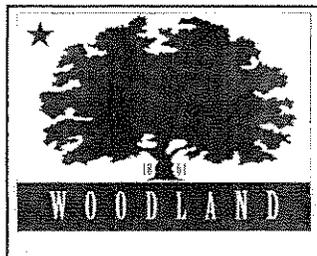
**INTERNAL SERVICE 010 Expenses by Major Category**

Department	Category	FY 06 ACTUAL	FY 07 Budget	FY 08 Budget
Fire	Miscellaneous	\$44,031	\$206,678	\$206,678
		<b>\$44,031</b>	<b>\$206,678</b>	<b>\$206,678</b>
Public Works	Labor & Fringes	\$460,400	\$550,348	\$529,553
	Machinery and Equipment	\$489,937	\$1,077,073	\$500,808
	Materials & Supplies	\$618,266	\$563,080	\$710,449
	Miscellaneous	\$680,897	\$237,355	\$1,039,039
	Professional & Other Services	\$59,562	\$42,951	\$38,911
	Utilities	\$3,287	\$4,700	\$3,700
		<b>\$2,312,350</b>	<b>\$2,475,507</b>	<b>\$2,822,460</b>
		<b>\$2,356,381</b>	<b>\$2,682,185</b>	<b>\$3,029,138</b>

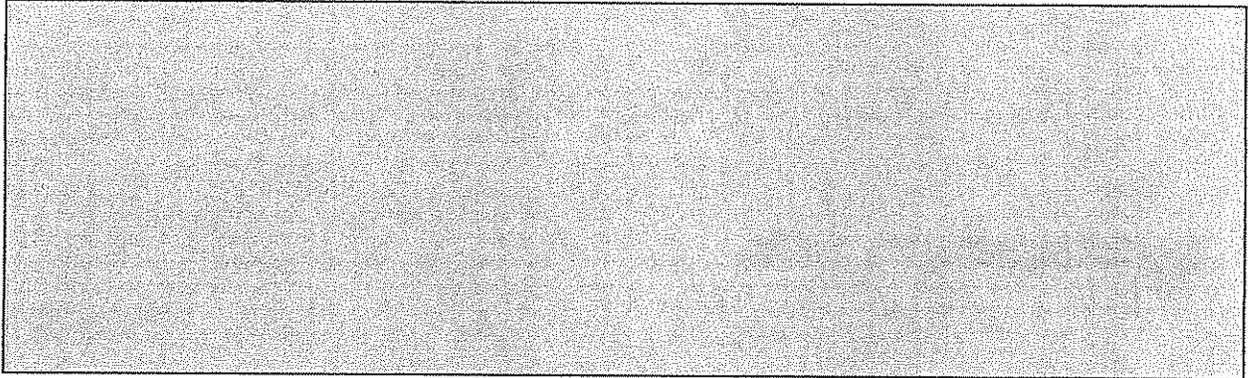
**FIRE EQUIPMENT FROM LEASE**  
**010 62 7615**

Fire Lease payments

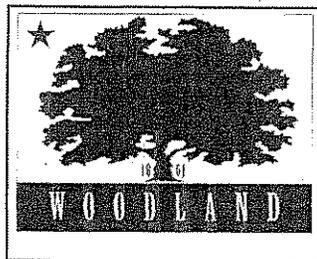
Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Fire	8-Miscellaneous	\$44,031	\$206,678	\$206,678	100.00%
		\$44,031	\$206,678	\$206,678	



**2006 VEHICLE LEASE  
010 84 7844**



Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Public Works	8-Miscellaneous	\$0	\$142,952	\$142,952	100.00%
		\$0	\$142,952	\$142,952	



**EQUIPMENT MAINTENANCE**  
**010 84 7840**

Equipment Maintenance - This program contains personnel costs related to the maintenance and repair of specialized small engine equipment for Public Works, Parks, Fire Department, Police Department, and Water Treatment Plant. Equipment commonly known as non-Fund 10 equipment ranges from riding lawn mowers to gas powered blowers, saws, weed eaters, fans, portable pumps, generators and like equipment, as well as trailers and trailer mounted/pull behind equipment for all departments.

FTE: 1.15

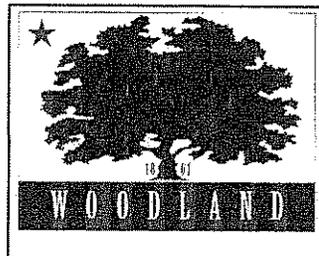
Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Public Works	1-Labor & Fringes	\$65,101	\$83,043	\$80,977	83.18%
	3-Materials & Supplies	\$9,951	\$15,508	\$16,372	16.82%
		\$75,052	\$98,551	\$97,348	



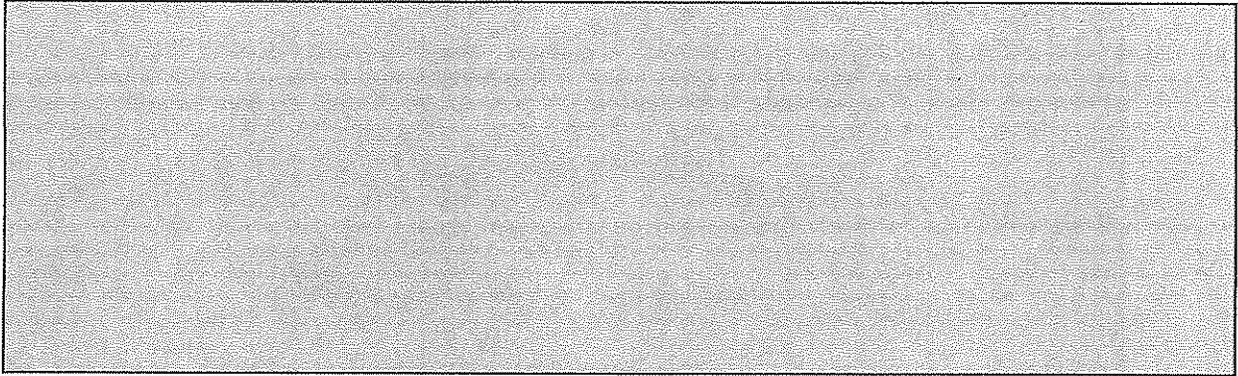
**PD EQPT FRM LEASE  
010 684 7523**

Digital cameras and related equipment for outfitting patrol vehicles.

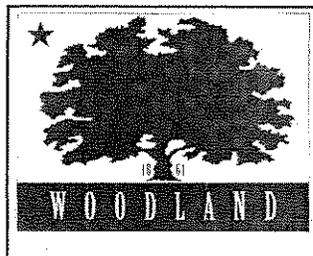
Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Public Works	8-Miscellaneous	\$29,917	\$59,835	\$59,833	100.00%
		\$29,917	\$59,835	\$59,833	



**VEHICLE LEASE PAYMENT**  
010 84 7843



Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Public Works	8-Miscellaneous	\$130,671	\$129,189	\$129,188	100.00%
		\$130,671	\$129,189	\$129,188	

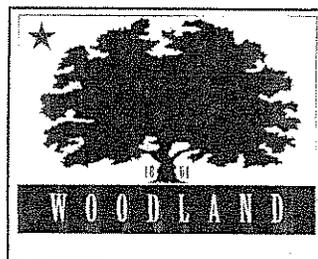


**VEHICLE OP MAINTENANCE**  
**010 84 7841**

Vehicle Operation and Maintenance - This program contains the costs associated with the operation and maintenance of the Municipal garage and all City vehicles and equipment assigned to Police, Fire, Public Works, and Parks. Also includes other miscellaneous vehicles and trailer-mounted an/or large motorized pieces of equipment. The program consists of all internal and outsourced labor, parts, fuel, oil and fluid expenses. Rental rates are charged to departments using vehicles and equipment to cover vehicle O&M costs. Replacement charges are deducted per department according to total cost of loaded vehicle at end of term set in 2004 replacement Plan. Rental rates and Replacement charges are revised annually at budget process.

FTE: 5.92

Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Public Works	1-Labor & Fringes	\$395,298	\$467,305	\$448,577	18.74%
	2-Professional & Other Services	\$57,255	\$42,951	\$38,911	1.63%
	3-Materials & Supplies	\$608,316	\$547,572	\$694,077	29.00%
	4-Utilities	\$3,287	\$4,700	\$3,700	0.15%
	5-Machinery and Equipment	\$381,535	\$1,077,073	\$500,808	20.93%
	8-Miscellaneous	\$520,309	-\$94,620	\$707,066	29.55%
		\$1,966,001	\$2,044,981	\$2,393,139	



**INTERNAL SERVICE 013 Expenses by Major Category**

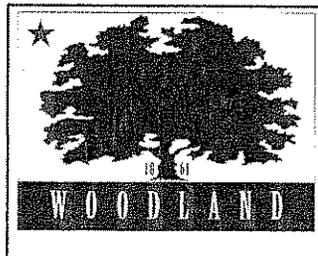
Department	Category	FY 06 ACTUAL	FY 07 Budget	FY 08 Budget
Finance	Labor & Fringes	\$0	\$0	\$0
	Materials & Supplies	\$3,607,192	\$4,080,000	\$4,936,359
	Miscellaneous	\$33,216	\$35,000	\$42,000
	Professional & Other Services	\$27,038	\$30,000	\$36,000
		<b>\$3,667,445</b>	<b>\$4,145,000</b>	<b>\$5,014,359</b>
		<b>\$3,667,445</b>	<b>\$4,145,000</b>	<b>\$5,014,359</b>

**GROUP HEALTH**  
**013 31 7313**

**BENEFITS:** The costs in this program are related to the premiums for all City-wide benefit programs. The benefits include medical/prescription; vision services; long term disability insurance; employee assistance program costs; life insurance; and, dental insurance. No staffing is directly charged to the program. Costs of the program, including those related to retirees, are funded through recharges to the numerous operating programs.

FTE: 0.00

Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Finance	1-Labor & Fringes	\$0	\$0	\$0	0.00%
	2-Professional & Other Services	\$27,038	\$30,000	\$36,000	0.72%
	3-Materials & Supplies	\$3,607,192	\$4,080,000	\$4,936,359	98.44%
	8-Miscellaneous	\$33,216	\$35,000	\$42,000	0.84%
		<b>\$3,667,445</b>	<b>\$4,145,000</b>	<b>\$5,014,359</b>	



**INTERNAL SERVICE 015 Expenses by Major Category**

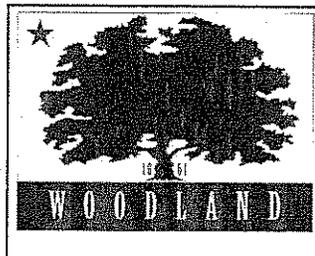
Department	Category	FY 06 ACTUAL	FY 07 Budget	FY 08 Budget
Finance	Labor & Fringes	\$429,027	\$588,393	\$604,341
	Machinery and Equipment	\$144,047	\$133,293	\$146,000
	Materials & Supplies	\$221,913	\$277,017	\$250,870
	Miscellaneous	\$129,067	\$117,047	\$165,250
	Professional & Other Services	-\$2,611	\$158,534	\$120,500
	Utilities	\$11,029	\$23,000	\$20,000
		<b>\$932,472</b>	<b>\$1,297,284</b>	<b>\$1,306,961</b>
		<b>\$932,472</b>	<b>\$1,297,284</b>	<b>\$1,306,961</b>

**DECISION SUPPORT**  
**015 33 7332**

**DECISION SUPPORT SYSTEMS:** This program provides for Information Systems services needed to operate and maintain specialized decision support systems. Systems supported currently include the City's financial and land management system (Pentamation), Public Work's maintenance management system (CityWorks) and AutoCAD network, the Police Department's crime analysis system (CrimeView), and the Fire Department's risk hazard assessment system (RHAVE) and emergency call-out system (Dialogic). Expenditures also support database system administration functions and management of the City's geographic information system (GIS) environment.

FTE: 0

Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Finance	2-Professional & Other Services	\$9,586	\$36,000	\$36,000	24.49%
	3-Materials & Supplies	\$696	\$111,000	\$111,000	75.51%
		<b>\$10,282</b>	<b>\$147,000</b>	<b>\$147,000</b>	



**INFO SYSTEM ADMINISTRATION**  
**015 33 7330**

**INFORMATION SERVICES:** The program provides administrative support for the City's Information Systems Division. The Division operates and maintains the City's computer network, stand-alone systems, general-purpose and specialized software, messaging infrastructure, GIS environment, Council Chambers audio-visual equipment, and related multimedia and automated systems. The Division operates a "help desk" function to track and respond to problems reported on supported systems. Also, the Division coordinates telephone system services and is integrally involved in the design and construction of new or remodeled City facilities.

FTE: 4.75

Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Finance	1-Labor & Fringes	\$429,027	\$588,393	\$604,341	93.92%
	2-Professional & Other Services	\$0	\$4,195	\$2,500	0.39%
	3-Materials & Supplies	\$38,890	\$35,598	\$6,370	0.99%
	4-Utilities	\$4,463	\$8,000	\$10,000	1.55%
	5-Machinery and Equipment	\$0	\$2,000	\$0	0.00%
	7-Transfers/Contributions	\$0	\$0	\$0	0.00%
	8-Miscellaneous	\$13,563	\$16,375	\$20,250	3.15%
		<b>\$485,943</b>	<b>\$654,561</b>	<b>\$643,461</b>	

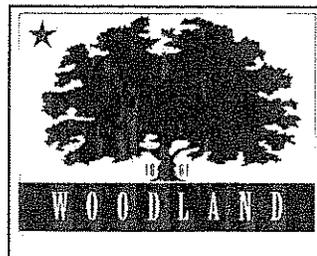


**INFO SYSTEM OPS & MAINTENANCE**  
015 33 7331

**COMPUTER OPERATIONS/MAINTENANCE:** The program encompasses the daily operation and ongoing maintenance of the City's computer systems. The current inventory includes 20+ network servers, 280+ networked workstations, 60+ networked printers, 20+ stand-alone desktops/laptops, 40+ network infrastructure devices (such as switches, routers and firewalls), and 20+ transmission lines. These systems provide general office automation support as well as specialized data processing capabilities for employees in all City offices. Expenditures cover repair and replacement programs, software licensing, hardware support, outsourced professional services, and other similar activities.

FTE: 0

Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Finance	2-Professional & Other Services	-\$14,513	\$74,447	\$82,000	16.38%
	3-Materials & Supplies	\$149,096	\$128,680	\$133,500	26.67%
	4-Utilities	\$6,566	\$15,000	\$10,000	2.00%
	5-Machinery and Equipment	\$118,818	\$121,293	\$130,000	25.97%
	8-Miscellaneous	\$91,992	\$85,500	\$145,000	28.97%
		<b>\$351,959</b>	<b>\$424,919</b>	<b>\$500,500</b>	

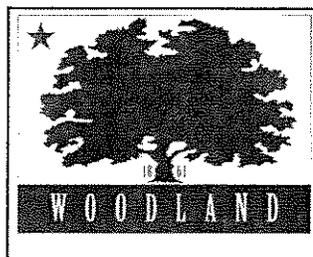


**IS SPECIAL PROJECTS**  
015 33 7339

**INFORMATION SYSTEMS PROJECTS:** This program supports activities related to special IS Projects to enhance computer system capabilities or employ new technology. This includes the implementation or major upgrade of department-level and enterprise computer systems (such as the City's financial management system), supplies and services related to building renovation and construction projects, installation or replacement of infrastructure communication lines (such as fiber cabling or radio towers), or procurement of specialized professional services that are not required on a yearly basis (such as aerial photography or vulnerability assessments).

FTE: 0

Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Finance	2-Professional & Other Services	\$2,315	\$43,892	\$0	0.00%
	3-Materials & Supplies	\$33,231	\$1,739	\$0	0.00%
	5-Machinery and Equipment	\$25,229	\$10,000	\$16,000	100.00%
	8-Miscellaneous	\$23,513	\$15,172	\$0	0.00%
		<b>\$84,288</b>	<b>\$70,803</b>	<b>\$16,000</b>	



**INTERNAL SERVICE 091 Expenses by Major Category**

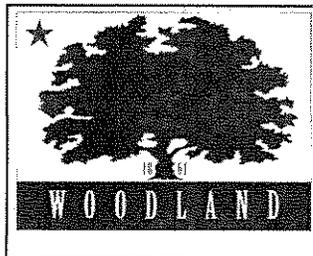
Department	Category	FY 06 ACTUAL	FY 07 Budget	FY 08 Budget
Finance	Labor & Fringes	\$54,311	\$24,680	\$40,007
	Materials & Supplies	\$783,154	\$778,261	\$602,200
	Miscellaneous	\$357,476	\$218,975	\$352,000
	Professional & Other Services	\$129,573	\$165,833	\$233,650
		<b>\$1,324,514</b>	<b>\$1,187,748</b>	<b>\$1,227,857</b>
		<b>\$1,324,514</b>	<b>\$1,187,748</b>	<b>\$1,227,857</b>

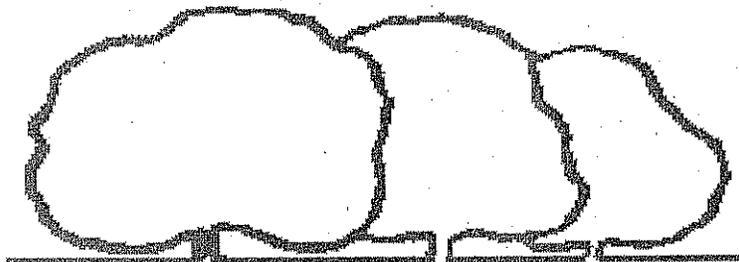
**INSURANCE PROG - SELF INS**  
**091 34 7318**

SELF-INSURANCE: The self-insurance program records deposits for Worker's Compensation and Liability Insurance to the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA), as well as the premiums for property and boiler/equipment insurance. The program also tracks the costs of deductibles paid for the above activities; also, park vandalism and vehicle claims.

FTE: 0.20

Department	Category				Percentage
		FY 06 Actual	FY 07 Budget	FY 08 Budget	
Finance	1-Labor & Fringes	\$21,413	\$24,680	\$40,007	3.26%
	2-Professional & Other Services	\$129,029	\$165,833	\$233,650	19.03%
	3-Materials & Supplies	\$768,911	\$778,261	\$602,200	49.04%
	7-Transfers/Contributions	\$241,843	\$0	\$0	0.00%
	8-Miscellaneous	\$115,634	\$218,975	\$352,000	28.67%
		<b>\$1,276,829</b>	<b>\$1,187,748</b>	<b>\$1,227,857</b>	

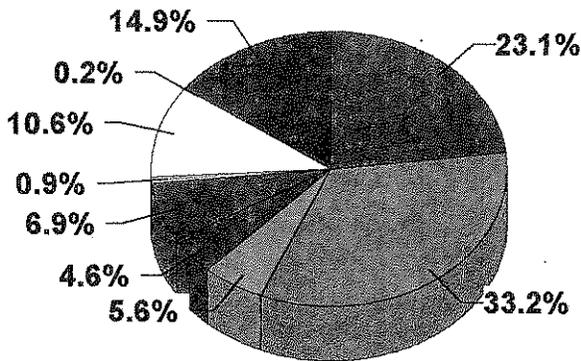




## GENERAL FUND REVENUE BY CATEGORY

Category			Change	%
	FY 07 Budget	FY 08 Budget		
1-Property Taxes	\$9,248,135	\$10,454,000	\$1,205,865	13.04%
2-Sales Taxes	\$12,900,000	\$15,055,270	\$2,155,270	16.71%
3-Other Taxes	\$2,599,000	\$2,540,412	-\$58,588	-2.25%
4-Licenses & Permits	\$2,823,558	\$2,069,550	-\$754,008	-26.70%
5-Charges for Services	\$2,349,205	\$3,108,950	\$759,745	32.34%
6-Fines & Forfeiture	\$491,000	\$426,000	-\$65,000	-13.24%
7-Revenues from Other Agencies	\$4,170,615	\$4,821,891	\$651,276	15.62%
8-Use of Money & Property	\$86,000	\$81,000	-\$5,000	-5.81%
9-Other Revenues	\$6,212,205	\$6,771,026	\$558,821	9.00%
	<b>\$40,879,718</b>	<b>\$45,328,099</b>	<b>\$4,448,381</b>	<b>10.88%</b>

### GENERAL FUND REVENUE by CATEGORY



- 1-Property Taxes
- 2-Sales Taxes
- 3-Other Taxes
- 4-Licenses & Permits
- 5-Charges for Services
- 6-Fines & Forfeiture
- 7-Revenues from Other Agencies
- 8-Use of Money & Property
- 9-Other Revenues

**GENERAL FUND REVENUE**

Account Code	Account Title	FY 06 Actual	FY 07 Budget	FY 08 Recommended
4110	PROPERTY TAX CY SECURED	\$7,637,572	\$8,573,135	\$9,784,000
4111	SUPPLEMENTAL TAX ROLL	\$960,200	\$250,000	\$250,000
4112	PROPERTY TAX CY UNSECURED	\$454,992	\$400,000	\$400,000
4113	PROPERTY TAX PY SECURED	\$0	\$0	\$0
4114	PROPERTY TAX PY UNSECURED	\$9,450	\$25,000	\$20,000
4116	SPECIAL ASSMNT COLLECTION	\$14,413	\$0	\$0
4120	SALES & USE TAX	\$9,363,938	\$9,900,000	\$10,490,643
4122	SPEC DISTRICT SALES TAX	\$4,049,446	\$3,000,000	\$4,564,627
4129	TRIPLE FLIP - SALES TAX	\$0	\$0	\$0
4130	HOTEL/MOTEL TAX	\$615,602	\$775,000	\$766,980
4135	UTILITY FOR LIBRARY	\$213,257	\$0	\$0
4150	DOCUMENT STAMP TAX	\$545,468	\$500,000	\$283,432
4190	ERAF	-\$650,780	\$0	\$0
		<b>\$23,213,558</b>	<b>\$23,423,135</b>	<b>\$26,559,682</b>
4207	PARK INSPECTION FEE	\$0	\$25,000	\$10,000
4208	PRCS PLAN CHECK FEE	\$8,206	\$25,000	\$10,000
4209	PLAN CHECK FEE	-\$2,951	\$0	\$0
4210	STRONG MOTION INSPCT FEE	\$5,010	\$0	\$0
4211	PLAN REPRODUCTION FEE	\$8,984	\$6,500	\$7,500
4212	RECORDING FEE	\$0	\$0	\$0
4214	BUSINESS LICENSE - PD	\$11,550	\$7,000	\$0
4215	BUSINESS LICENSE	\$243,212	\$170,000	\$180,000
4216	BUSINESS LICENSE - FD	\$1,980	\$1,200	\$1,500
4217	BUILDING PERMITS	\$1,136,800	\$2,215,257	\$1,500,000
4218	PLUMBING PERMITS	\$155,618	\$144,162	\$145,000
4219	ELECTRICAL PERMITS	\$56,041	\$54,100	\$60,000
4221	MECHANICAL PERMITS	\$81,093	\$122,081	\$80,000
4222	PUD PERMITS	\$1,857	\$6,458	\$0
4223	SOLAR PERMITS	\$0	\$0	\$0
4225	VARIANCE FEE & USE PERMIT	\$71,433	\$51,250	\$55,000
4226	ENCROACHMENT PERMIT	\$17,445	\$25,000	\$30,000
4227	TRANSPORTATION PERMIT	\$23,776	\$16,000	\$0
4229	APPEAL FEE	\$0	\$400	\$0
4231	FRANCHISE FEE	\$1,334,394	\$1,324,000	\$1,490,000
4235	FLOOD STUDY FEE	\$0	\$0	\$0
4237	HABITAT EDUCATION	\$39,368	\$0	\$0
4242	RED CROSS COURSE FEE	\$4,648	\$3,090	\$4,400
4250	POLICE PLANNING FEE	\$1,600	\$2,000	\$4,000
4252	BICYCLE LICENSE	\$480	\$500	\$500
4254	MESSAGE PERMITS	\$1,922	\$3,000	\$3,000
4261	FIRE PERMITS	\$31,535	\$14,550	\$14,500
4262	FIRE INSPECTION SERVICES	\$25,146	\$48,800	\$48,800

## GENERAL FUND REVENUE

Account Code	Account Title	FY 06 Actual	FY 07 Budget	FY 08 Recommended
4263	FIRE - PLAN REVIEW	\$194,267	\$203,850	\$175,000
4264	FIRE - COUNTY SERVICES	\$26,137	\$32,200	\$32,200
4265	FIRE PLANNING FEE	\$1,537	\$1,600	\$3,000
4271	REVENUE FOR DEVELOPMENT	\$165,026	\$170,000	\$250,000
4278	DVLPMNT SUPPORT TO CDD	\$0	\$0	\$0
4280	PW PLANNING FEE	\$149,724	\$50,000	\$250,000
4281	SUBDIVISION FEES	\$0	\$0	\$0
4282	ENG PLAN CHECK	\$350,047	\$405,000	\$820,500
4283	ENG MAP CHK FEES	\$55,224	\$50,000	\$50,000
4284	ENG INSPECTION FEES	\$50,583	\$75,000	\$75,000
4285	SUBDIVISION INSPECTS-ENG	\$6,946	\$505,000	\$480,000
4292	ZONE CHG, GEN PLAN AMMEND	\$0	\$20,250	\$0
4293	TENTATIVE MAPS	\$2,591	\$25,625	\$10,000
4299	MISC LICENSES & PERMITS	\$2,400	\$0	\$0
		<b>\$4,263,630</b>	<b>\$5,803,873</b>	<b>\$5,789,950</b>
4310	BAIL FORFEITURE FINES	\$44,098	\$90,000	\$20,000
4314	BUSINESS LICENSE - PD	\$0	\$0	\$7,000
4351	VEHICLE CODE FINES	\$212,468	\$225,000	\$182,000
4352	BOOKING FINES	\$30,019	\$150,000	\$185,000
4353	VEHICLE STORAGE FEE	\$39,245	\$50,000	\$37,000
4354	FINGERPRINT FEE	\$315	\$2,000	\$500
4355	PARKING VIOLATION FINES	\$7,190	\$260,000	\$267,000
4356	DMV SURCHARGE	\$0	\$6,000	\$6,000
4360	NUISANCE ABATEMENT FINES	\$1,040	\$0	\$0
4370	LIBRARY FINES	\$19,048	\$16,000	\$22,000
4390	OTHER FINES	\$0	\$0	\$0
4399	MISC PENALTY INCOME	\$9,574	\$10,000	\$10,000
		<b>\$362,997</b>	<b>\$809,000</b>	<b>\$736,500</b>
4401	COPY MACHINE REVENUE	\$2,860	\$2,500	\$750
4402	MAIL REVENUES	\$0	\$0	\$0
4433	CONST WATER	\$0	\$0	\$0
4438	FINANCE SERVICES CHARGE	\$87	\$0	\$0
4439	A/R COLLECTIONS REVENUE	\$3,302	\$2,000	\$0
4440	ADMIN FEE CANCELLATIONS	\$435	\$0	\$0
4441	RECREATION CONTRACTS	\$75,788	\$100,000	\$78,000
4442	PARK REVENUE	\$55,605	\$70,000	\$70,000
4443	ADULT PARTICIPNT NON RESI	\$5,168	\$4,500	\$4,500
4444	HIDDLESON POOL REVENUES	\$49,571	\$40,000	\$57,000
4445	C BROOKS SWIM CTR REV	\$70,179	\$65,000	\$69,000
4446	SENIOR PROGRAMS REVENUE	\$8,883	\$8,400	\$8,400
4447	COMM/SR CENTR RENTALS/MSC	\$0	\$141,100	\$300,000

