



Comprehensive Fee Schedule

July 1, 2025 – June 30, 2026

All Departments

Community Development

Public Works

Fire

Police

Community Services *(formerly Parks & Recreation)*

Library

General Fees

Index

Approved by City Council by Resolution #4539, the Comprehensive Fee Schedule will be updated annually on July 1st each year to reflect the changes in the Consumer Price Index (CPI-U), San Francisco Area over the preceding twelve (12) months.

INDEX

User Fee Concepts & Philosophy	4
Community Development Fees	6
Building Permits Fees.....	7
Project Valuation/Inspection Fees	
Residential Production Home Fee	
Other Building Division Charges	
Electrical Permit Fees	
Mechanical Permit Fees	
Plumbing Permit Fees	
Swimming Pool / Spa Fees	
Solar Energy Permit Fees	
Energy Standards Permit Fees	
Miscellaneous Permit Fees	
Building Valuation Data Table	
Business Registration (License) Fees.....	27
New Business Registration Fees	
Business Registration Renewal Fees	
Miscellaneous Business Registration Fees	
Cannabis Permit Fees.....	28
Side Vendor and Mobile Vendor Permit Fees.....	28
Planning Fees.....	28
Engineering Fees.....	34
Construction & Demolition Fees.....	39
Public Works Fees	40
Fire Prevention Fees / Permits	51
Construction Plan Check and Inspection	
General Inspections	
Code Operational Permits	
Incident Response Fees	
Police Fees	57
Community Services Fees	61
Policy Notations.....	62
Priority for Usage of Facilities.....	63
Parks Division.....	63
Ball field Permits	
Baseball Field Light Charge	
Baseball Field Preparation	
Miscellaneous Fees	
Picnic Permits	
Special Agreements	
Alcohol Permits	
Cemetery Fees.....	65
Miscellaneous Fees	
Special Agreements	
Open/Close	
Disinterment	
After Hours/Weekend Services	

Service Setup	
Grave Sites	
Mausoleum	
Standard Crypts	
Chapel Crypts	
Columbarium	
Markers	
Vases	
Burial Vaults	
Endowment Care	
Landscape Inspection Fees - New Construction	
Inspection Fees	
Landscape Plan	
Banners.....	67
Special Events.....	67
Charge Out Rates for City Personnel.....	67
Program Fees.....	68
Adult Contract Programs	
Adult Sports Programs	
Youth Basketball	
Boxing	
Children’s Contract Programs	
Youth Sports Groups Player Fees	
Summertime Fun Club	
Aquatics Programs.....	69
Adult Lap Swim	
Water Exercise	
Special Classes	
Miscellaneous Health & Safety Classes	
Junior Lifeguard	
Special Group	
Lifeguard Training	
Special Situations	
Public Swim	
Group Swim Lessons	
Private Swim Lessons	
Rental Disclosure	
Community & Senior Center and Woodland Sports Park Fees.....	70
Priority for Usage of Facilities	
Explanations	
Facility Fees	
Equipment Amenities.....	74
Library Fees.....	75
General Fees.....	77

User Fee Concepts & Philosophy

General Fee Principles

Local governments are funded from a variety of sources, with the primary sources being taxes, subventions, fees, special charges, fines and grants. As the traditional provider of basic services, cities are constantly struggling with securing sufficient funding to pay for the services expected/demanded/sought after by its citizenry. Many local government services are “global” in nature, (e.g., police and fire protection, open space, etc.). Other services benefit a particular segment of the population, most often providing a direct monetary benefit to the recipient. It is in this latter group that subsidy and recovery issues are brought to the fore. Given the “sum-sufficient” nature of government financing, un-recovered monies must be offset by a decrease in available funding for other public good activities.

User fee services are those services performed by a governmental agency on behalf of a private citizen or group. The assumption underlying most fee recommendations is that costs of services benefiting individuals, and not society as a whole, should be borne by the individual receiving the benefit. Setting user fees, therefore, is equivalent to establishing prices for services. Making a profit is not an objective for local government in providing services to the general public. It is commonly felt that fees should be established at a level that will recover the cost of providing each service, no more, and no less.

It is generally accepted that recovery of costs should be in direct proportion to the individual/specific gain for services. This means that if a developer wants to rezone farmland for a housing development, the City may not want to charge that business a fee less than full cost, since to do otherwise would require a subsidy for other services that must be made up by the general citizenry who doesn't share in the particular benefit. Where new development causes an increase in infrastructure requirements, that increase should logically be shared prorate with the existing area proportionate to the degree that the new development benefits from the infrastructure. Conversely, a recreation program could logically be heavily subsidized from the general tax base in order to promote the overall well-being of the general public, or to achieve specific socio-economic objectives.

Historically, subsidy issues were not stressed, since there were alternative tax avenues available to fund government services. This has not been the case in recent years. The City of Woodland recognizes, however, that there are circumstances and programs, which probably justify a subsidy (e.g., youth, senior and disadvantaged recreation programs, certain classifications of code enforcement, library services, etc.)

Policy Considerations

In some circumstances, however, a reasonable policy is setting fees at a level that does not reflect the full cost of providing services. This results in the costs of that service being subsidized or paid by the City general fund (most likely) while the user receives benefits for which he or she does not fully pay. The following factors underlie such policies:

Legal Considerations: Overall, the law in California (constitutional and statutory – reference Prop.4, Prop. 224.47 and AG Opinion 92-506) prohibits local government from charging more for a service than the actual cost of providing the service. Otherwise, a “user fee” becomes a tax and requires voter approval. Recent legal action in Southern California, which challenges the legitimacy of some fee levels, has brought this issue to the forefront for many local government jurisdictions.

For some program areas (e.g., police services), the City’s ability to charge certain fees or adjust fee levels is further restricted by laws or regulations established by external entities. As a result, the City may be limited to pre-established maximum or minimum fees, regardless of the actual cost of the services. In such cases, external factors supersede City flexibility and authority.

Subsidy Policy: Subsidies are usually provided for two other purposes, in addition to those arising from economic considerations:

- To allow an identified group to participate in services which they might not otherwise be able to afford. For example, providing water bacteria testing for all residential wells promotes public health among fixed income senior residents. If they had to pay full costs for well testing, they might not obtain this service.
- To support services whose benefits, extend to the community at large, as well as the individual purchasing the service. Many activities, by their nature, provide societal benefits in addition to those received by the direct recipient. Examples of such activities include architectural / historical design review and appeal fees.



COMMUNITY DEVELOPMENT FEES

CITY OF WOODLAND
Community Development Department
BUILDING PERMIT FEES

300 First Street Woodland CA 95695
Office (530) 661-5820
Effective Date August 1, 2008

Building Permits

Building inspection, plan review, and permit issuance costs are recovered by the collection of permit fees. Permit fees are based on a combination of project valuation, building size, and a fixed rate schedule. In order to calculate the building permit fee, the project valuation must first be determined. The valuation rate for most structures is obtained from the ICC publication "Building Journal" rate schedule, which is updated periodically (see page 25 for the most current valuation table). Where not applicable, the Building Official will determine value or assign the project to an appropriate category. Permit fees are due at the time of permit issuance.

Building Permit Processing

Building permit processing encompasses all necessary work associated with accepting, processing, and issuing building permit applications, including filing, record-keeping, and reporting. This revised fee table differentiates this process and charges a separate fee based upon whether the application is for an over-the-counter permit, an application for production home, or an application for a project requiring plan review.

Building Plan Check

Building plan check fees are based on a percentage of the building permit fee, which is found in "Other Building Division Charges" on pages 4 and 5. Plan check fees shall be paid at time of plan submission for review.

Electrical, Mechanical, Plumbing Fees

Electrical, Mechanical, and Plumbing inspection costs are recovered by collection of permit fees. Electrical, Mechanical, and Plumbing permit fees are based on a combination of building size and fixed rate schedule. To calculate these types of permit fees, refer to the schedule below, starting on page 15.

Building-Special Services

Building special service fees are based on actual hourly rates or a set fee. Whenever hourly rates are referenced in this fee schedule, the rate used is the fully burdened hourly rate as referenced in the MuniFinancial User Fee Study. For Building-Special Service Fees, see pages 13 and 14.

CITY OF WOODLAND
Community Development Department
BUILDING PERMIT FEES

300 First Street Woodland CA 95695
Office (530) 661-5820
Effective Date August 1, 2008

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal Over-the-Counter Permits Production Home Processing Charge (per unit)	\$58 \$25 \$8
Building Inspection Fees	Project Valuation Table A. To determine project valuation see Building Valuation Data Table on page 25.	See Table A Below
Building Inspection of Foundation or Partial Building;	Project Valuation Table A. To determine project valuation see Building Valuation Data Table on page 25.	See Table A Below
Building Inspection Fees Residential Production Homes & Garages	Residential Production Home Building Inspection and Plan Review Table B. Use Table A for Model Homes & Garages	See Table B Page 9

PROJECT VALUATION
TABLE A

Based on the most current Building Valuation Data published by the International Code Council (ICC) (See Page 25).

Project Valuation	Inspection Fees
\$1 to \$500	\$28.20
\$501 to \$2,000	\$28.20 for the first \$500; Plus \$2.75 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$83.10 for the first \$2,000; Plus \$15.46 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$469.50 for the first \$25,000; Plus \$12.12 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$772.50 for the first \$50,000; Plus \$8.40 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,192.50 for the first \$100,000; Plus \$6.72 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3880.50 for the first \$500,000; Plus \$5.70 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to Unlimited	\$6,730.50 for the first \$100,000,000; Plus \$4.38 for each additional \$1,000 or fraction thereof

OTHER BUILDING DIVISION CHARGES

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

RESIDENTIAL PRODUCTION HOME AND GARAGE BUILDING INSPECTION AND PLAN REVIEW FEE TABLE B

ICC Class	ICC Occupancy	SFD Project Size*	Construction Types: IIB, IIIB, IV (HT), V	
			Base Cost @ Threshold Size	Blended Cost for Each Additional 100 sf
R-3	Residential – SFR Production Phase	1,000	\$946.00	\$53.60
		2,000	\$1,482.00	\$53.10
		3,000	\$2,013.00	\$53.00
		4,000	\$2,543.00	\$52.50
		5,000	\$3,068.00	\$45.18
		10,000	\$5,327.00	\$53.27

*Project size is the square footage of the production home only; do not add the square footage of the garage; fee includes SFD + Garage + All Decks and Porches.

OTHER BUILDING DIVISION CHARGES

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate								
Building Plan Review	<p>Collected at time of building plan review submittal & assessed at a percent of building inspection fee (excludes production homes)</p> <p>➤ <i>(Changes to plans reviewed on an hourly basis)</i></p> <p><u>Projects requiring review in excess of the following:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: left;"><u>Project Valuation</u></td> <td style="text-align: left;"><u>Number of Reviews</u></td> </tr> <tr> <td>\$100,000 or less</td> <td style="text-align: center;">2</td> </tr> <tr> <td>\$100,001 to \$1,000,000</td> <td style="text-align: center;">3</td> </tr> <tr> <td>\$1,000,001 and up</td> <td style="text-align: center;">4</td> </tr> </table>	<u>Project Valuation</u>	<u>Number of Reviews</u>	\$100,000 or less	2	\$100,001 to \$1,000,000	3	\$1,000,001 and up	4	<p style="text-align: center;">65%</p> <p style="text-align: center;">\$123 minimum</p> <p style="text-align: center;">\$123/hr.</p>
<u>Project Valuation</u>	<u>Number of Reviews</u>									
\$100,000 or less	2									
\$100,001 to \$1,000,000	3									
\$1,000,001 and up	4									
Refund Processing Fee	Minimum Fee Retained by City	\$58								
Record Retention Fee	Each sheet of permitted drawings	\$1								
Change of Address	Flat Fee	\$84								
Counter Staff Research	More than 15 minutes (estimated to complete) Hours X Rate (Minimum Charge ¼ Hr. X 91=\$22.75)	\$91								
Plan Review Extension	Flat Fee	\$78								
Building Permit Extension	Flat Fee	\$24								
Building Relocation Inspection	2-Hour Minimum	See Special Services								
Investigation Fee—for work performed without a permit or inspection	Equal to the amount of the standard inspection fee for the permit to which it applies, OR the actual time spent investigating, whichever is greater, but not less than the minimum:	\$137 Min.								
Re-inspection Fee	Flat Fee	\$135								
Production Home Re-inspection Fee (The first two re-inspections are free.)	<p>Re-inspections in excess of two for each house will be charged a progressive fee</p> <p>From 3 to 4 re-inspections each</p> <p>From 5 to 7 re-inspections each</p> <p>8 and greater: each</p>	<p>\$175</p> <p>\$225</p> <p>\$300</p>								
Processing Fee (Change of contractor, owner, or Special Inspector Program)	Flat Fee	\$31								
Permit Supplement (Issue Revised Permits, Adjust Permits, Admin. Permits, or those NOT LISTED)	<p>Flat Fee, Plus</p> <p>Storage Fee</p> <p>Fee Schedule Line Items</p> <p><i>(Minimum Inspection Fee does not apply)</i></p>	\$31								
Expired Permits	➤ Reactivate permit for projects that have been expired for <i>LESS than</i> —6 months	\$31 + ½ New Inspect Fee								
	➤ Reactivate permit for projects that have been expired for <i>GREATER than</i> —6 months and <i>LESS than</i> 1 year	\$31 + New Inspect Fee								

OTHER BUILDING DIVISION CHARGES Specialty Plan Reviews and Inspections

Fee Type	How Determined	Rate
Specialty Building Plan Review and Inspections	Energy Plan Review (% of Building Plan Review)	5%
	➤ Model Homes	\$25 min.
	➤ Commercial/Industrial	\$35 min.
	➤ See Energy Inspection Table	
	Special Consultant Services	Per Agreement
	Disability Plan Review (% of Building Plan Review) <i>Applies to Multi-family/ Commercial/Industrial/ Tenant Improvement/Conversion from Residential to Commercial</i>	5%
	Disability Inspections not associated with a permit <i>(Residential only)</i>	\$108/hr.
Green Building Plan Review	\$138/hr.	
Green Building Inspection	\$276	
Green Point Rating Certificate	Contact Staff	

BUILDING PERMIT FEES COLLECTED FOR OTHER DEPARTMENTS & AGENCIES

AGENCY/Fee Type	How Determined	Rate
STATE OF CALIFORNIA		
State Tax (SMIP) Residential	Up to \$5,000 Valuation – Fee amount is fixed >\$5,000 Valuation – Fee amount is Valuation x Rate	\$0.50 \$0.00013
State Tax (SMIP) Commercial/Industrial	Up to \$2,381 Valuation – Fee amount is fixed >\$2,381 Valuation – Fee amount is Valuation x Rate	\$0.50 \$0.00028

AGENCY/Fee Type	How Determined	Rate
STATE OF CALIFORNIA		
	Permit Valuation	Fee
State FEE (CBSC)* Residential/ Commercial/Industrial	\$1 - 25,000	\$1
	\$25,001 – 50,000	\$2
	\$50,001 – 75,000	\$3
	\$75,001 – 100,000	\$4
	Every \$25,000 or fraction thereof above \$100,000	Add \$1

*SB 1473: Building Standards Administration Special Revolving Fund—for development, adoption, publication, updating, and educational efforts associated with “green” building standards.

BUILDING PERMIT FEES CERTIFICATE OF OCCUPANCY

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Certificate of Occupancy: To verify proper use and terms of occupancy in new and existing commercial and industrial buildings*	➤ With Building Permit	No Fee
	➤ Modified Certificate w/out additional inspection or Administrative services	\$32
	➤ Certificate with additional inspection services	
	• M & B Occupancies	\$135
	• All Other Occupancies	\$246
	➤ M & B Occupancies requiring services in excess of 75 minutes—additional cost	\$123/hr.
	➤ All Other Occupancies requiring services in excess of 240 minutes—additional cost	\$123/hr.
	➤ Temporary Certificate of Occupancy <i>(Actual fully burdened costs with deposit required)</i>	
• All Occupancies	\$563 min	
• Required Deposit	\$0.03/sq. ft.	

***Does not apply to R-3 (Single Family Dwellings or Duplexes)**

RESIDENTIAL BUILDING PERMIT FEES “OVER-THE-COUNTER”

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Plumbing	Water Heater Replacement	\$34
Mechanical	HVAC Replacement/ with duct repair	\$43
Plumbing	Water Softener	\$34
Building	Re-Roofs	\$150
Electrical	Service –Tag	\$25
Plumbing	Gas meter –Tag	\$25

The above examples of residential permit fees are composed of the permit issuance fee, the plan review fee and the inspection fee. These special fixed-rate fees have been developed because these project items are simple to inspect and require minimal counter staff time to process. The permit issuance fee is reduced for all over-the-counter permit processes as determined by the fee schedule or the Building Official.

Fee schedules below have been labeled with *(OTC)* to designate over-the-counter fees.

