



FIREFIGHTER RECRUIT / FIREFIGHTER / LATERAL FIREFIGHTER

DEFINITION

To respond to fire alarms, medical emergency, and other emergency activities in the protection of life and property; and to participate in fire prevention, training and station and equipment maintenance activities.

SUPERVISION RECEIVED AND EXERCISED

As a Firefighter Recruit, the Recruit may be required to attend a City of Woodland sponsored fire academy. The Recruit will be expected to successfully complete all facets of the academy. Upon successful completion of the Fire Academy, the Recruit will be promoted to the position of Firefighter.

As a Firefighter, supervision is provided by a Fire Captain. Responsibilities may include supervision of volunteer firefighters, fire explorers, and/or interns.

EXAMPLES OF DUTIES

The following are typical illustrations of duties encompassed by the job class, not an all-inclusive or limiting list:

ESSENTIAL JOB FUNCTIONS

- Respond to fire alarms with assigned company; lay and connect hose lines; hold nozzles and direct water streams; raise and climb ladders.
- Perform rescue operations in a variety of situations including but not limited to rescuing persons from areas threatened by fire, hazardous conditions, confined space, and active shooter/rescue task force events.
- Provide basic life support during medical incidents, assessing and initiating patient care until relieved by proper medical personnel.
- Operate all types of portable fire extinguishers, hand tools, hose lines, power tools and appliances, salvage covers, forcible entry tools, emergency medical equipment and other rescue equipment.
- Participate in fire drills; serve as instructor as assigned; attend training sessions.
- Promote and maintain safety in the workplace.
- Work cooperatively with others as integral part of a team.
- Follow chain of command and be responsive to orders.
- Regular, predictable, consistent and timely attendance is an essential function of the position, in that Employee must be present and fit for duty.

OTHER JOB FUNCTIONS

- Respond to hazardous materials incidents and participate as member of the County Hazardous Materials Team. Shut down natural gas and electrical services to structure.
- Participate in fire inspection activities and other fire prevention, community risk reduction, and public education activities as assigned.
- Ensure that businesses are operating in compliance with the fire code.
- Participate in the programs providing various public relations services, including facility tours, public education seminars and other public events.
- Respond to inquiries from the public.
- Assist in investigating fire origin and cause.
- May be requested to respond to emergencies during non-duty hours.
- Control traffic.
- Inventory supplies; maintain records.
- Can serve as “acting positions” when certified.
- Clean station quarters and equipment and maintain a clean and orderly condition in and about the fire station; perform minor building maintenance.
- Operate radio and communications equipment.
- Assist in overhaul and salvage operations.
- Learn a wide variety of firefighting duties, methods, and procedures including the operation of firefighting apparatus, equipment, and tools.
- Perform other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Rules, regulations and operational procedures of the Fire Department.
- Firefighting methods, techniques, and procedures; operating and mechanical principles involved in the operation of fire apparatus and equipment. Dangers and disposition of hazardous materials.
- Emergency medical technician skills including basic life support, CPR, defibrillation, and blood borne pathogens.
- Fire prevention codes and ordinances; building construction; natural gas and electrical shut off procedures.

Skill to:

- Learn firefighting methods and techniques, the operation of firefighting equipment, street location and physical layout of the City, and major fire hazards.
- Demonstrate mechanical aptitude as required in the operation of firefighting equipment.
- Retain presence of mind in emergencies; analyze fire and emergency situations and report to officer.
- Understand and follow oral and written directions promptly and accurately.
- Deal courteously and effectively with the general public.
- Establish and maintain effective work relationships with those contacted in the performance of required duties.
- Efficiently operate a personal computer.

Ability to:

- Tactfully and effectively interact with all people regardless of race, ethnicity, sex, age or economic status and maintain an inclusive environment.
- Perform general office and clerical duties in support of assigned activities.
- Communicate effectively, both orally and in writing.
- Perform physical and strenuous firefighting work requiring strength, coordination, endurance, and flexibility.
- Maintain physical condition necessary to safely and effectively perform the assigned duties.

MINIMUM QUALIFICATIONS

Firefighter Recruit

Education:

High school diploma or equivalent. College-level coursework in fire science, general management, or related field is desirable. Proof of completion of a Firefighter Academy may be required.

Experience:

Any experience that would likely provide the required ability is qualifying; firefighting experience is desirable.

License or Certificate:

- Proof of valid Candidate Physical Ability Test (valid for one year from issuance date).
- Proof of validated written test completion given by recognized institution such as Fire Candidate Training Center (FCTC), the City of Woodland, or another accepted agency may be required.

Required Upon Hire and Continued Employment:

- Possession of a valid California Driver License
- Emergency Medical Technician Certificate
- Valid CPR certification.

Firefighter

In addition to the minimum education, experience, and Licenses/Certifications for Firefighter Recruit:

License or Certificate:

- Proof of completion of accredited Firefighter Academy, or Firefighter I certification

Required Prior to Permanent Appointment:

- Acquire and maintain a Firefighter endorsement to a California Driver License

Lateral Firefighter

In addition to the minimum education, experience, and Licenses/Certifications for Firefighter Recruit and Firefighter:

Experience:

Possession of at least three (3) years of full-time work experience with a municipal fire agency, including current employment in good standing. Exceptions may be considered for those in lay-off status if deemed not for cause.

License or Certificate:

- Proof of completion of accredited Firefighter Academy required upon hire.

Required Upon Hire and Continued Employment:

- Valid California Commercial Driver License (Class A or B), or Class C w/FF endorsement

Possession of additional experience, licenses, and certifications are considered highly desirable:

- HAZMAT FRO or higher
- Wildland- S130, S131, S190, L180
- ICS 100, 200, 700, 800
- CSFM Firefighter Safety & Survival
- CSFM Auto Extrication
- CSFM Confined Space Awareness or higher
- Rescue Systems 1, 2, and/or 3
- CSFM Trench Rescue
- Swiftwater Rescue Technician or other relevant Water Rescue Certification
- Bilingual proficiency

ADA COMPLIANCE

Sensory Requirements:

Requires the ability to recognize and identify similarities and differences between shade, degree or value of colors, shapes, sounds, forms, textures or physical appearance associated with objects and people.

Must be able to wear Personal Protective Equipment (PPE) such as a Self-Contained Breathing apparatus (SCBA), as regulated by Cal/OSHA. To ensure a proper fit, facial hair must be shaven when it interferes with safe fitting of respiratory protective equipment.

Environmental Factors:

May be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, chemicals, oils, extreme temperatures, workspace restrictions, intense noises, and environmental dangers. When performing actual fire cause investigations or other fire prevention activities, will be required to work outdoors in a variety of weather conditions; tolerate very hot and very cold temperatures; move debris and dirt or other material using a shovel or rake; walk over rough, uneven or rocky surfaces; work at heights greater than 10 feet; climb ladders or steps to reach objects; wear a self-

contained breathing apparatus; hear alarms and other auditory warning devices; observe or monitor objects, such as fire protection equipment and systems to comply with safety standards.

Council Action: July 1, 2025