## GENERAL FUND REVENUE

Account Code	Account Title	FY 06 Actual	FY 07 Budget	FY 08 Recommended
4449	PARK RESERVE FEE	\$1,045	\$0	
4450	SPEC POLICE SERVICES	\$26,540	\$30,000	\$70,000
4451	ALARM PROGRAM	\$85,451	\$80,000	\$90,000
4452	EVIDENCE & PROPERTY REV	\$0	\$1,000	\$1,000
4455	EXTRADITION REIMBURSEMENT	\$0	\$20,000	\$20,000
4461	FIRE SERVICES CHG	\$488	\$1,000	\$1,000
4462	WEED & LOT CLEANING	\$0	\$700	\$700
4465	HAZ MAT RESPONSE REVENUE	\$5,760	\$6,000	\$2,500
4468	FIRE - MISC SERVICES	\$3,158	\$4,500	\$5,000
4482	REFUSE DELINQ COLLECTIONS	\$8,872	\$4,000	\$4,000
4490	MHFPC FEE FOR SERVICE	\$22,048	\$9,690	\$10,200
4491	YOLANO RECREATION PRG INC	\$0	\$3,000	\$3,000
4494	ADULT REC & LEAGUE PRGMS	\$30,364	\$41,500	\$40,000
		<b>\$455,602</b>	<b>\$634,890</b>	<b>\$835,050</b>
4514	HOMELAND SECURITY ST GRNT	\$18,124	\$0	\$0
4515	RETURN OF ERAF TO LOCAL	\$0	\$0	\$0
4516	EMERGENCY MGMT PRG UPDATE	\$18,000	\$0	\$0
4517	FEMA-ASSIST TO FF GRANT	\$0	\$0	\$0
4518	FEMA - C.E.R.T (FD GRANT)	\$0	\$0	\$0
4520	AFTER SCHOOL PROGRAM	\$4,231	\$0	
4521	TRUANCY~SCHOOL SRO REIMB.	\$62,865	\$40,000	\$65,000
4522	INFO & ASSISTANCE GRANT	\$8,656	\$10,615	\$10,615
4523	OTS DUI GRANT	\$52,988	\$0	\$0
4524	COPS METH GRANT	\$62,287	\$0	\$0
4527	SBDC GRANT (YUBA COLLEGE)	\$0	\$0	\$0
4529	OTHER COUNTY GRANTS	\$0	\$0	\$0
4530	EOC REIMBURSEMENTS	\$0	\$0	\$0
4532	STATE M/V IN LIEU	\$3,830,891	\$3,800,000	\$4,351,276
4539	STATE MANDATED COST REIMB	\$199,013	\$150,000	\$150,000
4541	FISH & GAME IN-LIEU	\$0	\$0	\$0
4542	OFF HWY M/V LIC	\$2,007	\$0	\$0
4543	CLSA & TBR REV LIB	\$0	\$0	\$0
4546	STATE HOPTR	\$150,752	\$145,000	\$145,000
4548	OTHER STATE GRANTS	\$22,005	\$25,000	\$100,000
4550	REVENUE FOR LOCAL AGENCY	\$0	\$0	\$0
4557	COPS PROGRAM	\$0	\$0	\$0
4558	OTHER FEDERAL GRANTS	\$0	\$0	\$0
4572	PUBLIC LIBRARY FOUNDATION	\$7,500	\$0	\$0
4585	GANG SUPPRESSION REIMB	\$0	\$0	\$0
		<b>\$4,439,320</b>	<b>\$4,170,615</b>	<b>\$4,821,8</b>
4610	INTEREST INCOME	\$239,747	\$45,000	\$55,000

## GENERAL FUND REVENUE

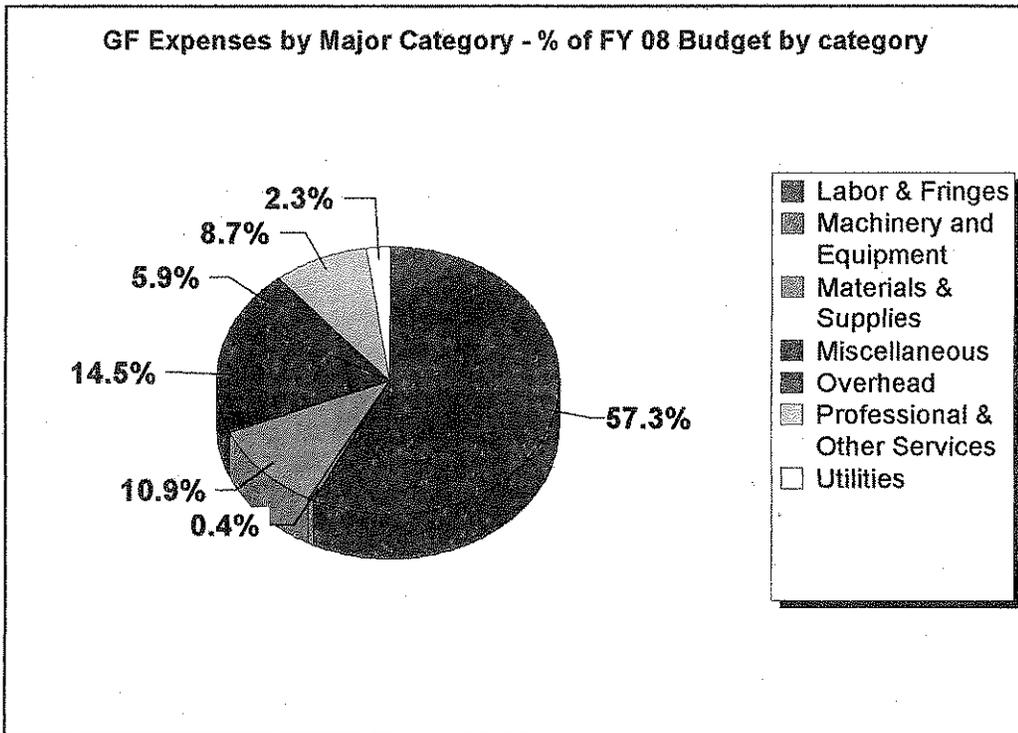
Account Code	Account Title	FY 06 Actual	FY 07 Budget	FY 08 Recommended
4611	INTEREST INCOME ON LOANS	\$0	\$0	\$0
4650	EQUIPMENT STOCK SALES	\$0	\$0	\$0
4651	RENTAL INCOME - VARIABLE	\$2,000	\$0	\$0
4652	CEMETERY CHARGES	\$0	\$0	\$0
4653	SR CENTER RENTS	\$6,446	\$2,000	\$2,000
4654	CAMP PACKER CREEK RENTAL	\$5,650	\$15,000	\$0
4657	FIRE DEPT RENTAL INCOME	\$0	\$0	\$0
4658	METRO PCS LEASE REVENUE	\$19,387	\$24,000	\$24,000
4659	COMMUNITY SENIOR CENTER	\$0	\$0	\$0
		<b>\$273,230</b>	<b>\$86,000</b>	<b>\$81,000</b>
4704	STRIKE TEAM REIMBURSEMENT	\$0	\$0	\$0
4710	COBRA INCOME	\$3,489	\$0	\$0
4711	VISION COBRA PAYMENT	\$63	\$0	\$0
4721	LOAN REPAYMENTS	\$0	\$0	\$0
4728	ECONOMIC DEVELOPMENT REV	\$50,000	\$0	\$0
4730	SLSP REIMBURSEMENTS-FIN	-\$10	\$0	\$0
4732	DEPOSIT REVENUE	\$0	\$0	\$100,000
4733	REBATE REVENUE	\$448	\$0	\$0
4734	CASH SHORT/OVER	-\$5	\$0	\$0
4735	SETTLEMENT REVENUE	\$10,613	\$0	\$0
4736	REBATES	\$132,679	\$0	\$0
4737	CHARGES TO OTHER DEPTS	\$5,346,468	\$5,433,703	\$6,181,526
4738	PRIOR PERIOD ADJUSTMENT	\$0	\$0	\$0
4739	REIMBURSEMENTS	\$3,218	\$0	\$0
4740	SLSP REIMBURSEMENTS-PARKS	\$0	\$0	\$0
4745	SLSP FIRE FUNDING	\$0	\$0	\$0
4751	COMMISSION ON POST REIMB.	\$48,461	\$40,000	\$37,000
4761	SPRINGLAKE PERSNL REIMB.	\$149,335	\$175,000	\$175,000
4771	FRIENDS OF LIBRARY REIMB	\$0	\$0	\$0
4799	OTHER MISC REVENUE	-\$1,225	\$0	\$0
		<b>\$5,743,533</b>	<b>\$5,648,703</b>	<b>\$6,493,526</b>
4804	CHAPLAIN PROGRAM DONATION	\$0	\$1,200	\$0
4805	DARE PROGRAM DONATIONS	\$0	\$5,000	\$5,000
4806	CRIME PREVENTION DONATION	\$0	\$500	\$500
4808	FREEMAN PARK IMP DONATION	\$0	\$0	\$0
4810	DONATIONS	\$0	\$0	\$0
4848	NO PROGRAM REVENUE	\$0	\$0	\$0
4849	TEEN	\$0	\$1,000	\$1,000
4851	MAP & PUBLICATION SALES	\$836	\$0	\$0
4853	ENVIRON IMPACT RPT SALES	\$4,596	\$5,000	\$4,000
4854	ENG SPECS-PHOTO-ETC SALES	\$3,413	\$4,000	\$0

**GENERAL FUND REVENUE**

Account Code	Account Title	FY 06 Actual	FY 07 Budget	FY 08 Recommended
4899	MISCELLANEOUS SALES	\$7,873	\$0	
		\$16,719	\$16,700	\$10,500
4901	GENERAL TRANSFER REVENUE	\$0	\$0	\$0
4902	TRANSFER FROM ENTERPRISE	\$0	\$0	\$0
4903	TRANSFER FROM GENERAL FD	\$0	\$0	\$0
4904	TRANSFER FROM OTHER FUND	\$84,331	\$31,020	\$0
4905	TRANSFER - GRANT MATCH	\$0	\$0	\$0
4906	ENHANCED RETIREMENT TRSFR	\$0	\$255,782	\$0
4910	RESIDUAL EQUITY TRNSF REV	\$0	\$0	\$0
4911	VACANCY FACTOR	\$0	\$0	\$0
4915	TRANSFERS-PROPERTY	\$0	\$0	\$0
4952	GAIN/(LOSS) ON SALES	\$0	\$0	\$0
4953	GAIN/(LOSS) ON NOTES	\$84,534	\$0	\$0
		\$168,865	\$286,802	\$0
		\$38,937,454	\$40,879,718	\$45,328,099

## General Fund Expenses by Major Category

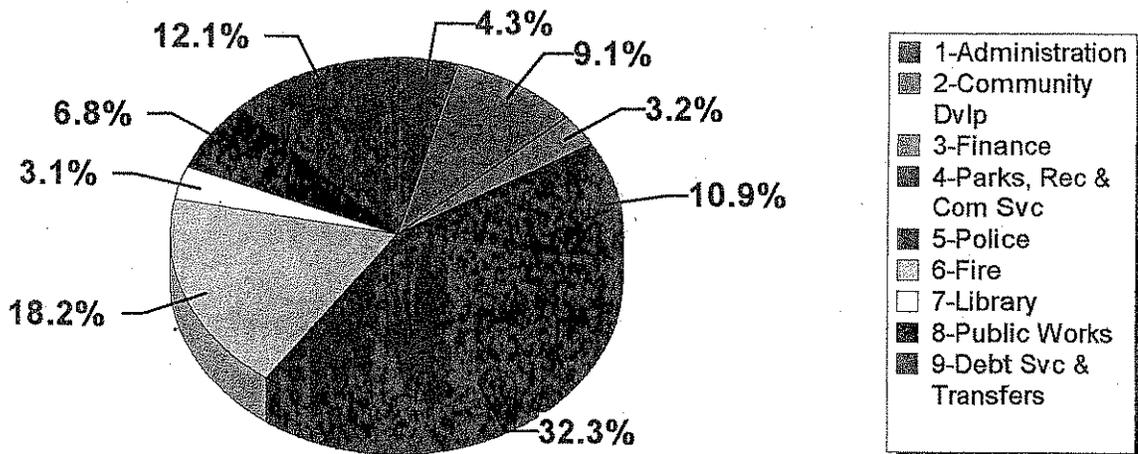
Category	FY 07 Budget	FY 08 Budget	Change	% chng
Labor & Fringes	\$24,836,347	\$26,402,619	\$1,566,273	6.31%
Machinery and Equipment	\$488,450	\$168,560	-\$319,890	-65.49%
Materials & Supplies	\$4,757,357	\$5,014,142	\$256,785	5.40%
Miscellaneous	\$4,244,683	\$6,655,933	\$2,411,250	56.81%
Overhead	\$1,954,855	\$2,737,128	\$782,273	40.02%
Professional & Other Services	\$4,219,417	\$3,996,260	-\$223,157	-5.29%
Utilities	\$1,004,780	\$1,070,456	\$65,676	6.54%
	<b>\$41,505,888</b>	<b>\$46,045,099</b>	<b>\$4,539,210</b>	<b>10.94%</b>



## General Fund Expenses by DEPARTMENT

Department	FY 07 Budget	FY 08 Budget	Change	% Chng
1-Administration	\$1,759,642	\$1,968,339	\$208,697	11.86%
2-Community Dvlp	\$3,665,908	\$4,175,867	\$509,959	13.91%
3-Finance	\$1,235,992	\$1,463,104	\$227,112	18.37%
4-Parks, Rec & Com Svc	\$4,765,555	\$5,013,080	\$247,525	5.19%
5-Police	\$14,345,664	\$14,883,847	\$538,183	3.75%
6-Fire	\$7,130,352	\$8,388,656	\$1,258,304	17.65%
7-Library	\$1,407,963	\$1,443,314	\$35,350	2.51%
8-Public Works	\$3,700,039	\$3,127,320	-\$572,719	-15.48%
9-Debt Svc & Transfers	\$3,494,772	\$5,581,571	\$2,086,799	59.71%
	<b>\$41,505,888</b>	<b>\$46,045,099</b>	<b>\$4,539,210</b>	<b>10.94%</b>

**General Fund EXPENSES - Departmental Percentages**



## GENERAL FUND EXPENSES

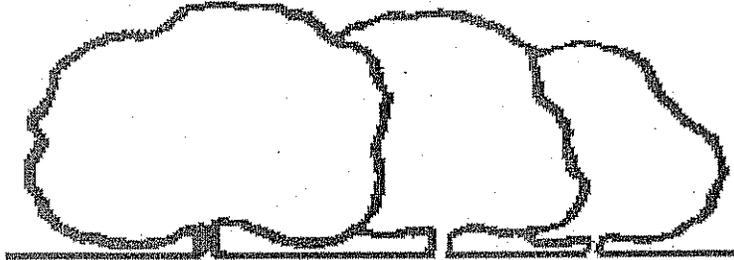
Account	SUB	Account Title	FY 06 ACTUAL	FY 07 BUDGET	FY 08 BUDGET
5110	51	SALARIES-PERM FULL TIME	\$12,750,999	\$14,677,613	\$15,331,574
5111		HOURLY WAGES - PERMANENT	\$102,740	\$73,287	\$62,928
5112		SALARIES-TEMP FULL TIME	\$0	\$0	\$0
5113		HOURLY WAGES - TEMPORARY	\$553,203	\$810,046	\$859,396
5120		OVERTIME-PERM FULL TIME	\$928,553	\$762,456	\$1,097,512
5122		OVERTIME-TEMP FULL TIME	\$0	\$0	\$0
5135		OTHER PAY	\$34,860	\$0	\$530,542
5136		DEF COMP CITY MATCH	\$35,548	\$38,213	\$40,056
5138		ACTING PAY	\$22,185	\$25,293	\$29,435
5139		STANDBY PAY	\$20,316	\$23,360	\$30,975
5140		WRKRS COMP/LIAB INS	\$825,156	\$807,718	\$810,445
5141		RETIREMENT	\$3,157,628	\$3,662,972	\$3,468,336
5142		COMPENSATED ABSENCE ADJ	\$0	\$0	\$0
5143		ALT TRANSPORTATION PAY	\$179	\$0	\$0
5145		HEALTH PAY-IN LIEU	\$772,474	\$493,518	\$683,688
5148		LIFE/VISION/DENTAL/RETIRE	\$0	\$0	\$1,483,256
5149		OFFSET ENHANCED RETIREMENT	\$0	\$0	\$0
5150		MEDICAL/PRESCRIPTION	\$2,627,023	\$3,231,977	\$2,061,627
5151		UNEMPLOYMENT INSURANCE	\$54,959	\$57,026	\$86,595
5152		DISABILITY INSURANCE	\$0	\$0	\$0
5153	DENTAL INSURANCE	\$0	\$0	\$0	
5154	VISION INSURANCE	\$0	\$0	\$0	
5155	LONGEVITY PAY	\$0	\$0	\$0	
5156	DEFERRED COMP	\$0	\$0	\$0	
5157	MEDICARE INSURANCE	\$181,000	\$172,869	\$198,946	
5160	ALLOWANCES	\$0	\$0	\$0	
5162	125 PLAN	\$719	\$0	\$0	
5190	RETIREMENT ACCRUAL	\$0	\$0	\$0	
5199	PERSONNEL OFFSET	-\$52,701	\$0	-\$372,690	
			<b>\$22,014,839</b>	<b>\$24,836,347</b>	<b>\$26,402,619</b>
5210	52	COST OF GOODS SOLD	\$0	\$0	\$0
5215		MEMBERSHIPS & DUES	\$45,523	\$55,758	\$64,369
5220		OFFICE SUPPLIES	\$93,910	\$84,025	\$91,388
5221		POSTAGE	\$50,011	\$79,159	\$74,216
5222		JANITORIAL SUPPLIES	\$18,211	\$20,576	\$25,130
5223		PUBS & PERIODICALS	\$17,551	\$21,560	\$21,128

**GENERAL FUND EXPENSES**

Account	SUB	Account Title	FY 06 ACTUAL	FY 07 BUDGET	FY 08 BUDGET
5224	52...	PRINTING	\$59,333	\$94,633	\$96,218
5225		COPY MACHINE COSTS	\$36,771	\$71,120	\$59,845
5226		SPEC DEPT SUPPLIES	\$470,574	\$691,867	\$577,042
5228		GAS & OIL	\$8,036	\$6,200	\$6,529
5229		PERSONNEL SUPP & EQUIP	\$102,068	\$134,510	\$150,336
5230		LAUNDRY	\$7,242	\$6,710	\$14,985
5231		SMALL TOOLS	\$14,370	\$24,280	\$24,193
5232		SPEC DEPT EXPENSE	\$274,753	\$362,638	\$408,816
5233		RECORDING FEES	\$3,219	\$1,600	\$26,500
5234		ADVERTISING	\$33,790	\$92,946	\$115,403
5235		UTILITIES	\$438,863	\$613,775	\$664,905
5236		TELEPHONE	\$222,567	\$391,006	\$405,551
5238		NEXTEL & CELL PHONES	\$1,263	\$10,000	\$10,000
5240		MAINTENANCE GROUNDS	\$253,847	\$302,140	\$203,218
5241		MAINT OFFICE EQUIP	\$26,044	\$31,246	\$24,398
5242		MAINT COMM EQUIP	\$23,799	\$37,400	\$53,536
5243		MAINT OTHER EQUIP	\$62,584	\$76,179	\$73,588
5244		MAINT NON UTILITIES	\$0	\$0	\$123,774
5245		EQUIPMENT LEASE EXPENSE	\$0	\$0	\$0
5249		DATA PROC EQUIP/RESERVE	\$731,492	\$809,105	\$896,365
5250		EQUIP RENTAL	\$0	\$3,000	\$5,090
5251		LEASE PMTS-PERSONAL PROP	\$0	\$0	\$0
5252		LEASE PMTS-REAL PROP	\$97,760	\$50,000	\$0
5260		DATA PROC SERVICE	\$48,320	\$51,560	\$52,340
5261		PROF & SPEC SERVICES	\$2,129,617	\$1,551,742	\$1,143,507
5262		OTHER CONTRACT SERVICES	\$2,184,768	\$2,667,675	\$2,852,753
5264		HALT REWARDS	\$500	\$1,000	\$1,000
5265		OFFSET TO ATTONRY FEES	-\$88,339	-\$240,000	-\$150,000
5280		EQUIP RENTAL - FIXED	\$462,882	\$492,847	\$550,139
5281		EQUIP RENTAL - VARIABLE	\$712,162	\$845,911	\$918,237
5282		VEHICLE LEASE PMTS	\$304,561	\$351,946	\$399,698
5285		EQUIPMENT SERV SHOP STOC	\$0	\$0	\$0
5299		NON-PERSONNEL OFFSET	-\$1,038,566	\$0	\$0
			<b>\$7,809,488</b>	<b>\$9,794,114</b>	<b>\$9,984,198</b>
5310	53	MEMBERSHIPS DUES	\$45	\$0	\$750
5320		CONF & MTGS	\$90,126	\$142,961	\$164,590

**GENERAL FUND EXPENSES**

Account	SUB	Account Title	FY 06 ACTUAL	FY 07 BUDGET	FY 08 BUDGET
5330	53...	EDUCATION TRNG	\$422,735	\$452,153	\$509,283
5340		EDUCATION INCENT REIMB	\$38,185	\$48,258	\$54,643
			<b>\$551,092</b>	<b>\$643,372</b>	<b>\$729,266</b>
5420	54	INTEREST PMTS	\$0	\$0	\$0
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
5520	55	BUILDING	\$0	\$0	\$0
5530		IMPS OTHER THAN BLDG	\$5,160	\$33,000	\$0
5540		MACHINERY & EQUIPMENT	\$192,327	\$399,450	\$95,160
5545		VEHICLE PURCHASES	\$18,564	\$89,000	\$73,400
			<b>\$216,052</b>	<b>\$521,450</b>	<b>\$168,560</b>
5610	56	PROPERTY TAXES	\$6,198	\$7,050	\$1,597
5630		INDIRECT EXPENSE	\$2,020,441	\$1,954,855	\$2,737,128
5641		BAD DEBT WRITEOFF	\$24,245	\$0	\$0
5650		DEPRECIATION	\$166	\$85	\$0
5661		PARK VANDALISM	\$8	\$0	\$0
5670		CONTINGENCIES	\$63,955	\$113,850	\$572,893
			<b>\$2,115,013</b>	<b>\$2,075,840</b>	<b>\$3,311,618</b>
5910	59	TRANSFERS-GENERAL	\$7,500	\$7,500	\$7,500
5920		CONTRIB TO OTHER AGENCIES	\$139,689	\$294,994	\$300,662
5930		CONTRIB TO ENTERPRISE FND	\$212,087	\$200,000	\$201,048
5940		CONTRIB TO CAPITAL PROJS	\$4,649,446	\$3,000,000	\$4,939,627
5950		CONTRIB TO INTERNAL FUNDS	\$0	\$0	\$0
5951		CONTRIB TO DEBT SERVICE	\$50,000	\$132,272	\$0
			<b>\$5,058,722</b>	<b>\$3,634,766</b>	<b>\$5,448,837</b>
			<b>\$37,765,206</b>	<b>\$41,505,888</b>	<b>\$46,045,099</b>



## ENTERPRISE PROGRAMS

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
210327322	210	32	BILL & COLLECT-WATER	\$123,083	\$166,266	\$192,234
210837852		83	WATER DISTRIBUTION SYSTEM	\$0	\$0	\$0
210857857		85	WATER CONSERVATION	\$161,490	\$174,029	\$238,382
210867852		86	WATER DISTRIBUTION SYSTEM	\$1,527,883	\$2,278,868	\$2,560,159
210867851			WATER WELLS O & M	\$1,434,099	\$1,755,854	\$1,998,393
210877871		87	OPERATIONS ADMIN	\$262,129	\$326,926	\$321,906
210937918		93	CEC LOAN - 6/7/06	\$0	\$132,272	\$210,140
<b>FUND TOTAL</b>				<b>\$3,508,683</b>	<b>\$4,834,215</b>	<b>\$5,521,214</b>
220	220		SEWER ENTERPRISE FUND	\$0	\$0	\$0
220327323		32	BILL & COLLECT-SEWER	\$1,070,573	\$175,429	\$172,530
220837853		83	SEWAGE COLLECTION SYSTEM	\$0	\$0	\$0
220857854		85	SEWAGE TREATMENT PLANT	\$2,792,210	\$3,536,639	\$3,622,814
220867853		86	SEWAGE COLLECTION SYSTEM	\$1,365,486	\$2,341,495	\$2,640,230
220877872		87	UTILITIES ENGINEERING	\$213,336	\$442,727	\$427,928
220967323		96	1992 WW COP DEBT PAYMENTS	\$0	\$905,188	\$913,100
220967908			2002 REFUNDING BOND	\$0	\$405,075	\$410,175
220967916			WWTP RESERVE BONDS 2005	\$300,733	\$483,322	\$365,070
<b>FUND TOTAL</b>				<b>\$5,742,338</b>	<b>\$8,289,874</b>	<b>\$8,551,847</b>
221327324	221	32	BILL & COLLECT-STRM DRAIN	\$35,010	\$44,906	\$10,276
221837856		83	STORM DRAIN MAINTENANCE	\$0	\$0	\$0
221867856		86	STORM DRAIN MAINTENANCE	\$903,743	\$750,234	\$301,530
<b>FUND TOTAL</b>				<b>\$938,752</b>	<b>\$795,140</b>	<b>\$311,806</b>
222327321	222	32	BILL & COLLECT-WSTWATER	\$33,717	\$43,820	\$44,162
222857855		85	WASTEWATER PRETREATMENT	\$233,318	\$311,082	\$315,973
<b>FUND TOTAL</b>				<b>\$267,035</b>	<b>\$354,902</b>	<b>\$360,135</b>
240427428	240	42	CEMETERY MAINTENANCE	\$350,636	\$349,392	\$338,693
<b>FUND TOTAL</b>				<b>\$350,636</b>	<b>\$349,392</b>	<b>\$338,693</b>
241428450	241	42	DUBACH PARK CAPITAL	\$5,941	\$12,467	\$3,436
241427417			DUBACH PARK MAINTENANCE	\$176,171	\$175,698	\$122,837
<b>FUND TOTAL</b>				<b>\$182,112</b>	<b>\$188,166</b>	<b>\$126,273</b>
250858182	250	85	BEV. CONTAINER RECYCLE	\$0	\$0	\$0
250858185			DOC BEV CONTAINER GRNT 06	\$15,020	\$0	\$0
250858186			DOC BEV CONTAINER GRNT 07	\$0	\$14,324	\$0
250858187			FY 08 DOC BEV RECYCLE GRT	\$0	\$0	\$14,324
250857814			SOLID WASTE RECYCLING	\$227,186	\$279,495	\$224,433
250858183			ST DOC BEV RECYCLE 03/04	\$0	\$0	\$0
250858184			ST DOC BEV RECYCLE 04/05	\$0	\$0	\$0