BUILDING DIVISION “SPECIAL SERVICES”

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
During <i>Normal Work Hours</i> :		
Counter Services	Hourly (See Conditions, below)	\$91
Inspection Services	Hourly (See Conditions, below)	\$108
Plan Review Services	Hourly (See Conditions, below)	\$123
Supervisory Services	Hourly (See Conditions, below)	\$138

- a. The payment of such fees shall be in addition to other required fees.
- b. Where the special service is provided during *normal* work hours, the fee shall be based on the actual time expended, but not less than one-half (1/2) hour.
- c. Where the special service is provided as overtime between the hours of 6:00AM and 8:00 PM on a normal work day, the fee shall be based on the actual time expended but not less than one (1) hour at the outside normal work hour rate. (See “e” below)
- d. Where the special service is provided outside the hours of 6:00 AM to 8:00 PM on a normal work day or during any hours on a typical City day off, as provided in the City’s current MOU, the fee shall be based on the actual time expended but not less than four (4) hours at the outside normal work hour rate. (See “e” below)
- e. *Outside Normal Work Hours* rate shall be 1.5 times *Normal* hour rate.

BUILDING DIVISION "SPECIAL SERVICES"

Special Applications

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Special Plan Reviews	Alternate Methods & Materials Request to Use (per hour review) (1 hour min.)	\$123
Board of Appeals	Hourly	\$301
Master Plot Plan Review	Hourly	\$196
Subdivision Addressing	Hourly	\$138
Research (Plans Examiner)	Per ½ hour, 2 hr. minimum (After 15 min.)	\$335
FEMA Flood Zone Review	Basic Review	\$49
Flood Hazard Development Permit	Permit; 2 hrs. (Permit, Meetings, Site Review, Storage)	\$430
Disabled Access Compliance	Review, Site Inspection, Report (per hour) (2 hr. min.)	\$217
Historic District Review	Flat Fee (Base on Three Hours Staff Time) (After 15 min.)	\$354
Expedited Plan Review	<i>Per hour</i> at 3 times hourly rate.	\$369
Soils Review	Flat Fee	\$249

ELECTRICAL PERMIT FEES

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal	\$58
	<i>Over the Counter Permits—(OTC)</i>	\$25
Residential Inspection Fee Includes Production Homes	New Single Family or per unit for Duplex/Tri-plex residential buildings including an attached garage. Includes ALL Wiring on Building and Premises & Temp. Power	10% of Building Fee \$200 min.
Commercial / Industrial Multi-family (4 or more units) Inspection Fee	New Commercial Office, Stores, & Similar Uses; Multi-Family; Additions; Remodels; Tenant Improvements. Includes all Service Boards, General Lighting, Outlets, and Equipment.	\$0.012 x sq ft \$126 min.
	➤ All other Commercial/Industrial Uses (\$123 min)	1% Contract
Electrical Plan Review Or Inspections not Listed Below	Where required and for individual permits	See Special Services
Inspection Fee (Items) For Installation of Special Equipment or Systems (i.e. Special electrical, motors, generators, Special Processing Equipment, Etc.) Use Items section for all residential additions, remodels, garages and carports for items not part of a larger project permit or otherwise designated.	Re-Tag—Residential (OTC)	\$25
	Each Service 200 amps or less	\$26
	Each service > 200 amps & 600 volts or less.	\$36
	Each service over 1000 amps or over 600 volts	\$108
	Each sub panel	\$9
	Each self-contained, factory-wired, approved units such as cooking appliances, home appliances, heating appliances, vegetable cases, drinking fountains, etc. (1-HP/kW/kVA Max) Over 1-HP, see generator, motors and transformers	\$3
	Generators, Motors, and Transformers:	
	➤ H.P., kW, KVA, or KVAR Rating of equipment over one (1) and including ten (10), each	\$9
	➤ Over ten (10) and not over fifty (50), each	\$18
	➤ Over fifty (50) and not over one hundred (100), each	\$36
	➤ Over One hundred(100), each	\$54
	Lighting fixtures (each)	
	➤ First twenty (20) Lighting fixtures, each	\$1.80
	➤ Each additional lighting fixture	\$0.73
	➤ Temporary Lighting System	\$9.00
	Fixtures, Receptacle and Switch Outlets:	
➤ First twenty (20), each	\$1.80	
➤ Each additional outlet	\$0.45	
Each section of track lighting or multiple outlet assembly	\$5	
Temporary Service:		
➤ Each temporary service pole (including lights, receptacle outlets and appurtenances, each	\$27	
Signs, Outline Lighting, Marquees:		
➤ For Each Branch Circuit	\$18	
➤ For Each Branch Circuit Within	\$3	
Busways: For Trolley and Plug-in Type Busways: each 100 ft.	\$5	
Miscellaneous Apparatus, Conduits, Conductors, Repairs or where no fee is listed.	\$18	

MECHANICAL PERMIT FEES

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal <i>Over the Counter Permits (OTC)</i>	\$58 \$25
Residential Inspection Fee Includes Production Homes	New Single Family or per unit for Duplex/Tri-plex residential buildings including an attached garage. Includes ALL environmental systems, ducts, and general equipment.	10% of Building Fee \$200 min
Commercial / Industrial Multi-family (4 or more units) Inspection Fee	New Commercial Office, Stores, & Similar Uses; Multi-Family; Additions; Remodels; Tenant Improvements. Includes all environmental systems and general equipment. ➤ All other Commercial/Industrial Uses (\$123 min)	\$0.012 x sq ft \$123 min. 1% Contract
Mechanical Plan Review Or Inspections not Listed Below	Where required and for individual permits	See Special Services
Inspection Fee (Items) This is special equipment or systems (i.e., kitchen hoods or miscellaneous exhaust systems, refrigeration equipment, etc.) Use Items section for all residential additions, remodels, garages and carports for items not part of a larger project permit or otherwise designated.	A/C Residential (each) (OTC)	\$9
	Furnaces (FAU)(Includes attached Ducts and Vents) OTC	\$9
	Heater: Suspended, Wall, Floor, Radiant or Unit Type	\$9
	Relocation or replacement of each appliance vent not included in an appliance item also permitted.	\$9
	Each Fire and/or Smoke Damper	\$10
	For Each Boiler or Compressors and Absorption Units	
	➤ B/C up to 3HP or A-U to 100,000 BTU/H	\$9
	➤ B/C 4HP-15HP or A-U to 100,001 to 500,000 BTU/H	\$18
	➤ B/C 16HP-30HP or A-U to 500,001 to 1,000,000 BTU/H	\$27
	➤ B/C 31HP-50HP or A-U to 1,000,001 to 1,700,000 BTU/H	\$36
	➤ B/C Over 50HP or A-U over 1,700,000 BTU/H	\$54
	For Each Incinerator:	
	➤ Domestic	\$18
	➤ Commercial/Industrial	\$54
	Heat Pump (package unit)	\$9
	Each HVAC Repair, Addition, or Alteration	\$9
Air Handler w/ducts to 10k CFM	\$10	
Air Handler w/ducts more than 10k CFM	\$30	
HVAC Duct Extension/Relocation for 1 - 10 ducts (each)	\$2.70	
For each additional duct	\$1.00	
Moisture Exhaust Duct (clothes dryer)	\$9	
Evaporative Cooler	\$9	

MECHANICAL PERMIT FEES

Continued

Office (530) 661-5820
Effective Date August 1, 2008

Fee Type	How Determined	Rate
Inspection Fee (Items) This is special equipment or systems (i.e., kitchen hoods or miscellaneous exhaust systems, refrigeration equipment, etc.) Use Items section for all residential additions, remodels, garages and carports for items not part of a larger project permit or otherwise designated.	Vent Fan (single duct – each)	\$9
	Exhaust Hood & Duct (residential)	\$9
	Exhaust Hood – Type I (commercial grease hood)	\$184
	Exhaust Hood – Type II (commercial steam hood)	\$123
	Walk-in Box / Refrigerator Coil	\$123
	Alteration/Repair to Mechanical System (each)	\$9
	Additions to Mechanical Systems (each)	\$9
	Miscellaneous items including all factory-built stoves, ovens, cook tops, ventilation or Exhaust Systems, etc. (each)	\$9
	Relocation or replacement of each appliance vent not included in an appliance item also permitted.	\$5
	For each Appliance Regulated But Not Listed	\$9

PLUMBING PERMIT FEES

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal <i>Over the Counter Permits—(OTC)</i>	\$58 \$25
Residential Inspection Fee Includes Production Homes	New Single Family or per unit for Duplex/Tri-plex residential buildings including an attached garage. Includes ALL Piping Systems.	20% of Building Fee \$400 min
Commercial / Industrial Multi-family (4 or more units) Inspection Fee	New Commercial Office, Stores, & Similar Uses; Multi-Family; Additions; Remodels; Tenant Improvements. Includes all piping systems. ➤ All other Commercial/Industrial Uses (\$123 min)	\$0.02 x sq ft \$123 min. 1% Contract
Plumbing Plan Review Or Inspections not Listed Below	Where required and for individual permits	See Special Services
Inspection Fee (Items) This is special equipment or systems (i.e., All Grease Interceptors, Pumps, roof drain, etc.) Use Items section for all residential additions, remodels, garages, and carports for items not part of a larger project permit or otherwise designated.	For Each Fixtures or Trap	\$7
	Gas System—Re-Tag (OTC)	\$25
	Gas Piping System—For each, One to Five Outlets ➤ For each additional outlet over five	\$5.40 \$1.00
	Each Medium or High Pressure Gas Piping System, exceeding .5 psi	\$61
	Building Sewer	\$18
	Grease Trap or Interceptor	\$9
	Ejector Pump	\$9
	Backflow Preventer (each)	\$9
	Atmospheric -type Vacuum Breaker (first)	\$7
	Atmospheric -type Vacuum Breaker (each additional)	\$1
	Roof Drain – Rainwater System (per drain)	\$9
	Water Heater, including vent (first heater) (OTC)	\$9
	Water Heater (each additional heater)	\$7
	Water Pipe Repair / Replacement	\$7
	Water Service	\$18
	Drain – Vent Repair / Alterations	\$9
	Drinking Fountain	\$9
	Graywater System	\$108
	Reclaimed Water System - Initial Installation and Testing	\$54
	Solar Water System Fixtures (solar panels, tanks, water treatment equip)	\$36
	Private Disposal System	\$54
	Medical Gas Piping (each outlet)	\$10
Water Softener* OTC	\$9	
For each Item Regulated where no fee is listed	\$9	

*NOTE: Water softener permits are not required on new subdivision homes that were pre-plumbed for water softeners at time of construction.

SWIMMING POOL/SPA PERMIT FEES

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal	\$58
Inspection and Plan Review Fee (Building)	Vinyl Lined (each)	\$136
	Fiberglass (each)	\$154
	Gunitite (each)	\$263
	Commercial Pool (up to 800 sf each)	\$369
	Commercial Pool (over 800 sf)	\$493
	Spa or Hot Tub (pre-fabricated / each)	\$100
	Re-Plaster (Residential)	\$123
	Pool Demolition (Residential)	\$105
Inspection Fee (Electrical)	Electrical Items	\$54
	Above Ground Spas, refer to Electrical Permit Items	See Electric
Inspection Fee (Plumbing)	Plumbing Items	\$54
	Above Ground Spas, refer to Plumbing Permit Items	See Plumbing

SOLAR ENERGY PERMIT FEES

Community Development Department

Office (530) 661-5820

Effective Date August 8, 2016

Fee Type	How Determined	Rate
Permit Processing Charge	Included in fee type	Included in fee
Residential Plan Review & Inspection Fee	Solar Photovoltaic rooftop systems 15 kW or less	\$280
	➤ Each additional kW or fraction of kW	\$10
Residential Plan Review & Inspection Fee	Solar Photovoltaic Ground Mount or other systems ¹ :	
	➤ 15 kW or less	\$280
Commercial Plan Review & Inspection Fee	➤ Each additional kW or fraction of kW 50 kw to 250 kW	\$4.10
	➤ Each additional kW or fraction of kW 250 kW and over	\$2.50
	Solar Photovoltaic Ground Mount or other systems ¹ :	
Commercial Plan Review & Inspection Fee	➤ 50 kW or less	\$600
	➤ Each additional KW or fraction of kW 50 kW to 250kW:	\$4.10
	➤ Each additional kW or fraction of kW 250 kW and over	\$2.50
Commercial Plan Review	Solar Photovoltaic Ground Mount or other non-rooftop systems	Consultant Services Cost

¹Ground Mounted system or other non-rooftop system will require consultant plan review in addition to the fees listed above. Consultant permit fee is actual cost of review.

ENERGY STANDARDS PERMIT FEES

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Specialty Plan Review	Energy Plan Review (% of Building Plan Review) <ul style="list-style-type: none">➤ Model Homes➤ Commercial/Industrial	5% \$25 min. \$35 min.
Residential Inspection Fee	Energy Compliance Inspections (Flat Rate) Applies to all SFD including Production Homes and Duplexes	\$55
Residential Inspection Fee	Energy Compliance Inspections (per unit) Multi-Family and Additions to SFD	\$9
Commercial Inspection Fee	Energy Compliance Inspections (Flat Rate)	\$108

MISCELLANEOUS PERMIT FEES

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal	\$58
	<i>Over the Counter Permits</i>	\$25
Miscellaneous Inspection and Plan Review Items	Standard Hourly Rate	See Special Services
Alternate Materials and Methods	Plan Review (per hour)(Other than Standard Applications)	\$123
	Inspection (per Unit)	\$30
	Processing for Standard Applications	\$26
Inspection Fee (Items) For Construction, Remodels, Additions, and Misc. items not part of a larger project permit and specialty permits. <i>Unless otherwise noted prices include plan review and inspection.</i>	Accessory Buildings (Not Garages)	
	➤ Less than or equal to 400 Sq Ft	\$279
	➤ Greater than 400 Sq Ft	\$341
	Antenna/Cellular Tower	
	➤ Equipment Container/Shelter	\$501
	➤ Cellular/Mobil Phone, Free Standing	\$747
	➤ Cellular/Mobil Phone, co-location	\$584
	➤ Antenna	\$246
	Awnings, Balcony & Carports	
	➤ Awning or Canopy	\$116
	➤ Balcony Addition	\$238
	➤ Carport	\$238
	Decks	
	➤ Deck (over 30 inches high)	\$170
	Demolition	
➤ Demolition (each)	\$105	
➤ Demolition – Multi-Family / Commercial (each)	\$162	
• Pre-Demolition Inspection (Hourly)	\$108	
Driveways		
	\$38	
Fence or Freestanding Wall (Any Type)		
➤ 6-10 Feet in Height (up to 100 LF)	\$134	
• Each Additional 100 LF	\$27	
➤ Over 10 Feet in Height (up to 100 LF)	\$201	
➤ Over 10 Feet in Height w/Calcs (up to 100 LF)	\$293	
• Each Additional 100 LF	\$54	
Fireplace (each)		
➤ Masonry (each)	\$464	
➤ Pre-Fabricated / Metal (each)	\$116	
Flag Pole (over 30 feet in height) - each		
	\$232	

MISCELLANEOUS PERMIT FEES - Continued

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Inspection Fee (Items) For Construction, Remodels, Additions, and Misc. items not part of a larger project permit. All Items do not include permit issuance or processing fee. <i>Unless otherwise noted prices include plan review and inspection.</i>	Garages ➤ See Table A for Inspection Fee ➤ See Electrical, Mechanical, Plumbing items sections. <i>NOTE: See FEMA Fee for Construction within SFHA</i>	Per Tables
	Grading (Plan Review) Plan Review per hour with 1 hour minimum <i>NOTE: See FEMA Fee for Grading within SFHA</i>	\$123
	Grading Special Inspection - Actual Cost (Deposit per Schedule)(See Site Development Schedule) ➤ 0 to 1000 cubic yards (Deposit) \$1,000 ➤ 1,001 to 10,000 cubic yards (Deposit) \$2,000 ➤ 10,001 to 100,000 cubic yards (Deposit) \$5,000 ➤ Greater than 100,000 cubic yards Contact Staff <i>NOTE: See FEMA Fee for Grading within SFHA</i>	
	Grading (cut & fill – each) ➤ 0 to 50 cubic yards \$25 ➤ 51 to 100 cubic yards \$40 • Each Additional 100 cu yds or portion thereof \$19 ➤ 1,001 to 10,000 cu yds (minimum) \$213 • Each Additional 1000 cu yds or portion thereof \$15 ➤ 10,001 to 100,000 cu yds (minimum) \$356 • Each Additional 10,000 cu yds or portion thereof \$72 <i>NOTE: See FEMA Fee for Grading within SFHA</i>	
	Lighting Poles (First 5) ➤ Each Additional Pole \$18 \$9	
	Partition – Commercial – Interior (up to 30 LF) ➤ Each Additional Partition (up to 30 LF) \$177 \$18	
	Partition – Residential – Interior (up to 30 LF) ➤ Each Additional Partition (up to 30 LF) \$116 \$9	
	Patio Covers and Enclosures ➤ Open Sides (up to 300 sq ft) \$146 • Each Additional 300 sq ft \$85 ➤ Enclosed Patio up to 300 sq ft \$255 • Each Additional 300 sq ft \$85 <i>NOTE: See FEMA Fee for Construction within SFHA</i>	
	Paving / Stripping (ADA Review)	\$116
	Porch / Balcony (Covered)	\$150
	Pre-Plan Review Inspection	\$123
	Relocated Building (Within 25 miles of City Offices)	\$116

