

# Woodland Fire Department

Community Risk Reduction Division

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## Technical Policy

<b>Title:</b> Fire Control Room Design		
<b>Technical Policy:</b> #TP-007	<b>Effective Date:</b> 4/1/2024	<b>Updated:</b> 02/01/2026
<b>Code References:</b> 2025 California Fire Code		

### Purpose

The purpose of this standard is to provide fire control room requirements and design.

### Application

A fire control room shall be provided for all commercial and multi-family projects with the following characteristics:

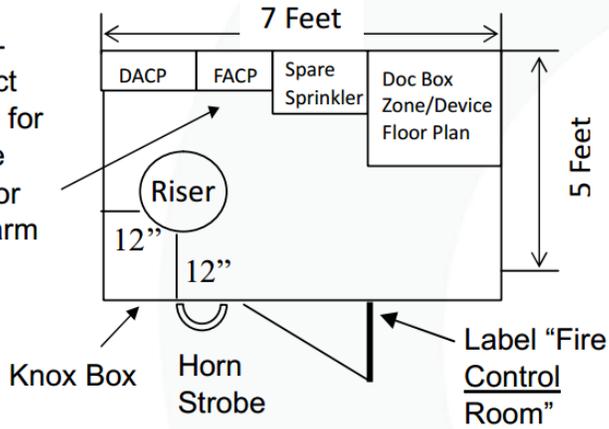
- a. Exterior access visible from the fire lane
- b. Full-size doors clearly marked "Fire Control Room" / "Fire Riser Room"
- c. Permanent and emergency lighting
- d. Sprinkler riser zone map, if needed
- e. Fire alarm device floor plan posted
- f. Spare sprinkler box with wrench and list
- g. "NO STORAGE" signs posted
- h. Knox Box mounted on the exterior at 5 feet on center adjacent to FCR door
- i. Document Box in accordance NFPA 72
- j. Responsible party contact information
- k. Fire alarm provider contact information
- l. Ceiling provided
- m. Fire rating. Fire Control Rooms shall be constructed with a one-hour fire rating.

All dimensions in the diagrams below are minimum sizes unless otherwise approved. Rooms may be enlarged to share with other equipment, such as electrical or mechanical. However, rooms may not be used for storage. At least three feet of clearance shall be maintained around fire protection equipment.

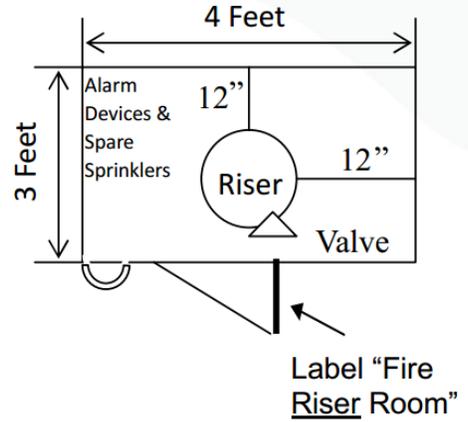
Fire control rooms housing fire pumps shall be a dedicated room/house that is large enough to house the fire pump and associated equipment. Sometimes, a fire control room and a fire pump/house will be required. Fire Command Centers shall comply with the CFC.

**Commercial Building and Apartment Clubhouse  
Fire Control Room**

Provide 24-hour contact information for responsible party and for the Fire Alarm Company



**Apartment Riser Closet**



**References**

NFPA 72, *National Fire Alarm and Signaling Code*