**ENTERPRISE PROGRAMS**

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
250858181	250...	85...	ST OF CA RECYCLING GRANT	\$0	\$0	\$0
250858173			USED OIL GRANT 03/04	\$0	\$0	\$0
250858172			USED OIL GRT. 02/03& PRIOR	\$0	\$0	\$0
<b>FUND TOTAL</b>				<b>\$242,206</b>	<b>\$293,819</b>	<b>\$238,757</b>
252857816	252	85	CONST & DEMO RECYCLING	\$0	\$62,387	\$97,012
<b>FUND TOTAL</b>				<b>\$0</b>	<b>\$62,387</b>	<b>\$97,012</b>
260637621	260	63	TRAINING SERVICES	\$380,662	\$422,715	\$398,347
<b>FUND TOTAL</b>				<b>\$380,662</b>	<b>\$422,715</b>	<b>\$398,347</b>
270327325	270	32	PARKING COLLECTIONS	\$41,759	\$0	\$0
270527524		52	PARKING OPERATING EXPS	\$225,999	-\$60	\$0
270837838		83	PARKING LOT MAINTENANCE	\$43,796	\$0	\$0
<b>FUND TOTAL</b>				<b>\$311,553</b>	<b>-\$60</b>	<b>\$0</b>
280827870	280	82	TRANSIT SERVICES	\$1,004,733	\$1,145,957	\$1,257,285
<b>FUND TOTAL</b>				<b>\$1,004,733</b>	<b>\$1,145,957</b>	<b>\$1,257,285</b>
				<b>\$12,928,711</b>	<b>\$16,736,507</b>	<b>\$17,201,370</b>

## ENTERPRISE FUND Expenses by Major Category

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
210	Labor & Fringes	\$1,251,676	\$1,886,531	\$2,072,588
	Machinery and Equipment	\$26,116	\$56,327	\$90,228
	Materials & Supplies	\$457,596	\$655,348	\$663,595
	Miscellaneous	\$344,293	\$519,377	\$578,702
	Overhead	\$535,559	\$606,646	\$970,601
	Professional & Other Services	\$151,472	\$213,989	\$270,107
	Utilities	\$741,970	\$895,998	\$875,393
<b>FUND TOTAL</b>		<b>\$3,508,683</b>	<b>\$4,834,215</b>	<b>\$5,521,214</b>
220	Labor & Fringes	\$1,451,033	\$2,375,245	\$2,410,170
	Machinery and Equipment	\$129,461	\$146,207	\$85,676
	Materials & Supplies	\$689,964	\$716,969	\$787,120
	Miscellaneous	\$2,096,130	\$2,715,800	\$2,608,124
	Overhead	\$582,155	\$639,672	\$970,784
	Professional & Other Services	\$287,350	\$760,581	\$752,098
	Utilities	\$506,245	\$935,400	\$937,875
<b>FUND TOTAL</b>		<b>\$5,742,338</b>	<b>\$8,289,874</b>	<b>\$8,551,847</b>
221	Labor & Fringes	\$187,165	\$310,896	\$79,844
	Machinery and Equipment	\$0	\$51,900	\$6,875
	Materials & Supplies	\$47,247	\$30,108	-\$118,126
	Miscellaneous	\$436,556	\$172,529	\$163,265
	Overhead	\$142,550	\$93,712	\$26,631
	Professional & Other Services	\$64,181	\$91,205	\$109,802
	Utilities	\$61,055	\$44,790	\$43,515
<b>FUND TOTAL</b>		<b>\$938,752</b>	<b>\$795,140</b>	<b>\$311,806</b>
222	Labor & Fringes	\$195,777	\$228,852	\$233,017
	Machinery and Equipment	\$0	\$7,901	\$2,500
	Materials & Supplies	\$25,678	\$31,815	\$34,782
	Miscellaneous	\$5,062	\$7,494	\$8,124
	Overhead	\$28,581	\$37,769	\$38,182
	Professional & Other Services	\$10,539	\$38,492	\$40,936
	Utilities	\$1,398	\$2,578	\$2,593
<b>FUND TOTAL</b>		<b>\$267,035</b>	<b>\$354,902</b>	<b>\$360,135</b>
240	Labor & Fringes	\$237,759	\$259,496	\$244,255
	Machinery and Equipment	\$6,089	\$2,500	\$0
	Materials & Supplies	\$89,046	\$70,583	\$80,818
	Miscellaneous	\$331	\$1,378	\$1,419
	Professional & Other Services	\$15,697	\$10,875	\$11,201
	Utilities	\$1,713	\$4,560	\$1,000
<b>FUND TOTAL</b>		<b>\$350,636</b>	<b>\$349,392</b>	<b>\$338,693</b>
241	Labor & Fringes	\$60,697	\$79,590	\$54,157
	Machinery and Equipment	\$0	\$0	\$0
	Materials & Supplies	\$28,609	\$43,526	\$42,246
	Miscellaneous	\$10	\$0	\$0
	Professional & Other Services	\$51,917	\$28,500	\$29,355
	Utilities	\$40,879	\$36,550	\$515
<b>FUND TOTAL</b>		<b>\$182,112</b>	<b>\$188,166</b>	<b>\$126,273</b>

**ENTERPRISE FUND Expenses by Major Category**

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
250	Labor & Fringes	\$130,689	\$156,456	\$127,040
	Machinery and Equipment	\$0	\$0	\$
	Materials & Supplies	\$50,968	\$65,425	\$55,807
	Miscellaneous	\$4,980	\$5,995	\$5,375
	Overhead	\$24,570	\$36,305	\$29,888
	Professional & Other Services	\$29,667	\$26,800	\$17,800
	Utilities	\$1,333	\$2,838	\$2,838
<b>FUND TOTAL</b>		<b>\$242,206</b>	<b>\$293,819</b>	<b>\$238,757</b>
252	Labor & Fringes	\$0	\$55,187	\$88,013
	Materials & Supplies	\$0	\$6,200	\$6,374
	Miscellaneous	\$0	\$1,000	\$2,625
	Professional & Other Services	\$0	\$0	\$0
<b>FUND TOTAL</b>		<b>\$0</b>	<b>\$62,387</b>	<b>\$97,012</b>
260	Labor & Fringes	\$244,216	\$263,893	\$231,380
	Machinery and Equipment	\$7,466	\$6,650	\$7,000
	Materials & Supplies	\$53,335	\$65,172	\$66,775
	Miscellaneous	\$2,988	\$4,600	\$5,750
	Overhead	\$19,590	\$11,779	\$32,174
	Professional & Other Services	\$53,067	\$60,178	\$45,000
	Utilities	\$0	\$10,443	\$10,268
<b>FUND TOTAL</b>		<b>\$380,662</b>	<b>\$422,715</b>	<b>\$398,347</b>
270	Labor & Fringes	\$166,197	\$0	\$0
	Materials & Supplies	\$36,569	\$0	\$
	Miscellaneous	\$55,825	-\$60	\$0
	Overhead	\$42,159	\$0	\$0
	Professional & Other Services	\$10,616	\$0	\$0
	Utilities	\$186	\$0	\$0
<b>FUND TOTAL</b>		<b>\$311,553</b>	<b>-\$60</b>	<b>\$0</b>
280	Materials & Supplies	\$7,522	\$7,700	\$7,700
	Overhead	\$19,383	\$9,388	\$25,153
	Professional & Other Services	\$977,828	\$1,128,869	\$1,224,432
<b>FUND TOTAL</b>		<b>\$1,004,733</b>	<b>\$1,145,957</b>	<b>\$1,257,285</b>
		<b>\$12,928,711</b>	<b>\$16,736,507</b>	<b>\$17,201,370</b>

## ENTERPRISE REVENUE

FUND	Category	Budget		
		FY 06 Actual	FY 07 Budget	FY 08 Budget
210	Charges for Services	\$4,364,071	\$4,734,170	\$6,282,000
	Other Revenues	\$1	\$15,000	\$0
	Revenues from Other Agencies	\$118,587	\$0	\$0
	Use of Money & Property	\$66,471	\$9,500	\$40,000
		<b>\$4,549,131</b>	<b>\$4,758,670</b>	<b>\$6,322,000</b>
220	Charges for Services	\$5,386,409	\$6,354,600	\$9,086,000
	Licenses & Permits	\$0	\$0	\$0
	Other Revenues	\$380,873	\$13,008,760	\$0
	Revenues from Other Agencies	\$59,132	\$0	\$0
	Use of Money & Property	\$238,442	\$0	\$50,000
		<b>\$6,064,855</b>	<b>\$19,363,360</b>	<b>\$9,136,000</b>
221	Charges for Services	\$170,943	\$164,000	\$175,000
	Other Revenues	-\$0	\$9,200	\$0
	Use of Money & Property	-\$24,941	\$4,500	\$0
		<b>\$146,002</b>	<b>\$177,700</b>	<b>\$175,000</b>
222	Charges for Services	\$394,306	\$393,900	\$390,000
	Other Revenues	\$1	\$4,250	\$0
	Use of Money & Property	\$2,368	\$1,000	\$3,000
		<b>\$396,675</b>	<b>\$399,150</b>	<b>\$393,000</b>
240	Charges for Services	\$128,625	\$145,000	\$145,000
	Other Revenues	\$214,205	\$200,000	\$201,048
	Use of Money & Property	\$7	\$0	\$0
		<b>\$342,838</b>	<b>\$345,000</b>	<b>\$346,048</b>
241	Charges for Services	\$69,452	\$84,000	\$144,650
	Other Revenues	-\$0	\$0	\$0
		<b>\$69,451</b>	<b>\$84,000</b>	<b>\$144,650</b>
250	Other Revenues	\$223,355	\$182,000	\$250,000
	Revenues from Other Agencies	\$14,154	\$14,354	\$0
	Use of Money & Property	\$24,986	\$32,000	\$35,000
		<b>\$262,495</b>	<b>\$228,354</b>	<b>\$285,000</b>

**ENTERPRISE REVENUE**

FUND	Category			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
252	Other Revenues	\$0	\$0	\$110,000
	Use of Money & Property	\$0	\$0	\$0
		<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>
260	Charges for Services	\$294,012	\$413,400	\$399,705
	Other Revenues	\$0	\$0	\$0
	Revenues from Other Agencies	\$0	\$0	\$0
	Use of Money & Property	\$687	\$0	\$0
		<b>\$294,699</b>	<b>\$413,400</b>	<b>\$399,705</b>
280	Revenues from Other Agencies	\$902,186	\$1,038,000	\$1,257,258
	Use of Money & Property	\$67	\$0	\$0
		<b>\$902,253</b>	<b>\$1,038,000</b>	<b>\$1,257,258</b>
		<b>\$13,028,399</b>	<b>\$26,807,634</b>	<b>\$18,568,661</b>

**SPECIAL REVENUE FUND REVENUE**

FUND	Category			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
301	Other Revenues	\$17,056	\$65,000	\$18,000
	Revenues from Other Agencies	\$90,117	\$104,400	\$88,000
	Use of Money & Property	-\$1,214	\$0	\$0
		<b>\$105,958</b>	<b>\$169,400</b>	<b>\$106,000</b>
320	Other Revenues	\$32,058	\$0	\$0
	Revenues from Other Agencies	\$582,423	\$662,639	\$592,363
	Use of Money & Property	\$9,177	\$0	\$0
		<b>\$623,657</b>	<b>\$662,639</b>	<b>\$592,363</b>
321	Charges for Services	\$101,200	\$0	\$346,500
		<b>\$101,200</b>	<b>\$0</b>	<b>\$346,500</b>
322	Revenues from Other Agencies	\$99,318	\$175,000	\$0
		<b>\$99,318</b>	<b>\$175,000</b>	<b>\$0</b>
323	Other Revenues	\$28,164	\$0	\$0
	Revenues from Other Agencies	\$0	\$0	\$0
	Use of Money & Property	\$4,279	\$0	\$0
		<b>\$32,443</b>	<b>\$0</b>	<b>\$0</b>
349	Other Revenues	\$0	\$0	\$0
	Revenues from Other Agencies	\$14,109	\$0	\$0
	Use of Money & Property	\$875	\$0	\$0
		<b>\$14,984</b>	<b>\$0</b>	<b>\$0</b>
351	Other Revenues	\$0	\$0	\$0
	Revenues from Other Agencies	\$28,638	\$1,042,000	\$451,000
	Use of Money & Property	\$0	\$0	\$0
		<b>\$28,638</b>	<b>\$1,042,000</b>	<b>\$451,000</b>
352	Other Revenues	-\$1	\$0	\$0
	Revenues from Other Agencies	\$100,128	\$100,000	\$100,000
	Use of Money & Property	\$858	\$0	\$0
		<b>\$100,985</b>	<b>\$100,000</b>	<b>\$100,000</b>
353	Other Revenues	\$1	\$6,500	\$0
	Sales Taxes	\$315,357	\$294,500	\$401,700
	Use of Money & Property	-\$4,734	\$0	\$0
		<b>\$310,624</b>	<b>\$301,000</b>	<b>\$401,700</b>
354	Other Revenues	\$0	\$4,600	\$0
	Revenues from Other Agencies	\$810,843	\$1,226,000	\$934,020
	Use of Money & Property	\$3,896	\$0	\$0
		<b>\$814,740</b>	<b>\$1,230,600</b>	<b>\$934,020</b>
355	Other Revenues	\$13,856	\$6,300	\$268,838
	Revenues from Other Agencies	\$1,003,481	\$984,500	\$976,302
	Use of Money & Property	\$2,456	\$0	\$0
		<b>\$1,019,793</b>	<b>\$990,800</b>	<b>\$1,245,140</b>
356	Charges for Services	\$13,166	\$15,000	\$20,000
	Other Revenues	\$0	\$0	\$0
	Use of Money & Property	\$9,865	\$20,000	\$0

**SPECIAL REVENUE FUND REVENUE**

FUND	Category			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
		\$23,031	\$35,000	\$20,000
357	Charges for Services	\$5,367	\$15,000	\$0
	Other Revenues	\$0	\$0	\$0
	Use of Money & Property	\$937	\$3,000	\$0
		\$6,304	\$18,000	\$0
358	Charges for Services	\$16,658	\$18,000	\$16,000
	Other Revenues	\$0	\$0	\$30,000
	Use of Money & Property	\$318	\$100	\$0
		\$16,976	\$18,100	\$46,000
359	Charges for Services	\$78,703	\$308,400	\$190,000
	Other Revenues	\$1,303	\$0	\$0
	Property Taxes	\$935	\$12,500	\$22,500
	Use of Money & Property	-\$1,085	\$0	\$0
		\$79,856	\$320,900	\$212,500
379	Charges for Services	\$463	\$600	\$0
	Other Revenues	\$0	\$0	\$0
	Use of Money & Property	\$78	\$0	\$0
		\$541	\$600	\$0
381	Charges for Services	\$8,372	\$3,000	\$4,500
	Other Revenues	-\$0	\$18,100	\$0
	Property Taxes	\$376,778	\$390,400	\$470,000
	Use of Money & Property	\$2,362	\$1,500	\$0
		\$387,512	\$413,000	\$474,500
383	Other Revenues	\$0	\$5,000	\$0
	Property Taxes	\$26,663	\$27,709	\$26,700
	Use of Money & Property	\$162	\$0	\$0
		\$26,825	\$32,709	\$26,700
384	Other Revenues	\$3,512	\$3,690	\$0
	Property Taxes	\$14,410	\$14,435	\$14,435
	Use of Money & Property	\$17	\$0	\$0
		\$17,939	\$18,125	\$14,435
385	Revenues from Other Agencies	\$0	\$0	\$0
		\$0	\$0	\$0
386	Revenues from Other Agencies	\$0	\$0	\$12,597
	Use of Money & Property	\$0	\$0	\$0
		\$0	\$0	\$12,597
387	Other Revenues	\$0	\$0	\$0
	Property Taxes	\$0	\$17,205	\$18,400
		\$0	\$17,205	\$18,400
389	Other Revenues	\$0	\$0	\$0
	Property Taxes	\$0	\$0	\$374,600
		\$0	\$0	\$374,600

**SPECIAL REVENUE FUND REVENUE**

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
		\$3,811,323	\$5,545,078	\$5,376,455

## SPECIAL REVENUE PROGRAMS

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
301717721	301	71	FAMILIES FOR LITERACY	\$41,770	\$33,822	\$29,567
301717722			LITERACY BUS (LABS)	\$1,389	\$4,110	\$2,378
301717720			LITERACY PROGRAM	\$93,587	\$79,219	\$62,675
<b>FUND TOTAL</b>				<b>\$136,746</b>	<b>\$117,151</b>	<b>\$94,619</b>
320258460	320	25	ADA IMPROVEMENTS	\$0	\$32,500	\$0
320258411			ADA IMPROVEMENTS 98-99	\$2,701	\$10,858	\$0
320258354			ADA SIDEWALK IMPROVEMENTS	\$22,122	\$27,878	\$0
320258311			ADA UPGRADES FREEMAN PARK	\$38,449	\$0	\$0
320258461			ADA WALKWAY @ FERNS PK	\$0	\$23,345	\$0
320258466			AFFORD HSG/SENIOR PHASE 1	\$0	\$5,000	\$0
320258356			BEAMER PARK FACILITY UPGR	\$0	\$7,800	\$0
320258446			BILING FIN LITERACY CLASS	\$0	\$7,457	\$0
320258447			CASA DEL SOL REHAB PROJ	\$0	\$145,000	\$0
320258401			CDBG AMINISTRATION	\$110,037	\$228,568	\$156,019
320258443			CHICANO STUDIES CENTER	\$0	\$75,000	\$0
320258470			CITY RATE INCREASE RELIEF	\$0	\$7,000	\$0
320258476			DAY SERVICES FY 05/06	\$8,000	\$0	\$0
320258315			DOWNTOWN COM. FACADE	\$9,350	\$20,650	\$0
320258350			DOWNTOWN IMP & BEAUTIFICA	\$0	\$20,959	\$0
320258351			DOWNTOWN KIOSKS	\$12,035	\$22,965	\$0
320258474			EMERGENCY GROCERY BAGS 06	\$6,000	\$0	\$0
320258472			ENOUGH TO EAT PROG 2006	\$11,396	\$0	\$0
320258369			FACILITY ADA IMPROVEMENTS	\$0	\$30,500	\$0
320258469			FAIR HSG HOTLINE PROJECT	\$6,667	\$13,333	\$0
320258444			FOOD & SHELTER COLLABORAT	\$0	\$30,000	\$0
320258433			FRIENDS OF MISSION #2 4/5	\$0	\$65,992	\$0
320258464			FRIENDS OF THE MSSION #2	\$72,326	\$17,674	\$0
320258462			GIBSON MANSION BATHROOMS	\$0	\$20,000	\$0
320258361			HELP - UTILITY PMT PRG	\$440	\$20	\$0
320258421			HOME DELIVERED MEAL 04/05	\$0	\$6	\$0
320258471			HOME DELIVERED MEALS PROG	\$15,000	\$10,000	\$0
320258478			HOMELESS PREV PROG FY 06	\$5,896	\$10,104	\$0
320258435			HOUSING REHAB 04/05	\$18,546	\$1,447	\$0
320258467			HOUSING REHAB PROGRAM	\$51,377	\$0	\$0
320258479			INTERVENTION & PREVENTION	\$0	\$8,000	\$0
320258011			LEAD PAINT ASSESS 00-01	\$250	\$3,164	\$0
320258475	LOW-INCOME COUNSELING 06	\$8,000	\$0	\$0		
320258215	MEMORIAL PARK BENCHES	\$110	\$794	\$0		
320258437	MICROENTERPRISE LOAN 04/5	\$0	\$25,000	\$0		
320258352	MICROENTERPRISE TRAINING	\$0	\$12,500	\$0		
320258438	MICROENTERPRISE TRAINING	\$14,370	\$630	\$0		
320258468	MICROENTERPRISE TRAINING	\$14,579	\$466	\$0		
320258317	MINOR HOME REPAIR GRANT	\$8,519	\$0	\$0		
320258318	NEIGHBORHOOD ENHANCEMENT	\$0	\$10,630	\$0		
320258480	NEW DIMENSIONS HSG FY 06	\$6,000	\$10,000	\$0		
320258424	PARA LA FAMILIA 04/05	\$2,863	\$0	\$0		
320258313	SAFE HARBOR 02/03	\$71,021	\$0	\$0		

**SPECIAL REVENUE PROGRAMS**

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
320258210	320...	25...	SAFE HARBOR RENOVATIONS	\$0	\$38,683	\$0
320258440			SECTION 108 LOAN 04/05	\$140,775	\$138,499	\$134,720
320258426			TEEN SUCCESS 04/05	\$2,000	\$0	\$0
320258473			WALLACE & VANNUCCI 2006	\$8,000	\$0	\$0
320258442			WDL D SUMMER HOUSE FLOOR	\$0	\$17,500	\$0
320258465			WDL D SUMMER HOUSE ROOF	\$11,250	\$1,000	\$0
320258463			WOMENS RES TREATMENT/HSG	\$0	\$46,800	\$0
320258432			WOMENS RES TRMT & HOUSING	\$16,051	\$0	\$0
320258445			WOODLAND IN HOME RESPITE	\$0	\$6,000	\$0
320258441			WOODLAND YOUTH SERVICES	\$0	\$40,000	\$0
320258477			YOLO ADULT DAY HEALTH 06	\$6,000	\$6,000	\$0
320258434			YOUTH GROUP HOME EXP & REM	\$25,000	\$0	\$0
<b>FUND TOTAL</b>				<b>\$725,131</b>	<b>\$1,199,720</b>	<b>\$290,739</b>
322258124	322	25	2005 SHP GRANT	\$118,017	\$15,925	\$0
322258120			SUPPORTIVE HOUSE GRANT	\$70,315	\$97,452	\$0
<b>FUND TOTAL</b>				<b>\$188,332</b>	<b>\$113,377</b>	<b>\$0</b>
349577587	349	57	04/05 LLEBG	\$16,075	\$0	\$0
349577586			LLEBG 03/04	\$398	\$0	\$0
<b>FUND TOTAL</b>				<b>\$16,473</b>	<b>\$0</b>	<b>\$0</b>
352567571	352	56	STATE COPS 04/05	\$72,907	\$81,855	\$87,483
<b>FUND TOTAL</b>				<b>\$72,907</b>	<b>\$81,855</b>	<b>\$87,483</b>
353567561	353	56	POLICE PROP 172	\$94,378	\$120,235	\$146,193
353627603		62	FIRE PROP 172	\$129,755	\$181,334	\$246,290
<b>FUND TOTAL</b>				<b>\$224,133</b>	<b>\$301,569</b>	<b>\$392,483</b>
354837830	354	83	STREET MAINTENANCE	\$1,074,882	\$1,144,632	\$1,584,417
<b>FUND TOTAL</b>				<b>\$1,074,882</b>	<b>\$1,144,632</b>	<b>\$1,584,417</b>
355837835	355	83	STREET LIGHT O&M	\$410,171	\$429,161	\$453,446
355837832			TRAFFIC CONT SIGN & STRIP	\$310,516	\$392,155	\$357,154
355837834			TRAFFIC SIGNAL O&M	\$371,450	\$428,424	\$424,612
<b>FUND TOTAL</b>				<b>\$1,092,137</b>	<b>\$1,249,740</b>	<b>\$1,235,213</b>
357567560	357	56	ASSET FORFEITURE	\$56,021	\$25,064	\$0
<b>FUND TOTAL</b>				<b>\$56,021</b>	<b>\$25,064</b>	<b>\$0</b>
358227205	358	22	HOUSING MONITORING FUND	\$18,386	\$43,477	\$31,483
<b>FUND TOTAL</b>				<b>\$18,386</b>	<b>\$43,477</b>	<b>\$31,483</b>
359317609	359	31	FIRE SUPPRESSION DIST ADM	\$1,316	\$4,884	\$5,030
359627609		62	SLSP FIRE OPERATIONS	\$1,170,127	\$1,232,054	\$0
<b>FUND TOTAL</b>				<b>\$1,171,443</b>	<b>\$1,236,938</b>	<b>\$5,030</b>
381317425	381	31	GIBSON RANCH L&L DIST ADM	\$3,631	\$7,369	\$7,590

**SPECIAL REVENUE PROGRAMS**

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
381427425	381...	42	GIBSON RN L&L DIST (PKS)	\$191,446	\$367,691	\$354,799
381427429			PIONEER PRK-GIBSON RN L&L	\$139,757	\$0	\$0
381837837		83	GIBSON RANCH L&L PW MAINT	\$43,893	\$64,290	\$71,609
<b>FUND TOTAL</b>				<b>\$378,727</b>	<b>\$439,350</b>	<b>\$433,998</b>
383317427	383	31	NORTH PARK L&L DIST ADMIN	\$637	\$1,613	\$1,662
383427427		42	NORTH PARK L&L DISTRICT	\$25,988	\$21,668	\$22,231
383837427		83	NORTH PARK L & L DISTRICT	\$3,674	\$4,843	\$2,805
<b>FUND TOTAL</b>				<b>\$30,299</b>	<b>\$28,124</b>	<b>\$26,698</b>
384317426	384	31	STRENG POND DIST ADMIN	\$1,267	\$3,058	\$3,150
384427426		42	STRENG PARK PD MNTCE DIST	\$14,167	\$13,800	\$11,284
<b>FUND TOTAL</b>				<b>\$15,434</b>	<b>\$16,858</b>	<b>\$14,434</b>
386858175	386	85	FY 08 USED OIL GRANT	\$0	\$0	\$12,597
386858174			USED OIL GRANT - 2005	\$4,197	\$12,608	\$0
386858173			USED OIL RECYCLE 03/04	\$13,609	\$0	\$0
<b>FUND TOTAL</b>				<b>\$17,806</b>	<b>\$12,608</b>	<b>\$12,597</b>
387317414	387	31	WESTWOOD L&L ADMIN	\$510	\$1,490	\$1,535
387427414		42	WESTWOOD L&L	\$9,599	\$14,767	\$14,582
387837414		83	WESTWOOD L&L	\$0	\$1,112	\$2,282
<b>FUND TOTAL</b>				<b>\$10,108</b>	<b>\$17,369</b>	<b>\$18,399</b>
389317416	389	31	SPRINGLAKE L&L FINANCE	\$7,364	\$13,677	\$14,087
389427416		42	SPRINGLAKE L&L	\$27,980	\$71,242	\$179,942
389837416		83	SPRINGLAKE L&L PW	\$1,637	\$46,912	\$153,644
<b>FUND TOTAL</b>				<b>\$36,981</b>	<b>\$131,831</b>	<b>\$347,673</b>
391317314	391	31	SPORTS PARK O&M CFD-ADMIN	\$5,460	\$3,040	\$3,131
<b>FUND TOTAL</b>				<b>\$5,460</b>	<b>\$3,040</b>	<b>\$3,131</b>
				<b>\$5,271,405</b>	<b>\$6,162,704</b>	<b>\$4,578,397</b>