MISCELLANEOUS PERMIT FEES - Continued

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Inspection Fee (Items) For Construction, Remodels, Additions, and Misc. items not part of a larger project permit. All Items do not include permit issuance or processing fee. <i>Unless otherwise noted prices include plan review and inspection.</i>	Retaining Wall (Concrete or Masonry) <ul style="list-style-type: none"> ➤ First 50 LF ➤ Additional Retaining Wall (each 50 LF) 	\$177 \$54
	Remodel - Residential <ul style="list-style-type: none"> ➤ See Table A for Inspection Fee ➤ See Electrical, Mechanical, Plumbing items sections. NOTE: See <i>Historic District fee for Remodels within designated historic districts</i> NOTE: See <i>FEMA fee for Remodels within SFHA</i>	Per Tables
	Re-Roofing Residential (All Types)(Flat Fee) Commercial / Industrial (Table A) Cool-Roof Documentation	\$125 Valuation \$61
	Roof Structure Replacement (up to 1000 sq ft) Additional roof Structure Replacement (each 100 sq ft)	\$450 \$56
	Room Addition – First Story <ul style="list-style-type: none"> ➤ See Table A for Inspection Fee ➤ See Electrical, Mechanical, Plumbing items sections. NOTE: See <i>Historic District fee for Remodels within designated historic districts</i> NOTE: See <i>FEMA fee for Remodels within SFHA</i>	Per Tables
	Room Addition – Multi-Story <ul style="list-style-type: none"> ➤ See Table A for Inspection Fee ➤ See Electrical, Mechanical, Plumbing items sections. NOTE: See <i>Historic District fee for Remodels within designated historic districts</i> NOTE: See <i>FEMA fee for Remodels within SFHA</i>	Per Table
	Siding <ul style="list-style-type: none"> ➤ Stone & Brick Veneer (up to 400 sq ft) ➤ All Other ➤ Additional Siding (each 400 sq ft) 	\$116 \$116 \$27
	Signs <ul style="list-style-type: none"> ➤ Freeway Sign (each) (Sign Face) Not Structural members. (see valuation Table A for fee) ➤ Ground / Roof / Projecting Signs (each) ➤ Reface Existing Sign ➤ Wall / Awning Sing – Non-Electric (each) ➤ Wall / Electric (each) 	\$116 \$177 \$58 \$116 \$116

MISCELLANEOUS PERMIT FEES - Continued

Community Development Department

Office (530) 661-5820

Effective Date August 1, 2008

Fee Type	How Determined	Rate
Inspection Fee (Items) For Construction, Remodels, Additions, and Misc. items not part of a larger project permit. All Items do not include permit issuance or processing fee. <i>Unless otherwise noted prices include plan review and inspection.</i>	Site Development (Plan Review and Inspection) Plan Review (actual cost; per hour with 1 hour min. Inspection (actual cost)(Agreement Required) <i>NOTE: See FEMA Fee for Grading within SFHA</i>	\$123 Contact Staff
	Skylight ➤ Less than 10 sq ft ➤ Greater than 10 sq ft or Structural (per 5)	\$116 \$293
	Stairs –First Flight ➤ Each Additional Flight	\$177 \$58
	Storage Racks ➤ 0-8 Ft High (up to 100 LF) ➤ Each Additional 100 LF ➤ Over 8 Ft High (up to 100 LF) ➤ Each Additional 100 LF	\$177 \$38 \$286 \$56
	Stucco Applications ➤ Stucco (up to 400 sq ft) ➤ Additional Stucco Applications (each 400 sq ft)	\$75 \$27
	Windmill (each)	\$554
	Window ➤ New Window (non-structural – per 5) ➤ New Window (structural shear wall/masonry-per 5) ➤ Bay Window (structural—Plan Review)	\$108 \$450 \$450

CITY OF WOODLAND

BUILDING VALUATION DATA TABLE

February, 2025

The International Code Council (ICC) provides the following Building Valuation Data Table, which represents “average” construction costs per square foot for most buildings. This table is used to determine permit fees. See Project Valuation Table A on page 2.

These average costs are based on typical construction methods for each occupancy group and type of construction. This data table is a national average and does not take into account any regional cost differences. The regional multiplier for the City of Woodland is 14% and is **NOT** added to the table’s values.

The square footage of a dwelling, addition, or garage shall be determined from outside exterior wall to outside exterior wall for each level. The square footage of carports, covered porches or patios and decks shall be calculated separately at fifty (50) percent of the value of private garages (see U-1).

Square Foot Construction Costs (a, b, c, d.)

Group (2021 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	337.41	325.40	315.80	303.35	283.46	275.24	292.98	264.14	254.04
A-1 Assembly, theaters, without stage	309.77	297.76	288.16	275.71	256.07	247.85	265.35	236.75	226.65
A-2 Assembly, nightclubs	269.42	261.52	253.31	243.65	228.21	222.01	235.29	207.53	199.66
A-2 Assembly, restaurants, bars, banquet halls	268.42	260.52	251.31	242.65	226.21	221.01	234.29	205.53	198.66
A-3 Assembly, churches	314.40	302.40	292.80	280.35	260.82	252.61	269.98	241.51	231.40
A-3 Assembly, general, community halls, libraries, museums	264.03	252.03	241.42	229.98	209.33	202.12	219.61	190.01	180.91
A-4 Assembly, arenas	308.77	296.76	286.16	274.74	254.07	246.85	264.35	234.75	225.65
B Business	298.43	287.83	277.50	265.76	242.70	234.06	255.55	216.90	206.96
E Educational	282.06	272.26	263.65	252.74	235.87	223.82	244.04	206.65	200.02
F-1 Factory and industrial, moderate hazard	164.17	156.25	146.41	140.89	125.45	119.36	134.33	104.02	96.87
F-2 Factory and industrial, low hazard	163.17	155.25	146.41	139.89	125.45	118.36	133.33	104.02	95.87
H-1 High Hazard, explosives	153.17	145.25	136.41	129.89	115.76	108.67	123.33	94.33	0.00
H234 High Hazard	153.17	145.25	136.41	129.89	115.76	108.67	123.33	94.33	86.17
H-5 HPM	298.43	287.83	277.50	265.76	242.70	234.06	255.55	216.90	206.96
I-1 Institutional, supervised environment	274.98	265.13	255.66	246.00	225.17	219.12	245.49	202.80	195.56
I-2 Institutional, hospitals	469.18	458.58	448.25	436.51	411.45	0.00	426.30	385.65	0.00
I-2 Institutional, nursing homes	323.68	313.08	302.75	291.01	269.45	0.00	280.80	243.65	0.00
I-3 Institutional, restrained	314.93	304.33	294.00	282.26	261.70	252.06	272.05	255.55	223.96
I-4 Institutional, day care facilities	274.98	265.13	255.66	246.00	225.17	219.12	245.49	202.80	195.56
M Mercantile	201.08	193.18	183.97	175.31	159.52	154.32	166.95	138.84	131.97
R-1 Residential, hotels	278.14	268.29	258.82	249.16	227.83	221.78	248.64	205.46	198.22
R-2 Residential, multiple family	232.26	222.41	212.94	203.28	183.19	177.15	202.77	160.82	153.58
R-3 Residential, one- and two-family	215.90	210.16	205.11	200.73	194.02	187.11	204.78	180.41	169.09
R-4 Residential, care/assisted living facilities	274.98	265.13	255.66	246.00	225.17	219.12	245.49	202.80	195.56
S-1 Storage, moderate hazard	152.17	144.25	134.41	128.89	113.76	107.67	122.33	92.33	85.17
S-2 Storage, low hazard	151.17	143.25	134.41	127.89	113.76	106.67	121.33	92.33	84.17
U Utility, miscellaneous	117.65	110.72	103.00	98.58	87.79	82.02	93.83	69.49	66.20
U1 Shed, carports, porches, patio, decks, garages	58.83	55.36	51.50	49.29	43.90	41.01	46.92	34.75	33.10

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$31.50 per sq. ft.
- c. For shell only buildings deduct 20%
- d. N.P. = not permitted

CITY OF WOODLAND

BUILDING VALUATION DATA TABLE

Instructions

NOTE: *Where above values or occupancy categories are not applicable, the Building Official may accept actual documented value or will assign an appropriate value or will assign the project to the most appropriate listed occupancy category.*

NOTE: Valuation for large buildings (greater than 200,000 square feet but less than or equal to one million square feet of area) shall be determined by the Building Official.

NOTE: For buildings greater than one million square feet, Building Division project costs shall be on a time and material bases per the Building Division Special Services Table (page 6) of the fee schedule. This process requires a deposit of \$0.15 per foot and a signed agreement.

NOTE: The Valuation Data Table is updated twice a year in January and August. The City of Woodland uses the most current data in determining building fees.

When using the *Building Valuation Data Table*, use the following International Building Code (IBC) construction types for the purpose of determining valuation:

I-A or I-B		Non-combustible type construction
II-A or II-B		Non-combustible type construction
III-A or III-B		Non-combustible type construction of exterior walls
IV		Heavy timber construction
V-A or V-B		Any material permitted by the code

Business Registration (License) Fees

These fees fund the operation of the Business Registration (License) System. All businesses conducting operations in the City of Woodland are required to be registered. Annually, renewal notices are sent to each business based on the date of issuance. Approximately 4,000 businesses are registered in the City of Woodland.

A business registration shall be required for new use(s) in existing vacant buildings, re-occupancy of the same use(s) in the same office(s), a home occupancy, a new out-of-town business without a location in this City and a change of business location within this City.

NEW BUSINESS REGISTRATION	CDD	Police	Fire	DAER Surcharge	Total Fee	Current Fee Type
Commercial Business	\$365	\$113	\$18	\$4	\$500	Comprehensive
Home Business	\$110	\$0	\$0	\$4	\$114	Comprehensive
Out of Town Business	\$187	\$0	\$0	\$4	\$191	Comprehensive
Special Events (per day)	\$51	\$0	\$0	\$4	\$55	Comprehensive
Temporary (seasonal 30 day)	\$187	\$0	\$0	\$4	\$191	Comprehensive
Bingo	\$50	\$0	\$0	\$4	\$54	Not sub to CPI
BUSINESS REGISTRATION RENEWAL		Annual Renewal Fee		DAER Surcharge	Total Fee	Late Fee
Retail Sales, Service Business, and Misc. (based on gross receipts)						
\$100,000 or less		\$73		\$4	\$77	\$146
\$100,001 to \$500,000		\$183		\$4	\$187	\$366
\$500,001 to \$4,000,000		\$363		\$4	\$367	\$726
\$4,000,001 or more		\$1,089		\$4	\$1,093	\$2,178
Industrial, Manufacturing, Wholesale, and Non-Retail (based on # of employees)						
1 to 3		\$73		\$4	\$77	\$146
4 to 20		\$183		\$4	\$187	\$366
21 to 99		\$363		\$4	\$367	\$726
100 or more		\$1,089		\$4	\$1,093	\$2,178
Rentals (based on # of attached units)						
1 to 4		\$0		\$0	\$0	\$0
5 to 19		\$183		\$4	\$187	\$366
20 to 49		\$363		\$4	\$367	\$726
50 or more		\$1,089		\$4	\$1,093	\$2,178
Personal Services, Professions, and Brokers (based on # of employees)						
1 to 3		\$73		\$4	\$77	\$146
4 to 20		\$183		\$4	\$187	\$366
21 to 99		\$363		\$4	\$367	\$726
100 or more		\$1,089		\$4	\$1,093	\$2,178
Home Business and Out of Town						
Flat Rate		\$73		\$4	\$77	\$146
Bingo						
Flat Rate		\$50		\$4	\$54	\$100
MISCELLANEOUS BUSINESS REGISTRATION FEES						Current Fee Type
Certificate Replacement					\$7	Comprehensive

CANNABIS PERMIT FEES

PERMITS	ANNUAL FEE
New Business Fee	
Manufacturing /Processing - Volatile	\$ 50,707
Manufacturing /Processing - Non-Volatile	\$ 50,707
Distribution	\$ 50,707
Testing / Lab	\$ 35,039
Retail	\$ 50,707
Delivery Permits	\$ 14,222

PERMITS	ANNUAL FEE
Renewal Fee	
Manufacturing /Processing - Volatile	\$ 19,307
Manufacturing /Processing - Non-Volatile	\$ 19,307
Distribution	\$ 19,307
Testing / Lab	\$ 17,657
Retail	\$ 21,498
Delivery Permits	\$ 4,300

Re-Inspection Fees

Finance	\$102	Per Hour
Planning	\$124	Per Hour
Police	\$120	Per Hour

Per Resolution #7905 adopted 5/17/22, Cannabis fees may be increased annually by CPI every July 1st.

Sidewalk Vendor and Mobile Vendor Permit Fees

PERMIT TYPE	PERMIT APPLICATION FEE	ANNUAL FEE
Sidewalk Vendor Permit	\$100	\$50
Mobile Vendor Permit – Compact Mobile Food Operation	\$100	\$50
Mobile Vendor Permit – Motorized Mobile Food Facility	\$300	\$50

PLANNING FEES

Planning Administration is responsible for the following planning activities: (1) review and processing of current planning projects; (2) environmental review of all planning projects; (3) advanced planning including preparation and processing of Specific Plans, implementation of General Plan and Specific Plans; and, (4) staff to Planning Commission, Historic Preservation Commission and other appointed citizen committees.

**COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING DIVISION
FEE SCHEDULE, JULY 1, 2025 (EFFECTIVE DATE)**

ENTITLEMENTS¹	TOTAL FEE⁴	PLNG.	ENG.	FIRE	POLICE	PARKS
PERMITS/ENTITLEMENTS						
Annexation	Actual Costs²					
Appeals	\$326	\$326				
Conditional Use Permit	\$5,096	\$3,776	\$996	\$162	\$162	
Modification to an Approved Discretionary Permit, Minor (<i>Planning Staff determination, No Routing, No Noticing, No PC action</i>)	\$892	\$892				
Modification to an Approved Discretionary Permit, Major (<i>Project Routed, Noticing required, and/or PC Review</i>)	\$2,283	\$1,560	\$399	\$162	\$162	
Temporary Use Permit – Minor (<i>e.g. Less than 90 days, no major alterations to a site/building, no potential impacts, no noticing, etc.</i>)	\$628	\$628				
Temporary Use Permit – Major (<i>e.g. Longer than 90 days, site or building alterations, potential impacts, noticing, possible PC review, etc.</i>)	\$1,588	\$1,588				
Condominium Conversion	\$5,015	\$4,815	\$200	\$0	\$0	
General Plan Text and/or Map Amendment	Actual Costs²					
General Plan Petition	\$788	\$788				
Referral by the County Under the Dev. Policy	\$336	\$336				
Master Sign Program – Minor (<i>Planning Staff determination, No Routing, No Noticing, No PC action</i>)	\$1,955	\$1,955				
Master Sign Program – Major (<i>Project Routed, Noticing Required, and/or PC review</i>)	\$2,111	\$2,111				
Variances	\$2,777	\$2,481	\$296			
Zoning Administrator Permit	\$2,777	\$2,481	\$296			
Zoning Text and/or Map Amendments	Actual Costs²					
Planned Development	Actual Costs²					

Zoning Interpretation	\$892	\$892				
ENTITLEMENTS¹	TOTAL FEE⁴	PLNG.	ENG.	FIRE	POLICE	PARKS
Determination of Public Convenience or Necessity (PCN)	\$2,643	\$2,481			\$162	
Development Agreement	Actual Costs ²					
Pre-Application Review (Minor review is free for first 4 hours of staff time)	\$336	\$336				
DEVELOPMENT REVIEW (SITE PLAN AND DESIGN REVIEW)						
Development Review Tier 2/3 – New Building / Major Commercial Expansion <ul style="list-style-type: none"> - <i>New buildings proposed (commercial or multi-family, including small lot subdivisions)</i> - <i>Major commercial expansions (over 50% of existing square footage)</i> 	\$4,650	\$3,176	\$997	\$162	\$162	\$153
Development Review Tier 2/3 – Accessory Structure / Commercial Expansion / Discretionary Planning Entitlement <ul style="list-style-type: none"> - <i>Commercial Accessory Structures over 5,000</i> - <i>Major exterior remodel (50% or greater of exterior) <u>and</u> building expansion</i> - <i>Moderate commercial expansions (30-50% of existing square footage)</i> - <i>Any standalone DR permit that requires Planning Commission review</i> 	\$3,062	\$1,588	\$997	\$162	\$162	\$153
Development Review Tier 2/3 –Minor Plan Review <ul style="list-style-type: none"> - <i>Residential Accessory Structures over 800 sf or over 12 ft in height</i> - <i>Commercial Accessory Structure over 1,200 sf up to 5,000 sf</i> - <i>Standalone new landscapes plan or major revision</i> 	\$1,588	\$1,588				
Architectural Review in National Register Historic District	\$1,588	\$1,588				
Development Review Tier 2/3 – Major Exterior Remodel	\$1,103	\$1,103				

