



Heritage Home Award Selection Guidelines

The Heritage Home Awards recognize homes that are special community resources that have been well cared for or well-restored. These awards commemorate each home's contribution to the aesthetically and historically significant residential architecture of Woodland.

Please note: This award has no relation to the National Register for Historic Places or the California Register of Historic Resources. These are separately regulated designations. The Heritage Home Awards are honorary and impose no requirements of any kind on present or future property owners.

Each year the City of Woodland Planning Commission considers nominations and selects recipients to be honored. The Commission presents the homeowners with an attractive 7" x 10" oval bronze plaque for the front of the home from the Erie Landmark Company listing the year of construction.

ELIGIBILITY

Nominations can be made by any community member within the City of Woodland and must meet all age, location and type of structure requirements. Homeowners may also self-nominate. Nominations that were not selected in previous years may be renominated, but no home can win the award more than once.

AGE:

- Nominated homes must have been constructed at least 50 years ago to be eligible.
- Homes with remodels or additions that were completed after original construction may still be considered if the modifications are appropriate to the architectural style of the home.

LOCATION:

- All nominated homes must be in the City of Woodland jurisdiction at the time of selection, as contrasted with the date of construction.
- The Commission recognizes that there are areas of the City in which historically and aesthetically significant architecture is more common than in other areas, but location in one such area is not required.

TYPE OF STRUCTURE:

- The award is limited to residential properties that have a maximum of 2 residential units, such as single-family homes, duplexes, or other family-home style properties.
- Properties with 3 or more residential units are not eligible, as these are considered multifamily under City Code. The Historical Preservation Award, also presented by the Commission, recognize the restoration and preservation of other multifamily, professional, or commercial historical buildings.

SELECTION CRITERIA

The home must be in a state of good repair and meet the requirements in *at least two of the three categories* below:

Historical Significance:

- The nominator must clearly demonstrate that the home was related to significant historical events, activities, community members, notable architects, and/or local social and cultural history.
- If the home is nominated on the basis of historical significance, research and sources will be requested with the application.

Architecture:

- The architectural style must be identified.
- The nominator must highlight a minimum of 5 unique and distinctive features of the building that contribute to the type, period, or method of construction for the selected architectural style. When identifying features, 2 of the 5 provided may be located on the interior of the home.
- Exterior color schemes of the home may enhance the architectural style.
- Ornamentation, landscaping, additions, and significant interior modifications cohesive with the architectural style may also be considered.
- Amendments required by building codes, fire codes, building stabilization, or general modernization will not disqualify or hinder an application.

Recent Projects:

This category only applies to preservation, rehabilitation, restoration, or reconstruction projects completed at the home. This does not apply to routine repairs, but instead high-quality improvements that demonstrate efforts to uphold the historical integrity of the home.

Examples of potentially eligible projects include:

- Preservation and repair of original building materials, features, finishes, or fixtures
- Replacement of degraded materials with new materials that match the original, implementing efforts to preserve construction techniques
- Historically appropriate reconstruction of portions of the home's form and structure that are no longer surviving or beyond repair
- Removal of additions or features that are not appropriate to the original construction era and intended style

Although not required, nominators are encouraged to reference the Secretary of the Interior's Standards for the Treatment of Historic Properties for clear definitions of preservation, rehabilitation, restoration, and reconstruction, as well as recommended methods.

ADDITIONAL CONSIDERATIONS:

The Commission shall give additional consideration to nominations that demonstrate:

- An effort to promote public education on the history and cultural landscapes of Woodland through their home and property
- An effort to make historically appropriate sustainable retrofits or upgrades to save energy, reduce heat impacts, save water, and increase the climate change resilience of the structure while maintaining historical significance and key architecture
- An effort to protect and preserve the historical significance of the home in the face of great difficulty and adversity
- Other efforts that positively contribute to the Woodland community

PROCEDURE

The following are the procedures for the selection and presentation of the awards:

- To be considered for selection, nominators must submit the following during the open nomination window:
 - A completed Heritage Home Award Application Form (attached)
 - Written justification for the requirements of the Historical Significance, Architecture, and/or Recent Projects selection criteria
 - Photographs of the home and property to support the written justification
- The nominations are reviewed by the Planning Commission at a predetermined meeting date. The recipients are selected by the Commissioners based on the eligibility requirements and selection criteria.
- Letters are mailed out the week following the recipient selection to notify the homeowners.
- The homeowners must notify staff of acceptance of the nomination and provide the home's construction year to move forward in the process.
- The nominator and homeowner work together to write a historical narrative about improvements and restoration of the home, history and architecture of the home, and any facts or stories about the property. Planning staff will provide a worksheet with prompts for the narrative, along with local resources for historical research.
- City staff sends formal invitations to the award recipients for the ceremony and conducts publicity outreach.
- The narratives, certificates, and plaques are presented at an awards ceremony at the City Hall.

CONTACT:

City of Woodland Planning Division, Community Development Department

Phone: (530) 661-5820

Email: CDD-Planners@cityofwoodland.gov

Address: 300 First Street, Woodland, CA 95695

Heritage Home Award Application Form

Applicant Name: _____

Applicant Phone Number and Email: _____

Address of Nominated Home: _____

Location Description (including nearest cross streets): _____

Approximate date of construction of the home (if known): _____

Is the home occupied now? _____ Who lives there? _____

Property Owner Name(s): _____

What is the address of the owner of the property?

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

If the home is pictured in *The Walking Tour of Historic Woodland*, please give its identifying number: _____

Please review the Heritage Home Award Selection Guidelines. Nominees must meet the requirements of two of the three following categories:

- Historical Significance
- Architecture
- Recent Projects

Attach all justification for eligibility based on the applicable categories. Justification may include photographs, written descriptions, copies of historical sources and references, and written anecdotes and stories, as applicable.

Please contact Planning Staff at the Community Development Department to submit applications or for further assistance.

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