**SPECIAL REVENUE Expenses by Major Category**

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
301	Labor & Fringes	\$89,895	\$68,638	\$48,816
	Materials & Supplies	\$18,947	\$24,543	\$19,204
	Miscellaneous	\$5,558	\$1,050	\$1,450
	Overhead	\$5,787	\$6,111	\$7,750
	Professional & Other Services	\$14,696	\$14,910	\$15,000
	Utilities	\$1,863	\$1,900	\$2,400
<b>FUND TOTAL</b>		<b>\$136,746</b>	<b>\$117,151</b>	<b>\$94,619</b>
320	Labor & Fringes	\$82,459	\$112,175	\$127,029
	Materials & Supplies	\$5,474	\$650	\$1,065
	Miscellaneous	\$141,935	\$228,535	\$136,845
	Professional & Other Services	\$494,658	\$857,861	\$25,300
	Utilities	\$604	\$500	\$500
<b>FUND TOTAL</b>		<b>\$725,131</b>	<b>\$1,199,720</b>	<b>\$290,739</b>
322	Labor & Fringes	\$3,896	\$7,585	\$0
	Professional & Other Services	\$184,436	\$105,792	\$0
<b>FUND TOTAL</b>		<b>\$188,332</b>	<b>\$113,377</b>	<b>\$0</b>
349	Labor & Fringes	\$16,473	\$0	\$0
<b>FUND TOTAL</b>		<b>\$16,473</b>	<b>\$0</b>	<b>\$0</b>
352	Labor & Fringes	\$72,907	\$81,855	\$87,483
<b>FUND TOTAL</b>		<b>\$72,907</b>	<b>\$81,855</b>	<b>\$87,483</b>
353	Labor & Fringes	\$192,058	\$203,977	\$292,152
	Materials & Supplies	\$14,255	\$16,253	\$17,341
	Overhead	\$17,820	\$20,188	\$21,839
	Professional & Other Services	\$0	\$61,151	\$61,151
<b>FUND TOTAL</b>		<b>\$224,133</b>	<b>\$301,569</b>	<b>\$392,483</b>
354	Labor & Fringes	\$505,238	\$426,014	\$766,494
	Machinery and Equipment	\$8,557	\$6,000	\$78,669
	Materials & Supplies	\$310,518	\$385,391	\$182,844
	Miscellaneous	\$7,529	\$10,835	\$278,691
	Overhead	\$188,666	\$185,581	\$204,125
	Professional & Other Services	\$52,146	\$127,737	\$68,627
	Utilities	\$2,228	\$3,075	\$4,967
<b>FUND TOTAL</b>		<b>\$1,074,882</b>	<b>\$1,144,632</b>	<b>\$1,584,417</b>
355	Labor & Fringes	\$400,193	\$442,616	\$402,165
	Machinery and Equipment	\$14,987	\$10,616	\$11,626
	Materials & Supplies	\$246,544	\$329,614	\$315,636
	Miscellaneous	\$7,240	\$8,625	\$11,323
	Overhead	\$157,626	\$158,073	\$169,961
	Professional & Other Services	\$25,679	\$45,025	\$48,024
	Utilities	\$239,868	\$255,171	\$276,477
<b>FUND TOTAL</b>		<b>\$1,092,137</b>	<b>\$1,249,740</b>	<b>\$1,235,213</b>
357	Materials & Supplies	\$54,725	\$24,000	\$0

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
358...	Overhead	\$698	\$1,824	\$898
	Professional & Other Services	\$0	\$30,000	\$0
FUND TOTAL		\$18,386	\$43,477	\$31,483
359	Labor & Fringes	\$1,019,214	\$1,042,485	\$0
	Materials & Supplies	\$68,362	\$100,935	\$0
	Miscellaneous	\$55,917	\$62,000	\$0
	Overhead	\$26,634	\$26,634	\$0
	Professional & Other Services	\$1,316	\$4,884	\$5,030
FUND TOTAL		\$1,171,443	\$1,236,938	\$5,030
381	Labor & Fringes	\$220,951	\$243,773	\$259,897
	Materials & Supplies	\$57,277	\$75,154	\$75,453
	Professional & Other Services	\$74,724	\$87,252	\$85,169
	Utilities	\$25,775	\$33,171	\$13,479
FUND TOTAL		\$378,727	\$439,350	\$433,998
383	Labor & Fringes	\$19,756	\$13,985	\$8,368
	Materials & Supplies	\$2,991	\$3,667	\$7,533
	Professional & Other Services	\$6,442	\$8,107	\$8,351
	Utilities	\$1,110	\$2,365	\$2,446
FUND TOTAL		\$30,299	\$28,124	\$26,698
384	Labor & Fringes	\$7,478	\$5,977	\$3,715
	Materials & Supplies	\$3,055	\$2,975	\$2,051
	Professional & Other Services	\$4,469	\$7,391	\$7,613
	Utilities	\$433	\$515	\$1,055
FUND TOTAL		\$15,434	\$16,858	\$14,434
386	Materials & Supplies	\$17,806	\$12,608	\$12,597
FUND TOTAL		\$17,806	\$12,608	\$12,597
387	Labor & Fringes	\$7,634	\$8,351	\$8,936
	Materials & Supplies	\$1,957	\$3,886	\$5,270
	Professional & Other Services	\$510	\$2,990	\$3,080
	Utilities	\$7	\$2,142	\$1,113
FUND TOTAL		\$10,108	\$17,369	\$18,399
389	Labor & Fringes	\$24,613	\$43,097	\$117,336
	Materials & Supplies	\$720	\$19,190	\$58,742
	Professional & Other Services	\$10,011	\$26,902	\$132,044
	Utilities	\$1,637	\$42,642	\$39,551
FUND TOTAL		\$36,981	\$131,831	\$347,673
391	Professional & Other Services	\$5,460	\$3,040	\$3,131
FUND TOTAL		\$5,460	\$3,040	\$3,131
		\$5,271,405	\$6,162,704	\$4,578,397

**REDEVELOPMENT REVENUE**

FUND	Category			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
520	Charges for Services	\$0	\$0	\$0
	Other Revenues	\$2,250	\$0	\$0
	Property Taxes	\$580,347	\$595,400	\$1,154,563
	Revenues from Other Agencies	\$1,179	\$0	\$0
	Use of Money & Property	-\$1,954	\$0	\$0
		<b>\$581,821</b>	<b>\$595,400</b>	<b>\$1,154,563</b>
521	Other Revenues	\$191,615	\$0	\$0
	Property Taxes	\$170,669	\$147,950	\$339,473
	Revenues from Other Agencies	\$347	\$0	\$0
	Use of Money & Property	\$19,392	\$5,000	\$0
		<b>\$382,023</b>	<b>\$152,950</b>	<b>\$339,473</b>
		<b>\$963,844</b>	<b>\$748,350</b>	<b>\$1,494,036</b>

**REDEVELOPMENT PROGRAMS**

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
520247250	520	24	REDEVELOPMENT AGENCY	\$453,427	\$523,069	\$587,056
<b>FUND TOTAL</b>				\$453,427	\$523,069	\$587,056
521247251	521	24	REDEVELOPMENT HOUSING	\$184,041	\$221,578	\$685,454
<b>FUND TOTAL</b>				\$184,041	\$221,578	\$685,454
				\$637,468	\$744,647	\$1,272,510

**REDEVELOPMENT Expenses by Major Category**

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
520	Labor & Fringes	\$50,827	\$58,029	\$74,452
	Machinery and Equipment	\$0	\$0	\$0
	Materials & Supplies	\$18,496	\$30,236	\$36,172
	Miscellaneous	\$239,508	\$253,429	\$201,325
	Overhead	\$81,099	\$81,099	\$139,357
	Professional & Other Services	\$62,974	\$99,276	\$135,000
	Utilities	\$523	\$1,000	\$750
<b>FUND TOTAL</b>		<b>\$453,427</b>	<b>\$523,069</b>	<b>\$587,056</b>
521	Labor & Fringes	\$59,306	\$78,839	\$147,683
	Materials & Supplies	\$0	\$0	\$1,315
	Miscellaneous	\$57,864	\$60,657	\$455,664
	Overhead	\$10,551	\$10,551	\$12,441
	Professional & Other Services	\$56,320	\$71,530	\$68,000
	Utilities	\$0	\$0	\$350
	<b>FUND TOTAL</b>		<b>\$184,041</b>	<b>\$221,578</b>
		<b>\$637,468</b>	<b>\$744,647</b>	<b>\$1,272,510</b>

**DEBT SERVICE REVENUE**

FUND	Category			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
810	Other Revenues	\$303,863	\$50,000	\$0
	Use of Money & Property	\$4,953	\$0	\$0
		<b>\$308,816</b>	<b>\$50,000</b>	<b>\$0</b>
815	Other Revenues	\$4,325,080	\$4,430,000	\$1,353,780
	Use of Money & Property	\$60,986	\$0	\$5,000
		<b>\$4,386,066</b>	<b>\$4,430,000</b>	<b>\$1,358,780</b>
820	Other Revenues	\$0	\$192,000	\$192,000
	Use of Money & Property	\$3,513	\$0	\$0
		<b>\$3,513</b>	<b>\$192,000</b>	<b>\$192,000</b>
830	Other Revenues	\$0	\$0	\$0
	Property Taxes	\$1,374,910	\$1,325,000	\$1,340,000
	Use of Money & Property	\$12,199	\$5,000	\$5,000
		<b>\$1,387,108</b>	<b>\$1,330,000</b>	<b>\$1,345,000</b>
831	Other Revenues	\$0	\$0	\$0
	Use of Money & Property	\$22,105	\$5,000	\$0
		<b>\$22,105</b>	<b>\$5,000</b>	<b>\$0</b>
840	Other Revenues	\$0	\$0	\$0
	Property Taxes	\$397,579	\$390,000	\$405,000
	Use of Money & Property	\$7,924	\$1,000	\$500
		<b>\$405,504</b>	<b>\$391,000</b>	<b>\$405,500</b>
841	Use of Money & Property	\$5,954	\$1,500	\$0
		<b>\$5,954</b>	<b>\$1,500</b>	<b>\$0</b>
850	Other Revenues	\$0	\$0	\$0
	Property Taxes	\$1,292,802	\$1,270,000	\$1,290,000
	Use of Money & Property	\$10,863	\$3,000	\$2,000
		<b>\$1,303,665</b>	<b>\$1,273,000</b>	<b>\$1,292,000</b>
851	Other Revenues	\$0	\$0	\$0
	Use of Money & Property	\$11,502	\$5,000	\$0
		<b>\$11,502</b>	<b>\$5,000</b>	<b>\$0</b>
870	Other Revenues	\$26,050,000	\$0	\$0
	Property Taxes	\$0	\$2,405,295	\$2,404,000
	Use of Money & Property	\$129,025	\$0	\$58,000
		<b>\$26,179,025</b>	<b>\$2,405,295</b>	<b>\$2,462,000</b>
880	Other Revenues	\$0	\$20,390,000	\$1,760,573
	Use of Money & Property	\$0	\$0	\$0
		<b>\$0</b>	<b>\$20,390,000</b>	<b>\$1,760,573</b>
885	Other Revenues	\$0	\$17,754,608	\$852,968
	Use of Money & Property	\$0	\$0	\$0
		<b>\$0</b>	<b>\$17,754,608</b>	<b>\$852,968</b>
		<b>\$34,013,257</b>	<b>\$48,227,403</b>	<b>\$9,668,821</b>

**DEBT SERVICE Expenses by Major Category**

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
810	Miscellaneous	\$297,830	\$0	\$0
	Professional & Other Services	\$1,925	\$0	\$0
FUND TOTAL		\$299,755	\$0	\$0
815	Materials & Supplies	\$0	\$0	\$0
	Miscellaneous	\$4,423,280	\$2,450,780	\$1,349,530
	Professional & Other Services	\$2,950	\$3,500	\$5,500
FUND TOTAL		\$4,426,230	\$2,454,280	\$1,355,030
820	Miscellaneous	\$183,678	\$185,815	\$182,763
	Professional & Other Services	\$7,849	\$3,000	\$0
FUND TOTAL		\$191,527	\$188,815	\$182,763
830	Miscellaneous	\$1,250,588	\$1,310,866	\$1,309,768
	Overhead	\$4,836	\$13,843	\$6,952
	Professional & Other Services	\$23,468	\$29,180	\$0
FUND TOTAL		\$1,278,892	\$1,353,889	\$1,316,720
831	Miscellaneous	\$0	\$0	\$0
FUND TOTAL		\$0	\$0	\$0
840	Miscellaneous	\$792,917	\$390,600	\$396,040
	Overhead	\$1,424	\$2,945	\$1,909
	Professional & Other Services	\$38,124	\$12,000	\$0
FUND TOTAL		\$832,465	\$405,545	\$397,949
850	Miscellaneous	\$1,265,491	\$1,268,626	\$1,263,440
	Overhead	\$4,263	\$12,952	\$5,987
	Professional & Other Services	\$10,007	\$18,236	\$0
FUND TOTAL		\$1,279,761	\$1,299,814	\$1,269,427
870	Materials & Supplies	\$0	\$0	\$0
	Miscellaneous	\$1,860,295	\$2,398,892	\$2,399,088
	Overhead	\$3,455	\$0	\$5,175
	Professional & Other Services	\$17,688	\$16,961	\$0
FUND TOTAL		\$1,881,438	\$2,415,853	\$2,404,263
880	Miscellaneous	\$21,111,991	\$863,059	\$1,403,059
	Professional & Other Services	\$5,450	\$8,000	\$0
FUND TOTAL		\$21,117,441	\$871,059	\$1,403,059
885	Miscellaneous	\$18,029,331	\$844,968	\$844,968
	Professional & Other Services	\$0	\$0	\$0
FUND TOTAL		\$18,029,331	\$844,968	\$844,968
		\$49,336,839	\$9,834,223	\$9,174,176

## DEBT SERVICE PROGRAMS

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
810977901	810	97	LIBRARY LEASE PAYMENT	\$299,755	\$0	\$0
<b>FUND TOTAL</b>				<b>\$299,755</b>	<b>\$0</b>	<b>\$0</b>
815	815		2002 LEASE REVENUE BOND	\$0	\$0	\$0
815967908		96	2002 REFUNDING BOND	\$4,426,230	\$2,454,280	\$1,355,030
<b>FUND TOTAL</b>				<b>\$4,426,230</b>	<b>\$2,454,280</b>	<b>\$1,355,030</b>
820247295	820	24	RDA DEBT SERVICE	\$191,527	\$188,815	\$182,763
<b>FUND TOTAL</b>				<b>\$191,527</b>	<b>\$188,815</b>	<b>\$182,763</b>
830	830		SOUTHEAST AREA DEBT SERV	\$0	\$0	\$0
830967917		96	2004 REFUNDING BOND	\$374,045	\$399,845	\$401,158
830967910			CFD #1 2003 ISSUE	\$166,103	\$169,020	\$159,833
830967912			CFD #1 2004 REFUNDING	\$191,413	\$227,342	\$220,824
830967913			CFD #1 SUBORDINATE ISSUE	\$2,778	\$0	\$0
830967907			CFD 2001 REFUND DEBT SERV	\$537,734	\$557,682	\$534,906
830967906			CFD 98-1 DEBT SERVICE PMT	\$6,820	\$0	\$0
<b>FUND TOTAL</b>				<b>\$1,278,892</b>	<b>\$1,353,889</b>	<b>\$1,316,720</b>
831967906	831	96	CFD EXCESS RESERVE TRANSF	\$0	\$0	\$0
<b>FUND TOTAL</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
840	840		BEAMER/KENTUCKY ASSESSMT	\$0	\$0	\$0
840967902		96	BKAD DEBT SERVICE PAYMENT	\$832,465	\$405,545	\$397,949
<b>FUND TOTAL</b>				<b>\$832,465</b>	<b>\$405,545</b>	<b>\$397,949</b>
850	850		EAST MAIN ASSESS DIST 90	\$0	\$0	\$0
850967904		96	EMAD DEBT SERVICE PAYMENT	\$1,279,761	\$1,299,814	\$1,269,427
<b>FUND TOTAL</b>				<b>\$1,279,761</b>	<b>\$1,299,814</b>	<b>\$1,269,427</b>
870	870		CFD#2 SPRINGLAKE DEBT SRV	\$0	\$0	\$0
870148750		14	CFD#2 SP LEGAL EXPENSE	\$0	\$0	\$0
870967909		96	CFD#2 SPRINGLAKE DEBT ISS	\$1,881,438	\$2,415,853	\$2,404,263
<b>FUND TOTAL</b>				<b>\$1,881,438</b>	<b>\$2,415,853</b>	<b>\$2,404,263</b>
880967914	880	96	2005 CAPITAL PRJTS L/R	\$21,117,441	\$871,059	\$1,403,059
<b>FUND TOTAL</b>				<b>\$21,117,441</b>	<b>\$871,059</b>	<b>\$1,403,059</b>
885967916	885	96	WWTP REVENUE BONDS 2005	\$18,029,331	\$844,968	\$844,968
<b>FUND TOTAL</b>				<b>\$18,029,331</b>	<b>\$844,968</b>	<b>\$844,968</b>
				<b>\$49,336,839</b>	<b>\$9,834,223</b>	<b>\$9,174,176</b>

**TRUST FUND REVENUE**

FUND	Category			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
915	Charges for Services	\$101,301	\$90,000	\$150,000
	Other Revenues	-\$0	\$0	\$0
	Use of Money & Property	\$139	\$0	\$0
		<b>\$101,439</b>	<b>\$90,000</b>	<b>\$150,000</b>
916	Charges for Services	\$0	\$0	\$0
	Other Revenues	\$0	\$0	\$0
		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
917	Other Revenues	\$12,457	\$0	\$200
	Revenues from Other Agencies	\$76,561	\$39,000	\$150,000
	Use of Money & Property	\$6,633	\$0	\$2,000
		<b>\$95,651</b>	<b>\$39,000</b>	<b>\$152,200</b>
940	Other Revenues	\$97,920	\$246,128	\$0
	Use of Money & Property	\$407	\$0	\$0
		<b>\$98,327</b>	<b>\$246,128</b>	<b>\$0</b>
		<b>\$295,417</b>	<b>\$375,128</b>	<b>\$302,200</b>

## TRUST FUND PROGRAMS

Budget Unit	FUND	Division	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
915437446	915	43	SPECIAL INT RECREATION	\$92,976	\$81,710	\$119,210
<b>FUND TOTAL</b>				<b>\$92,976</b>	<b>\$81,710</b>	<b>\$119,210</b>
917717735	917	71	DONATION FROM MABS-LIBR.	\$0	\$0	\$0
917717715			LIBRARY FOUNDATION	\$320,370	\$257,151	\$236,520
917717730			LIBRARY TRUST FUND	\$0	\$0	\$0
<b>FUND TOTAL</b>				<b>\$320,370</b>	<b>\$257,151</b>	<b>\$236,520</b>
940437449	940	43	4TH OF JULY SPECIAL EVENT	\$21,807	\$34,000	\$35,020
940437456			CAMP PACKER CRK SCHOLARSH	\$0	\$500	\$515
940437458			FERNS PARK ENDOWMENT/IMP	\$0	\$0	\$0
940437455			FERNS PK ENDOWMENT FUND	\$0	\$7,427	\$0
940437448			GOALS & MONETARY ALLOCATN	\$2,500	\$4,500	\$4,635
940437468			GOLF TOURNAMENT	\$0	\$0	\$0
940437457			HIDDLESON POOL MAINT FUND	\$13,226	\$20,000	\$20,600
940437460			J RODDY MEMORIAL PROGRAM	\$0	\$5,000	\$5,150
940437450			PARK PLAQUES	\$0	\$2,500	\$2,575
940437447			RECREATION FOUNDATION	\$372	\$11,200	\$11,536
940437452			SENIOR CNTR DONATION PRGM	\$0	\$225,000	\$231,750
<b>FUND TOTAL</b>				<b>\$37,904</b>	<b>\$310,127</b>	<b>\$311,781</b>
				<b>\$451,251</b>	<b>\$648,988</b>	<b>\$667,510</b>

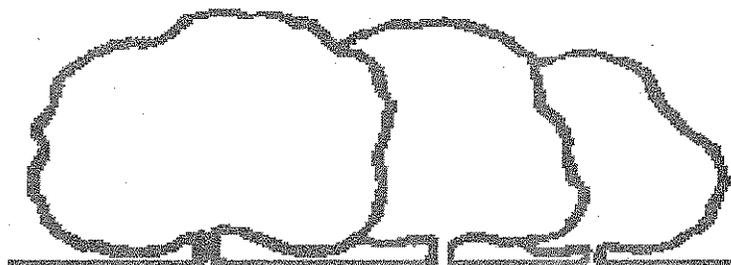
**TRUST FUND Expenses by Major Category**

FUND	Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
915	Labor & Fringes	\$9,570	\$21,212	\$17,512
	Materials & Supplies	\$20,877	\$10,000	\$10,300
	Miscellaneous	\$0	\$0	\$0
	Overhead	\$5,865	\$2,621	\$7,085
	Professional & Other Services	\$56,664	\$47,877	\$84,313
<b>FUND TOTAL</b>		<b>\$92,976</b>	<b>\$81,710</b>	<b>\$119,210</b>
917	Labor & Fringes	\$929	\$26,000	\$41,596
	Machinery and Equipment	\$3,291	\$20,000	\$0
	Materials & Supplies	\$199,514	\$192,300	\$174,960
	Miscellaneous	\$112,684	\$15,390	\$15,065
	Overhead	\$3,953	\$3,461	\$4,899
	Professional & Other Services	\$0	\$0	\$0
<b>FUND TOTAL</b>		<b>\$320,370</b>	<b>\$257,151</b>	<b>\$236,520</b>
940	Materials & Supplies	\$37,733	\$301,400	\$310,442
	Miscellaneous	\$55	\$7,627	\$206
	Professional & Other Services	\$0	\$1,000	\$1,030
	Utilities	\$117	\$100	\$103
<b>FUND TOTAL</b>		<b>\$37,904</b>	<b>\$310,127</b>	<b>\$311,781</b>
		<b>\$451,251</b>	<b>\$648,988</b>	<b>\$667,510</b>

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# Capital Budget

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**City of Woodland**

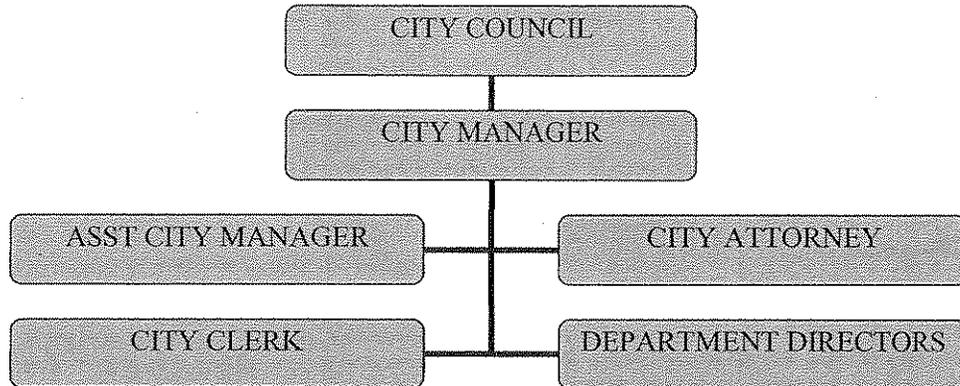
**Capital Budget,  
A Separate Document**

**To Be Provided After  
August 15, 2007**

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# ADMINISTRATION DEPARTMENT

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General Administration consists of five divisions: City Council, City Attorney, City Clerk, City Manager and Human Resources.

## DEPARTMENT GOALS

The three goals for General Administration within the City of Woodland continue to be those reflected in the City's Strategic Plan:

1. Quality of Life
2. Community Vitality
3. Government Effectiveness

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# Administration Department

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**Division 11; City Council** - The City of Woodland, first incorporated in 1871, is a general law City under provisions of the State of California. A directly elected five-member City Council represents citizens in determining services and regulations to be provided by the City. In performing this role, the City Council holds regular and special public meetings and investigates various matters pertaining to the health, safety and welfare of all Woodland citizens and businesses. This division contains the costs incurred by the City Council in the course of its work as well as the City's dues in various organizations, and the City's contributions to other agencies and organizations.

**Division 14; City Attorney** - The City Attorney is appointed by and responsible to the City Council and serves as the City's legal advisor and advocate. City Attorney services are currently being performed under contract with the Sacramento law firm of Best, Best and Krieger, LLP. The work involves preparation and review of contracts, agreements, ordinances, resolutions and other legal documents and providing legal advice to the City organization on a variety of matters. This division contains the expenses incurred by the City Attorney services retainer, reimbursable expenses and other related legal expenses.

**Division 12; City Clerk** - City Clerk Division is primarily responsible for maintaining records of proceedings of Council meetings. Other duties include assisting in preparation of Council agendas, preparing agenda material, causing ordinances to be codified, maintaining files in connection with City contracts and agreements, publishing legal notices, serving as filing officer for various statements of economic interest and campaign statements, conducting municipal elections, and performing duties specified in various State Codes. Serve as liaison between staff, community and others with the Council. Respond to requests from the public for information regarding City functions and contacts.

DIVISION GOALS/OBJECTIVES	
1.	Provide accurate record of City Council actions.
2.	Offer accessibility of City of Woodland public records.
3.	Maintain indexing system of legislative history.
4.	Apprise elected officials and appointed officials of filings for Fair Political Practices Commission requirements in a timely manner.
5.	Provide candidates running for elected office in City of Woodland with information and materials necessary.
6.	Keep candidates apprised of filing obligations for municipal election.
7.	Secure professional services for accurate canvass of election results for municipal election.

**Division 15; City Manager** - Under the Council/Manager form of government, the City Manager is appointed by and responsible to the City Council to serve as the administrative head of the municipal organization and to direct the overall performance and coordination of all City services and programs. Pursuant to the City Code, the City Manager is responsible for the enforcement of all City ordinances and the implementation of City policies. The City Manager prepares and administers the City's budgets, appoints and evaluates department heads, and keeps the City Council advised as to the needs of the City. This division contains the expenditures for the City Manager's Office. This City Manager's Office is comprised of the City Manager, Assistant City Manager and Secretary.

# Administration Department

coordination of worker's compensation claims; and promotion of safety in the workplace.