- <i>Major Exterior Remodel (50% or greater of exterior) or minor building expansion (up to 29% of existing square footage)</i>						
ENTITLEMENTS¹	TOTAL FEE⁴	PLNG.	ENG.	FIRE	POLICE	PARKS
Development Review Tier 2 – Minor Exterior Remodel - <i>Minor Exterior Remodel (less than 50% of exterior) visible from the public right of way</i>	\$628	\$628				
Sign Permit – Minor (e.g. Window Decal, one sign)	\$346	\$346				
Sign Permit – Major (e.g. Multiple Signs, Complex logos, etc.)	\$628	\$628				
Development Review Tier 1 – New Single Family Residential/Minor Modification to Approved Plans - <i>New Single Family or Duplex Residential</i> - <i>ADU over 800 sf up to 1,000 sf</i> - <i>Minor modification to landscaping or landscape plans for nonresidential use, including tree removal/replacement</i>	\$486	\$486				
Development Review Tier 1 – Small Structures/Minor Design Review - <i>Accessory Structure over 120 sf up to 800 sf</i> - <i>Minor Planning staff review where separate Planning application is typically not required, fees typically applied through Building Permit process (e.g. verification of fence placement, gates, building setback confirmation, minor exterior modification not visible from public right of way, etc.)</i>	\$346	\$346				
Subdivisions > 10 units (Subdivisions fewer than 10 units subject to Development Review Tier 2/3 as appropriate)	\$3,384	\$2,985	\$399			
Minor Modification – Minor (e.g. Single Family Residence, accessory building, sign, fence, Building Remodel, etc.)	\$486*	\$486				

*Do not duplicate fee if request is part of another application/entitlement						
ENTITLEMENTS¹	TOTAL FEE⁴	PLNG.	ENG.	FIRE	POLICE	PARKS
Minor Modification – Major (e.g. Commercial, Multifamily, multiple modifications requested, etc.) * Do not duplicate fee if request is part of another application/entitlement	\$1,588*	\$1,588				
Minor Modification – Major with Planning Commission Review (e.g. Commercial, Multifamily, multiple modifications requested, etc.)	\$3,062	\$3,062				
ENVIRONMENTAL (in addition to other fees shown)						
Categorical Exemption	\$688	\$489	\$199			
Initial Study	Actual Costs ²					
Negative Declaration	Actual Costs ²					
Mitigated Negative Declaration	Actual Costs ²					
LAND DIVISION						
Amendment to Tentative Map	\$4,529	\$3,932	\$597			
Certificate of Compliance	\$369	\$369				
Lot Line Adjustment	\$870	\$471	\$399			
Lot Merger	\$1,262	\$863	\$399			
Reversion to Acreage	\$1,262	\$863	\$399			
Tentative Parcel Map	\$4,485	\$2,897	\$1,588			
Small Lot Subdivision	\$10,967	\$6,150	\$4,223	\$162	\$162	\$270
Tentative Subdivision Map³ (+\$27/lot)	Actual Costs ²					
Vesting Tentative Map³ (+\$27/lot)	Actual Costs ²					
PUBLICATIONS						
Zoning Ordinance/Small Map (copy)	\$43					
General Plan (copy)	\$57					
Subdivision Ordinance (copy)	\$31					
Copy of EIR	\$31					
Copy of Zoning Maps - Small	\$6					
Copy of City Limits Map - Small	\$6					
Copy of City Limits Map - Medium	\$31					
Copy of City Limits Map - Large	\$31					

Set of Address Maps - 6 total or \$10 per page individually	\$95					
Copies 8 1/2" x 11" (per page)	\$0.37					

ENTITLEMENTS	TOTAL FEE	PLNG.	ENG.	FIRE	POLICE	PARKS
OTHER PLANNING FEES						
In-Lieu Parking	\$7,382					
Tree Planting	\$307					\$307
¹ Major projects: some development projects will be deemed “major projects” and shall pay actual costs incurred by the City in processing the application for the entitlement sought pursuant to an advanced funding agreement. See footnote 2 below. Included are projects needing a CEQA Initial Study and/or a Mitigated Negative Declaration, or Environmental Impact Report.						
² For items that are charged actual costs, Developer shall pay the actual costs incurred by the City in processing the application for the entitlement sought, including Staff costs at the hourly costs set forth in the Staff charge our rates, as well as the cost of retaining professional consultants retained to prepare environmental documentation, provide planning, engineering, building inspection, and legal services, and to perform other functions related to review and processing of the application. The costs will be charged pursuant to an advanced funding agreement entered into between the City and applicant.						
³ See Engineering for fees and final maps, improvement plans, and encroachment permits (Final Parcel Map Processing Fee).						
⁴ 3% Technology Fee applied to total cost of permit						

ENGINEERING FEES

COMMUNITY DEVELOPMENT ENGINEERING FEES

July 1, 2025 Productive Hourly Rates

\$202

Name	Engineering Fees	Notes
Improvement Plan Checking & Inspection	Based on %'s	See Narrative
Record & Fee Checking & Research	\$202 /hr.	See Narrative
Reapportionment of Assessments (Parcel)	\$2,336	
Reapportionment of Assessments (Subdivision)	\$4,014	+ \$49 per lot
Encroachment Permit Process & Inspection Fees	\$202	See Narrative
Encroachment Permit Re-inspection Fee	\$404	per inspection
Speed Zone Map	\$7.00	Per sheet
Speed Zone Map (certified)	\$14.00	Per sheet
Building Moving Permit	\$1,614	See Narrative
Transportation Permit (single trip)	\$16	per Caltrans
Transportation Permit (annual fee)	\$90	per Caltrans
Storm-water Plan Check Fee	\$202	+ \$49/acre
Construction Inspection Storm Drain PPP	\$808	\$198/acre
Final Parcel Map	\$3,993	
Final Subdivision Map	\$8,974	+ \$49 per lot
Reversion to Acreage	\$8,974	+ \$49 per lot
Right of Way Vacation	\$1,533	
Grading Permit	\$202	
Storm Water Quality In-Lien	Formula Based	See Narrative

COMMUNITY DEVELOPMENT ENGINEERING FEES

Improvement Plan Checking and Inspection

Projects requiring plan check and/or inspection services under an improvement agreement shall be subject to the following fees based on the construction cost of the public improvements: 12% of the cost of the first \$50,000, 10% of the second \$50,000, 9% of the next \$100,000, 8% of the third \$100,000, and 7% of the construction cost in excess of \$307,000. For projects with a construction value in excess of \$25,000, the applicant may defer part of the payment and make a non-refundable deposit of 3% of the value of improvements at the time of plan submittal, which will be credited against the balance of the fee to be paid prior to approval of construction plans. Inspections performed on weekends, holidays, and outside of the hours 8:00 am to 5:00 pm on weekdays, will be billed at the productive hourly fee, with a two hour minimum charge.

The 3% deposit of the plan check fee is charged assuming the plans will be complete after three submittals. If after the third plan check, the plans are not substantially complete, the project shall pay an additional plan check fee equal to 1% of the estimated cost of improvements.

Record Checking, Fee Checking and Research

A person requesting CDD Engineering to search records, to check fees, or to research a project, shall pay a fee per hour based upon the indicated Productive Hourly Rates for such service.

Reapportionment of Assessments

Whenever a parcel split occurs within the boundaries of an established assessment district, the assessments levied against the original parcel shall also be split. The fee for reapportionment (the act of splitting the assessment) of a parcel map shall be as indicated.

The fee for reapportionment of a subdivision map shall be as indicated plus a fee for each newly established lot.

Encroachment Permit Processing Fee

Prior to processing an encroachment permit, an applicant shall pay the indicated fee.

Encroachment Permit Plan Check & Inspection Fees

Projects requiring inspection services shall be subject to the following fees based on the construction cost of the public improvements: 12% of the cost of the first \$50,000, 10% of the second \$50,000, 9% of the next \$100,000, 8% of the third \$100,000, 7% of the construction cost in excess of \$307,000. For projects with a construction value in excess of \$25,000, the applicant may defer part of the payment and make a non-refundable deposit of 3% of the value of improvements at the time of plan submittal, which will be credited against the balance of the fee to be paid prior to approval of construction plans. (These fees do not include the encroachment permit processing fee.)

Where several items of work are constructed under one permit as part of a single development or maintenance project, only a single processing fee will be charged, plus inspection fees specified herein above. Processing and inspection fees shall be doubled for any work begun without first obtaining an encroachment permit. The payment of such doubled fee shall not relieve the permittee from responsibility to fully comply with the rules and regulations contained in the encroaching permit or any other rule, regulations, or law. Any re-inspection required due to failure to meet standards shall require an additional fee per inspection.

The 3% deposit of the plan check fee is charged assuming the plans will be complete after three submittals. If, after the third plan check, the plans are not substantially complete, the project shall pay an additional plan recheck fee equal to 1% of the estimated cost of improvements.

Encroachment Permit or Subdivision Re-inspection Fee - When an inspection is scheduled and the inspector arrives at the scheduled time and the contractor is not prepared and the inspection has to be cancelled or the same phase of the construction has been failed twice; the subsequent inspection cannot be scheduled until the contractor has paid a re-inspection fee of \$404.00.

After issuance of an encroachment permit, an applicant requesting a cancellation of the permit and refund of the fee may receive the full cost of the permit fee and inspection (not plan check).

Speed Zone Map

A person requesting a copy of a speed zone map shall pay a fee of \$7.00 per sheet. A person requesting a certified copy of a speed zone map shall pay a fee of \$14.00 per sheet. Fee is waived for the Police Department, Sheriff's Office, the District Attorney's office and the Courts.

Building Moving Permit

No person shall move or transport any building, or the frame of any building, into or upon any of the public streets, alleys, lots or squares of this City, or cause the same to be upon or otherwise to obstruct the free passage and use of the same without first obtaining a written permit from the Community Development Department and pay the indicated fee for issuance thereof. If for any reason, the building move is canceled, \$270.00 of the Building Moving Permit fee is refundable. All costs incurred for the trimming of trees, moving of wires, or employee overtime will be charged to the permit holder on a Time and Materials basis.

In addition, such person or persons shall provide public liability insurance in an amount not less than \$500,000.00 for injuries, including wrongful death to any one person, and property damage insurance in an amount not less than \$300,000.00.

Both the public liability and property damage insurance policies shall include the City as an "additional insured". Duplicate copies of these insurance policies shall be filed with the City Clerk before the permit shall be issued and shall be maintained in full force and effect at all times during which a building or buildings are moved or will be moved. Each insurance policy also shall provide at least ten (10) calendar days' notice prior to cancellation thereof.

Each person seeking a building moving permit shall provide a bond in the amount of \$5,000.00 with good and sufficient sureties approved by the City Engineer which provided that the Permittee shall comply with all requirements of Section 12.12.030 of Title 12 of the Woodland City Code.

Prior to occupation or use of any structure moved or transported, there shall be plumbing and electrical inspections performed. Fees for such inspections shall be actual charges, based on an hourly rate established by the Uniform Plumbing Code and National Electrical Code as adopted and amended in Title 15 of the Woodland City Code.

Transportation Permit

A person requesting a single trip transportation permit shall pay the indicated fee. A person requesting an annual transportation permit shall pay the indicated annual fee, or the current fees set by the State of California for Transportation Permits

Storm-water Plan Check Fee

A person proposing a site improvement one (1) acre or greater in size is required to pay the indicated fee to cover plan check fees for post construction Best Management Practices (BMP) in accordance with the City's Technical Guidance Manual for Storm Water Quality Control and for review of the Storm Water Pollution Prevention Plan SWPPP. The City may require scope specific costs to obtain a storm-water plan check as required by the City's Storm Water Ordinance for complex site plans greater than twelve (12) acres or under one (1) acre. The cost for BMP Plan Check and SWPPP shall be \$202.00 for the first acre plus \$49.00 for each additional acre or part thereof.

Construction Inspection for Storm Drain PPP

All construction projects must include BMP's to ensure the storm water system is protected during construction. For site improvements one (1) acre or greater in size (subdivision plan check and inspection fees include inspection for Storm Water pollution prevention). Contractors must pay the indicated fee to the Community Development Department to inspect the project for erosion control and the installation of BMP's. The City may require inspection fees for sites less than one (1) acre should the use require post-construction BMP's under City ordinance. The fee shall be \$808.00 for the first acre plus \$198.00 for each additional acre or part thereof.

Final Parcel Map

Prior to processing a final parcel map, the applicant shall pay to the Community Development Department the indicated fee to cover map check and map processing. The Map check fee is charged assuming the map will be approved after three (3) checks. If after the third map check, the map check is not substantially complete or there is a change requested to the map after the plan check is complete, the project shall pay an additional map check fee of \$1,196.00.

Final Subdivision Map

Prior to processing a final subdivision map, the applicant shall pay to the Community Development Department the indicated fee plus \$49.00 per lot to cover map check and map processing. The Map check fee is charged assuming the map will be approved after three (3) checks. If after the third map check, the map check is not substantially complete or there is a change requested to the map after the plan check is complete, the project shall pay an additional plan recheck fee of \$2,694.00.

Prior to processing an application to revert subdivided land to acreage, the applicant shall pay the indicated fee.

Right of Way Vacation

After staff has proceeded with a request that a portion of the City can be vacated based on that determination, there will be an actual fee of \$1,533.00 to vacate the Right of Way.

Grading Permit

Grading Permit issuance shall be the indicated fee. Plan Check and inspection shall be the same as for a "Improvement Plan Checking & Inspection" fee.

Storm Water Quality In-Lieu Fee

In cases of in-fill, in accordance with the Technical Guidance Manual for Storm Water Quality Control Measures, a project may pay a Storm Water Quality Fee in accordance with the equality fee formula below:

$$\text{Total Fee in dollars} = ((\$31.83 \times \% \text{Impervious Surface} \times 200) + \$1,699) \times (\text{Area in Acres})$$

An estimate of the amount of impervious surface shall be calculated by the applicant’s Architect or Civil Engineer and submitted for review and approval by the City Engineers.

PUBLICATIONS/DUPLICATION

Standard Specifications and Details

A copy of standard specifications and details shall be \$85 per copy.

Master Plans

A person requesting a copy of any one of the City of Woodland Master Plans (Water, Wastewater, Storm Drainage, Street) shall pay a fee of \$85 per volume.

BUDGET DOCUMENT, CAFR, MPFP, AND CAPITAL BUDGET

The fee for a copy of the comprehensive Budget document, the Comprehensive Annual Financial Report, the Capital Budget or the major Project Financing Plan prepared for the City each year shall be based on the current market quote for duplication.

COPY CHARGES

The fee for obtaining regular copies or blueprint copies shall be no more than:

Regular copy per page	\$ 0.09
Blueprint copy per page (18 inches by 24 inches)	\$ 6.52
Blueprint copy per page (24 inches by 36 inches)	\$25.00
Blueprint copy per page (40 inches by 42 inches)	\$25.00
Blueprint copy per page (42 inches by 60 inches)	\$25.00
Aerial Photos – 8x11 copy	\$ 3.96
Aerial Photos – 11x17 copy	\$ 6.52
Aerial Photos – 24x36 copy	\$10.09
Aerial Photos – 36x48	\$12.92
Aerial Photos – Environmental Assessment Research	\$81.48

City Base Map

A person requesting a copy of the City’s base map on computer disk shall pay a fee of \$19.00 per copy.

Video/Audio Tapes

A person requesting a copy of a video tape shall pay \$19.00. A person requesting a copy of an audio tape shall pay \$6.00.

Plans and Specifications

The fee for obtaining plans and specifications for any City of Woodland Engineering Project shall be as follows:

Plans (per sheet):

1 - 8.....	\$8.51 minimum (minimum order \$60.00)
9 - 14.....	\$0.94/sheet
15 - 34.....	\$0.84/sheet
35 - 54.....	\$0.72/sheet
55 - up.....	\$0.54/sheet

Specifications (per page):

Less than - 100.....	\$17.08 minimum
100 - up.....	\$17.08 + \$0.10/sheet

There will be a \$11.44 additional charge for mailing plans and specifications. No refund will be given for returned plans and specifications.

Construction & Demolition (C&D) Project Review & Inspection

Administrative fee for project review and inspection for compliance with C & D recycling requirements, \$355 for each C&D project. (Municipal code sec. 13.40.040)



PUBLIC WORKS FEES

Public Works Department Fees

<u>Productive Hourly Rate</u>			
	Public Works	\$201.59/hr.	
	Sewer	\$171.20/hr.	
	Water	\$109.40/hr.	
Name	Coding	PW Fees	Notes
Improvement Plan Checking & Inspection	PW-01	Based on %'s	See Narrative
Record & Fee Checking & Research	PW-02	\$201.59/hr.	See Narrative
Site Plan Review	PW-03	\$1008.95	See Narrative
Storm-water Plan Check Fee	PW-35	\$201.59	
Construction Inspection Storm Drain PPP	PW-36	\$808.37	
Storm water Quality In-Lieu Fee	PW-41	Formula based	See Narrative

Improvement Plan Checking and Inspection: PW-01

Projects requiring plan check and/or inspection services under an improvement agreement shall be subject to the following fees based on the construction cost of the public improvements: 12% of the cost of the first \$50,000, 10% of the second \$50,000, 9% of the next \$100,000, 8% of the third \$100,000, and 7% of the construction cost in excess of \$300,000. For projects with a construction value in excess of \$25,000, the applicant may defer part of the payment and make a non-refundable deposit of 3% of the value of improvements at the time of plan submittal, which will be credited against the balance of the fee to be paid prior to approval of construction plans. Inspections performed on week-ends, holidays, and outside of the hours 8:00 am to 5:00 pm on weekdays, will be billed at the productive hourly fee, with a two hour minimum charge.

The 3% deposit of the plan check fee is charged assuming the plans will be complete after three submittals. If after the third plan check, the plans are not substantially complete, the project shall pay an additional plan check fee equal to 1% of the estimated cost of improvements.

Record Checking, Fee Checking and Research: PW-02

A person requesting the Public Works Department to search records, to check fees, or to research a project, shall pay to the Public Works Department a fee per hour based upon the indicated Productive Hourly Rates for such service.

Site Plan Review: PW-03

A person requesting site plan review of a proposed commercial/multi-family project shall pay the indicated fee for performance of such a review with a portion of this fee designated for Engineering.

Storm-water Plan Check Fee: PW-35

A person proposing a site improvement one (1) acre or greater in size is required to pay the indicated fee to cover plan check fees for post construction Best Management Practices (BMP) in accordance with the City's Technical Guidance Manual for Storm Water Quality Control and for review of the Storm Water Pollution Prevention Plan SWPPP. The City may require scope

specific costs to obtain a storm-water plan check as required by the City’s Storm Water Ordinance for complex site plans greater than twelve (12) acres or under one (1) acre. The cost for BMP Plan Check and SWPPP shall be \$201.59 for the first acre plus \$48.62 for each additional acre or part thereof.

Construction Inspection for Storm Drain PPP: PW-36

All construction projects must include BMP’s to ensure the storm water system is protected during construction. For site improvements one (1) acre or greater in size subdivision plan check and inspection fees include inspection for Storm Water pollution prevention. Contractors must pay the indicated fee to the Public Works Department to inspect the project for erosion control and the installation of BMP’s. The City may require inspection fees for sites less than one (1) acre should the use require post-construction BMP’s under City ordinance. The fee shall be \$808.37 for the first acre plus \$197.54 for each additional acre or part thereof.

Storm Water Quality In-Lieu Fee: PW-41

In cases of in-fill, in accordance with the Technical Guidance Manual for Storm Water Quality Control Measures, a project may pay a Storm Water Quality Fee in accordance with the equality fee formula below:

$$\text{Total Fee in dollars} = (33.03 \times \% \text{ Impervious Surface} \times 200) + \$1,763.63 \times (\text{Area in Acres})$$

An estimate of the amount of impervious surface shall be calculated by the applicant’s Architect or Civil Engineer and submitted for review and approval by the City Engineer.

UTILITY FEES

Garbage

(Garbage service provided by Waste Management; for current rates, call 530-662-8748)

Water

A. WATER SERVICE RATES:

Each consumer, per City Ordinance, shall pay the following:

1. Monthly Commercial, Industrial and Residential Rates
 - a. For metered accounts the monthly rate includes two parts as follows:
 - (i) Monthly meter service charge based on meter size and type as follows:

Size	Type	Monthly Rate 01/01/2025	Monthly Rate 01/01/2026
2" or smaller	Meter	\$ 59.65	\$ 60.43
3"	Meter	\$ 112.10	\$ 113.56
4"	Meter	\$ 186.80	\$ 189.23
6"	Meter	\$ 372.80	\$ 377.65

(ii) Volume charge based on cubic feet as follows:

Class		Charge 01/01/2025	Charge 01/01/2026
Residential	0 - 1,200 CF	\$ 0.0441	\$ 0.0447
	1,201 - 3,600 CF	\$ 0.0515	\$ 0.0522
	>3,601 CF	\$ 0.0666	\$ 0.0675
Commercial, Multi-family, Institutional, Industrial	Per CF	\$ 0.0561	\$ 0.0568
Landscape	Per CF	\$ 0.0578	\$ 0.0593

B. WATER SERVICE INSTALLATION CHARGES:

All taps on existing mains (“hot taps”) shall be performed by the City. All water service installation charges shall be paid at the time of request. Normal service installation requests require a 10-day advance notice for preliminary scheduling and ordering of parts and three (3) working days advance notice to schedule actual installation. Some installations may be delayed due to weather conditions and/or availability of materials.

The City may install services 2” or smaller in diameter depending on the availability of resources. The City will charge on an actual cost basis with a deposit required based on the City Engineer’s estimate of the cost, or require the owner or developer to use a licensed contractor to perform the work at the expense of the developer or owners. A preliminary site inspection may be required by the City to determine actual installation conditions and costs prior to issuing the service request card.

1. Small Service Installation Charges (two inches diameter and under): The City will normally provide all material and labor to install water services 2” and under to City Standard Specifications (excepting services required to be provided by a developer as a part of other infrastructure work). The charges include all excavation, shoring, traffic control, backfill and trench resurfacing as well as all materials necessary for tapping the water main and installing the service lateral including valves, meter box, spacer and stub at back of walk or back of curb. Meter charges are extra. Upon receipt of a request to install a service, the City will review the location and determine the amount of deposit required to perform the work. The work shall be charged on a time and material basis with remaining funds from the deposit to be refunded after the work is complete.

When unusual conditions or special circumstances exist, the City may elect to perform only the tapping operation. The City will provide all material and labor necessary to tap the main only. Charges are listed below. All other materials and labor are to be furnished by the owner’s licensed contractor to complete the installation to City Standard Specifications including, but not limited to, all excavation, shoring, traffic control, lateral installation up to and including the angle valve, meter box, spacer and customer valve at back of walk or back of curb, backfilling and resurfacing the trench. All shoring shall meet accepted safety standards.

An encroachment permit for the Public Works Department is necessary for any work in the public right-of-way. Meter charges are extra.

Service Size	Tap Only
1"	\$ 970.45 (SW-07)
1 ½"	\$ 1,049.47 (SW-08)
2"	\$ 1,127.47 (SW-09)

2. Small Meter Installation Charges (2" and under): The City may, depending upon resources, provide all material and labor to install a meter or meter box and valves to City Standard Specifications. The price will vary according to whether a meter box and spacer with valves has already been installed per City Specifications.

Meter Size	Meter, Box, and Valves*
1"	\$ 1,316.90 (SW-11)
1 ½"	\$ 1,626.88 (SW-13)
2"	\$ 1,822.39 (SW-15)

*If any modifications are required to bring an existing box and/or valves up to City Standards to allow meter installation, charges will be set at the higher rate.

3. Large Service Installation Charges (over 2" in diameter): The City will provide all material and labor necessary to tap the main only. This will include supplying and installing the tapping tee and valve as well as making the actual tap. Charges are listed below. All other materials and labor to complete the installation to City Standard Specifications are to be furnished by the owner's licensed contractor including, but not limited to, all excavation, shoring, traffic control, pouring a restraining block and installing a riser and valve box at the tapping valve, lateral installation up to and including the angle valve, meter box, spacer and customer valve at the back of walk or back of the curb, backfilling and resurfacing the trench. All shoring shall meet accepted safety standards. An encroachment permit from the Public Works Department is necessary for any work in the public right-of-way. Meter charges are extra.

NOTE: No "size on size" taps. City crews will shut off water main and contractor will cut in a tee for same size water services as size of water main.

Service Size	Main Size	Tap Charge
4"	6"	\$ 2,192.13 (SW-16)
	8"	\$ 2,192.13 (SW-17)
	10 & 12"	\$ 2,192.13 (SW-18)
6"	8"	\$ 2,192.13 (SW-20)
	10 & 12"	\$ 2,311.67 (SW-21)
8"	10 & 12"	\$ 2,779.67 (SW-23)
10"	12"	\$ 3,448.25 (SW-25)
12"	12"	\$ 3,448.25 (SW-26)

4. Large Meter Installation Charges (over 2”): The City may, depending upon resources, provide all material and labor to install a meter or meter box and valves to City Standard Specifications. The price will vary according to whether a meter box and spacer have already been installed to City Specifications.

Meter Size	Meter Only	Meter, Box, and Valves*
3”	\$ 3,657.94 (SW-27)	\$ 4,026.68 (SW-28)
4”	\$ 5,290.90 (SW-29)	\$ 5,688.00 (SW-30)
6”	\$ 8,864.66 (SW-31)	\$ 9,162.59 (SW-32)
>6”	N/A	N/A

*If any modifications are required to bring an existing box and/or valve(s) up to City Standards to allow meter installation, charges will be set at the higher rate.

5. AMR (Automatic Meter Reading) Installation charges. The City will provide all material and labor to install an AMR unit for \$271.50/meter. Only the City of Woodland can purchase and install AMR units.

C. WATER BILLING MISCELLANEOUS FEES:

1. **Returned Check Fees**
There will be a charge of \$25 in the event that checks for utility payments are returned by the bank.
2. **Shut-Off Fees**
If it becomes necessary to shut off water for non-payment of bills, a fee of \$75 will be added to the outstanding balance.

(a) For a residential customer who demonstrates to an urban and community water system household income below 200 percent of the federal poverty line, the urban and community water system shall do both of the following:

(1) Set a reconnection of service fee for reconnection during normal operating hours at fifty dollars (\$50), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021. For the reconnection of residential service during nonoperational hours, an urban and community water system shall set a reconnection of service fee at one hundred fifty dollars (\$150), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

Please see Senate Bill No. 998 for more information.

3. **Delinquent Notice Fees**
An Account which is sent a third notice of charges due by means of a delinquent notice will be subject to a \$17 processing fee.

D. FIRE HYDRANT PERMITS

1. Consumers Using Limited Water for Less Than One Month:
When construction water drawn from public or private fire hydrants is less than 1 acre-foot of water (326,000 gallons/43,560 cubic feet) and for a duration of less than one month, applicant will pay based on estimated water use in accordance with the below fees:
 - \$70.91 permit processing fee
 - \$0.0561/ cubic foot (7.48 gallons) effective 01/01/2025
 - \$0.0568/ cubic foot (7.48 gallons) effective 01/01/2026

2. Consumers Using Water for Longer than a Month or Using More than 1 acre ft.
Water use in excess of 1 acre-foot (326,000 gallons/43,560 cubic feet) or for a duration of longer than one month will require water usage to be metered. Applicant shall be responsible for the following fees and deposits:
 - \$70.91 permit processing fee
 - \$2,000 Hydrant Meter Deposit
 - \$2,445 water use deposit effective 01/01/2025
 - \$2,476.79 water use deposit effective 01/01/2026

The customer will be billed on a monthly basis for water use in accordance with current water service rates for the duration of the permit as follows:

- \$112.10 meter usage fee (3" meter)
- \$0.0561/cubic foot (7.48 gallon) effective 01/01/2025
- \$0.0568/cubic foot (7.48 gallon) effective 01/01/2026

The hydrant meter deposit will be refunded to customer, minus any cost associated with repairing damage to the meter, once the meter is removed by City staff. The City shall deduct the final water usage charge from the water use deposit, and the remaining balance will be refunded to the customer. If the final water usage charge is greater than the water use deposit, customer will be billed for the difference.

If the fire hydrant meter is lost or stolen, the hydrant meter deposit will be forfeited. Failure to pay the monthly water bill in excess of the water use deposit will result in loss of water use deposit and void fire hydrant permit. A new permit and water use deposit will be required for any additional water use.

NOTE: All meter/water fees/rates used are based on the adopted water rates in effect at the time of permit issuance.

Sewer

Each consumer shall pay the following charges for sewer service:

A. SEWER SERVICE RATES:

NOTE: ALL SEWER RATES ARE SUBJECT TO CHANGE PENDING COUNCIL ACTION

MONTHLY SEWER SERVICE RATES

<u>Customer Class</u>	<u>01/01/2025</u>	<u>01/01/2026</u>
Residential:		
Single Family	\$67.27	\$68.14
Multi-Family-Triplex/Mobile Home/Apt-per unit...	\$48.50	\$49.13
Residential Attached-Duplex	\$53.51	\$54.21
Institutional:		
Schools ADA.....	\$1.90	\$1.92
Yolo Detention Facility	\$8,847.40	\$8,962.42

As of January 1, 2014 all non-residential (Commercial, Institutional (not schools) & Industrial accounts will be charged using a fixed monthly and strength-based volume rate based on average winter water use. The winter average is calculated from consumption used during November thru February from the prior year.

	<u>01/01/2025</u>	<u>01/01/2026</u>
Commercial/Schools Fixed	\$10.77	\$10.91
Volume Charges:		
Low Volume	\$7.79 CCF	\$7.89 CCF
Medium Volume	\$8.80 CCF	\$8.91 CCF
High Volume	\$10.30 CCF	\$10.43 CCF

In addition to the above charges, an additional amount of \$2.27 will be charged for the wastewater pretreatment program to residential and non-PPP commercial customers classes. PPP commercial customer class will be charged \$12.30, and significant Industrial users (SIU's) will be charged \$265.76.

Special Strength will be reviewed on a case by case by the Finance department.

- * Consumption is based on water use, CCF = 100 cubic feet or CF = Single
- ** Schools are based on enrollment during September for the full twelve months.

Adjustments to Rate Schedule:

1. Schools include: elementary, junior high, high school, nursery schools, licensed day care centers, private and church schools, colleges, and universities. The monthly rate is based on the final pupil enrollment for the first month of the school year and is used for the entire twelve (12) months.
2. Hospitals and convalescent homes monthly rates include a base charge per month plus a use rate times each 100 CF of water or portion thereof consumed per month.
3. Commercial and industrial monthly rates include a base charge per month plus a class use rate times each 100 CF of water or portion thereof consumed per month. Businesses without a water meter shall pay the base charge rate.
4. When sewage discharge is of a high flow, high strength, or when special circumstances exist, the monthly rate will be based on flow, biological oxygen demand (BOD), and suspended solids (SS) using the following formula:

a. Service Unit Assignment

Parameter Loadings	Allocation	Assumed for a Service Unit
Flow	68%	225 gal/day
BOD	24%	175 mg/l
SS	8%	175 mg/l

A Single-Family Unit or Equivalence.

b. Service Unit Assignment Formula

$$A = \left[\frac{\text{Average (gpd) Daily Flow} \times 0.68}{225 \text{ gpd}} \right] + \left[\frac{\text{BOD (Mglf)} \times 0.24}{225 \text{ Mglf}} \right] + \left[\frac{\text{SS (Mglf)} \times 0.08}{175 \text{ Mglf}} \right]$$

Formula is designed to develop Single-Family Dwelling Unit Equivalencies.

c. Monthly Rate = (A) (Single-Family DU Rate)

5. Consumers requiring significant water use for landscaping or other use that does not impact the sewer system may request the Finance Officer to establish a flat sewer user rate based on water usage during an eight-month period starting October 1 through May 31. Calculation from the prior year will set the rate for the current year.
6. Industrial consumers using a high volume of water, but discharging a significantly different amount into the sewer system may install a sewer flow meter at their expense to determine the volume of sewage discharged for billing purposes.

B. SEWER SERVICE & TAP INSTALLATION CHARGES:

All taps on existing mains (“hot taps”) shall be performed by the City. All sewer service installation charges shall be paid at the time of request. Normal service installation

requests require a 10-day advance notice for preliminary scheduling and ordering of parts. Three (3) working days advance notice is required for actual installation. Some installations may be delayed due to weather conditions and/or availability of materials.

When unusual conditions or special circumstances prevail, including, but not limited to, sewer main depths of 6 feet or more of mains located on collector or arterial streets, the City reserves the right to charge on an actual cost basis with a deposit required based on the City Engineer’s estimate of the cost, or require the owner or developer to use a licensed contractor to perform the work at the expense of the developer or owner. A preliminary inspection to determine actual installation conditions and costs may be required by City prior to issuing a service request card.

1. Service Installation Charges: The City may install services 6” or smaller in diameter depending upon the availability of resources. For City installed services, the City will provide all material and labor to install sewer services to City Standard Specifications (excepting services required to be provided by a developer as a part of other infrastructure work). The charges include all excavation, shoring, traffic control, backfill and trench resurfacing as well as all materials necessary for tapping the sewer main and installing the service lateral including a City standard cleanout box and a stub with riser at back of walk or back of curb. Upon receipt of a request to install a service, the City will review the location and determine the amount of deposit necessary to perform the work. The work shall be charged on a time and material basis, with the remaining funds from the deposit to be refunded upon completion of the work.