## DIVISION GOALS/OBJECTIVES

Accountability – Making Woodland a More Friendly Place:

1. Improve the “corporate culture” of the City of Woodland
  - Vision – Values – Mission of the City of Woodland
  - Recognize and honor our employees and their support of the Community
2. Do a better job in customer service at the intake point – the City’s first contact with the public
  - Service Improvement Plan - Seven Pillars; customer service skills training;
3. Focus on the use of technology within existing resources
  - Technology Strategic Plan; CityWorks; Pentamation upgrade; eGOV Plus web portal;
4. Make as much information as possible available to the community we serve
  - eNewsletter, Website, Yolo County Fair Booth; Outreach (Toters, ULL, Chamber); Community Programs (DARE, School Fire Safety); e-mailing of Council Agenda
5. Improve our administrative processes
  - Process Improvement Team; Vehicle Recovery Program; preparation/adoption of Master Plans;

## DIVISION GOALS/OBJECTIVES

1. Provide Quality Recruitment and Selection
  - Customize recruitment techniques appropriate to departmental needs and timelines
  - Revise and update examinations and assessments to conduct fair and appropriate selections
  - Expand government job advertisements and Internet sites for recruiting program
  - Continue to oversee management of temporary workers and independent contractors
2. Provide Customer-Oriented Employee Services
  - Provide a rewarding Service Awards Program combined with Employee Appreciation Day
  - Provide employee training programs through the Employee Relations Consortium, EAP, YCPARMIA and City training
  - Continue to conduct research for employee benefit level of service and cost analysis
  - Provide specific training to departments as needed
3. Maintain and Improve Human Resources Systems
  - Update position control and job descriptions as needed
  - Create and update centralized forms for Citywide use
  - Maintain and improve Intranet web page for employee information
4. Ensure Current and Comprehensive Policy Development
  - Update Personnel Rule policies and incorporate into City policy
  - Monitor employment related federal and state legislation and incorporate into City policy as required
  - Monitor pension reform activities

**Division 16; Human Resources** - Human Resources is a support division to the seven departments in the City organization and is primarily responsible for recruitment, testing and selection; records management, position control, classification and compensation, benefit and retirement administration, employee and labor relations, centralized training; development and monitoring of the City's personnel rules and policies; enforcement of labor related federal/state laws and regulations, monitoring City-wide performance evaluations;

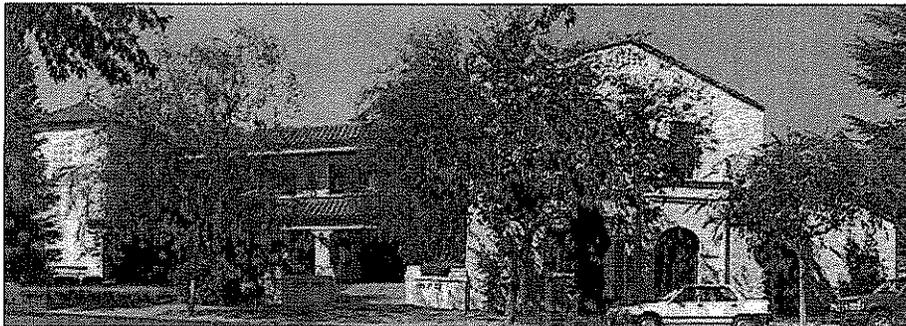
**ADMINISTRATION Expenses by Major Category**

Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
Labor & Fringes	\$978,490	\$1,082,527	\$1,112,562
Machinery and Equipment	\$0	\$590	\$0
Materials & Supplies	\$251,800	\$269,085	\$308,080
Miscellaneous	\$15,856	-\$120,267	-\$14,484
Professional & Other Services	\$447,516	\$510,444	\$545,849
Utilities	\$8,537	\$17,263	\$16,332
	<b>\$1,702,199</b>	<b>\$1,759,642</b>	<b>\$1,968,339</b>

Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed
City Manager	2.5	2.5	2.5
Human Resources	3.5	3.5	4
City Clerk	1	1	1.5
City Attorney	Contracted	Contracted	Contracted
<b>Department Total</b>	<b>7</b>	<b>7</b>	<b>8</b>

**ADMINISTRATION DEPARTMENT BY DIVISION**

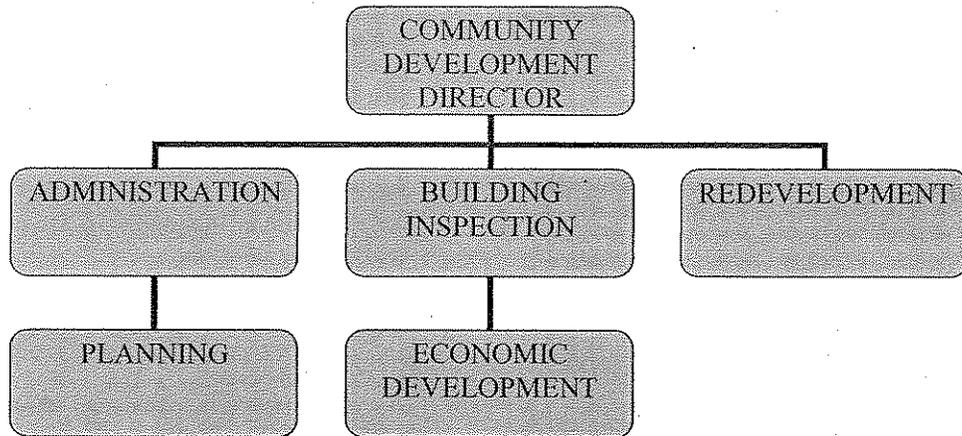
Summary	Division	06		
		FY 06 Actual	FY 07 Budget	FY 08 Budget
Division	11	\$254,476	\$281,190	\$338,114
Division	12	\$141,838	\$180,562	\$228,847
Division	14	\$299,900	\$202,330	\$272,800
Division	15	\$457,303	\$519,467	\$509,896
Division	16	\$538,327	\$558,447	\$618,682
Division	17	\$10,356	\$17,644	\$0
		<b>\$1,702,199</b>	<b>\$1,759,642</b>	<b>\$1,968,339</b>



**ADMINISTRATION PROGRAMS**

Budget Unit	Budget Unit Title			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
101117101	CITY COUNCIL	\$254,476	\$281,190	\$338,114
101127102	CITY CLERK	\$140,150	\$178,462	\$181,697
101127103	ELECTIONS	\$1,688	\$2,100	\$47,150
101147104	CITY ATTORNEY	\$299,734	\$202,330	\$272,800
101148746	SPRECKELS/TRUE VALUE PROJ	\$0	\$0	\$0
101148748	WDLD MARKET PLACE PROJECT	\$0	\$0	\$0
101148750	SPRING LAKE SP IMPLEMENT	\$166	\$0	\$0
101148770	AUTOMALL FEASIBILITY STDY	\$0	\$0	\$0
101148771	GATEWAY AUTOMALL STAFF	\$0	\$0	\$0
101157105	CITY MANAGER-ADMIN	\$457,303	\$519,467	\$509,896
101158750	SPRING LAKE SP IMPLEMENT	\$0	\$0	\$0
101167107	NEGOTIATIONS	\$30,013	\$33,370	\$34,470
101167108	HUMAN RESOUCES	\$508,313	\$525,077	\$584,212
101177170	MHFPC ADMINISTRATION	\$10,356	\$17,644	\$0
870148750	CFD#2 SP LEGAL EXPENSE	\$0	\$0	\$0
		<b>\$1,702,199</b>	<b>\$1,759,642</b>	<b>\$1,968,339</b>

## COMMUNITY DEVELOPMENT



The Community Development Department is composed of five divisions: Administration, Planning, Building Inspection, Redevelopment and Economic Development.

### DEPARTMENT GOALS

1. Provide efficient and effective land use, environmental planning, building inspection and code compliance services.
2. Promote quality community design.
3. Improve public participation in the planning process.
4. Provide efficient and effective customer service.
5. Promote community awareness of its heritage through public participation in education programs and preservation efforts.
6. Promote greater community excellence through community reinvestment and community redevelopment.
7. Facilitate the economic vitality of the community through economic development projects.
8. Increase the amount of affordable housing for low income persons.

# Community Development

**Division 21; Administration** - The Administration Division is responsible for the overall management and coordination of activities of the Community Development Department. This division issues business licenses, and administers planning grants and contracts.

DIVISION GOALS/OBJECTIVES
1. Continue development review process improvement efforts, including optimum coordination between City departments and effective informational material, and development tracking systems.
2. Develop effective informational material utilizing technological medium i.e. video, Cable TV, web page, etc.
3. Assist Planning Commission in the development and implementation of an annual work program.
4. Provide technical assistance as requested to City boards and commissions in areas of planning and community development.
5. Provide continued funding for staff training and skills enhancement opportunities.
6. Continue to remodel Community Development Services work area for an effective and efficient customer environment.

**Division 22; Planning** - The Planning Division is responsible for the following activities: 1) current planning projects, 2) environmental review of all planning projects, 3) advanced planning, and 4) Commission and Committee work. This division also provides professional, technical, and clerical services for the Planning Commission, the Historic Preservation Commission, the Sign Ordinance Committee, the C&F Committee, and any other committee established by the Council and assigned to this Department.

DIVISION GOALS/OBJECTIVES
1. Implement the Spring Lake Specific Plan
2. Complete the Woodland Park Specific Plan, Annexation and EIR
3. Implement Blueprint smart growth principles through General Plan and Zoning changes
4. Continue to provide flood plain management oversight. Participate in collaborative process in finding a flood plain solution and assess implication for growth and economic development.
5. Provide assistance to Historical Commission work program efforts, including updating historic survey, adopt historic neighborhood design guidelines and adopt CLG Program.
6. Adopt local CEQA implementation procedures.
7. Continue to provide staff support to Countywide NCP process.
8. Implement 55 acre Gateway project.
9. Provide planning support for code enforcement, tress policies, and under-grounding district.
10. Update the East Street Corridor Specific Plan.
11. Implement GIS Program as a tool for better planning analysis.

**Division 23; Building** - The Building Inspection Division includes all functions related to building inspections. It is responsible for the daily administration and enforcement of the various uniform building codes, including plumbing, mechanical, electrical, housing, and abatement codes. The Building Division also performs plan checking services, issues building permits, and building inspections. The newly created Neighborhood Enhancement Program (abatement of vehicles, debris, and sub-standard structures) is also under the direction of the Building Division.

DIVISION GOALS / OBJECTIVES
1. Provide efficient and effective plan review and inspection.
2. Implement a Building Division Procedure and Policy Manual.
3. Continue to improve Permit Technician position and City wide use of Pentamation for all permit applications and plan routing.
4. Prepare and train new staff in order to implement requirements for Spring Lake Projects.
5. Further expand the function of the Neighborhood Enhancement Program for a more proactive approach in the abatement of vehicles, debris and dangerous buildings, in conjunction with Neighborhood Outreach Programs.
6. Consider in-house plan check personnel if revenues support.
7. Implement Administrative Citations Program.

# Community Development

**Division 24; Redevelopment** - The prime mission of Redevelopment is to reduce the level of blight present within the Project Area thereby stimulating the appropriate redevelopment within the Project Area. The Redevelopment Agency is staff to the Redevelopment Agency Board of Directors. The City's housing activities/programs are managed within the Agency.

**Overall:**

DIVISION GOALS/OBJECTIVES
1. Continue to focus on and carry out the Agency's goals and objectives.
2. Continue to address the goals of the Redevelopment Plan by removing economically and physically blighted conditions and improving infrastructure throughout the Project area.
3. Continue to coordinate and administer City resources (such as CDBG funds, other grants and capital improvements projects) to augment the Agency's projects, plans and programs in addition to the ongoing administration of the Agency in concert with the General Plan and HUD CDBG Consolidated Plan.
4. Continue to address the City's affordable housing needs, including the project area per the use of 20% set aside funds, federal, state and local grants, development fees and other identified sources of financing, while addressing the overall goal of providing affordable housing throughout the city of Woodland (per Chapter 6A-Inclusionary Housing). This includes updating all of the city's affordable housing policy documents.
5. Look at the possibility of amending the RDA project area or creating a second project area in the following areas: south of Gibson/east of East Street (inc. County Fair Mall) and along West Main Street from West to CR 98.

**Redevelopment/Economic Development:**

DIVISION GOALS/OBJECTIVES
1. Continue to carry out the 2002 Economic Development Strategic Plan-prepare FY 2006-2007 Economic Development Action Plan.
2. Continue to partner with City of Woodland business stakeholders, Chamber of Commerce, commercial developers and brokers, and appropriate city departments as the city implements the City's 2002 Economic Development Strategic Plan; possibly re-strategize the Economic Development plan to address issues that affect commercial development in Woodland today.
3. Develop improved marketing materials that will step up the efforts for the business retention & expansion, recruitment and attraction of businesses in order to create jobs and enhance the city's economic viability (specifically the Project area and Industrial area); continue contract with GIS Planning.
4. Once completed, market the Woodland Park Specific

- Plan area as a desirable location for business opportunities in Woodland's industrial core area.
- 5. Development of Jobs Skills Training Program-partnership between School District, Career Development Service Providers, Chamber of Commerce, and SBDC and City/Agency.
- 6. Revisit possibilities of redevelopment of East Main Street from East Street to SR 113.
- 7. Continue to promote Woodland as a destination location-tourism via YCVB and the development of a local film commission-through events and film.
- 8. Remedy flood issues impacting the industrial area.

**Downtown:**

DIVISION GOALS/OBJECTIVES
1. Manage Property-Based Business Improvement District (PBID) consultant contract as was approved by Council in FY 2004-2005. If successful this project will undergo Proposition 218- where votes (who own property within proposed PBID area) are tallied based on property ownership. Continue to support PBID steering committee through process.
2. Continue to focus efforts on the revitalization of the Downtown Core area and Gateway Revitalization Area-Capital Saloon renovation, redevelopment of 333 Main Street project, Porter Bldg., auto and theatre, reuse of Carranza Shell station site, and 27-acre revitalization projects via potential Agency partnerships. As commercial development occurs in the Gateway (at I-5/CR102) project, backfill opportunities will be a priority for the Agency.
3. Continue to provide assistance and coordination with special interest groups in the enhancement and promotion of downtown. Continue to assist business owners with downtown community events.
4. Work with County and state with development of State Court consolidation in City of Woodland.
5. Continue to market revised "Commercial Façade Improvement Rebate Program" and "Sign Conversion Program", for downtown commercial business owners and property owners. Continue bench and trash receptacle replacements throughout downtown.
6. Implement Movable Mural program and Phantom Galleries in partnership with Woodland Art Center to be carried out in downtown storefront windows.
7. Implementation of the "2003" Downtown Specific Plan Update" which includes the "Gateway Revitalization Master Plan"-27 acres at the southwest corner of Main and East Streets.
8. Once funded, implement plans for Armfield Park 'n Ride and Rails with Trails project along East Main Street.

**Specific to 27 Acres:**

- 1. In accordance with the 2003 Downtown Specific Plan and the Agency Redevelopment Plan, continue the redevelopment efforts of the Union Pacific Railroad (UPRR) property as part of the 27-acre site. UPRR will have exclusive negotiations for the

sale of the UPRR 9.86 acres. Agency involvement will include the cooperative relocation of CalNorthern Railroad. Agency assistance will be contingent upon the proposed use of the site (anticipate infill housing projects and some complementary mixed use). Agency financial commitment is unknown, but expected. Future financing sources for these efforts will be a combination of public (RDA TI & set-aside, CDBG and supplemental grant funds) and private sector development resources.

**Redevelopment/Very low, Low and Moderate Income Housing:**

DIVISION GOALS/OBJECTIVES	
1.	Carry out Inclusionary Housing requirements for housing development projects within the Project Area and housing projects that are assisted by RDA funds.
2.	Carry out Inclusionary Housing requirements for city over all-properties at-risk of losing affordable housing status, infill opportunities and Spring Lake community per Chapter 6A and related ordinances.
3.	Continue to address the City's affordable housing needs, including the project area per the use of 20% set aside funds, federal, state and local grants, development fees and other identified sources of financing, while addressing the overall goal of providing affordable housing throughout the city of Woodland (per Chapter 6A-Inclusionary Housing). This includes updating all of the city's affordable housing policy documents.
4.	Monitor Citywide Affordable Housing Program-for sale (annual ownership) and rental properties (Tenant income verifications and HQS)
5.	Follow up on appraisal (based on recommended highest and best use for site) and RDA Board recommendation regarding the Sutter Street Corporation Yard reuse, which is expected to have some component of affordability as required by the RDA and City. RFQ should be issued in fall of 2006.
6.	Assist owner/development team for the Capital Saloon in the redevelopment of the building. It is expected that there will be approximately 8 rental units on 2 <sup>nd</sup> and 3 <sup>rd</sup> story of building, on top of approximately 2,600 square foot of commercial space. Renovation of buildings "shell" is currently underway.
7.	Continue to assist Community Housing Opportunity Corporation (CHOC) obtain financing to rehabilitate the mobile home parks on East Street. (Have secured Section 108 funding in amount of \$1 million and CHFA HELP \$1 million and miscellaneous other financing sources = approx. \$2.5 million).

- Construction is said to begin June 2006.
8. Annually, implement the policy programs and goals for the State certified Housing Element, focusing on very low, low & moderate income housing programs and partnerships with non-profit and for-profit residential builders. Implementation of Spring Lake Specific Plan affordable housing program guidelines-inc. land dedication projects and implementation of 74 affordable units based on fees committed by Spring Lake developers via Inclusionary Housing Program.
  9. Pursue and secure grant and other debt financing opportunities to promote city and agency affordable housing opportunities.

**Division 26; Economic Development** - The primary mission of Economic Development for the city focuses on specific actions that are under the control of the city government and that provide the engine to stimulate private business and industry retention, expansion and development. The overarching goals and objectives of the city economic development plans are outlined in the 2002 Economic Development Strategic Plan. Staff prepares an annual Economic Development Action Plan to implement the Strategic Plan and provide guidance for staff by Council.

**Overall Goals and Objectives:**

DIVISION GOALS/OBJECTIVES	
1.	Enhance the Quality of the Local Economic Base
2.	Improve community "infrastructure" for Economic Development
3.	Promote Woodland with a positive image
4.	Develop Leadership and Cooperation for Local Economic Development
5.	Provide partnerships for Local Economic Development Efforts
6.	See Division 24 Redevelopment/Economic Development Division Goals/Objectives

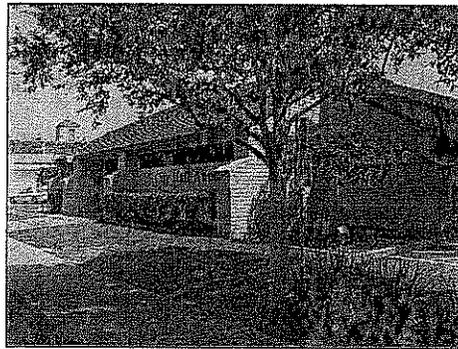
**COMMUNITY DEVELOPMENT Expenses by Major Category**

Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
Labor & Fringes	\$1,480,860	\$2,331,741	\$2,588,632
Machinery and Equipment	\$10,792	\$92,365	\$0
Materials & Supplies	-\$194,452	\$296,968	\$372,656
Miscellaneous	\$654,947	\$785,219	\$1,068,722
Overhead	\$792,856	\$777,294	\$1,345,384
Professional & Other Services	\$1,596,825	\$1,750,122	\$564,267
Utilities	\$11,360	\$13,339	\$13,700
	<b>\$4,353,188</b>	<b>\$6,047,049</b>	<b>\$5,953,361</b>

Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed
Admin/ Planning	9	12	12
Building	7	12	12
Redevelopment	3	3	3
Department Total	19	27	27

**COMMUNITY DEVELOPMENT DEPARTMENT  
BY DIVISION**

Summary	Division			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
Division	21	\$58,778	\$172,240	\$340,583
Division	22	\$1,451,940	\$1,919,989	\$2,335,390
Division	23	\$1,013,542	\$1,550,195	\$1,330,114
Division	24	\$828,994	\$933,462	\$1,455,272
Division	25	\$913,463	\$1,313,097	\$299,239
Division	26	\$86,471	\$158,066	\$192,762
Division	29	\$0	\$0	\$0
		\$4,353,188	\$6,047,049	\$5,953,361



## COMMUNITY DEVELOPMENT PROGRAMS

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
101217210	CDD ADMINISTRATION	\$50,149	\$120,622	\$340,583
101218753	SL-PRUDLER/SEIVERS	\$4,017	\$0	\$0
101218754	SL MERRITT MURPHY	\$1,591	\$0	\$0
101218756	SL BEEGHLY PROPERTY	\$389	\$0	\$0
101218757	SL TOC 160 PROPERTY	\$1,006	\$25,809	\$0
101218758	SL RUSSEL NORTH EAST	\$1,626	\$25,809	\$0
101227201	PLANNING	\$1,231,518	\$1,550,597	\$2,080,412
101227203	BUSINESS LICENSES	\$123,173	\$158,950	\$221,812
101227206	FLOOD STUDY PROJECT	\$1,941	\$0	\$0
101227207	HABITATE MONITORING - SL	\$4,799	\$0	\$1,684
101227290	MAJOR DEVELOPMENT PROJECT	\$18,870	\$75,860	\$0
101228746	SPRECKLES/TRUE VAL DEV	\$9,969	\$0	\$0
101228748	WDL D MARKET PLACE PROJECT	\$0	\$0	\$0
101228750	SPRING LAKE SP IMPLEMENT	\$210	\$0	\$0
101228753	SL-PRUDLER/SEIVERS	\$610	\$0	\$0
101228754	SL MERRITT MURPHY	\$1,141	\$0	\$0
101228755	SL HEIDRICK PROPERTY	\$450	\$0	\$0
101228757	SL TOC 160 PROPERTY	\$5,438	\$0	\$0
101228758	SL RUSSEL NORTH EAST	\$4,054	\$0	\$0
101228760	KB HOMES - SL PLAN CHECK	\$8,387	\$0	\$0
101228761	TENT MAP#4789 N KENTUCKY	\$809	\$0	\$0
101228762	GATEWAY ROUND 3-CDD	\$9,464	\$0	\$0
101228764	K. HOVNIANIAN PROJECT	\$1,721	\$0	\$0
101228766	SL - REYEN & BARDIS	\$4,345	\$0	\$0
101228767	CITY CENTER LOFTS	\$0	\$0	\$0
101228772	SHELLINGER/W. WOOD PART 2	\$2,198	\$0	\$0
101228773	CENTEX HOMES/STONEHAVEN	\$4,457	\$0	\$0
101237202	BUILDING INSPECTION	\$1,011,800	\$1,550,195	\$1,330,114
101238755	SL HEIDRICK PROPERTY	\$195	\$0	\$0
101238758	SL RUSSEL NORTH EAST	\$1,547	\$0	\$0
101257170	MHFPC ADMINISTRATION	\$0	\$0	\$8,500
101267261	ECONOMIC DEV ACTION PLAN	\$86,471	\$158,066	\$192,762
320258011	LEAD PAINT ASSESS 00-01	\$250	\$3,164	\$0
320258210	SAFE HARBOR RENOVATIONS	\$0	\$38,683	\$0
320258215	MEMORIAL PARK BENCHES	\$110	\$794	\$0
320258311	ADA UPGRADES FREEMAN PARK	\$38,449	\$0	\$0
320258313	SAFE HARBOR 02/03	\$71,021	\$0	\$0
320258315	DOWNTOWN COM. FACADE	\$9,350	\$20,650	\$0

**COMMUNITY DEVELOPMENT PROGRAMS**

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
320258317	MINOR HOME REPAIR GRANT	\$8,519	\$0	\$0
320258318	NEIGHBORHOOD ENHANCEMENT	\$0	\$10,630	\$0
320258350	DOWNTOWN IMP & BEAUTIFICA	\$0	\$20,959	\$0
320258351	DOWNTOWN KIOSKS	\$12,035	\$22,965	\$0
320258352	MICROENTERPRISE TRAINING	\$0	\$12,500	\$0
320258354	ADA SIDEWALK IMPROVEMENTS	\$22,122	\$27,878	\$0
320258356	BEAMER PARK FACILITY UPGR	\$0	\$7,800	\$0
320258361	HELP - UTILITY PMT PRG	\$440	\$20	\$0
320258369	FACILITY ADA IMPROVEMENTS	\$0	\$30,500	\$0
320258401	CDBG AMINISTRATION	\$110,037	\$228,568	\$156,019
320258411	ADA IMPROVEMENTS 98-99	\$2,701	\$10,858	\$0
320258421	HOME DELIVERED MEAL 04/05	\$0	\$6	\$0
320258424	PARA LA FAMILIA 04/05	\$2,863	\$0	\$0
320258426	TEEN SUCCESS 04/05	\$2,000	\$0	\$0
320258432	WOMENS RES TRMT & HOUSING	\$16,051	\$0	\$0
320258433	FRIENDS OF MISSION #2 4/5	\$0	\$65,992	\$0
320258434	YOUTH GROUP HOME EXP &REM	\$25,000	\$0	\$0
320258435	HOUSING REHAB 04/05	\$18,546	\$1,447	\$0
320258437	MICROENTERPRISE LOAN 04/5	\$0	\$25,000	\$0
320258438	MICROENTERPRISE TRAINING	\$14,370	\$630	\$0
320258440	SECTION 108 LOAN 04/05	\$140,775	\$138,499	\$134,720
320258441	WOODLAND YOUTH SERVICES	\$0	\$40,000	\$0
320258442	WDL D SUMMER HOUSE FLOOR	\$0	\$17,500	\$0
320258443	CHICANO STUDIES CENTER	\$0	\$75,000	\$0
320258444	FOOD & SHELTER COLLABORAT	\$0	\$30,000	\$0
320258445	WOODLAND IN HOME RESPITE	\$0	\$6,000	\$0
320258446	BILING FIN LITERACY CLASS	\$0	\$7,457	\$0
320258447	CASA DEL SOL REHAB PROJ	\$0	\$145,000	\$0
320258460	ADA IMPROVEMENTS	\$0	\$32,500	\$0
320258461	ADA WALKWAY @ FERNS PK	\$0	\$23,345	\$0
320258462	GIBSON MANSION BATHROOMS	\$0	\$20,000	\$0
320258463	WOMENS RES TREATMENT/HSG	\$0	\$46,800	\$0
320258464	FRIENDS OF THE MSSION #2	\$72,326	\$17,674	\$0
320258465	WDL D SUMMER HOUSE ROOF	\$11,250	\$1,000	\$0
320258466	AFFORD HSG/SENIOR PHASE 1	\$0	\$5,000	\$0
320258467	HOUSING REHAB PROGRAM	\$51,377	\$0	\$0
320258468	MICROENTERPRISE TRAINING	\$14,579	\$466	\$0
320258469	FAIR HSG HOTLINE PROJECT	\$6,667	\$13,333	\$0

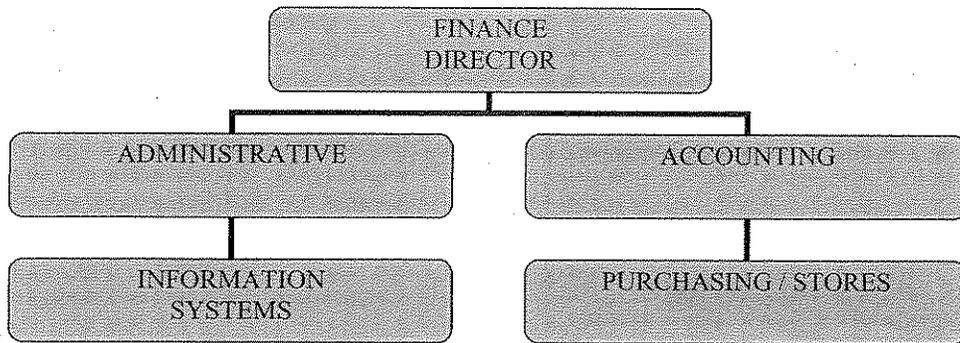
**COMMUNITY DEVELOPMENT PROGRAMS**

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
320258470	CITY RATE INCREASE RELIEF	\$0	\$7,000	\$0
320258471	HOME DELIVERED MEALS PROG	\$15,000	\$10,000	\$0
320258472	ENOUGH TO EAT PROG 2006	\$11,396	\$0	\$0
320258473	WALLACE & VANNUCCI 2006	\$8,000	\$0	\$0
320258474	EMERGENCY GROCERY BAGS 06	\$6,000	\$0	\$0
320258475	LOW-INCOME COUNSELING 06	\$8,000	\$0	\$0
320258476	DAY SERVICES FY 05/06	\$8,000	\$0	\$0
320258477	YOLO ADULT DAY HEALTH 06	\$6,000	\$6,000	\$0
320258478	HOMELESS PREV PROG FY 06	\$5,896	\$10,104	\$0
320258479	INTERVENTION & PREVENTION	\$0	\$8,000	\$0
320258480	NEW DIMENSIONS HSG FY 06	\$6,000	\$10,000	\$0
322258120	SUPPORTIVE HOUSE GRANT	\$70,315	\$97,452	\$0
322258124	2005 SHP GRANT	\$118,017	\$15,925	\$0
358227205	HOUSING MONITORING FUND	\$18,386	\$43,477	\$31,483
520247250	REDEVELOPMENT AGENCY	\$453,427	\$523,069	\$587,056
521247251	REDEVELOPMENT HOUSING	\$184,041	\$221,578	\$685,454
601227211	SPRING LAKE PLANNING	\$0	\$91,104	\$0
820247295	RDA DEBT SERVICE	\$191,527	\$188,815	\$182,763
		<b>\$4,353,188</b>	<b>\$6,047,049</b>	<b>\$5,953,361</b>

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# FINANCE DEPARTMENT

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The Finance Department is organized into four divisions constituting Administration, Accounting, Information Systems and Purchasing/Stores. Following are department goals, a brief description of each division and division goals and objectives.