2. Tap Only Installation Charges: When unusual conditions or special circumstances exist, the City may elect to perform only the tapping operation. In this case, the City will provide all material and labor to tap the main only. This will include supplying and installing the tapping saddle. Charges are listed below. All other materials and labor are to be furnished by the owner’s or developer’s licensed contractor to complete the installation to City Standard Specifications including, but not limited to, all excavation, shoring, traffic control, lateral installation up to and including the City cleanout, a riser and box and a stub with riser at the back of the walk or the back of curb, backfilling and resurfacing trench. All shoring shall meet accepted safety standards. An encroachment permit from the Public Works Department is necessary for any work in the public right-of-way.

<u>Service Size</u>	<u>Service Installation Cost</u>
4”	\$ 1,031.23 (SW-35)
6”	\$ 1,031.23 (SW-36)

All sewer service connections (tie-ins) to manholes, as well as construction of manholes, will be performed by the owner’s or developer’s licensed contractor at the expense of the owner or developer.

Stormwater

- A. Each consumer, per City Ordinance, shall pay the following:
 - 1. Monthly Residential Flat Rate:
 - a. Single family residence \$.49/month
 - b. Multi-Family (up to 4 units) \$.49/month
 - each additional unit over 4 units \$.26/month
 - c. Schools \$2.99/acre
 - d. Commercial/Industrial \$3.82/acre

- B. Inspection of suspected Illegal Discharges/Illicit Connections to the City's Stormwater Collection System shall be charged \$25.



FIRE FEES

WOODLAND FIRE DEPARTMENT

PLAN CHECK AND INSPECTION FEES

Effective 7/1/2025

The Community Risk Reduction Division is charged with protecting Woodland’s citizens and environment from preventable fires. This division is responsible for the inspection of sites for fire hazards and issuing fire permits.

PLAN CHECK / REVIEW FEES

CIVIL ENGINEERING	FEE
Engineering Site Plan with 3 or Less Hydrants (Commercial)	\$1,581
Engineering Site Plan with 4 or More Hydrants (Commercial)	\$1,736
Engineering Site Plan Perimeter – Onsite or Offsite Improvements/Fencing/Gates/Architectural Site Plan	\$816
Residential Single Family Dwelling Gate Plan and Inspection (Private Dwelling)	\$627
Design Review / Consultation <i>Per Hour</i>	\$236
Alternate Method Request (AMMR)	\$855
NEW BUILDING	
New Construction – Commercial – 1 - 10,000 sq. ft.	\$1,765
New Construction – Commercial – 10,001 - 20,000 sq. ft.	\$2,730
New Construction – Commercial – 20,001 – 50,000 sq. ft.	\$3,848
New Construction – Commercial – 50,001+ sq. ft. - \$3,847 + \$0.10 Per Square Foot	\$0.10
TENANT IMPROVEMENT	
Demolition Permit - No TI	\$573
Tenant Improvement - 1-10,000 sq. ft.	\$1,040
Tenant Improvement - 10,001 - 20,000 sq. ft.	\$1,447
Tenant Improvement - 20,001 - 50,000 sq. ft.	\$2,513
Tenant Improvement - 50,001+ sq. ft. - \$2,512 + \$0.07 Per Square Foot	\$0.07
FIRE SUPPRESSION SYSTEMS	
Stationary Fire Pump - Add-on or Stand-Alone Review with Inspection	\$1,933
Clean Agent Extinguishing System or Equal	\$1,610
Commercial Kitchen Hood System – <i>Per system</i>	\$924
Residential Sprinkler System (Custom)	\$1,015
Residential Sprinkler System (Production / Subdivision) <i>Per plan</i>	\$714
Residential Sprinkler System Remodel	\$805
Water Supply Tank - Commercial	\$968
Existing Fire Sprinkler System Minor Modifications (Add/Modify) - 10 or Less Fire Sprinklers	\$301
Fire Sprinklers - Commercial - 1-99 heads	\$1,439
Fire Sprinklers - Commercial - 100-199 heads	\$1,813
Fire Sprinklers - Commercial - 200+ heads	\$2,778
Fire Sprinklers - Commercial - TI - 1-99 heads	\$1,400
Fire Sprinklers - Commercial - TI - 100-199 heads	\$1,586
Fire Sprinklers - Commercial - TI - 200+ heads	\$1,772
Fire Standpipe System	\$1,727
Riser Connection Stub-In	\$496
FIRE ALARM SYSTEMS	

Fire Alarm - 1-25 devices	\$1,224
Fire Alarm - 26-50 devices	\$1,398
Fire Alarm - 51-100 devices	\$2,539
Fire Alarm - 100+ devices	\$3,207
Fire Alarm System Panel Swap Out	\$567
Fire Alarm Control Panel Communication Conversion	\$839
Fire Alarm System (Existing) Minor Modifications (Add/Modify 10 or Less Devices)	\$597
Gas Detection System – Stand Alone (CO2 Monitoring)	\$1,208
Smoke Control or Smoke Exhaust System	\$3,227
TANKS AND HAZMAT	
Aboveground Tank Install - Commercial (Flammable & Combustible Liquids)	\$992
Medical Gas Systems	\$1,020
Enhanced Vapor Recovery Systems	\$563
Hazardous Materials Review - Per Hour	\$319
Hazardous Materials Inspection - Per Hour	\$187
LPG Propane Tank Install Over 1,000 Gallons (with/without generator)	\$1,004
LPG Propane Tank Install Under 1,000 Gallons (with/without generator)	\$691
Commercial Tank Removal Permit	\$534
Underground Combustible Tank	\$1,189
RACK/SHELVING/HIGH PILED STORAGE	
Rack/Shelving/High Piled Storage: 1 - 10,000 Square Feet	\$1,296
Rack/Shelving/High Piled Storage: 10,001 - 20,000 Square Feet	\$1,552
Rack/Shelving/High Piled Storage: 20,001 - 50,000 Square Feet	\$1,961
Rack/Shelving/High Piled Storage: 50,000 Square Feet - \$1,967 + \$0.03 per sq. ft. over 50,000	\$0.03
SPRAY BOOTH	
Spray Booth with Extinguishing System	\$1,275
SOLAR & ESS	
Commercial Solar (Rooftop)	\$771
Commercial Solar (Ground)	\$771
Residential Solar (Ground)	\$380
Commercial ESS	\$2,304
ESS Masterplan Subdivision Homes – Per Home	\$461
ESS Production Homes – Per Home	\$307
ESS Residential	\$640
OTHER	
Combustible Dust Collection System	\$408
Temporary Certificate of Occupancy (up to 90 Days) - New Building	\$914
Temporary Certificate of Occupancy (Model Homes with Sales Offices, Design Studios, or the like)	\$922
Emergency Responder Radio Coverage (ERRC)	\$1,717
Plant Extraction Systems	\$1,147
Cell Tower (Outside Roof, Pole, Etc.) (Site Equipment Only - No Hazmat or Generator)	\$690
Temporary Sales Trailer - Per Trailer	\$760
Temporary Building Use - Existing Building Seasonal Use/Special Circumstance	\$760
CO2 Beverage System	\$684

Inspection, testing and maintenance report fee	\$31
--	-------------

***The purpose of this fee is to cover all costs incurred by the City for processing, reviewing, and drafting all kinds of major development-related documents. These costs include, but are not limited to, attorney, engineering, environmental, planning, and financial costs. Moreover, these costs may result from the work of employees or independent contractors and consultants to the city. City staff hourly fees cover costs for direct labor, maintenance, operation, and overhead.*

GENERAL/MISCELLANEOUS

Failure to Prepare/Cancel/Reinspection	\$212
Administrative Citation Ordinance Fee – Citation #1	\$101
Administrative Citation Ordinance Fee – Citation #2	\$202
Administrative Citation Ordinance Fee – Citation #3 (per additional citation)	\$505
Weed Abatement Non-Compliance Administrative Fee (1hr. Minimum in Addition to Cost of Abatement)	\$359

GENERAL INSPECTION SERVICES

Note: All re-inspections will be charged at a minimum of one hour; and in quarter-hour increments thereafter

INSPECTION TYPE

State Licensed Care Facility (7 to 100 Units/Beds)	\$423
State Licensed Care Facility (100+ Units/Beds)	\$618
Hospital (1 to 100 Units/Beds)	\$423
Hospital (100+ Units/Beds)	\$618
Residential Based State Licensed Care Facility	\$211
Engine Company Safety Inspections (up to 1,000 sq. ft.)	\$36
Engine Company Safety Inspections (1,001 to 5,000 sq. ft.)	\$74
Engine Company Safety Inspections (5,001 to 10,000 sq. ft.)	\$110
Engine Company Safety Inspections (10,001 to 20,000 sq. ft.)	\$220
Engine Company Safety Inspections (20,001 to 50,000 sq. ft.)	\$274
Engine Company Safety Inspections (50,001+ sq. ft.)	\$439
Apartment Buildings, Hotels, Motels & Boarding Homes (3 to 9 units)	\$220
Apartment Buildings, Hotels, Motels & Boarding Homes (10 to 49 units)	\$269
Apartment Buildings, Hotels, Motels & Boarding Homes (50 to 100 units)	\$318
Apartment Buildings, Hotels, Motels & Boarding Homes (101 to 200 units)	\$416
Apartment Buildings, Hotels, Motels & Boarding Homes (201 to 300 units)	\$513
Apartment Buildings, Hotels, Motels & Boarding Homes (301 to 400 units)	\$561
Apartment Buildings, Hotels, Motels & Boarding Homes (401 to 500 units)	\$660
Apartment Buildings, Hotels, Motels & Boarding Homes (501+ units)	\$758
School Inspections (Nurseries and Commercial Daycare 6+ children)	\$211
Public and Private School Inspection	\$211
Unclassified Inspection (per hour)	\$211
Business License Inspection	\$146

FIRE OPERATIONAL PERMIT FEES

(These fees are for the fire operational permit only. Inspection is not required, but may occur on an annual, bi-annual or tri-annual basis. If an inspection occurs, there is no additional fee in addition to the fire operational permit).

PERMIT TYPE	PRIMARY PERMIT	ADDITIONAL PERMIT
Aerosol Products	\$261	\$136
Amusement Buildings	\$261	\$136
Aviation Facilities	\$261	\$136
Cannabis Grow Facility or Dispensary	\$359	\$235
Carbon Dioxide Systems Used in Beverage Dispensing (100 Lbs.+)	\$261	\$136
Carnivals and Fairs	\$261	\$136
Cellulose Nitrate Storage	\$261	\$136
Combustible Dust Producing Operations	\$359	\$235
Combustible Fiber Storage	\$261	\$136
Compressed Gases	\$261	\$136
Covered Mall	\$359	\$235
Cryogenics	\$261	\$136
Dry Cleaning Plant	\$261	\$136
Exhibits and Trade Shows	\$359	\$235
Explosives / Blasting Agents	\$359	\$235
Fireworks Booths / Stands	\$229	N/A
Flammable Combustible Liquids	\$359	\$235
Flammable Liquids – Spraying and Dipping	\$261	\$136
Floor Finishing	\$261	\$136
Fruit and Crop Ripening	\$261	\$136
Fumigation and Thermal Insecticide Fogging	\$261	\$136
Hazardous Materials	\$261	\$136
Hazardous Production Materials	\$359	\$235
High Piled Combustible Storage	\$359	\$235
Hot Work Welding	\$262	\$136
Industrial Ovens / Baking and Drying	\$262	\$136
Liquid Petroleum Gas (LPG)	\$262	\$136
Liquid or Gas Fueled Vehicles in Assembly Buildings	\$262	\$136
Lumber Yard	\$359	\$235
Magnesium Working	\$262	\$136
Miscellaneous Combustible Material Storage	\$359	\$235
Miscellaneous Permits	\$359	\$235
Motor Vehicle Fuel Dispensing	\$262	\$136
Open Flames and Candles	\$262	\$136
Organic Coatings	\$262	\$136
Places of Assembly (50+ persons)	\$262	\$136
Plant Extraction Systems	\$359	\$235
Private Fire Hydrants	\$262	\$136

Pyrotechnic Special Events (**plus hourly standby rate)	N/A	N/A
Pyroxylin Plastics	\$262	\$136
Radioactive Material	\$359	\$235
Refrigeration Equipment	\$262	\$136
Repair Garage	\$262	\$136
Rooftop Heliports	\$262	\$136
Storage of Scrap Tires and Tire Byproducts	\$359	\$235
Temporary Tents, Canopies, Membrane Structures	\$262	\$136
Tire Rebuilding Plants	\$359	\$235
Waste Handling (Wrecking Yards)	\$262	\$136
Wood Products	\$359	\$235

INCIDENT RESPONSE AND INVESTIGATION FEES

RESPONSE / INVESTIGATION TYPE	
Engine**	\$175 / hour
Ladder Truck**	\$223 / hour
Rescue**	\$121 / hour
HazMat**	\$69 / hour
Chief Officer / Investigator	\$391 / hour
Captain	\$344 / hour
Engineer	\$302 / hour
Firefighter	\$242 / hour
Fire Marshal	\$319 / hour
Community Risk Reduction Specialist	\$187 / hour
Management Analyst	\$89 / hour
Administrative Clerk	\$62 / hour
Dry Absorbent	At Cost
Absorbent Pads	At Cost
Other Disposables	At Cost

****Rates will be adjusted to coincide with FEMA's fee schedule**

Note: All incident responses the Woodland Fire Department is legally permitted to charge for will be subject to the following fees. Incident response fees are per hour or part thereof by unit. There is a minimum of one-hour charge on all responses. After the first hour, the charges will be in 15-minute increments. Personnel beyond the normal company complement are charged at hourly rates. Incident response fees include but are not limited to, Mitigation of Hazardous Materials, False Alarms due to "Failure to Notify" when working on or testing system, Trouble Alarms due to "Failure to Notify" when working on or testing system, 3 or more false alarms within the calendar year.

POLICE FEES

POLICE FEES

The Police Department is one of the most critical functional areas of any City. Providing for the essential safety of its citizens is a “mission-critical” mandate for a City. As with City services, subsidies can be provided; however, it is typically a single person or institution that benefits from the fee-based services.

POLICE COST ANALYSIS			
Name	Code No.	Ref. No.	Cost
Photographs (per CD or USB)		PD-1A	\$5
Live Scan Admin Fee (fee plus DOJ/FBI fees)*		PD-3	\$12
Applicant Fingerprint Clearance (plus DOJ/FBI fees)		PD-4	\$12
Street Closure Permits		PD-10	\$33
Street Closure Permits (Non-Profit Org – no fee)		PD-11	\$0
Sound Amplification Permits		PD-12	\$33
Alcoholic Beverage License	BP §24045	PD-17	\$28
California Public Records Act Request		PD-19	\$5
Miscellaneous Police Services (report copies up to 50 pages/incident)	GC§ 6235(b)	PD-20	\$5
Record Review	PC §13322	PD-21	\$25
Civil Proceedings (4-hour min.) Sworn Staff, all ranks	GC §68096.1	PD-22a	\$275
Civil Proceedings (4-hour min.) for civilian staff	GC §68096.1	PD-22b	\$150
Civil Proceedings Reports	EC §1560(e)	PD-23	\$15
Vehicle Release		PD-24	\$204
Vehicle Repossession Fee	GC §41612	PD-25	\$15
Firearm Storage/Retention/Safekeeping per weapon	FC §6389(e)	PD-28	\$59
Video/Audio Recording (per CD or USB)		PD-31A	\$5
Parking Fines (vary per offense)		PD-35	Variable
Alarm Ordinance Fee – Permit (new/first time)		PD-36	\$36
Alarm Ordinance Fee – Permit (renewal)		PD-37	\$24
Alarm Ordinance – Response to False Alarm		PD-38	\$80
Alarm Ordinance – Clerical Calculations / False		PD-39	Variable
Alarm Ordinance – Reinstatement Fee		PD-41	\$36
Alarm Ordinance – Late Fee (1, 2, 3 notices)		PD-41	\$10
Adult Entertainment Establishment		PD-42	\$270
Massage Establishment Permit		PD-43	\$260
Massage Technician Permit		PD-44	\$140
Nude Dancer		PD-45	\$230
Taxi Permits – New Issue		PD-46	\$60
Taxicab – Renewals			\$25
CCW Permit – Initial Application Fee		PD-50	\$170
CCW Permit – Renewal Application		PD-51	\$85