## DEPARTMENT GOALS

1. Provide better customer service for internal and external clients.
2. Increase staff effectiveness.
3. Improve timeliness and accuracy of information.
4. Promote fiscal responsibility.

# Finance Department

## DIVISION GOALS/OBJECTIVES

1. Ensure all legal and regulatory reporting requirements are prepared timely and accurately.
2. Complete audit by December 2007 to meet award-reporting deadlines and with limited audit adjustments.
3. Generate timely and accurate reports to external and internal customers, on going.
4. Establish a quarterly budget review process where an in-depth analysis of all departmental budgets is conducted to identify trends and or problems allowing for a more proactive approach in problem solving.
5. Enhance internal training opportunities relating to Finance operations (specifically accounting), policies and procedures for new employees and to serve as "refresher" training for existing employees, through out the year.
6. Continue to improve operation efficiency and effectiveness by completing an upgrade of the accounting software (Pentamation). The upgrade allows staff to streamline miscellaneous accounts receivable, fixed assets and timekeeping.
7. Implement an on-line payment program for City of Woodland utility services, summer 2007.
8. Complete implementation of GASB 34, specifically to record historical cost of all non enterprise city infrastructures.

**Division 31; Finance Administration** - This division is responsible for overall department management, debt service and assessment district management, development of financial reports and analysis, and special projects related to City financial issues. This division provides oversight for all City fiscal operations, including the Redevelopment Agency. Also included in the division is the City Treasurer function, which is responsible for administration of the City's investment program.

## DIVISION GOALS/OBJECTIVES

1. Continue refinement and preparation of six-year cash flow forecast model
2. Implement PentamationPlus with Position Control module for budgeting.
3. Refine cost allocation plan and implement on a timely basis
4. Continue internal control refinements and implementation.
5. Focus on implementation of IS Strategy and five-year recovery plan on IS Internal Service Fund
6. Develop and implement a Finance Training Program on various Finance policies and procedures
7. Implementation of Two-Year Operations and Maintenance Budgeting.

8. Oversight and coordination of Five Year Vehicle Recovery Plan
9. Conduct and analyze actuarial study on GASB 45 - retiree health liability
10. Organize training for City personnel in all departments on report-writing (COGNOS) to enhance efficiency and customizations.

**Division 32; Accounting** - This division is responsible for receiving and recording all City revenue, ensuring payment for all City services and debts, maintenance of the accounting system, customer account maintenance for City furnished utility services, financial administration of grants and storage of financial records.

**Division 33: Information Systems** - This division is charged with the maintenance, upgrade and implementation of systems on the City's Wide Area Network (WAN). This task involves an intricate system of services, hardware, software, and data communication lines for thirteen City sites. Staff in this division is also responsible for coordinating the City's use of the Yolo County telephone system as well as maintenance for Audio/Video equipment in the Council Chambers.

## DIVISION GOALS/OBJECTIVES

1. Provide access to City Network across the internet while keeping a high security posture against malicious code and unauthorized access.
2. Assist departments in completing major projects involving the use of information systems technology (such as building construction/renovation and office moves as well as the integration of enterprise systems like Finance/CDD's Pentamation system, Engineering's Project Management Server, and the Fire Department's mobile terminals).
3. Provide automation support to department efforts to improve fiscal controls, manage their assets/resources, and enhance decision-making capabilities by continuing to ensure the reliability and accessibility of mission-critical systems like the Exchange messaging environment, Finance/CDD's Pentamation system, the Fire Department's Sunpro and RHAVE databases, Public Works' CityWorks and Transman systems, PRCS' Recware and Cemetery databases, and the Police Department's CrimeView system.
4. Improve the IS Division's ability to provide technical and operational support by expanding the number of IS positions to enhance computer support, project management, network security, help desk, and database administration functions; by restructuring position descriptions to better describe new skill sets needed and to provide a career ladder for IS personnel; by rewriting policies/procedures to better cover purchasing, security, and operational issues; and by beginning the process of developing IS strategic plans.
5. Improve access to government services and help promote the City by expanding information and functionality available through the Internet website, the Government Access Station (Channel 20), and other public communication methods.

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## Finance Department

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**Division 35: Central Stores** - The Stores Division is responsible for the procurement and warehousing of stock items frequently used by the various operating departments. In addition, the Stores Division acquires, for requesting departments, special order or non-stock items needed to complete special projects. The Stores Division employs one full-time Purchasing Manager, one full-time Storekeeper, one permanent Finance Clerk III, and one permanent part-time Stock Clerk. The Finance Clerk III position is split 80% in Fund 101 and 20% in Fund 010.

DIVISION GOALS/OBJECTIVES	
1.	Update the City's Cal-Card Policy
2.	Complete Staff training on updated City Ordinance and Policies.
3.	Implement Pentamation Fixed Asset Module.
4.	Implement Pentamation Warehouse Inventory Module.

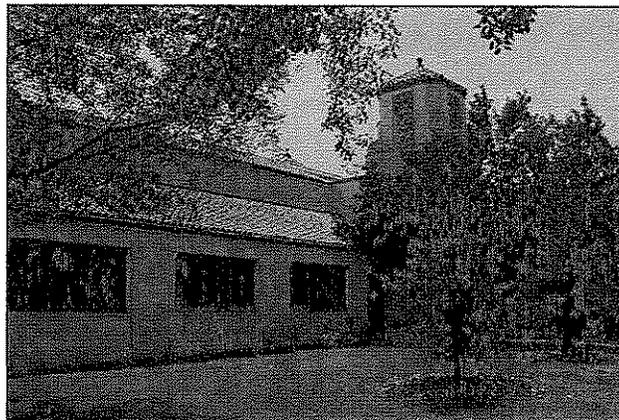
**FINANCE Expenses by Major Category**

Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
Labor & Fringes	\$1,524,636	\$1,835,797	\$1,929,717
Machinery and Equipment	\$149,102	\$133,293	\$146,000
Materials & Supplies	\$4,739,672	\$5,272,763	\$5,907,800
Miscellaneous	\$1,777,653	\$489,951	\$877,944
Overhead	\$60,985	\$15,174	\$11,826
Professional & Other Services	\$546,896	\$668,396	\$697,985
Utilities	\$21,153	\$102,771	\$114,040
	<b>\$8,820,099</b>	<b>\$8,518,145</b>	<b>\$9,685,312</b>

Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed
Administration	3	3	3
Accounting	8	8	10
Information Svcs	5	6	6
Purchasing	4	4	4
<b>Department Total</b>	<b>20</b>	<b>21</b>	<b>23</b>

**FINANCE DEPARTMENT  
BY DIVISION**

Summary	Division			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
Division	31	\$4,142,105	\$4,653,954	\$5,534,104
Division	32	\$1,678,255	\$845,111	\$859,860
Division	33	\$932,472	\$1,297,284	\$1,306,961
Division	34	\$1,325,498	\$1,341,341	\$1,595,000
Division	35	\$308,009	\$292,837	\$299,035
Division	36	\$71,897	\$0	\$0
Division	38	\$302,788	\$0	\$0
Division	39	\$59,076	\$87,618	\$90,352
		<b>\$8,820,099</b>	<b>\$8,518,145</b>	<b>\$9,685,312</b>



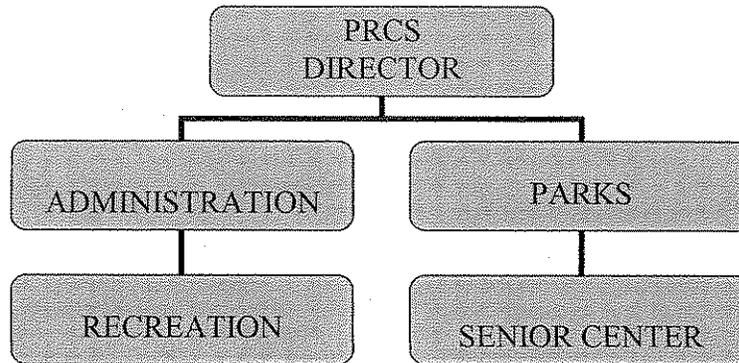
## FINANCE PROGRAMS

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
013317313	GROUP HEALTH	\$3,667,445	\$4,145,000	\$5,014,359
015337330	INFO SYSTEM ADMIN	\$485,943	\$654,561	\$643,461
015337331	INFO SYSTEM OPS AND MAINT	\$351,959	\$424,919	\$500,500
015337332	DECISION SUPPORT	\$10,282	\$147,000	\$147,000
015337339	IS SPECIAL PROJECTS	\$84,288	\$70,803	\$16,000
091347318	INSURANCE PROG-SELF INS	\$1,276,829	\$1,187,748	\$1,227,857
091347329	EMERGENCY OPS 2006	\$47,685	\$0	\$0
101317310	CITY TREASURER	\$57,704	\$66,438	\$65,920
101317311	FINANCE-ADMINISTRATION	\$343,336	\$385,869	\$397,354
101317391	FINANCE-PLANNED NBRHOOD	\$17,016	\$21,516	\$20,287
101327320	ACCOUNTING	\$236,124	\$287,710	\$291,240
101327325	PARKING COLLECTIONS	\$41,756	\$28,028	\$22,004
101347312	CONTINGENCY FUND	\$0	\$93,036	\$292,893
101347326	COPY, MAIL & PHONES	\$984	\$60,557	\$74,250
101357350	STOREKEEPING	\$85,796	\$88,669	\$90,333
101357353	BUYING	\$222,212	\$204,169	\$208,702
101367351	HVAC	\$71,897	\$0	\$0
101387390	GENERAL FUND TRANSFERS	\$0	\$0	\$0
210327322	BILL & COLLECT-WATER	\$123,083	\$166,266	\$192,234
220327323	BILL & COLLECT-SEWER	\$1,070,573	\$175,429	\$172,530
221327324	BILL & COLLECT-STRM DRAIN	\$35,010	\$44,906	\$10,276
222327321	BILL & COLLECT-WSTWATER	\$33,717	\$43,820	\$44,162
270327325	PARKING COLLECTIONS	\$41,759	\$0	\$0
359317609	FIRE SUPPRESSION DIST ADM	\$1,316	\$4,884	\$5,030
381317425	GIBSON RANCH L&L DIST ADM	\$3,631	\$7,369	\$7,590
383317427	NORTH PARK L&L DIST ADMIN	\$637	\$1,613	\$1,662
384317426	STRENG POND DIST ADMIN	\$1,267	\$3,058	\$3,150
387317414	WESTWOOD L&L ADMIN	\$510	\$1,490	\$1,535
389317416	SPRINGLAKE L&L FINANCE	\$7,364	\$13,677	\$14,087
391317314	SPORTS PARK O&M CFD-ADMIN	\$5,460	\$3,040	\$3,131
501387395	MEASURE H SEGREGATION	\$302,788	\$0	\$0
508399800	CAPITAL PROJ MGMT FINANCE	\$59,076	\$87,618	\$90,352
601317327	SPRINGLAKE ADMINISTRATION	\$36,419	\$0	\$0
601327237	SPRING LAKE ACCOUNTING	\$9,534	\$2,915	\$0
601327327	SPRINGLAKE ACCOUNTING	\$86,699	\$96,037	\$127,414
		<b>\$8,820,099</b>	<b>\$8,518,145</b>	<b>\$9,685,312</b>

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## PARKS, RECREATION & COMMUNITY SERVICES DEPARTMENT

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The Parks, Recreation and Community Services Department through its volunteers, donated and fiscal resources provides facilities, programs and services to meet the recreation and park needs of the community through planning, plan implementation, effective and efficient use of resources and the collaborative efforts of public-private, non-profit and joint intergovernmental partnerships.

### DEPARTMENT GOALS

1. Development of the Woodland Community & Senior Center and the Community Park.
2. Complete all application and agreement requirements for the State funding of projects allocated under Proposition 12 and Proposition 40.
3. Monitor the park and recreation elements of new development initiatives to ensure quality recreational facilities and programs that meet the recreational needs of the current and growing community.
4. Implement the fiscal and physical improvement recommendations identified in the Cemetery Master Plan.
5. Development of parks in the Springlake Specific Plan.

# Parks, Recreation & Community Services Department

**Division 41; Administration** - This division is responsible for providing leadership, support, and direction for all departmental operations and planning, and assisting the public in meeting their needs for parks, recreation, community services, and facilities.

DIVISION GOALS/OBJECTIVES
1. Help to create the "Woodland Community" through connecting people, parks and programs.
2. Strengthen public contact through excellent customer service and outreach to the Community.
3. Enhance service delivery through implementation of the latest informational technology (i.e. web page, on-line registration and park reservations).

**Division 42; Parks** - This division contains sixteen programs which provide maintenance of 170 acres of neighborhood parks, playgrounds, picnic facilities, and recreation areas including lighted ball-fields, tennis courts, and soccer fields. Also included is the maintenance of the City's two swimming pool complexes, the historic Woodland Cemetery, and Camp Packer Creek and limited maintenance at the Regional Park. Maintenance of landscaped sound-walls, median islands, and storm drain detention ponds throughout the City are also included. Park Maintenance Staff rotate on a standby/call out system for after-hours emergencies and regularly assist the Public Works Department with storm drain clearance, street flooding, and sand bagging operations.

DIVISION GOALS/OBJECTIVES
1. Provide quality park and recreation facilities.
2. Ensure that all parks are safe, void of hazards, and undertake projects that move additional facilities toward ADA compliance.
3. Continue to expand turf improvement program with herbicide applications at more park and sport facilities and increase fertilization program.
4. Complete renovation of Southland Park irrigation system, changing old manual system to new automated system with booster pump and control clock.
5. Install self closing, automatic locking doors at several park restrooms to reduce vandalism

**Division 43; Recreation** - This division provides for youth recreation, day camps, after-school programs, summer playground programs, youth sports, family events, teen recreation, trips, entertainment series, community information fairs, adult recreation, adult sports, special needs recreation, fun runs, open gym, youth center, skate-park, youth prevention programs, assistance to community groups, special interest classes, outreach programs, aquatics, residential camp, health and safety classes, cultural arts, special events, community-wide events, publicity and marketing, and staff training.

DIVISION GOALS/OBJECTIVES
1. Develop and implement the Community Center and Youth Center programs. Includes a "move-in" plan, grand opening event, programming guides and promotional materials, recreation activities and rentals, projected revenues, operating schedules, staffing, fee schedule, operating guidelines, procedures, policies and forms.
2. Provide leadership and coordination with City staff and community groups for special events in Woodland.
3. Provide leadership and coordination to the Woodland Sports Council.

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## Parks, Recreation & Community Service Department

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**Division 44; Senior Center** - This division is responsible for age appropriate social and recreational programs, Information and Assistance service. The Center strives to be the recognized Focal Point within the City of Woodland for access to programs that encourage healthy aging for those 50+ years and older. Staff and volunteers plan and implement division goals to help meet the needs and interests of seniors.

DIVISION GOALS/OBJECTIVES	
1.	Assist in the planning for the Community & Senior Center; includes programming and development of operational policies and procedures.
2.	Provide quality supportive services, information and assistance, employment, and volunteer opportunities for Woodland's seniors.
3.	Provide quality educational and recreation programs that promote that physical, emotional, social, and economic well being of Woodland's older adults.

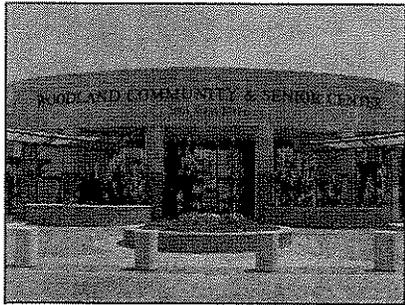
**PARKS AND RECREATION Expenses by Major Category**

Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
Labor & Fringes	\$3,203,827	\$3,696,223	\$4,003,075
Machinery and Equipment	\$70,874	\$113,177	\$47,000
Materials & Supplies	\$919,859	\$1,410,596	\$1,414,449
Miscellaneous	\$66,586	\$84,603	\$45,608
Overhead	\$248,627	\$227,405	\$283,541
Professional & Other Services	\$0	\$0	\$0
	\$407,906	\$471,582	\$603,507
Utilities	\$231,388	\$416,773	\$368,656
	\$5,149,067	\$6,420,359	\$6,765,836

Staffing by Department	Authorized Positions	Authorized Positions	Proposed Positions
Administration	4	9	9
Parks	24	24	24
Recreation	6	7	7
Senior Center	3	2	2
Department Total	37	42	42

**PARKS & RECREATION DEPARTMENT  
BY DIVISION**

Division	FY 06 Actual	FY 07 Budget	FY 08 Budget
41	\$704,750	\$1,319,852	\$1,465,433
42	\$3,143,775	\$3,494,967	\$3,497,366
43	\$1,007,123	\$1,372,046	\$1,435,746
44	\$293,418	\$233,494	\$225,694
49	\$0	\$0	\$0
	\$0	\$0	\$141,596
<b>\$5,149,067                  \$6,420,359                  \$6,765,836</b>			



## PARKS and RECREATION PROGRAMS

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
101417410	PARKS & RECREATION ADMIN	\$360,909	\$255,508	\$149,274
101417411	COMMUNITY & SENIOR CENTER	\$0	\$782,474	\$1,161,472
101417412	PARKS & RECREATION BLDG	\$104,931	\$53,095	\$0
101417453	PRCS PLAN CHECK	\$32,777	\$22,865	\$10,116
101417454	PARK INSPECTIONS	\$26,374	\$22,865	\$12,206
101418701	RUSSELL RANCH	\$2,322	\$0	\$0
101418703	TOC VILLAGE 1A	\$0	\$0	\$0
101418704	TOC VILLAGE 2	\$2,495	\$0	\$0
101418706	TOC VILLAGE 4	\$176	\$0	\$0
101418707	STONEHAVEN	\$1,283	\$0	\$0
101418708	SUB #4793 BEEGHLY/CENTEX	\$0	\$0	\$0
101418712	SUB DIV#4764 HERITAGE VIL	\$865	\$0	\$0
101418764	K HOVNANIAN FOUR SEASONS	\$0	\$0	\$0
101427413	CAMP PACKER CREEK MAINTC	\$15,229	\$34,944	\$18,607
101427419	GENERAL LANDSCAPE MNTCE	\$0	\$87,422	\$90,167
101427421	PARKS MAINTENANCE	\$1,807,447	\$1,923,017	\$1,962,977
101427422	HIDDLESON POOL MAINT.	\$66,236	\$102,171	\$97,118
101427423	C. BROOKS SWIM CTR MAINT	\$290,934	\$290,921	\$280,694
101427459	HERITAGE PARK PLAZA	\$22,246	\$29,766	\$0
101437424	HIDDLESON POOL PROGRAMS	\$66,955	\$80,887	\$90,546
101437430	ARMORY RECREATION	\$0	\$0	\$0
101437431	SPECIAL EVENTS	\$0	\$0	\$4,000
101437432	YOLANO RECREATION CENTER	\$106,809	\$99,342	\$69,903
101437434	YOUTH RECREATION	\$278,415	\$289,543	\$328,365
101437435	GENERAL RECREATION PROG	\$83,162	\$113,857	\$113,005
101437436	ADULT REC & LEAGUES	\$61,755	\$68,710	\$94,251
101437437	TEEN RECREATION	\$62,595	\$86,611	\$110,739
101437438	CAMP PACKER CREEK	\$5,208	\$5,173	\$10,852
101437439	YCHA EXCURSIONS	\$291	\$0	\$0
101437444	C. BROOKS SWIM CNTR-PRGMS	\$154,226	\$179,725	\$179,833
101437445	RED CROSS TRAINING	\$1,890	\$3,167	\$3,262
101447441	SENIOR CITIZENS	\$248,573	\$204,822	\$225,694
101447442	SENIOR CENTER I & A	\$33	\$0	\$0
101447443	SENIOR CENTER BLDG MAINTC	\$44,811	\$28,672	\$0
105437451	AFTER SCHOOL GRANT	\$54,937	\$53,195	\$0
240427428	CEMETERY MAINTENANCE	\$350,636	\$349,392	\$338,693
241427417	DUBACH PARK MAINTENANCE	\$176,171	\$175,698	\$122,837
241428450	DUBACH PARK CAPITAL	\$5,941	\$12,467	\$3,436

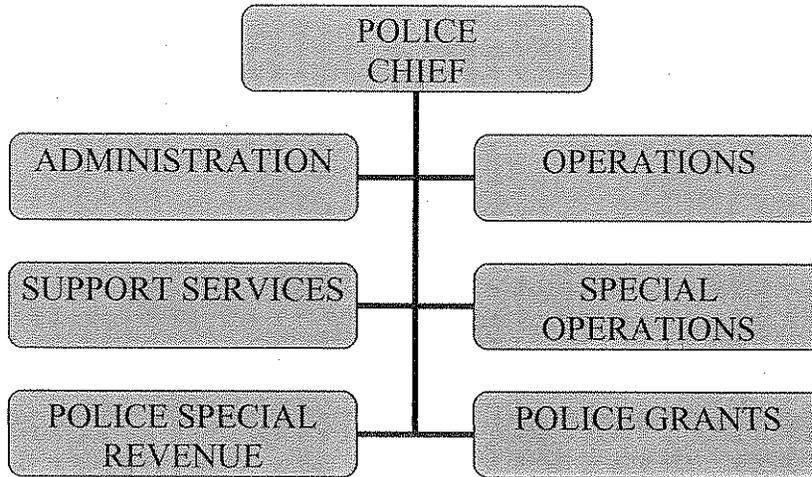
**PARKS and RECREATION PROGRAMS**

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
356410245	CEMETERY REVITALIZATION	\$0	\$0	\$0
381427425	GIBSON RN L&L DIST (PKS)	\$191,446	\$367,691	\$354,799
381427429	PIONEER PRK-GIBSON RN L&L	\$139,757	\$0	\$0
383427427	NORTH PARK L&L DISTRICT	\$25,988	\$21,668	\$22,231
384427426	STRENG PARK PD MNTCE DIST	\$14,167	\$13,800	\$11,284
387427414	WESTWOOD L&L	\$9,599	\$14,767	\$14,582
388427415	NUEVA VISTA L&L	\$0	\$0	\$0
389427416	SPRINGLAKE L&L	\$27,980	\$71,242	\$179,942
508499400	CAPITAL PROJECTS - PARKS	\$0	\$0	\$141,596
540410015	COMMUNITY/SENIOR CENTER	\$0	\$0	\$0
640410527	SL NEIGHBORHOOD PARK N2	\$6,518	\$0	\$0
640417455	PARKS SLIF	\$166,101	\$183,046	\$132,365
682410425	SL BACKBONE INFRST PACK A	\$0	\$0	\$0
915437446	SPECIAL INT RECREATION	\$92,976	\$81,710	\$119,210
940437447	RECRATION FOUNDATION	\$372	\$11,200	\$11,536
940437448	GOALS & MONETARY ALLOCATN	\$2,500	\$4,500	\$4,635
940437449	4TH OF JULY SPECIAL EVENT	\$21,807	\$34,000	\$35,020
940437450	PARK PLAQUES	\$0	\$2,500	\$2,575
940437452	SENIOR CNTR DONATION PRGM	\$0	\$225,000	\$231,750
940437455	FERNS PK ENDOWMENT FUND	\$0	\$7,427	\$0
940437456	CAMP PACKER CRK SCHOLARSH	\$0	\$500	\$515
940437457	HIDDLESON POOL MAINT FUND	\$13,226	\$20,000	\$20,600
940437458	FERNS PARK ENDOWMENT/IMP	\$0	\$0	\$0
940437460	J RODDY MEMORIAL PROGRAM	\$0	\$5,000	\$5,150
940437468	GOLF TOURNAMENT	\$0	\$0	\$0
		<b>\$5,149,067</b>	<b>\$6,420,359</b>	<b>\$6,765,836</b>

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# Police Department

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The Police Department is responsible for law enforcement services in the community. The Department is committed to maintaining a safe and healthy environment for all Woodland residents, businesses and guests, which is free from violence, property damage or loss and injuries resulting from criminal acts.

### DEPARTMENT GOALS

1. Maintain public safety in Woodland through proactive enforcement and crime prevention in partnership with the citizens of Woodland.
2. Provide high quality law enforcement services to the entire community.
3. Maintain open communications with all segments of the community.
4. Promote a professional law enforcement agency that embraces community oriented policing concepts in service to our community.

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# Police Department

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## MISSION STATEMENT

To work in partnership with the community, to protect life and property, solve neighborhood problems and enhance the quality of life in our community.

## SERVICE DESCRIPTION

The overall responsibility for effective and efficient operation of police services within the community of Woodland is tasked by Administration. The Chief of Police, with the assistance of his senior commanders; engagement in participative management; gaining guidance from the City Administrator, council and citizens; sets the department on a strategic focus. The direct functional responsibility for Business Management, Records Managements, Office of Public Responsibility and legislative coordination fall under Administration.

# Police Department

DIVISION GOALS/OBJECTIVES
<p><b><u>Goal</u></b> Maintain and foster open communications with the community and within the police department.</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Continue efforts to inform department personnel, city council and community members informed of department programs and progress</li> <li>2. Maintain organizational structure that encourages open communication</li> </ol>
<p><b><u>Goal</u></b> Continue to implement the department's Strategic Plan, and update the plan as necessary reflect community needs.</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Fill vacant regular sworn and non-sworn positions within 90 days.</li> <li>2. Implement training plan with an emphasis on career advancement.</li> <li>3. Increase participation in Neighborhood Watch programs by 20%.</li> <li>4. Increase volunteer hours contributed by 20%.</li> <li>5. Develop coordination with city volunteer program.</li> </ol>
<p><b><u>Goal</u></b> Seek funding opportunities to augment current Police Department operations.</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Identify possible sources for funding.</li> <li>2. Make applications under appropriate programs to acquire funding for department needs.</li> </ol>

**Division 51; Administration** - The Administration Division of the Police Department provides leadership and general direction for the law enforcement efforts of city government through the Chief of Police. The Administration Division is responsible for providing department planning and coordination, financial management, media relations, coordination of internal affairs matters, personnel management, and any other administrative needs.

**Division 52; Operations** - The Patrol Division has primary responsibility to respond to emergency calls for service. Personnel in this division are also responsible for traffic and parking enforcement, and strategic operations. Patrol Division personnel

respond to, and conduct, preliminary criminal investigations and the necessary follow-up investigations for most incidents. Patrol personnel work directly with members of the community to identify and resolve community problems.