PARKING FEE SCHEDULE

City Ordinances		Fine	Late Fee
Obliteration of Markings		\$106	\$106
Red Zone – No Parking		\$45	\$45
Yellow Zone – Loading		\$40	\$40
White Zone – Passenger		\$40	\$40
No Parking – Divisional Island		\$40	\$40
No Parking Areas		\$40	\$40
No Parking – Residential Yard		\$40	\$40
72-Hour Parking Violation		\$40	\$40
Parking for Demonstration		\$40	\$40
Vehicle Repair – City Street		\$40	\$40
Parking Adjacent to School		\$40	\$40
Parking on Narrow Street		\$40	\$40
Parking Injurious to Street		\$40	\$40
Weight Limit Parking of Commercial Vehicles (within one year)		\$100/\$200/\$250	\$100/\$200/\$250
Green Zone – 30 Minute		\$40	\$40
One-Hour Parking		\$40	\$40
Two-Hour Parking		\$45	\$45
Angle Parking – within 6”		\$40	\$40
Occupying more than one space		\$40	\$40
All Night Parking Prohibited		\$40	\$40
Residential Permit		\$40	\$40
Truck Route (within one year)		\$100/\$200/\$250	\$100/\$200/\$250
Parking within a Park		\$40	\$40
Parking Adjacent to a Park		\$40	\$40
California Vehicle Code		Fine	Late Fee
4000(a)	Expired Registration (with POC \$10)	\$50	\$10
4457	Illegible/Damaged License Plate (with POC \$10)	\$50	\$10
4462(b)	Wrong Registration Displayed (with POC \$10)	\$30	\$10
4464	Altered License Plate (with POC \$10)	\$30	\$10
5011	Display Special Equipment Plate (with POC \$10)	\$30	\$10
5017	Display of ID Plate (with POC \$10)	\$30	\$10
5109	Transfer or Retention of Plates (with POC \$10)	\$30	\$10
5200	License Plate Required (with POC \$10)	\$30	\$10
5201	Plate improperly positioned (with POC \$10)	\$30	\$10
5201(f)	Plate Cover Prohibited (with POC \$10)	\$30	\$10
5204	Current Plate Tabs (with POC \$10)	\$60	\$10
21113	Parking on Government Grounds	\$40	\$40
22500.1	Fire Lane	\$45	\$45
22500(a)	Parking within an intersection	\$45	\$45
22500(b)	Parking within a crosswalk	\$45	\$45

PARKING FEE SCHEDULE

City Ordinances		Fine	Late Fee
22500(c)	Parking within safety zone	\$40	\$40
22500(d)	Parking within 15' of Fire Station Driveway	\$40	\$40
22500(e)	Blocking driveway	\$40	\$40
22500(f)	Parking on sidewalk	\$40	\$40
22500(h)	Double parking	\$40	\$40
22500(i)	Improper parking – Bus Zone*	\$260	\$260
22500(j)	No parking – tube or tunnel	\$40	\$40
22500(k)	Bridges or overpasses	\$40	\$40
22500(l)	Blocking access to curb ramp*	\$260	\$260
22502(a)	Parking within 18' of curb	\$40	\$40
22502(e)	One-way street – within 18' of curb	\$40	\$40
22505(b)	Posted – no parking state highway	\$40	\$40
22507.8(a)	Parking space for disabled*	\$285	\$285
22507.8(b)	Obstructing disabled space*	\$285	\$285
22507.8(c)	Parking lines – disabled space*	\$285	\$285
40226	Administration Fee – failure to display placard	\$25	\$0
22511.1(a)	Parking space for ZEV*	\$106	\$106
22511.1(b)	Blocking/Obstructing ZEV parking stall*	\$106	\$106
22511.1(c)	Unlawful display of ZEV decal on non-ZEV*	\$106	\$106
22514	Fire Hydrant – within 15'	\$40	\$40
22515	Engine running – no driver present	\$40	\$40
22516	Locked vehicle – person inside unable to escape	\$40	\$40
22520	Stopped on freeway	\$40	\$40
22520.5	Vending – freeway right of way	\$40	\$40
22521	Parking within 7.5 feet of railroad tracks	\$40	\$40
22522	Disabled ramp – within 3.5 feet*	\$285	\$285
22523(a)	Vehicle abandonment 9 highway*	\$106	\$106
22523(b)	Vehicle abandonment –public/private property*	\$106	\$106
22526	Blocking/entering intersection/anti-gridlock act*	\$50/\$100/\$250	\$50/\$100/\$250
22951	Parking lot operator using street	\$40	\$40
California Fire Code		Fine	Late Fee
902.2.4.1	Fire lane obstruction	\$80	\$80

Abbreviations Used Above:

GC – California Government Code
 PC – California Penal Code
 VC – California Vehicle Code
 BP – California Business & Professions Code
 EC – California Evidence Code
 FC – California Family Code
 * Indicates State Mandated fine



***COMMUNITY
SERVICES
DEPARTMENT FEES***

Community Services Department Fees

The Community Services (CSD) Department, through its volunteer, donated, and fiscal resources, provides facilities, programs, and services to meet the community's recreational and park needs through planning, plan implementation, effective and efficient resource use, and the collaborative efforts of public and private, non-profit, and intergovernmental partnerships.

The Parks Division manages neighborhood parks, playgrounds, picnic facilities, and recreation areas, including lighted ball fields, tennis courts, and soccer fields. It also maintains the city's swimming pool complex and the historic Woodland Cemetery. Maintenance of landscaped sound walls, median islands, and storm drain detention ponds across the city is also part of their duties. Park Maintenance Staff rotate on a standby/call-out system for after-hours emergencies and regularly assist the Public Works Department with storm drain clearing, street flooding, and sandbagging operations.

The Recreation Division offers a variety of programs including youth recreation, day camps, after-school programs, summer playground activities, family events, entertainment series, community information fairs, outreach efforts, safety classes, senior center management, and many other community-focused initiatives.

DISCLAIMER: The City of Woodland has the right to cancel or change permits of any type without cause with a thirty (30) day notice.

Policy Notations: Administration Division	
Section 4-1 Administration Division - Disclosure: The Community Services Department (CSD) may create new activities and establish fees at any time based on direct costs. The Department may temporarily reduce a fee for promotional purposes to encourage participation. Disclaimer: The City of Woodland has the right to cancel or change permits of any type without cause with a 30-day notice.	
Resident Fees	Residency is determined by living within City limits.
Non-Resident Fees	Non-resident fees may be applied to all programs, services, and permits, with an amount up to 100% (based on market value) of the resident fee.
Non-Profit Status	All organizations requesting consideration as a Non-Profit "MUST" verify current 501(c) (3) Non-Profit status yearly.
Liability Insurance	All sports organizations must provide proof of a one-million-dollar liability policy naming the City of Woodland as an additional insured. A copy of the current certificate of insurance and any applicable endorsements must be provided before any permit is issued. No one is allowed to use facilities or fields, even for practice, until they have an approved permit. Other renters may be required to provide liability insurance depending on the activity.
Picnic Permit Refunds	Cancellations/Refunds: To cancel a permit reservation, the original Permit documents must be returned to CSD at least 72 hours before the event. Permit documents not returned in advance will not be eligible for a refund.
	Refunds due to Inclement Weather: Requests for picnic permit refunds due to inclement weather will be granted only if received by the CSD within 5 days after the reservation.
Reservation Booking	Reservations may be requested up to one year in advance of the event or activity date.
Late Fees	CSD may, at its discretion, charge late fees up to 50% of the original cost.
Cancellation/Change Fee	CSD may, at its discretion, charge a cancellation or a change fee of up to 50% of the original cost (for any registration or permit).

Priority for Usage of Facilities	
Group 1–City Use	CSD programs and City activities.
Group 2-Youth & Senior Non-Profit	Non-Profit Resident Youth Teams/Organizations (over 51% of members must be residents). Non-fundraising activities only. The Woodland Joint Unified School District would be included in this category.
Group 3 - Adult Non-Profit	Non-Profit Resident Adult groups (over 51% of members must be residents) or Non-Profit Resident Youth groups conducting fundraising events.
Group 4 - Individuals or Groups	Private Resident Individuals or Groups.
Non-Resident/Non-Profit	
Group 5 -Youth & Senior Non-Profit	Non-Profit Non-Resident/Non-Profit Youth Teams/Organizations (less than 51% of members are residents). Non-fundraising activities only. Other school districts would be included in this category.
Group 6-Adult Non-Profit	Non-Profit, Non-Resident/Non-Profit Adult groups (less than 51% of members are residents) or Non-Profit Non-Resident/Non-Profit Youth groups conducting fundraising events.
Group 7-Individuals or Groups	Non-Resident, Individuals or Groups

Parks

Item	Program Name & Description	Fee Range	Fee Details
Ball Field Permits	Exclusive use of one ball field hourly rate (does not include field preparation).	\$39.64 - \$132.14	per hour
	Non-Resident/Non-Profit fees	100% of residential fee	per hour
	Security Deposit: in addition to above fees, a refundable deposit may be required per field per day for usage.	\$320.60 - \$666.69	usage
	Senior Softball Rental Fee: use of one ball field (no field preparation or light usage).	50% discount off current regular fees	per permit
Ball Field Lights & Maintenance Fees	Camarena Little League Field (Light usage fee by the individual field) & Maintenance	\$19.89 - \$64.12 Fees increase \$1 annually	per hour
	Clark Field (Light usage fee by the individual field) & Maintenance	\$37.59 - \$128.24 Fees increase \$1 annually	per hour
	Klenhard Field #2 (Light usage fee by the individual field) & Maintenance	\$22.11 - \$128.24 Fees increase \$1 annually	per hour
	Non-Resident/Non-Profit fees for light charges	100% of residential fee	per hour
Ball Field Preparation	Field preparation for youth baseball field during regular work week.	\$96.18 - \$153.67	per field preparation
	Field preparation for full size (adult/90 base path) baseball field during regular work week.	\$191.26 - \$255.38	per field preparation
	Field preparation for full size (adult/90 base path) baseball field during regular weekend or holiday	\$255.38 - \$512.96	per field preparation
	Non-Resident/Non-Profit fees for field preparation	100% of residential fee	per field preparation

Item	Program Name & Description	Fee Range	Fee Details
Miscellaneous Fees	Key Deposit: refundable deposit shall be collected for each key issued to an individual/organization for temporary access into park facility.	\$12.17 - \$32.06	per field preparation
	Lost Key: actual cost, including Staff time & materials.	actual cost	each usage
	Late Fees: The CS Department, may at its discretion, charge late fees up to 50% of the original fee.	varies - up to 50%	per program or incident
	Snack Bar Fee: Leagues shall reimburse the City for full utility cost of operating the snack bars.	\$987.66 - \$1,267.03	per year
Picnic Permits (Groups of 75+)	Large groups may require a Special Event Permit. Applicant must complete Special Event Application and review process. Non-Resident/Non-Profit rates apply.	\$128.24 - \$255.38	per event
	Moving/Changing Permit Fee: first permit change fee is \$15; subsequent fee is \$22 each.	\$12.17 - \$24.32	per change
	Refundable Deposit required (Non-Special Event classification) for cleaning, damage, or permit violation.	\$128.24 - \$255.38	per event
Special Agreements	YMCA Fee Reduction: YMCA will pay 50% of regular rate for park permits for their youth activities per Council approval 11/21/00.	50% of normal rate	per permit
Alcohol Permit	Resident permit fee for consumption of alcoholic beverages in a City park in conjunction with picnic permit.	\$320.60 - \$666.63 with Departmental Approval	per event
	Non-Resident permit fee for consumption of alcoholic beverages in a City park in conjunction with picnic permit.	\$641.20 - \$928.64 with Departmental Approval	per event
Picnic Permit (Groups under 75)	Permit for exclusive use of a particular picnic area within a City park. Available from 10:00 a.m. to 7:00 p.m. Note: see Administration Division for Refund Policy.	\$17.69 - \$59.13	per hour
	Refundable Deposit may be required for past violations of permit.	\$64.70 - \$111.55	per event
	Non-Resident fees for picnic permits.	Double the resident fee	per hour
	Moving/Changing Permit Fee: first permit change fee is \$15; subsequent fee is \$22 each.	\$12.17 - \$24.32	per change

Cemetery Fees

Item	Program Name & Description	Fee Range	Fee Details
Miscellaneous Fees	Non-Resident/Non-Profit	20% - 100%	each
	Marker Placement	\$107.91 - \$145.35	each
	Above Ground Marker	\$121.12 - \$156.36	each
	Mausoleum Key	\$12.11 - \$18.73	each
	Set Bronze Marker	\$301.72 - \$324.84	each
	Genealogy Research (1st half hour no charge)	\$29.74 - \$37.44	per hour
Special Agreements	Yolo County Rates		
	Open/Close Niches	\$194.90 - \$306.11	per individual
	Endowment Care	\$700.33 - \$907.33	per niche
	Full Burial (does not include endowment fee)	\$3,316.62 - \$4,591.74	per burial
Open/Close	Single Grave	\$1,026.26 - \$1,355.50	each
	Double Depth First	\$1,207.95 - \$1,696.86	each
	Double Depth Second	\$845.67 - \$1,133.07	each
	Cremations/Infant	\$845.67 - \$942.57	each
	Columbarium Niche	\$350.16 - \$476.80	each
	Mausoleum Crypts	\$1,081.31 - \$1,1507.46	each
Disinterment	Adult Single Depth	\$1,622.67 - \$1,638.94	each
	Adult Double Depth	\$3,624.94 - \$4,708.45	each
	Cremations	\$362.28 - \$502.09	each
After Hours/ Weekend Service	Adult Interment	\$513.13 - \$754.28	each
	Cremations or Infant Interment	\$180.58 - \$372.19	each
Service Setup	Tent and Chairs	\$211.41 - \$275.28	each
GRAVE SITES (Interment Rights):	Standard Grave	\$1,111.05 - \$1,256.40	each
	Cremations/Infant Grave	\$747.68 - \$1,004.24	each
	Double Depth Grave	\$1,625.27 - \$2,2055.83	each
	Cremations Niche	\$941.48 - \$1,256.40	each
MAUSOLEUM Standard Crypts	Tier D	\$2,396.39 - \$3,641.46	each
	Tier E	\$2,537.01 - \$3,267.08	each
Chapel Crypts	Tier D	\$2,881.67 - \$3,751.57	each
	Tier E	\$3,050.14 - \$3,751.57	each
Columbarium	Standard Niche	\$941.48 - \$1,256.40	each
Markers	Bronze Niche	\$78.19 - \$124.43	each
	Permanent Concrete	\$150.86 - \$194.90	each
	Memorial Sidewalk Section	\$785.12 - \$1,596.05	each
	Bronze Crypt	\$392.01 - \$502.09	each
	Memorial Bench	\$1,086.82 - \$1,886.25	each

Item	Program Name & Description	Fee Range	Fee Details
Vases	Bronze Vase	\$95.80 - \$145.35	each
	Plastic Vase	\$47.36 - \$75.98	each
	Plastic Vase (small)	\$49.56 - \$90.29	each
	Bronze Vase (small)	\$90.29 - \$120.03	each
	Galvanized Flower	\$23.13 - \$30.83	each
Burial Vaults	Concrete Liner	\$970.11 - \$1,389.94	each
	Lawn Crypt (Vault)	\$1,026.26 - \$1,507.46	each
	Deluxe Sealed Vault	\$1,327.97 - \$1,632.99	each
	Poly Vault	\$1,026.26 - \$1,507.46	each
	Double Lawn Crypt (Vault)	\$1,932.50 - \$2,608.60	each
	Oversize Cremations Vault	\$434.95 - \$526.35	each
	Cremations Vault	\$288.50 - \$388.71	each
	Presidential Urn Vault (Cremations)	\$633.99 - \$1,004.24	each
	Child Vault	\$537.36 - \$785.12	each
	Bronze Urn	\$60.57 - \$79.28	each
	Galvanized Urn	\$60.57 - \$79.28	each
Endowment Care	Adult Grave	\$700.33 - \$907.33	each
	Infant Grave	\$700.33 - \$907.33	each
	Cremations (In-ground)	\$700.33 - \$907.33	each
	Cremations Niche	\$700.33 - \$907.33	each
	Mausoleum Crypt	\$700.33 - \$907.33	each

Landscape Inspection Fees - New Construction			
Inspection Fees	Landscape installation inspection fees shall apply to all new landscape installations where PR Maintenance staffs are called upon to inspect the progress. Fee includes up to 4 inspections, additional inspections charged as noted below. (\$49.30 per hour)	\$280.47/project	flat fee
	Additional Landscape installation inspections (see above).	\$69.39 - \$83.69	per inspection
Landscape Plan/ Project Review Fees			
Review Fees	Review of landscape plans, arborist reports, soil reports, proposed plant material, irrigation plan review, etc.	\$46.24 - \$83.69/project	per plan review

Section 4-5 Special Events and Banner Ordinance Related Fees

Banners	Install & Remove Banner	\$100 – pass-through fee	each banner
Special Events			
Processing Fee	Fee for Permit	\$61.90 - \$100.40	each event
Alcohol Permit Fee	Fee for serving alcohol	\$320.60 - \$467.64	each event
	Fee if selling alcohol	\$641.20 - \$934.17	each event
Amplification Fee	Fee, if music provided at no cost to participants	\$64.12 - \$266.43	each event
	Fee, if charging participants	\$637.91 - \$934.17	each event
Cleaning and/or Damage Deposit Fee	Refundable Deposit required for cleaning, damage, or permit violation.	\$641.20 - \$922.18	each event
Park Fees	Parks available 10:00 a.m. to 8:00 p.m., per hourly or day rate.	\$128.24 - \$191.26/hour or \$641.20 - \$895.47/day	each event
Non-Resident/Non-Profit Fees	Non-Resident/Non-Profit fees: total of 100% additional fees may be placed on total permit price.	additional 100% of resident fee	each event
Public Service Fees	Reimbursement to the City for actual cost to provide services.	Actual Cost	each event