DIVISION GOALS/OBJECTIVES
<p><b><u>Goal</u></b> Prevent crime and apprehend those who commit crime.</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. In partnership with the community use all available resources to identify areas of concern</li> <li>2. Engage in directed patrol activities to reduce the threat of crime and address other community concerns.</li> <li>3. Provide the opportunity and structure to encourage patrol personnel to engage in Problem Oriented Policing activities.</li> </ol>
<p><b><u>Goal</u></b> Increase bilingual resources available to the patrol personnel.</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Conduct in-house Spanish training program</li> <li>2. Identify and evaluate external language training opportunities</li> </ol>
<p><b><u>Goal</u></b> Enhance traffic safety and convenience in the city.</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Develop and maintain a citywide traffic plan, in coordination with the community and other City Departments, to reduce fatal and injury collisions.</li> <li>2. Develop and implement a comprehensive downtown parking plan in coordination with the community and other City Departments.</li> </ol>

**Division 53; Support Services & Prevention** - Support Services and Prevention Division personnel accomplish accurate and timely report and information processing for local, county, and state systems as required, including property/evidence and warrants; maintain department facilities; coordinate training for all department employees; liaison with Yolo County Communications Emergency Services (YCESSA), which provides dispatch services and coordinates the regional records management (RMS) and mobile data system (MDS); coordinate the Drug Awareness Resistance Education (DARE) program; coordinate volunteer services; coordinate crime prevention activities; perform crime intelligence and

# Police Department

analysis; perform youth counseling and diversion activities; and issue and monitor alarms through the Alarm Program.

DIVISION GOALS/OBJECTIVES
<p><b><u>Goal</u></b> Timely entry and return of data through records management system (RMS).</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Complete data entry into local records system and stay current within 14 days.</li> <li>2. Continue to develop records procedures to allow ready analysis and distribution of information to officers in order to assist in achieving Community Oriented Policing/Problem Oriented Policing objectives.</li> </ol> <p><b><u>Goal</u></b> Maintain efficiency of property/evidence room operations.</p> <p><b>Objectives</b> Purge property/evidence in compliance with law and department standards.</p>

**Division 54; Special Operations** - The Special Operations Division is responsible for coordinating major investigations and special enforcement activities; narcotics enforcement, through the Yolo County Narcotics Enforcement Team (YONET); and supervision of the School Resource Officer (SRO) program.

DIVISION GOALS/OBJECTIVES
<p><b><u>Goal</u></b> Thoroughly investigate and resolve complex cases</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Clear Part I crimes at a rate equal to, or higher, than the average of similar jurisdictions</li> <li>2. Hold regular case status meetings to appropriately allocate resources</li> <li>3. Maintain open lines of communications within our organization, and with the remainder of city government.</li> <li>4. Maintain current resources to support the Gang Violence Suppression Unit (GVSU)</li> <li>5. Continue to develop opportunities and collaborative efforts to increase the presences of YONET in the City of Woodland.</li> <li>6. Implement a community outreach program through the GVSU and Detectives to enhance the lines of communication between the Investigations Division and the community.</li> <li>7. Enhance the investigative abilities of our staff through training in various disciplines.</li> </ol>

**Division 56; Police Special Revenue** - Responsible for collecting and managing special revenue accounts.

DIVISION GOALS/OBJECTIVES
<p><b><u>Goal</u></b> Continue to effectively manage and utilize available funding from sources other than the City's general fund and comply with all guidelines for obtaining and expending these funds.</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Create and regularly distribute report to reflect status of special revenue account funds and projects.</li> <li>2. Utilize special revenue account funds to offset program needs not covered by general or grant funds.</li> </ol>

**Division 57; Police Grants** - Responsible for grant development and management.

DIVISION GOALS/OBJECTIVES
<p><b><u>Goal</u></b> Maximize opportunities for and use of grant programs to supplement police revenues.</p> <p><b>Objectives</b></p> <ol style="list-style-type: none"> <li>1. Keep current on grant opportunities available to the Police Department.</li> <li>2. Apply for grants, which would enhance public safety in the Woodland community.</li> <li>3. Comply with all grant requirements in a timely manner.</li> </ol>

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**Department 50** includes Funds 101 (General Fund) and 353 (Proposition 172) to reflect the Department's total cost in the City Operating Budget. The Department also includes part of the Parking Fund 270, which is an Enterprise Fund, Trust Fund 352 for the State COPS program funds, Trust Fund 357 for Asset Forfeitures, Trust Fund 350 for the COPS MORE grant from the US Department of Justice, Trust Fund 349 for the Local Law Enforcement Block Grants, also from the US Department of Justice, and Development Fund 550 which includes the costs associated with Police Capital Projects.

**POLICE Expenses by Major Category**

Category			
	FY 06 Actual	FY 07 Budget	FY 08 Budget
Labor & Fringes	\$9,444,645	\$9,966,523	\$10,432,864
Machinery and Equipment	\$81,253	\$178,371	\$69,915
Materials & Supplies	\$1,435,561	\$1,717,134	\$1,706,468
Miscellaneous	\$252,029	\$191,036	\$175,636
Overhead	\$541,113	\$442,344	\$565,617
Professional & Other Services	\$1,640,809	\$1,776,235	\$1,864,848
Utilities	\$211,417	\$301,116	\$302,176
	<b>\$13,606,828</b>	<b>\$14,572,759</b>	<b>\$15,117,524</b>

Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed
Administration	5	5	5
Operations	48	53	53
Support Services	22	22	22
Special Operations	14	14	14
Special Revenue	3	2	2
Grants	2	1	1
<b>Department Total</b>	<b>94</b>	<b>97</b>	<b>97</b>

**POLICE DEPARTMENT  
BY DIVISION**

Summary	Division	FY 06 Actual	FY 07 Budget	FY 08 Budget
		Division 51	\$814,095	\$861,809
Division 52	\$7,199,402	\$7,063,625	\$7,647,562	
Division 53	\$3,292,938	\$4,107,106	\$4,169,287	
Division 54	\$1,805,906	\$2,095,752	\$2,176,615	
Division 55	\$0	\$0	\$0	
Division 56	\$235,504	\$242,825	\$234,902	
Division 57	\$258,984	\$201,642	\$0	
		<b>\$13,606,828</b>	<b>\$14,572,759</b>	<b>\$15,117,524</b>



**POLICE PROGRAMS**

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
101517510	POLICE ADMIN SERVICES	\$799,767	\$846,163	\$875,769
101517522	CHAPLINACY DONATION PRGM	\$352	\$2,608	\$2,611
101517551	DARE PROGRAM	\$12,604	\$7,823	\$8,056
101517553	CRIME PREVENTION DONATION	\$1,371	\$5,215	\$2,721
101527520	PATROL	\$6,250,419	\$6,113,819	\$6,523,944
101527521	TRAFFIC	\$398,173	\$499,766	\$638,724
101527524	PARKING OPERATING EXPS	\$225,999	\$277,246	\$296,196
101527541	STRATEGIC OPERATIONS	\$98,814	\$172,854	\$188,698
101537511	POLICE POST TRAINING PRG	\$54,977	\$40,000	\$43,200
101537512	POLICE DEPARTMENT RECORDS	\$876,649	\$961,868	\$880,302
101537513	POLICE DEPT FACILITIES	\$372,707	\$374,098	\$400,912
101537514	POLICE DEPT TRAINING	\$110,620	\$131,480	\$142,089
101537515	POLICE DPT COMMUNICATIONS	\$1,094,947	\$1,644,995	\$1,770,327
101537516	RECORDS MGMT SYS SUPPORT	\$171,913	\$344,950	\$287,654
101537517	POLICE VOLUNTEER PROGS	-\$112	\$0	\$0
101537518	DIVERSION	\$107,883	\$106,743	\$110,103
101537519	DARE	\$148,607	\$118,600	\$138,088
101537532	CRIME ANALYSIS	\$147,446	\$148,577	\$164,988
101537552	CRIME PREVENTION	\$165,512	\$179,601	\$188,228
101537554	GRAFFITI CLEANUP PROGRAM	\$0	\$15,000	\$0
101537557	ALARM PROGRAM	\$41,789	\$41,192	\$43,395
101547530	INVESTIGATIONS	\$1,788,103	\$2,073,555	\$2,156,615
101547531	POLICE EXTRADITIONS	\$17,803	\$22,197	\$20,000
101567562	VEHICLE THEFT DETERRENT	\$6,727	\$7,745	\$1,226
101567591	C.L.E.E.P STATE GRANT	\$4,975	\$5,337	\$0
101567592	CLETP GRANT 01/02	\$319	\$0	\$0
101567593	CLEEP STATE GRANT 02/03	\$177	\$2,589	\$0
101577582	GANG SUPPRESSION GRANT	\$72,160	\$0	\$0
101577589	OTS DUI GRANT	\$108,147	\$59,812	\$0
101577594	COPS METH GRANT	\$62,203	\$43,107	\$0
101577596	COPS 2006 METH GRANT	\$0	\$98,723	\$0
270527524	PARKING OPERATING EXPS	\$225,999	-\$60	\$0
349577586	LLEBG 03/04	\$398	\$0	\$0
349577587	04/05 LLEBG	\$16,075	\$0	\$0
352567571	STATE COPS 04/05	\$72,907	\$81,855	\$87,483
353567561	POLICE PROP 172	\$94,378	\$120,235	\$146,193
357567560	ASSET FORFEITURE	\$56,021	\$25,064	\$0

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<b>POLICE PROGRAMS</b>				
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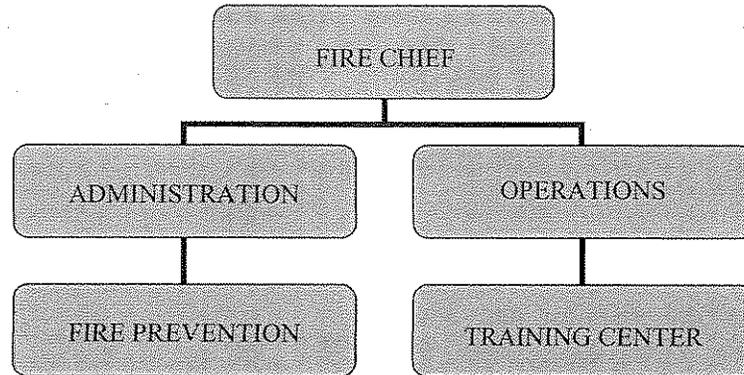
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Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
		\$13,606,828	\$14,572,759	\$15,117,524

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## Fire Department

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The Fire Department provides emergency responses for fires, medical emergencies, rescue services and hazardous material releases. The Department also provides non-emergency services including plan checking, inspections, hazard abatement and fire safety education programs.

### DEPARTMENT GOALS

The Department's principal focus this fiscal year is to continue implanting the Fire Department Master Plan adopted by City Council on January 16, 2001, with focus on three critical areas – (1) staffing, (2) fleet and facilities, and (3) capital projects.

1. **Staffing:** For the past couple of years, the department has been working towards addressing un-met staffing needs in the Operations and Support Services Division. While we are still in need of Admin/Clerical staff, the operations staffing challenges have now shifted to career and professional development programs for our numerous probationary and recently promoted employees. **Timeframe:** *Ongoing.*
2. **Fleet & Facilities:** The Fire Department Fleet Program has just about transitioned to the maintenance/replacement status prescribed in the Fleet Plan adopted by City Council in 2001. Additionally, 2006 will be a year highlighted by facilities construction projects. The Fire Station #2 Renovation project is in its final stage of construction while Fire Station #1 is scheduled to break ground Spring 2006 followed closely by the start of Station #5 (Spring Lake) towards the latter part of 2006. **Timeframe:** *Ongoing.*
3. **Capital Projects:** The primary goal(s) for capital projects are the completion of Fire Station #2, Fire Station #1 and Fire Station #5 (Spring Lake) construction projects. The development of our Fire Training Center at Station #3 continues to be a high priority as does the site selection for Station #4 in the northeast industrial/commercial area of town. **Timeframe:** *Ongoing.*

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## Fire Department

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### MISSION STATEMENT

The mission of the City of Woodland's Fire Department is to protect life, property and the environment, through the delivery of innovative and efficient quality emergency management services in our community.

The current level of pre-hospital emergency medical care provided by the Fire Department is adequate. The Department will continue to evaluate the costs and benefits of enhancing the delivery of pre-hospital emergency medical care.

### SERVICE DESCRIPTION

Provides responses to fire, medical and other emergencies (e.g., toxic clean up). Also, the Department is actively involved in educating the public through various prevention programs designed to minimize the loss of life and property as well as the prevention of injury.

### STRATEGIC ISSUES

Our growing community continues to increase the demands placed upon our Fire Department. We will remain committed to getting the right response personnel and equipment to the right place as quickly as possible.

Local, State and Federal requirements involving staffing, deployment and personnel issues will continue to impact our ability to provide essential services. Staffing levels and organizational structure, along with recruiting, training and retaining quality employees will continue to be a top priority.

Our community is accustomed to receiving high quality fire and life safety services. These services to come with a cost. Cost recovery, where appropriate, and revenue generation will continue to be a priority for the Fire Department.

Fire prevention efforts are well documented as being more cost effective than fire suppression efforts. Enhancing the requirements for built-in fire protection systems in Woodland will be pursued.

Cooperating with neighboring fire and life safety service providers is in the best interests of our community. The Fire Department will continue to evaluate and pursue cooperative service agreements when possible.

# Fire Administration

The Department is organized into four divisions: Administration (61), Operations (62), Training (63) and Prevention (64).

**Division 61; Administration** - This Division provides leadership and administrative support for all Fire Department services, and coordination of citywide emergency management efforts. Activities of this division include: long-range organizational planning, personnel management, contract administration, budget oversight, and leadership development.

## ADMINISTRATION DIVISION GOALS/OBJECTIVES

1. Kick-off the accreditation process through the Commission on Fire Accreditation International (CAFÉ). The mission of the CFAI is to assist the fire and emergency service agencies throughout the world in achieving excellence through self-assessment and accreditation in order to provide continuous quality improvement and enhancement of service delivery to their communities. To carry out the accreditation process, it is necessary to redirect the duties of the management analyst and requires the support of an Administrative Secretary as outlined in the staffing request. **Timeframe:** *Two years.*
2. Continue maintaining/upgrading the Telestaff personnel management program to eliminate duplication and achieve more consistency and accuracy in recordkeeping. **Timeframe:** *Ongoing*
3. Support the City of Woodland in implementing the Citizen Corps Council, in conjunction with the Operations and Training Services divisions including conducting three classes and operating the EOC. **Timeframe:** *Ongoing.*

**Division 62; Operations** - This Division oversees eight program areas that support the emergency services activities provided by the Department. These programs include: Prop 172 Funds, Safety Equipment, Fire Protection, Emergency Medical, Fire Department Facilities, Hazardous Materials

Team, Heavy Rescue Team, Reserve Firefighter Program.

## OPERATIONS DIVISION GOALS/OBJECTIVES

1. Continue the implementation of the fleet plan objectives through the budget process beginning with the initial request for funds and ending with the vehicle in service approximately 12-18 months after bidding the project. **Timeframe:** *12-18 months.*
2. Continue expanding the response capabilities of the Heavy Rescue Team to include confined space rescue to the community including funding strategies necessary to fund the program. **Timeframe:** *Ongoing.*
3. Continue expanding the response capabilities of the Haz Mat Team to include outreach to the industrial community and increasing department participation. **Timeframe:** *Ongoing.*
4. Incorporate mobile data capabilities into the operating fleet and integrate operations with YCCESA dispatch and neighboring fire agencies. **Timeframe:** *Q1*

**Division 63; Training** - This Division is an Enterprise Fund that oversees the Department's Fire Training Program. The Division is responsible for the coordination, supervision, and development of all training activities for career and Reserve firefighters as well as the special teams. In addition, this division provides training and support for the city's emergency plan. This division also assists the Human Resources Department with recruitment and testing of candidates for the fire department.

# Fire Administration

## TRAINING DIVISION GOALS/OBJECTIVES

1. Begin implementing the activities outlined in the Training Center Business Plan as follows:
  - Continue to support Firefighter I Academy in partnership with Yuba/Woodland Community College. **Timeframe:** *Ongoing.*
  - Continue the ROPE Fire Science Academy in partnership with Yolo County Office of Education. **Timeframe:** *Ongoing.*
  - Install rescue and haz mat props to support the operations of the training services division. **Timeframe:** *Q2*
2. Conduct three CERT classes in conjunction with the Support Branch and continue regular EOC training. **Timeframe:** *Ongoing.*
3. Continue to manage the delivery of the mandatory EMS training and records management. **Timeframe:** *Ongoing.*
4. Improve records management to meet ISO and Cal Joint Apprenticeship Program requirements in preparation for accreditation and a future ISO audit. **Timeframe:** *Ongoing.*

## PREVENTION DIVISION GOALS/OBJECTIVES

1. Implement Division reorganize where necessary to be consistent with the City's development services model of a "single point of contact" being created with Community Development/Building and Public Works/Development Services. **Timeframe:** *Q1*
2. Continue to train staff on full utilization of the Encompass module of the City's Pentamation system. **Timeframe:** *Ongoing.*
3. Continue to update and maintain the Fire Prevention Inspection database and integrate it into the Fire RMS system. **Timeframe:** *Ongoing.*

**Division 64; Prevention** - This division oversees four program areas: Fire Prevention, Fire Investigations, Public Education and Weed Abatement. Beginning this year, the Department's Support Branch is a recognized element of the public education program. This division is responsible for activities related to the prevention and investigation of fires including: fire inspections, plan review, fire protection system inspections, water systems, weed abatement, and fire cause and origin determination.

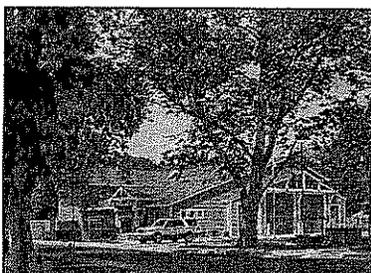
**FIRE Expenses by Major Category**

Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
Labor & Fringes	\$6,192,668	\$6,450,741	\$6,497,240
Machinery and Equipment	\$28,735	\$91,569	\$21,000
Materials & Supplies	\$994,382	\$1,128,524	\$1,145,759
Miscellaneous	\$425,806	\$630,607	\$596,293
Overhead	\$431,562	\$424,474	\$541,827
Professional & Other Services	\$276,304	\$353,284	\$318,193
Utilities	\$92,189	\$93,934	\$119,658
	<b>\$8,441,645</b>	<b>\$9,173,132</b>	<b>\$9,239,971</b>

Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed
Administration	3	3	3
Operations	49	53	50
Fire Prevention	4	4	4
Training Center	2	2	2
Department Total	58	62	59

**FIRE DEPARTMENT  
BY DIVISION**

Summary	Division			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
Division	61	\$686,732	\$688,875	\$683,007
Division	62	\$6,924,974	\$7,572,548	\$7,637,615
Division	63	\$381,956	\$426,445	\$398,347
Division	64	\$447,984	\$485,264	\$521,001
		\$8,441,645	\$9,173,132	\$9,239,971



## FIRE PROGRAMS

Budget Unit	Budget Unit Title			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
010627615	FIRE EQUIPMENT FROM LEASE	\$44,031	\$206,678	\$206,678
101617601	FIRE ADMIN GEN EXPENSE	\$638,851	\$642,875	\$657,007
101617619	EMERGENCY MGMT PRG UPDATE	\$0	\$0	\$0
101617655	EMERGENCY MANAGEMENT	\$33,539	\$46,000	\$26,000
101617659	2005 HOMELAND SECURITY	\$14,342	\$0	\$0
101627606	FACILITIES MANAGEMENT	\$104,732	\$88,426	\$135,219
101627610	OPERATIONS	\$5,188,890	\$5,414,580	\$6,662,833
101627611	EMERGENCY MEDICAL SERVICE	\$58	\$0	\$0
101627614	SAFETY EQUIPMENT	\$136,991	\$198,947	\$184,977
101627616	EXTICATION EQUIPMENT GRNT	\$0	\$0	\$0
101627617	ASSISTANCE TO FF GRANT	\$0	\$0	\$0
101627622	HEAVY RESCUE TEAM	\$77,293	\$67,667	\$119,206
101627625	RESERVE FIREFIGHTER	\$42,273	\$64,086	\$40,692
101627632	HAZ MAT TEAM	\$30,825	\$42,859	\$41,720
101627635	2003 ASSISTANCE TO FF GRT	\$0	\$0	\$0
101627636	05 FEMA ASSISTANCE GRANT	\$0	\$75,919	\$0
101627656	HOMELAND SECURITY 02/03	\$0	\$0	\$0
101627657	HOMELAND SECURITY 03/04#1	\$0	\$0	\$0
101627658	HOMELAND SECURITY 03/04#2	\$0	\$0	\$0
101627659	HOMELAND SECURITY 05	\$0	\$0	\$0
101637612	FIRE TRAIN GEN EXPENSE	\$1,294	\$3,730	\$0
101647613	SAFETY/PUBLIC EDUCATION	\$13,672	\$19,591	\$26,076
101647620	COMMUNITY E.R. TEAM-CERT	\$0	\$0	\$0
101647630	FIRE PREVENTION GEN EXPEN	\$402,593	\$433,468	\$471,855
101647631	ARSON INVESTIGATION TEAM	\$31,719	\$31,006	\$21,871
101647633	WEED ABATEMENT PROGRAM	\$0	\$1,200	\$1,200
101647634	2003 CERT GRANT (FEMA)	\$0	\$0	\$0
101648773	CENTEX HOMES/STONEHAVEN	\$0	\$0	\$0
260637621	TRAINING SERVICES	\$380,662	\$422,715	\$398,347
353627603	FIRE PROP 172	\$129,755	\$181,334	\$246,290

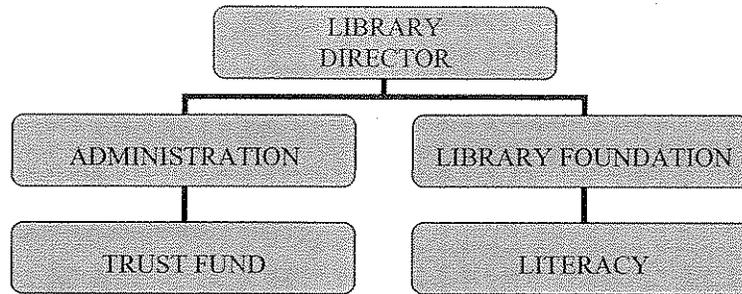
**FIRE PROGRAMS**

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
		359627609	SLSP FIRE OPERATIONS	\$1,170,127
		\$8,441,645	\$9,173,132	\$9,239,971

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# LIBRARY DEPARTMENT

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This budget provides for the operation of all programs under the auspices of the Woodland Public Library. The vision of the Library has been defined by the Library's Board of Trustees; "The Woodland Public Library embraces the diversity of the community and provides a central resource for information, learning, recreation and enrichment. Its broad goal is to offer opportunities for all peoples to participate fully in a rapidly changing world."

## DEPARTMENT GOALS & OBJECTIVES

1. Make basic library services readily available to the community.
2. Building alliances, including collaborative programming, with the schools to deliver enriched services to the children of Woodland.
3. Provide a broad range of reliable information to the community.
4. Become a key focus of access to information technology resources in the community.
5. Build stronger community ties by enabling remote access to the Library.

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# Library Department

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**Division 71; Library Administration** - These funds provide for the operation of all programs under the auspices of the Woodland Public Library. The vision of the library has been defined by the library's board of trustees: "The Woodland Public Library embraces the diversity of the community and provides a central resource for information, learning, recreation, and enrichment. Its broad goal is to offer opportunities for all people to participate fully in a rapidly changing world." The library carries out this vision through the following programs: Library Administration, Library Literacy Service and Library Fund. Library Administration manages and conducts all day-to-day library activities related to circulation, collection development, electronic services, public programming, interlibrary loan, reference services, cataloging, processing of new materials. Also oversees Literacy Services and use of Library Fund.

large burden is placed by interlibrary loan and direct loan activities. In any given month, the WPL lends more than 3,000 items to other libraries and nonresident individuals. The state realizes that such activity would result in our own residents going without these materials unless it paid us enough to buy multiple copies and/or additional materials.

## DIVISION GOALS/OBJECTIVES

Purchase so many desirable items that the WPL earns \$20,000 per quarter.

## DIVISION GOALS/OBJECTIVES

Circulate 200,000 items in FY07. (Compare: FY04: 142,000 items; FY05: 153,000; Calendar Year 2005: 176,000)

**Woodland Public Library Literacy Service** - The Literacy Service, with funding from a wide variety of sources (Yolo Literacy Council, WJUSD, the California State Library, Yolo Co. Sheriff's Dept., Woodland Library Board) is responsible for the operation of all areas of the adult Learn to Read Program: adult literacy, inmate literacy, family literacy, and the literacy bus. *Families for Literacy, Library Literacy and Books Services project*, and *Adult Literacy Service* are funded by grants from the California State Library, and they provide literacy service to: FFL--families with at least one child under the age of five; LLABS--families with at least one child under the age of five; and, ELLI--children in grades K-12 who are English language learners and their parents.

**The Library Fund** - This fund is used primarily to purchase books and other library materials, on which a

**LIBRARY Expenses by Major Category**

Category			
	FY 07 Budget	FY 08 Budget	FY 06 Actual
Labor & Fringes	\$1,042,378.58	\$1,073,106.09	\$986,692.54
Machinery and Equipment	\$27,500.00	\$1,775.00	\$14,344.00
Materials & Supplies	\$424,416.49	\$394,262.52	\$389,220.85
Miscellaneous	\$79,075.00	\$79,691.00	\$174,604.07
Overhead	\$143,005.43	\$158,655.00	\$82,216.69
Professional & Other Services	\$14,910.00	\$15,000.00	\$14,695.70
Utilities	\$50,980.00	\$51,963.00	\$44,214.74
	<b>\$1,782,266</b>	<b>\$1,774,453</b>	<b>\$1,705,989</b>

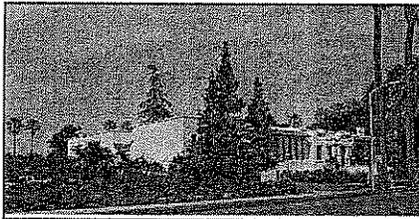
Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed
Administration	14	12	13
Department Total	14	12	13

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**LIBRARY DEPARTMENT  
BY DIVISION**

Summary	Division	FY 06 Actual	FY 07 Budget	FY 08 Budget
		Division	71	\$1,705,989
		\$1,705,989	\$1,782,266	\$1,774,453



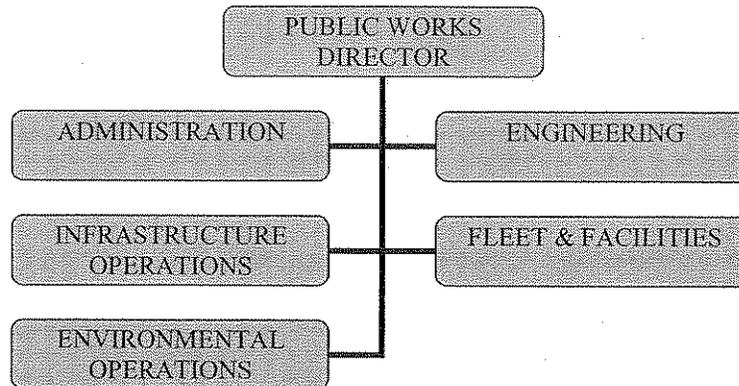
**LIBRARY PROGRAMS**

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
		101717710	LIBRARY GENERAL EXPENSE	\$1,248,873
101717711	BILL GATES FOUNDATION GRT	\$0	\$7,500	\$1,775
301717720	LITERACY PROGRAM	\$93,587	\$79,219	\$62,675
301717721	FAMILIES FOR LITERACY	\$41,770	\$33,822	\$29,567
301717722	LITERACY BUS (LABS)	\$1,389	\$4,110	\$2,378
301717723	ELLI GRANT	\$0	\$0	\$0
301717726	SBC LITERACY GRANT	\$0	\$0	\$0
917717715	LIBRARY FOUNDATION	\$320,370	\$257,151	\$236,520
917717730	LIBRARY TRUST FUND	\$0	\$0	\$0
917717735	DONATION FROM MABS-LIBR.	\$0	\$0	\$0
		<b>\$1,705,989</b>	<b>\$1,782,266</b>	<b>\$1,774,453</b>

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# PUBLIC WORKS DEPARTMENT

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The Public Works Department plans, programs, designs, constructs and maintains the public works facility and utility infrastructure in Woodland. Public Works facility and utility infrastructure includes the transportation system (pavements, parking, traffic signals/signage, street lighting), utility systems (water supply and treatment, sanitary sewer treatment and disposal, storm drainage/flood protection), and City buildings and parks. Public Works also manages the City's tree program, vehicle and equipment fleet, and environmental compliance and conservation programs.