HOURLY CHARGE OUT RATES FOR CITY PERSONNEL

Title	Rate 1: Regular	Rate 2: Overtime	Details
Fire Engineer	\$69.68/hr.	\$86.32	Rate 1 Salary & Benefits Rate 2 OT Salary & Benefits *An Overhead rate will also be added to Rates 1 & 2
Firefighter	\$62.81	\$77.45	
Maintenance Worker I	\$41.41	\$49.91	
Maintenance Worker II	\$45.30	\$54.93	
Maintenance Worker III	\$48.78	\$59.40	
Park Supervisor	\$55.75	\$68.38	
Park Superintendent	\$75.82	\$94.21	
Park Maintenance Worker II	\$44.49	\$53.88	
Park Maintenance Worker III	\$47.86	\$58.23	
Police Officer	\$65.99	\$81.56	
Community Services Program Manager	\$65.66	\$81.13	
Recreation Supervisor	\$54.68	\$67.00	
Recreation Coordinator	\$42.15	\$50.87	

Program Fees

Item	Program Name & Description	Fee Range	Fee Detail
Adult Contract Programs	Resident contract classes, based on no cost to City. Participant pays his prorated share of contract price as fee. City receives 30% of registration fee, contractor receives balance.	Participant fee to be determined	Individual fees based on each contract
	Non-Resident/Non-Profit fee for contract classes, 20% added to program charge.	Up to 100%	per program
Adult Sports Programs	Basketball Leagues: each team pays prorated share to cover 100% of cost of program (includes 40+ and 50+)	\$307.33 - \$769.43	team fee
	Basketball: Add/Drop Player Fee	\$7.74 - \$18.79	per participant, per season
	Basketball/Volleyball: Open Gym Fee	\$3.32 - \$12.17	per participant, per season
	Boxing & Fitness for adults 18 & older	\$24.32 - \$53.06	per participant per month
	Boxing & Fitness for adults 18+, Competitive Boxers	\$32.34 - \$66.93	per participant per month
	Volleyball Leagues: each team pays prorated share to cover 100% of cost or program	\$224.42 - \$512.96	per team, per league, per season
	Softball (Slow-pitch) League: Men's, Women's & Coed: each team pays prorated share to cover 100% of cost of program	\$384.72 - \$897.68	per team, per league, per season
Youth Basketball	Winter: Ages 17 & under, includes game shirt	\$70.76 - \$128.24	per child per program
Boxing	Regular Program: Ages 10-17	\$13.39 - \$32.06	per month per child
	Competitive Boxers: Ages 10-17	\$13.27 - \$32.06	per month per child
Children's Contract Programs	Contract classes (residents) at no cost to City. Child pays his prorated share of contract price as fee. City 30%	Varies	Individual fees based on each contract
Youth Sports Groups Player Fees	Player fee for all Dept. recognized organizations that use City facilities for youth sports programs. NR participants pay NR fees in addition to the player fee. Fee: \$49 - \$94. Fee increases \$1 annually.	\$24.32 - \$46.43	per participant, per league, per season
Summer Time Fun Club	Summer Playground Program: 7-12 years	\$612.46 - \$696.48 \$369.24 - \$454.37	10-week session 4 - 5 week session
Summer Time Fun Club Extended Care	Summer Program: 7-12 years	\$1,660.80 - \$2,242.96 \$830.40 - \$1,107.29	10-week session 4 - 5 week session

Aquatic Fees

Item	Program Name & Description	Fee Range	Fee Detail
Adult Lap Swim/Water Exercise	10 visit pass	\$32.06 - \$64.12	per pass
	Per visit fee	\$4.43 - \$6.62	per visit
	Monthly pass, unlimited	\$50.85 - \$128.24	per pass
Special Classes	Specialty Classes that may be added throughout the year.	Fee must cover Costs	per program per participant
Misc. Health & Safety Classes	Miscellaneous Health & Safety classes that may be added throughout the year.	Fee must cover Costs	per program per participant
Junior Lifeguard	2-week, 8-day sessions	\$50.40 - \$191.26	per program per participant
Lifeguard Training	Lifeguard training, including books	\$162.51 - \$191.26	per session
Special Groups	Youth Organizations: YMCA, daycares, etc. for public swim as arranged	\$1.10 - \$6.62	per session
	Special Education: Provides lesson to WJUSD on a flat fee basis; fees adjusted based on staff cost	\$1,315.57 - \$2,002.10	flat fee
	Out of Town "Sponsored" Swim Meets: purpose of providing pool for out-of-town swim meets	\$596.98 - \$2,425.51 + \$23.22 - \$46.43/lifeguard	per day lifeguards
	Swim Team workout is: shared use non-prime time public hours	\$38.69 - \$49.76	per hour
Lifeguards	Lifeguard Rental Rates-requires Minimum of 5 guards	\$25.43 - \$53.06	
Special Situations	For special situations that require extra staff, an additional rate may be charged	Staff Rate	per hour
Public Swim	Public Swim	\$0 - \$3.32	per participant
Group Swim Lessons	Consists of 2 hours over a one-week period	\$49.75 - \$71.86	per participant per session
	Consists of 4 hours over a two-week period	\$81.82 - \$126.03	per participant per session
Private Swim Lessons	Consists of 2 hours over a one-week period	\$120.50 - \$160.31	per participant per session
	Consists of 4 hours over a two-week period	\$156.99 - \$266.43	per participant per session
Non-Resident	Additional fee of up to 100% of resident fee may apply to Non-Resident/Non-Profit swim lessons	up to 100% of residential fee	per participant per session

Community & Senior Center and Woodland Sports Park Fees

Section 4-6 Community & Senior Center Rental Rates - Disclosure: The Community Services Department may create new activities and establish fees, at any time based on direct costs. The Department may temporarily reduce a fee for promotional purposes to encourage participation. Non-Resident/Non-Profit fees on all programs, services, and permits may be charged up to an additional 100% of resident fees (based on market rate).

Disclaimer: The City of Woodland has the right to cancel or change permits of any type without cause with a 30-day notice.

Priority for Usage of Facilities

Group 1	City Use	CSD programs and City activities.
Resident		
Group 2	Regional & National Tournaments	Woodland Sports Park is designed as a tournament facility to bring regional and national tournaments into the City as an economic stimulus. There is an enormous economic benefit for hosting these types of tournaments; therefore these types of tournaments can supersede the priority use schedule.
Group 3	Youth and Senior Non-Profit	Non-Profit Resident Youth Teams/Organizations (over 51% of members must be residents). Non-fundraising activities only. The Woodland Joint Unified School District would be included in this category.
Group 4	Adult Non-Profit	Non-Profit Resident Adult groups (over 51% of members must be residents) or Non-Profit Resident Youth groups conducting fundraising events.
Group 5	Individuals or Groups	Private Resident Individuals or Groups.
Non-Resident/Non-Profit		
Group 6	Youth/Senior Non-Profit	Non-Profit Non-Resident/Non-Profit Youth Teams/Organizations (less than 51% of members are residents). Non-fundraising activities only. Other school districts would be included in this category.
Group 7	Adult Non-Profit	Non-Profit, Non-Resident/Non-Profit Adult groups (less than 51% of members are residents) or Non-Profit Non-Resident/Non-Profit Youth groups conducting fundraising events.
Group 8	Individuals or Groups	Non-Resident/Non-Profit, Non-Profit Individuals or Groups.

Explanations	
Exceptions	There is no facility use fee for City of Woodland programs and sponsored programs.
Additional Hour	Additional Hour means any part of an hour over the original agreement.
Tournament Fields	Includes permit, fees, deposit, and bases. Fence placement other than the standard 300' requires a 30-day notice and will be charged the field prep fees that apply. Tournaments are required to turn their lights on and off and will be billed at the proper rate using the light report.
Cancellation Fees	Cancellation of the event must be submitted in writing and is subject to the following fees: a) 120 or more days prior to event, 100% refund minus \$50 processing fee. b) 90-119 days prior to event, 75% refund. c) 60-89 days prior to event, 50% refund. d) 0-59 days prior to event, 0% refund. A date change can occur with a \$102 processing fee if a) notice is given at least 2 months before the original date and b) the original date can be re-booked. Otherwise, cancellation fees apply.
Event Monitor	\$25 per hour fee may be added to the rental if deemed necessary by staff.
Alcohol Permit	Additional license and insurance are required. \$2 million if serving or selling alcohol. One Security Guard is required per 50 people.
Rental Includes	Room setup and takedown, including tables and chairs as needed.
Discounted Groups	Recognized Resident Youth and Senior Non-Profit group, if approved, pays discounted rate of 50% of Resident rate per hour for Gym, 50% of Resident rate per hour for Banquet Room (this rate only applies if booked 60 days or less advance) and 50% of Resident rate per hour for Meeting Room, Recognized Resident Adult Non-Profit receive 40% discount, and Discounted rate is based on resident fees. Groups receive this discount for 12 Meeting Room events and one Banquet Room or Gym event per calendar year. Events must take place during regular operating hours, Monday-Friday. Discount is only for the items mentioned above. Rate does not apply to Fundraisers. Does not apply to other services or programs offered through the Community Services Department. Full Deposits are due on ALL rentals under this discounted rate.
Minimum Rental Time	Two (2) hours.
Kitchen Rental	Flat rate of \$160 with room rental (up to four (4) hours). Each Additional hour \$107. No discount applies.
Deposit	A security deposit is required at the time of event reservation. May be forfeited for any damages or violations of the permitted use of facilities.
Packages	All Packages are Ten (10) Hours
Cancellation Fees	The Community Services Department may, at its discretion, charge 50% of the rental fee.
All Rentals & Packages	Security Deposit Required. May be forfeited for any damages or violations of the permitted use of facilities.

Facility	Description	Fee Range	Fee Details/Refundable Cleaning & Damage Deposit
Arts & Craft Room	Resident	\$63.87 - \$127.74 \$70.47 - \$139.85 (add'l/hr.)	Per Room, Per hour (2 hr. min), Security Deposit \$200
	Non-Resident	\$75.98 - \$153.07 \$98.01 - \$182.79 (add'l/hr.)	
Banquet Rooms 1, 2, or 3	Resident	\$159.67 - \$319.33 \$190.50 - \$383.20 (add'l/hr.)	
	Non-Resident	\$211.41 - \$420.63 \$127.74 - \$253.26 (add'l/hr.)	
Dance Room/Court C	Resident	\$127.74 - \$253.26 \$139.85 - \$280.79 (add'l/hr.)	
	Non-Resident	\$156.68 - \$279.39 \$171.77 - \$280.83 (add'l/hr.)	
Gym (Whole)	Resident	\$254.37 - \$553.70 \$267.58 - \$352.37 (add'l/hr.)	
	Non-Resident	\$319.33 - \$383.20 \$331.45 - \$420.63 (add'l/hr.)	
Kitchen	Resident	\$95.80 - \$190.50 \$113.42 - \$223.54 (add'l/hr.)	
	Non-Resident	\$113.42 - \$223.54 \$126.63 - \$303.91 (add'l/hr.)	
Lobby	Resident	\$127.74 - \$254.37 \$139.46 - \$280.79 (add'l/hr.)	
	Non-Resident	\$153.07 - \$297.31 \$167.38 - \$335.85 (add'l/hr.)	
Meeting Room 1, 2, 3, or 4	Resident	\$63.87 - \$127.74 \$70.47 - \$198.92 (add'l/hr.)	
	Non-Resident	\$75.98 - \$153.07 \$83.69 - \$156.86 (add'l/hr.)	
Amphitheatre	Resident	\$127.74 - \$254.37 \$121.12 - \$242.25 (add'l/hr.)	
	Non-Resident	\$139.85 - \$280.79 \$166.54 - \$335.27 (add'l/hr.)	
Dog Park	Resident	\$113.42 - \$229.04 \$126.63 - \$252.17 (add'l/hr.)	
	Non-Resident	\$127.74 - \$254.37 \$136.96 - \$279.39 (add'l/hr.)	
Patio Banquet Room	Resident	\$95.80 - \$190.50 \$104.61 - \$279.39 (add'l/hr.)	
	Non-Resident	\$113.42 - \$229.00 \$126.63 - \$252.17 (add'l/hr.)	

Facility	Description	Fee Range	Fee Details/Refundable Cleaning & Damage Deposit
Package-B: Banquet Rooms 1, 2, 3, Kitchen, Patio	Resident	\$2,952.16 - \$4,111.17 \$368.89 - \$561.58 (add'l/hr.)	Per Package, Security Deposit \$1,000
	Non-Resident	\$3,261.57 - \$6,135.51 \$447.06 - \$748.77 (add'l/hr.)	Per Package, Security Deposit \$1,000
Package-G: Gym	Resident	\$2,569.62 - \$6,135.52 \$431.59 - \$843.47 (add'l/hr.)	Per Package, Security Deposit \$1,000
	Non-Resident	\$3,067.77 - \$6,135.52 \$420.63 - \$843.47 (add'l/hr.)	Per Package, Security Deposit \$1,000
Package-GK: Gym, Kitchen	Resident	\$3,323.67 - \$6,647.56 \$414.03 - \$843.47 (add'l/hr.)	Per Package, Security Deposit \$2,000
	Non-Resident	\$3,662.37 - \$7,183.81 \$456.98 - \$928.26 (add'l/hr.)	Per Package, Security Deposit \$2,000
Package-M: All Meeting Rooms	Resident	\$1,532.78 - \$3,067.77 \$164.35 - \$244.34 (add'l/hr.)	Per Package, Security Deposit \$500
	Non-Resident	\$1,788.24 - \$3,725.29 \$184.99 - \$323.39 (add'l/hr.)	Per Package, Security Deposit \$500
Senior Center Game Room	Resident	\$63.87 - \$127.74 \$70.47 - \$139.85 (add'l/hr.)	Per Room, Per hour (2 hr. min), Security Deposit \$200
	Non-Resident	\$75.98 - \$153.07 \$83.69 - \$167.38 (add'l/hr.)	Per Room, Per hour (2 hr. min), Security Deposit \$200
Sports Park Light Use & Maintenance	Resident	\$37.44 - \$75.98	Per Field, Per Hour
	Non-Resident	Add'l 100% of resident fee	Per Field, Per Hour
Sports Park Tournament Soccer/Softball/Base ball Fields	Resident	\$319.33 - \$1,278.43	Per Field, Per Day, Security Deposit \$1,000.
	Non-Resident	\$383.20 - \$1,532.78	Per Field, Per Day, Security Deposit \$1,000.

Services, Equipment Amenities

Item	Description	Fee Range	Fee Details/Refundable Cleaning & Damage Deposit
Caterer	Annual/Facility Permit	\$127.09 - \$253.09	Annual Fee
Laptop	Resident	\$116.72 - \$254.37	Daily Rate, Security Deposit \$50
	Non-Resident	\$153.07 - \$306.11	
PA System	Resident	\$63.87 - \$127.74	
	Non-Resident	\$75.98 - \$153.02	
PA System (Portable)	Resident	\$64.97 - \$153.07	
	Non-Resident	\$63.87 - \$165.17	
6X8 Stage with skirting	Resident	\$63.87 - \$89.20	
	Non-Resident	\$75.98 - \$153.07	
Podium	Resident	\$63.87 - \$89.20	
	Non-Resident	\$50.65 - \$101.30	
Portable Bar	Resident	\$63.87 - \$89.20	
	Non-Resident	\$50.65 - \$101.30	



LIBRARY FEES

Item	Volume Cost
Circulation Block-material may not be checked out	\$5.00
Replacing Lost or Damaged Materials*	Replacement value
Square One Materials Fee	Replacement Value
Printouts on Library Networked Printer (ea. page)	\$0.15
Book Cleaning / Repair / Barcode Replacement	\$5

***Fee represents actual cost of the material**

GENERAL FEES

Item	Cost
Returned Check Fee	\$25
Bound Publication Fee (charged per market rate)	quote
Administrative Handling Fee	\$17.90
Major Projects Finance Plan Copy	\$69
Capital Improvement Plan Copy	\$69
Bicycle Transportation Plan Copy	\$25
Neighborhood Traffic Mgmt. Development Copy	\$25
Aerial Photos – Environmental Assessment Research.	\$69.31
Aerial Photos – 8x11 Copy	\$3.37
Aerial Photos – 11x17 Copy	\$5.55
Aerial Photos – 24x36 Copy	\$8.57
Aerial Photos – 36x48 Copy	\$11.00
Copy Fee Per Page – Black & White 8.5 x 11	\$0.09
Copy Fee Per Page – Color 8.5 x 11	\$0.14
Copy Fee Per Page – Black & White 8.5 x 14	\$0.12
Copy Fee Per Page – Color 8.5 x 14	\$0.17
Copy of DVD Recordable disk	\$0.41
Copy of CD Recordable disk	\$0.14
Copy of CD Sleeve	\$0.19
Copy of Audio Tape	\$5.58