## DIVISION GOALS

1. To provide public works infrastructure (transportation system and utilities) and related facilities and services in a cost effective manner, to meet the current and projected needs of the City.

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# PUBLIC WORKS DEPARTMENT

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## MISSION STATEMENT

To provide essential public works services to the citizens of Woodland in the safest, most responsive and efficient means possible.

## SERVICE DESCRIPTION

The Public Works Department provides engineering, construction, operation and maintenance services to the City's infrastructure systems to include streets, water, sewer, electrical and storm drainage systems.

## STRATEGIC ISSUES

**Economic Development and Redevelopment:** Infrastructure construction and continuation is needed to enhance redevelopment areas.

**Quality of Life:** Continue program to update, enhance and expand those City facility items (parks, etc.) that provide quality of life.

**Maintain What We Have:** New construction is always more glamorous than maintenance but proper and continued maintenance of all the City's facilities will extend facility life and save money.

# Public Works Department

**Division 81; Administration** - This division contains all costs associated with the department level management, coordination, and evaluation of the Public Works programs including the preparation and monitoring of numerous operating and capital improvement budgets. There are two staff assigned to this division, the Director of Public Works and a Senior Management Analyst.

DIVISION GOALS/OBJECTIVES
<p><u>Goal:</u> To provide management oversight support and direction for Department operations.</p>
<p><u>Objectives:</u></p> <ol style="list-style-type: none"> <li>1. To work with the county/community to identify and implement a minimum 100 year flood protection project for the City of Woodland, consistent with Council direction.</li> <li>2. To utilize the City website to facilitate public outreach.</li> </ol>

**Division 82; Engineering** - This division is responsible for the execution of various engineering functions including development services, design and construction oversight of capital projects, infrastructure construction inspection, transportation program management and traffic engineering. There are seventeen employees in this division which includes four administrative employees and thirteen engineering employees. There are ten additional engineering employees that reside in Division 89 (Capital). Additionally, the Transit Authority contract, Fund 280, is managed by this division.

DIVISION GOALS/OBJECTIVES
<p><u>Goals:</u></p> <ol style="list-style-type: none"> <li>1. Provide long range facility, infrastructure, transportation/traffic planning coordination to meet current and future needs of the City.</li> <li>2. Identify deficiencies and plan/program long and short range repair reqmts thru a comprehensive pavement management system.</li> <li>3. Support new development requirements through a coordinated response to developers that insures City needs are met.</li> <li>4. Develop a comprehensive capital budget program that addresses infrastructure master plan requirements for the three-year budget period.</li> <li>5. Develop and manage related development fee programs.</li> </ol>
<p><u>Objectives:</u></p> <ol style="list-style-type: none"> <li>1. Investigate and prioritize citywide transportation needs; study, program and execute traffic operations management improvements.</li> <li>2. Process maps and infrastructure improvement plans in a timely and effective manner, insuring compliance with all applicable codes, regulations and ordinances. Draft and publish standardized Public Works Development Services guidance that leads customers through our process.</li> <li>3. Program and execute the capital budget consistent with sound engineering practices, with a minimum 80% execution rate based on dollars expended. Start the cycle to update the Capital Budget in October, complete by February to allow General Fund capital needs to be identified for the O&amp;M budget cycle. (Pattern after Vehicle Utilization Committee) Establish Capital Budget charge out rate for 508, utilizing burdened charge out rate to recoup program costs.             <ol style="list-style-type: none"> <li>3a. Implement a system to correlate design/construction management workload with staffing requirements, and use to program resource requirements for the Capital Budget. Investigate and pursue options for increasing production capability in executing design.</li> </ol> </li> </ol>

# Public Works Department

## Division 82; Engineering (continued)

- 3b. Create a process for documenting and compiling lessons learned during project design, construction management and inspections.
- 4. Enhance administrative support within Division.
  - 4a. Improve management decision support through MS Access database, budgeting, and process improvement developments.
  - 4b. Refine MS Access database to expand the capabilities in managing budgets, schedules and projects other than capital funded.
  - 4c. Investigate and pursue process improvements in project and operations budgeting oversight and personnel timesheet accounting.
- 5. Initiate and facilitate recurring Technical Working Group meetings to address and program improvements for each main infrastructure area.
  - 5a. Build comprehensive and prioritized utility project programs in coordination with the O&M Division for capital budget execution.

**Division 83: Infrastructure Operations & Maintenance/Right-of-Way** – This division is responsible for the operation and maintenance of our street system, including signs and markings, sidewalk/curb/gutter maintenance, City street trees, parking lots, traffic signals, and street lights. There are eighteen (18) positions assigned to this division. Costs for this division are split between Funds 101, 270, 354, 355, 381, and 383.

### DIVISION GOALS/OBJECTIVES

#### Goals:

1. Operate and maintain the infrastructure systems in a cost-effective manner, ensuring a high degree of reliability and meet or exceed all applicable regulations, Master Plan & General Plan policies, and applicable ordinance and laws.

#### Objectives:

1. To fix City Streets – leverage the Measure H resources through well-coordinated street repair and maintenance activities with commitment of 75% of Street Program productive labor to pavement related work (i.e., crack sealing, seal coats and base failure repairs).
2. Ensure “Right-of-Way” pruning, and 7-year cyclical pruning by zone, is accomplished on an annual basis.
3. Continue implementation of the maintenance management system, addressing recurring and non-recurring maintenance, repair, alteration and improvements. Ensure compliance with GASB 34.
4. Develop multi-year business plans by major fund, projecting revenues, O&M and capital expenses, and rate enhancement plan of action as required. Benchmark one fund area a year for the next four years.

# Public Works Department

**Division 84: Fleet & Facilities Maintenance -**

This division is responsible for the administration and operation of the municipal garage and the maintenance of all City vehicles and equipment, and all emergency generator sites. Additionally, this division is also responsible for maintaining City facilities, including City Hall, Municipal Service Center (MSC), the new Police facility, all Fire Stations, PPRCS office and the Library. There are eight employees assigned to this division.

DIVISION GOALS/OBJECTIVES
<p><u>Goals:</u></p> <ol style="list-style-type: none"> <li>1. Develop and execute City vehicle and equipment maintenance and management programs to minimize life-cycle costs and to maximize support of customers. To also develop and execute a City Facilities Maintenance Management program to minimize building maintenance costs while maximizing operational utilization.</li> </ol> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> <li>1. Ensure accurate fleet inventory control and reliable figures for projecting current costs, per utilization costs, and replacement costs.</li> <li>2. Develop and implement a coordinated and consolidated vehicle database system with Finance.</li> <li>3. Continue to maintain the vehicle fleet, but improve the readiness and reliability of the fleet, based on accurate downtime records.</li> <li>4. Develop tracking for gasoline and diesel usage by vehicle, showing m.p.g. and related exception reports.</li> <li>5. Establish a comprehensive Facilities Management Program.</li> <li>6. Initiate a Facilities Inspection program. Identify 5-year plan by February 2007.</li> <li>7. Establish a Facilities charge-out rate for department facility maintenance by February 2007.</li> </ol>

DIVISION GOALS/OBJECTIVES
<p><u>Goals:</u></p> <p>Plan and program utility maintenance, repair, construction programs to help assure a consistent, efficient, and reliable system wide delivery of services, and to best position the City to meet both current and future regulatory and development regulations.</p>
<p><u>Objectives</u></p> <ol style="list-style-type: none"> <li>1. To resolve the NPDES permit issues, ensuring achievable compliance standards, and implement appropriate monitoring and reporting procedures.</li> <li>2. To continue implementation of the Storm Water Phase II program, including in-house compliance activities.</li> <li>3. To complete the Wastewater Treatment Plant Master Plans, integrating the reduction of I&amp;I in the collection system; to oversee the treatment plant's upgrade to tertiary and expansion to 10.5 MGD, projected for completion in 2006 and 2007 respectively; to achieve NPDES permit requirements anticipated for renewal in the year 2008.</li> <li>4. To improve and refine customer information and outreach designed to increase the public awareness of water, wastewater and storm water issues, with a formal, Council approved program</li> <li>5. To propose a rate increase for the Storm Water for Council consideration.</li> </ol>

**Division 85: Environmental Operations -**

This division is responsible for the operation of the Wastewater Treatment Plant, the Wastewater Pre-treatment Program, the Water Conservation Program, the Wastewater Reduction/Recycling program. The division has fourteen employees.

# Public Works Department

**Division 86: Infrastructure Operations & Maintenance/Utilities** – This division is responsible for the operation and maintenance of our water wells, water distribution system, sewer collection system, and storm drain system. There are twenty-one employees assigned to this division. Costs for this division are split between Funds 210, 220 and 221.

## DIVISION GOALS/OBJECTIVES

### Goals:

1. Operate and maintain the infrastructure systems in a cost effective manner, ensuring a high degree of reliability and meet or exceed all applicable regulations, Master Plan and General Plan polices, and applicable ordinances and laws.

### Objectives:

1. Protect the public safety by implementing initiatives to improve water system reliability, including employee certifications, instituting water system flushing and valve exercising programs, line replacement, and water quality initiatives.
2. Implement a formal plan of action to conform to the timing and scope requirements of CMOM.
3. Continue implementation of the maintenance management system, addressing recurring and non-recurring maintenance, repair, alterations and improvements.
4. Ensure compliance with GASB 34.

## DIVISION GOALS/OBJECTIVES

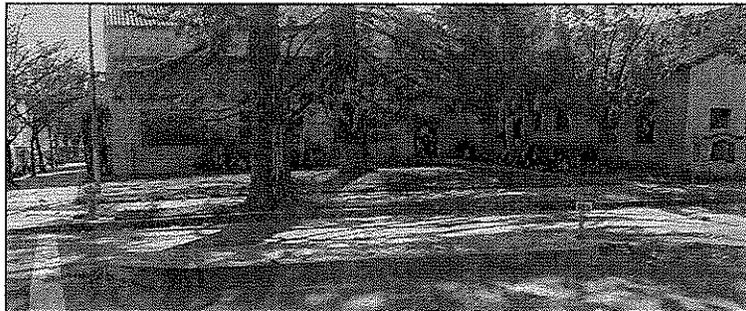
### Goals:

1. Provide management oversight, support and direction for Public Works/O&M operations.
2. Provide long-range facility and infrastructure planning and coordination to meet current and future needs of the City.
3. Identify deficiencies and plan/program long and short-range repair requirements.
4. Investigate and prioritize Citywide utility system needs. Study, program and execute related system improvements.
5. Develop O&M staff by identifying and providing both in-house and off-site training to increase staff's knowledge and skills so that they may better serve the City in an efficient and effective manner.
6. Examine, develop and/or improve policies and procedures to increase efficiencies and effectiveness of all O&M Divisions.

**Division 87: Operations - Administration & Utilities Engineering** – This division contains all costs associated with the management oversight and administrative services provided for the Operations Division of the Public Works Department. Positions include the Deputy Director of Public Works/O&M, and the three administrative staff assigned to the Municipal Service Center. Additionally, the Utilities Engineering branch is assigned to this Division and includes three Engineering positions.

**PUBLIC WORKS DEPARTMENT  
BY DIVISION**

Summary	Division			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
Division	81	\$306,628.56	\$357,462.69	\$340,412.00
Division	82	\$2,236,871.66	\$3,387,163.20	\$2,941,146.75
Division	83	\$2,749,826.77	\$3,281,875.44	\$3,768,892.91
Division	84	\$2,702,731.89	\$2,896,531.77	\$3,300,200.45
Division	85	\$3,447,029.65	\$4,390,563.45	\$4,525,534.64
Division	86	\$5,231,210.54	\$7,126,451.33	\$7,500,312.78
Division	87	\$475,464.89	\$769,652.60	\$749,834.46
Division	89	\$590,207.60	\$1,113,625.69	\$1,050,900.52
		<b>\$17,739,972</b>	<b>\$23,323,326</b>	<b>\$24,177,235</b>



**PUBLIC WORKS Expenses by Major Category**

Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
Labor & Fringes	\$6,638,186	\$9,568,718	\$9,392,966
Machinery and Equipment	\$690,533	\$1,374,852	\$812,252
Materials & Supplies	\$2,824,679	\$3,250,967	\$3,218,376
Miscellaneous	\$2,375,710	\$1,792,719	\$2,839,031
Overhead	\$1,757,624	\$1,857,635	\$2,492,046
Professional & Other Services	\$1,764,716	\$3,158,192	\$3,090,569
Utilities	\$1,688,523	\$2,320,243	\$2,331,994
	\$17,739,972	\$23,323,326	\$24,177,235

Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed
Administration	6	2	2
Engineering	30	17	17
Infrastructure O&M	39	17	20
Fleet & Facilities	8	8	8
Environmental Ops	14	17	17
Infrastructure Utility		27	27
Operations Admin		8	8
Capital Projects		10	10
Department Total	97	106	109

**PUBLIC WORKS PROGRAMS**

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
010847523	PD EQPT FROM LEASE	\$29,917	\$59,835	\$59,833
010847840	EQUIPMENT MAINTENANCE	\$75,052	\$98,551	\$97,348
010847841	VEHICLE OPERATION MAINT.	\$1,966,001	\$2,044,981	\$2,393,139
010847842	FY 05 EQUIPMENT LEASE PUR	\$110,709	\$0	\$0
010847843	VEHICLE LEASE PMT (FY 05)	\$130,671	\$129,189	\$129,188
010847844	2006 VEHICLE LEASE	\$0	\$142,952	\$142,952
101817810	PUBLIC WORKS ADMIN	\$306,629	\$357,463	\$340,412
101827820	ENGINEERING ADMIN	\$523,320	\$526,355	\$136,086
101827821	DEVELOPMENT SERVICES	\$488,152	\$1,089,949	\$1,196,754
101827822	TRAFFIC/TRANSPORTATION	\$205,110	\$534,902	\$257,405
101837812	DOWNTOWN AREA SERVICES	\$21,739	\$28,549	\$29,878
101837831	CURB,GUTTER,SDWLK REPAIR	\$37,415	\$105,811	\$107,144
101837833	TREE MAINTENANCE	\$340,735	\$532,221	\$487,016
101837836	ELECTRICAL MAINTENANCE	\$46,124	\$44,600	\$39,166
101837838	PARKING LOT MAINTENANCE	\$43,795	\$59,164	\$55,721
101847351	HVAC - PW	\$71,897	\$64,966	\$66,732
101847811	CITY HALL MAINTENANCE	\$236,106	\$265,325	\$312,473
101847813	MUNICIPAL SERVICE CENTER	\$82,380	\$90,733	\$98,535
210857857	WATER CONSERVATION	\$161,490	\$174,029	\$238,382
210867851	WATER WELLS O & M	\$1,434,099	\$1,755,854	\$1,998,393
210867852	WATER DISTRIBUTION SYSTEM	\$1,527,883	\$2,278,868	\$2,560,159
210877871	OPERATIONS ADMIN	\$262,129	\$326,926	\$321,906
220857854	SEWAGE TREATMENT PLANT	\$2,792,210	\$3,536,639	\$3,622,814
220867853	SEWAGE COLLECTION SYSTEM	\$1,365,486	\$2,341,495	\$2,640,230
220877872	UTILITIES ENGINEERING	\$213,336	\$442,727	\$427,928
221867856	STORM DRAIN MAINTENANCE	\$903,743	\$750,234	\$301,530
222857855	WASTEWATER PRETREATMENT	\$233,318	\$311,082	\$315,973
250857814	SOLID WASTE RECYCLING	\$227,186	\$279,495	\$224,433
250858185	DOC BEV CONTAINER GRNT 06	\$15,020	\$0	\$0
250858186	DOC BEV CONTAINER GRNT 07	\$0	\$14,324	\$0
250858187	FY 08 DOC BEV RECYCLE GRT	\$0	\$0	\$14,324
252857816	CONST & DEMO RECYCLING	\$0	\$62,387	\$97,012
270837838	PARKING LOT MAINTENANCE	\$43,796	\$0	\$0
280827870	TRANSIT SERVICES	\$1,004,733	\$1,145,957	\$1,257,285
354837830	STREET MAINTENANCE	\$1,074,882	\$1,144,632	\$1,584,417
355837832	TRAFFIC CONT SIGN & STRIP	\$310,516	\$392,155	\$357,154
355837834	TRAFFIC SIGNAL O&M	\$371,450	\$428,424	\$424,612
355837835	STREET LIGHT O&M	\$410,171	\$429,161	\$453,446

**PUBLIC WORKS PROGRAMS**

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
381837837	GIBSON RANCH L&L PW MAINT	\$43,893	\$64,290	\$71,609
383837427	NORTH PARK L & L DISTRICT	\$3,674	\$4,843	\$2,805
386858173	USED OIL RECYCLE 03/04	\$13,609	\$0	\$0
386858174	USED OIL GRANT - 2005	\$4,197	\$12,608	\$0
386858175	FY 08 USED OIL GRANT	\$0	\$0	\$12,597
387837414	WESTWOOD L&L	\$0	\$1,112	\$2,282
389837416	SPRINGLAKE L&L PW	\$1,637	\$46,912	\$153,644
508899800	CAPITAL PROJECT MGMT	\$590,208	\$1,113,626	\$1,050,901
601827327	SPRINGLAKE ADMINISTRATION	\$15,557	\$90,000	\$0
601827823	SPRINGLAKE GENERAL ADMIN	\$0	\$0	\$93,617
		<b>\$17,739,972</b>	<b>\$23,323,326</b>	<b>\$24,177,235</b>

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# Glossary

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## GENERAL TERMS

The following explanations of terms are presented to aid in understanding the narrative discussions and illustrations included in this budget document and the terminology generally used in governmental accounting, auditing, financial reporting and budgeting.

### **Accountability**

The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry to justify the raising of public resources and the purposes for which they are used.

### **Accounting System**

The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

### **Accrual Basis**

The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

### **Annual Budget**

A budget applicable to a single fiscal year. See Budget and Operating Budget.

### **Appropriations**

An authorization by the City Council to make expenditures and to incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time when it may be expended.

### **Assessed Valuation**

A dollar value placed on real estate or other property by Yolo County as a basis for levying property taxes.

### **Audit**

An annual audit is required by the State of California. Prepared by an independent certified public accountant (CPA), the primary objective is to determine if the City's Financial Statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principals. The independent auditor customarily issues a Management Letter stating the adequacy of the City's internal controls

as well as recommending improvements to the City's Financial Management Practices.

### **Basis of Accounting**

A term used to refer to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

### **Bond**

A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

### **Budget**

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating governing body of adoption, and sometimes, the plan finally approved by the body.

### **Budget Document & Message**

The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating governing body. Included in the Introductory Section of the Budget providing for a general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of principal budget items and summaries found in the prepared budget relative to the current year adopted budget.

### **Budget Process**

A cycle involving a series of recurrent and continuous planning steps to arrive at a viable financial plan.

### **Budgetary Control**

The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

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# Glossary

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## **Capital Expenditures**

A budget category which budgets all equipment having a unit cost of more than \$250 and an estimated useful life of over one year. Capital outlay is budgeted in the operating budget.

## **Capital Improvement**

A permanent addition to the city's assets, including the design, construction, or purchase of land, buildings or facilities, or major renovations of same.

## **Capital Improvement Program**

A financial plan of proposed capital improvement projects with single and multiple year capital expenditures. The capital program plans for five years and is updated annually.

## **Capital Outlay**

Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

## **Capital Projects**

Physical structural improvements generally with a cost of \$10,000 or more and a useful life of one year or more. Examples include a new park, building modifications and water main construction.

## **Capital Projects Fund**

A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

## **Capitalization**

The classification of an expense as an asset because it benefits the agency for more than a year.

## **Debt Service**

Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.

## **Deficit**

An excess of expenditures or expenses over resources.

## **Encumbrances**

A legal obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

## **Enterprise Funds**

This fund type is used to account for operations that are financed and operated in a manner similar to private sector enterprises and it is the intent of the City that the

costs of providing goods or services to the general public be financed or recovered primarily through user charges.

## **Expenditures**

The actual spending of funds set aside by an appropriation. Expenditures include current operating expense requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

## **Federal**

United States Government

## **Fiscal Year**

A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Woodland's Fiscal Year begins July 1<sup>st</sup> and ends on June 30<sup>th</sup>.

## **Fringe Benefits**

Includes the City's expenses for all benefits and includes, Medicare, health, PERS, workers compensation, life insurance and vision.

## **Full Time Equivalent or FTE**

Full time, part time, temporary and to the extent possible, all position numbers in the budget document are expressed as full time equivalents or FTEs. This allows a uniform measure of staff time resources. A full time equivalent is calculated by using 2,080 hours as the total number of hours available one full time employee works in one year (including vacation, sick leaves, etc). The 2,080 hours is the base to determine the split of a position between programs and the FTE off part time and temporary employees.

## **Fund Balance**

Also known as financial position or fund equity, fund balance is the excess of current assets over current liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. For Governmental Funds, and Trust and Agency Funds, the fund balance is generally cash or cash equivalents. For Enterprise Funds the fund balance is usually fund equity in the form of assets and cash and cash equivalents.

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# Glossary

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## **General Fund**

The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of grant revenues or other sources restricted for specific uses, General fund resources can be utilized for any legitimate governmental purpose.

## **General Ledger**

A record containing the accounts needed to reflect the financial position and the results of operations of a government. In double-entry bookkeeping, the debits and credits in the general ledger are equal (i.e., the debit balances equal the credit balances).

## **Grant**

Contribution or gift of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

## **Interfund Transfers**

Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

## **Internal Service Fund**

A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

## **Municipal Code**

A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

## **Operating**

Maintaining the ongoing functions of an agency or service. "Operating expenses" include wages, benefits, supplies and services.

## **Operating Budget**

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing, acquisition, spending and service delivery activities of government are controlled. The use of an annual operating budget is usually required by law. Even when not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

## **Operating Cost**

The total costs to operate and maintain the City of Woodland.

## **Operating Expense**

Monies paid in salaries and wages, settlement of claims, maintenance of equipment and buildings, and rentals of equipment and facilities.

## **Ordinance**

A formal legislative enactment by the City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

## **Overhead**

Those elements of cost necessary in the production of a good or service that are not directly traceable to the product or service. Usually these costs related to objects of expenditure that does not become an integral part of the finished product or service, such as rent, heat, light, supplies, management and supervision.

## **Principal**

In the context of bonds other than deep-discount debt, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

## **Program**

Group activities, operations or organizational units directed to attaining specific purposes or objectives.

## **Program Budget**

A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class, on the one hand, and performance, on the other.

## **Reimbursement**

Payment of amount remitted on behalf of another party, department or fund.

## **Reserved Fund Balance**

Those portions of fund balance that are not appropriate for expenditure or that are legally segregated for a specific future use.

## **Resolution**

A special order of the City Council which has a lower legal standing than an ordinance.

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## Glossary

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### **Revenue**

Receipts derived from commercial sources and operating assistance from governments.

### **Salaries/Wages**

Includes salaries and wages, including terminal leave payments, for all employees including temporary and seasonal, in accordance with the classification compensation plan. Employees salaries may be spread to several activities to reflect the distribution of their time.

### **Special Revenue Fund**

A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

### **Subsidy**

Funds granted by federal, state or local government

### **Unsecured Property**

As the property tax is guaranteed by placing a lien on the real property, unsecured property is that real property in which the value of the lien is not sufficient to assure payment of the property tax.

### **User Fees**

The payment of a fee for direct receipt of a public service by benefiting from the service.

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# Fund Description

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## FUND/ACCOUNT DESCRIPTIONS

State Law and Generally Accepted Accounting Principles (GAAP) establish the financial structure for cities. Governments allocate and account for resources in separate sub-entities classified as funds and account groups, based on the purposes for which the resources are to be spent and the means by which spending activities are controlled.

### GENERAL FUND

The General Fund is the general operating fund of the City. It is the largest of all the funds and accounts for all financial resources traditionally associated with governments, such as Police, Fire, Streets, etc. It accounts for everything except those items that are specifically required to be accounted for in another fund.

### SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts and major capital projects) that are legally restricted to expenditures for specified purposes or for which separate accounting is required by administrative action.

Examples of the City's Special Revenue Funds include: Community Development Block Grants (CDBG), Literacy Grants, Various Law Enforcement Grants, Lighting and Landscaping Assessments; Transportation Development and Gasoline Taxes, and the Cemetery Endowment Fund.

### ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises.

Where the intent of the governing body is that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues

earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The City maintains the following Enterprise Funds:

**Water Wells/Conservation:** service that provides residents with water service and the billing for service provided by the City.

**Sewage Collection/ Treatment:** service that provides collection and treatment of wastewater.

**Storm Drain Maintenance:** service that operates and maintains the storm sewer system.

**Wastewater Pre-Treatment:** ensures that the discharge from the WWTP meets the NPDES permit.

**Cemetery Maintenance** -- operations connected with the 150-year old City cemetery.

**Dubach Park Maintenance/Capital:** provides for the activities and maintenance of this softball recreation facility.

**Recycling:** - operates the City's solid waste reduction recycling programs.

**Construction and Demolition Recycling:** implements the City's C&D ordinance relating to construction sites.

**Fire Training:** provides training for internal as well as external Fire and emergency service personnel.

**Transit Services:** the administration of the transit system operations for Woodland.

### INTERNAL SERVICE FUND

Internal Service Funds are used to account for the financing of goods or other services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

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## Fund Description

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The City's Internal Service Funds are:

**Equipment Services and Replacement.**

Accounting for vehicle and special equipment maintenance and for replacement of City vehicles upon the expiration of their useful life.

**Employee Health Benefits.** To account for the provision of health, life, vision and dental services.

**Workers Comp/General Liability.** Accounting for general liability coverage and workers compensation.

**Information Services.** Accounting for the replacement of City computers upon expiration of their useful life. Provide funds to maintain existing computer equipment, networks and servers through service contracts.

### FIDUCIARY FUND TYPES

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These funds do not necessarily require budgets.

The City accounts for the following in the Trust and Agency Fund:

Recreation Contracts  
Library Trust Fund  
Parks and Recreation Foundation